

2025 Community Grant Applications

Dear Warrenton Community Non-Profit, thank you for your interest in the City's Community Grants for fiscal year 2025-2026.

All submissions may be dropped off Attn: City Recorder at 225 S. Main Ave Warrenton, OR 97146 or emailed to cityrecorder@warrentonoregon.us no later than July 18th, 2025

Please fill out the Following Application

2025 COMMUNITY GRANT APPLICATION FORM

Name of Non-Profit: _____

Amount you are requesting: \$_____

What is the Name of the Project or Event this money supports (If needed, please attach 1-2 pages detailing the costs associated with the project/program/event)

Has this non-profit completed their annual registry with the state of Oregon for this year? **(Please check ONE)**

Yes No

Has this non-profit submitted their annual IRS form (either the 990 or 990EZ) for this year? (Please check ONE)

Yes No

If this non-profit received money from the City of Warrenton last year, was the entirety of that money spent on projects as described? **(Please check ONE)**

Yes No

If No, please describe what the circumstances were that the non-profit did not expend all of the money received:

____ I have attached a one-page profit and loss statement for the prior year OR budget actuals.

<u>Please carefully review the application process and timeline for submittal and make sure</u> <u>you have filled out everything correctly.</u>

Contact Information:
Name:
Email:
Phone Number:
Mailing Address where the non-profit would like the check mailed:

Submissions must be submitted no later than July18th, 2025.

Review of the submissions will be done by a committee the week of July 20th and nonprofits will be informed of their awards the last week of July, no later than July 31. Awarded checks will be mailed out no later than 3 weeks after they have been approved. This community non-profit agrees that any money used will be used to provide community support and enjoyment within the community of Warrenton, and does not discriminate on the basis of sex, gender, or any other bias.

Please include the following in your request:

The filled-out application form including how much money you are requesting

A one-page profit and loss (or budget actuals) statement from the prior year for your non-profit.

If the request is not tied to a specific event, please include a list of the items you are intending to purchase with the grant money along with an explanation of how they are intended to support the community as a whole (1-2 pages maximum).

Please keep in mind that the City will no longer be offering to respond to requests for community support throughout the year and is now transitioning to doing an annual process one time each year. Please expect the same process in 2026.

If you have any questions regarding the application form or process, please contact the City Manager at <u>emoberg@warrentonoregon.us</u> or <u>citymanager@warrentonoregon.us</u>

Esther Moberg, City Manager

Checklist:

Completed application form

1 page profit and loss statement for the prior year OR budget actuals.

Optional If needed, please attach 1-2 pages detailing the costs associated with the project/program/event