



# Grading, Fill, and Erosion Control Permit Application

City of Warrenton  
 Planning and Building Department  
 225 S. Main Ave • P.O. Box 250 • Warrenton, OR 97146  
 Ph (503) 861-0920 • Fax (503) 861-2351  
 Email: buildingclerk@ci.warrenton.or.us

| SITE INFORMATION  |  |
|---|--|
| Job Site Address:   |  |
| City/State/ZIP:   |  |
| Tax Map/ Tax Lot No.:   |  |
| <input type="checkbox"/> Single Lot   | <input type="checkbox"/> Multiple Lots ( <i>Specify # of Lots</i> ): |
| Wetlands: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown | Floodplain: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Existing Site Use:  |  |
| Future Site Use:  |  |
| DESCRIPTION OF WORK   |  |
|   |  |
|   |  |
|   |  |
| APPLICANT INFORMATION   |  |
| Name:   |  |
| Mailing address:  |  |
| City/State/ZIP:   |  |
| Phone:  | Mobile Phone:  |
| Email:  |  |
| PROPERTY OWNER INFORMATION  |  |
| <input type="checkbox"/> Same as Applicant Information  |  |
| Name:   |  |
| Mailing address:  |  |
| City/State/ZIP:   |  |
| Phone:  | Mobile Phone:  |
| CONTRACTOR INFORMATION  |  |
| Business name:  |  |
| Address:  |  |
| City/State/ZIP:   |  |
| Phone:  | Fax:   |
| Email:  |  |
| CCB Lic. No.:   |  |
| City of Warrenton Business Lic. No.:  |  |
| CIVIL / GEOTECHNICAL ENGINEER   |  |
| Business name:  |  |
| Address:  |  |
| City/state/ZIP:   |  |
| Phone:  | Fax:   |
| Email:  |  |

| DEPARTMENT USE ONLY  |       |
|--|-------|
| Permit no.:  |       |
| Submittal Date:  |       |
| Permit Issue Date:   |       |
| DEVELOPMENT CLEARANCE  |       |
| <input type="checkbox"/> Public Works Approved                                   | Date: |
| <input type="checkbox"/> Planning Approved                                       | Date: |
| <input type="checkbox"/> Conditions of approval have been provided to applicant. |       |
| <input type="checkbox"/> Development clearance not applicable for this permit.   |       |

*NOTICE: Applicant shall receive development clearance review approval from City of Warrenton Public Works, and Planning Departments prior to the initiation of Building Department review procedures. Any and all conditions of approval shall be noted on construction documents.*

| GRADING INFORMATION   |  |
|---|--|
| Excavation Total Volume ( <i>Cubic Yards</i> ):   |  |
| Excavation Max. Depth ( <i>Feet</i> ):  |  |
| Fill Total Volume ( <i>Cubic Yards</i> ):   |  |
| Fill Max. Depth ( <i>Feet</i> ):  |  |
| Total Disturbed Area ( <i>Square Feet</i> ):  |  |
| SITE CONDITIONS   |  |
| <input type="checkbox"/> Material removed or filled exceeding 50 cubic yards either imported, removed, or relocated on-site.  |  |
| <input type="checkbox"/> All grading-fill work in excess of 5,000 cubic yards shall have an approved grading plan prepared by a registered civil engineer.  |  |
| Property contains known or unknown wetlands, streams, riparian edge.  |  |
| <input type="checkbox"/> Contact Oregon Dept. of State Lands for additional information, including wetland determination forms, and delineation applications.   |  |
| <input type="checkbox"/> Wetland material removed requires a "Removal-Fill Permit" issued by Oregon Dept. of State Lands.   |  |
| <input type="checkbox"/> Area of 1 acre to less than 5 acres, DEQ 1200-C permit required.   |  |
| <input type="checkbox"/> Area of 5 acres or greater, DEQ 1200-C permit required.  |  |
| <input type="checkbox"/> Steep slopes within the disturbed area exceed (33%) 1-unit vertical in 3-units horizontal.   |  |
| <input type="checkbox"/> Retaining walls supporting slopes exceeding (33%), wall height exceeds 48-inches.  |  |
| <input type="checkbox"/> Roads and or culverts; new, realigned, or relocated for any proposed development   |  |
| <input type="checkbox"/> Commercial or Industrial site development  |  |
| PROJECT VALUATION   |  |
| <i>Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest <b>hundred</b>) of the equipment, materials, labor, overhead, and the profit for the work indicated on this application. <b>Minimum Permit Fee:....\$106.00</b></i> |  |
| <b>Valuation: \$</b>  |  |

| DEPARTMENT USE ONLY                               |           |
|---|-----------|
| (A) Valuation.....                                | \$        |
| (B) Plan review 65%, if required (.65 x [A])..... | \$        |
| (C) Investigation Fee, if applicable.....         | \$        |
| <b>TOTAL fees and surcharges (A+B+C+D):</b>       | <b>\$</b> |

**MINIMUM REQUIRED SUBMITTAL DOCUMENTS**

- SITE PLAN (*drawn to appropriate scale, e.g 1"=10'*)
  - The location of all property lines with dimensions in relation to site development.
  - The names and locations of all internal or adjacent roadways and access easements.
  - The location of existing and proposed structures, with full dimensions.
  - The location of wetlands, lakes, rivers, streams, channels, ditches, dikes or other water courses on or near development site.
  - The direction of surface water flow.
- EROSION CONTROL PLAN (*drawn to appropriate scale, e.g 1"=10'*)
  - Show the location of existing vegetation adjacent to any watercourse.
  - Show the areas where vegetative cover will be retained and the type and location of measures taken to protect vegetation from damage.
  - Show areas where vegetative cover will be removed and the location of all temporary and permanent erosion control measures to be used including but not limited to: silt fencing, straw bales, graveling, mulching, seeding, and sodding.
  - Show the type and location of proposed storm water management from roofs, parking and other impervious areas.
  - Show any surface water diversion showing ground and surface water diverted to an alternate natural drainage path or a storm water conveyance system.
  - Include an indication of slope steepness, by degree, percentage or ratio. Include gradient of surface water flow.
  - Show the general topography (elevation of terrain) characteristics of surrounding property.
  - Show location of the construction access driveway(s) and vehicle parking area(s). Provide BMP's at construction ingress/ egress (e.g. rock, shaker, plates, etc.)
  - Show the location and size of soil/fill stockpiles.
  - Show the location of existing and proposed structures, with location of roof down spouts and storm water drainage locations.
- EROSION CONTROL STATEMENT
  - A schedule of land disturbance activities, project phasing, and the time frame for placement of both temporary and permanent erosion and sediment control measures.
  - The name, address, and phone number of the person(s) responsible for placement, monitoring, and maintenance of the temporary and permanent erosion control measures.
  - A statement signed by the property owner and building contractor/developer certifying that any land clearing, construction, or development involving the movement of earth shall conform to the plans as approved by the City of Warrenton Planning, Public Works, and Building Departments.

**CONDITIONS OF APPROVAL**

- **Work commencing prior to permit issuance is subject to fees in addition to the required permit fees.**
- **Work done without proper inspections will be subject to rejection.**
- **The proposed work shall not violate any recorded deed restrictions that may be attached to or imposed upon the subject property.**
- **Authorization of this permit shall be void after 180 days unless substantial construction or use pursuant thereto has taken place.**
- **This permit grants no rights to trespass on adjacent property and in no way relieves the owner of the property from liability for any damages caused by acts relative to this permit.**
- **The issuance of this permit shall not be construed as Building Department approval for associated new construction site plan or plot plan.**
- **Fire Department access to fire hydrants shall be maintained at all times.**
- **Public right-of-way shall not be in any way impeded, blocked, or temporary ramp(s) installed without proper permits and approvals granted. *Please contact Public Works and or ODOT for right-of-way permit and other requirements.***
- **The applicant shall take care to avoid damage to subsurface and above ground utilities, and shall be responsible for repairs to utilities damaged by their actions.**
- **All erosion control measures must be installed and approved prior to beginning of any site work.**
- **It is the responsibility of the permit holder or authorized agent to schedule inspections.**

**APPLICANT SIGNATURE**

*I hereby certify I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.*

Signature:

Date:

Print name:

**\*\*\*\*\*Pre-work inspection is required prior to beginning of site-work. Final inspection is required upon completion of all site-work. Additional inspection may be required to determine compliance as requested by the Building Official.\*\*\*\*\***