

MINUTES
Warrenton City Commission
Regular Meeting – May 9, 2017
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Pro Tem Balensifer called the meeting to order at 6:01 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Pro Tem Henry Balensifer, Tom Dyer, Pam Ackley and Rick Newton

Staff Present: City Manager Linda Engbretson, Police Chief Matt Workman, Public Works Director Jim Dunn, Public Works Operations Manager Kyle Sharpsteen, Community Development Director Skip Urling, Finance Director April Clark and Deputy City Recorder Dawne Shaw

COMMISSIONER COMMENTS

Commissioner Ackley stated she and City Manager Linda Engbretson met with Harbormaster Jane Sweet about the Hammond Marina and noted improvements that are taking place. She also noted she will have the Hammond Marina Task Force names for Commission consideration at the next meeting.

Commissioner Dyer welcomed everyone and noted how nice it was to see more people in attendance.

Commissioner Newton read a brief statement which thanked everyone who supported him for Mayor, and noted the possibility of a tie vote. He noted his concern that a tie vote would result in an empty seat and he wants what's best for the City of Warrenton. He announced he would be withdrawing his name from the Mayor selection process.

Mayor Pro Tem Balensifer noted a lot of people have asked him about what is going on at the airport; a lot of activity and strange looking planes. He explained some military planes flew in for a parade, and there is an old search and rescue "albatross" sea plane. He also asked Commissioner Ackley for clarification on the Hammond task force status. Commissioner Ackley stated it was her understanding the idea was to bring together a group of past members and other interested parties for the Commission to decide upon. City Manager Engbretson stated her recollection of the conversation was Commissioner Ackley was directed to go out and recruit names. Brief discussion continued.

City Manager Linda Engbretson shared pictures of the new Fire Department ladder truck and noted a few details of the new truck. She also reminded everyone of first budget meeting, this Thursday, May 11th at 5:30.

After reading a Proclamation, Mayor Pro Tem Balensifer declared the week of May 21 – 27, 2017, Emergency Medical Services Week. He thanked all EMS providers. Steven Zamora, Medix supervisor gave brief statement and presented a plaque recognizing the City of Warrenton for its continued support of EMS personnel in the city. Commissioner Dyer noted the benefits of emergency medical kits and encouraged people to carry them in their vehicles.

Commissioner Ackley made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.

Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye

PUBLIC COMMENT (Agenda Items) – Scott Widdicombe asked for clarification on EMS services in the City of Warrenton. Mayor Pro Tem Balensifer explained the dispatch services and noted Medix has a county wide contract for medical transport.

Lylla Gaebel thanked Commissioner Newton for stepping aside in the Mayoral race. She also spoke about the selection process, stating she believes only residents of Warrenton should be able to have input on filling commission vacancies.

BUSINESS

Mayor Pro Tem Balensifer asked the Commission how they wished to proceed with the Mayoral appointment.

Commissioner Dyer made the motion to appoint Henry Balensifer as the Mayor of Warrenton for the unexpired term of former Mayor Mark Kujala’s position. Motion was seconded and passed unanimously.

Ackley – aye; Dyer – aye; Newton – aye; Balensifer - aye

Brief discussion followed on the selection of Mayor Pro Tem.

Commissioner Ackley made the motion to add agenda item 7-C, for the selection of Mayor Pro Tem. Motion was seconded and passed unanimously.

Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye

Mayor Pro Tem Henry Balensifer took the Oath of Office as Mayor of Warrenton.

Discussion followed on how to proceed with filling the vacant commission seat. Consensus was to hold a “Meet and Greet” before the May 23rd Commission meeting, at 5:15. Interested persons

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are to submit a letter of interest and resume by 5:00 p.m., May 22nd which will be given to the Commission for review.

Commissioner Ackley moved to declare Commission Position #2 as vacant. Motion was seconded and passed unanimously.

Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye

Finance Director April Clark presented Resolution No. 2488, Providing for an Interest Rate and Penalty Fees for Installment Assessments. She stated the Warrenton Municipal Code (WMC) allows for installment payments on assessments such as Local Improvement Districts (LID's), Advance Public Finance Districts, and nuisance abatements. The WMC references installment payments and the current statutory interest rate; however no rates or penalties have been established. This resolution outlines the terms and conditions for installment payment assessments. Staff recommends a 7% interest rate, and a \$200 per year penalty if unpaid. Brief discussion continued on the penalty fees.

Commissioner Dyer made the motion to approve Resolution No. 2488; *Providing for an Interest Rate and Penalty Fees for Installment Assessments*. Motion was seconded and passed unanimously.

Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye

As provided by City Charter, the Mayor Pro Tem is selected by ballot by the Commission. Deputy City Recorder Dawne Shaw read aloud the ballots cast.

By unanimous vote, Commissioner Rick Newton was elected as Mayor Pro Tem.

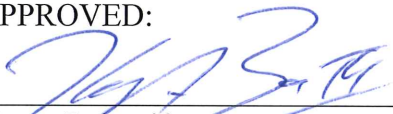
Commissioner Ackley read a statement on behalf of the Commission, recognizing Commissioner Newton for throwing his hat in the ring for the Mayoral appointment, noting his commitment to the citizens and children of the community; and on behalf of the Commission, congratulated Mayor Balensifer on his Mayoral appointment and noted their continued support. Commissioner Dyer noted that Commissioner Newton withdrawing his name shows the type of Commission they are, one who shows care for the City before himself.

PUBLIC COMMENT

Scott Widdicombe asked for clarification on the process for filling the vacant commission seat. Mayor Balensifer explained the process.

There being no further business Mayor Balensifer adjourned the regular meeting at 6:35 p.m., and announced an executive session, under the authority of ORS 192.660(2)(d); *to conduct deliberations with persons designated by the governing body to carry on labor negotiations.* He stated the Commission is not expected to return to regular session to take action on any item considered in the executive session.

APPROVED:



Henry Balensifer, Mayor

ATTEST:



Dawne Shaw, Deputy City Recorder