

MINUTES  
Warrenton City Commission  
Regular Meeting – May 23, 2017  
6:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Henry Balensifer, Tom Dyer, Pam Ackley and Rick Newton

Staff Present: City Manager Linda Engbretson, Police Chief Matt Workman, Finance Director April Clark, Public Works Director Jim Dunn, City Engineer Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Harbor Master Jane Sweet, and Deputy City Recorder Dawne Shaw

Mayor Henry Balensifer made brief comments regarding the Meet & Greet for the vacant Commission seat applicants that was held prior to the meeting.

#### COMMISSIONER COMMENTS

Commissioner Ackley welcomed everyone and thanked the commission applicants for coming to the Meet & Greet. She stated she attended the joint City/County meeting, noting it was a good meeting.

Commissioner Dyer welcomed everyone. He stated he was pleased with the 3 applicants and noted it is nice to have 3 people that want to be here and serve on the commission.

Commissioner Newton welcomed everyone and thanked the applicants for coming and noted there is paper in the lobby for the public to note their favorite applicant. He noted while at the City/County joint meeting, he was surprised to see how many new houses Warrenton has in the pipeline.

Mayor Balensifer spoke of the recent joint City/County meeting and noted the number of new housing units that was noted at the meeting. He commended city staff on the volume of work that is done in the various departments, in the processing of building applications. He explained the City/County joint meetings for the public. He gave a brief update to the Commission on the meeting in Salem and discussed costs of funding for Senate Bill 5530 (levee funding); and noted he met with the Director of the Oregon Parks & Recreation Department to talk about potential partnerships and connecting Warrenton's trail system to the Fort Stevens trail system.

City Manager Engbretson noted the upcoming town hall meeting; and Mayor Balensifer announced there is a Town Hall meeting with Senator Merkley, this Sunday at the Warrenton

High School gym. He also noted the VFW requested Commissioner Dyer to speak at an event on Memorial Day. Ms. Engbretson thanked staff for the extensive work on the budget process and noted the 2017/2018 Budget will be on the agenda for the June 27<sup>th</sup> City Commission meeting.

**Commissioner Ackley made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.**

**Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye**

PUBLIC COMMENT (Agenda Items) – NONE

## BUSINESS

City Manager Engbretson noted that hard work the Warrenton's Old Fashioned Fourth of July Committee puts into the Fourth of July parade and events each year. She noted Committee Chair, Cindy Yingst submitted a letter requesting permission for the annual Fourth of July Events. Ms. Yingst requested the presence of the City Commission, as participants in the parade and handed out parade entry applications.

**Commissioner Newton moved to approve the annual Fourth of July event request. Motion was seconded and passed unanimously.**

**Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye**

City Manager Engbretson presented the request for consideration of Hammond Marina Task Force appointments. She noted the commission had requested the formation of a task force to review and refresh the 2005 Hammond Marina Master Plan. Commissioner Ackley presented the list of names; Gerry Poe, Adam Svensen, Pat O'Grady, Tim Jenkins, Paul Kujala, Jim Ray and Van VanMeter (added to the record/agenda packet); Commissioner Pam Ackley, City Manager Linda Engbretson and Harbor Master Jane Sweet, will also serve on the task force. She noted the Task Force will look at the master plan, dust it off and look at the vision; and then make recommendations to the Commission. Brief discussion followed.

**Commissioner Dyer made the motion to appoint the Hammond Marina Task Force as presented. Motion was seconded and passed unanimously.**

**Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye**

City Engineer Collin Stelzig presented a written update for the record and for Commission review. He gave updates on current tasks, CIP projects, levees and FEMA. Brief discussion followed on levees and culverts. City Manager noted Mr. Stelzig's report will be put on the City website for public access.

City Manager Engbretson noted the Commission previously deemed "No Public Purpose" on Tax Lot 1500, Map 81021CB. She noted this property was originally deeded to the City by

Clatsop County for landfill purposes; however, the deed includes a reversionary clause wherein the property reverts back to the County should the City determine there is no longer a public need.

**Commissioner Dyer made the motion to authorize the Mayor's signature in the Statutory Bargain and Sale Deed to convey Tax Lot 1500, 81021CB, from the City of Warrenton to Clatsop County. Motion was seconded and passed unanimously.**

**Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye**

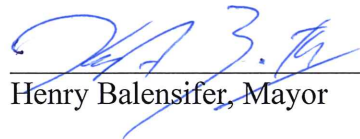
PUBLIC COMMENT

Scott Widdicombe thanked Commissioner Newton for the suggestion of allowing the public to note their preference on the vacant commission seat; he asked if it is open to all public, even if they did not attend the meeting. Mayor Balensifer indicated “yes”.

Kathleen Zunkel discussed the bike path on Delaura Beach Lane and noted her displeasure with the outcome. She suggested ways to make bike paths more aesthetic, rather than the painted lines.

There being no further business Mayor Balensifer adjourned the regular meeting at 6:35 p.m.

APPROVED:

  
Henry Balensifer, Mayor

ATTEST:

  
Dawne Shaw, Deputy City Recorder