

MINUTES
Warrenton City Commission
Regular Meeting – August 8, 2017
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:05 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Rick Newton, Pam Ackley, and Mayor Henry Balensifer
Late Arrival: Tom Dyer Absent: Mark Baldwin

Staff Present: City Manager Linda Engbretson, Library Site Manager Nettie Lee Calog, City Attorney Spencer Parsons and Deputy City Recorder Dawne Shaw

COMMISSIONER COMMENTS

Mayor Balensifer noted Deputy City Recorder Dawne noted omissions in the City commission meeting minutes on the consent calendar - Commissioner Ackley's vote (aye) was omitted on the agenda addition motion, and the Consent Calendar approval in the minutes of 7.11.17, and also omitted from the Consent Calendar approval in the minutes of 7.25.17. Corrections/additions of the votes will be noted.

Commissioner Newton stated he had a very busy 2 weeks, and noted the various activities and meetings he attended; Camp Rosenbaum, Pacific Safety Council meeting, Crest meeting, LOC small cities meeting, the K9 fundraising dinner and he also visited the Warming Center.

Commissioner Dyer gave his apologies for being late.

Commissioner Ackley welcomed everyone and City Attorney Spencer Parsons. She noted she also attended the K9 fund raising dinner and it was a lot of fun, with a good turnout.

Mayor Balensifer stated is has been a very busy 2 weeks, and thanked Commissioner Newton for attending Camp Rosenbaum. He noted he spoke of behalf of the City at the Northwest Pacific Economic Region conference. He stated he also attended the K9 fundraising dinner, and noted it was a fun event and thanked K9 Officer Wirt and staff for organizing the event. Mayor Balensifer stated he also attended the LOC small cities round table meeting, and explained the purpose of the meeting.

City Manager Linda Engbretson introduced City Attorney Spencer Parsons from Beery Elsner and Hammond, noting the City is happy to have him. She also gave a reminder about the "Movie in the Park" this Thursday, which is part of the Regatta and hosted by the WBA. She also noted there is a rose planting ceremony on Saturday, in which she and Mayor Balensifer will

participate. Ms. Engbretson asked the Commission to consider adding an agenda item; Consideration to waive the Community Center fee for Thankful Hearts free community Thanksgiving dinner. She also reminded the Commission about the upcoming LOC conference. Mayor Balensifer stated he got invited to speak at the annual LOC conference and requested to be the voting delegate. Consensus was to allow.

Commissioner Ackley made the motion to approve agenda additions of item 7C, the request from Thankful Hearts to waive the Community Center fee and approval of the consent calendar with changes to the 7.11.17 and 7.25.17 minutes. Motion was seconded and passed unanimously.

Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye

PUBLIC COMMENT (Agenda Items) – None

BUSINESS

City Manager Linda Engbretson stated the Warrenton Community Library Advisory Board recommends placing a tax levy on the November ballot in order to continue funding the Warrenton Community Library operations. She noted the last levy approved by voters in 2012 levied \$0.95 per \$1,000 of assessed value for library operations raising approximately \$209,078 over the five-year period; noting it has been at 9.5 for 15 years. Ms. Engbretson stated the Board has been discussing new opportunities and service demands and is recommending an increase in the proposed levy amount. Rent is now a factor which was not previously part of the operational budget. She noted the four different options included in the agenda packet and outlined the specifics of each. Ms. Engbretson stated the Board is recommending the “Gold” option, which is \$0.330 per \$1,000 and could be used to increase hours of operation, pay for increase in staff time and provide an estimated additional \$24,100 for materials and services (automation and e-books). Library Board Chair Kelsey Balensifer noted there has been a considerable increase in new library card holders and a high volume of items being checked out. She noted the current levy is set to expire; and the current rate will not cover the expenses needed to keep the Library running. She briefly reviewed the four different funding levels and noted the board concluded the community deserves a first class library, not the status quo; and they would like to offer higher quality of services; and recommends add local option levy to fund library operations for the next 5 years. Mayor Balensifer noted when the City had the open house/town hall meeting on the Library, the room was packed and it was eye opening to see how many people cared about it. Brief discussion followed and consensus was to go with the Gold option.

Commissioner Ackley made the motion to adopt Resolution No. 2501; *Authorizing an Election on November 7, 2017, and adopting the Ballot title: “Five Year Library Operations Local Option Serial Levy.”* Motion was seconded and passed unanimously.

Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye

City Manager Engbretson stated the lease between the City of Warrenton and Warrenton Fiber Company requires written consent from the City prior to any alteration to any existing structural improvements. She noted she has received a written request from David Nygaard, President of Warrenton Fiber Company to alter and remodel their current office at Tansy Point.

Commissioner Newton made the motion to authorize the City Manager to provide written consent to Warrenton Fiber Company to *construct, improve, demolish, remove, replace, alter, reconstruct, remodel or add to its current office at Tansy Point, pursuant to appropriate building and planning requirements. Motion was seconded and passed unanimously.*

Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye

City Manager Linda Engbretson stated the Thankful Hearts group coordinates and provides the free community Thanksgiving dinner, which they have done since 2011; and they also provide “meals on wheels” dinners. She noted they have requested the Commission to consider waiving the Community Center fee, for the annual dinner.

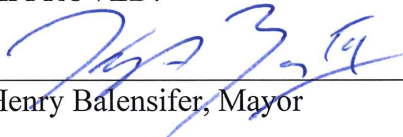
Commissioner Newton made the motion to approve the request by Thankful Hearts to waive the Community Center fee. Motion was seconded and passed unanimously.

Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye

PUBLIC COMMENT – Dennis Faletti, stated he is a member of the Urban Renewal Advisory Committee and is very proud of the improvements that were made at the Warrenton Marina; however he noted the exterior of the building is deteriorating, in just 2 years’ time, and “in another 2 years it will look like the old building.” He voiced concerns over the workmanship from the contractor. City Manager Engbretson noted she will look into the matter and speak with Harbormaster Sweet. Tony Faletti stated he is pleased to see the Police Dept. using the speed limit/radar sign, but noted it is embarrassing when it is not working.

There being no further business Mayor Balensifer adjourned the regular meeting at 6:38 p.m., and announced an executive session, under the authority of ORS 192.660(2)(h); *to consult with counsel regarding the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.* He stated the Commission is not expected to return to regular session to take action on any item considered in the executive session.

APPROVED:


Henry Balensifer, Mayor

ATTEST:


Dawne Shaw, Deputy City Recorder