

MINUTES
Warrenton City Commission
Regular Meeting – October 10, 2017
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Pro-tem Newton called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Pam Ackley, Tom Dyer, Mark Baldwin and Rick Newton

Absent: Mayor Henry Balensifer

Staff Present: City Manager Linda Engbretson, Community Development Director Skip Urling, Fire Chief Tim Demers, Police Chief Mathew Workman, Interim Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, and Deputy City Recorder Dawne Shaw

COMMISSIONER COMMENTS

Commissioner Baldwin welcomed everyone and gave a brief update on the condition of Ocean View cemetery, noting there has been no improvement.

Commissioner Ackley stated she and Commissioner Baldwin attended a long range facility planning work shop with the Warrenton-Hammond School District, to discuss long term plans and how to make a school built for 500 kids work for 1100 kids. She noted it is the largest K-8 school in the State, not associated with a larger district, and fourth largest overall. Commissioner Ackley stated she watched an interesting webinar called Smart Cities, which she will share with the Commission. Commissioner Baldwin stated that when a school issue comes to vote, every Warrenton citizen that votes needs to pay a lot of attention to what the school is doing. He noted the School District Superintendent Mark Jeffries, works very hard for the schools and cares about the city as a whole. Commissioner Baldwin noted he is hopeful we can come up with a cost effective way to improve on what we have and a plan that everyone can sign onto.

Commissioner Dyer welcomed everyone and thanked them for coming.

Mayor Pro-tem Newton stated he was in Alaska during the last Commission meeting, and noted many of the issues Alaska is facing are the same issues affecting Warrenton. He noted October is National Seafood month; and also thanked the Fire Department for fighting wildfires abroad. Mayor Pro-tem Newton noted he attended the Safety Committee meeting where the jail situation and the youth facility were discussed; as well as the lack of security at the County Courthouse. He also thanked Cindy Yingst for the article in the Columbia Press about the Library, and noted the library levy on the November 7th ballot.

City Manager Engbretson stated she and Mayor Balensifer attended the County jail work session. She noted the current facility cannot hold many people and hopes the County can come up with something going forward. She also noted she is excited to see the Urban Renewal landscaping plan moving forward.

Commissioner Ackley made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Ackley – aye; Baldwin – aye

PUBLIC COMMENT (Agenda Items) – None

BUSINESS

Community Development Director Skip Urling presented a request from Tarah and Shannon McGregor, for a license to occupy a portion of the western SW Juniper Avenue Right-of-Way (ROW). He explained the specifics of the request as outlined in the agenda packet, noting the McGregor's intent is to build a fence and install a lawn in the unused area. City Manager Engbretson noted the fence is set back far enough to not impede site lines. Brief discussion followed.

Commissioner Dyer made the motion to approve the license to occupy that portion of the SW Juniper Avenue right-of-way adjacent to 1003 SW 2nd Street, also identified as Tax Lot No. 81020AA01900, by Tarah and Shannon McGregor for a fence and landscaping improvements. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Ackley – aye; Baldwin – aye

City Manager presented Resolution No. 2506; Authorizing the City to Transfer the Surplus Balance of the Public Safety Building GO Bond Fund. She noted that as of June 15, 2017, the Series 1998 General Obligation Bonds that funded the construction of a public safety building and refunded the former City of Hammond's General Obligation Installment Sewer Bonds, Series 1980, have been paid in full. Ms. Engbretson stated the City's bond attorney has prepared the attached resolution so that the City Commission may authorize closure of this fund as of September 30, 2017, in the amount of \$25,629.43, into the General Fund. She noted this is a housekeeping measure as the debt service for the City Hall building is paid off, and this has been accounted for in this year's budget.

Commissioner Ackley made the motion to approve Resolution No. 2506, Declaring that the necessity of the Series 1998 General Obligation Bonds Debt Service Fund has ceased to exist and Authorizing the City to Transfer the Surplus Balance to the designated General Fund Pursuant to Oregon Revised Statutes Sections 287 A.140 and 294.353. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Ackley – aye; Baldwin – aye

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City Manager Linda Engbretson stated legal counsel has reviewed and updated the proposed sublease between the City of Warrenton and Paul Leitch, Sturgeon Paul's, at the Hammond Marina, to clearly define the term of the lease and the language for termination, per the Commission's request. She stated as required in our lease with the USACE, the revised agreement was submitted for their approval. She noted this is the last piece of housekeeping on our end and will allow the Portland Office to finalize their part of the transfer process. It will then be sent to Washington DC, and the process can take about a year to complete.

Commissioner Dyer made the motion to authorize the Mayor's signature on the lease between the City and Mr. Leitch for Sturgeon Paul's at the Hammond Marina, upon final approval from the US Army Corps of Engineers. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Ackley – aye; Baldwin – aye

Interim Public Works Director Collin Stelzig stated the Public Works department has been working with the Fire Chief on ideas to improve the intersection of SW 9th Street and S. Main Avenue. He noted the intersection does not currently accommodate all types of vehicles and should possibly be avoided by larger vehicles. He noted many school buses use this intersection to reach Warrenton Elementary School. Mr. Stelzig stated they have looked at several options that would allow vehicles to safely maneuver the intersection and Public Works believes they have developed a schematic design that is economical and required the least amount of additional right-of-way. He stated the current estimate to complete these improvements is \$160,000, and funds from the SE 2nd Street project could be used to complete the project. Brief discussion continued on the right-of-way, and Mr. Stelzig they have not made contact with the homeowners yet.

Commissioner Ackley made the motion to approve staff to contract for design services and construction of the improvements to the Intersection of SW 9th Street and S. Main Avenue for a total cost of \$160,000. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Ackley – aye; Baldwin – aye

PUBLIC COMMENT – Jim Ray noted he was pleased to see the repairs completed on the Skipanon Bridge near Lum's, the day after he voiced his concerns at the previous Commission meeting. Dennis Faletti thanked the Commission for getting the Warrenton Marina restroom building fixed, noting it looks good now.

There being no further business Mayor Pro-tem Newton adjourned the meeting at 6:36 p.m.

APPROVED:


Henry Balensifer, Mayor

ATTEST:


Dawne Shaw, Deputy City Recorder

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