

MINUTES  
Warrenton City Commission  
Regular Meeting – December 12, 2017  
6:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:18 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Rick Newton, Pam Ackley, Tom Dyer, Mark Baldwin and Mayor Henry Balensifer

Staff Present: City Manager Linda Engbretson, Public Works Director Collin Stelzig, Police Chief Matt Workman, Community Development Director Skip Urling, Public Works Operations Manager Kyle Sharpsteen, WTF Superintendent Bob Bingham, Water Quality Technician Brian Crouter, PW Analyst Trisha Hayrynen, and Deputy City Recorder Dawne Shaw

#### COMMISSIONER COMMENTS

Commissioner Newton welcomed everyone and noted he attended last week's Safety Council meeting, where Alan Evans of Helping Hands Re-entry Outreach Centers spoke about ending homelessness. Commissioner Newton noted a study on how to end homelessness in 10 years, and briefly explained the program. He also noted volunteers are needed for the Warrenton Warming Center.

Commissioner Dyer welcomed everyone.

Commissioner Ackley welcomed everyone and gave an update on the Warrenton-Hammond Christmas toy and gift drive. She stated you can adopt a family &/or get wish lists at the grade school, and noted there are 250 kids on list.

Commissioner Baldwin thanked everyone for coming, and he briefly spoke about his past experience working as a contractor at the Hampton mill and the charity work that Hampton does to support our community. He also noted the work Hampton has done to with the school district to work towards a Vocational Ag building for the Warrenton High School, and stated they were awarded a \$437,000 grant to use towards a new Vocational Ag building.

Mayor Balensifer asked for clarification on the giving trees program. Commissioner Ackley noted the trees in Warrenton businesses do not benefit Warrenton children; if someone wants to specifically help Warrenton kids/families, they can drop off gifts or checks at the grade school; checks made out to Warrenton Hammond Healthy Kids' or mail donations to P.O. Box 2426, Gearhart. She also noted Hampton has been amazing, with donations for the back pack program; Nygaard Logging, ReMax River & Sea, Columbia Memorial Hospital, Warrenton Kia, and other

Warrenton businesses have all adopted families &/or donated towards the Warrenton-Hammond Christmas toy and gift drive.

City Manager Linda Engbretson noted the school district was at Mayor's Coffee and gave an update on Vocational Ag building/grant. She also requested to add an item to the agenda – a letter of support for the City of Astoria's Northwest Oregon Housing Rehabilitation CDBG Grant Application.

Mayor Balensifer stated if there is no objection, it will be added as consent calendar item 5E. No objection was noted.

Mayor Balensifer thanked the Library committee that went door to door to over 1200 homes to get the votes needed for the Library Bond to pass. He also stated this past week he privileged to spend time with the Girl Scouts and the Cub Scouts, and they got to be Commissioners for the evening. He also spoke briefly about the high school's Vocational Ag program.

**Commissioner Ackley made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.**

**Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye; Baldwin – aye**

PUBLIC COMMENT (Agenda Items) – None

## BUSINESS

Mayor Balensifer opened the Public Hearing on the consideration of Ordinance No. 1216; a Development Code Amendment – Local Street Width Standard and Neighborhood Parks in New Subdivisions. Formalities followed and no ex-parte or conflicts of interest were reported. Community Development Director Skip Urling presented his staff report and noted on November 9<sup>th</sup>, the Planning Commission took action to recommend adoption of Ordinance No. 1216, which amends Warrenton Municipal Code (WMC) 16.136.020 making the pavement width standard for local roads 36 feet, rather than a range of widths. The ordinance also amends WMC 16.216.020 by raising the standards for the development of neighborhood parks in new subdivisions. He explained the changes to the code as outlined in the agenda packet. Brief discussion followed on the management and responsibility of the neighborhood parks, and it was noted for the record that the neighborhood associations cannot dissolve and give the park to the city, if the city does not wish to accept it. Mayor Balensifer asked for public comment, and no one spoke in favor or opposition. There being no further comments, Mayor Balensifer closed the public hearing.

**Commissioner Dyer made the motion adopt the Planning Commission's findings and conclusions and approve the first reading of Ordinance No. 1216 by title only. Motion was seconded and passed unanimously.**

**Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye; Baldwin – aye**

## MINUTES

Mayor Balensifer reviewed the applications for the various volunteer committees.

**Commissioner Ackley made the motion to reappoint Chris Hayward to Position No. 3 on the Warrenton Planning Commission. Motion was seconded and passed unanimously.**

**Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye; Baldwin – aye**

**Commissioner Ackley made the motion to appoint Ron LeChurch to Position No. 2 on the Community Center Board. Motion was seconded and passed unanimously.**

**Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye; Baldwin – aye**

Mayor Balensifer noted how hard it has been to recruit for the Parks board, and noted past members have said they have a plan in place but it is hard to make anything happen with no money. He stated he would like to have joint meeting with the Parks Advisory board to discuss the future of that board and what to do going forward. Ms. Engbretson noted she is hoping to schedule a joint meeting in January.

**Commissioner Baldwin made the motion to reappoint Carol Snell to Position No. 5 on the Parks Advisory Board. Motion was seconded and passed unanimously.**

**Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye; Baldwin – aye**

**Commissioner Dyer made the motion to reappoint Paul Mitchell to Position No. 2 and Flint Carlson to Position No. 4 on the Warrenton Budget Committee. Motion was seconded and passed unanimously.**

**Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye; Baldwin – aye**

**Commissioner Ackley made to motion to appoint Dan Jackson to Position No. 5 on the Warrenton Budget Committee. Motion was seconded and passed unanimously.**

**Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye; Baldwin – aye**

Mayor Balensifer noted Lois Purdue from Hampton will be applying for a position on the WBA.

**Commissioner Baldwin made the motion to reappoint Roxanne Williams to Position No. 7 and Mike Moha to Position No. 8, and contingent upon receiving an official application, Lois Purdue to Position No. 9 on the Warrenton Business Association. Motion was seconded and passed unanimously.**

**Balensifer – aye; Dyer – aye; Newton – aye; Ackley – aye; Baldwin – aye**


PUBLIC COMMENT – None

There being no further business Mayor Balensifer adjourned the meeting at 6:48 p.m.

APPROVED:

  
Henry A. Balensifer III, Mayor

ATTEST:

  
Dawne Shaw, Deputy City Recorder