

MINUTES  
Warrenton City Commission  
Regular Meeting – September 11, 2018  
6:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

In the absence of Mayor Balensifer and Mayor Pro-tem Newton, Senior Commissioner Tom Dyer presided over the meeting. Commissioner Dyer called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance. He requested a moment of silence in remembrance of 9/11.

Commissioners Present: Tom Dyer, Pam Ackley, and Mark Baldwin  
Excused: Mayor Henry Balensifer and Rick Newton

Staff Present: City Manager Linda Engbretson, Finance Director April Clark, Police Chief Mathew Workman, and City Recorder Dawne Shaw

CONSENT CALENDAR

- A. Commission Work Session Minutes – 8.14.18
- B. Commission Work Session Minutes – 8.28.18
- C. Commissioner Regular Meeting Minutes – 8.28.17
- D. Monthly Finance Report – June 2018
- E. Monthly Finance Report – July 2018
- F. Proclamation – Hispanic Heritage Month
- G. Proclamation – Constitution Week

City Recorder Dawne Shaw noted a spelling correction to the 8.14.18 work session minutes.

**Commissioner Ackley made the motion to approve the consent calendar with corrections. Motion was seconded and passed unanimously.**

**Baldwin – aye; Ackley – aye; Dyer – aye**

COMMISSIONER REPORTS

Commissioner Ackley spoke briefly in regards to 9/11 and the large hurricane heading towards to east coast. She noted all local commercials on television were talking about being prepared.

City Manager Linda Engbretson stated the city participated in the Warrenton Community Fair at the Warrenton High School's home football game last Friday, and noted it was a nice event.

Commissioner Dyer also noted the news regarding 9/11, and the impact it has had on survivors. Commissioner Ackley noted the video on the Fire Department's Facebook page of the National

Anthem at the high school football game, with a Coast Guard flyover. Commissioner Baldwin noted it is nice to see the anthem come back to the games.

PUBLIC COMMENT – Mr. John Washington spoke in regards to the fracture in Chinook road and asked if there was anything on the schedule to fix the road before winter hits. Ms. Engbretson stated she will check with Public Works. Mr. Washington noted if it is taken care of in the dry season, it will be much easier. Commissioner Baldwin noted he is concerned and requested to put a deadline on the repairs since Mr. Washington was given our word it would be taken care of.

Per Commissioner Ackley's request, City Manager Engbretson noted the Proclamations included in the consent – Hispanic Heritage Month and Constitution Week.

PUBLIC HEARINGS – None

#### BUSINESS ITEMS

Commissioner Dyer introduced Sylvia Stephens of the Warrenton-Hammond CERT team (Community Emergency Response Team). Ms. Stephens introduced the team members and thanked the city for recognizing them. She noted there is another training event, 9/17 – 9/19; and reminded everyone of the disaster preparedness event on Sept. 29. Ms. Engbretson noted Vince Aarts from Clatsop County Emergency Management is also in attendance. Mr. Aarts congratulated the city for recognizing the Warrenton-Hammond CERT team. He noted they have been remarkable in the work they are doing, and stated Clatsop Emergency Management is impressed and wants to help them. Commissioner Dyer read Resolution No. 2527, recognizing Warrenton-Hammond CERT.

**Commissioner Ackley made the motion to approve Resolution No. 2527; Recognizing Warrenton-Hammond CERT, a Community Emergency Response Team. Motion was seconded and passed unanimously.**

**Baldwin – aye; Ackley – aye; Dyer – aye**

City Manager Linda Engbretson presented Resolution No. 2519 and the proposed Land Use Application fee schedule. She noted the first reading was held at the August 28 City Commission meeting.

**Commissioner Ackley made the motion to approve the second reading of Resolution No. 2519, by title only. Motion was seconded and passed unanimously.**

**Baldwin – aye; Ackley – aye; Dyer – aye**

**Commissioner Ackley made the motion to adopt Resolution No. <sup>2519</sup>2419. Motion was seconded and passed unanimously.**

*scrivener's error*

**Baldwin – aye; Ackley – aye; Dyer – aye**

City Manager Linda Engbretson discussed a contract with Elaine Howard Consulting, LLC, which will take the City through the minor and substantial amendment process for the Urban Renewal District. She noted as presented at the June 26 Work Session, the opportunity exists to increase our URA debt limit in order to utilize as much as an additional \$5.3 million dollars during the current timeframe remaining for projects within the district. The minor amendment includes language clean up and updates the current project list to reflect proposed projects this fiscal year.

**Commissioner Baldwin made motion to authorize the Mayor's signature on the professional services contract with Elaine Howard Consulting LLC., for an amount not-to-exceed \$30,000. Motion was seconded and passed unanimously.**

**Baldwin – aye; Ackley – aye; Dyer – aye**

DISCUSSION ITEMS – None

GOOD OF THE ORDER


Commissioner Ackley stated the Warrenton Hammond Healthy Kids backpack program received a \$30,000 check from US Bank; she also noted a new swing set at the grade school for disabled kids. Commissioner Dyer noted Warrenton KIA donated \$100 for every touchdown at last week's high school football game, and that money was given to Warrenton-Hammond Healthy Kids. He also stated a guitar signed by Steve Azar was auctioned off at the concert, and noted Commissioner Newton matched up to \$500; all proceeds went to Warrenton-Hammond Healthy Kids.

There being no further business, Commissioner Dyer adjourned the regular meeting at 6:21 p.m.

APPROVED:

  
Henry A. Balensifer III, Mayor

ATTEST:

  
Dawne Shaw, City Recorder