

MINUTES  
Warrenton City Commission  
Work Session – October 9, 2018  
5:15 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Mayor Balensifer called the work session to order at 5:18 p.m.

Commissioners Present: Mayor Balensifer, Mark Baldwin, Pam Ackley, and Rick Newton  
Excused: Tom Dyer

Staff Present: City Manager Linda Engbretson, Finance Director April Clark, Accounting Technician Jessica Barrett, Public Works Analyst Trisha Hayrynen, Public Works Secretary Nancy Ager, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Community Development Director Kevin Cronin, Building Official Bob Johnston, Deputy City Recorder Jenny Faith, and City Recorder Dawne Shaw

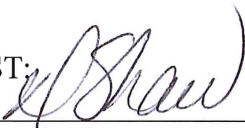
City Manager Engbretson introduced everyone involved in updating the ordinance, and noted it was several months of work. She noted the last amendment was in 2014, and the original ordinance is from the 1990's. Accounting Technician Jessica Barrett and Public Works Analyst Trisha Hayrynen presented a power point slide show which outlined proposed water ordinance updates. They reviewed the changes in each section; the \$100 deposit has been removed, and once the ordinance is updated active accounts will be given a credit for deposits made; if there is no active account, a refund will be given. Discussion continued. Commissioner Baldwin noted concerns with not turning the water back on until the next day; citizens going without over the weekend. It was noted water is not turned off on Fridays; it is done on Tuesdays, which gives citizens time to pay and get it turned back on before the weekend. Discussion and further review of the changes continued. Mayor Balensifer asked when we can expect to see new ordinance; Ms. Engbretson stated it will be ready for the next meeting. Ms. Barrett reviewed exhibits A and B, and brief discussion continued on the fee schedule. Commissioner Baldwin noted concerns on increased fees (first 2 fees/service calls on exhibit B) for in city residents; Mayor Balensifer noted a wording/definition change is needed. The Commission stated they are in agreement with a fee for emergency/same day call. Discussion continued on fees. Mayor Balensifer noted current staff is doing a great job; the issues and concerns come from past experiences. Brief discussion continued.

There being no further business, Mayor Balensifer adjourned the work session meeting at 6:06 p.m.

APPROVED:

  
Henry A. Balensifer III, Mayor

ATTEST:

  
Dawne Shaw, City Recorder