

"Making a difference through excellence of service"



CITY OF WARRENTON

AGENDA

CITY COMMISSION OF THE CITY OF WARRENTON
REGULAR MEETING
June 28, 2016 – 6:00 P.M.
Warrenton City Commission Chambers – 225 South Main Avenue
Warrenton, Or 97146

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **COMMISSIONER COMMENTS/COMMUNICATIONS/AGENDA ADDITIONS**
5. **CONSENT CALENDAR**

- A. Commission Regular Meeting Minutes – 6.14.14
- B. Fire Dept. Activity Report – May 2016
- C. Warrenton Community Library Board Advisory Committee Minutes – 6.10.16
- D. Finance Dept. Monthly Finance Report – May 2016

Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the City Commission.

6. **BUSINESS ITEMS**
 - A. Public Hearing on Use of State Revenue Sharing Funds and Consideration of Resolution No. 2466; Declaring the City of Warrenton's Election to Receive State Revenues in FY 2016-2017.
 - B. Public Hearing and Resolution No. 2459; Adoption of the City of Warrenton's FY 2016-2017 Budget.

- C. Consideration of Adoption of the 2017-2022 Capital Improvement Program
- D. Consideration of Resolution No. 2465; Setting a Public Hearing Date of July 26, 2016, for Vacation Petition #148; Petitioners Bussert and Mossman for a portion of NW Gardenia Avenue
- E. Consideration of Resolution No. 2463; Updating Recycling Rates
- F. Consideration of Resolution No. 2461; Updating City of Warrenton Water Rates
- G. Consideration of Resolution No. 2462; Updating City of Warrenton Sewer Rates
- H. Consideration of Amendment No. 2 to IGA with ODOT for Motor Vehicle Fuel Dealer Tax Collection
- I. Consideration of Old-Fashioned Fourth of July Event
- J. City Manager Evaluation

7. **PUBLIC COMMENT**

At this time, anyone wishing to address the City Commission concerning items of interest not already on the Agenda may do so. The person addressing the Commission will, when recognized, give his or her name and address for the record. All remarks will be addressed to the whole City Commission and limited to 3 minutes per person. The Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter.

8. **ADJOURNMENT**

Warrenton City Hall is accessible to the disabled. If special accommodation is needed, please notify the City Recorder at 503-861-0823, at least 48 hours in advance of the meeting so appropriate assistance can be provided. TDD Users: Please call Oregon Telecommunications relay service at 1-800-735-2900.

MINUTES
Warrenton City Commission
Regular Meeting - June 14, 2016
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, Or 97146

Mayor Mark Kujala called the meeting to order at 6:00 p.m., then led the public in the Pledge of Allegiance.

Commissioners Present: Rick Newton, Tom Dyer, Henry Balensifer, Pam Ackley, Mayor Mark Kujala

Staff Present: City Manager Kurt Fritsch, City Attorney Harold Snow, City Recorder Linda Engbretson, Wastewater Treatment Superintendent Kyle Sharpsteen, Police Chief Mathew Workman, Public Works Director James Dunn, Fire Chief Tim Demers

COMMISSIONER COMMENTS

Commissioner Newton - noted a recent article regarding Portland talking about a tax to help subsidize housing. He said he's not sure they can get it passed but "It's interesting." He then followed with a questions for the City Attorney. He stated that other commissioners had asked him about the easement the City has on the 8th Street Dam. Legal Counsel Snow advised there is an executive session to discuss that issue this evening.

Commissioner Dyer - said that with all the bad news, referencing Florida, he reminded everyone to keep their eyes open and come forward if you see anything suspicious. "That will save some lives."

Commissioner Ackley - also stated she is very saddened by the news in Orlando. "Everyone should learn to be humble and kind." She suggested the Commission schedule a work session with the City Engineer regarding repairs and replacements of the City tide gates and verification of the actual location of the recorded easement, sooner than later.

City Recorder Engbretson - requested Commissioners notify her if planning to attend the LOC conference this fall. Announced Candidates for City Commissioner can file to run as of June 1.

Mayor Kujala - said it's coming up on annual evaluation time, and he requested the Commission set up an executive session to conduct the City Manager evaluation sooner than later. City

Manager Fritsch noted he has not received the written summary from the last evaluation. Discussion to get back on schedule followed. Mr. Fritsch requested the written evaluation prior to the evaluation, and it was agreed he would have that before the scheduled evaluation.

CONSENT CALENDAR

- A. Commission Regular Meeting Minutes - 5.24.16
- B. Marinas Monthly Report - April

Commissioner Pamela Ackley made the motion to accept the consent calendar with a correction to the May 24, 2016, minutes. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer- aye; Ackley - aye; Kujala - aye.

BUSINESS

Dave Larmouth of Recology Western Oregon presented information on various services provided to the City. Recycling services are provided to Warrenton residents by Recology Western Oregon, and the agreement with the City notes an annual rate increase based on the April CPI. The proposed rate increase will raise every other week pickup from \$6.94 to \$6.97. Rate Resolution No. 2463 was presented for first consideration.

Commissioner Pam Ackley made the motion to conduct the first reading by title only of Resolution No. 2463. Motion was seconded. "Resolution No. 2463; Adopting and Setting New Rates for Recycling Services and Repealing all Resolutions in Conflict." Motion passed unanimously.

Newton - aye; Dyer - aye; Balensifer- aye; Ackley - aye; Kujala - aye.

An initiative petition to amend the City Charter to require a double majority voter approval before the city may sell, trade, or transfer any asset valued more than \$100,000 was filed with the Commission on May 24, 2016. Staff presented Resolution No. 2464 which will refer the measure to the ballot.

Commissioner Rick Newton made the motion to adopt Resolution No. 2464; a Resolution Referring an Initiative Charter Amendment Requiring Voter Approval for Transfer of City Assets to the November 8, 2016, ballot. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer- aye; Ackley - aye; Kujala - aye.

Roxanne Williams and Steve Fulton, representing the Warrenton Business Association, presented the event application for the Quincy Park Family Concert in the Park event as part of

MINUTES

Warrenton City Commission
Regular Meeting - 6-14-16
Page: 2

the annual Regatta celebration on August 12. It was noted the details of the event still need staff review, but the Commission needs to allow an exception for noise amplification.

Commissioner Dyer made the motion to approve the permit for amplification of sound in the Quincy Park on August 12, 2016, for the family concert in the park event, providing requirements of the event application are met and approval is given by City Management. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer- aye; Ackley - aye; Kujala - aye.

City Manager Fritsch explained the City applied for financial assistance through the Business Oregon Infrastructure Finance Authority for an inflow and infiltration reduction study. The agreement before the Commission authorizes a \$20,000 grant and \$35,000 loan. Public Works Director James Dunn noted this is a city-wide study.

Commissioner Pam Ackley made the motion to adopt Resolution No. 2460; Authorizing a loan from the water fund by entering into a financing contract with the Oregon Infrastructure Finance Authority, and approving signatures on all financing documents. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer- aye; Ackley - aye; Kujala - aye.

City Manager requested the Commission table the gravel road maintenance policy amendment to the next meeting for further review and discussion with staff.

Commissioner Pam Ackley made the motion to table item 6 - E to June 28. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer- aye; Ackley - aye; Kujala - aye.

Mayor Kujala noted rate increases were discussed during the budget process. The City had a water and sewer rate study. City Manager Fritsch noted the rate increase for water is 7%.

Commissioner Dyer made the motion to conduct the first reading of Resolution No. 2461, by title; "Adopting Water Department Rates, Establishing July 1, 2016, as the effective date, and repealing any other resolution in conflict." Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer- aye; Ackley - aye; Kujala - aye.

The proposed sewer rate increase is 6%.

Commissioner Pam Ackley made the motion to conduct the first reading of Resolution No. 2462, by title; “Updating City of Warrenton Sewer Rates and Repealing any other resolution in conflict.” Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer- aye; Ackley - aye; Kujala - aye.

Public Works James Dunn explained the Parks Advisory Board recommends the Commission approve adding the city logo to the Northwest Coast Trails Coalition website. Northwest Coast Trails Coalition is an advocacy group for northwest coastal trails. A copy of their website showing other regional partners listed on their website was included in the meeting packet.

Commissioner Tom Dyer made the motion to allow the Northwest Coast Trails Coalition to include the City of Warrenton logo on their website. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer- aye; Ackley - aye; Kujala - aye.

Public Works Director James Dunn explained the City solicited a quote from Correct Equipment for the needed remaining 14 mission telemetry units. The contract authorized the purchase plus freight for a total of \$29,120.

Commissioner Pamela Ackley made the motion to authorize entrance into a contract with Correct Equipment for Mission Telemetry hardware in the amount of \$29,120.00. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer- aye; Ackley - aye; Kujala - aye.

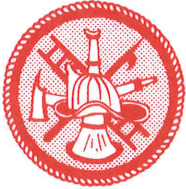
There being no further business, Mayor Kujala adjourned the regular meeting at 6:45 p.m., and called an executive session under the authority of ORS 192.660(2)(e); to conduct deliberations with persons designated to negotiate real property transactions and (h); to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. He noted the Commission would not be returning to regular session to take action on any item considered in the executive session.

APPROVED:

Mark Kujala, Mayor

ATTEST:

Linda Engbretson, CMC, City Recorder



Warrenton Fire Department

P.O. Box 250 Warrenton, OR 97146-0250 503/861-2494 Fax 503/861-2351

5-B

STAFF REPORT

Date: June 28, 2016
To: The Members of the Warrenton City Commission
Mr. Kurt Fritsch, City Manager
From: Tim Demers, Fire Chief
Re: Fire Department Activity Report for May, 2016

May, 2016 Emergency Response Activity -

The Warrenton Fire Department responded to 112 emergency calls during the month of May, 2016. The department responded to 81 EMS (emergency medical service) calls, 14 motor vehicle crashes, and 13 service calls. There were Four (4) reportable fires during the month. Service calls include alarm activations with no fire, false alarms, hazardous conditions, good intent calls, public assists, etc. An average of 5 volunteers responded per call throughout the month. During the month of May, 65.2%, or 73 of the calls were during daytime hours between 6:00 a.m. and 6:00 p.m. The other 39 calls, or 34.8%, were during the night, between the hours of 6:00 p.m. and 6:00 a.m.

May, 2016 Training –

The department held 4 regularly scheduled Wednesday evening training sessions during the month of May, with an average attendance of 18 volunteers per drill. The department offered 4 additional training sessions during the month of May.

4th Aerial ladder operations, vertical ventilation

Instructors: Astoria Fire staff, #2541

Ground ladder rescue training

Instructors: Capt. Shepherd, Company Officers

11th Response critiques

Instructors: Capt. Penno

Recruit firefighter – Attack hose evolutions

Instructor: Lt. Alsbury

18th Wildland fire safety class

Instructors: Capt. Penno, FF Watson

Recruit firefighter – Hose, hydrant evolutions

Instructor: Lt. Alsbury

25th Live fire training evolutions

Instructors: Capt. Shepherd, Company Officers

5-C
(4/25)

June 10th WCL Board Meeting called to order at 10:00am by Kelsey Balensifer in the city hall.

Present at this meeting from the board were Rochelle, Jill, Nettie, Natalie, Judy and Kelsey. (Doug and Baret absent)

Present from the community: Geri Yamasaki, Skip Earling, Chuck and Kurt (from the city).

Former FOWL members Jan Ganaway, Diane Collier and Kathi Merrit came to present the official letter from OCF: Oregon Community Foundation. From this donation, the library is supposed receive 4.5% of the market value of the fund yearly (except in 2017 since money will be distributed this year in July none will be received next year).

Kathi told us about the library at the grade school and let us know she will be available for ANY help we may need in arrangements for new library or whatever is decided.

Kurt asked former fowl members about the library building and Diane spoke about Sonny's findings in all of the years he did repairs for the building (dry rot and studs built incorrectly to name a couple).

Nettie gave the building site manager's report. SRP begins Saturday the 18th and runs through August 22nd. Kick-off party the 18th from 12-1p.m. (with lots of activities and snacks). The theme this year is "On your mark, get set, read".

Information on the performers is available at the library. All of the county libraries will have a contest against one another, which reads the most. Nettie will check with Main St market about donating some healthy snacks for the kick-off party.

On Tuesday June 14th Jim Bierly will do a 4hour inspection of the library building in the morning and hopefully will have findings available at the meeting that night at 5:15 at city hall. Kurt also told Nettie she needs to have a conversation with Rick Newton pertaining to his retirement and the Napa Auto building.

Kurt also discussed limitations and problems with the library building. Nettie said she toured the Radio station empty offices (one is 1300sq.ft. the other is 2150 and is not finished). It was also mentioned about renting the old thrift store on Main St.

Rochelle talked briefly about fundraisers or grants and will check Tuesday at city meeting to see if more information is available to help her with that.

Kelsey showed us a beautiful website she put together which would cost us about \$100 a month for the library (in beginning stages) but Kurt feels he would rather have the library be under the umbrella of the city site and go through their web designer. Nettie will work with Linda to have that done and possibly we could have some of Kelsey's features included in the city page.

Nettie has 2 immediate projects, one is the web site and the other is getting the state database onto the library computers. She also said the NCC school is donating 65 boxes of books and we will have to figure a way to move them.

Next meeting is Tuesday June 14th 5:15pm at city hall.

Meeting adjourned at 10:50 A.M.

Volume 9, Issue 11

Monthly Finance Report
May 2016

June 28, 2016

Economic Indicators

Department Statistics

Current and Pending Projects

	Current	1 year ago
◆ Interest Rates:		
LGIP :	.78%	.53%
Columbia Bank:	.05%	.05%
◆ Prime Rate:	3.50%	3.25%
◆ L/T Bond Rate:	3.29%	3.76%
◆ CPI-U change:	1.0%	0.0%
◆ Unemployment Rates:		
Clatsop County:	4.4%	5.6%
Oregon:	4.5%	5.8%
U.S.:	4.7%	5.5%

◆ Utility Bills mailed	3,321
◆ New Service Connections	3
◆ Reminder Letters	414
◆ Door Hangers	71
◆ Water Service Discontinued	8
◆ Walk-in counter payments	751
◆ Mail payments	1,285
◆ Auto Pay Customers/pymts	534
◆ Online (Web) payments	553
◆ Checks Issued	343

- ◆ 2016-2017 Proposed Budget has been approved by the Budget Committee with amendments. Staff will forward to the City Commission on June 28, 2016 for recommended adoption.
- ◆ 2017-2022 Capital Improvement Program will be presented to the City Commission on June 28, 2016 for recommended adoption.
- ◆ Workers' Compensation and Property/Liability insurance renewals are in process.
- ◆ Audit Preparation

Financial Narrative as of May 31, 2016

Note: Revenues and expenses should track at 11/12 or 91.7% of the budget. Expenditures on pages 2-4 include personnel services, materials and services, and debt service costs as well as transfers to the capital funds. See budget for details.

General Fund: Year to date revenues amount to \$3,248,134, which is 91% of the budget, compared to the prior year amount of \$3,077,927 and are up by \$170,207. Increases are shown in property taxes, franchise fees, transient room tax, fire charges, lease receipts, and donations and are offset by decreases in state revenue sharing, municipal court, planning charges and miscellaneous.

Expenses year to date amount to \$3,393,946, which is 84.5% of the budget, compared to the prior year amount of \$2,977,740, up by \$416,206. More than half of this increase is in the Police Department. All departments are tracking under budget. Ending fund balance decreased during the year in the amount of \$145,812.

WBA: Business license revenue amounts to \$45,890 compared to \$45,965 last year at this time, a difference of \$75. The number of licenses issued to date are 548 compared to 568 last year at this time. Year to date expenses exceed revenues by \$10,432 and reduce fund balance by same.

Building Department: Permit revenues this month amount to \$26,864, and \$209,147, year to date, which is 239.2% of the budgeted amount. Last year to date

permit revenue was \$280,065, a year to date decrease of \$70,918.

State Tax Street: State gas taxes received this month amount to \$27,299 for fuel sold in April and \$254,907 year to date. City gas taxes received this month amount to \$26,124 for fuel sold in March and \$232,847, year to date. The fund balance increased by \$165,447. Total gas taxes year to date for the current and prior year are \$487,754 and \$474,560, respectively.

Warrenton Marina: Total revenues to date are \$520,113, 110.6% of the budgeted amount, compared to the prior year amount \$435,665 and was 106.4% of the budgeted amount. There is \$33,882 in moorage receivables outstanding.

Hammond Marina: Total revenues to date are \$279,220, 106.2% of the budgeted amount, compared to the prior year amount of \$250,785 and was 113.4% of the budgeted amount. There is \$1,993 in moorage receivables outstanding.

Of the total outstanding receivables, \$25,672 is over 90 days old.

Water Fund: Utility fees charged this month are \$123,258 and \$69,299 and \$1,288,984 and \$968,682, year to date, for in-city and out-city, respectively and totals \$2,257,666 and is 95.3% of the budget. Last year at this time year to date fees were \$1,127,016 and \$821,489, for in-city and out-city, respectively, and

totalled \$1,948,505. Year to date revenues exceed expenses by \$113,541 and increase fund balance by same.

Sewer Fund: Utility fees this month are \$153,998 and \$1,660,097, year to date, and is 95.3% of the budget. Last year to date fees were \$1,590,194. Outside city fees for Shoreline Sanitary District were \$9,041 this month and \$45,206 year to date. Septage revenue this month amounts to \$32,470 and \$292,081 year to date and is 146% of the budget. Last year to date septage revenues were \$228,693. Total revenues year to date are \$2,040,727 compared to \$1,854,285, at this time last year. The budgeted revenue includes loan proceeds for the core conveyance in the amount of \$1,920,304 which has not been drawn on. Fund balance increased during the year in the amount of \$315,318.

Storm Sewer Fund: Utility fees (20% of sewer fees) this month are \$30,812 and \$332,115 year to date and is 95.3% of the budget. Total revenues year to date are \$343,738 compared to \$158,858 at this time last year. Storm Sewer fees increased from 10% of sewer to 20% of sewer in this fiscal year. Fund balance increased during the year in the amount of \$160,120.

Sanitation Fund: Service fees charged this month for garbage and recycling were \$71,389 and \$14,328, and \$783,709 and \$155,461, year to date, and are 96.2% and 94.2% of the budget, respectively.

Financial data as of May 2016

	General Fund			
	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	1,283,539	1,342,627	950,000	141.33
Plus: Revenues	146,079	3,248,134	3,571,077	90.96
Less: Expenditures				
Municipal Court	12,057	105,317	123,741	85.11
Admin/Comm/Fin (ACF)	53,699	846,537	985,176	85.93
Planning	10,023	226,585	275,682	82.19
Police	99,372	1,356,641	1,592,493	85.19
Fire	45,091	584,609	729,145	80.18
Parks	12,561	114,750	151,786	75.60
Transfers	-	159,507	159,507	100.00
Total Expenditures	232,803	3,393,946	4,017,530	84.48
Ending Fund Balance	1,196,815	1,196,815	503,547	237.68

(see details of revenue, page 4)

	WBA			
	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	143,424	153,331	166,950	91.84
Plus: Revenues	184	46,714	45,660	102.31
Less: Expenditures	709	57,146	124,405	45.94
Ending Fund Balance	142,899	142,899	88,205	162.01

	Building Department			
	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	259,666	250,885	250,000	100.35
Plus: Revenues	26,945	210,090	88,134	238.38
Less: Expenditures	15,981	190,345	217,815	87.39
Ending Fund Balance	270,630	270,630	120,319	224.93

	State Tax Street			
	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	1,281,506	1,155,918	1,050,000	110.09
Plus: Revenues	54,080	494,456	691,391	71.52
Less: Expenditures	14,221	329,009	1,386,002	23.74
Ending Fund Balance	1,321,365	1,321,365	355,389	371.81

	Warrenton Marina			
	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	242,116	104,712	78,500	133.39
Plus: Revenues	13,940	520,113	470,272	110.60
Less: Expenditures	34,384	403,153	483,439	83.39
Ending Fund Balance	221,672	221,672	65,333	339.30

Financial data as of May 2016, continued

	Hammond Marina				Water Fund			
	Current Month	Year to Date	Budget	% of Budget	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	215,666	162,079	140,000	115.77	937,313	932,184	900,000	103.58
Plus: Revenues	2,155	279,220	262,881	106.22	200,024	2,364,184	4,116,500	57.43
Less: Expenditures	21,273	244,751	310,298	78.88	91,612	2,250,643	4,331,576	51.96
Ending Fund Balance	<u>196,548</u>	<u>196,548</u>	<u>92,583</u>	<u>212.29</u>	<u>1,045,725</u>	<u>1,045,725</u>	<u>684,924</u>	<u>152.68</u>

	Sewer Fund				Storm Sewer			
	Current Month	Year to Date	Budget	% of Budget	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	1,327,173	1,106,104	1,000,000	110.61	269,243	127,218	140,000	90.87
Plus: Revenues	199,589	2,040,727	3,888,419	52.48	30,871	343,738	350,000	98.21
Less: Expenditures	105,340	1,725,409	4,174,421	41.33	12,776	183,618	437,003	42.02
Ending Fund Balance	<u>1,421,422</u>	<u>1,421,422</u>	<u>713,998</u>	<u>199.08</u>	<u>287,338</u>	<u>287,338</u>	<u>52,997</u>	<u>542.18</u>

	Sanitation Fund				Community Center			
	Current Month	Year to Date	Budget	% of Budget	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	345,127	330,622	300,000	110.21	15,228	7,539	3,600	209.42
Plus: Revenues	86,711	942,924	982,000	96.02	266	24,201	18,044	134.12
Less: Expenditures	42,946	884,654	1,079,680	81.94	1,773	18,019	20,691	87.09
Ending Fund Balance	<u>388,892</u>	<u>388,892</u>	<u>202,320</u>	<u>192.22</u>	<u>13,721</u>	<u>13,721</u>	<u>953</u>	<u>-</u>

	Library				Warrenton Urban Renewal Agency Capital Projects Fund			
	Current Month	Year to Date	Budget	% of Budget	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	33,332	28,378	29,000	97.86	83,366	21,848	16,377	133.41
Plus: Revenues	3,953	56,245	49,978	112.54	2	180,014	4,402,122	4.09
Less: Expenditures	3,517	50,855	57,715	88.11	12,920	131,414	4,418,499	2.97
Ending Fund Balance	<u>33,768</u>	<u>33,768</u>	<u>21,263</u>	<u>158.81</u>	<u>70,448</u>	<u>70,448</u>	<u>-</u>	<u>-</u>

Financial data as of May 2016, continued

(\$) Cash Balances as of May, 2016

General Fund	1,385,376	Warrenton Marina	192,016	Storm Sewer	243,209
WBA	142,829	Hammond Marina	199,053	Sanitation Fund	288,524
Building Department	274,295	Water Fund	703,210	Community Center	15,304
State Tax Street	1,323,281	Sewer Fund	1,108,069	Library	33,950

Warrenton Urban Renewal Agency

Capital Projects	72,052
Debt Service	1,123,476

General Fund Revenues	Collection Frequency	2015-2016 Budget	Actual as a	Collections/Accruals		(over) under budget
			% of Current Budget	Year to date		
				May 2016	May 2015	
Property taxes-current	AP	836,149	99.72	833,825	783,274	2,324
Property taxes-prior	AP	35,000	76.07	26,623	30,027	8,377
County land sales	A	-	0.00	-	-	-
Franchise fees	MA	512,000	94.05	481,531	466,956	30,469
COW - franchise fees	M	119,377	93.60	111,732	104,099	7,645
Transient room tax	Q	411,558	84.89	349,375	321,290	62,183
Liquor licenses	A	600	108.33	650	700	(50)
Grants	S	5,400	0.00	-	2,700	5,400
State revenue sharing	MQ	135,624	60.88	82,565	100,242	53,059
Municipal court	M	133,645	81.50	108,914	112,577	24,731
Planning charges	I	142,000	84.44	119,899	142,640	22,101
Police charges	I	5,850	90.24	5,279	4,852	571
Fire charges	SM	89,302	106.73	95,313	78,031	(6,011)
Park charges	I			455	175	
Housing rehab loans	I	1,200	57.42	689	1,000	511
Miscellaneous	I	1,200	684.25	8,211	10,911	(7,011)
Interest	M	5,000	126.76	6,338	5,938	(1,338)
Lease receipts	M	181,996	91.69	166,872	101,072	15,124
Donations	I		0.00	3,325	1,000	(3,325)
Sub-total		2,615,901	91.81	2,401,596	2,267,484	214,305
Overhead	M	955,176	88.63	846,538	810,443	108,638
Total revenues		3,571,077	90.96	3,248,134	3,077,927	322,943

M - monthly

Q - quarterly

SM - Semi-annual in November then monthly

AP - As paid by taxpayer beginning in November

MA - pacificorp-monthly, Century Link-quarterly, others annually in March

S - semi-annual

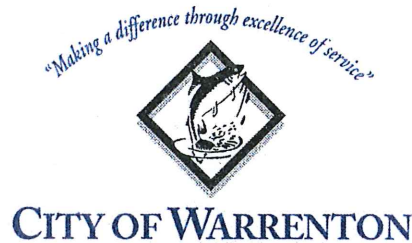
I - intermittently

MQ - Monthly, cigarette and liquor and Quarterly, revenue sharing

R - renewals due in July and new licenses intermittently

A - annual

Note: Budget columns do not include contingencies as a separate line item but are included in the ending fund balance. Unless the Commission authorizes the use of contingency, these amounts should roll over to the following year beginning fund balance. For budget details, please refer to the City of Warrenton Adopted Budget for fiscal year ending June 30, 2015. Budget amounts reflect budget adjustments approved by the Commission during the fiscal year. Information and data presented in this report is unaudited.



AGENDA MEMORANDUM

TO: The Warrenton City Commission
FROM: Linda Engbretson, City Recorder/Asst. to the City Manager
DATE: June 28, 2016
SUBJ: PUBLIC HEARING AND RESOLUTION TO RECEIVE STATE
REVENUE SHARING PAYMENTS

SUMMARY

State Revenue Sharing Law, ORS 221.770, requires cities to pass an ordinance or resolution each year stating they want to receive state revenue sharing funds. The attached resolution meets state requirements and declares the City's election to receive state revenues for the 2016 – 2017 fiscal year.

In order to receive State Revenue Sharing, the City must hold a public hearing before the Budget Committee (completed May 12) and the City Commission to give the public the opportunity to comment on the proposed use of State Revenue Sharing in relation to the City's budget. The attached worksheet provides State Shared Revenue estimates for FY 2016-2017.

RECOMMENDATION/SUGGESTED MOTION

Conduct the public hearing and then adopt Resolution No. 2466.

Suggested Motion: *A I move to adopt Resolution No. 2466; A Resolution Declaring the City of Warrenton's Election to Receive State Revenues for Fiscal Year 2016-2017."*

ALTERNATIVE

None recommended

FISCAL IMPACT

\$422,966 in Revenue

Approved by City Manager:



All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

CITY OF WARRENTON
fye 2017

STATE SHARED REVENUE ESTIMATES

	<u>RATE PER CAPITA</u>	<u>X POPULATION</u>	<u>TOTAL ESTIMATED REVENUE</u>	<u>FUND</u>
HIGHWAY USER TAXES	\$ 57.47	5,175	297,407	040
LIQUOR TAX	\$ 14.86	5,175	76,901	001
CIGARETTE TAX	\$ 1.19	5,175	6,158	001
STATE REVENUE SHARING (LIQUOR)			42,500	001
TOTAL GENERAL FUND			125,559	
TOTAL STATE TAX STREET FUND			297,407	
GRAND TOTAL			422,966	

Highway fund revenues: Restricted to road-related purposes: Budget includes street lighting, maintenance, and street paving

Liquor tax revenues: General Government purposes without program restrictions

Cigarette tax revenues: General Government purposes without program restrictions

RESOLUTION NO. 2466

INTRODUCED BY ALL COMMISSIONERS

A RESOLUTION DECLARING THE CITY OF WARRENTON'S
ELECTION TO RECEIVE STATE REVENUES FOR FISCAL YEAR 2015-2016

WHEREAS, a public hearing before the Budget Committee was held on May 12, 2016, and a public hearing before the City Commission was held on June 28, 2016, giving the public an opportunity to comment on the use of State Revenue Sharing; and

WHEREAS, it is deemed to be in the City's best interest to receive state revenue sharing.

THEREFORE, BE IT RESOLVED, by the City Commission of the City of Warrenton that Pursuant to ORS 221.770, the City of Warrenton hereby elects to receive state revenues for fiscal year 2016-2017.

Passed by the City Commission of the City of Warrenton this 28th day of June 2016.

APPROVED

Mark Kujala, Mayor

ATTEST

Linda Engbretson, CMC, City Recorder

6-B

"Making a difference through excellence of service"



CITY OF WARRENTON

Finance Department Agenda Memorandum

To: The Honorable Mayor and Members of the Warrenton City Commission

Date: June 28, 2016

Regarding – The City of Warrenton *Budget Hearing* and consideration of *Resolution No. 2459 Adopting the City of Warrenton FY 2016-2017 budget as approved by the Warrenton Budget Committee and levying taxes for municipal purposes of the City of Warrenton for the fiscal year commencing July 1, 2016 and ending June 30, 2017*

SUMMARY:

The Warrenton Budget Committee met in two sessions during May to review and deliberate on the proposed fiscal year 2016-2017 City of Warrenton Budget (see attached *Budget Committee Action* and the *City of Warrenton Approved fiscal year 2016-2017 Budget*).

The next phase of the budget process is for the City Commission to undergo a public hearing to receive public testimony on the budget approved by the Warrenton Budget Committee. Once the Commission has heard the public testimony, the Commission can then consider the adoption of the attached Budget Resolution.

The City Commission may note that, as the governing board, the Commission indeed possesses the authority to modify or change the approved budget, during this public hearing, within the following parameters:

1. Reduce the tax amount
2. Reduce expenditures with a corresponding reduction to resources
3. Increase expenditures, with a corresponding increase in resources, but not by more than \$5,000 or 10 percent of the total expenditures of the fund, whichever is greater. For example: If total expenditures, in the fund, as approved by the budget committee equal \$150,000, then, the Commission may increase expenditures by \$15,000 in that fund, on a per fund basis.

Changes beyond the scope of the above parameters require another public notice and subsequent public hearing.

To: The Honorable Mayor and Members of the Warrenton City Commission
Re: Budget Hearing and consideration of a Resolution No. 2459
Date: June 28, 2016

RECOMMENDATION:

The City Commission shall conduct a public hearing on the City of Warrenton budget for fiscal year 2016-2017 as approved by the Warrenton Budget Committee. Then, the City Commission may move to adopt the *City of Warrenton FY 2016-2017 Budget* as approved by the Warrenton Budget Committee as set forth in Resolution No. 2459

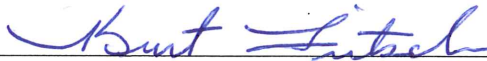
ALTERNATIVE:

The Commission may make changes as noted above. Please know that in order to conduct business and provide government services on July 1, 2016, an adopted budget must be in place by June 30, 2016.

FISCAL IMPACT:

The City budget includes total appropriations among all departments and funds totaling \$28,457,058 for the fiscal year ending June 30, 2017.

Approved by City Manager:



All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

RESOLUTION NO. 2459

Introduced by All Commissioners

ADOPTING THE 2016-2017 BUDGET

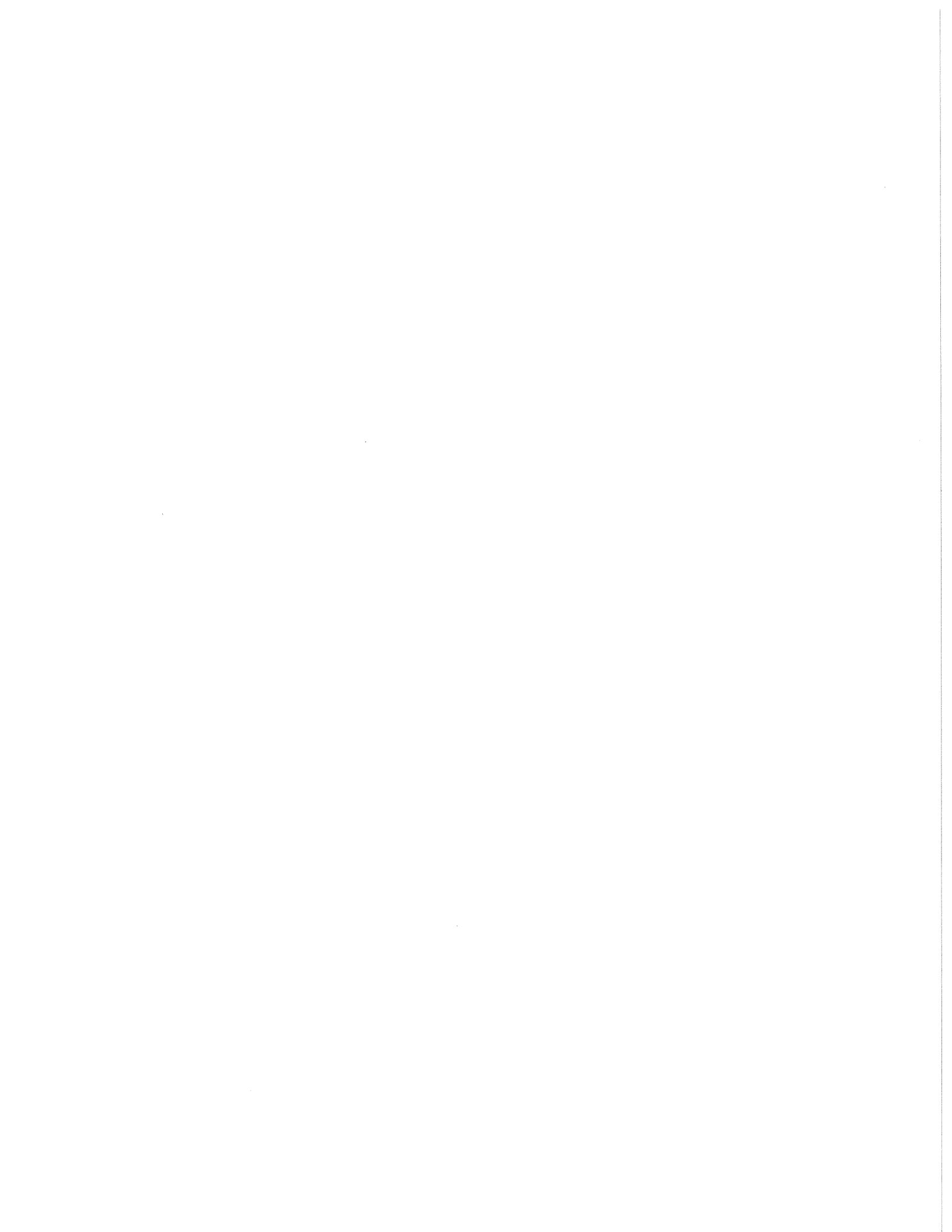
AS APPROVED, SUBMITTED AND ACTED UPON BY THE LEVYING BOARD AND BUDGET COMMITTEE OF THE CITY OF WARRENTON, MAKING APPROPRIATIONS AND LEVYING TAXES FOR MUNICIPAL PURPOSES OF THE CITY OF WARRENTON FOR THE FISCAL YEAR COMMENCING JULY 1, 2016 AND ENDING JUNE 30, 2017

The City of Warrenton hereby does resolve as follows:

Section 1. Be it resolved that the Warrenton City Commission, for the City of Warrenton, hereby adopts the budget approved by the budget committee for the 2016-2017 fiscal year, in the total sum of \$32,310,739 now on file at City Hall.

Section 2. Be it resolved that the amounts for the fiscal year beginning July 1, 2016, are hereby appropriated for the purposes shown below, as follows:

<u>General Fund</u>		<u>Water Fund</u>	
Municipal Court	\$ 126,320	Water Department	\$ 2,013,763
Administration/Commission	1,006,408	Debt Service	637,125
Community Development	197,533	Contingency	384,379
Police	1,702,215	Transfers to Other Funds	2,110,547
Fire	833,463	Fund Total	<u>\$ 5,145,814</u>
Parks	171,673		
Contingency	201,881	<u>Water Fund Capital Reserve</u>	
Transfers to Other Funds	129,578	Water Department	\$ 1,827,930
Fund Total	<u>\$ 4,369,071</u>	Fund Total	<u>\$ 1,827,930</u>
<u>Community Center Capital Reserve Fund</u>		<u>Water SDC Fund</u>	
Community Center	\$ 1,587	Water Department	\$ 54,850
Fund Total	<u>\$ 1,587</u>	Debt Service	73,000
		Fund Total	<u>\$ 127,850</u>
<u>Community Center Fund</u>		<u>Storm Sewer Fund</u>	
Community Center	21,308	Storm Sewer	\$ 532,049
Transfer to Other Fund	0	Contingency	\$ 55,911
Contingency	1,000	Fund Total	<u>\$ 587,960</u>
Fund Total	<u>\$ 22,308</u>		
<u>Facilities Maintenance fund</u>		<u>Storm Sewer SDC Fund</u>	
Facilities Maintenance	\$ 54,140	Storm Sewer	\$ 106,561
Contingency	26,160	Fund Total	<u>\$ 106,561</u>
Fund Total	<u>\$80,300</u>		
<u>Engineer Internal Service Fund</u>		<u>Parks SDC Fund</u>	
Engineering Department	\$ 150,965	Parks Department	\$ 68,109
Fund Total	<u>\$ 150,965</u>	Fund Total	<u>\$ 68,109</u>



Warrenton Business Association

WBA Program	\$ 155,047
Contingency	5,000
Transfers to Other Funds	0
Fund Total	<u>\$ 160,047</u>

Grant Fund

Police Department	\$ 70,324
Fund Total	<u>\$ 70,324</u>

Library Fund

Library	\$ 60,172
Contingency	0
Fund Total	<u>\$ 60,172</u>

Transient Room Tax Fund

Transient Room Tax Program	\$ 270,000
Contingency	0
Fund Total	<u>\$ 270,000</u>

Building Department Fund

Building Department	\$ 231,551
Contingency	46,310
Fund Total	<u>\$ 277,861</u>

State Tax Street Fund

Streets Department	\$ 1,842,462
Debt Service	0
Contingency	74,108
Fund Total	<u>\$ 1,916,570</u>

Streets SDC Fund

Streets Department	\$ 627,047
Fund Total	<u>\$627,047</u>

Sewer Fund

Sewer Department	\$ 1,698,537
Debt Service	61,868
Contingency	434,419
Transfers to Other Funds	2,549,225
Fund Total	<u>\$ 4,744,049</u>

Sewer SDC Fund

Sewer Department	\$ 111,163
Debt Service	110,637
Fund Total	<u>\$ 221,800</u>

Sewer Fund Capital Reserve

Sewer Department	\$ 2,505,894
Fund Total	<u>\$ 2,505,894</u>

Sanitation Fund

Sanitation Department	\$ 1,095,371
Contingency	219,074
Transfers to Other Funds	75,000
Fund Total	<u>\$1,389,445</u>

Sanitation Fund Capital Reserve

Sanitation Department	\$ 80,800
Fund Total	<u>\$ 80,800</u>

Public Safety Building GO Bond Fund

Debt Service	\$ 141,750
Fund Total	<u>\$ 141,750</u>

Wastewater Treatment Facility GO Bond

Debt Service	\$ 574,908
Fund Total	<u>\$ 574,908</u>

Fire Apparatus Replacement Fund

Fire Department	\$ 933,756
Fund Total	<u>\$ 933,756</u>

Police Vehicle Replacement Fund

Police Department	\$ 47,500
Fund Total	<u>\$ 47,500</u>

Warrenton Marina Fund

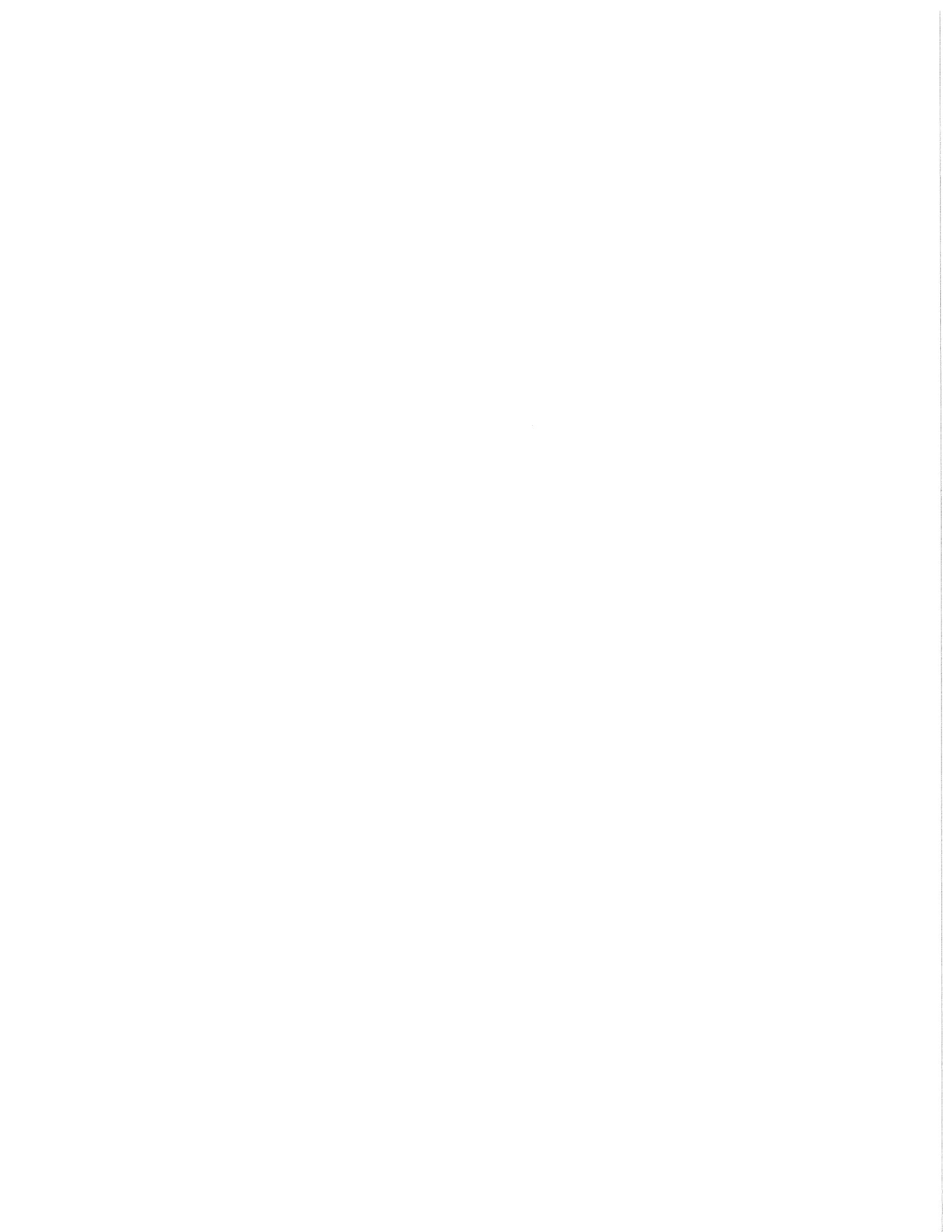
Marinas	\$ 584,318
Transfers to Other Funds	30,523
Contingency	44,160
Fund Total	<u>\$ 659,001</u>

Warrenton Marina Capital Reserve

Marinas	\$ 90,000
Fund Total	<u>\$ 90,000</u>

Hammond Marina Fund

Marinas	\$ 389,770
Transfers to Other Funds	0
Contingency	51,931
Fund Total	<u>\$ 441,701</u>



Hammond Marina Capital Reserve

Marinas	\$ 518,000
Fund Total	<u>\$ 518,000</u>

Quincy Robinson Trust Fund

Parks Department	\$ 130,000
Contingency	6,000
Fund Total	<u>\$136,000</u>

Tansy Point Dock Capital Reserve Fund

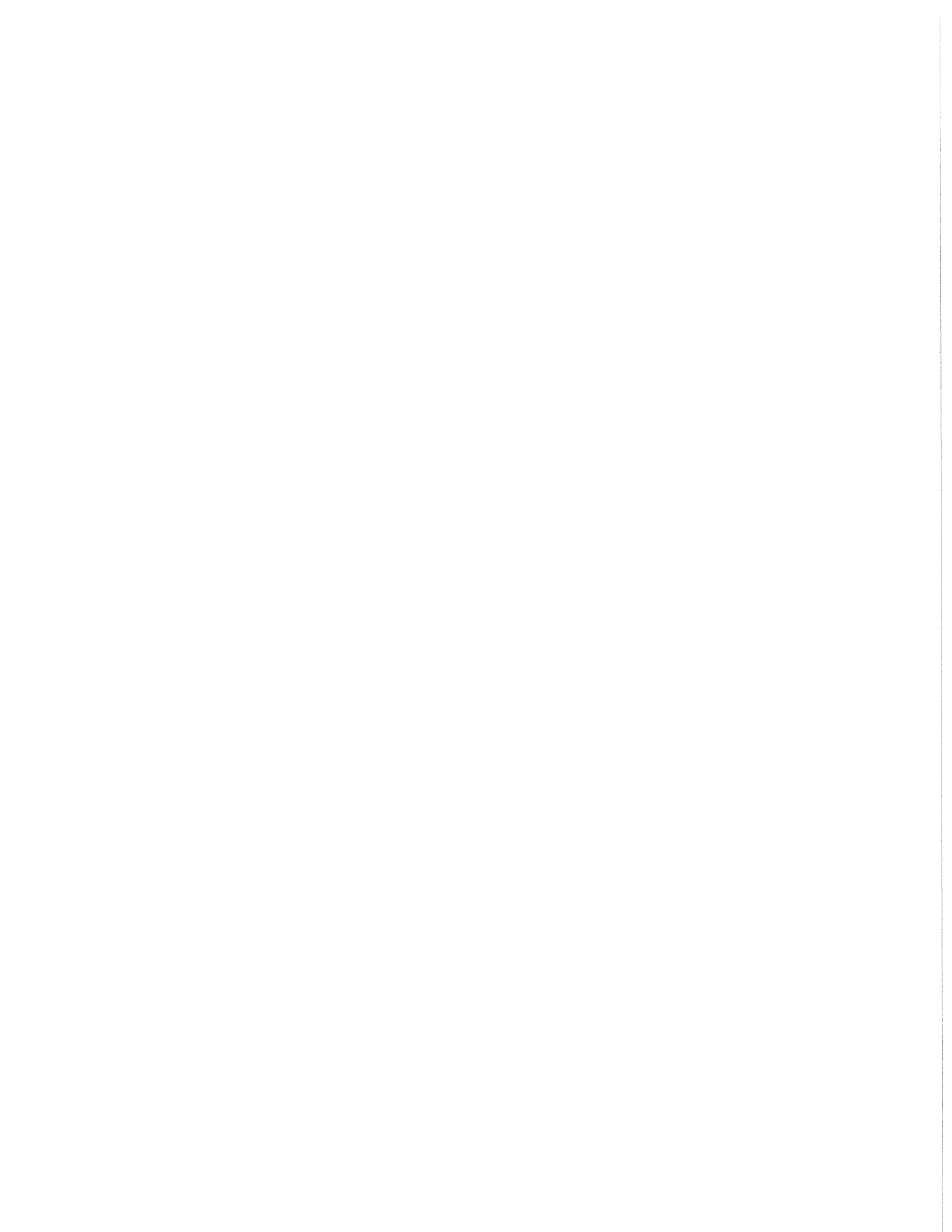
Administration	\$ 101,978
Fund Total	<u>\$ 101,978</u>

Total Appropriations, All Funds	\$ 28,457,058
Total Unappropriated and Reserve Amounts, All Funds	<u>3,853,681</u>
Total Adopted Budget	<u>\$ 32,310,739</u>

Section 3. Be it resolved that the City Commission of the City of Warrenton hereby imposes the taxes provided for in the adopted budget at the permanent rate of \$ 1.6701 per thousand dollars of assessed valuation for General Government, \$0.0950 per thousand dollars of assessed valuation for the Library Local Option Levy, 0.280 per thousand dollars of assessed valuation for the Police Local Option Levy, and \$713,321 for bonded indebtedness excluded from the limitation, that these taxes are hereby imposed upon all taxable properties within said city as of 1:00 AM January 1, 2016. The following allocations and categorization subject to the limits of Section 11b, Article XI of the Oregon constitution make up the above aggregate levy:

	<u>Rate Subject to the General Government Limitation</u>	<u>Excluded from the Limitation</u>
General Fund	\$ 1.6701	\$
Library Local Option	0.0950	
Police Local Option	0.2800	
Public Safety Building GO Bond Debt Service		133,202
Wastewater Treatment Facility GO Bond Debt Service		580,119
Totals	* <u>\$ 2.0451</u>	<u>\$ 713,321</u>

* Per thousand dollars of assessed valuation



Section 4. Be it resolved that the City Manager/Budget Officer of the City of Warrenton is hereby directed to send, no later than July 15th, 2016, to the Assessor and the Clerk of Clatsop County, State of Oregon, written notices, accompanied by copies of the budget as adopted, showing the amount of money proposed to be raised by taxation.

This resolution is effective on July 1, 2016.

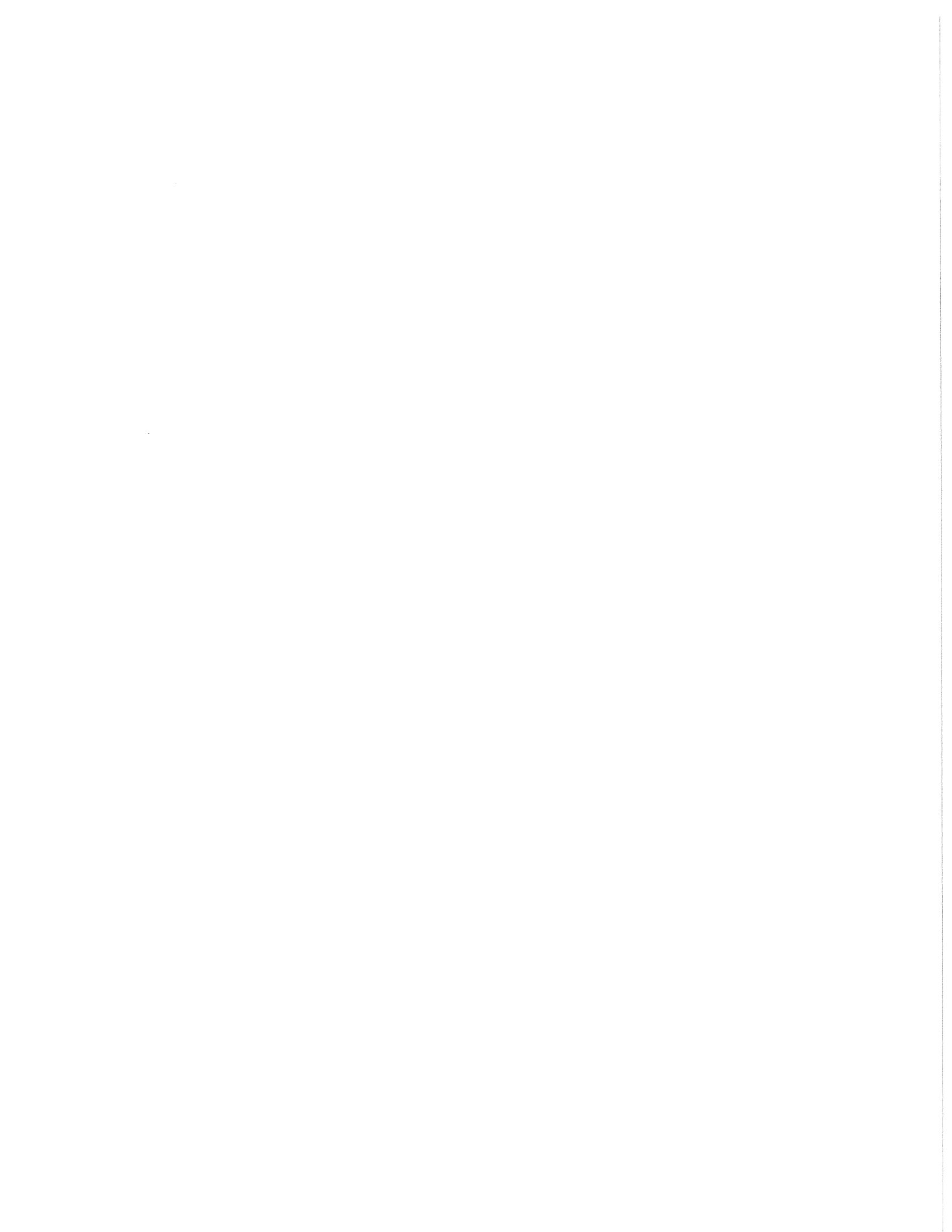
PASSED by the City Commission of the City of Warrenton this ____ day of _____, 2016

APPROVED by the Mayor of the City of Warrenton this ____ day of _____, 2016

Mayor

ATTEST:

City Recorder



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CITY OF WARRENTON

Budget Committee Action

Final Approval of the FY 2016-2017 Budget Document

Approval of the FY 2016-2017 proposed Budget Document, including amendments, by the Warrenton Budget Committee and submitting the approved Budget to the City Commission and recommending adoption.

WHEREAS, pursuant to Oregon budget law, and after careful consideration, Warrenton's Budget Committee has comprised and approved a balanced Budget for the City of Warrenton for FY 2016-2017;

WHEREAS, the proposed FY 2016-2017 Budget contains best estimates for projected revenues and expenditures; and

WHEREAS, the Budget Committee has reviewed all estimated revenues and expenditures, for all City Departments and funds, for FY 2016-2017, making modifications and changes where appropriate.

THEREFORE, THE WARRENTON BUDGET COMMITTEE, has approved and authorized the City to levy the permanent rate of \$1.6701 per-thousand of assessed value for the General Fund: to levy \$0.28 per thousand of assessed value for the Police Local Option Levy: to levy \$0.095 for the Library Local Option Levy: to levy the amount of \$133,202 for bonded debt for the municipal building, and: to levy \$580,119 for bonded debt for the wastewater treatment facility.

After completing all obligations required under Oregon Budget Law, the Warrenton Budget Committee hereby approves the *FY 2016-2017 Proposed Budget, as amended*, comprised of revenues and expenditures for all City funds and departments and submits the *Approved FY 2016-2017 Budget* to the City Commission for further consideration and recommended adoption.

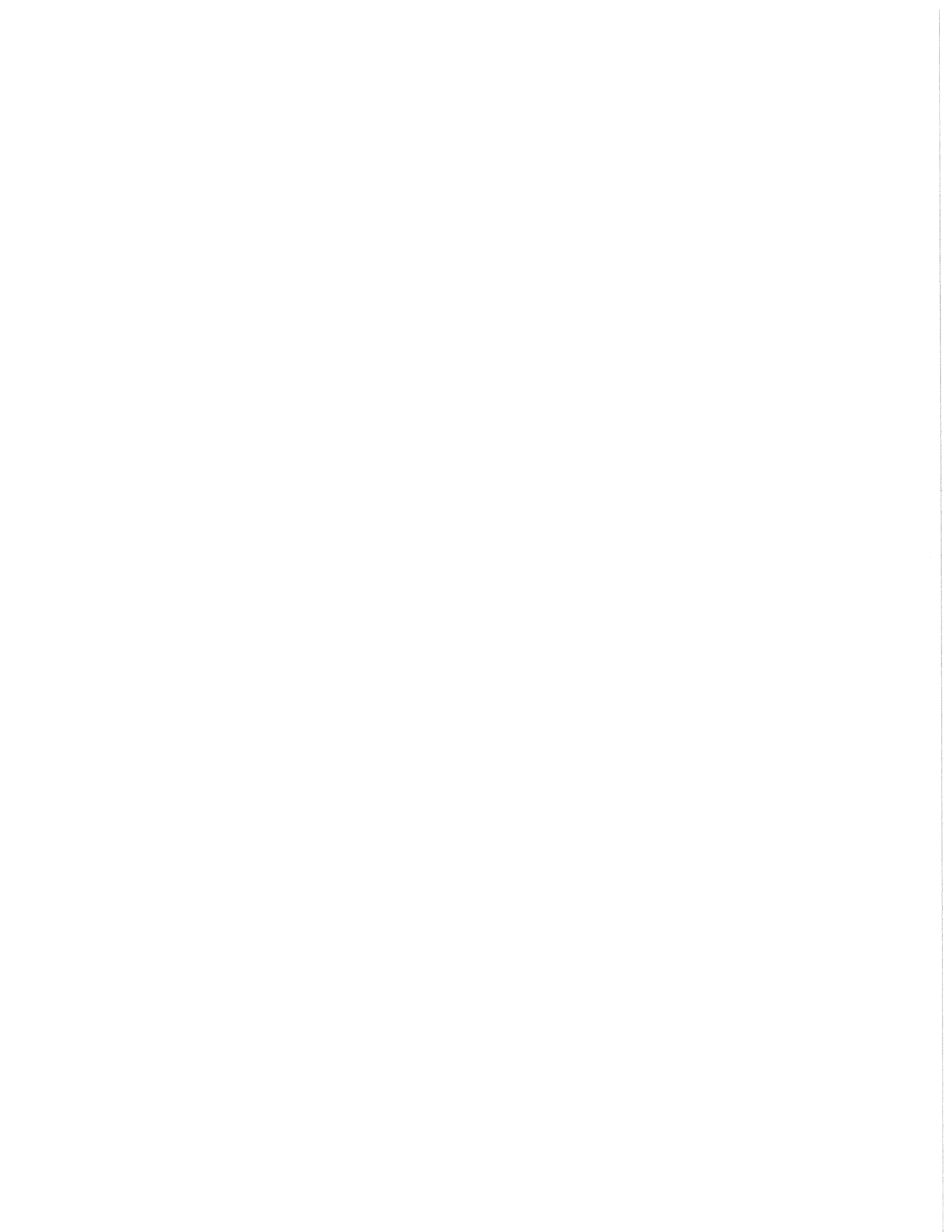
APPROVED BY THE BUDGET COMMITTEE ON THIS 19th DAY OF MAY 2016.



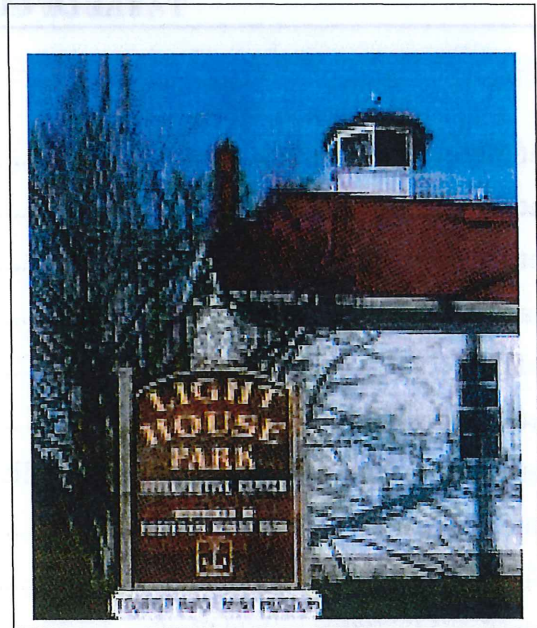
Ed Wegner, Budget Committee Chair



Tom Dyer, Budget Committee Vice-Chair



APPROVED BUDGET



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CITY OF WARRENTON

Fiscal Year 2016-2017



CITY OF WARRENTON
FISCAL YEAR 2016 – 2017 BUDGET
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CITY OF WARRENTON

BUDGET MESSAGE

May 12, 2016

Dear Budget Committee Members:

Enclosed is the proposed budget for the City of Warrenton Fiscal Year (FY) 2016-2017.

The purpose of the Budget Message, and other information included in the budget document, is to provide sufficient information to the Budget Committee, the City Commission, and residents so that an understanding of the proposed budget for the coming fiscal year may be gained.

The proposed budget was developed pursuant to state statute, City of Warrenton Fiscal Policy, Budget Development Policies, and the Budget Strategic Plan & Resource Reduction Policy. The information contained in the proposed budget represents the City staff's best estimates of resources and expenditures. These were obtained through the use of professional judgment, existing policies, budget history, and generally accepted accounting practices.

This Budget Message is presented in six sections: Introduction, Budget Committee, Budget Officer, Budget Format, Summary, and Conclusion.

INTRODUCTION

The City provides a wide range of services to its residents and businesses. These include police and fire protection, municipal court, city parks, dikes and road maintenance, land use planning and development, building inspection, general administration, water treatment and distribution, wastewater collection and treatment, refuse collection, and boat moorage. The annual City budget is a spending plan and guide for the City of Warrenton subject to statutory restrictions.

The budget includes a comprehensive listing of anticipated revenues and proposed expenditures for each function of the local government during the next fiscal year that begins July 1, 2016, and ends June 30, 2017.

The spending authority for the proposed FY 2016-2017 Budget is \$28,457,058.

Clatsop memory care facility opened this year. Astoria Ford has broken ground on their new facility in Warrenton and will complete construction in 2016. Housing starts in all markets remain steady as the "buildable lands" market tightens. Pacific Coast Seafood is scheduled to rebuild its facility after a two year absence due to a fire.

Continued service demands and enterprise fund debt service requirements will require the City to carefully manage all revenues and expenditures to ensure the continued financial health of the City as well as the timely repayment of debt. This budget includes those items needed to maintain the City's level of services as well as prudent capital planning. Of particular concern is the water fund, which has been hit with diminishing revenues.

The City undertook both water and wastewater rate studies that call for scheduled increases over the next half dozen years. A seven percent increase is recommended for water and a six percent increase for wastewater in 2016/17.

SDC funds will be used to make debt payment in the water fund and sewer fund.

I am recommending the addition of a Sergeant of Police in this year's budget to enhance management of the department. In addition, an additional harbor maintenance worker is recommended for the marinas.

BUDGET COMMITTEE

The City of Warrenton Budget Committee consists of the City Commissioners (the governing body) and an equal number of residents appointed by the City Commission for a total of ten committee members. An appointed committee member must be qualified to vote in elections within the City. Neither the Budget Officer nor any member of city staff is eligible to serve as an appointed member of the budget committee. Appointed committee members serve on the committee for three-year terms. Reappointments for additional three-year terms are permitted. By staggering appointments to the committee, only one-third of the appointed committee members complete their terms each year.

All members of the committee have the same degree of authority and responsibility. The Budget Committee announces the time for its meeting(s), receives and deliberates on the proposed budget document, hears the Budget Message, and receives public input. Minutes of the meetings are kept by the City Recorder and are available to anyone upon request. The Budget Committee may request information from the Budget Officer that may require expansion on, or revision of, the budget document. All official action of the Budget Committee requires a quorum (six) of the membership, and a majority vote (one-half, plus one) of the membership present at the time of the vote.

In its deliberations, the Budget Committee reviews and, if necessary, revises the proposed budget from the Budget Officer. The Budget Committee generally studies the budget by using previous year data, current budget data, and the figures proposed by the Budget Officer. The Budget Committee is required to seek and receive citizen input from the public. The committee has the authority to set up rules for receiving citizen input, as well as rules under which the committee

will function. The Budget Committee reviews each fund within the budget and can make changes as required.

The Budget Committee formally approves the entire budget as proposed or modified, and sets the tax levy amount or rate for the City. The Warrenton City Commission has the final responsibility for allocating the resources of the budget.

BUDGET OFFICER

Acting under the authority of Warrenton's City Charter, the City Commission has designated the City Manager as the City's Budget Officer. Although the Charter does not specifically describe the duties of the Budget Officer, historical practice has included the following responsibilities to one degree or another:

Coordination of the Budgetary Process

This typically includes preparation of revenue projections and compilation of the expenditure requests from each of the City's departmental units. After a final proposed budget is prepared, it is presented to the City of Warrenton Budget Committee. Following review and possible modification, the committee adopts a motion to forward an approved budget to the City Commission with a recommendation to accept. The City Commission then reviews the approved budget as presented, conducts a public hearing, makes any desired modifications, and then passes a resolution to create an adopted budget. The adopted budget must be created prior to June 30, 2016.

Monitoring Budgetary Performance throughout the Budget Year

This includes overseeing the City of Warrenton's Finance Department, which is responsible for the tracking of actual revenues in relation to projections, and the monitoring of expenditures and encumbrances in relation to appropriations.

BUDGET FORMAT

Following is a brief description of how the budget document is organized. Please refer to the Table of Contents for locating each of the items.

Located in the first portion of the budget document are pages showing the Budget Message, Budget Committee membership, and Budget Review Calendar. These are followed by a presentation of the Warrenton Fiscal Policy, Budget Development Policies, and the Budget Strategic Plan & Resource Reduction Plan.

Following these broad policy documents is a tabulation of Personnel Allocations, Full Time Equivalents (FTE), and Organizational Structure and Staffing. The Personnel Allocations and the FTE listings provide the number of employees budgeted in each individual department and salaries that are paid from more than one source. These two sources of information are provided to help the Budget Committee identify the personnel charges for each individual departmental unit within the budget document.

A summary of the requirements for the thirty-two active City funds that make up the proposed budget follows the personnel review.

A summary of interfund transfers among funds is detailed in the budget. This is an accounting function to delineate where the funds are actually being allocated and spent. This section summarizes, for example, the Police Vehicle Replacement Fund, Fire Apparatus Fund, Water Fund, Tansy Point Dock Capital Reserve Fund, and the transfers from the General Fund to other funds.

A review of budget programs provides a brief summary of each program and changes, if any, proposed for the 2016-2017 budget.

A General Fund section displays Resources and Requirements, Summary of Revenues, Summary of Expenditures, General Fund expenses by Department (pie-chart), and Expenditures by Department. The individual expenditures by department sections looks at each departmental unit over the last two complete years, the current budget year, and the adopted budget. The remaining individual funds are listed in the remaining portion of the proposed budget document. These include Special Revenue Funds, Enterprise Funds, Debt Service Funds, and Capital Projects Funds.

SUMMARY

Following is a brief review of the major elements of the proposed budget.

Property Tax

A three percent increase in the rate-constrained property tax collections has been applied in the proposed budget. The City's permanent tax rate is \$1.6701 per \$1,000 of assessed property valuation. The local option levy for police services was approved by voters on November 5, 2013, and is 28 cents per \$1,000 of assessed property valuation. The current levy for the library is 9.5 cents per \$1,000. If the proposed budget is adopted, a home with an assessed valuation of \$100,000 will have a city property tax of approximately \$204.51. This does not include any general obligation bond levies.

Personnel Cost

The proposed budget includes a 2.5% cost of living wage increase on July 1, 2016. A four-year contract was approved with the bargaining units in 2013 and this is the last year of the current contract.

Indirect Costs

The proposed budget incorporates governmental accounting principles that require municipalities to present to the public a clear picture of costs for each service provided. Over the past ten years the City has continued to use an indirect cost allocation plan. In the proposed budget, the City has consolidated all indirect costs to be allocated within the budget based on a percentage-of-spending methodology. The proposed budget indirect cost allocation plan is consistent with the adopted City fiscal policies, which provide that:

“Overhead/Indirect Cost Allocations All departments should budget the amount allocated to that department as determined by the Budget Officer and/or any future Indirect Cost Allocation Plan.

Full Cost Recovery The City will make every effort to assign costs where they occur through the use of interdepartmental/interfund charges and indirect cost assignments. The intent is to clearly define the true cost of City services provided both internally and externally. Recognizing the scale of this effort, the first priority is the recovery of overhead costs from all funds and grant programs.

Accurate Representation of Service Costs As with General Fund services, the citizens of Warrenton have a right to understand the full and undistorted actual costs associated with City services. Consequently, it will be the policy of the City of Warrenton that all departmental, service, and program costs will reside in the fund and department in which the activity occurs and where the service and cost has been historically linked.

General Fund

The General Fund is the account with which general City operations are funded. It records expenditures needed to run the daily operations of the City such as wages, rent, and consumable materials. It also shows the money that is estimated to be available to pay for these general needs. The City of Warrenton provides and maintains various services under the General Fund. The Dike Fund has been closed, which is now included in the Storm Sewer Fund. A summary of the operating expenses for these services in the coming Fiscal Year compared with the current year follows:

	<u>2015-2016</u>	<u>2016-2017</u>
Municipal Court	\$123,741	\$126,320
Administration/Commission	\$985,176	\$1,006,408
Community Development & Planning Services	\$275,682	\$197,533
Police Services	\$1,592,493	\$1,702,215
Fire & Emergency Medical Services	\$729,145	\$833,463
Parks	\$151,786	\$171,673
Contingency	\$240,777	\$201,881
Transfers	\$159,507	\$129,578

Enterprise Funds

An Enterprise Fund is the account with which special City operations are funded by user fees in a manner similar to a private business. Each Enterprise Fund records the resources and expenses of acquiring, operating, and maintaining a self-supporting facility or service, such as City Mooring Basins, the Water Utility, the Sewer (Wastewater) Utility, the Storm Sewer (Storm Water Management) Fund and the Sanitation Utility.

The financial health of the City Sewer Fund, Water Fund, and Storm Sewer Fund will determine the quality of services that will be available in the future. It is important that City enterprise funds be properly maintained and efforts made to ensure that all costs are being captured.

Recovering the actual costs associated with enterprise activities is crucial for sustaining the services.

The City of Warrenton maintains a number of enterprise funds. A summary of the operating expenses of these utilities in the coming Fiscal Year follows:

	<u>2015-2016</u>	<u>2016-2017</u>
Warrenton Marina Fund (010)	\$548,772	\$659,001
Hammond Marina Fund (011)	\$372,358	\$441,701
Water Fund (025)	\$4,815,936	\$5,145,814
Storm Sewer Fund (028)	\$484,376	\$587,960
Sewer (Wastewater) Fund (030)	\$4,619,969	\$4,744,049
Sanitation Fund (032)	\$1,282,000	\$1,389,445

Special Revenue Funds

A special revenue fund is an account with which specially designated city operations are funded by revenues specifically earmarked for such use. Each Fund accounts for money that must be used for a specific purpose and it records the expenditures that are made for that purpose. Warrenton maintains a variety of special revenue funded services. A summary of the operating expenses of these utilities in the coming fiscal year follows:

	<u>2015-2016</u>	<u>2016-2017</u>
Community Center Fund (005)	\$21,644	\$22,308
Warrenton Business Association Fund (006)	\$134,405	\$160,047
Grant Fund (015)	\$77,927	\$70,324
Library Fund (020)	\$76,953	\$60,172
Building Department Fund (021)	\$261,378	\$277,861
Transient Room Tax Fund (024)	\$250,000	\$270,000
Facilities Maintenance Fund (035)	\$130,270	\$80,300
State Tax Street Fund (040)	\$1,475,537	\$1,916,570
Quincy Robinson Trust Fund (065)	\$93,900	\$136,000

Capital Reserve Funds

A Capital Reserve Fund is the account with which specially designated long term City projects, physical plant construction or equipment purchases costing more than \$5,000 are funded. Each fund accumulates money to pay for the service, project, property, or equipment planned for acquisition. Each functions as a savings account. A resolution is needed to set up a reserve fund and it must have a specific purpose. After money is placed in a reserve fund it can only be spent for the specific purpose of the fund. Purchases are made directly out of the reserve fund and money cannot be transferred out of the reserve fund to another fund. Warrenton maintains a number of capital reserve funds. A summary of the operating expenses of these funds in the coming fiscal year follows:

	<u>2015-2016</u>	<u>2016-2017</u>
Community Center Capital Reserve Fund (004)	\$2,186	\$1,587
Warrenton Marina Capital Reserve Fund (012)	\$144,477	\$90,000
Hammond Marina Capital Reserve Fund (013)	\$419,000	\$518,000
Water Systems Development Fund (026)	\$150,440	\$127,850
Water Fund Capital Reserve Fund (029)	\$1,735,441	\$1,827,930
Sewer Systems Development Fund (036)	\$183,400	\$221,800
Sewer Fund Capital Reserve Fund (038)	\$2,241,084	\$2,505,894
Storm Sewer Systems Development Fund (051)	\$78,270	\$106,561
Sanitation Fund Capital Reserve Fund (034)	\$337,940	\$80,800

Debt Service Funds

A Debt Service Fund is the account with which specially designated debt is retired by periodic or lump sum payments by the City. Each fund accounts for money that must be repaid on debt incurred by the City for specific purposes. Expenditures from the fund are normally the principal and interest payment(s) planned many years in advance. Money dedicated to repay bonds cannot be used for any other purpose. Warrenton maintains two debt service funds for incurred debt. A summary of the planned expenses of these funds in the coming fiscal year follows:

	<u>2015-2016</u>	<u>2016-2017</u>
Wastewater Treatment GO Bond Fund (059)	\$576,921	\$574,908
Public Safety Building Go Bond Fund (057)	\$143,250	\$141,750

Capital Projects Funds

A Capital Project Fund is the account with which specially designated capital projects costing more than \$5,000 are built or acquired. Each Fund accounts for money and expenses used to build or acquire individual capital facilities such as land or buildings. These funds are used only while a project is being done. The fund is closed after the project has been completed. Warrenton maintains a number of capital project funds for capital projects. A summary of the planned expenses of these funds in the coming fiscal year follows:

	<u>2015-2016</u>	<u>2016-2017</u>
Parks SDC Fund (003)	\$37,060	\$68,109
Streets SDC Fund (041)	\$550,650	\$627,047
Police Vehicle Replacement Fund (070)	\$32,410	\$47,500
Fire Apparatus Replacement Fund (071)	\$278,466	\$933,756
Tansy Point Dock Capital Reserve Fund (072)	\$101,538	\$101,978

In addition, we implemented the six year Capital Improvement Plan which identifies projected capital needs and projections for each department. The purpose of this planning tool is to understand fully where the City is headed with its programs and to be able to plan long term for our needs, as well as understanding the impacts of each year's decisions.

Internal Service Funds

An Internal Service Fund is used to report activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis. The government must be the primary participant, and the fund must function on an essentially break-even basis over time. The City began using one Internal Service Fund in the prior year. A summary of the planned expenses of this fund in the coming fiscal year follows:

	<u>2015-2016</u>	<u>2016-2017</u>
Engineering Internal Service Fund (042)	\$156,826	\$150,965

CONCLUSION

The City management staff's assistance in preparing the proposed budget should be acknowledged. Finance Director April Clark has provided invaluable assistance in the preparation of this document.

City staff welcomes the opportunity to review this proposed budget with you and to take a collaborative approach in developing those funding decisions that will affect the future of Warrenton.

Respectfully submitted,



Kurt Fritsch
Budget Officer

City of Warrenton
Budget Committee Members
Fiscal Year 2016-2017

Commissioners

- Mayor Mark Kujala
- Commissioner Henry Balensifer III
- Commissioner Tom Dyer
- Commissioner Rick Newton
- Commissioner Pam Ackley

Appointed Members

- Budget Committee Member Ed Wegner
- Budget Committee Member Debbie Morrow
- Budget Committee Member Flint Carlson
- Budget Committee Member Paul Mitchell
- Budget Committee Member Gerald Poe

Budget Committee Staff

- Kurt Fritsch, Budget Officer
- April Clark, Finance Director
- Linda Engbretson, City Recorder

**CITY OF WARRENTON
BUDGET CALENDAR
FISCAL YEAR 2016 – 2017**

<u>DATE</u>	<u>ACTION</u>
January 1, 2016 through February 26, 2016	Department Heads complete Capital Outlay/Improvements and major equipment requirements for 6 year period beginning July 1, 2016.
February 29, 2016 through March 4, 2016	Department Heads meet with City Manager to review Capital Outlay/Improvement Program requests.
March 21, 2016	Finance Department distribute personnel services costs, overhead costs, and revenue/resource estimates, and debt service requirements to Department Heads.
March 28, 2016	Department Heads complete Fiscal Year 2016/2017 budget requests and submit to Finance Director.
April 12, 2016	Work session with Commission to review Capital Improvement Program (City Commission Chambers 5:30 p.m.).
April 4, 2016 through April 8, 2016	Budget Officer meets with Department Heads and reviews budget requests.
April 11, 2016 through April 22, 2016	Budget Officer prepares proposed budget and budget message.
April 29, 2016	Publish notice of May 12, 2016 Budget Committee convening meeting date/time and opportunity to receive citizen input (5 - 30 days required, at least 5 days required between first and second) in newspaper and on city website.
April 28, 2016 (Thursday)	Proposed budget complete. Distribute to Budget Committee along with a current year Revenue and Expense report.
May 12, 2016 (Thursday)	1 st Budget Committee meeting (City Hall, Fire Training Room, 5:30 p.m.) Receive Proposed Fiscal Year 2016/2017 City of Warrenton Budget, Budget Message, and citizen input (ask questions and comment). Hold public hearing regarding possible uses of State Revenue Sharing funds.

**CITY OF WARRENTON
BUDGET CALENDAR
FISCAL YEAR 2016 - 2016**

<u>DATE</u>	<u>ACTION</u>
May 19, 2016 (Thursday)	2 nd Budget Committee meeting, 5:30 p.m. Receive Proposed Fiscal Year 2016/2017 Warrenton Urban Renewal Agency Budget, receive Budget Message and citizen input. Continue with City of Warrenton Budget review. Budget Committee approves tax rates and amounts of property taxes to be imposed.
May 26, 2016 (Thursday)	3 rd Budget Committee meeting, 5:30 p.m., (if needed)
June 7, 2016	Budget Officer submit budget summary and public hearing notices to newspaper of record (The Columbia Press) for publishing. Hearings scheduled for June 28, 2016.
June 12, 2016	Publish budget summaries in advance of City Commission public hearing (5 days in advance; 5 - 25 required).
June 28, 2016	City Commission conduct Public Hearings on Approved Fiscal Year 2016/2017 City of Warrenton and Warrenton Urban Renewal Agency Budgets as approved by Budget Committee (City Commission Chambers, 6:00 p.m.)
June 28, 2016	City Commission conduct Public Hearing on proposed uses of State Revenue Sharing funds (City Commission Chambers, 6:00 p.m.)
June 28, 2016	City Commission adopt Fiscal Year 2016/2017 City of Warrenton and Warrenton Urban Renewal Agency Budget, make appropriations by fund, impose taxes, and categorize taxes (City Commission Chambers, 6:00 p.m.) (must be accomplished prior to June 30, 2016).
June 28, 2016	City Commission adopt Capital Improvement Program, 2017-2022.
July 1, 2016	Budget Officer submit Fiscal Year 2016/2017 Levy and Appropriation Resolution to County Tax Assessor (must be accomplished prior to July 15, 2016).

Resolution Number - 2031

A Resolution Establishing a Fiscal Policy for the City of Warrenton

The City Commission of the City of Warrenton hereby resolves the following:

FISCAL POLICY

Section A. Revenue Policy

1. Revenue Policy. The cumulative increase of revenue from the levy of property tax will not exceed the maximum allowed under Oregon law and the Oregon Constitution.
2. SDC & Capital Connection Fees. Capital connection fees and/or System Development Charges will be established that reflects the cost of water and sewer improvements to service additional increments of growth. Capital connection fees and/or System Development Charges (SDC) will reflect a proportionate share of actual cost to be determined through a SDC methodology as provided for in the Oregon Revised Statutes. It will be the policy of the City of Warrenton to recover the appropriate capacity costs associated with new development and to minimize the cost of growth on existing utility users as much as possible.
3. Maximization of User Fees. It will be the policy of the City of Warrenton to maximize the utilization of user charges in lieu of ad valorem taxes for services that can be individually identified and where the costs are directly related to the level of service;
 - a. It will be the policy of the City to ensure that utility fees, user fees and user rates for water, sewer and all other fee supported services will be sufficient to finance all operating, capital and debt service costs associated with the service for which they are charged.
4. Discretionary Revenues. The City will seek to maximize all discretionary revenues in the General Fund as much as possible. Discretionary revenues include, but are not limited to, taxes, shared revenue, franchise fees and lease receipts.
5. Revenue Projections. The City will project General Fund revenues and expenditures for two years and will update the projections annually. The first revenue projections will be completed with one year of the adoption of this Resolution.

Section B. Budget Policy

1. Revenue will be sufficient to support current operating expenditures. Any reduction in services and programs will occur in accordance to the City's Resource Reduction Strategy (City Resolution 2033).
2. Debt or bond financing will not be used to finance current operating expenditures.
3. The City will strive to develop, over a period of time, the information needed to include performance measures in the City's budgeting process.

4. The City will coordinate all current risk management activities in order to better protect against loss and a reduction in exposure to liability.
5. The City will establish an equipment/vehicle replacement reserve fund to replace capital outlay items with a life of more than two years and a value of \$5,000 or more.
6. The City will seek a reasonable basis for allocating personal service costs.

Section C. Capital Improvement Policy

1. The City will prepare and adopt capital improvement plans that will detail capital projects and needs associated with water and wastewater improvements. The plans will also include estimated capital cost for improvements and list potential funding sources.

Section D. Accounting Policy

1. The City will establish and maintain the accounting systems in accordance with governmental accounting principals accepted in the United States, the Generally Accepted Principles and Standards of the Government Finance Officers Association (GFOA), and the National Committee on Governmental Accounting.
2. An annual audit will be performed by an independent public accounting firm that will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.
3. Full disclosure will be provided in the financial statements and bond representations.
4. Financial systems will be maintained to monitor expenditures and revenues on a monthly basis by both City Department Heads and the Finance Director with any adjustments being made prior to the end of the year.

Section E. Debt Policy

1. Capital projects, financed through the issuance of bonds, shall be financed for a period not to exceed the expected useful life of the project.
2. The City will attempt to utilize the lease/purchase of capital equipment if determined to be costs effective.

Section F. General Fund Reserve Policy

1. The City will strive to attain a General Fund Contingency of 5% of the overall General Fund to be used for unanticipated emergencies within the next five years.

Section G. Selection of Finance Consultants

1. Solicitation. If deemed appropriate by the City Commission, the City Manager shall be responsible

for establishing a Request for Proposals (RFP) and selection process for securing professional services that are required to develop and implement the City's debt program. Goals of the solicitation and selection process shall include encouraging participating from qualified service providers at competitive prices. RFPs may include the following types of services: 1) Bond Counsel, 2) Underwriters, 3) Financial Advisors, and; 4) Paying Agents.

Section H. Comprehensive Capital Planning & Financing

1. Debt Financing. It shall be the responsibility of the City Manager, within the context of the City's Capital Plans, to recommend to the City Commission the most advantageous debt instruments for financing capital projects. The City Manager will also oversee and coordinate the timing, process of issuance, and marketing of the City's borrowing and capital funding activities required in support the Plan.
2. Maintenance, Replacement and Renewal. Consistent with its philosophy of keeping the community's infrastructure in good repair, and to maximize the community's infrastructure's useful life, the City should set aside sufficient current revenues to finance ongoing maintenance needs and to provide reserves for periodic replacement and renewal.
3. Debt Authorization. The City Commission will authorize no debt to be issued for the purpose of funding capital projects unless it has been included in the Capital Improvement Plan or until the Commission has modified the Plan. Such modification shall occur only after the Commission has received a report of the impact of the contemplated borrowing on the City and the community in general. The Commission will also consider the City Manager, or professional consultant's recommendations as to the financing arrangements.

Section I. Limitations on City Indebtedness

1. It will be the policy of the City of Warrenton to apply all *City Charter* debt restriction consistent with all applicable definitions and restrictions established in law (see exhibit A).

Section J. Structure and Term of City Indebtedness

1. Debt Authorization. Nothing in this Fiscal Policy will be construed to limit the City from considering, and utilizing, any and all debt instruments available to municipal governments in Oregon.
2. Debt Repayment. Generally, borrowing by the City should be of a duration that does not exceed the economic life of the improvement that it finances and where feasible should be shorter than the projected economic life. Moreover, to the extent possible, the City should design the repayment of debt so as to recapture rapidly its credit capacity for future use. The City may choose to structure debt repayment so as to wrap around existing obligations or to achieve other financial planning goals. Such alternative structures shall be subject to the recommendations of the City Manager, the Finance Director and the approval of the City Commission.

Section K. Method of Sale - Bonds

1. Competitive Sale. The City, as a matter of policy, shall seek to issue its debt obligations in a

competitive sale unless it is determined by the City Manager that such a sale method will not produce the best results for the City. In such instances where the City, in a competitive bidding for its debt securities (whether general obligation or non-general obligation debt) deems the bids received as unsatisfactory or does not receive bids, it may, at the election of the City Commission, enter into negotiation for sale of the securities.

2. Negotiated Sale. When determined appropriate by the City Manager and approved by the City Commission, the City may elect to sell its debt obligations through a negotiated sale. Such determination may be made on an issue by issue basis, for a series of issues, or for part or all of a specific financing program.
3. Private Placement. When determined appropriate by the City Manager and approved by the City Commission, the City may elect to sell its debt obligations through a private placement or limited public offering. Selection of a placement agent shall be made pursuant to selection procedures developed by the City Manager and consistent with all applicable laws.

Section L. Short-Term Debt & Interim Financing

1. Commercial Lines of Credit. Where their use is judged by the City Manager to be prudent and advantageous to the City, the City has the power to enter into agreements with commercial banks or other financial entities for purposes of acquiring lines of credit. Before entering into any such agreements, the City Commission shall approve any agreements with financial institutions for the acquisition of credit. Lines and letters of credit entered into by the City shall be in support of projects contained in an approved Capital Plan. The City shall not secure lines or letters of credit for the purposes of paying for operations.

Section M. Improvement District and Assessment Contract Financing

1. Interest Rates on Improvement Assessment Loans. The contract interest rate on loans made from the proceeds of improvement Assessment Bonds shall be equal to the effective interest rate paid on the bonds sold to finance such loans plus an additional percentage markup to cover self-insurance and loan servicing costs. The contract interest rate shall be determined on the day of the sale of Improvement Assessment Bonds for those assessment contracts financed with proceeds of the sale.
2. Interim Assessment Contract Interest Rates. The interim assessment contract interest rate is the interest rate set on contracts that precede the sale of Improvement Assessment Bonds. This rate shall be set at a level deemed reasonable and prudent by the City Manager and the Finance Director to insure that funds collected through assessment contract payments are sufficient to meet that portion of future debt service requirements on Improvement Assessment Bonds attributable to such contracts.
3. Commitment to Self-Supporting Local Improvement Districts. Consistent with the concept of the Local Improvement District, all of the City's Local Improvement District's (LID) indebtedness shall be self-supporting. Prior to the issuance of any LID supported debt, the Finance Director will review projected cash flows which incorporate scheduled assessment contract payments, prepayments, delinquencies, and non-payments with the City Manager to ensure that the proposed Bonds shall meet the City's self-support requirement.

Section N. Refunding of City Indebtedness

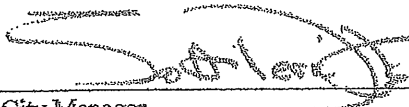
1. Debt Service Savings - Advance Refunding. The City may issue advance refunding bonds (as defined for federal tax law purposes) when advantageous, legally permissible, prudent, and net present value savings, expressed as a percentage of the par amount of the refunding bonds, equal or exceed 3 percent as provided by law. Exceptions to this requirement shall be made only upon the approval of the City Commission.
2. Debt Service Savings - Current Refunding. The City may issue current refunding bonds (as defined for federal tax law purposes) when advantageous, legally permissible and prudent.
3. Restructuring of Debt. The City may choose to refund outstanding indebtedness when deemed in the best interest of the Community.

This resolution is effective December 1, 2003.



Mayor Jeff Hazen

Attest:



City Manager

Resolution Number 2032

A Resolution Establishing Budget Development Policies for the City of Warrenton

The City Commission of the City of Warrenton hereby resolves the following:

BUDGET DEVELOPMENT POLICIES

1. General Fund Budget

- A. Balanced Operating Budget. The City shall adopt a balanced budget where operating revenues are equal to, or exceed operating expenditures. Any increase in expenses, decreases in revenues, or combination of the two that would result in a budget imbalance will require budget revisions, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. Any year-end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels.
- B. Budget Document. The operating budget shall serve as the annual financial plan for the City. It will serve as the policy documents of the City Commission for implementing goals and objectives. The budget shall provide the staff the resources necessary to accomplish City Commission determined service levels.
- C. General Fund Emphasis. In light of the passage of recent property tax limitations, and the potential need for expenditure reductions, the emphasis should be on conserving General Fund discretionary resources to fund high priority programs. Given this, it is the City's goal to prepare a budget that, to the greatest extent possible, maintains existing high-priority programs supported by the General Fund while at the same time seeking savings wherever possible. If necessary, funding for lower priority programs will be reduced or eliminated to insure that expenditures remain in balance with resources.
- D. Cost Efficiency. The Budget Officer will prepare a fiscally conservative budget and will seek savings wherever a balance between cost efficiency and the quality of public service can be achieved.
- E. Base Budget – New Expenditures. As part of the Budget Officer's budget preparations, all City departments will prepare base budgets with no new regular positions, or other expenditures, unless specifically authorized by the Budget Officer.
- F. Base Budget – Budget Reductions. If anticipated costs exceed anticipated revenues, the Budget Officer will consider reductions in staffing levels, public services and related expenses in accordance to the City's Budget Reduction Strategy (City Resolution 2033). In addition, the Budget Officer will also consider the reorganization of departments, changes in staffing or positions if needed.

- G. Base Budget – Materials & Services. For activities or programs funded primarily from General Fund or other discretionary resources, City departments will prepare base budgets with a goal of holding materials and services expenditures to no more than the previous fiscal year's budget level. The Budget Committee must approve proposed increases in General Fund expenditures.
- H. Accurate Representation of Service Costs. The Citizens of Warrenton have a right to understand the full and undistorted actual costs associated with City services. Consequently, it'll be the policy of the City of Warrenton that all departmental, service and program costs will reside in the fund and department in which the activity occurs and pursuant to Generally Accepted Accounting Principles.
- I. Revenue Estimates. City departments should budget for revenues based on the best information available during the budget process. If additional information becomes available during the budget process, it should be provided to the City Manager. Accuracy in revenue/expenditure estimates is critical. New revenues should be estimated based on available information the first year. Subsequent annual estimates should also take into consideration actual receipts from the previous year.
- J. Pursuit of New Departmental Revenues. The City will pursue revenue sources to the fullest extent possible for all services as well as total cost identification, including indirect costs, for fee setting purposes. To the extent possible any new revenue sources should be used to offset the cost of existing staff and programs, rather than funding new services.
- K. Expenditure Reductions. Reductions in revenues may require expenditure reductions from a base budget level. Should such reductions be required, the City Manager will be guided by the City's adopted Resource Reduction Policy.
- L. Full Cost Recovery. The City will make every effort to assign costs where they occur through the use of interdepartmental/interfund charges and indirect cost assignments. The intent is to clearly define the true cost of City services provided both internally and externally. Recognizing the scale of this effort, the first priority is the recovery of overhead costs from all funds and grant programs.
- M. User Rates. It will be the policy of the City of Warrenton to set utility fees at levels that provide for the actual costs of services, including operating, maintenance and future capital and improvement expenses. When considering user rate structures, the City should always strive to demonstrate the real and actual costs of City services to the public. The City Enterprise Funds shall be supported by their own rates and not subsidized by the general Fund.
- N. Budget Savings During the Year. To the extent General Fund supported departments experience savings during the year (due to position vacancies, etc) that money should not be spent. Instead it should be saved to augment the beginning fund balance for the next fiscal year.

2. **Non-General Fund Budgets**

- A. Bottom – Line Emphasis. For activities or programs funded primarily from non-General Fund sources, City departments will prepare base budgets with a goal of holding any General Fund contribution to no more than the amount provided in the previous fiscal year, subject to the availability of funds. Whenever possible, reductions in General Fund contributions should be sought.
- B. No Backfilling. With possible exceptions for high priority programs, General Fund discretionary dollars will not be used to back-fill any loss in State-shared or federal revenues.
- C. Revenue Estimates. Departments should budget for revenues based on the best information available at the time the budgets are prepared. If additional information becomes available during the budget process, it should be provided to the City Manager. New revenues should be estimated based on available information the first year. Subsequent annual estimates should also take into consideration actual receipts from the previous year.
- D. Accurate Representation of Service Costs. As with General Fund services, the Citizens of Warrenton have a right to understand the full and undistorted actual costs associated with City services. Consequently, it'll be the policy of the City of Warrenton that all departmental, service and program costs will reside in the fund and department in which the activity occurs and where the service and cost has been historically linked.
- E. Overhead/Indirect Cost Allocations. All departments should budget the amount allocated to that department as determined by the Budget Officer and/or any future Indirect Cost Allocation Plan.
- F. Cost Efficiency. As with the General Fund, staff responsible for non-General Fund budgets will prepare fiscally conservative budgets and will seek savings wherever a balance between cost efficiency and the quality of public service can be achieved.

3. **Matching Funds**

- A. City Share. If State funding is reduced for a specific service or project, there should be no increased contribution from non-General Fund sources unless increased City share is mandated or the increase is approved by the City Commission.
- B. In-kind Contribution. Where matching funds are required for grant purposes, the City will provide as much in-kind (resources already allocated by the City that will be expended in any case) contribution as allowed, instead of hard-dollar matches.
- C. General Fund Matching Funds. No General Fund grant cash-match will be included in any grant applications without the prior review and approval of the City Commission.

4. **New Positions Generally**

- A. Considerations of New Positions. Unless otherwise determined by the Budget Committee, the Budget Officer will consider new permanent positions only if the cost of the position is offset by non-General Fund sources or a General Fund operating levy, or if the cost of the position is offset by a new external revenue source. Cost estimates for new positions will include office facility space, benefits, equipment, rent, utilities, supplies, etc. The Budget Committee may add new positions if determined essential for a high priority service and funding can be obtained.

5. **Mid-Year Budget Reductions**

- A. Revised Revenue Estimates. If additional information concerning revenue reductions becomes available after the start of the fiscal year, it may be necessary to make budget adjustments. These adjustments will be made in accordance with the City Commission's adopted Resource Reduction Strategy.

6. **Mid-Year Request, General Fund Contingency**

- A. Non-Emergency Requests. In those cases where a department is required to absorb an unanticipated cost beyond its control of a non-emergency nature, departmental resources must first be exhausted prior to a transfer from General Fund contingencies. Upon conducting a final financial review of departmental budgets towards the end of the year, a transfer from contingency will be made to cover unanticipated costs that could not be absorbed through the year.
- B. Emergency Requests. Emergency requests during the fiscal year will be submitted to the City Manager's office for recommendation and forwarded to the City Commission for consideration.

7. **Employee Salary Adjustments**

- A. Cost of Living Adjustment. Budgeting for personnel service expenditures will include an amount for a cost of living adjustment. The amount budgeted for this purpose will take into account the most recent consumer price index information available at the time the budget is prepared, existing collective bargaining agreements, and other relevant information. Employees may not receive a cost of living adjustment if it's determined that insufficient resources exist to do so.
- B. Step Adjustments. Budgeted personnel services expenditures will include an amount to account for annual step adjustments for all employees who are not currently at the top of their range. Annual employee step adjustments will not exceed 5%.

8. **Budget Controls**

- A. Legal Compliance. The City Manager's Office will continue to review and control

departmental budgets at the expenditure category level (such as personnel services, materials and supplies). As such, the City Manager's approval is necessary before actual or projected year-end expenditures are allowed to exceed total expenditure appropriations for each expenditure category.

9. **Discretionary Resources**

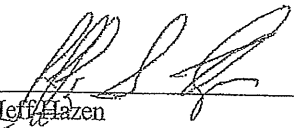
- A. Maximize the City Commission's Discretion. Wherever legally possible, revenues are to be treated as discretionary resources, rather than as dedicated to a particular program or service. The goal is to give the City Commission as much flexibility as possible in allocating resources to local priorities.
- B. Transient Room Tax Revenues. Room tax monies are not legally dedicated to fund particular programs or services and shall be considered purely discretionary resources.
- C. Use of Dedicated Funding Sources. Whenever legally possible, the City will transfer funding responsibility for existing services or activities to the appropriate dedicated funding sources, freeing up scarce discretionary resources as much as possible.

10. **Unappropriated Ending Fund Balances & Contingencies**

- A. Contingencies. Generally, the City should limit the use of contingencies to circumstances where they are required by law or needed for emergencies allow.

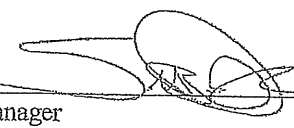
Passed and adopted November 20, 2002.

This resolution is effective December 1, 2002.



Mayor Jeff Hazen

Attest:



City Manager

Resolution Number 2033

A Resolution Establishing Budget Strategic Plan & Resource Reduction Policy

The City Commission of the City of Warrenton hereby resolves the following:

BUDGET STRATEGIC PLAN

Section I - Guiding Policies & Principles

1. Recognizing its financial limits, and the potential for future decreases in General Fund revenue, the City of Warrenton will make a distinction between three different types of services: 1) those that are appropriately funded primarily from City discretionary resources, such as property taxes, 2) those that are appropriately funded primarily from entrepreneurial activities, and; 3) services designated as special revenues:
 - A. Services are appropriately funded with discretionary resources if they are traditional City services, have historically been funded by discretionary monies, and they are not services which are capable of generating significant revenues from fees or other sources. The City will continue to fund these programs primarily from discretionary resources.
 - B. Services are appropriately funded as enterprise activities if they are not traditional City services funded with discretionary monies or if they are traditional City services, but have the ability to generate significant revenues from fees, the sale of services, or other sources, to be self-sustaining. The City will fund these programs primarily from fees and the sale of services and user fees. Exceptions may be made on a case-by-case basis. The test will be whether or not the City would incur more discretionary costs by failing to provide discretionary support to a Citywide service appropriately funded as an enterprise activity.
 - C. Services are appropriately funded with special revenues if they are not traditional City services historically been funded with discretionary resources or if they are traditional City services, but have the ability to generate revenues and/or receive restricted or dedicated revenues from other sources. The City will fund these programs and services with special revenues. Exceptions may be made on a case-by-case basis. The test will be whether or not the City would incur more discretionary costs by failing to provide discretionary support to a Citywide service appropriately funded with special revenues.
 - D. All other fund types will be budgeted and managed in accordance to Generally Accepted Budgeting/Accounting Principles, State Budget Law and guidelines developed by the Warrenton Budget Committee.
2. The City has prioritized those services appropriately funded by discretionary resources. To the extent additional discretionary resources are available, high priority service areas will be slated for growth in discretionary support. Lower priority service areas will receive constant or decreasing discretionary support. The City's prioritization of services is as follows:

General Fund Priorities

1. Any/All General Fund Debt Obligations
 2. Fire Department
 3. Police Department
 4. Dikes Department
 5. Administration/Commission
 6. Planning Department
 7. Building Department
 8. Municipal Court
 9. Building Maintenance
 10. Parks Department
 11. Fire Apparatus Replacement Fund
 12. Recreation
3. Because the City Commission believes that the Citizens of Warrenton have a right to know the actual cost of City services, overhead and indirect costs will not be prioritized, but will be sized to the need and size of the overall organization. Any reduction in the proposed indirect or overhead costs will be matched with a proportionate decrease in program and service costs in the same fund.
4. The Budget Officer will be responsible for budgeting and calculating the indirect cost and overhead allocations to the City's various departments and funds pursuant to definitions and principals found in Generally Accepted Accounting Principles for local governments. In calculating the General Fund's portion of indirect costs, the Budget Officer will use an allocation methodology based on objective financial information. The indirect cost methodology will be uniformly applied to all Departments and funds.
5. Generally, wherever possible, the City's goal is to make fee-supported programs self-sufficient. This includes recovering those services fair share of overhead costs, including utilities.
6. Where legally possible, the City will consider using dedicated resources to fund high priority services/programs related to the purpose for which the dedicated funds are received.

RESOURCE REDUCTION STRATEGY

Section II - General Policies and Principles

1. When faced with a potential reduction in resources, the City's goal is to continue to provide high priority services in a professional, effective and efficient manner. To the extent possible, across-the-board reductions in expenditures will be avoided. Reductions will be made on a case-by-case basis, focusing on each individual program or service.
2. In making expenditure reductions, the goal will be to reduce or eliminate funding for lower priority programs or services before considering funding reductions for higher priority programs. Wherever possible, it will be the City's goal to reduce the quantity of a service being provided, rather than the quality of service (e.g., limit the number of recipients of a service, rather than the quality of service provided to the remaining recipients).

3. Recognizing that it does not necessarily make sense to fund current operations at the expense of long-term capital or planning programs, every effort will be made to continue capital and planning programs geared to the City's short and long term infrastructure and capital needs.

Section III - Resource Reduction Priorities

1. If, as a result of loss of a significant amount of discretionary resources, expenditure reductions become necessary, those reductions will be made roughly in the following order:
 - A. First, City's contributions to outside organizations will be reduced or eliminated. If this proves insufficient, then;
 - B. The Budget officer will propose moderate reductions in discretionary support will be made on a case-by-case basis. These reductions will focus first on programs appropriately funded by discretionary and/or dedicated resources and then low priority services appropriately funded by discretionary resources. If this proves insufficient, then;
 - C. Any discretionary funding for Citywide services will be reduced or eliminated. The Budget Officer will propose exceptions to be made on a case-by-case basis, focusing on those programs that are part of the service delivery system for which the City has primary responsibility. The test will be whether or not the City would incur more costs by failing to provide discretionary support to a Citywide service. If this proves insufficient, then;
 - D. Discretionary funding for programs will be reduced or eliminated, starting with the lowest priority service area and moving on to higher priority service areas as needed and on a case-by-case basis. Depending on the amount of the reduction needed, the City will consider and evaluate those discretionary services that constitute the largest allocation of revenue as areas to seek reductions. City service area priorities are:

General Fund Reduction Priorities

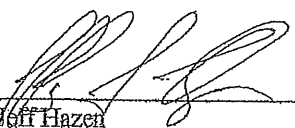
1. Recreation
2. Fire Apparatus Replacement Fund
3. Parks
4. Building Maintenance
5. Municipal Court
6. Building Department
7. Planning
8. Administration/Commission
9. Dikes
10. Police
11. Fire
12. Any/All General Fund Debt obligations

Overhead will be sized to the needs and size of the rest of the organization. If this proves insufficient, then;

- E. A reduced City workweek will be proposed to achieve salary savings. If this proves insufficient, then;

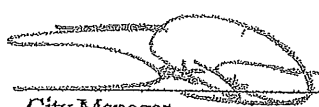
F. The City will consider a reduction in force.

This resolution is effective December 1, 2002.



Mayor Jeff Hazen

Attest:



City Manager

CITY OF WARRENTON Budget 2016/2017 PERSONNEL ALLOCATION	001		001		001		005		015		020		021	
	FTE	Gross Wage	FTE	413	Dept	Fund	FTE	General Fund	Community Center	Grant Fund	FTE	Library Fund	Bidg Div Fund	
City Manager	1.00	103,500	1.00	103,500										
City Recorder	1.00	67,017	1.00	67,017										
Administrative Assistant	0.60	36,686	0.60	22,011	CD	419	0.0250	917				0.0750	2,751	
	0.10				Police	421	0.2500	9,171						
	0.25				Fire	422	0.0500	1,834						
Finance Director	0.05													
Accounting Clerk	1.00	81,709	1.00	81,709										
Cashier/Accounting Clerk	0.45	18,579	0.45	18,579										
Accountant	1.00	40,219	0.20	8,044										
Accounting Technician	1.00	48,446	1.00	48,446										
Mayor	1.00	45,329	0.20	9,066										
		1,350		1,350										
Commissioners		5,400		5,400										
Community Center staff	0.15	4,359						0.1500	4,359					
Community Development Director	1.00	83,857			CD	419	0.7500	62,893				0.2500	20,964	
Permit Technician	1.00	40,219			CD	419	0.2500	10,055				0.7500	30,164	
Building Inspector	1.00	65,481										1.0000	65,481	
Building Official	0.10	12,600										0.1000	12,600	
Fire Chief	1.00	83,857			Fire	422	1.0000	83,857						
Training Officer	1.00	66,276			Fire	422	1.0000	66,276						
Firefighter/EMT	1.00	59,595			Fire	422	1.0000	59,595						
Fire Volunteers		90,000			Fire	422		90,000						
Library Manager	0.625	18,828									0.625	18,828		
Library Admin. Assistant	0.290	6,283									0.290	6,283		
Harbormaster	1.00	76,113												
Marina Workers	4.00	166,116												
Assistant Harbormaster	1.00	51,480												
Police Chief	1.00	83,857			Police	421	1.0000	83,857						
Police Sergeant	1.00	72,301			Police	421	1.0000	72,301						
Police Officers	10.00	623,386			Police	421	9.2500	565,886		0.75	37,500			
Police/Court Clerk	0.51	51,872			Police	421	0.5120	26,559						
	0.49				Court	412	0.4880	25,314						
					Parks	429	0.03003	2,915						
Public Works Director	1.00	97,074			Parks	429	0.03003	1,704						
Public Works Foreman (WWTP)	1.00	67,675			Parks	429	0.03003	1,704						
Public Works Foreman	1.00	56,757												
Public Works Foreman (WWTP)	1.00	64,661												
GIS Technician	1.00	56,565			Parks	429	0.03003	1,348						
Public Works Clerk	1.00	44,898												
Public Works Water Quality Technician	1.00	58,262												
Public Works Sanitation	2.00	85,420												
Public Works Utility Worker	7.00	337,783			Parks	429	0.5999	28,948						
Public Works Water Plant Operator	1.00	54,635												
Public Works WWTP Operator	1.00	53,340												
City Engineer	1.00	90,250												
		3,173,036												
		169,700		2,500										
Overtime					Fire	422		4,000						
					Court	412		1,000						
					CD	419		900						
					Police	421		50,000						
					Parks	429		1,800						
Part time		32,470			Police	421		2,500						
					Parks	429		10,782						
GRAND TOTALS	52.615	3,375,206	5.4500	367,622				17,2660	1,284,412	4,359	0.7500	37,500	0.9150	25,111
													2,1750	131,961

General Fund Dept Summary			
412 Municipal Court	0.4880	26,314	
419 Community Development	1.0250	74,764	
421 Police	12.0120	830,274	
422 Fire	3.0500	305,562	
429 Parks	0.6900	47,498	
Total	17.2650	1,284,412	

City of Warrenton
Full Time Equivalents (FTE)

	Budget Year				
	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
General Fund					
Municipal Court	0.4880	0.4880	0.4880	0.4880	0.4880
Admin/Commission/Finance	4.9000	4.9000	5.4500	5.4500	5.4500
Community Development	0.9000	1.0000	1.0250	1.0250	1.0250
Police	9.7620	10.7620	11.0120	11.0120	12.0120
Fire	3.0000	3.0000	3.0500	3.0500	3.0500
Parks	0.2524	0.3697	0.3649	0.6442	0.6900
Total General Fund	<u>19.3024</u>	<u>20.5197</u>	<u>21.3899</u>	<u>21.6692</u>	<u>22.7150</u>
Special Revenue Funds					
Community Center	0.2500	0.2500	0.1800	0.1500	0.1500
Grants Fund	0.7500	0.7500	0.7500	0.7500	0.7500
Library Fund	0.6250	0.8750	0.8750	0.9150	0.9150
Building Division	2.3000	2.2000	2.1750	2.1750	2.1750
State Tax Street Fund	0.9329	2.3096	0.5847	0.5734	0.6031
Total Special Revenue Fund	<u>4.8579</u>	<u>6.3846</u>	<u>4.5647</u>	<u>4.5634</u>	<u>4.5931</u>
Enterprise Funds					
Warrenton Marina	2.7746	3.0870	3.4153	3.1332	3.7256
Hammond Marina	1.2254	1.9130	1.5847	1.8668	2.2744
Water Fund	7.8812	7.6284	7.8653	6.7694	7.8044
Sewer Fund	3.8163	6.1881	7.5825	8.3388	6.7811
Storm Sewer Fund	0.2940	0.8906	0.9366	0.6671	0.8329
Sanitation Fund	2.4232	2.2136	2.266	2.6072	2.8884
Total Enterprise Fund	<u>18.4147</u>	<u>21.9207</u>	<u>23.6504</u>	<u>23.3825</u>	<u>24.3069</u>
Internal Service Funds					
Engineering	0.0000	0.0000	0.0000	1.0000	1.0000
Total All Funds	42.5750	48.8250	49.6050	50.615	52.6150
Addition:					
Police Sergeant					1.0000
Marina Maintainer					1.0000
Subtraction:					
Total 2016/2017 net change					
					<u>2.0000</u>

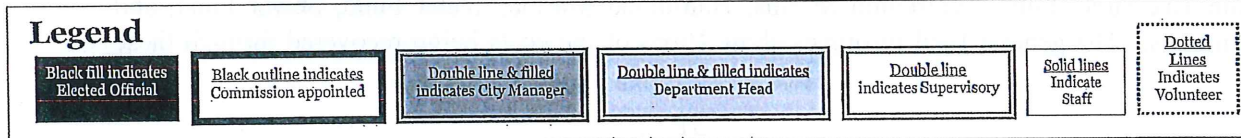
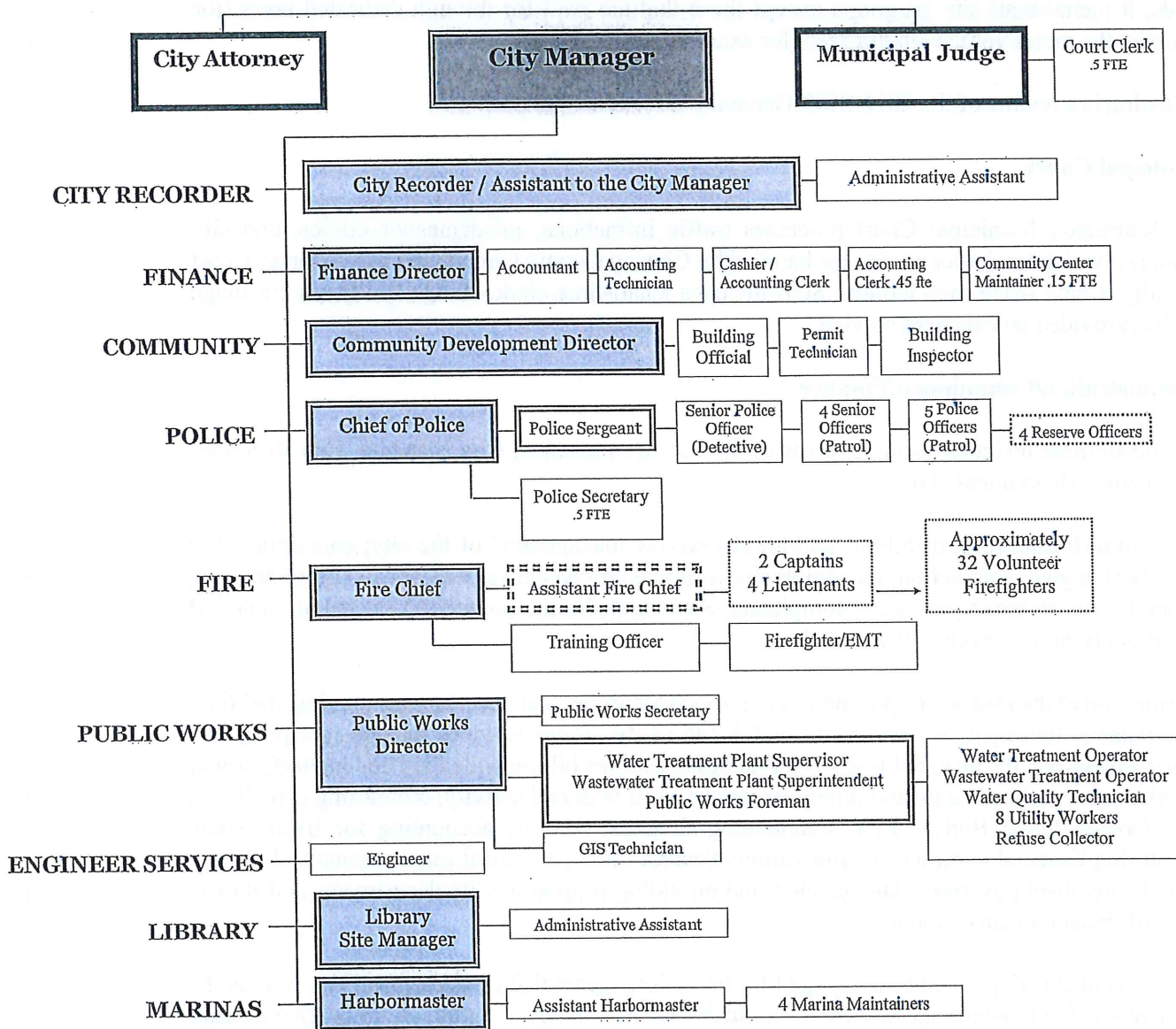
CITY OF WARRENTON ORGANIZATIONAL STRUCTURE AND STAFFING



WARRENTON CITY COMMISSION



ADMINISTRATION



Budget Programs

General Fund

The General Fund accounts for services provided by the local government that is not accounted for in other funds. These major services include, among others, police and fire protection, management of the City's parks, operation of the municipal judicial system, City Administration/Commission/Finance, and Community Development and Planning.

The General Fund includes all services that are funded through general taxes and fees. In other words, it includes all city programs **except** those that are paid for through dedicated taxes (for example, the motor vehicle tax) or fees (for example, water fees).

Following is a review of the 2016-2017 General Fund and its programs.

Municipal Court

The Warrenton Municipal Court processes traffic infractions, misdemeanor crimes, and city ordinance violations (other crimes are handled by Clatsop County Circuit Court in Astoria). Court typically is held twice each month. Staff includes a half-time clerk. Judge Woltjer is our judge and has provided an excellent service.

Administration/Commission/Finance

This department includes all of the costs of the City Commission, City Manager, City Recorder, and Finance Department staff.

The administration responsibilities include day-to-day management of the city; converting City Commission goals into action; managing city contracts, franchise agreements and grant projects, responding to citizen inquiries and complaints, working with state and federal elected officials and departments, and managing city records.

The mission of the Finance Department is to provide all proper and necessary accounting, auditing, and financial management services to and for the City. These services include receipting and disbursement of City financial resources (including utilities billing/collection and payroll), sound investment of cash, accurate and timely recording of all financial activity, monitoring compliance with Oregon Local Budget Law, maintaining financial records, accounting for fixed assets, monitoring financial compliance with various Federal, State, and local requirements and dealing with the involved governmental agencies, and providing support to City departments and staff in areas of financial management.

The costs of this department are charged to the various general fund departments as well as the other major funds which include the Community Center, WBA, Library, Building Department, State Tax Street Fund, Warrenton Marina, Hammond Marina, Water Fund, Sewer Fund, and Sanitation. The general fund resources show 100% of the costs being recovered through these

charges. The overhead resources exactly offset the costs in this department with the resulting net effect of the overhead costs being allocated to the general fund departments.

Community Development and Planning

The Community Development and Planning Department serves current residents and individuals moving to Warrenton with building and planning services in the belief that a growing community can remain livable, can meet the needs of its citizens and become a diverse community with jobs and housing needs met.

Police

The Warrenton Police Department is a progressive department which believes in "community policing" and strives to deliver quality personal service to Warrenton residents and people visiting our community. Officers handle criminal investigations, traffic control/enforcement, and school resource functions. Currently there are ten patrol officers, and the chief of police. Support staff consists of one half time police secretary. Currently there are four reserve officers who serve in a variety of support functions. This year a sergeant position is proposed.

Fire

The Warrenton Fire Department serves both the City of Warrenton and the Warrenton Rural Fire Protection District. Paid personnel consist of the Fire Chief, Fire Training Officer (Captain), and one Firefighter EMT position. All three positions are funded entirely by the General Fund. The Warrenton Fire Department provides a very high level of dedicated service to City residents and businesses. Similar services provided by a full time department would be unaffordable.

Parks

The City maintains six parks within the City limits. These include the Quincy and Bessie Robinson City Park with baseball fields, tennis courts and playground equipment; Seafarer's Marina Park, (next to the Hammond Marina); Eben Carruthers Park, with picnic areas and a viewing platform and dog park on the Columbia River; Parade Ground Park in the Old Fort Stevens Officers' Row; Fort Stevens Park, at Pacific and 7th Drive and Skipanon River Park on Second Street. In addition, the City maintains the greenway along Pacific Avenue in the Hammond District.

Contingency

This is used to account for a general operating contingency for the general fund. The City's fiscal policies state that "the City will strive to attain a General Fund Contingency of at least 5% of the overall General Fund to be used for unanticipated emergencies during the year.

Transfers

The City plans for transfers from the General Fund to other funds when required. For example, the City has reserve funds in which it saves money for the future purchase of equipment, vehicles, and major capital and maintenance needs for buildings and grounds.

Special Revenue Funds

The special revenue fund type is used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Community Center Capital Reserve Fund

Reserve funds are used to accumulate money for financing the cost of any service, project, property or equipment. This allows the City to set aside money from year to year. This fund accumulates resources from the operational surpluses of the Community Center Fund

Community Center Fund

The Community Center was built with funds from an Oregon Community Development Block Grant. It provides space for senior congregate meals supported by the Area Agency on Aging. It is also rented to the public for meetings, weddings, receptions and parties. The Center has an advisory board to the commission, while day to day operations are handled by the Center manager. Revenues are from rentals, donations, fund raisers and interest income. Expenditures are for the maintenance of the facility, insurance, utilities and supplies. Excess revenues are reserved in the capital reserve fund.

Warrenton Business Association Fund

Warrenton Business Association is directed by a board consisting of local business leaders. It is funded by the sale of Business Licenses required of all businesses operating within the City of Warrenton. The goal of the WBA is to enhance the business community by providing funds for a variety of projects.

Grant Fund

This fund is used to record grants from a variety of sources for the General Fund.

Library Fund

The library is located in the Hammond Town Hall building. It was opened in late fall of 1993. Much of the renovation of the Town Hall building, as well as library operations, has been provided by many volunteers. The library has an advisory board to the commission. The library has a part-time (25 hour) site manager who is responsible for coordination of volunteers and day to day operations, and a part-time (11.5 hour) administrative assistant. Funding consists of a five year Local Option tax levy which was renewed by voters in 2012 and expires in 2018.

Building Division

The Building Division is a division of the Community Development Department providing comprehensive enforcement of building, plumbing, mechanical, and fire and life safety codes of the State of Oregon. This division ensures that commercial and industrial buildings, residential dwellings, and public buildings such as schools and government buildings are constructed in conformance with all regulatory codes to ensure the continued safety and well-being of all members of the community.

Transient Room Tax Fund

The Transient Room Tax was passed to help defray costs of police and first response medical assistance and infrastructure usage by tourists and other short term visitors to the City of Warrenton, as well as to provide funds for tourist promotion. The tax is currently 12% of gross revenues for all short term (less than 30 days) rental of sleeping and camping space. Based on direction established in the 2004-05 Budget, funds are allocated as follows. Of the total collections, the collector retains 5% to cover costs of collection, and the remaining 95% is remitted to the City. The City then forwards 6.8% to the Lower Columbia Tourism Council, 5.84% to the Warrenton Visitors Center, 19.44% to the Hammond Marina Capital Reserve Fund, and the balance of 67.92% is transferred to the General Fund.

Facilities Maintenance Fund

This reserve fund is used to accumulate money for financing the costs of major maintenance and capital improvements of the Municipal Building, Head Start Building, and Park Facilities. This allows the City to set aside money from year to year to meet future requirements. This fund's resources are transferred from the revenues of the General Fund.

State Tax Street Fund

Revenues to this fund are provided by the Oregon State Department of Transportation, State Highway Trust Fund and the City .03 cent fuel tax. The revenues are paid each month from net receipts collected by the Motor Vehicles Division, Highway Division, and the Motor Carrier Transportation Branch. One percent of all gas tax receipts are set aside for bicycle lanes and pedestrian paths. The City fuel tax will net approximately \$307,000 this year. The City fuel tax is used to pay for rebuilding and overlaying city streets. (see capital projects list below). The balance of the fund is used for street maintenance and repair, and street lighting.

The City has asked for and received input from citizens for a six year street improvement plan. The plan will use the City .03 cent fuel tax to fund street reconstruction and maintenance overlays of asphalt. Consideration will be given to street repair as conditions change. Other options to repair streets include system development charges, and local improvement districts.

Streets SDC Fund

The City implemented a system development charge in 2012. The current fund balance is \$543,115.

Parks SDC Fund

The City implemented a system development charge for Parks in 2013. The fee is \$500 per residential unit.

Quincy Robinson Trust Fund

The Quincy and Bessie Robinson Trust was created to fund the establishment and maintenance of a public park(s). The only guideline is that the park(s) be a place for the preservation of nature and the perpetuation of enjoyment for all people. Each year, the trust distributes the greater of (1) an amount equal to 5 percent of the net fair market value of the trust assets or (2) 85 percent of the net income of the trust.

Police Vehicle Replacement Fund

This reserve fund is used to accumulate money for financing the costs of police vehicles. This allows the City to set aside money from year to year to meet future requirements. This fund's resources are transferred from the revenues of the General Fund.

This year one vehicle is proposed for replacement.

Fire Apparatus Replacement Fund

This reserve fund is used to accumulate money for financing the costs of fire apparatus. This allows the City to set aside money from year to year to meet future requirements. This fund's resources are transferred from the revenues of the General Fund.

This year an aerial ladder truck and equipment is proposed.

Tansy Point Dock Capital Reserve Fund

This reserve fund is used to accumulate money for financing the costs of major maintenance and capital improvements to the Tansy Point Dock which is leased to Warrenton Fiber Company. This allows the City to set aside money from year to year to meet future maintenance and capital requirements. This fund's resources are transferred from the revenues of the General Fund.

Enterprise Funds

The enterprise fund type is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Warrenton Marina Fund

The Warrenton Marina is actually two separate facilities located on the Skipanon River. One services commercial fishing, shrimp and crabbing vessels; the other services sports fishermen. The City provides water and electricity to the moorage slips. Revenue comes from moorage rentals, parking, electricity, hoist services, and land lease rentals. The marina is intended to be self-supporting, including payment of debt service. The current fee structure will soon need to be revisited. New marina office facilities and a bathhouse were completed in 2015 and were funded from Urban Renewal dollars.

Warrenton Marina Capital Reserve Fund

This reserve fund is used to accumulate money for major maintenance and capital improvements. Funding of the reserve is solely from the operations of the Warrenton Marina.

Hammond Marina Fund

Hammond Marina is a sports fishing dock facility located on the Columbia River. The Marina is self-supporting. Revenues are from moorage rentals, electricity usage, dry boat storage, and launch ramp fees.

Hammond Marina Capital Reserve Fund

This reserve fund is used to accumulate money for major maintenance and capital improvements. Funding of the reserve is solely from the operations of the Hammond Marina. (The transient room tax is a major contributor to this fund).

Water Fund

The Water Fund is self-supporting through user fees, connection fees and interest income. The Warrenton water system serves almost 3275 customers between the City of Gearhart and the Columbia River. The water fund operates, maintains and improves the water treatment, transmission and distribution systems. The treatment system is a membrane filtration system.

It is strongly recommended that the City consider increasing the water rates structure based on the April 2016 Rate Study by 7%. Projects have been delayed and omitted as a result in reduction in major customers and the fire at Pacific Seafood.

Water System Development Fund

The City charges set fees on new construction. These charges are used for capital projects and improvements made necessary by the increased usage of the infrastructure caused by development within the community.

Water Fund Capital Reserve

This reserve fund is used to accumulate money for major maintenance and capital improvements. Funding of the reserve is solely from the operations of the Water Fund.

A Study to update the capital needs of the Water System was commissioned in 2005. This report reviewed decisions made in the 1998 facilities plan and recommended a capital improvement schedule. In addition, a water hydraulic model was completed in 2011 that listed necessary improvements. Capital improvement projects included in the proposed Budget are based on these reports and the hydraulic model. Additionally, the City continually updates their water system maps. Based on this information, the Commission will have an opportunity to review user charges.

Without a rate increase, and subsequently a transfer from the Water Fund, the City will not be able to sustain the costs required for future water improvement projects or maintenance. As noted earlier, we have begun to delay capital projects due to loss of revenue.

Storm Sewer Fund

The Federal Environmental Protection Agency (EPA), through the Oregon State Department of Ecology, has established laws pertaining to storm water runoff and water quality. The intent behind these laws is to reduce the amount of storm water source pollution and to prevent such runoff from entering the sanitary sewer system. The revenue in this fund is based on a 20% surcharge on all sewer billings and is used to expand and improve storm drainage systems.

The dikes protect 3,718 acres of land from the encroachment of the Columbia River and the Pacific Ocean, during high tides and Columbia River flood events. The City is responsible for maintaining 8.83 miles of dikes (levees) and associated tide gates. In 2006 the Federal Emergency Management (FEMA) introduced new Flood Insurance Rate Maps (FIRM) as they relate to our ability to prevent flood damage up to the one percent annual chance of a flood event (100-year flood). As the City Commission is aware, the process to obtain levee certification with the US Army Corp of Engineers is of paramount concern. The City is now working with FEMA to determine the elevations of the one percent annual flood event and expects to have elevations from FEMA in 2017. The City is applying to the State for funds to complete a geotechnical study of its dike system. Funds will likely come in the form of Loans and Grants. Funding for this Certification work has been allocated in the Storm Sewer Fund, along with funds for modifications, if needed. If the City is not able to obtain certification, then most residential owners within 60-70% of the city may be required to pay for flood insurance at a much higher premium cost. Any new home owners would be required to buy flood insurance as part of the purchase closing. The city adopted the new FIRM September, 2010. A 6% increase has been proposed in the budget.

Storm Sewer SDC Fund

The City approved a new system development charge in 2012.

Sewer Fund

The Warrenton Sewer System currently serves approximately 2,340 customers. In 2006 the City completed construction of a new Sequence Batch Reactor Treatment Facility and outfall to the Columbia River to replace the current lagoon system. Revenues in this fund are from user fees, connection fees, and interest income. A ballot measure was approved by Warrenton voters to fund the new debt with property taxes. The Proposed Budget recognizes this funding method. The Shoreline Sanitary Sewer District connected to our system this past year through an intergovernmental agreement.

A 6% rate increase is proposed for 2016-2017.

Sewer Fund Capital Reserve

This reserve fund is used to accumulate money for major maintenance and capital improvements. Funding of the reserve is solely from the operations of the Sewer Fund.

Continuing sewer projects without a rate increase will jeopardize any future improvement projects. The City currently has identified \$2.4 million in collection system and pump station projects. It is recommended that a sewer rate increase be implemented, in order for the operating fund to continue to make transfers into the Sewer Fund Capital Reserve Fund for capital expenditures.

Sewer Systems Development Fund

The City charges set fees on new construction. These charges are used for capital projects and improvements made necessary by the increased usage of the infrastructure caused by development within the community. The current balance in the fund is \$177,131.

Sanitation Fund

The Sanitation fund provides solid waste collection for residents of Warrenton. The Sanitation Department services over 2,100 residential and commercial customers. Recycling service is contracted and provided by Recology, along with six other agreements.

The program included in the Proposed Budget is based on the City continuing to provide residential and commercial trash collection. This fund currently operates with a sustainable balance.

Sanitation Fund Capital Reserve

This reserve fund is used to accumulate money for major maintenance, capital equipment, and major improvements. Funding of the reserve is solely from the operations of the Sanitation Fund.

Debt Service Funds

The debt service fund type is used to account for the accumulation of resources for and payment of general long-term debt principal and interest.

Public Safety Building GO Bond Fund

This bond issue was authorized by a double majority vote of the citizens of Warrenton on November 4, 1997. The amount issued for the construction of a Public Safety Building for police, fire and court activities was \$1,500,000. At the request of Rural Economic Development an additional amount of \$233,739 was sold to refinance the Hammond Sewer Bonds. Total bonds sold were \$1,740,000 and will be retired on June 15, 2017.

Wastewater Treatment Facility GO Bond Fund

This bond issue was authorized by a vote of the citizens of Warrenton on November 7, 2006. The amount issued for the construction of the Wastewater Treatment Facility was \$8,079,696 at 2.94% interest. The bonds will be fully repaid on December 1, 2026.

Internal Service Funds

The internal service fund type is used to account for activity that provides goods or services to other funds, departments, or agencies of the primary governments and its component units, or to other governments, on a cost-reimbursement basis.

Engineering Internal Service Fund

The City began using an in-house engineer in 2016. The costs associated with the engineer are accumulated here and reimbursed by the appropriate departments and projects.

Capital Projects Funds

The capital projects fund type is used to account for the acquisition or construction of major capital facilities.

Core Conveyance

The City Public Works Department is working on the new sewer Core Conveyance Project. Construction should start summer of 2016. This project will be funded by a low interest loan through DEQ. The project consists of moving a majority of East Warrenton waste water directly to the Waste Water Treatment Plant through a new pressure line from the Warrenton Marina directly to the plant. The project is currently in the design phase and O&M has been approved by Oregon DEQ.

Water Distribution

Many of these projects have been omitted from this year's budget. Although, we have applied for a grant and loan to construct a new water transmission main from 13th Street to Pacific Drive and Lake Drive in Hammond.

Street Maintenance and Reconstruction

The proposed budget highlights asphalt overlays to bring our streets to a minimally acceptable standard. These are considered maintenance and not capital projects. The City also intends to reconstruct N. Main Avenue and NW 7th Place.

**City of Warrenton
Summary of Resources and Requirements
All Funds Combined**

			Fiscal year 07/01/16 - 06/30/17			
Actual FYE 6/30/14	Actual FYE 6/30/15	Adopted Budget FYE 6/30/16	Resource Description	Proposed by Budget Officer	Approved by Budget Committee	Approved by Governing Body
\$9,247,170	\$9,522,887	\$8,972,317	Beginning Fund Balance	\$10,407,253	\$10,407,253	
870,933	897,534	917,952	Property Taxes	969,138	969,138	
669,169	685,147	694,585	Property Taxes, Levied for Debt	689,451	689,451	
1,421,995	1,475,806	1,503,573	Other Taxes	1,595,075	1,595,075	
625,026	649,261	631,377	Franchise Fees	658,338	658,338	
6,131,305	6,994,915	7,349,121	Fees, Fines, and Charges for Service	7,956,266	7,956,266	
45,383	35,457	37,595	Investment Earnings	32,205	32,205	
1,142,715	1,189,160	4,346,509	Transfers In	4,894,873	4,894,873	
3,768	1,200	1,200	Miscellaneous Revenue	1,300	1,300	
0	0	3,550,304	Loan Proceeds	3,550,304	3,550,304	
25,361	34,215	88,993	Operating Grants and Contributions	80,090	80,090	
312,769	718,816	335,800	Capital Grants and Contributions	470,038	470,038	
816,465	863,880	955,176	Indirect Expense Allocation	1,006,408	1,006,408	
<u>\$ 21,312,059</u>	<u>\$ 23,068,278</u>	<u>\$ 29,384,502</u>	Total Resources	<u>\$ 32,310,739</u>	<u>\$ 32,310,739</u>	<u>\$ -</u>
4,480,349	4,559,802	5,402,159	Personnel Services	5,818,154	5,818,154	
3,793,337	4,083,833	5,526,859	Materials and Services	5,557,064	5,562,064	
1,639,573	1,669,490	1,667,225	Debt Service	1,712,788	1,712,788	
733,198	1,667,713	7,484,286	Capital Outlay	8,918,846	8,918,846	
1,142,715	1,189,160	4,346,509	Transfers Out	4,894,873	4,894,873	
		1,646,053	Contingency	1,555,333	1,550,333	
11,789,172	13,169,998	26,073,091	Total Requirements by Category	28,457,058	28,457,058	0
9,522,887	9,898,280	3,311,411	Ending Fund Balance	3,853,681	3,853,681	0
<u>\$21,312,059</u>	<u>\$23,068,278</u>	<u>\$29,384,502</u>	Total Requirements	<u>\$32,310,739</u>	<u>\$ 32,310,739</u>	<u>\$ -</u>

City of Warrenton
Summary of Requirements
Fiscal Year Beginning July 1, 2016 and ending June 30, 2017

Fund	Personnel Services	Materials and Services	Capital Outlay	Debt Service	Transfers To Other Funds	Contingency	Total Expenditures	Ending Fund Balance and Reserved for Future Expenditure	Total Requirements
General Fund (by department)									
Municipal Court	\$ 54,800	\$ 71,520					\$ 126,320	\$ -	\$ 126,320
Administration/Commission	562,315	444,093					1,006,408		1,006,408
Community Development	114,195	83,338					197,533		197,533
Police	1,324,355	377,860					1,702,215		1,702,215
Fire	483,595	236,368		113,500			833,463		833,463
Parks	85,247	81,236	5,190				171,673		171,673
Transfers					129,578		129,578		129,578
Contingency						201,881	201,881	274,761	476,642
Total General Fund	2,624,507	1,294,415	5,190	113,500	129,578	201,881	4,369,071	274,761	4,643,832
Special Revenue Funds									
Community Center Capital Reserve Fund		1,587					1,587		1,587
Community Center Fund	7,538	13,770				1,000	22,308	1,207	23,515
Warrenton Business Association	5,623	149,424				5,000	160,047	37,003	197,050
Grant Fund	60,915	9,409					70,324	3,035	73,359
Library Fund	39,024	21,148					60,172	16,555	76,727
Building Division Fund	198,831	32,720				46,310	277,861	166,029	443,890
Transient Room Tax Fund		270,000					270,000		270,000
Facilities Maintenance Fund		54,140				26,160	80,300		80,300
State Tax Street Fund	69,140	301,402	1,471,920			74,108	1,916,570	62,837	1,979,407
Quincy Robinson Trust Fund			130,000			6,000	136,000	38,679	174,679
Total Special Revenue Funds	381,071	853,600	1,601,920	-	-	158,578	2,995,169	325,345	3,320,514
Debt Service Funds									
Public Safety Building GO Bond				141,750			141,750		141,750
Wastewater Treatment GO Bond				574,908			574,908	45,993	620,901
Total Debt Service Funds	-	-	-	716,658	-	-	716,658	45,993	762,651
Capital Projects Funds									
Parks SDC Fund			68,109				68,109		68,109
Streets SDC Fund			627,047				627,047		627,047
Police Vehicle Replacement Fund			47,500				47,500	2,271	49,771
Fire Apparatus Replacement Fund			933,756				933,756		933,756
Tansy Point Capital Reserve Fund			101,978				101,978		101,978
Total Capital Projects Funds	-	-	1,778,390	-	-	-	1,778,390	2,271	1,780,661
Enterprise Funds									
Warrenton Marina Fund	344,828	239,490			30,523	44,160	659,001		659,001
Warrenton Marina Fund Capital Reserve			90,000				90,000	30,000	120,000
Hammond Marina Fund	214,811	174,959				51,931	441,701		441,701
Hammond Marina Fund Capital Reserve			518,000				518,000		518,000
Water Fund	918,230	1,095,533		637,125	2,110,547	384,379	5,145,814	586	5,146,400
Water Systems Development			54,850	73,000			127,850		127,850
Water Fund Capital Reserve Fund			1,827,930				1,827,930	1,578,857	3,406,787
Sewer Fund	801,632	896,905		61,868	2,549,225	434,419	4,744,049	782,650	5,526,699
Sewer Systems Development			111,163	110,637			221,800		221,800
Storm Sewer Fund	121,691	172,210	238,148			55,911	587,960		587,960
Storm Sewer Systems Development			106,561				106,561		106,561
Sewer Fund Capital Reserve Fund			2,505,894				2,505,894	583,331	3,089,225
Sanitation Fund	289,919	805,452				219,074	1,389,445	1,687	1,391,132
Sanitation Fund Capital Reserve			80,800				80,800	228,200	309,000
Total Enterprise Funds	2,691,111	3,384,549	5,533,346	882,630	4,765,295	1,189,874	18,446,805	3,205,311	21,652,116
Internal Service Fund									
Engineer Internal Service Fund	121,465	29,500					150,965		150,965
Total Internal Service Fund	121,465	29,500	-	-	-	-	150,965	-	150,965
City of Warrenton All Funds	\$ 5,818,154	\$ 5,562,064	\$ 8,918,846	\$ 1,712,788	\$ 4,894,873	\$ 1,550,333	\$ 28,457,058	\$ 3,853,681	\$ 32,310,739

City of Warrenton
 Fiscal Year 7/1/2016 - 6/30/2017
 Summary of Interfund Transfers

Transfers Out:		Transfers In:	
[1] General Fund (001)	55,000	Facilities Maintenance Fund (035)	55,000
[2] General Fund (001)	15,000	Police Vehicle Replacement Fund (070)	15,000
[3] General Fund (001)	40,000	Fire Apparatus Replacement Fund (071)	40,000
[4] General Fund (001)	19,578	Tansy Point Dock Capital Reserve Fund (072)	19,578
[5] Warrenton Marina (010)	30,523	Warrenton Marina Capital Reserve Fund (012)	30,523
[6] Water Fund (025)	2,110,547	Water Fund Capital Reserve (029)	2,110,547
[7] Sewer Fund (030)	2,549,225	Sewer Fund Capital Reserve (038)	2,549,225
[8] Sanitation Fund (032)	75,000	Sanitation Fund Capital Reserve (034)	75,000
Total Transfers Out	<u>\$4,894,873</u>	Total Transfers In	<u>\$4,894,873</u>

- [1] To fund current and future repair and maintenance and capital improvements.
- [2] To fund current and future capital acquisitions of police vehicles.
- [3] To fund current and future capital acquisitions of fire apparatus.
- [4] To fund current and future capital requirements for the Tansy Pt Dock.
- [5] To fund current and future capital requirements for the Warrenton Marina.
- [6] To fund current and future capital requirements in the Water Fund.
- [7] To fund current and future capital requirements in the Sewer Fund.
- [8] To fund current and future capital requirements in the Sanitation Fund.

City of Warrenton
Budget Document

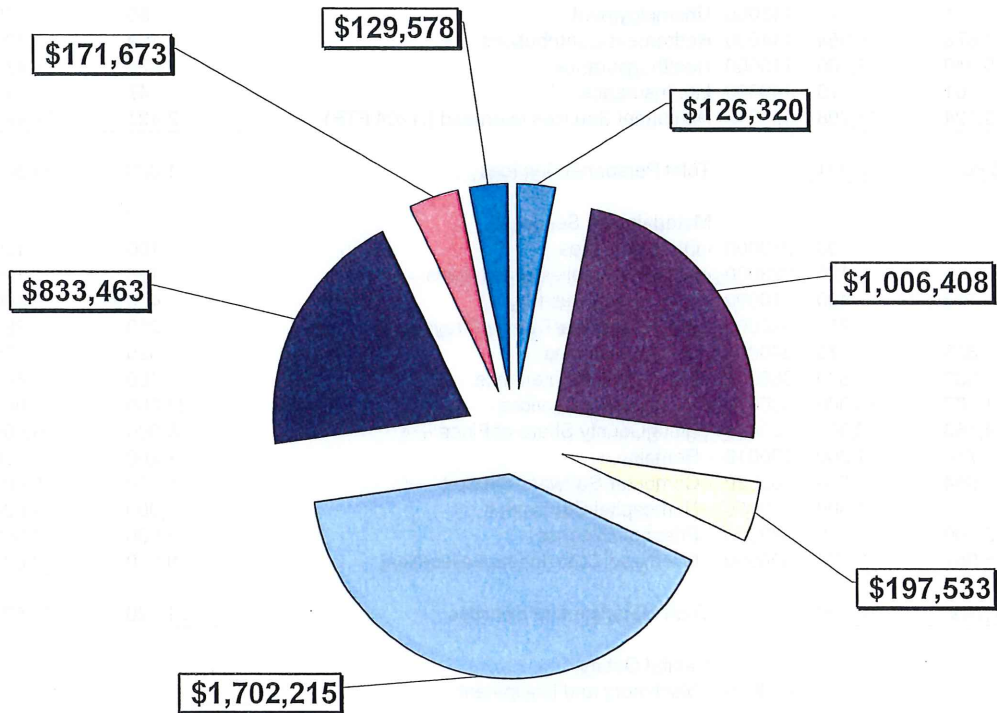
General Fund 001

Historical Data			Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017		
Actual		Adopted Budget	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
<u>Resources</u>								
\$ 1,071,262	\$ 1,224,517	\$ 950,000	Beginning Fund Balance	\$ 975,000	\$ 975,000	\$	-	
\$ 48,437	\$ 42,212	35,000	Delinquent Ad Valorem Taxes	35,000	35,000		-	
420,798	425,106	411,558	Non Ad Valorem Taxes	462,109	462,109		-	
625,026	649,261	631,377	Franchise Fees	658,338	658,338		-	
600	700	600	Licenses and Permits	625	625		-	
129,798	130,963	141,024	Intergovernmental	125,559	125,559		-	
118,665	263,967	237,152	Charges for Services	153,481	153,481		-	
132,112	120,962	133,645	Fines and Forfeits	127,175	127,175		-	
5,856	6,489	5,000	Interest Earnings	5,000	5,000		-	
139,756	110,339	181,996	Leases	209,251	209,251		-	
830,511	877,050	957,576	Miscellaneous	1,007,708	1,007,708		-	
<u>3,522,821</u>	<u>3,851,566</u>	<u>3,684,928</u>		<u>3,759,246</u>	<u>3,759,246</u>		-	
777,924	809,664	836,149	Taxes estimated to be received	884,586	884,586		-	
<u>4,300,745</u>	<u>4,661,230</u>	<u>4,521,077</u>	Total Resources	<u>4,643,832</u>	<u>4,643,832</u>		-	
<u>Requirements (by department)</u>								
94,169	101,510	123,741	Municipal Court	126,320	126,320		-	
816,465	863,880	985,176	Administration/Commission	1,006,408	1,006,408		-	
116,104	267,756	275,682	Community Development	197,533	197,533		-	
1,241,862	1,252,494	1,592,493	Police	1,702,215	1,702,215		-	
592,772	596,947	729,145	Fire	833,463	833,463		-	
113,378	127,482	151,786	Parks	171,673	171,673		-	
101,478	108,533	159,507	Transfers	129,578	129,578		-	
-	-	240,777	Contingency	201,881	201,881		-	
<u>3,076,228</u>	<u>3,318,602</u>	<u>4,258,307</u>	Total Requirements by Department	<u>4,369,071</u>	<u>4,369,071</u>		-	
<u>1,224,517</u>	<u>1,342,628</u>	<u>262,770</u>	Ending Fund Balance	<u>274,761</u>	<u>274,761</u>		-	
<u>\$ 4,300,745</u>	<u>\$ 4,661,230</u>	<u>\$ 4,521,077</u>	Total Requirements	<u>\$ 4,643,832</u>	<u>\$ 4,643,832</u>	<u>\$</u>	-	

City of Warrenton
Budget Document
General Fund 001
Summary of Expenditures

Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017		
Actual		Adopted Budget	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16			
Personnel Services:					
\$ 40,091	\$ 43,801	\$ 52,821	\$ 54,800	\$ 54,800	\$ -
491,345	498,421	559,130	562,315	562,315	-
91,480	96,479	105,362	114,195	114,195	-
982,058	983,025	1,180,507	1,324,355	1,324,355	-
401,562	392,064	463,509	483,595	483,595	-
44,458	41,317	77,016	85,247	85,247	-
<u>2,050,994</u>	<u>2,055,107</u>	<u>2,438,345</u>	<u>2,624,507</u>	<u>2,624,507</u>	<u>-</u>
Materials and Services:					
54,078	57,709	70,920	71,520	71,520	-
325,120	365,459	426,046	444,093	444,093	-
24,624	171,277	170,320	83,338	83,338	-
259,804	267,969	411,986	377,860	377,860	-
149,744	163,417	224,170	236,368	236,368	-
65,247	57,657	74,010	81,236	81,236	-
<u>878,617</u>	<u>1,083,488</u>	<u>1,377,452</u>	<u>1,294,415</u>	<u>1,294,415</u>	<u>-</u>
Capital Outlay:					
Police					
Fire					
3,673	28,508	760	5,190	5,190	-
<u>3,673</u>	<u>28,508</u>	<u>760</u>	<u>5,190</u>	<u>5,190</u>	<u>-</u>
Debt Service:					
41,466	41,466	41,466	113,500	113,500	-
<u>41,466</u>	<u>41,466</u>	<u>41,466</u>	<u>113,500</u>	<u>113,500</u>	<u>-</u>
Transfers to Other Funds:					
		7,629	-	-	-
50,000	20,000	55,000	55,000	55,000	-
1,500	38,555	30,000	15,000	15,000	-
40,000	40,000	40,000	40,000	40,000	-
9,978	9,978	26,878	19,578	19,578	-
<u>101,478</u>	<u>108,533</u>	<u>159,507</u>	<u>129,578</u>	<u>129,578</u>	<u>-</u>
-	-	171,777	201,881	201,881	-
-	-	69,000	-	-	-
<u>\$ 3,076,228</u>	<u>\$ 3,317,102</u>	<u>\$ 4,258,307</u>	<u>\$ 4,369,071</u>	<u>\$ 4,369,071</u>	<u>\$ -</u>

2016-2017 Approved Budget General Fund Expenses by Department



■	Municipal Court	\$126,320
■	Administration/Commission	\$1,006,408
□	Community Development	\$197,533
□	Police	\$1,702,215
■	Fire	\$833,463
■	Parks	\$171,673
■	Transfers to other Funds	\$129,578

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Municipal Court (412)

Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017					
Actual		Adopted Budget	Expenditures			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
				Personnel Services:				
\$ 22,807	\$ 23,506	24,750	110000	Regular Salaries (.488 FTE)	\$ 25,500	\$ 25,500		
288		1,000	110001	Overtime	1,000	1,000		
1,720	1,759	1,970	141000	FICA Taxes	2,027	2,027		
43	42	42	142000	Workers' Compensation	41	41		
68	91	77	143000	Unemployment	80	80		
4,764	4,878	6,054	144000	Retirement Contributions	6,199	6,199		
7,144	5,340	7,060	145000	Health Insurance	7,479	7,479		
63	61	70	146000	Life Insurance	47	47		
3,194	8,124	11,798	199999	Personnel Services overhead (.1204 FTE)	12,427	12,427		
<u>40,091</u>	<u>43,801</u>	<u>52,821</u>		Total Personnel Services	<u>54,800</u>	<u>54,800</u>		<u>-</u>
				Materials and Services:				
		100	210000	Office Supplies	100	100		
		125	223000	General Supplies/Small Tools	125	125		
574	139	400	310000	Print/Advert/Publicity	400	400		
		250	320000	Dues/Meetings/Training/Travel	250	250		
801	833	875	340002	Communications	325	325		
634	837	800	366000	Equipment Maintenance	800	800		
18,036	21,308	23,000	380000	Professional Services	23,000	23,000		
25,796	24,463	28,300	380005	State/County Share of Fines	26,000	26,000		
798	718	1,200	380010	Rentals	1,200	1,200		
2,526	954	3,500	380020	Computer Software Support	5,000	5,000		
		1,000	380050	Non-capital Equipment	1,000	1,000		
2,800	2,500	3,000	382000	Prisoner Expense	3,500	3,500		
2,113	5,957	8,370	390090	Overhead Cost (Indirect allocation)	9,820	9,820		
<u>54,078</u>	<u>57,709</u>	<u>70,920</u>		Total Materials and Services	<u>71,520</u>	<u>71,520</u>		<u>-</u>
				Capital Outlay:				
-	-	-	610000	Machinery and Equipment				
<u>-</u>	<u>-</u>	<u>-</u>		Total Capital Outlay	<u>-</u>	<u>-</u>		<u>-</u>
<u>\$ 94,169</u>	<u>\$ 101,510</u>	<u>\$ 123,741</u>		Total Expenditures	<u>\$ 126,320</u>	<u>\$ 126,320</u>		<u>\$ -</u>

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Administration/Commission/Finance (413)

Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017					
Actual		Adopted Budget	Expenditures			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
			Personnel Services:					
\$ 326,123	\$ 343,636	\$ 370,000	110000	Salaries (Admin and Finance) (5.45 FTE)	\$ 358,750	\$ 358,750		
2,475	491	2,500	110001	Overtime	2,500	2,500		
4,500	4,437	4,500	110002	Commissioner Stipends	6,750	6,750		
1,941	484		110003	Part-Time Salaries				
25,026	26,301	28,841	141000	FICA Taxes	28,152	28,152		
582	598	616	142000	Workers' Compensation	579	579		
995	1,364	1,131	143000	Unemployment	1,104	1,104		
66,310	67,155	84,419	144000	Retirement Contributions	86,245	86,245		
62,314	52,899	66,006	145000	Health Insurance	77,455	77,455		
1,079	1,056	1,117	146000	Life Insurance	780	780		
491,345	498,421	559,130		Total Personnel Services	562,315	562,315		-
			Materials and Services:					
11,701	13,305	16,000	210000	Office Supplies	16,000	16,000		
6,419	5,983	7,500	211000	Postage	7,500	7,500		
1,246	0		223000	General Supplies/Small Tools				
2,597	2,597	2,680	223001	Janitorial	2,680	2,680		
48	896	1,000	223005	Safety Program	1,000	1,000		
5,164	5,020	5,000	310000	Printing/Advertising/Publicity	5,000	5,000		
4,955	4,876	10,000	320000	Dues/Meetings/Training/Travel-Finance	10,000	10,000		
10,688	11,892	17,600	320001	Dues/Meetings/Training/Travel-Administration	21,000	21,000		
783	3,759	5,000	320002	Dues/Meetings/Training/Travel-Commission	6,000	6,000		
3,779	4,246	4,368	340000	Electricity	4,691	4,691		
2,290	1,764	2,588	340001	Natural Gas	2,588	2,588		
5,268	5,516	5,500	340002	Communications	3,000	3,000		
317	295	356	340005	Water	485	485		
185	189	210	340006	Sewer	226	226		
18	19	21	340007	Storm Sewer	49	49		
67	68	210	340008	Sanitation	210	210		
132,341	151,644	173,218	350000	Insurance Bonds and Fire	185,179	185,179		
7,236	11,790	12,000	360000	Bank Fees	12,000	12,000		
3,620	6,275	5,568	366000	Equipment Maintenance	4,168	4,168		
72,769	79,172	100,895	380000	Professional Services	94,869	94,869		
465	89	500	380005	Recording/Title Fees	500	500		
1,587	1,740	1,750	380010	Storage Facilities Rental	1,750	1,750		
41,224	41,415	38,313	380020	Software and Computer Support	50,479	50,479		
9,107	11,528	10,755	380050	Non-capital equipment	10,205	10,205		
1,246	1,381	5,014	390000	Miscellaneous Expense	4,514	4,514		
325,120	365,459	426,046		Total Materials and Services	444,093	444,093		-
			Capital Outlay:					
			610000	Equipment				
			620000	Capital Improvements				
-	-	-		Total Capital Outlay	-	-		-
\$ 816,465	\$ 863,880	\$ 985,176		Total Expenditures	\$ 1,006,408	\$ 1,006,408	\$ -	

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Community Development (419)

Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017					
Actual		Adopted Budget	Expenditures			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
\$ 64,958	\$ 67,246	\$ 72,025	110000	Personnel Services:		\$ 73,900	\$ 73,900	
194	207	725	110001	Regular Salaries (1.025 FTE)		900	900	
4,838	4,982	5,565	141000	Overtime		5,722	5,722	
114	111	119	142000	FICA Taxes		118	118	
192	258	218	143000	Workers' Compensation		224	224	
10,379	10,694	11,895	144000	Unemployment		12,231	12,231	
9,207	7,524	9,217	145000	Retirement Contributions		15,709	15,709	
222	224	230	146000	Health Insurance		161	161	
1,376	5,233	5,368	199999	Life Insurance		5,230	5,230	
				Personnel Services overhead (.0507 FTE)				
91,480	96,479	105,362		Total Personnel Services		114,195	114,195	-
				Materials and Services:				
293	392	1,500	210000	Office Supplies		1,500	1,500	
26	69	500	211000	Postage		200	200	
132	134		223000	General Supplies/Small Tools				
562	562	580	223001	Janitorial Supplies		580	580	
1,039	1,259	2,000	310000	Printing/Advertising/Publicity		2,000	2,000	
7,098	6,129	9,750	320000	Dues/Meetings/Training/Travel		10,000	10,000	
	147,052	127,000	330000	Application Processing Fees		40,000	40,000	
817	917	945	340000	Electricity		1,015	1,015	
495	381	560	340001	Natural Gas		560	560	
1,188	1,262	1,300	340002	Communications		150	150	
69	64	77	340005	Water		105	105	
40	41	46	340006	Sewer		49	49	
4	4	5	340007	Storm Sewer		11	11	
14	15	46	340008	Sanitation		46	46	
11,006	8,436	17,500	380000	Professional Services		16,000	16,000	
672	0	1,000	380010	Facilities Rental		1,000	1,000	
	492	700	380020	Computer and Software Support		3,000	3,000	
	231	3,000	380050	Non-capital Equipment		3,000	3,000	
259	0		390000	Miscellaneous				
910	3,837	3,811	390090	Overhead Cost (Indirect allocation)		4,122	4,122	
24,624	171,277	170,320		Total Materials and Services		83,338	83,338	-
				Capital Outlay:				
			610000	Machinery and Equipment				
				Total Capital Outlay		-	-	-
\$ 116,104	\$ 267,756	\$ 275,682		Total Expenditures		\$ 197,533	\$ 197,533	\$ -

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Fire (422)

Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017					
Actual		Adopted Budget	Expenditures			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
\$ 177,646	\$ 188,007	\$ 202,750	110000	Personnel Services:		\$ 211,750	\$ 211,750	
3,993	2,525	4,000	110001	Regular Salaries (3.05 FTE)		4,000	4,000	
82,119	63,677	90,000	110003	Overtime		90,000	90,000	
19,882	19,189	22,701	141000	Volunteer wages		23,390	23,390	
8,512	9,101	13,776	142000	FICA Taxes		17,113	17,113	
793	991	890	143000	Workers' Compensation		917	917	
36,330	38,167	46,780	144000	Unemployment		48,813	48,813	
44,871	36,553	48,977	145000	Retirement Contributions		51,936	51,936	
707	733	760	146000	Health Insurance		555	555	
3,714	3,714	3,800	147000	Life Insurance		3,800	3,800	
22,995	29,407	29,075	199999	AD & D		31,321	31,321	
401,562	392,064	463,509		Personnel Services overhead (.3036 FTE)		483,595	483,595	-
				Total Personnel Services				
				Materials and Services:				
1,450	1,202	1,200	210000	Office Supplies		1,400	1,400	
49	55	300	211000	Postage		100	100	
23,009	15,132	28,800	223000	General Supplies/Small Tools		30,600	30,600	
	341	700	223002	Chemical Supplies		700	700	
5,764	5,590	8,450	223003	Medical Supplies		8,450	8,450	
662	1,261	2,700	223004	Uniforms		2,900	2,900	
748	2,047	3,200	310000	Printing/Advertising/Publicity		3,200	3,200	
8,822	7,347	18,000	320000	Printing/Advertising/Publicity		18,000	18,000	
4,345	4,801	4,935	340000	Dues/Meetings/Training/Travel		5,296	5,296	
4,081	3,545	4,439	340001	Electricity		4,439	4,439	
2,551	2,575	2,880	340002	Natural Gas		1,860	1,860	
542	547	629	340005	Communications		856	856	
750	769	824	340006	Water		883	883	
75	77	87	340007	Sewer		198	198	
417	418	366	340008	Storm Sewer		366	366	
16,696	18,165	19,859	340009	Sanitation		25,150	25,150	
12,067	9,196	10,275	362000	Dispatch Service		10,275	10,275	
34,191	34,813	41,175	366000	Gasoline/Oil/Lubricants		41,175	41,175	
1,536	660	4,400	371000	Equipment Maintenance		4,400	4,400	
3,027	6,066	13,500	380000	Repair and Maintenance		13,500	13,500	
1,813	1,068	1,859	380020	Professional Services		1,902	1,902	
11,933	26,180	35,000	380050	Computer and Software Support		36,000	36,000	
15,216	21,562	20,592	390090	Non-capital Equipment		24,718	24,718	
149,744	163,417	224,170		Overhead Cost (indirect allocation)		236,368	236,368	-
				Total Materials and Services				
				Capital Outlay:				
			610000	Machinery and Equipment				
			610012	Card Lock for Fuel Pump				
				Total Capital Outlay				
				Debt Service:				
34,344	35,440	36,571	801001	Principal 02/01/17 (7 year term)		37,738	37,738	
7,122	6,026	4,895	801002	Interest 02/01/17 (payoff date = 2/1/19)		3,728	3,728	
			801003	Principal 12/29/16 (10 year term)		54,817	54,817	
			801004	Interest 12/29/16 (payoff date = 12/29/25)		17,217	17,217	
41,466	41,466	41,466		Total Debt Service		113,500	113,500	-
\$ 592,772	\$ 596,947	\$ 729,145		Total Expenditures		\$ 833,463	\$ 833,463	\$ -

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Parks (429)

Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017		
Actual		Adopted Budget	Proposed by		
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16	Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			Expenditures		
			Personnel Services:		
\$ 15,704	\$ 16,905	\$ 30,560	110000	Regular Salaries (.6900 FTE)	\$ 34,968 \$ 34,968
1,124	1,003	1,800	110001	Overtime	1,800 1,800
4,415	2,643	8,640	110002	Part-time Regular Salaries	10,782 10,782
1,577	1,522	3,137	141000	FICA Taxes	3,638 3,638
1,032	775	2,025	142000	Workers' Compensation	2,668 2,668
62	79	123	143000	Unemployment	143 143
3,654	3,081	6,061	144000	Retirement Contributions	7,061 7,061
5,207	4,256	10,346	145000	Health Insurance	11,711 11,711
38	38	66	146000	Life Insurance	49 49
11,645	11,015	14,258	199999	Personnel Services overhead (.1204 FTE)	12,427 12,427
44,458	41,317	77,016	Total Personnel Services		85,247 85,247 -
			Materials and Services:		
167	124	240	210000	Office Supplies	240 240
1	-	90	211000	Postage	90 90
2,247	1,921	2,000	223000	General Supplies/Small Tools	1,800 1,800
923	1,222	1,000	223001	Janitorial Supplies	1,000 1,000
775	746	500	223002	Chemical Supplies	500 500
209	118	250	223004	Uniforms	250 250
5	4	300	223005	Safety	300 300
726	374	800	310000	Printing/Advertising/Publicity	800 800
44	73	320	320000	Dues Meetings Training Travel	320 320
4,879	4,587	5,000	340000	Electricity	5,400 5,400
193	234	300	340002	Communications	500 500
3,122	3,554	3,400	340005	Water	3,780 3,780
1,438	1,706	1,500	340006	Sewer	1,944 1,944
144	170	200	340007	Storm Sewer	200 200
2,456	3,986	4,000	340008	Sanitation	4,200 4,200
298	291	500	350000	Insurance-Bonds & Fire	500 500
3,352	1,952	3,500	362000	Gasoline/Oil/Lubricants	3,500 3,500
2,393	1,147	3,500	366000	Equipment Maintenance	3,500 3,500
6,945	9,780	6,800	371000	Repair & Maint. Materials	7,000 7,000
930	627	3,000	371001	Rock	3,000 3,000
10,915	1,450	5,200	378000	Building Maintenance	6,000 6,000
14,285	11,743	20,000	380000	Professional Services	22,000 22,000
755	1,065	912	380020	Computer and Software Support	1,000 1,000
340	2,705	600	380050	Non-capital Equipment	3,600 3,600
7,705	8,078	10,098	390090	Overhead Cost (Indirect allocation)	9,812 9,812
65,247	57,657	74,010	Total Materials and Services		81,236 81,236 -
			Capital Outlay:		
			610007	Generator for Public Works	360 360
498	700	760	610005	Public Works Service Truck	1,230 1,230
			610013	5-yard Dump Truck	3,000 3,000
144			610017	Tilt Trailer	
2,139			610018	Excavator	
	23,870		610000	Mower (PWD)	
	3,938		620032	QR Ballfield Maintenance Shed	
892			620071	Main Ct Project -Communications	
			620091	Remodel of Public Works	600 600
3,673	28,508	760	Total Capital Outlay		5,190 5,190 -
\$ 113,378	\$ 127,482	\$ 151,786	Total Expenditures		\$ 171,673 \$ 171,673 \$ -

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Transfers (600)

Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017			
Actual		Adopted Budget				
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16	Expenditures	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
		7,629	860005			
\$ 50,000	\$ 20,000	55,000	860035	55,000	55,000	
1,500	38,555	30,000	860070	15,000	15,000	
40,000	40,000	40,000	860071	40,000	40,000	
9,978	9,978	26,878	860072	19,578	19,578	
\$ 101,478	\$ 108,533	\$ 159,507	Total Transfers	\$ 129,578	\$ 129,578	\$ -

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Contingency (500)

Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017			
Actual		Adopted Budget	Expenditures	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16				
\$ -		\$ 171,777	800000	\$ 201,881	\$ 201,881	
		69,000	800000			
\$ -	\$ -	\$ 240,777	Total	\$ 201,881	\$ 201,881	\$ -

City of Warrenton
Budget Document

Parks System Development Charges Fund 003 (410)

Historical Data			Budget for Fiscal Year 7/1/2016- 6/30/2017			
Actual		Adopted Budget	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16				
<u>Resources</u>						
\$ 5,992	\$ 13,024	\$ 25,060	300000	\$ 46,109	\$ 46,109	
7,000	15,500	12,000	339200	22,000	22,000	
			339100			
32	38		361000			
			391051			
<u>13,024</u>	<u>28,562</u>	<u>37,060</u>	Total Resources	<u>68,109</u>	<u>68,109</u>	<u>-</u>
<u>Requirements</u>						
		37,060	620000	68,109	68,109	
		<u>37,060</u>	Total Capital Outlay	<u>68,109</u>	<u>68,109</u>	<u>-</u>
-	-	-	800000	-	-	-
		37,060	Total Expenditures	68,109	68,109	-
13,024	28,562	-	880001	-	-	-
			Total Requirements	<u>\$ 68,109</u>	<u>\$ 68,109</u>	<u>\$ -</u>
<u>\$ 13,024</u>	<u>\$ 28,562</u>	<u>\$ 37,060</u>				

City of Warrenton
Budget Document

Established by Resolution No. 2055

Police Vehicle Replacement Fund 070 (495)

To accumulate funds for the purchase
of police vehicles and equipment

Review Year: 2023

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017				
Actual FYE 6/30/14	Actual FYE 6/30/15	Adopted Budget FYE 6/30/16	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
			<u>Resources</u>				
\$ 18,926	\$ 6,403	\$ 2,385	300000	\$ 34,751	\$ 34,751		
69	28	25	361000	20	20		
21,500	38,555	30,000	391001	15,000	15,000		
1,525			391006				
			366000				
<u>42,020</u>	<u>44,986</u>	<u>32,410</u>		<u>49,771</u>	<u>49,771</u>	-	
			<u>Requirements</u>				
			Materials and Services-Police Dept:				
			380000				
			380050				
-			Total Materials and Services				-
			Capital Outlay-Police Dept:				
			610000				
35,617	42,594	32,410	610001	47,500	47,500		
<u>35,617</u>	<u>42,594</u>	<u>32,410</u>	Total Capital Outlay				-
-	-	-	800000	-	-	-	
35,617	42,594	32,410	Total Expenditures				-
6,403	2,392	-	880001	2,271	2,271	-	
<u>\$ 42,020</u>	<u>\$ 44,986</u>	<u>\$ 32,410</u>	Total Requirements				<u>\$ -</u>

City of Warrenton
Budget Document

Community Center Fund 005 (401)

Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017			
Actual		Adopted	Resources and Requirements	Proposed by	Approved by	Adopted by
FYE 6/30/14	FYE 6/30/15	Budget FYE 6/30/16		Budget Officer	Budget Committee	Governing Body
Resources						
\$ 9,184	\$ 9,025	\$ 3,600	300000	Beginning Fund Balance	\$ 11,000	\$ 11,000
15,924	11,995	8,500	347500	Rentals	10,000	10,000
638	494	300	348000	Cleaning Charges	400	400
255			349000	Supply Rental		
52	45		360000	Miscellaneous Income		
28	19	15	361000	Interest	15	15
1,365	1,045	1,300	364000	Fundraising	1,600	1,600
260	3,060	300	365000	Donations - Restricted	500	500
		7,629	391001	Transfer from General Fund		
<u>27,706</u>	<u>25,683</u>	<u>21,644</u>		Total Resources	<u>23,515</u>	<u>23,515</u>
Requirements						
Personnel Services-Community Center:						
			110000	Regular Admin Salaries		
3,599	3,202	4,500	110002	Part-Time Salaries (.15 FTE)	4,400	4,400
275	245	344	141000	FICA	337	337
169	124	141	142000	Workers Compensation	145	145
11	13	14	143000	Unemployment	13	13
			144000	Retirement	-	-
			145000	Health Insurance	-	-
			146000	Life Insurance	-	-
2,211	2,243	2,740	199999	Personnel services overhead (.0256 FTE)	2,643	2,643
<u>6,265</u>	<u>5,827</u>	<u>7,739</u>		Total Personnel Services	<u>7,538</u>	<u>7,538</u>
Materials and Services-Community Center:						
244	341	250	223000	General Supplies	250	250
794	910	900	223001	Janitorial Supplies	950	950
370	23		310000	Printing/Advertising/Publicity	50	50
2,224	1,975	2,250	340000	Electricity	2,250	2,250
1,514	1,538	1,600	340001	Natural Gas	1,600	1,600
1,477	1,481	1,480	340002	Communications	1,500	1,500
517	570	650	340005	Water	725	725
570	584	610	340006	Sewer	650	650
57	58	122	340007	Storm Sewer	130	130
2,255	2,125	2,150	340008	Sanitation	2,150	2,150
23			371000	Building Maintenance		
10	10	10	380000	Professional Services	10	10
352	492	408	380020	Computer/Software Support	509	509
215	128		380050	Non-capital equipment	200	200
331	438	600	390000	Fundraising Expenses	700	700
1,463	1,644	1,922	390090	Overhead Cost (Indirect Allocation)	2,096	2,096
<u>12,416</u>	<u>12,317</u>	<u>12,952</u>		Total Materials and Services	<u>13,770</u>	<u>13,770</u>
Not allocated:						
		953	800000	Contingency	1,000	
18,681	18,144	21,644		Total Expenditures	22,308	21,308
9,025	7,539	-	880001	Ending Fund Balance	1,207	2,207
<u>\$ 27,706</u>	<u>\$ 25,683</u>	<u>\$ 21,644</u>		Total Requirements	<u>\$ 23,515</u>	<u>\$ 23,515</u>

City of Warrenton
Budget Document

Established by Resolution No. 2328

Community Center Capital Reserve Fund 004 (401)

To accumulate funds for maintenance and capital improvements for the Community Center

Review Year: 2021

Historical Data			Resources and Requirements	Budget for Fiscal Year 7/1/2016- 6/30/2017		
Actual	Adopted Budget			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16				
Resources						
\$ 3,591	\$ 2,937	\$ 2,186	300000 Beginning Fund Balance	\$ 1,587	\$ 1,587	
			365001 Contributions to Capital			
			Transfers from Other Funds:			
			- 391005 Community Center Fund	-	-	-
<u>3,591</u>	<u>2,937</u>	<u>2,186</u>	Total Resources	<u>1,587</u>	<u>1,587</u>	<u>-</u>
Requirements						
			Materials and Services-Community Center:			
654	751	1,000	371000 Repair and maintenance	800	800	
		1,186	380050 Non-capital Equipment	787	787	
<u>654</u>	<u>751</u>	<u>2,186</u>	Total Materials and Services	<u>1,587</u>	<u>1,587</u>	<u>-</u>
			Capital Outlay-Community Center:			
			610000 Equipment			
			620000 Improvements			
<u>-</u>	<u>-</u>	<u>-</u>	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>
			800000 Contingency			
<u>-</u>	<u>-</u>	<u>-</u>	Total Expenditures	<u>1,587</u>	<u>1,587</u>	<u>-</u>
<u>2,937</u>	<u>2,186</u>	<u>-</u>	880001 Ending Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 3,591</u>	<u>\$ 2,937</u>	<u>\$ 2,186</u>	Total Requirements	<u>\$ 1,587</u>	<u>\$ 1,587</u>	<u>\$ -</u>

City of Warrenton
Budget Document

Transient Room Tax Fund 024 (465)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017			
Actual		Adopted Budget	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16				
<u>Resources</u>						
\$	-	\$	-	300000	Beginning Fund Balance	
42,129	42,561	50,000	319300	Room Taxes (LCTC Share)	55,000	55,000
36,182	36,552	45,000	319301	Room Taxes (VC Share)	50,000	50,000
120,440	121,673	155,000	319302	Room Taxes (Hammond Marina Share)	165,000	165,000
<u>198,751</u>	<u>200,786</u>	<u>250,000</u>	Total Resources		<u>270,000</u>	<u>270,000</u>
<u>Requirements</u>						
Materials and Services-Transient Room Tax Program:						
		1,000	380000	Qualified Recipient/Tourism Purpose	1,000	1,000
120,440	121,673	154,000	380001	Hammond Marina	164,000	164,000
42,129	42,561	50,000	380002	Tourist Promotion LCTC	55,000	55,000
36,182	36,552	45,000	380003	Warrenton Visitors' Center	50,000	50,000
<u>198,751</u>	<u>200,786</u>	<u>250,000</u>	Total Materials and Services		<u>270,000</u>	<u>270,000</u>
<u>198,751</u>	<u>200,786</u>	<u>250,000</u>	Total Expenditures		<u>270,000</u>	<u>270,000</u>
-	-	-	Ending Fund Balance		-	-
<u>\$ 198,751</u>	<u>\$ 200,786</u>	<u>\$ 250,000</u>	Total Requirements		<u>\$ 270,000</u>	<u>\$ 270,000</u>

City of Warrenton
Budget Document

Established by Resolution No. 2329

Facilities Maintenance Fund 035 (410)

To accumulate funds for maintenance and capital improvements of the Municipal Building, Head Start Building, Library, Community Center, and Park Facilities

Review Year: 2021

Historical Data			Budget for Fiscal Year 7/1/2016- 6/30/2017			
Actual FYE 6/30/14	Adopted Budget FYE 6/30/15	Adopted Budget FYE 6/30/16	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Resources						
\$ 71,534	\$ 104,526	\$ 75,000	300000	\$ 25,000	\$ 25,000	
			360000			
313	273	270	361000	300	300	
6,906			365000			
			Transfers from Other Funds:			
50,000	20,000	55,000	391001	55,000	55,000	
<u>128,753</u>	<u>124,799</u>	<u>130,270</u>	Total Resources	<u>80,300</u>	<u>80,300</u>	<u>-</u>
Requirements						
Materials and Services-Facilities Maintenance:						
441	418	440	340000	470	470	
616	711	670	340002	800	800	
231	255	276	340005	320	320	
570	584	630	340006	650	650	
57	58	126	340007	130	130	
75	86	120	340008	120	120	
10,895	16,068	17,050	371000	15,500	15,500	
1,580	236	500	371003	500	500	
3,000	2,257	3,000	371004	3,300	3,300	
	2,488	2,000	371006	2,000	2,000	
	983		371007			
			371008	30,000	30,000	
2,580			371009			
129			371012			
3,940			371013			
	5,385		371014			
		35,000	371015			
			380000			
	5,599		380050			
			390000	350	350	
<u>24,114</u>	<u>35,128</u>	<u>59,812</u>	Total Materials and Services	<u>54,140</u>	<u>54,140</u>	<u>-</u>
Capital Outlay-Facilities Maintenance:						
		13,000	610000			
			620000			
113	342	30,000	620004			
	19,920		620006			
<u>113</u>	<u>20,262</u>	<u>43,000</u>	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>
		27,458	800000	26,160	26,160	
			Not allocated:			
			Contingency			
<u>24,227</u>	<u>55,390</u>	<u>130,270</u>	Total Expenditures	<u>80,300</u>	<u>80,300</u>	<u>-</u>
<u>104,526</u>	<u>69,409</u>	<u>-</u>	Reserved for Future Expenditures	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 128,753</u>	<u>\$ 124,799</u>	<u>\$ 130,270</u>	Total Requirements	<u>\$ 80,300</u>	<u>\$ 80,300</u>	<u>\$ -</u>

City of Warrenton
Budget Document

Public Safety Building GO Bond Fund 057 (720)

Historical Data			Budget for Fiscal Year 7/1/2016- 6/30/2017			
Actual FYE 6/30/14	FYE 6/30/15	Adopted Budget FYE 6/30/16	Resources and Requirements	Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
<u>Resources</u>						
\$ 37,795	\$ 36,403	\$ 18,000	300000	Beginning Fund Balance	\$ 14,000	\$ 14,000
8,760	7,179	5,000	311200	Prior Year Taxes	3,000	3,000
628	546	300	361000	Interest Earnings	300	300
<u>47,183</u>	<u>44,128</u>	<u>23,300</u>		Sub-Total Resources	<u>17,300</u>	<u>17,300</u>
129,220	126,122	131,410	311100	Property Taxes - Bond Measure	124,450	124,450
<u>176,403</u>	<u>170,250</u>	<u>154,710</u>		Total Resources	<u>141,750</u>	<u>141,750</u>
<u>Requirements</u>						
Debt Service:						
115,000	120,000	130,000	471000	Principal GO Series 98 due 06/15/17	135,000	135,000
25,000	19,250	6,625	472000	Interest GO Series 98 due 12/15/16	3,375	3,375
		6,625	472000	Interest GO Series 98 due 06/15/17	3,375	3,375
<u>140,000</u>	<u>139,250</u>	<u>143,250</u>		Total Debt Service (pay off date is 6/15/17)	<u>141,750</u>	<u>141,750</u>
-	-	-	800000	Contingency	-	-
<u>140,000</u>	<u>139,250</u>	<u>143,250</u>		Total Expenditures	<u>141,750</u>	<u>141,750</u>
36,403	31,000	11,460	880001	Ending Fund Balance	-	-
<u>\$ 176,403</u>	<u>\$ 170,250</u>	<u>\$ 154,710</u>		Total Requirements	<u>\$ 141,750</u>	<u>\$ 141,750</u>

City of Warrenton
Budget Document

Wastewater Treatment Facility GO Bond 059 (435)

Historical Data			Budget for Fiscal Year 7/1/2016- 6/30/2017				
Actual		Adopted Budget	Resources and Requirements		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16					
Resources							
\$ 175,020	\$ 142,004	\$ 64,000	300000	Beginning Fund Balance	\$ 58,000	\$ 58,000	
36,541	29,157	20,000	311200	Prior Year Taxes	20,000	20,000	
1,774	1,599	900	361000	Interest Earnings	900	900	
213,335	172,760	84,900		Sub-Total Resources	78,900	78,900	-
494,648	522,689	538,175	311100	Property Taxes - Bond Measure	542,001	542,001	
707,983	695,449	623,075		Total Resources	620,901	620,901	-
Requirements							
Debt Service:							
		197,014	471000	Principal GO Bond due 12/01/16	202,849	202,849	
374,418	385,507	199,910	471000	Principal GO Bond due 06/01/17	205,831	205,831	
191,561	193,370	78,576	472000	Interest GO Bond due 12/01/16	72,741	72,741	
		101,421	472000	Interest GO Bond due 06/01/17	93,487	93,487	
565,979	578,877	576,921		Total Debt Service (Pay off date is 12/1/26)	574,908	574,908	-
-	-	-	800000	Contingency	-	-	-
565,979	578,877	576,921		Total Expenditures	574,908	574,908	-
142,004	116,572	46,154	880001	Ending Fund Balance 8% of debt service	45,993	45,993	-
\$ 707,983	\$ 695,449	\$ 623,075		Total Requirements	\$ 620,901	\$ 620,901	\$ -

City of Warrenton
Budget Document

Quincy Robinson Trust Fund 065 (429)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017			
Actual		Adopted	Resources and Requirements	Proposed by	Approved by	Adopted by
FYE 6/30/14	FYE 6/30/15	Budget FYE 6/30/16		Budget Officer	Budget Committee	Governing Body
			Resources			
\$ 45,625	\$ 142,046	\$ 167,584	300000	Beginning Fund Balance	\$ 129,379	\$ 129,379
279	278	300	361000	Interest Earnings	300	300
102,561	51,103	51,000	365000	Donation from the Trust	45,000	45,000
			366000	Proceeds from Sale		
<u>148,465</u>	<u>193,427</u>	<u>218,884</u>		Total Resources	<u>174,679</u>	<u>174,679</u>
						-
			Requirements			
			371000	Materials and Services-Parks Dept:		
			380000	Repair and Maintenance		
				Rare		
				Total Materials and Services		
			620005	Capital Outlay-Parks Dept:		
57	570		620008	Trail 1st to Skipanon	10,000	10,000
2,751	815		620009	Fields 1 & 2 Pedestrian Strip		
		26,450	620010	Playground Equip		
3,611	10,626	35,500	620079	Field 4 Drainage Repair		
		8,000	620080	QR Field 4 Dugouts & Bleachers		
		18,300	620084	QR Ballfields 3 Drainage repair		
		-	620081	QR Ballfield Maintenance Shed Electrical Service	14,000	14,000
		5,000	620082	QR Field 4 Fencing & Bleachers	6,000	6,000
	2,205		620083	Bicycle Racks (Fort Steven's)		
	2,558		6200--	Improve Kayak Dock (Skipanon River)		
				QR Covering for Court	100,000	100,000
				Total Capital Outlay	<u>130,000</u>	<u>130,000</u>
		650	800000	Not allocated:		
				Contingency 20%	6,000	6,000
				Total Expenditures	<u>136,000</u>	<u>136,000</u>
			880001	Ending Fund Balance	<u>38,679</u>	<u>38,679</u>
				Total Requirements	<u>\$ 174,679</u>	<u>\$ 174,679</u>

**City of Warrenton
Budget Document**

Building Division Fund 021 (423)

Historical Data			Budget for Fiscal Year 7/1/2016- 6/30/2017			
Actual		Adopted Budget	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16				
			Resources			
\$ 206,365	\$ 164,817	\$ 250,000	300000 Beginning Fund Balance	\$ 230,000	\$ 230,000	
162,541	283,905	87,434	322100 Permits	213,190	213,190	
344	310		360000 Miscellaneous			
811	704	700	361000 Interest Earnings	700	700	
			366000 Sale of Assets			
<u>370,061</u>	<u>449,736</u>	<u>338,134</u>	Total Resources	<u>443,890</u>	<u>443,890</u>	<u>-</u>
			Requirements			
			Personnel Services=Building Dept:			
107,358	111,620	116,300	110000 Regular Salaries (2.075 FTE)	119,650	119,650	
			110001 Overtime			
12,051	9,840	9,700	110002 Part-Time Regular Salaries (.10 FTE)	12,600	12,600	
8,887	9,113	9,639	141000 FICA Taxes	10,117	10,117	
1,075	888	1,197	142000 Workers' Compensation	1,320	1,320	
353	471	378	143000 Unemployment	397	397	
17,102	17,677	19,011	144000 Retirement Contributions	19,527	19,527	
27,683	22,737	28,148	145000 Health Insurance	31,801	31,801	
211	216	222	146000 Life Insurance	158	158	
6,830	2,941	3,858	199999 Personnel services overhead (.0316 FTE)	3,261	3,261	
<u>181,550</u>	<u>175,503</u>	<u>188,453</u>	Total Personnel Services	<u>198,831</u>	<u>198,831</u>	<u>-</u>
			Materials and Services-Building Dept:			
808	1,090	1,000	210000 Office Supplies	1,000	1,000	
	4	50	211000 Postage	50	50	
14	585	300	223000 General Supplies/Small Tools	1,000	1,000	
562	562	508	223001 Janitorial Supplies	580	580	
		250	310000 Printing/Advertising/Publicity	250	250	
1,850	4,382	3,000	320000 Dues Meetings Training Travel	5,000	5,000	
817	917	945	340000 Electricity	1,015	1,015	
495	381	560	340001 Natural Gas	560	560	
1,792	1,214	1,300	340002 Communications	620	620	
69	64	77	340005 Water	105	105	
40	41	46	340006 Sewer	49	49	
4	4	5	340007 Storm Sewer	11	11	
14	15	46	340008 Sanitation	46	46	
839	519	800	362000 Gasoline/Oil/Lubricants	800	800	
16	2	250	366000 Equipment Maintenance	250	250	
6,811	8,298	15,000	380000 Professional Services	15,000	15,000	
5,044	2,420	1,000	380020 Computer Software Support	3,800	3,800	
	694	1,500	380050 Non-capital equipment			
4,519	2,156	2,725	390090 Overhead Cost (Indirect Allocation)	2,584	2,584	
<u>23,694</u>	<u>23,348</u>	<u>29,362</u>	Total Materials and Services	<u>32,720</u>	<u>32,720</u>	<u>-</u>
			Capital Outlay-Building Dept:			
-	-	-	610001 Equipment			
			Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>
			Total Building Dept. Requirements	<u>231,551</u>	<u>231,551</u>	<u>-</u>
			Not allocated:			
-	-	43,563	800000 Contingency (20% of expenditures)	46,310	46,310	
<u>205,244</u>	<u>198,851</u>	<u>261,378</u>	Total Expenditures	<u>277,861</u>	<u>277,861</u>	<u>-</u>
<u>164,817</u>	<u>250,885</u>	<u>76,756</u>	880001 Ending Fund Balance	<u>166,029</u>	<u>166,029</u>	<u>-</u>
\$ 370,061	\$ 449,736	\$ 338,134	Total Requirements	\$ 443,890	\$ 443,890	\$ -

City of Warrenton
Budget Document

Library Fund 020 (455)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017			
Actual	Adopted Budget		Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16				
			Resources			
\$ 27,212	\$ 28,398	\$ 29,000	300000	Beginning Fund Balance	\$ 21,000	\$ 21,000
2,558	2,255	2,000	311200	Prior Year Taxes	2,000	2,000
1,000	1,000	1,000	334200	Grants-Ready to Read	1,000	1,000
421	223	400	351200	Fines	200	200
937	1,557	1,000	351500	Book Sales	600	600
253	249	275	360000	Miscellaneous	275	275
120	132	100	361000	Interest Earnings	100	100
289	6,995	400	365000	Donations	4,000	4,000
32,790	40,809	34,175		Sub-Total Resources	29,175	29,175
42,015	43,403	44,803	311100	Property Taxes - Local Option Levy	47,552	47,552
74,805	84,212	78,978		Total Resources	76,727	76,727
			Requirements			
			Personnel Services-Library:			
21,736	22,664	24,500	110002	Part-Time Regular Salaries (.915 FTE)	25,250	25,250
1,452	1,551	1,874	141000	FICA	1,932	1,932
57	76	70	142000	Workers Compensation	71	71
58	80	74	143000	Unemployment	76	76
2,663	2,733	3,005	144000	Retirement	3,080	3,080
4,483	3,541	4,366	145000	Health Insurance	4,619	4,619
71	74	84	146000	Life Insurance	60	60
1,916	2,592	3,075	199999	Personnel services overhead (.0382 FTE)	3,936	3,936
32,436	33,311	37,048		Total Personnel Services	39,024	39,024
			Materials and Services-Library:			
1,889	2,423	2,500	210000	Office Supplies	2,500	2,500
	36	500	211000	Postage	100	100
2,589	6,717	3,000	223000	Books	3,000	3,000
317	1,008	1,000	223001	Ready to Read Grant-Books	1,000	1,000
1,317	1,321	1,400	223002	Janitorial	1,400	1,400
			223003	OCF Grant-Books	1,500	1,500
538	1,276	500	310000	Printing/Advertising/Publicity	500	500
446	1,084	1,000	320000	Dues/Meetings/Training/Travel	500	500
1,185	1,054	1,200	340000	Electricity	1,100	1,100
712	848	1,275	340001	Natural Gas	1,175	1,175
803	749	850	340002	Communications	900	900
231	255	300	340005	Water	400	400
570	540	600	340006	Sewer	600	600
57	102	80	340007	Storm Sewer	80	80
146	152	200	340008	Sanitation	200	200
113	65	1,000	366000	Equipment Maintenance	200	200
675	947	2,000	371000	Repair and Maintenance	1,000	1,000
101	179	100	380000	Professional Services	400	400
1,014	1,468	1,000	380020	Computer Support-high speed internet	1,500	1,500
	399		380050	Non-capital equipment		
1,268	1,900	2,162	390090	Overhead Cost (Indirect Allocation)	3,093	3,093
13,971	22,523	20,667		Total Materials and Services	21,148	21,148
-	-	19,238	800000	Not allocated: Contingency		
46,407	55,834	76,953		Total Expenditures	60,172	60,172
28,398	28,378	2,025	880001	Reserved for future expenditure - building	2,880	2,880
			880001	Ending Fund Balance	13,675	13,675
\$ 74,805	\$ 84,212	\$ 78,978		Total Requirements	\$ 76,727	\$ 76,727

City of Warrenton
Budget Document

Warrenton Marina Fund 010 (461)

Historical Data			Resources and Requirements	Budget for Fiscal Year 7/1/2016- 6/30/2017		
Actual FYE 6/30/14	Adopted Budget FYE 6/30/15	Adopted Budget FYE 6/30/16		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Resources						
\$ 200,942	\$ 74,742	\$ 78,500	300000	Beginning Working Capital	\$ 170,000	\$ 170,000
3,175	3,225	3,175	334602	OSMB Grant - Operating	3,175	3,175
129,411	175,647	248,548	347801	Annual Moorage Rentals	262,326	262,326
36,923	55,571	38,000	347802	Transient Daily Moorage	40,000	40,000
43,125	45,965	42,000	347803	Utilities	42,000	42,000
12,990	9,690	8,000	347804	Dry Storage	9,000	9,000
16,899	20,335	17,000	347805	Launch Ramp	18,000	18,000
9,600	14,445	9,000	347806	Hoist	10,000	10,000
1,722	682		347807	Fuel Charges		
19,915	37,640	36,000	347808	Monthly Moorage	36,000	36,000
10,645	13,753	13,000	347810	Parking	13,000	13,000
150	50		347811	Pump Out Charges		
3,584	5,342	4,500	347812	Overnight Stays	8,000	8,000
8,550	8,775	10,800	347813	Liveaboard Fees	8,000	8,000
8,780	14,735	8,000	347814	Work Slip	8,000	8,000
4,850	8,950		347816	Pier Use		
3,222	7,827		360000	Miscellaneous		
5,296	3,200	4,500	361000	Interest Earnings	4,500	4,500
	27,614	27,749	363000	Leases	27,000	27,000
			366000	Proceeds from Sale of Assets		
<u>519,779</u>	<u>528,188</u>	<u>548,772</u>	Total Resources		<u>659,001</u>	<u>659,001</u>
Requirements						
			Personnel Services-Marinas:			
126,637	149,702	146,000	110000	Regular Salaries (3.7256 FTE)	182,500	182,500
940	2,619	3,000	110001	Overtime	3,000	3,000
		8,000	110002	Part-Time Regular Salaries	6,000	6,000
9,451	11,357	12,011	141000	FICA	14,650	14,650
7,612	8,301	10,902	142000	Workers Compensation	11,657	11,657
376	587	471	143000	Unemployment	575	575
20,627	25,543	27,174	144000	Retirement	35,618	35,618
37,996	33,176	37,656	145000	Health Insurance	55,494	55,494
399	459	437	146000	Life Insurance	358	358
24,321	29,457	33,604	199999	Personnel services overhead (.3390 FTE)	34,976	34,976
<u>\$ 228,359</u>	<u>\$ 261,201</u>	<u>\$ 279,255</u>	Total Personnel Services		<u>\$ 344,828</u>	<u>\$ 344,828</u>

City of Warrenton
Budget Document

Warrenton Marina Fund 010 (461)

Historical Data			Budget for Fiscal Year 7/1/2016- 6/30/2017			
Actual	Adopted Budget		Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16				
			Requirements			
			Materials and Services-Marinas:			
\$ 1,269	\$ 1,455	\$ 2,500	210000 Office Supplies	\$ 2,500	\$ 2,500	
721	689	1,200	211000 Postage	1,000	1,000	
118	229		223000 General Supplies/Small Tools			
1,175	1,467	2,500	223001 Janitorial Supplies	2,500	2,500	
658	219	1,000	223004 Uniforms	3,000	3,000	
691	379	1,000	310000 Printing/Advertising	1,000	1,000	
1,195	1,470	5,000	320000 Dues/Meetings/Training/Travel	5,000	5,000	
47,615	46,596	45,000	340000 Electricity	50,000	50,000	
451	917	1,200	340001 Natural Gas	2,000	2,000	
3,263	3,403	8,500	340002 Communications	6,000	6,000	
1,385	1,676	4,000	340005 Water	4,000	4,000	
2,163	2,068	4,000	340006 Sewer	4,000	4,000	
216	207	300	340007 Storm Sewer	700	700	
30,225	31,701	36,000	340008 Sanitation	36,000	36,000	
2,474	1,846	3,000	362000 Gasoline/Oil/Lubricants	3,000	3,000	
1,417	1,087	4,000	366000 Equipment Maintenance	6,000	6,000	
30,040	26,979	30,000	371000 Repair and Maintenance	40,000	40,000	
1,816	25	2,375	375000 Map expenses	3,175	3,175	
1,108	308	4,500	380000 Professional Services	16,000	16,000	
783	2,649	2,500	380005 Pay Station Merchant Fees	3,000	3,000	
5,275	3,977	6,500	380010 Submerged Land Lease	7,000	7,000	
2,788	3,623	4,500	380020 Computer and Software support	4,500	4,500	
443	1,141	800	380040 Transient Room Tax	1,500	1,500	
454	4,075	5,000	380050 Non-capital Equipment	5,000	5,000	
5	2,490		390000 Miscellaneous			
16,093	21,599	23,809	390090 Overhead Cost (Indirect Allocation)	27,615	27,615	
		5,000	410000 Permits and fees	5,000	5,000	
<u>\$ 153,841</u>	<u>\$ 162,275</u>	<u>\$ 204,184</u>	Total Materials and Services	<u>\$ 239,490</u>	<u>\$ 239,490</u>	<u>\$ -</u>
			Not allocated:			
			Debt Service:			
			- 801005 Principal paid off 1/15/09	-	-	-
			- 801006 Interest paid off 1/15/09	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	Total Debt Service	<u>-</u>	<u>-</u>	<u>-</u>
			Transfers to Other Funds:			
62,837			860012 Marina Capital Reserve Fund	30,523	30,523	
<u>62,837</u>	<u>-</u>	<u>-</u>	Total Transfers to Other Funds	<u>30,523</u>	<u>30,523</u>	<u>-</u>
-	-	65,333	800000 Contingency 20% of expenditures (7.56%)	44,160	44,160	
445,037	423,476	548,772	Total Expenditures	659,001	659,001	-
74,742	104,712	-	Ending Fund Balance	-	-	-
<u>\$ 519,779</u>	<u>\$ 528,188</u>	<u>\$ 548,772</u>	Total Requirements	<u>\$ 659,001</u>	<u>\$ 659,001</u>	<u>\$ -</u>

City of Warrenton
Budget Document

Established by Resolution No. 2018

Warrenton Marina Fund Capital Reserve Fund 012 (461)

To accumulate funds for capital
improvements at the Warrenton Marina

Review Year: 2023

Historical Data			Resources and Requirements	Budget for Fiscal Year 7/1/2016 - 6/30/2017			
Actual FYE 6/30/14	FYE 6/30/15	Adopted Budget FYE 6/30/16		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
			Resources				
\$ 81,640	\$ 144,477	\$ 144,477	300000	Beginning Fund Balance	\$ 89,477	\$ 89,477	
			361000	Interest Earnings			
				Transfers from Other Funds:			
62,837			391030	Warrenton Marina Fund-operations	30,523	30,523	
<u>144,477</u>	<u>144,477</u>	<u>144,477</u>		Total Resources	<u>120,000</u>	<u>120,000</u>	<u>-</u>
			Requirements				
				Capital Outlay-Marinas:			
		55,000	620006	E-Dock Electrical Upgrade			
			620008	Upgrade A-Dock	60,000	60,000	
		89,477	620000	Improvements-Unallocated	30,000	30,000	
<u>-</u>	<u>-</u>	<u>144,477</u>		Total Capital Outlay	<u>90,000</u>	<u>90,000</u>	<u>-</u>
<u>-</u>	<u>-</u>	<u>144,477</u>		Total Expenditures	<u>90,000</u>	<u>90,000</u>	<u>-</u>
			880001	Reserved for future expenditure-Pier	15,000	15,000	
			880001	Reserved for future expenditure-Building	15,000	15,000	
144,477	144,477	-	880001	Reserved for future expenditures	-	-	-
<u>\$ 144,477</u>	<u>\$ 144,477</u>	<u>\$ 144,477</u>		Total Requirements	<u>\$ 120,000</u>	<u>\$ 120,000</u>	<u>\$ -</u>

City of Warrenton
Budget Document

Hammond Marina Fund 011 (461)

Historical Data			Resources and Requirements			Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual		Adopted Budget				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
Resources								
\$ 143,314	\$ 125,328	\$ 140,000	300000	Beginning Working Capital	\$ 170,000	\$ 170,000		
1,600	1,600	1,600	334602	OSMB Grant - Operating	1,600	1,600		
53,995	9,375		334603	OSMB Grant - Capital				
32,820	76,825	99,680	347801	Annual Moorage Rentals	106,000	106,000		
22,092	20,376	5,000	347802	Transient Daily Moorage	8,000	8,000		
4,375	2,117	5,000	347803	Utilities	5,000	5,000		
47,600	68,890	60,000	347805	Launch Fees	60,000	60,000		
6,104	12,918	26,000	347808	Monthly Moorage	26,000	26,000		
13,825	26,162	24,000	347810	Parking	20,000	20,000		
15,932	25,075	25,000	347812	Overnight Stays	30,000	30,000		
2,791	5,709	1,500	360000	Miscellaneous				
2,171	1,498	2,200	361000	Interest Earnings	2,200	2,200		
13,231	12,981	12,901	363000	Lease Receipts	12,901	12,901		
359,850	388,854	402,881	Total Resources			441,701	441,701	-
Requirements								
Personnel Services-Marinas:								
78,476	69,462	88,000	110000	Regular Salaries (2.2744 FTE)	111,500	111,500		
1,446	6,295	3,000	110001	Overtime	3,000	3,000		
		8,000	110002	Part-Time Regular Salaries	6,000	6,000		
5,920	5,654	7,574	141000	FICA	9,218	9,218		
4,761	3,912	6,874	142000	Workers Compensation	7,330	7,330		
236	293	297	143000	Unemployment	362	362		
12,920	12,324	16,553	144000	Retirement	21,936	21,936		
23,818	15,895	22,437	145000	Health Insurance	33,879	33,879		
248	218	260	146000	Life Insurance	218	218		
15,035	13,657	20,017	199999	Personnel services overhead (.2071 FTE)	21,368	21,368		
\$ 142,860	\$ 127,710	\$ 173,012	Total Personnel Services			\$ 214,811	\$ 214,811	\$ -

City of Warrenton
Budget Document

Hammond Marina Fund 011 (461)

Historical Data			Resources and Requirements	Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual	Adopted Budget	Proposed by Budget Officer		Approved by Budget Committee	Adopted by Governing Body	
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16				
Requirements						
Materials and Services-Marinas:						
\$ 771	\$ 1,105	\$ 1,000	210000	Office Supplies	\$ 1,500	\$ 1,500
165	99	500	211000	Postage	500	500
118	331		223000	General Supplies/Small Tools		
1,076	2,154	2,500	223001	Janitorial Supplies	1,500	1,500
518	305	1,000	223004	Uniforms	5,500	5,500
691	379	500	310000	Printing/Advertising	500	500
1,161	1,411	4,000	320000	Dues/Meetings/Training/Travel	4,000	4,000
7,379	3,402	3,000	340000	Electricity	4,000	4,000
1,975	2,667	5,500	340002	Communications	5,000	5,000
3,879	4,468	6,000	340005	Water	7,000	7,000
4,746	5,114	5,500	340006	Sewer	6,000	6,000
475	511	1,000	340007	Storm Sewer	1,500	1,500
17,522	25,437	23,000	340008	Sanitation	28,000	28,000
2,471	1,846	2,000	362000	Gasoline/Oil/Lubricants	2,000	2,000
1,185	531	2,000	366000	Equipment Maintenance	3,000	3,000
26,749	14,549	45,000	371000	Repair and Maintenance	45,000	45,000
		1,600	375000	MAP expenses	1,600	1,600
1,607	3,619	3,000	380000	Professional Services	18,000	18,000
1,461	3,011	3,000	380005	Merchant Fees	5,000	5,000
4,492	4,289	5,000	380020	Computer and Software Support	6,000	6,000
1,968	3,111	3,500	380040	Transient Room Tax	4,000	4,000
454	4,625	2,000	380050	Non-capital Equipment	6,000	6,000
	5,212		383000	Miscellaneous		
850	875	2,500	410000	Permits and fees	2,500	2,500
9,949	10,014	14,186	390090	Overhead Cost (Indirect Allocation)	16,859	16,859
\$ 91,662	\$ 99,065	\$ 137,286		Total Materials and Services	\$ 174,959	\$ 174,959
				Not allocated:		
-	-	62,060	800000	Contingency - 20% of expenditures (13.32%)	51,931	51,931
234,522	226,775	372,358		Total Expenditures	441,701	441,701
125,328	162,079	30,523	880001	Ending Fund Balance	-	-
\$ 359,850	\$ 388,854	\$ 402,881		Total Requirements	\$ 441,701	\$ 441,701

City of Warrenton
Budget Document

Established by Resolution No. 2057

Hammond Marina Fund Capital Reserve Fund 013 (461)

To accumulate funds for capital
improvements at the Hammond Marina

Review Year: 2023

Historical Data			Resources and Requirements			Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual	Actual	Adopted Budget			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
			Resources					
\$ 275,485	\$ 308,382	\$ 299,000	300000	Beginning Fund Balance	\$ 385,000	\$ 385,000		
			361000	Interest Earnings				
109,432	121,673	120,000	364000	Transient Room Tax	133,000	133,000		
				Transfers from Other Funds:				
			391030	Hammond Marina Fund-Grant				
			391030	Hammond Marina Fund-operations				
<u>384,917</u>	<u>430,055</u>	<u>419,000</u>		Total Resources	<u>518,000</u>	<u>518,000</u>	<u>-</u>	
			Requirements					
				Capital Outlay-Marinas:				
		204,000	620000	Improvements - Unallocated	303,000	303,000		
	13,743	150,000	620009	Marina Acquisition Costs	150,000	150,000		
		65,000	620010	Bank Stabilization Project	65,000	65,000		
70,813	28,447		620006	Pave Parking Lot				
5,260	22,120		620007	Dredging Sampling Plan				
462			620008	Waterline Upgrade				
<u>76,535</u>	<u>64,310</u>	<u>419,000</u>		Total Capital Outlay	<u>518,000</u>	<u>518,000</u>	<u>-</u>	
76,535	64,310	419,000		Total Expenditures	518,000	518,000	-	
308,382	365,745	-		Ending Fund Balance	-	-	-	
<u>\$ 384,917</u>	<u>\$ 430,055</u>	<u>\$ 419,000</u>		Total Requirements	<u>\$ 518,000</u>	<u>\$ 518,000</u>	<u>\$ -</u>	

City of Warrenton
Budget Document

Water Fund 025 (430)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017			
Actual FYE 6/30/14	Adopted Budget FYE 6/30/15	Adopted Budget FYE 6/30/16	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
<u>Resources</u>						
\$ 1,877,706	\$ 1,329,838	\$ 900,000	300000 Beginning Fund Balance	\$ 910,000	\$ 910,000	
		1,630,000	334250 Loan Proceeds-IFA	1,630,000	1,630,000	
45,575	37,742	40,000	340025 Connection Charges	50,000	50,000	
1,138,395	1,223,239	1,200,000	344000 Utilities - in city	1,320,000	1,320,000	
758,623	886,321	860,000	344500 Utilities - outside city	1,000,000	1,000,000	
		309,000	Rate increase: in and outside city 7%	162,400	162,400	
20,412	20,773	20,000	345000 Late Fees	20,000	20,000	
30,723	30,393	30,000	346000 Door Hanger Fees	30,000	30,000	
15,140	13,380	15,000	347000 Shut Off Fees	14,000	14,000	
4,850	5,100	4,500	348000 Service Calls - in city	4,000	4,000	
520	410	1,000	348500 Service Calls - outside city	1,000	1,000	
1,100	1,400	1,000	349000 NSF Fees	1,000	1,000	
4,979	10,019		360000 Miscellaneous			
9,764	5,593	6,000	361000 Interest Earnings	4,000	4,000	
			366000 Proceeds from Sale of Assets			
3,907,787	3,564,208	5,016,500	Total Resources	5,146,400	5,146,400	-
<u>Requirements</u>						
Personnel Services-Water Dept:						
348,268	383,894	363,000	110000 Regular Salaries (7.8044 FTE)	436,000	436,000	
20,811	23,231	35,000	110001 Overtime	35,000	35,000	
1,656	841		110002 Part-Time Regular Salaries			
27,479	30,275	30,447	141000 FICA	36,032	36,032	
12,644	11,006	12,553	142000 Workers Compensation	17,290	17,290	
1,093	1,566	1,194	143000 Unemployment	1,413	1,413	
65,743	73,433	83,466	144000 Retirement	101,413	101,413	
106,058	90,266	98,586	145000 Health Insurance	119,101	119,101	
848	910	902	146000 Life Insurance	700	700	
140,132	140,505	169,416	199999 Personnel services overhead(1.6601 FTE)	171,281	171,281	
\$ 724,732	\$ 755,927	\$ 794,564	Total Personnel Services	\$ 918,230	\$ 918,230	\$ -

City of Warrenton
Budget Document

Water Fund 025 (430)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual	Adopted Budget	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16			
Requirements					
Water Dept.					
Distribution System:					
Materials and Services: (430)					
\$ 2,371	\$ 1,604	\$ 2,527	210000 Office Supplies	\$ 2,000	\$ 2,000
5,014	4,075	8,921	211000 Postage	6,500	6,500
11,354	10,799	10,000	223000 General Supplies	9,000	9,000
872	610	800	223001 Janitorial Supplies	800	800
334	935	400	223002 Chemical Supplies	150	150
2,616	1,448	2,100	223004 Uniforms	2,100	2,100
69	45	1,500	223005 Safety	1,000	1,000
3,876	1,291	3,979	310000 Printing/Advertising	3,000	3,000
4,738	6,127	8,000	320000 Dues/Meetings/Training/Travel	9,000	9,000
4,192	3,897	5,400	340000 Electricity	3,900	3,900
3,554	3,910	4,850	340002 Communications	5,000	5,000
104	115	220	340005 Water	150	150
256	263	290	340006 Sewer	300	300
26	26	30	340007 Storm Sewer	135	135
4,731	4,688	4,750	340008 Sanitation	4,750	4,750
15,919	13,668	18,000	362000 Gasoline/Oil/Lubricants	12,000	12,000
18,993	15,976	18,000	366000 Equipment Maintenance	15,000	15,000
102,588	124,162	100,000	371000 Construction and Materials	124,000	124,000
8,534	7,878	10,000	371001 Rock	12,500	12,500
5,369		10,000	371002 Fire Hydrant Replacement		
6,457	34,396	50,000	371004 Water Meter Replacement	50,000	50,000
726	76	1,800	378000 Building Maintenance	10,000	10,000
54,033	27,421	77,120	380000 Professional Services	75,000	75,000
3,902	4,597	4,573	380005 Professional Services-online payments	7,137	7,137
9,367	9,349	10,700	380006 Professional Services-utility billing	10,534	10,534
25,636	17,682	15,500	380020 Computer and Software Support	16,000	16,000
26,070	11,871	8,200	380050 Non-capital Equipment	9,000	9,000
92,724	103,023	120,013	390090 Overhead Cost (Indirect Allocation)	135,280	135,280
200		1,000	410000 Permits and Fees	1,000	1,000
34,115	36,697	41,377	420000 Franchise Fees (3%)	42,372	42,372
448,740	446,629	540,050	Sub-total	567,608	567,608
Treatment Facility:					
Materials and Services: (435)					
\$ 235	\$ 348	\$ 400	210000 Office Supplies	\$ 400	\$ 400
2,713	2,656	2,500	223000 General Supplies	2,500	2,500
590	620	700	223001 Janitorial Supplies	700	700
29,098	39,053	60,000	223002 Chemical Supplies	40,000	40,000
610	390	400	223004 Uniforms	400	400
20	23	200	310000 Printing/Advertising	200	200
2,643	510	2,500	320000 Dues/Meetings/Training/Travel	2,500	2,500
49,186	46,727	56,000	340000 Electricity	50,000	50,000
3,370	3,555	3,800	340002 Communications	3,500	3,500
8,299	10,046	13,000	340005 Water	13,000	13,000
2,048	617	2,500	362000 Gasoline/Oil/Lubricants	2,000	2,000
68,477	110,071	130,000	366000 Equipment Maintenance	150,000	150,000
20,146	44,297	60,000	371000 Repair and Maintenance	60,000	60,000
1,019	635	3,000	380000 Professional Services	3,000	3,000
28,332	2,060	4,500	380020 Computer and Software Support	4,500	4,500
5,878	1,196	6,000	380050 Non-capital Equipment	5,000	5,000
1,312	1,344	2,000	410000 Permits and Fees	1,000	1,000
	40		460000 Environmental Cleanup		
223,976	264,188	347,500	Sub-total	338,700	338,700

City of Warrenton
Budget Document

Water Fund 025 (430)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017			
Actual FYE 6/30/14	Adopted Budget FYE 6/30/15	Adopted Budget FYE 6/30/16	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Requirements						
Raw Water:						
Materials and Services: (440)						
\$ 2,672	\$ 1,319	\$ 1,575	223000 General Supplies	\$ 1,575	\$ 1,575	
		500	223002 Chemical Supplies	500	500	
		100	223004 Uniforms	250	250	
100	982	1,000	223005 Safety Supplies	1,000	1,000	
		50	310000 Printing/Advertising	50	50	
1,119	2,455	1,200	340000 Electricity	1,400	1,400	
4,892	3,954	5,500	362000 Gasoline/Oil/Lubricants	5,500	5,500	
30,044	23,966	30,000	366000 Waterworks Maintenance	35,000	35,000	
32,773	5,698	20,000	371000 Waterworks Repairs	25,000	25,000	
2,457	14,050	10,000	380000 Professional Services	80,000	80,000	
282	4,566	2,500	380050 Non-capital Equipment	2,500	2,500	
		1,000	410000 Permits and Fees	3,000	3,000	
		500	460000 Environmental Cleanup	500	500	
74,339	56,990	73,925	Sub-total	156,275	156,275	-
South Water Reservoir:						
Materials and Services: (445)						
		150	223002 Chemical Supplies	150	150	
		100	223005 Safety Supplies	100	100	
8,699	7,825	10,000	340000 Electricity	10,000	10,000	
6,074	6,686	6,800	340002 Communications	6,200	6,200	
1,549	1,247	2,000	362000 Gasoline/Oil/Lubricants	2,000	2,000	
7,724	7,847	10,000	366000 Waterworks Maintenance	10,000	10,000	
3,491	2,057	4,000	371000 Waterworks Repairs	4,000	4,000	
	600		380000 Professional Services			
		500	380020 Computer/Software Support			
850	875		380050 Non-capital Equipment	500	500	
			410000 Permits & Fees			
28,387	27,137	33,550	Sub-total	32,950	32,950	-
775,442	794,944	995,025	Grand total Materials and Services	1,095,533	1,095,533	-
Not allocated:						
Debt Service:						
379,032	410,852	408,063	Principal	432,416	432,416	
339,506	242,815	224,148	Interest	204,709	204,709	
718,538	653,667	632,211	Total Debt Service	637,125	637,125	-
Transfers to Other Funds:						
	427,486	335,257	860029 Water Fund Capital Reserve-operations	480,547	480,547	
		1,630,000	Water Fund Capital Reserve-Loan	1,630,000	1,630,000	
359,237	427,486	1,965,257	Total Transfers to Other Funds	2,110,547	2,110,547	-
-	-	428,879	800000 Contingency-14.5% of operating exp	384,379	384,379	
		428,879	Total Contingency	384,379	384,379	-
2,577,949	2,632,024	4,815,936	Total Expenditures	5,145,814	5,145,814	-
1,329,838	932,184	200,564	880001 Ending Fund Balance	586	586	-
\$3,907,787	\$3,564,208	\$5,016,500	Total Requirements	\$ 5,146,400	\$ 5,146,400	\$ -

City of Warrenton
Budget Document

Established by Resolution No. 2019

Water Fund Capital Reserve Fund 029 (430)

To accumulate funds for capital improvements
of the Water Fund

Review Year: 2023

Historical Data			Resources and Requirements			Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual		Adopted Budget				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
			Resources					
\$ 728,427	\$ 825,586	\$ 1,054,470	300000	Beginning Fund Balance	\$ 1,296,240	\$ 1,296,240		
				Transfers from Other Funds:				
		1,630,000	391025	Water Fund Loans	1,630,000	1,630,000		
359,237	427,486	335,257	391025	Water Fund Operations	480,547	480,547		
			365001	Capital Contributions				
<u>1,087,664</u>	<u>1,253,072</u>	<u>3,019,727</u>	Total Resources			<u>3,406,787</u>	<u>3,406,787</u>	<u>-</u>
			Requirements					
				Capital Outlay-Water Dept:				
6,973	14,700	15,960	610005	Public Works Service Truck	16,810	16,810		
			610007	Generator for Public Works	4,920	4,920		
26,101			610020	1 Ton 4WD Non-utility Truck				
			610013	5-yard Dump Truck	46,000	46,000		
2,992			610017	Tilt Trailer				
29,946			610018	Excavator				
			620021	UPS for WTP SCADA	30,000	30,000		
			610022	Chlorine System Recifyer	30,000	30,000		
			610023	Utility Vehicle	14,000	14,000		
			620023	Filter Replacement				
			620050	Delaura Beach Upsize/Loop				
1,523	34,465	55,481	620051	Rebuild SE Pacific (Neptune-YBP Bridge)				
	2,086	34,000	620059	NW Cedar Ct Improvement (Warrenton-5th St)	25,000	25,000		
			620060	Replace sections of raw water main				
			620064	Camp C Pipeline Bridge Project pipe rep				
97,698			620066	Clean/Repair Harbor Tank				
95,577			620071	SW Main Ct Waterline				
			620074	Fire Hydrant Install 2nd/Main Ct.				
	5,993	1,630,000	620075	Hammond waterline upgrades	1,630,000	1,630,000		
	70,118		620077	SW Birch Ct replace AC waterline				
	17,003		620078	East/West Easement				
			620068	24" Raw Water Shut off valve	18,000	18,000		
			620069	Cullaby Lake Ln Water Main Shutoff Valves	5,000	5,000		
			620091	Public Works Remodel	8,200	8,200		
<u>262,078</u>	<u>144,365</u>	<u>1,735,441</u>	Total Capital Outlay			<u>1,827,930</u>	<u>1,827,930</u>	<u>-</u>
<u>262,078</u>	<u>144,365</u>	<u>1,735,441</u>	Total Expenditures			<u>1,827,930</u>	<u>1,827,930</u>	<u>-</u>
		754,286	880001	Reserved for Water Filter Replacement	942,857	942,857		
		530,000	880001	Replacement year is 2019/2020	636,000	636,000		
825,586	1,108,707	-	880001	Reserved for Water Reservoir Replacement				
825,586	1,108,707	1,284,286	880001	Reserved for future expenditures				
			Total Reserved for future expenditure			<u>1,578,857</u>	<u>1,578,857</u>	<u>-</u>
<u>\$ 1,087,664</u>	<u>\$ 1,253,072</u>	<u>\$ 3,019,727</u>	Total Requirements			<u>\$ 3,406,787</u>	<u>\$ 3,406,787</u>	<u>\$ -</u>

City of Warrenton
Budget Document

Water System Development Charges Fund 026 (410)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual	Adopted Budget	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16			
<u>Resources</u>					
\$ 52,670	\$ 106,250	\$ 99,440	300000	Beginning Working Capital	\$ 73,700 \$ 73,700
53,297	86,680	50,800	339100	Reimbursement Fee	54,000 54,000
283	205	200	361000	Interest Earnings	150 150
<u>106,250</u>	<u>193,135</u>	<u>150,440</u>	Total Resources		<u>127,850</u> <u>127,850</u> -
<u>Requirements</u>					
-	-	51,440	620000	Capital Outlay-Water Dept.: Improvements	54,850 54,850
-	-	51,440		Total Capital Outlay	54,850 54,850 -
	80,000	99,000	801016	Not allocated: Debt Service: Principal	73,000 73,000
			801017	Interest	- - -
-	80,000	99,000		Total Debt Service	73,000 73,000 -
-	-	-	800000	Contingency	- - -
-	80,000	150,440		Total Expenditures	127,850 127,850 -
106,250	113,135	-		Ending Fund Balance	- - -
<u>\$ 106,250</u>	<u>\$ 193,135</u>	<u>\$ 150,440</u>	Total Requirements		<u>\$ 127,850</u> <u>\$ 127,850</u> \$ -

City of Warrenton
Budget Document

Storm Sewer Fund 028 (430)

Historical Data			Resources and Requirements			Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual	Adopted Budget				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
			Resources					
\$ 368,115	\$ 303,759	\$140,000	300000	Beginning Fund Balance	\$ 210,000	\$ 210,000		
171,623	173,390	170,000	344000	Utilities (20% of Sewer)	356,000	356,000		
		178,500		Rate Increase (6%)	21,360	21,360		
610	14,995		360000	Miscellaneous				
1,781	1,280	1,500	361000	Interest Earnings	600	600		
			365001	Contributions to Capital				
542,129	493,424	490,000		Total Resources	587,960	587,960		-
			Requirements					
			Personnel Services-Storm Sewer:					
37,918	43,501	33,120	110000	Regular Salaries (.8329 FTE)	46,109	46,109		
513	349	1,500	110001	Overtime	1,500	1,500		
1,655	841	2,880	110002	Part-Time Regular Salaries	5,391	5,391		
2,967	3,306	2,869	141000	FICA	4,055	4,055		
1,689	1,456	1,518	142000	Workers Compensation	2,175	2,175		
118	171	113	143000	Unemployment	159	159		
6,661	7,523	6,541	144000	Retirement	9,693	9,693		
11,168	9,991	9,345	145000	Health Insurance	12,612	12,612		
82	91	75	146000	Life Insurance	73	73		
24,322	24,472	22,421	199999	Personnel services overhead (.3870 FTE)	39,924	39,924		
87,093	91,701	80,382		Total Personnel Services	121,691	121,691		-
			Materials and Services-Storm Sewer:					
259	214	280	210000	Office Supplies	276	276		
282	155	776	211000	Postage	400	400		
1,392	1,502	750	223000	General Supplies	1,000	1,000		
53	36	100	223001	Janitorial	100	100		
14	384		223002	Chemical Supplies				
298	184	150	223004	Uniforms	150	150		
7	7	150	223005	Safety	100	100		
168	132	152	310000	Printing/Advertising/Publicity	150	150		
101	508	480	320000	Dues/Meetings/Training/Travel	500	500		
5,744	5,962	6,700	340000	Electricity-pump stations	7,500	7,500		
129	318	360	340002	Communications	500	500		
5	5	50	340005	Water	50	50		
11	12	20	340006	Sewer	30	30		
1	1	15	340007	Storm Sewer	15	15		
215	208	350	340008	Sanitation	600	600		
798	641	5,000	362000	Gasoline	1,200	1,200		
6,337	4,432	9,500	366000	Equipment Maintenance	8,500	8,500		
4,111	36,306	20,000	371000	Repair & Maint. Materials	20,000	20,000		
497	555	2,500	371001	Rock	4,000	4,000		
		5,000	371002	Ditch Restoration/Vegetation Removal	5,000	5,000		
7,866	50,465	35,000	371003	Phase I Levee & Dike slope stability M & R	35,000	35,000		
84	13	400	378000	Building Maintenance	400	400		
8,013	3,746	10,000	380000	Professional Services	10,000	10,000		
47,476	55,645	35,000	380001	Professional Services-FEMA Project	35,000	35,000		
	785	700	380002	Professional Services-Engineer of Record	1,000	1,000		
		1,400	380003	Professional Services-Surveying	1,400	1,400		
229	270	323	380005	Online payments	800	800		
532	791	757	380006	Utility Billing	1,500	1,500		
1,468	2,295	976	380020	Computer & Software Support	1,800	1,800		
499	1,815	700	380050	Non-capital Equipment	700	700		
16,093	17,944	15,892	390090	Overhead Cost (Indirect Allocation)	31,539	31,539		
		3,000	410000	Permits	3,000	3,000		
\$ 102,682	\$ 185,331	\$156,481		Total Materials and Services	\$ 172,210	\$ 172,210		\$ -

City of Warrenton
Budget Document

Storm Sewer Fund 028 (430)

Historical Data				Resources and Requirements	Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual	Adopted Budget	FYE 6/30/16			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16					
			Capital Outlay-Storm Sewer:				
\$ 333	\$ 1,050	\$ 1,140	610005	Public Works Service Truck	\$ 4,100	\$ 4,100	
			610007	Generator for Public Works	\$ 1,200	\$ 1,200	
			610013	5-yard Dump Truck	\$ 11,000	\$ 11,000	
213			610017	Tilt Trailer			
2,139			610018	Excavator			
43,187			620018	SW Main Ct/2nd to 4th-Reconstruct			
316	65,365		620023	SW Birch Court Drainage Improvements			
			620024	Corp of Engineer Recommendations			
697	1,722	3,046	620025	Pacific Bridge Improvement			
			620026	Fourth Avenue Drainage (Lake&Jetty- Marina Harbor)	35,924	35,924	
1,368	15,192		620076	Alder Creek Tide Gate Operator			
342	5,845		620077	SE Anchor Ave Drainage Improvements			
		100,000	620082	Tide Gate Replacement	92,880	92,880	
		25,000	620081	SE 4th & Main Stormwater Pump Station Rebuild	25,000	25,000	
		24,000	620080	SW 3rd St Improvement (Main Ct - Main Ave)	26,040	26,040	
		50,000	620079	NW 13th St/Warrenton Dr Trail and Drainage	40,000	40,000	
			620091	Remodel of Public Works Offices	2,004	2,004	
<u>48,595</u>	<u>89,174</u>	<u>203,186</u>		Total Capital Outlay	<u>238,148</u>	<u>238,148</u>	<u>-</u>
			Not allocated:				
-	-	44,327	800000	Contingency 20% of operating expenditures	55,911	55,911	
<u>238,370</u>	<u>366,206</u>	<u>484,376</u>		Total Expenditures	<u>587,960</u>	<u>587,960</u>	<u>-</u>
<u>303,759</u>	<u>127,218</u>	<u>5,624</u>	880001	Ending Fund Balance	-	-	-
<u>\$ 542,129</u>	<u>\$ 493,424</u>	<u>\$490,000</u>		Total Requirements	<u>\$ 587,960</u>	<u>\$ 587,960</u>	<u>\$ -</u>

City of Warrenton
Budget Document

Storm Sewer System Development Charges Fund 051 (410)

Historical Data			Resources and Requirements	Budget for Fiscal Year 7/1/2016- 6/30/2017		
Actual FYE 6/30/14	Adopted Budget FYE 6/30/15	Adopted Budget FYE 6/30/16		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
<u>Resources</u>						
\$ 24,483	\$ 32,195	\$ 72,170	300000 Beginning Fund Balance	\$ 94,110	\$ 94,110	
			339100 Reimbursement Fee			
\$ 7,598	\$ 42,753	6,000	339200 Improvement Fee	12,351	12,351	
114	104	100	361000 Interest	100	100	
<u>32,195</u>	<u>75,052</u>	<u>78,270</u>	Total Resources	<u>106,561</u>	<u>106,561</u>	<u>-</u>
<u>Requirements</u>						
			Capital Outlay-Storm Sewer:			
		38,000	620081 SE 4th & Main Stormwater Pump Station Rebuild	78,000	78,000	
		40,270	620000 Improvements	28,561	28,561	
		<u>78,270</u>	Total Capital Outlay	<u>106,561</u>	<u>106,561</u>	<u>-</u>
			Not allocated:			
		-	800000 Contingency	-	-	-
		78,270	Total Expenditures	106,561	106,561	-
32,195	75,052	-	880001 Ending Fund Balance	-	-	-
<u>\$ 32,195</u>	<u>\$ 75,052</u>	<u>\$ 78,270</u>	Total Requirements	<u>\$ 106,561</u>	<u>\$ 106,561</u>	<u>\$ -</u>

City of Warrenton
Budget Document

Sewer Fund 030 (430)

Budget for Fiscal Year
7/1/2016 - 6/30/2017

Historical Data			Resources and Requirements	Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual FYE 6/30/14	Adopted Budget FYE 6/30/15	Adopted Budget FYE 6/30/16		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Requirements						
Sewer Dept. Shoreline Sanitary						
Materials and Services (433):						
			223000 General Supplies	500	500	
			223002 Chemical Supplies	500	500	
			340001 Natural Gas	5,000	5,000	
			340002 Communications	3,000	3,000	
			340010 Pump Station Electricity	20,000	20,000	
			362000 Gasoline/Oil/Lubricants	500	500	
			366100 Pump Station Maintenance	5,000	5,000	
			371000 Repair and Maintenance	2,500	2,500	
			380000 Professional Services	2,500	2,500	
			380020 Computer and Software Support	2,500	2,500	
-	-	-	Total Materials and Services (433)	42,000	42,000	-
Sewer Dept. Sewer Plant						
Materials and Services (435):						
1,337	1,354	1,500	210000 Office Supplies	1,500	1,500	
111	100	1,000	211000 Postage	1,000	1,000	
3,904	2,829	5,000	223000 General Supplies	5,000	5,000	
335	394	1,000	223001 Janitorial Supplies	1,000	1,000	
2,749	5,365	4,700	223002 Chemical Supplies	5,000	5,000	
443	340	1,000	223004 Uniforms	1,000	1,000	
8,350	6,717	9,000	223005 Lab supplies	10,000	10,000	
5,450	3,086	3,000	223006 Safety	3,000	3,000	
1,616	706	1,600	310000 Printing/Advertising	2,000	2,000	
4,983	5,375	6,000	320000 Dues/Meetings/Training/Travel	6,000	6,000	
63,617	80,571	70,000	340000 Electricity	85,000	85,000	
5,242	5,392	6,000	340002 Communications	6,500	6,500	
232	255	250	340005 Water	300	300	
570	584	600	340006 Sewer	650	650	
57	58	100	340007 Storm Sewer	150	150	
6,651	6,467	10,000	340008 Sanitation	10,000	10,000	
2,695	2,057	7,000	362000 Gasoline/Oil/Lubricants	7,000	7,000	
37,207	31,993	35,000	366000 Equipment Maintenance	35,000	35,000	
10,335	15,232	99,300	371000 Repair and Maintenance	30,000	30,000	
9,069	1,092	5,000	371001 Rock	5,000	5,000	
2,878	6,516	20,000	380000 Professional Services	10,000	10,000	
36,778	19,689	21,500	380020 Computer and Software Support	25,000	25,000	
18,325	10,507	9,800	380050 Non-capital Equipment	10,000	10,000	
1,905	1,590	2,500	410000 Permits and Fees	2,500	2,500	
			460000 Environmental Cleanup			
224,839	208,269	320,850	Total Materials and Services (435)	262,600	262,600	-
680,927	626,129	959,032	Grand Total Materials and Services	896,905	896,905	-
Not allocated:						
Debt Service:						
121,201	52,764	130,650	Principal	54,770	54,770	
52,389	23,466	43,727	Interest	7,098	7,098	
173,590	76,230	174,377	Total Debt Service	61,868	61,868	-
Transfers to Other Funds:						
		1,920,304	860038 Sewer Fund Capital Reserve-loan R94945	1,920,304	1,920,304	
483,992	555,402	237,445	860038 Sewer Fund Capital Reserve-operations	628,921	628,921	
483,992	555,402	2,157,749	Total Transfers to Other Funds	2,549,225	2,549,225	-
		52,214	800003 Contingency-debt reserves	82,338	82,338	
-	-	393,334	800000 Contingency- 20% of operating exp	352,081	352,081	
		445,548	Total Contingency	434,419	434,419	-
1,925,325	2,019,735	4,619,969	Total Expenditures	4,744,049	4,702,049	-
1,094,676	1,106,104	268,450	880001 Ending Fund Balance	782,650	824,650	-
\$ 3,020,001	\$3,125,839	\$ 4,888,419	Total Requirements	\$ 5,526,699	\$ 5,526,699	\$ -

City of Warrenton
Budget Document

Established by Resolution No. 2020

Sewer Fund Capital Reserve Fund 038 (430)

Review Year: 2023

To accumulate funds for capital improvements to the Sewer Fund

Historical Data			Resources and Requirements	Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual FYE 6/30/14	FYE 6/30/15	Adopted Budget FYE 6/30/16		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Resources						
\$ 241,473	\$ 569,094	\$ 500,000	300000 Beginning Fund Balance	\$ 540,000	\$ 540,000	
			365001 Contributions to Capital Projects			
		1,920,304	Transfers from Other Funds:			
			391030 Sewer Fund Loan R94944	1,920,304	1,920,304	
483,992	555,402	237,445	391030 Sewer Fund Operations	628,921	628,921	
<u>725,465</u>	<u>1,124,496</u>	<u>2,657,749</u>	Total Resources	<u>3,089,225</u>	<u>3,089,225</u>	<u>-</u>
Requirements						
			Capital Outlay-Sewer Dept:			
5,147	10,850	11,780	610005 Public Works Service Truck	13,530	13,530	
			610007 Generator for PW Building	3,960	3,960	
			610013 5-yard Dump Truck	36,000	36,000	
2,204			610017 Tilt Trailer			
34,224			610018 Excavator			
10,146			610019 Boat Barge w/jet motor			
	5,687		610020 Confined Space PPE			
	11,256		610021 Mower (40%)			
		177,000	610022 Lateral Dolly Camera	15,000	15,000	
			620089 SE 2nd Street & Marlin Ave Pump Station	308,500	308,500	
25,585	78,718	1,920,304	620011 Core Conveyance/Ensign Pump Station	1,920,304	1,920,304	
11,596			620026 Pump Station Telemetry			
31,321	401,502		620040 Pump Station - Warrenton Dr/NW 9th			
	1,245	20,000	620042 NW Cedar Ct Sewer Main Recontruction			
	627	35,000	620043 Inflow and Infiltration Program			
	8,083		620064 Jetty Avenue Pump Station Upgrade			
(182)			620071 SW Main Court			
3,715	22,775		620080 SE Anchor and 9th Collector Line Repair			
	19,753		620081 Storage Building Workshop			
7,847			620082 Designated Pump for Draining UV channel			
6,404			620083 Effluent Pump Station baffle			
406	11,896		620084 Vactor Truck Disposal Facility			
17,219	15,069		620085 SBR Wall-mounted Mixers			
739			620086 Rebuild Center Sludge Lagoon Dike			
		59,000	620087 SE 12th St and Marlin Collector Line Repl	104,000	104,000	
		8,000	620088 North Lagoon Decommissioning	8,000	8,000	
		10,000	620090 In Plant Pump Station Flowmeter			
			620091 Remodel of Public Works Offices	6,600	6,600	
			620047 3rd & Main Pump Sta Generator	50,000	50,000	
			620048 Flowmeter 3rd & Main Pump Sta	10,000	10,000	
			620006 Biosolids removal project	30,000	30,000	
<u>156,371</u>	<u>587,461</u>	<u>2,241,084</u>	Total Capital Outlay	<u>2,505,894</u>	<u>2,505,894</u>	<u>-</u>
<u>156,371</u>	<u>587,461</u>	<u>2,241,084</u>	Total Expenditures	<u>2,505,894</u>	<u>2,505,894</u>	<u>-</u>
		249,999	880001 Reserved for SBR Basin and Equipment	333,332	333,332	
		166,666	880001 Reserved for Biosolids Disposal	249,999	249,999	
			880001 Reserved for Future CIP Program items			
<u>569,094</u>	<u>537,035</u>	<u>416,665</u>	880001 Total Reservations for future Expenditures	<u>583,331</u>	<u>583,331</u>	<u>-</u>
<u>\$ 725,465</u>	<u>\$ 1,124,496</u>	<u>\$ 2,657,749</u>	Total Requirements	<u>\$ 3,089,225</u>	<u>\$ 3,089,225</u>	<u>\$ -</u>

City of Warrenton
Budget Document

Sewer System Development Charges Fund 036 (410)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017			
Actual	Adopted Budget		Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16				
			<u>Resources</u>			
\$ 108,162	\$ 151,796	\$ 139,000	300000	Beginning Fund Balance	\$ 167,400	\$ 167,400
43,028	68,765	44,000	339100	Reimbursement Fee	54,000	54,000
606	407	400	361000	Interest Earnings	400	400
<u>151,796</u>	<u>220,968</u>	<u>183,400</u>	Total Resources		<u>221,800</u>	<u>221,800</u>
			<u>Requirements</u>			
-	-	183,400	620000	Capital Outlay-Sewer Dept: Improvements	111,163	111,163
-	-	183,400	Total Capital Outlay		<u>111,163</u>	<u>111,163</u>
			Not allocated:			
			Debt Service:			
	74,320				79,579	79,579
	25,680				31,058	31,058
-	100,000	-	Total Debt Service		<u>110,637</u>	<u>110,637</u>
-	-	-	800000	Contingency	-	-
-	100,000	183,400	Total Expenditures		221,800	221,800
151,796	120,968	-	Ending Fund Balance		-	-
<u>\$ 151,796</u>	<u>\$ 220,968</u>	<u>\$ 183,400</u>	Total Requirements		<u>\$ 221,800</u>	<u>\$ 221,800</u>

City of Warrenton
Budget Document

Sanitation Fund 032 (430)

Historical Data			Resources and Requirements	Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual FYE 6/30/14	FYE 6/30/15	Adopted Budget FYE 6/30/16		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			Resources			
\$ 328,885	\$ 330,995	\$ 300,000	300000	Beginning Fund Balance	\$ 375,000	\$ 375,000
807,811	830,542	815,000	344000	Utilities	845,403	845,403
161,689	166,902	165,000	345000	Recycling Fees	168,729	168,729
1,597	2,545		360000	Miscellaneous		
2,014	1,823	2,000	361000	Interest Earnings	2,000	2,000
			392100	Sale of surplus equipment		
<u>1,301,996</u>	<u>1,332,807</u>	<u>1,282,000</u>		Total Resources	<u>1,391,132</u>	<u>1,391,132</u>
			Requirements			
			Personnel Services-Sanitation Dept:			
94,584	103,168	117,700	110000	Regular Salaries (2.8884 FTE)	133,051	133,051
4,627	5,578	8,800	110001	Overtime	8,800	8,800
			110002	Part-time Salaries	899	899
7,315	8,057	9,677	141000	FICA	10,920	10,920
3,757	3,462	5,935	142000	Workers Compensation	6,469	6,469
291	417	380	143000	Unemployment	428	428
16,324	19,170	25,097	144000	Retirement	31,324	31,324
39,046	29,404	43,379	145000	Health Insurance	56,162	56,162
226	227	252	146000	Life Insurance	198	198
37,981	43,462	39,810	199999	Personnel services overhead (.4038 FTE)	41,668	41,668
<u>\$ 204,151</u>	<u>\$ 212,945</u>	<u>\$ 251,030</u>		Total Personnel Services	<u>\$ 289,919</u>	<u>\$ 289,919</u>

City of Warrenton
Budget Document

Sanitation Fund 032

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual	Adopted	Resources	Proposed by	Approved by	Adopted by
FYE 6/30/14	Budget	and	Budget	Budget	Governing
FYE 6/30/15	FYE 6/30/16	Requirements	Officer	Committee	Body
Requirements					
Materials and Services-Sanitation Dept:					
\$ 631	\$ 620	\$ 1,596	210000	Office Supplies	\$ 2,000 \$ 2,000
1,636	1,225	5,583	211000	Postage	1,600 1,600
3,393	2,854	3,250	223000	General Supplies	4,000 4,000
521	441	400	223001	Janitorial Supplies	550 550
1,089	1,359	110	223002	Chemical Supplies	1,750 1,750
1,373	696	1,000	223004	Uniforms	1,500 1,500
20	13	150	223005	Safety	200 200
469	216	281	310000	Printing/Advertising	281 281
150	366	2,000	320000	Dues/Meetings/Training/Travel	1,000 1,000
625	568	1,000	340000	Electricity	1,100 1,100
2,936	3,469	2,860	340002	Communications	3,100 3,100
258,706	274,387	270,000	340003	Landfill Fees	295,000 295,000
158,895	149,066	164,000	340004	Residential Curbside Recycling	170,000 170,000
28	31	210	340005	Water	330 330
68	70	80	340006	Sewer	250 250
7	7	20	340007	Storm Sewer	50 50
1,262	1,250	1,500	340008	Sanitation	1,600 1,600
2,128		15,000	340015	Spring Cleanup	10,000 10,000
23,740	41,301	26,650	340016	Commercial Recycling-Cardboard	30,000 30,000
28,199	33,193	41,000	340017	Yard Debris Recycling	41,000 41,000
15,183	14,499	11,650	340020	Landfill Postclosure Care Costs	16,500 16,500
6,870	6,870	18,000	340025	Recycling Education	15,000 15,000
27,863	24,509	50,400	362000	Gasoline/Oil/Lubricants	40,000 40,000
37,638	48,440	47,300	366000	Equipment Maintenance	35,000 35,000
5,829	3,327	2,000	371000	Repair and Maintenance	2,000 2,000
	443		371001	Rock	500 500
207	21	700	378000	Building Maintenance	4,500 4,500
3,392	1,127	2,600	380000	Professional Services	10,000 10,000
1,224	1,442	1,862	380005	Professional Services - online payments	2,823 2,823
2,230	4,424	4,356	380006	Professional Services - utility billing	4,166 4,166
4,969	6,167	4,455	380020	Computer/Software Support	6,100 6,100
11,032	12,316	32,000	380050	Non-capital equipment	45,000 45,000
25,132	31,868	28,191	390090	Overhead Cost (Indirect Allocation)	32,940 32,940
24,234	24,916	24,450	420000	Franchise Fee (3%)	25,362 25,362
			460000	Environmental Cleanup	250 250
651,679	691,501	764,654		Total Materials and Services	805,452 805,452 -
Not allocated:					
Transfers to Other Funds:					
115,171	97,739	63,996	860034	Sanitation Fund Capital Reserve	75,000 75,000
115,171	97,739	63,996		Total Transfers to Other Funds	75,000 75,000 -
-	-	202,320	800000	Contingency 20% of expenditures	219,074 219,074
971,001	1,002,185	1,282,000		Total Expenditures	1,389,445 1,389,445 -
330,995	330,622	-	880001	Ending Fund Balance	1,687 1,687 -
\$ 1,301,996	\$ 1,332,807	\$ 1,282,000		Total Requirements	\$ 1,391,132 \$ 1,391,132 \$ -

City of Warrenton
Budget Document

Established by Resolution No. 2161

Sanitation Fund Capital Reserve Fund 034 (430)

To accumulate funds for equipment and capital improvements
of the Sanitation Fund

Review Year: 2016

Historical Data			Resources and Requirements	Budget for Fiscal Year 7/1/2016- 6/30/2017		
Actual	Adopted Budget			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16				
Resources						
\$ 302,182	\$ 415,195	\$ 508,000	300000	Beginning Fund Balance	\$ 234,000	\$ 234,000
				Transfers from Other Funds:		
115,171	97,739	63,996	391032	Sanitation Fund	75,000	75,000
<hr/>						
417,353	512,934	571,996		Total Resources	309,000	309,000
Requirements						
				Capital Outlay-Sanitation Dept:		
2,158	4,550	4,940	610005	Public Works Service Truck	4,100	4,100
			610007	Generator for PW Building	1,200	1,200
		300,000	610008	Front Loading Garbage Truck		
		33,000	620001	SW 1st Street Recycling Center Upgrades	70,000	70,000
			620091	Remodel of Public Works	5,500	5,500
<hr/>						
2,158	4,550	337,940		Total Capital Outlay	80,800	80,800
<hr/>						
2,158	4,550	337,940		Total Expenditures	80,800	80,800
415,195	508,384	234,056	880001	Reserved for future expenditure	228,200	228,200
<hr/>						
\$ 417,353	\$ 512,934	\$ 571,996		Total Requirements	\$ 309,000	\$ 309,000

City of Warrenton
Budget Document

State Tax Street Fund 040 (431)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017					
Actual	Adopted Budget	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body			
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
Resources								
\$1,143,229	\$ 1,303,581	\$ 488,159	300000	Beginning Fund Balance (BFB)	\$ 563,083	\$ 563,083		
		424,800		BFB (City Fuel Tax)	435,600	435,600		
		116,306		BFB (Delaura Beach)	165,547	165,547		
		8,000		BFB (Developer-S Main/14th Pl)				
		12,735		BFB (State fuel tax 1% trails)	15,770	15,770		
			334300	Grants - Delaura Beach				
		100,000	334102	ODOT Grants "Quick Fix"	190,000	190,000		
	25,000		340025	Special City Allotment				
292,300	297,899	298,391	335700	State Gas Tax (per capita)	297,407	297,407		
276,314	304,781	288,000	335800	City Fuel Tax (\$.03 per gallon)	307,000	307,000		
1,472	490		360000	Miscellaneous				
6,140	5,434	5,000	361000	Interest Earnings	5,000	5,000		
	3,240		365001	Contributions to Capital Projects				
			366000	Proceeds from Sale of Assets				
1,719,455	1,940,425	1,741,391	Total Resources			1,979,407	1,979,407	-
Requirements								
Personnel Services-Streets Dept:								
99,604	27,463	29,120	110000	Regular Salaries (.6031 FTE)	31,401	31,401		
1,570	758	2,000	110001	Overtime	2,200	2,200		
1,655	841	2,880	110002	Part-time Salaries	899	899		
7,599	2,149	2,601	141000	FICA	2,639	2,639		
4,399	1,027	1,535	142000	Workers Compensation	2,022	2,022		
303	111	102	143000	Unemployment	104	104		
17,188	4,942	5,974	144000	Retirement	6,583	6,583		
29,396	6,345	8,342	145000	Health Insurance	9,809	9,809		
221	58	66	146000	Life Insurance	44	44		
66,626	16,149	21,023	199999	Personnel services overhead (.1303 FTE)	13,439	13,439		
228,561	59,843	73,643	Total Personnel Services			69,140	69,140	-
Materials and Services-Streets Dept:								
787	620	400	210000	Office Supplies	400	400		
12	42	150	211000	Postage	150	150		
6,263	3,716	2,250	223000	General Supplies	2,000	2,000		
169	105	100	223001	Janitorial	100	100		
46	455	40	223002	Chemical	40	40		
954	559	200	223004	Uniforms	200	200		
23	19	200	223005	Safety	200	200		
781	123	2,830	310000	Printing/Advertising	800	800		
2,174	415	1,440	320000	Dues/Meetings/Training/Travel	800	800		
417	378	280	340000	Electricity	300	300		
515	496	480	340002	Communications	500	500		
18	20	60	340005	Water	60	60		
46	47	30	340006	Sewer	30	30		
5	5	10	340007	Storm Sewer	10	10		
853	834	450	340008	Sanitation	600	600		
52,681	57,889	61,000	341000	Street Lighting - Electricity	60,000	60,000		
2,925	2,462	8,200	362000	Gasoline/Oil/Lubricants	3,500	3,500		
7,206	5,500	5,700	366000	Equipment Maintenance	5,500	5,500		
18,452	20,980	25,000	371000	Repair & Maintenance Materials	28,000	28,000		
1,807	1,817	13,000	371001	Rock	13,000	13,000		
	676	215,000		Overlays (city fuel tax)	150,000	150,000		
262	36	500	378000	Building Maintenance	800	800		
3,332	2,334	20,000	380000	Professional Services	20,000	20,000		
3,514	3,683	1,803	380020	Computer & Software Support	3,000	3,000		
1,689	5,195		380050	Non-Capital Equipment	800	800		
44,086	11,841	14,910	390090	Overhead Cost (Indirect Allocation)	10,612	10,612		
			410000	Permits & Fees				
149,017	120,247	374,033	Total Materials and Services			301,402	301,402	-

City of Warrenton
Budget Document

State Tax Street Fund 040 (431)

Historical Data			Resources and Requirements	Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual	FYE 6/30/15	Adopted Budget FYE 6/30/16		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			Requirements			
			Capital Outlay-Streets Dept:			
1,497	3,150	3,420	610005 Public Works Service Truck	1,230	1,230	
			610007 Generator for Public Works	360	360	
			610013 5-yard Dump Truck	4,000	4,000	
1,550			610017 Tilt Trailer			
2,852			610018 Excavator			
	9,146	116,306	620010 Delaura Beach Trail	207,770	207,770	
1,429		100,000	620011 Hammond Post Office Quick Fix	90,000	90,000	
1,621	338,550		620018 SW/Main Ct/2nd to 4th-Reconstruct-SCA			
	5,179	83,000	620023 NW Cedar Ct Roadway Reconstruction	145,000	145,000	
3,027			620024 SW 2nd St (Juniper - Gardenia)			
3,426	23,427	34,588	620025 SE Pacific Bridge (Subway) access			
2,961			620064 SW 9th Street Temporary Street Wide			
3,071	715		620068 SW 2nd St (Elm - Gardenia)	48,000	48,000	
15,303	83,938		620069 NE Pacific Entry Road			
	5,023	90,000	620074 Food Bank Roadway Improvements			
1,559	135,289		620076 SW Birch Ct (SW 1st-SW 2nd)			
		391,600	620078 N Main & NE 7th St (Warrenton Dr - NE 5th St)	367,000	367,000	
		91,000	620079 NW 13th St and Warrenton Dr trail/drainage	73,000	73,000	
		63,000	620080 SW 3rd St Improvement (Main Ct-Main Ave)	66,960	66,960	
			620091 Public Works Remodel	600	600	
			620081 Quick Fix/East Harbor Sidewalks	100,000	100,000	
			620082 SE 2nd St (SE King-Marlin)	225,000	225,000	
			620083 NE Skipanon	143,000	143,000	
38,296	604,417	972,914	Total Capital Outlay	1,471,920	1,471,920	-
			Not allocated:			
			Debt Service:			
			801001 Principal			
			801002 Interest			
		-	Total Debt Service	-	-	-
		54,947	800000 Contingency 20% of expenditures	74,108	74,108	
415,874	784,507	1,475,537	Total Expenditures	1,916,570	1,916,570	-
		8,000	880001 Ending Fund Balance=S Main/14th Place			
		12,735	880001 Ending Fund Balance=Trails			
1,303,581	1,155,918	245,119	880001 Ending Fund Balance	62,837	62,837	
\$1,719,455	\$1,940,425	\$1,741,391	Total Requirements	\$1,979,407	\$1,979,407	\$ -

City of Warrenton
Budget Document

Streets System Development Charges Fund 041 (410)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017		
Actual		Adopted Budget	Resources and Requirements		
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			<u>Resources</u>		
\$ 126,985	\$ 69,216	\$ 476,350	300000	Beginning Fund Balance	\$ 534,000
40,289	414,952	72,000	339200	Improvement Fee	92,687
			339100	Reimbursement Fee	92,687
285	221	2,300	361000	Interest	360
			391051	Transfer from SDC Fund (051)	360
<u>167,559</u>	<u>484,389</u>	<u>550,650</u>	Total Resources		<u>627,047</u>
			<u>Requirements</u>		
98,343		550,650	620000	Capital Outlay-Streets Dept: Improvements	627,047
<u>98,343</u>	<u>-</u>	<u>550,650</u>	Total Capital Outlay		<u>627,047</u>
-	-	-	800000	Contingency	-
<u>98,343</u>	<u>-</u>	<u>550,650</u>	Total Expenditures		<u>627,047</u>
69,216	484,389	-	880001	Ending Fund Balance	-
<u>\$ 167,559</u>	<u>\$ 484,389</u>	<u>\$ 550,650</u>	Total Requirements		<u>\$ 627,047</u>

City of Warrenton
Budget Document

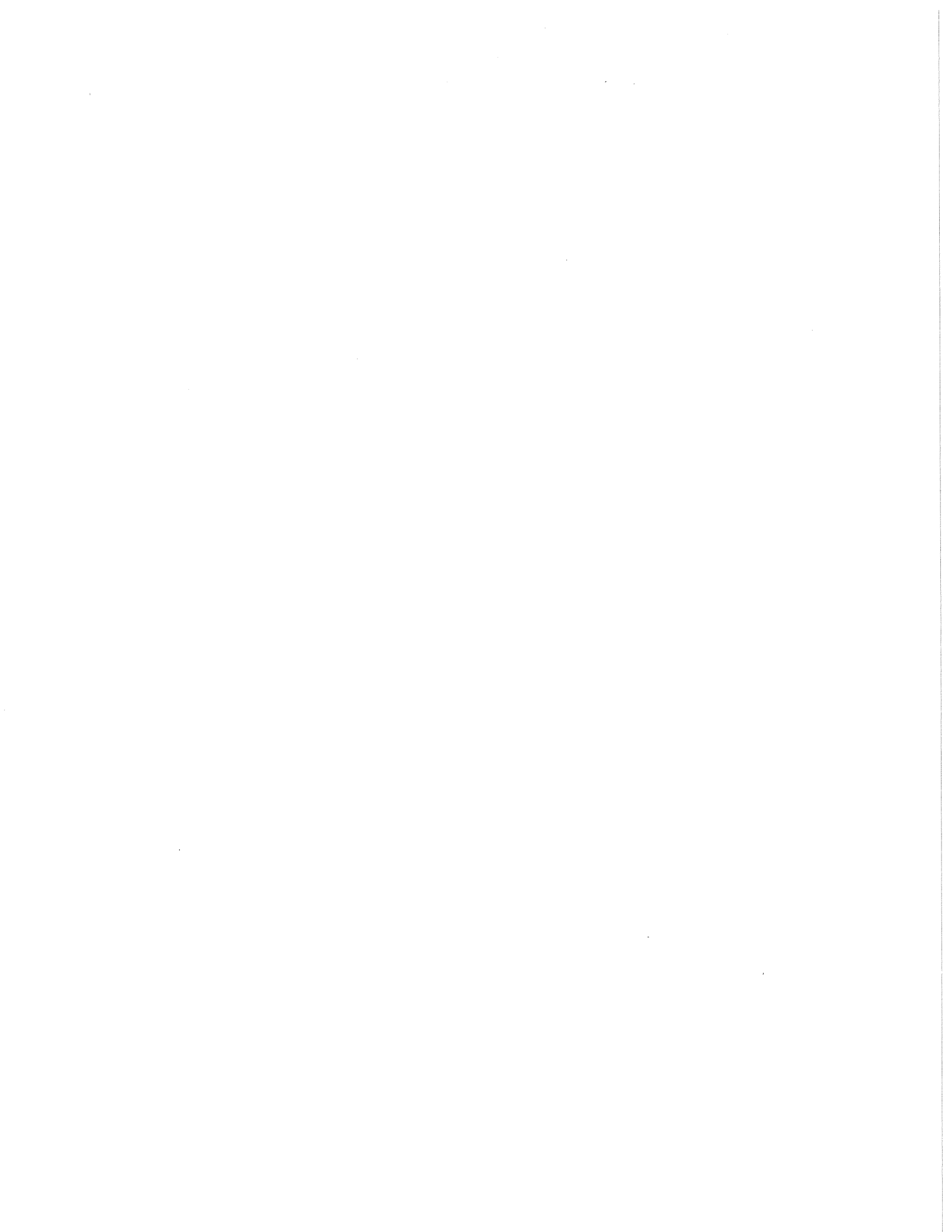
Engineer Internal Service Fund 042 (750)

Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017			
Actual FYE 6/30/14	FYE 6/30/15	Adopted Budget FYE 6/30/16	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			Resources			
\$ -	\$ -	\$ -	300000	\$ 1,400	\$ 1,400	
		132,826	347500	125,555	125,555	
		24,000	348000	24,000	24,000	
			360000			
			361000	10	10	
		156,826	Total Resources	150,965	150,965	-
			Requirements			
			Personnel Services-Engineering Dept:			
		83,000	110000	90,500	90,500	
		6,350	141000	6,923	6,923	
		1,260	142000	1,422	1,422	
		249	143000	272	272	
		13,579	144000	14,765	14,765	
		19,320	145000	7,391	7,391	
		268	146000	192	192	
		124,026	Total Personnel Services	121,465	121,465	-
			Materials and Services-Engineering Dept:			
		2,000	210000	1,000	1,000	
		1,700	320000	3,500	3,500	
		24,000	380000	24,000	24,000	
		5,100	380020	1,000	1,000	
		32,800	380050			
			Total Materials and Services	29,500	29,500	-
		156,826	Total Expenditures	150,965	150,965	-
			880001			
			Ending Fund Balance	-	-	-
\$ -	\$ -	\$ 156,826	Total Requirements	\$ 150,965	\$ 150,965	\$ -

City of Warrenton
Budget Document

Warrenton Business Association 006 (400)

Historical Data			Budget for Fiscal Year 7/1/2016-6/30/2017			
Actual	Adopted Budget		Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16				
			Resources			
\$ 153,442	\$ 144,014	\$ 166,950	300000	Beginning Fund Balance	\$ 150,850	\$ 150,850
46,440	45,965	45,000	321600	Business License Fees	45,500	45,500
50			360000	Miscellaneous		
866	759	660	361000	Interest Earnings	700	700
	15		364000	Fund Raising Revenues		
			365000	Donations		
			391001	Transfer from the General Fund		
<u>200,798</u>	<u>190,753</u>	<u>212,610</u>	Total Resources	<u>197,050</u>	<u>197,050</u>	<u>-</u>
			Requirements			
			Personnel Services-WBA Program:			
			110001	Overtime/Code Enforcement		
3,095	6,430	7,381	199999	Personnel services overhead (.0545 FTE)	5,623	5,623
<u>3,095</u>	<u>6,430</u>	<u>7,381</u>	Total Personnel Services	<u>5,623</u>	<u>5,623</u>	<u>-</u>
			Materials and Services-WBA Program:			
595	922	1,500	211000	Postage	1,000	1,000
7,400	4,187	14,500	310000	Printing/Advertising/Publicity/Marketing	15,000	15,000
	200	7,000	380000	Professional Services	6,000	6,000
		4,000	380010	Rental - Storage		
3,381	1,243	1,310	380020	Springbrook Licenses Module Maintenance	2,000	2,000
135	217	2,500	380021	Recognition Program	2,500	2,500
5,000		5,000	380039	North and South Welcome Sign	1,000	1,000
442	647	2,500	380031	July 4th Parade	2,500	2,500
1,037	833	20,000	380034	Winter Holiday Events/Decoration	15,000	15,000
69		4,000	380022	Banners	5,000	5,000
		1,500	380036	Website maintenance	10,000	10,000
	1,534	2,000	380043	Business After Hours	2,000	2,000
13,000	11,500	20,000	380045	Donations to Non-profits		
		1,000	380046	Economic Growth Marketing	3,000	3,000
		25,000		Urban Renewal Matching Funds	25,000	25,000
			380048	Fisherman's Festival/Chamber Festival	50,000	50,000
			380049	Industrial Strategic Plan Grant Match		5,000
514			380050	Non-capital Equipment (commission table)		
68			390000	Miscellaneous Expense		
<u>2,048</u>	<u>4,714</u>	<u>5,214</u>	390090	Overhead Cost (Indirect Allocation)	4,424	4,424
<u>33,689</u>	<u>25,997</u>	<u>117,024</u>	Total Materials & Services	<u>144,424</u>	<u>149,424</u>	<u>-</u>
			Capital Outlay-WBA Program:			
	4,995		610001	Equipment-Radar Trailer		
-	4,995	-	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>
			Not allocated:			
			Transfers to Other Funds			
20,000			860070	Police Vehicle Replacement Fund		
<u>20,000</u>	<u>-</u>	<u>-</u>	Total Transfers	<u>-</u>	<u>-</u>	<u>-</u>
-	-	10,000	800000	Contingency	10,000	5,000
56,784	37,422	134,405	Total Expenditures	<u>160,047</u>	<u>160,047</u>	<u>-</u>
144,014	153,331	78,205	880001	Ending Fund Balance	37,003	37,003
<u>\$ 200,798</u>	<u>\$ 190,753</u>	<u>\$ 212,610</u>	Total Requirements	<u>\$ 197,050</u>	<u>\$ 197,050</u>	<u>\$ -</u>



"Making a difference through excellence of service"



CITY OF WARRENTON

Finance Department Agenda Memorandum

To: The Honorable Mayor and Members of the Warrenton City Commission

Date: June 28, 2016

Regarding: Adoption of the 2017-2022 Capital Improvement Program

SUMMARY:

Staff prepares, reviews, updates, and then presents the City of Warrenton Capital Improvement Program annually to the City Commission. The document presented is for the six years ending June 30, 2022. The commission reviewed the document, in a work session, on April 12, 2016. No changes were made to the 2016-2017 proposed budget for capital improvements by the budget committee.

The document can be viewed and/or printed from our website at [ci.warrenton.or.us/finance department/financial reports](http://ci.warrenton.or.us/finance%20department/financial%20reports)

RECOMMENDATION:

Move to adopt the *2017-2022 Capital Improvement Program* as presented.

ALTERNATIVE:

Other action as deemed appropriate.

FISCAL IMPACT:

This is a financial planning tool. Adoption of this document will facilitate the completion of important infrastructure improvements and equipment purchases to ensure efficient delivery of quality services.

Approved by City Manager: _____

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

6-C

"Making a difference through excellence of service"



CITY OF WARRENTON

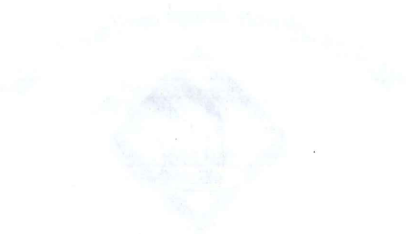
CAPITAL IMPROVEMENT PROGRAM

2017 - 2022



April 12, 2016:
April 22, 2016:
April 28, 2016:
June 28, 2016:

*Commission Review (Work Session)
Revised and Updated
Distribute to Budget Committee
Submit to Commission for Adoption*



CITY OF WARRENTON

CAPITAL IMPROVEMENT PROGRAM

2017-2022

"Making a difference through excellence of service"



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2017-22 CAPITAL IMPROVEMENTS PROGRAM

A Capital Improvement Program (CIP) is a financial planning tool to help the community direct scarce resources to high priority projects. Through planning, the City will be able to complete projects to improve the quality of life in Warrenton and have the resources to acquire necessary equipment to ensure efficient delivery of services.

Capital improvements are assets that include planned purchases of equipment as well as construction projects for facilities and utility systems. Examples of equipment include the purchase of vehicles, major tools, police cars, copiers, backhoes, dump trucks and bucket trucks.

Capital construction projects include new facilities, remodeling or enlargement of existing facilities, expansion or capacity improvements to utility systems and major system improvements. Maintenance projects, such as the overlay of a street, painting a building or replacing a broken pipe, are not considered capital improvements.

Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life beyond a single financial reporting period. However, all land that is purchased, regardless of cost, is considered a capital item.

The CIP is a document meant to be revised and updated each year. After each completed year, a new year is added. Only money budgeted in the annual budget is approved for spending for items contained in the CIP.

2017-22 CAPITAL IMPROVEMENTS PROGRAM SUMMARY

The next page contains a summary of all projects. Projects within the CIP are expressed in current dollars and are not adjusted for inflation. Projects contained in future years are not necessarily expected to have precise cost estimates, but reflect a general idea of cost. Costs will be revised as a project moves closer to implementation.

On the right hand side of the Summary is a column "secure funding". If the secure funding column is marked yes (y), it means there is reasonable certainty money will be available when the project needs to be funded. Any project requiring voter approval for funding is not considered secure. A discussion of the status of prior year projects will be found on the page following the summary.

2017-2022 Capital Improvement Program

Pg #	TITLE	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Secure Funding
GENERAL FUND DEPARTMENTS								
12, 22, 27, 30,36, 39	Patrol Vehicle Replacement	47,500	47,500	95,000	47,500	95,000	95,000	Y/N
13	Aerial Fire Apparatus (Ladder Truck)	808,771						Y
14	Aerial Fire Apparatus (Ladder Truck) Equipment	68,000						Y
15	Remodel of Public Works Offices	600						Y
16	NE 1st St./Skipanon Trail Improvements	10,000						Y
17	Quincy Robinson Field 4 Fencing	6,000						Y
18	QR Ballfield Maintenance Shed Electrical Service	14,000						Y
19	Quincy Robinson Park Covered Court	100,000						Y
20	Fire Apparatus Replacement - Unallocated	56,985						Y
21	Parks SDC Improvements - Unallocated	68,109						Y
23	Seafarer's Park Concept Plan		20,000					N
24	Caruthers Park Adult Exercise Stations		7,200					N
25	Fort Stevens Parade Ground Park Gazebo Replacement		65,000					N
26	Warrenton (LYCA) Soccer Field Park Concept Plan		25,000					N
28	Skipanon Riverfront Park Playground Equipment			60,000				N
29	Triangle Park Landscape Enhancements			37,500				N
31	Seafarers Park Trail Connection				158,400			N
32	Skipanon Riverfront Park Interpretive Sign				5,000			N
33	Shed for Community Garden				5,000			N
34	ADA Accessibility Improvements at the Library				9,000			N
35	Pacific Park Trail Connections				44,200			N
37	Skipanon Riverfront Park Landscape Improvements					315,000		N
38	Warrenton (LYCA) Soccer Field Trail Connections Park Trail					158,400		N
40	Park Host site at Quincy Robinson Park						35,000	N
41	QR Park Concession Stand						130,000	N
	TOTAL GENERAL FUND	1,179,965	164,700	192,500	269,100	568,400	260,000	
WATER UTILITY								
44	Remodel of Public Works Offices	8,200						Y
45	Cullaby Lake Lane Water Main Shut Off Valves	5,000						Y
46	Hammond Water Line NW Warrenton Drive 18" Waterline	1,630,000						Y
47	24" Raw Water Shut Off Valve	18,000						Y
48	NW Cedar Ct Improvement Project (Warrenton - NW 5th St)	25,000						Y
49	Water SDC Improvements - Unallocated	54,850						Y
50	Raw Waterline Replacement Program		155,000	155,000	165,000	165,000	236,091	N
51	SW 4th Street (S Main Ave - SW Alder Ct)		58,000					N
52	SE Anchor (Harbor - SE 3rd St) Improvements		82,000					N
53	SE Galina Ave. Waterline Upgrade (E Harbor - SE 7th St.)		244,000					N
54	Water Model Study Upgrade			25,000				N
55	Ridge Road 10" Water Main (Pacific - KOA)			250,000				N
56	Fifth Avenue Water Main (300 If West of Heceta Place)			65,000				N
57	SE Marlin Ave. 18" Waterline (SE 7th - E Harbor)				336,000			N
58	Water Treatment Plant Filter Replacement Reserve Fund				1,320,000			N
59	Recoat Epoxy Lining Inside 3.5 Million Gallon Steel Reservoir				200,000			N
60	Delaura Beach 18" Waterline (S Main - Ridge Rd)					458,000		N
61	Fort Stevens Park Waterline Extension to Museum					71,000		N
62	Sixth Avenue 8" Water Main (Lake - Jetty)						72,000	N
63	Sixth Avenue 8" Water Main (Jetty - Iredale)						65,000	N
64	Sixth Avenue 8" Water Main (Iredale - Heceta Street)						90,000	N
	TOTAL WATER FUND	1,741,050	539,000	495,000	2,021,000	694,000	463,091	
TOTAL ALL FUNDS THIS PAGE		2,921,015	703,700	687,500	2,290,100	1,262,400	723,091	

2017-2022 Capital Improvement Program

Pg #	TITLE	FISCAL YEAR 2016-2017 FUNDING SOURCE SUMMARY						
GENERAL FUND DEPARTMENTS		<i>Capital Reserves</i>	<i>SDC</i>	<i>Debt GO Bond</i>	<i>Grants</i>	<i>Quincy Robinson</i>	<i>General Fund</i>	<i>Total</i>
12, 22, 27, 30,36, 39	Patrol Vehicle Replacement	47,500						47,500
13	Aerial Fire Apparatus (Ladder Truck)	808,771						808,771
14	Aerial Fire Apparatus (Ladder Truck) Equipment	68,000						68,000
15	Remodel of Public Works Offices						600	600
16	NE 1st St./Skipanon Trail Improvements					10,000		10,000
17	Quincy Robinson Field 4 Fencing					6,000		6,000
18	QR Ballfield Maintenance Shed Electrical Service					14,000		14,000
19	Quincy Robinson Park Covered Court					100,000		
20	Fire Apparatus Replacement - Unallocated	56,985						56,985
21	Parks SDC Improvements - Unallocated		68,109					68,109
<i>Funding Source Totals</i>		<i>981,256</i>	<i>68,109</i>			<i>130,000</i>	<i>600</i>	<i>1,079,965</i>
WATER UTILITY		<i>Capital Reserve</i>	<i>SDC</i>	<i>Debt Loans</i>	<i>Grants</i>	<i>Capital Contribution</i>		<i>Total</i>
44	Remodel of Public Works Offices	8,200						8,200
45	Cullaby Lake Lane Water Main Shut Off Valves	5,000						5,000
46	Hammond Water Line NW Warrenton Drive 18" Waterline			1,222,500	407,500			1,630,000
47	24" Raw Water Shut Off Valve	18,000						18,000
48	NW Cedar Ct Improvement Project (Warrenton - NW 5th St)	25,000						25,000
49	Water SDC Improvements - Unallocated		54,850					54,850
<i>Funding Source Totals</i>		<i>56,200</i>	<i>54,850</i>	<i>1,222,500</i>	<i>407,500</i>			<i>1,741,050</i>
COLUMN TOTALS THIS PAGE		1,037,456	122,959	1,222,500	407,500	130,000	600	2,821,015

2017-2022 Capital Improvement Program

Pg #	TITLE	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Secure Funding
SEWER UTILITY								
67	Remodel of Public Works Offices	6,600						Y
68	3rd and Main Pump Station Generator and Others	50,000						Y
69	Core Conveyance Sewer Improvements	1,613,504						Y
70	Ensign Pump Station Rebuild Project	306,800						Y
71	SE 12th St. & Marlin Collector Line Replacement	104,000						Y
72	SE 2nd St. & Marlin Avenue Pump Station	308,500						Y
73	Flow Meter 3rd and Main Ave. Pump Station	10,000						Y
74	Biosolids Removal Project	30,000						Y
75	Sewer SDC Improvements - Unallocated	111,163						Y
76	WWTP North Lagoon Decommissioning	8,000	25,000					Y/N
77	NW Jetty St. & Pacific Ave. Pump Station Upgrade		306,800					N
78	Pump Station Generator Undetermined Location		50,000					N
79	NW Seventh Ave. & Enterprise Pump Station Upgrade			306,800				N
80	4th UV Disinfection Module			30,000				N
81	Ultraviolet (UV) PLC Upgrade			60,000				N
82	SE Marlin & 101 (Putnam) Pump Station Upgrade				306,800			N
83	Fourth (4th) SBR Basin Construction Project				500,000			Y
84	Future Pump Station Upgrade					306,800		N
85	WWTP Headworks Parallel Finescreen Project					40,000		N
86	Future Pump Station Upgrade						306,800	N
87	Biosolids Removal Project						500,000	Y
	TOTAL SEWER FUND	2,548,567	381,800	396,800	806,800	346,800	806,800	
SANITATION								
90	Remodel of Public Works	5,500						
91	SW 1st Street Recycling Center Upgrades	70,000						
	TOTAL SANITATION	75,500						
STREETS								
94	Remodel of Public Works Offices	600						Y
95	NE Skipanon improvement Project (Main - 1800ft North)	143,000						Y
96	NW Cedar Ct Improvement Project (Warrenton-NW 5th St)	145,000						Y
97	N Main/NW 7th Place Improvements	367,000						Y
98	NW 13th St. & Warrenton Dr. Trail & Drainage Improvements	73,000						Y
99	DeLaura Beach Trail	207,770						Y
100	SW 3rd Street Improvement Project (Main Court - Main Ave)	66,960						Y
101	SE 2nd St (SE King-Marlin)	225,000						Y
102	Quick Fix Funds - Hammond Post Office	90,000						Y
103	Streets SDC Improvements - Unallocated	627,047						Y
104	SW 2nd Street (Elm - Gardenia)	48,000	267,000					Y/N
105	Quick Fix Funds - E Harbor St. Sidewalks to Highway 101	100,000	100,000	100,000	100,000	100,000	100,000	Y/N
106	SE Ancor (Harbor - SE 3rd St) Improvements		210,000					N
107	SW 4th St (S Main Ave - SW Alder Ct)		118,000					N
108	SW Alder Ave Reconstruction Project (SW 1st - SW 3rd)		185,000					N
109	SE 2nd St (SE Marlin - Warrenton Commercial Center			100,000				N
110	SE Main Ct (9th - 11th) Improvement Project			107,000				N
111	SE 2nd St Improvement Project (Main-Skipanon River Park)				281,000			N
112	S Main Ave & SW 14th Place (Orchard Subdivision) Sidewalks				24,000			N
	TOTAL STREET FUND	2,093,377	880,000	307,000	405,000	100,000	100,000	
TOTAL ALL FUNDS THIS PAGE		4,717,444	1,261,800	703,800	1,211,800	446,800	906,800	

2017-2022 Capital Improvement Program

Secure

Pg #	TITLE	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Funding
STORM SEWER								
115	Remodel of Public Works Offices	2,004						Y
116	Fourth Ave Improvement Project (Lake - Jetty)	35,924						Y
117	SE 4th & Main Ave Stormwater Pump Station Rebuild	103,000						Y
118	SW 3rd St Improvement (Main Ct - Main Ave)	26,040						Y
119	NW 13th St Warrenton Dr Trail and Drainage	40,000						Y
120	Storm Sewer SDC Improvements - Unallocated	28,561						Y
121	Tidegate Replacement Program	92,880	90,000	50,000	50,000	50,000	50,000	Y/N
122	Corp of Engineer Recommendations #1		50,000					N
123	Storm Water Master Plan Recommendations #1		50,000					N
124	Raise Levee Low Area		10,000					N
125	Upsize Storm System in Hammond Marina		119,396					N
126	SE Anchor (Harbor - SE 3rd St.) Improvements		62,000					N
127	Corp of Engineer Recommendations #2			50,000				N
128	Storm Water Master Plan Recommendations #3			50,000				N
129	Corp of Engineer Recommendations #3				50,000			N
130	Storm Water Master Plan Recommendations #4				50,000			N
131	Corp of Engineer Recommendations #4					50,000	50,000	N
132	Storm Water Master Plan Recommendations #5					50,000		N
133	Storm Water Master Plan Recommendations #6						50,000	N
TOTAL STORM SEWER FUND		328,409	381,396	150,000	100,000	50,000	50,000	

PUBLIC WORKS EQUIPMENT								
136, 143, 147, 150, 153, 15	1-Ton Service Truck Purchase	41,000	44,000	47,000	50,000	50,000	50,000	Y/N
137	Generator for City Hall/Public Works Buildings	12,000						Y
138	Uninterrupted Power Supply (UPS) WTP SCADA System	30,000						Y
139	Chlorine System Rectifier for Water Treatment Plant	30,000						Y
140	WTP Side by Side Utility Vehicle	14,000						Y
141	Lateral Dolly Camera	15,000						Y
142	5-Yard Dump Truck	100,000						Y
144	Vacuum Trailer		80,000					N
145	Forklift		20,000					N
146	Pole Camera			14,000				N
148	Camera Transporter Upgrade to Tracks			25,000				N
149	Purchase Side Loading Garbage Truck			400,000				N
151	Purchase Bucket Truck				72,000			N
152	John Deere Tractor for Boom Mower				150,000			N
154	Purchase New Backhoe					170,000		N
155, 156	Water Treatment Plant Air Compressor					30,000	30,000	N
158	Purchase Front Loading Garbage Truck						425,000	N
TOTAL PUBLIC WORKS EQUIPMENT		242,000	144,000	486,000	272,000	250,000	505,000	

WARRENTON MARINA								
161	Warrenton Marina Upgrade Project	60,000						Y
162	Warrenton Marina Improvements - Unallocated	30,000						Y
TOTAL WARRENTON MARINA FUND		90,000						

HAMMOND MARINA								
165	Hammond Marina bank Stabilization Project	65,000						Y
166	Hammond Marina Land Acquisition	150,000						Y
167	Hammond Marina Improvements - Unallocated	303,000						Y
TOTAL HAMMOND MARINA FUND		518,000						

TANSY POINT DOCK								
170	Tansy Point Anodes	101,978						Y
TOTAL TANSY POINT DOCK		101,978						

TOTAL ALL FUNDS THIS PAGE 1,280,387 525,396 636,000 372,000 300,000 555,000

GRAND TOTAL ALL PAGES **8,966,346 2,490,896 2,027,300 3,873,900 2,009,200 2,184,891**



Agrees with 2016/2017 City of Warrenton Budget, Capital Outlay, Page 41

2015-2016 PROJECT STATUS

GENERAL FUND

Police Department Building Completion Project	This project will likely be completed by June 30, 2016.
Sound System	The sound system installation was completed in August of 2015.
Police Vehicle Replacement Equipment-Unallocated	No expenditures were made from this fund during this year.
Fire Apparatus Replacement Improvements-Unallocated	No expenditures were made from this fund during this year.
Soccer Field Playground Equipment	Playground equipment has been ordered and will be installed by LCYSA.
QR Ballfield Maintenance Shed Electrical Service	This project will be carried forward to the 2016-17 fiscal year.
QR Ballfield 4 Drainage repair	This project was completed in January 2016.
Quincy Robinson Ball Field 3 Drainage	This project was completed in October 2015.
Park SDC Improvements-Unallocated	This funding is for improvements to the Parks. No projects were funded with this revenue stream this year.

WATER FUND

NW Cedar Ct (NW Warrenton-NE 5th St)	This project will be carried forward to the 2016-17 fiscal year.
NW Warrenton Drive 18-inch Waterline	This project will be carried forward to the 2016-17 fiscal year.
Water SDC Improvements-Unallocated	This funding is for improvements to the water system. No projects were funded with this revenue stream this year.

SEWER FUND

Core Conveyance	This project will be carried forward to the 2016-17 fiscal year.
Ensign Pump Station Rebuild	This project will be carried forward to the 2016-17 fiscal year.
SE 12th Street & Marlin Collector Line Repair	This project will be carried forward to the 2016-17 fiscal year.
Infiltration & Inflow (I&I) Reduction Program	This project will not be carried forward.
WWTP North Lagoon Decommissioning	This project will be carried forward to the 2016-17 fiscal year.
SE 2nd Street & Marlin Ave Pump Station Upgrade	This project will be carried forward to the 2016-17 fiscal year.
In-Plant Pump Station Flowmeter	This project was completed in February 2016.
Sewer SDC Improvements-Unallocated	This funding is for improvements to the sewer system. No projects were funded with this revenue stream this year.

SANITATION FUND

SW 1st Street Recycling Center Upgrades	This project will be carried forward to the 2016-17 fiscal year.
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2015-2016 PROJECT STATUS

STREETS

SW Delaura Beach Trail	This project will be carried forward to the 2016-17 fiscal year
Hammond Post Office /E Harbor Sidewalks	This project will be carried forward to the 2016-17 fiscal year
NW Cedar Ct (NW Warrenton-NE 5th St)	This project will be carried forward to the 2016-17 fiscal year
Improve Chokeberry Ave (220 lf north of SE 19th St)	Project was completed in November, 2015
N 13th St & Warrenton Dr Trail and Drainage	This project will be carried forward to the 2016-17 fiscal year
SW 3rd St Improvement (Main Ct - Main Ave)	This project will be carried forward to the 2016-17 fiscal year
N Main/NW 7th Place Improvements	This project will not be going forward at this point.
Streets SDC Improvements-Unallocated	This funding is for improvements to the streets. No projects were funded with this revenue stream this year.

STORM SEWER

SE 4th & Main Stormwater Pump Station Rebuild	This project will be carried forward to the 2016-17 fiscal year
NW 13th St & Warrenton Dr Trail and Drainage	This project will be carried forward to the 2016-17 fiscal year
SW 3rd St Improvement Project (Main Ct-Main Ave)	This project will be carried forward to the 2016-17 fiscal year
Tidegate Replacement Program	This is an ongoing project and will be carried over to 2016-17.
Storm Sewer SDC Improvements-Unallocated	This funding is for improvements to the storm sewer. No projects were funded with this revenue stream this year.

PUBLIC WORKS EQUIPMENT

1-Ton Service Truck	A Public Works truck was purchased in April of 2016
Front Load Garbage Truck	A gabage truck has been ordered and will be delivered by the end of this fiscal year, June 30, 2016

WARRENTON MARINA

E-Dock Electrical Upgrade	This project is currently under bid, expected to be completed by June 2016.
Marina Improvements-Unallocated	This funding is for improvements to the Warrenton Marina. No projects were funded with this revenue stream this year.

HAMMOND MARINA

Bank Stabilization Project	This project was completed in February 2016
Marina Acquisition Costs	There have been no expenditures from this fund during the 2015-16 fiscal year.
Marina Improvements-Unallocated	This funding is for improvements to the Hammond Marina. No projects were funded with this revenue stream this year.

TANSY POINT DOCK

Anodes	No expenditures were made from the funding set aside for anodes.
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General Fund

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: Patrol Vehicle Replacement
Project Number: FY 2016-2017 #1
Project Cost: \$47,500

Description:

This is an ongoing project to replace patrol aged patrol cars.

Benefits:

Improve officer/equipment safety, reduce repair & maintenance costs, improve public image.


Cost Calculation:

Estimates based on informal quotes from vendors for vehicles + installation of equipment/decals from previous purchase.

O & M Impact:

Should help minimize costs as the vehicles will be new and still under warranty for three years.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
2016 Patrol Vehicle	47,500	100%	070-495-610000	47,500	100%
			TOTAL		

PICTURE OR MAP		SCHEDULE		
		Fiscal Year	Amount	% of total
		2016-2017	47,500	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Aerial Fire Apparatus (ladder truck)

Project Number: #1

Project Cost: Estimated Cost: \$808,771

Description: As a result of the construction of a number of large square footage commercial buildings with more planned for the future, the City will need to acquire an aerial fire apparatus, or ladder truck to improve the operational capabilities of the fire department and to maintain the current fire insurance rating of the City.

Benefits: As noted above.

Cost Calculation: Estimated Cost \$808,771

O & M Impact: Annual testing and maintenance cost estimated at \$3,500 to \$4,500

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Equipment	\$808,771		Fire Apparatus Replace Fund 071-495-610006	\$808,771	100%
			TOTAL		

PICTURE OR MAP		SCHEDULE		
		Fiscal Year	Amount	% of total
		2016-2017	\$808,771	100%
		2017-2018		
		2018-2019		
		2019-2020		
		2020-2021		
		2021-2022		

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Aerial Fire Apparatus (ladder truck) equipment

Project Number: #2

Project Cost: Estimated Cost: \$68,000

Description: As a result of the construction of a number of large square footage commercial buildings with more planned for the future, the City will need to acquire an aerial fire apparatus, or ladder truck to improve the operational capabilities of the fire department and to maintain the current fire insurance rating of the City. This line item is to equip the ladder truck with necessary equipment.

Benefits: As noted above.

Cost Calculation: Estimated Cost \$68,000

O & M Impact: None

BUDGET		
	Estimate	% of total
Equipment	\$68,000	

FUNDING SOURCES		
Source	Amount	% of total
Fire Apparatus Replace Fund		
071-495-610006	\$68,000	100%
TOTAL		



SCHEDULE		
Fiscal Year	Amount	% of total
2016-2017	\$68,000	100%
2017-2018		
2018-2019		
2019-2020		
2020-2021		
2021-2022		

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Remodel of Public Works Offices**

Project Number: 620091

Project Cost: \$23,504.00

Description: Remodel of public works offices creating additional office space and improving Hvac system.

Benefits: Provide space now that we have City Engineer as well as limiting free access of public to office area.

Cost Calculation: Estimate

O & M Impact: This will be funded by a percentage across all of the Public works divisions

BUDGET	Estimate	% of total
Engineering		0%
Construction	\$23,504.00	100%
TOTAL	\$23,504.00	100%

FUNDING SOURCES	Source	Amount	% of total
	Parks 001-429	\$ 600.00	3%
	Storm 028-430	\$ 2,004.00	9%
	Water 029-430	\$ 8,200.00	35%
	Sanitation 034-430	\$ 5,500.00	23%
	Sewer 038-430	\$ 6,600.00	28%
	Streets 040-431	\$ 600.00	3%
TOTAL	TOTAL	\$ 23,504.00	100%



SCHEDULE	Fiscal Year	Amount	% of total
	2016-17	\$ 23,504.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL	TOTAL	\$ 23,504.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **NE 1st Street/Skipanon Trail Improvements**

Project Number: **620005**

Project Cost: **\$ 10,000.00**

Description: **Provide multi-use trail along NE 1st Street between Skipanon Drive & Warrenton Drive (Main Street). To be completed after the Core Conveyance sewer line is installed along NW 1st Street.**

Benefits: **Provide connectivity from the Columbia River Front trail to the Warrenton Marina**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 10,000.00	100%	QR Fund 065-429	\$ 10,000.00	100%
					0%
					0%
					0%
					0%
TOTAL	\$ 10,000.00	100%	TOTAL	\$ 10,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$ 10,000.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22		0%
	TOTAL	\$ 10,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Quincy Robinson Field 4 Fencing**

Project Number: **620081**

Project Cost: **\$ 6,000.00**

Description: **Fencing for baseball field 4 at Quincy Robinson park.**

Benefits: **Separation of outfield from parking area.**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 6,000.00	100%	QR Fund 065-429	\$ 6,000.00	100%
					0%
					0%
					0%
					0%
TOTAL	\$ 6,000.00	100%	TOTAL	\$ 6,000.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 6,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 6,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **QR Ballfield Maintenance Shed Electrical Service**

Project Number: **620084**

Project Cost: **\$ 14,000.00**

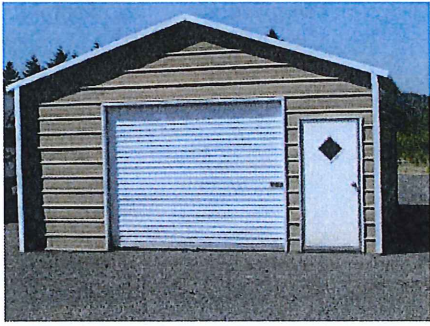
Description: **Provide electrical service for new maintenance shed at Quincy Robinson Park.**

Benefits: **Improve utilization of Parks Equipment Shed and allow for storage of Warrenton Kids baseball equipment in existing Concession Building.**

Cost Calculation: **WKI**

O & M Impact: **Funding from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 14,000.00	100%	QR Fund	\$ 14,000.00	100%
			065-429-620084		
TOTAL	\$ 14,000.00	100%	TOTAL	\$ 14,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$ 14,000.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 14,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Quincy Robinson Park Covered Court**

Project Number: **620086**

Project Cost: **\$100,000.00**

Description: **To begin process of covering existing court area at Quincy and Betsy Robison Park.**

Benefits: **Provide covered area for year round activities**

Cost Calculation: **Committee Proposal**

O & M Impact: **Funding from Quincy Robinson fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Design & Plan	\$ 25,000.00	25%	065-429	\$ 100,000.00	100%
Construction	\$ 75,000.00	75%			
TOTAL	\$100,000.00	100%	TOTAL	\$ 100,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 100,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 100,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Fire Apparatus Replacement - Unallocated
Project Number: FY 2016-2017
Project Cost: \$56,985

Description:
 Reserved for future scheduled purchases

Benefits:

Cost Calculation:

O & M Impact:

BUDGET			FUNDING SOURCES		
	Estimate	% of total		Amount	% of total
071-495-610000	\$ 56,985	100%	071-495-610000	\$ 56,985	100%

PICTURE OR MAP	SCHEDULE	
	Fiscal Year	
		Amount % of total
	2016-17	\$ 56,985 100%
	2017-18	
	2018-19	
	2019-20	
	2020-21	
	2021-22	

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Park Improvements eligible for SDC funding
Project Number: FY 2016-2017
Project Cost: \$68,109

Description:
 Unallocated SDC revenue funded improvements.

Benefits:

Cost Calculation:

O & M Impact:

BUDGET			FUNDING SOURCES		
	Estimate	% of total		Amount	% of total
Park Improvements	68,109	100%	SDC Fund 003 003-410-620000	68,109	100%

PICTURE OR MAP			SCHEDULE		
				Amount	% of total
			Fiscal Year		
			2016-17	68,109	100%
			2017-18		
			2018-19		
			2019-20		
			2020-21		
			2021-22		

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: Patrol Vehicle Replacement
Project Number: FY 2017-2018 #1
Project Cost: \$47,500

Description:

This is an ongoing project to replace patrol aged patrol cars.

Benefits:

Improve officer/equipment safety, reduce repair & maintenance costs, improve public image.

Cost Calculation:

Estimates based on informal quotes from vendors for vehicles + installation of equipment/decals from previous purchase.

O & M Impact:

Should help minimize costs as the vehicles will be new and still under warranty for three years.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
2017 Patrol Vehicle	47,500	100%	070-495-610000	47,500	100%
			TOTAL		

PICTURE OR MAP		SCHEDULE		
		Fiscal Year	Amount	% of total
		2017-2018	47,500	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Seafarer's Park Concept Plan**

Project Number: 6200__

Project Cost: \$ 20,000.00

Description: Concept plan for seafarer's park

Benefits: Lay out master plan for seafarer's park

Cost Calculation: Estimate

O & M Impact: Funded from Quincy Robinson Trust

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 20,000.00	100%	QR Fund 065-429	\$ 20,000.00	100%
TOTAL	\$ 20,000.00	100%	TOTAL	\$ 20,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 20,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 20,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Caruthers Park Adult Exercise Stations**

Project Number: 620000

Project Cost: \$ 7,200.00

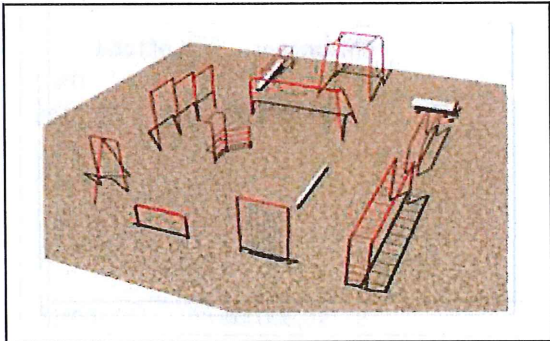
Description: **Install Playground Equipment in Park to enhance existing play area.**

Benefits: **Improve safety & usage of Park**

Cost Calculation: **PMP**

O & M Impact: **Funding from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 7,200.00	100%	QR Fund 065-429	\$ 7,200.00	100%
TOTAL	\$ 7,200.00	100%	TOTAL	\$ 7,200.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 7,200.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 7,200.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Fort Stevens Parade Ground Park Gazebo Replacement**

Project Number: **620000**

Project Cost: **\$ 65,000.00**


Description: **Replace picnic table gazebo that was torn down due to disrepair.**

Benefits: **Improve appearance and usage of Park**

Cost Calculation: **PMP**

O & M Impact: **Funding from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 65,000.00	100%	QR Fund 065-429	\$ 65,000.00	100%
TOTAL	\$ 65,000.00	100%	TOTAL	\$ 65,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18	\$ 65,000.00	100%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 65,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Warrenton (LYCA) Soccer Field Park Concept Plan**

Project Number: **620000**

Project Cost: **\$ 25,000.00**

Description: **Concept plan for Warrenton Soccer field park**

Benefits: **Provide master planning for the Soccer field park**

Cost Calculation: **PMP**

O & M Impact: **Funding from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 25,000.00	100%	QR Fund 065-429	\$ 25,000.00	100%
TOTAL	\$ 25,000.00	100%	TOTAL	\$ 25,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 25,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 25,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: Patrol Vehicle Replacement
Project Number: FY 2018-2019 #1
Project Cost: \$95,000

Description:

This is an ongoing project to replace patrol aged patrol cars.

Benefits:

Improve officer/equipment safety, reduce repair & maintenance costs, improve public image.

Cost Calculation:

Estimates based on informal quotes from vendors for vehicles + installation of equipment/decals from previous purchase.

O & M Impact:

Should help minimize costs as the vehicles will be new and still under warranty for three years.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
2018 Patrol Vehicle	47,500	50%	070-495-610000	95,000	100%
2018 Patrol Vehicle	47,500	50%			
			TOTAL		

PICTURE OR MAP	SCHEDULE		
	Fiscal Year	Amount	% of total
	2018-2019	95,000	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Skipanon Riverfront Park Playground Equipment**

Project Number: **620000**

Project Cost: **\$ 60,000.00**


Description: **Install Playground Equipment in Park**

Benefits: **Improve safety & usage of Park**

Cost Calculation: **PMP**

O & M Impact: **Funding from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 60,000.00	100%	QR Fund 065-429	\$ 60,000.00	100%
TOTAL	\$ 60,000.00	100%	TOTAL	\$ 60,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19	\$ 60,000.00	100%
	2019-20		0%
	2020-21		0%
2021-22		0%	
TOTAL	\$ 60,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Triangle Park Landscape Enhancements**

Project Number: **620000**

Project Cost: **\$37,500.00**

Description: **Landscape improvements at Skipanon Riverfront Park**

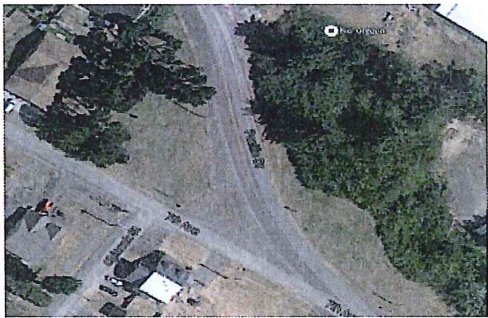
Benefits: **Beautification/restoration of landscape**

Cost Calculation: **PMP**

O & M Impact: **Funding from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$37,500.00	100%	QR Fund 065-429	\$ 37,500.00	100%
TOTAL	\$37,500.00	100%	TOTAL	\$ 37,500.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19	\$ 37,500.00	100%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 37,500.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: Patrol Vehicle Replacement
Project Number: FY 2019-2020 #1
Project Cost: \$47,500

Description:

This is an ongoing project to replace patrol aged patrol cars.

Benefits:

Improve officer/equipment safety, reduce repair & maintenance costs, improve public image.


Cost Calculation:

Estimates based on informal quotes from vendors for vehicles + installation of equipment/decals from previous purchase.

O & M Impact:

Should help minimize costs as the vehicles will be new and still under warranty for three years.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
2019 Patrol Vehicle	47,500	100%	070-495-610000	47,500	100%
			TOTAL		

PICTURE OR MAP		SCHEDULE		
		Fiscal Year	Amount	% of total
		2019-2020	47,500	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Seafarers Park Trail Connection**

Project Number: **620000**

Project Cost: **\$ 158,400.00**


Description: **Provide multi-use trail through Hammond Marina to connect waterfront trail to Ft. Stevens Park.**

Benefits: **Improve safety & usage of City's Trail System**

Cost Calculation: **PMP**

O & M Impact: **Funding from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 158,400.00	100%	QR Fund 065-429	\$ 158,400.00	100%
TOTAL	\$ 158,400.00	100%	TOTAL	\$ 158,400.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20	\$ 158,400.00	100%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 158,400.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Skipanon Riverfront Park Interpretive Sign**

Project Number: 620000

Project Cost: \$ 5,000.00

Description: Install interpretive signage in park

Benefits: Provide information about area and park

Cost Calculation: PMP

O & M Impact: Funding from Quincy Robinson Fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 5,000.00	100%	QR Fund 065-429	\$ 5,000.00	100%
TOTAL	\$ 5,000.00	100%	TOTAL	\$ 5,000.00	100%

	SCHEDULE	
	Fiscal Year	Amount % of total
		
	2016-17	0%
	2017-18	0%
	2018-19	0%
	2019-20	\$ 5,000.00 100%
	2020-21	0%
	2021-22	0%
TOTAL	\$ 5,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Shed for the Community Garden**

Project Number: 6200__

Project Cost: \$ 5,000.00


Description: Provide a shed for the community garden

Benefits: Place to store and secure garden tools and materials

Cost Calculation: Estimate

O & M Impact: Funded from Quincy Robinson Trust

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering			QR Fund 065-429	\$ 5,000.00	100%
Construction	\$ 5,000.00	100%			
TOTAL	\$ 5,000.00	100%	TOTAL	\$ 5,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20	\$ 5,000.00	100%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 5,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **ADA Accessibility Improvements at the library**

Project Number: 6200__

Project Cost: \$ 9,000.00

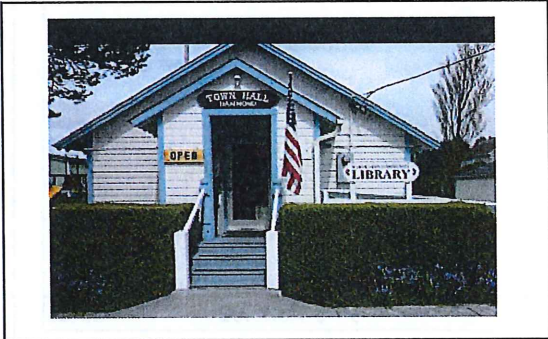
Description: ADA improvements at the Warrenton Library

Benefits: Bring the building up to ADA standards. Improve access to library for the disabled

Cost Calculation: Estimate

O & M Impact: Funded From Quincy Robinson Trust

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering			QR Fund 065-429	\$ 9,000.00	100%
Construction	\$ 9,000.00	100%			
TOTAL	\$ 9,000.00	100%	TOTAL	\$ 9,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20	\$ 9,000.00	100%
2020-21		0%
2021-22		0%
TOTAL	\$ 9,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Pacific Park Trail Connections**

Project Number: **620000**

Project Cost: **\$ 44,200.00**

Description: **Provide planters, bollards, storm water swales, and various trail connections along Pacific Landscape Island in Hammond to connect to other trail points, such as the Post Office crosswalk.**

Benefits: **Improved access to Trail System.**

Cost Calculation: **PMP**

O & M Impact: **Funding from Quincy Robinson Trust Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 44,200.00	100%	QR Fund 065-429	\$ 44,200.00	100%
TOTAL	\$ 44,200.00	100%	TOTAL	\$ 44,200.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20	\$ 44,200.00	100%
2020-21		0%
2021-22		0%
TOTAL	\$ 44,200.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: Patrol Vehicle Replacement
Project Number: FY 2020-2021 #1
Project Cost: \$95,000

Description:

This is an ongoing project to replace patrol aged patrol cars.

Benefits:

Improve officer/equipment safety, reduce repair & maintenance costs, improve public image.

Cost Calculation:

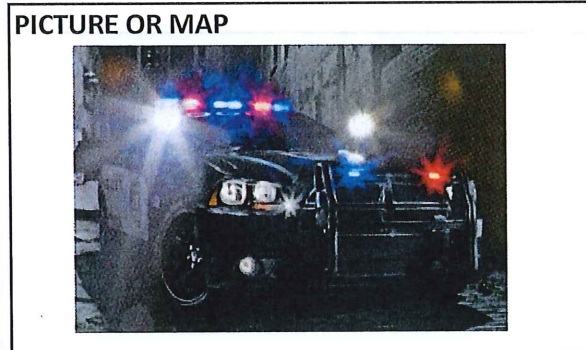
Estimates based on informal quotes from vendors for vehicles + installation of equipment/decals from previous purchase.

O & M Impact:

Should help minimize costs as the vehicles will be new and still under warranty for three years.

BUDGET		
	Estimate	% of total
2020 Patrol Vehicle	47,500	50%
2020 Patrol Vehicle	47,500	50%

FUNDING SOURCES		
Source	Amount	% of total
070-495-610000	95,000	100%
TOTAL		



SCHEDULE		
Fiscal Year	Amount	% of total
2020-2021	95,000	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Skipanon Riverfront Park Landscape Improvements**

Project Number: **620000**

Project Cost: **\$315,000.00**

Description: **Landscape improvements at Skipanon Riverfront Park**

Benefits: **Beatification/restoration on landscape**

Cost Calculation: **PMP**

O & M Impact: **Funding from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$315,000.00	100%	QR Fund 065-429	\$ 315,000.00	100%
TOTAL	\$315,000.00	100%	TOTAL	\$ 315,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21	\$ 315,000.00	100%
	2021-22		0%
TOTAL	\$ 315,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Warrenton (LYCA) Soccer Field Trail Connections Park Trail Connection**

Project Number: **620000**

Project Cost: **\$ 158,400.00**

Description: **Provide multi-use trail to connect the central part of Warrenton to the Ridge Road recreational area.**

Benefits: **Improve safety & usage of City's Trail System and provide a tsunami evacuation path for pedestrians.**

Cost Calculation: **PMP**

O & M Impact: **Funding from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 158,400.00	100%	QR Fund 065-429	\$ 158,400.00	100%
TOTAL	\$ 158,400.00	100%	TOTAL	\$ 158,400.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21	\$ 158,400.00	100%
2021-22		0%
TOTAL	\$ 158,400.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: Patrol Vehicle Replacement
Project Number: FY 2021-2022 #1
Project Cost: \$95,000

Description:

This is an ongoing project to replace patrol aged patrol cars.

Benefits:

Improve officer/equipment safety, reduce repair & maintenance costs, improve public image.

Cost Calculation:

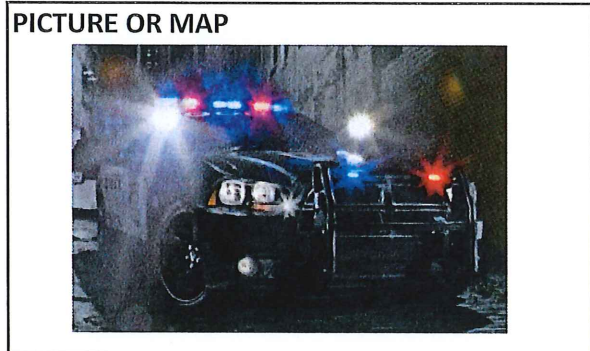
Estimates based on informal quotes from vendors for vehicles + installation of equipment/decals from previous purchase.

O & M Impact:

Should help minimize costs as the vehicles will be new and still under warranty for three years.

BUDGET		
	Estimate	% of total
2021 Patrol Vehicle	47,500	50%
2021 Patrol Vehicle	47,500	50%

FUNDING SOURCES		
Source	Amount	% of total
070-495-610000	95,000	100%
TOTAL		



SCHEDULE		
Fiscal Year	Amount	% of total
2021-2022	95,000	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Park Host site at Quincy Robinson Park**

Project Number: **620000**

Project Cost: **\$ 35,000.00**

Description: **Establish a park host site at Quincy Robinson Park**

Benefits: **Park host for added security at Quincy Robinson Park**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from Quincy Robinson Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 35,000.00	100%	QR Fund 065-429	\$ 35,000.00	100%
					0%
					0%
					0%
					0%
TOTAL	\$ 35,000.00	100%	TOTAL	\$ 35,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22	\$ 35,000.00	100%
TOTAL	\$ 35,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **QR Park Concession Stand**

Project Number: **620000**

Project Cost: **\$ 130,000.00**

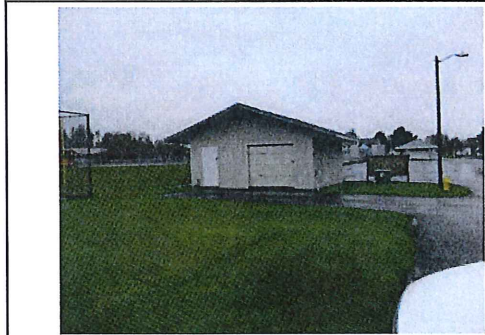
Description: **Provide a new concession stand at Quincy Robinson Park to replace old outdated structure.**

Benefits: **Enhance use of Park for Warrenton Kids Inc. activities and improve the appearance of community park.**

Cost Calculation: **WKI**

O & M Impact: **Funding from Quincy Robinson trust fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 130,000.00	100%	QR Fund 065-429	\$ 130,000.00	100%
TOTAL	\$ 130,000.00	100%	TOTAL	\$ 130,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22	\$ 130,000.00	100%
TOTAL	\$ 130,000.00	100%

Form with multiple sections and fields, mostly illegible due to fading. Includes a header section, several rows of text boxes, and a table-like structure on the right side.

"Making a difference through excellence of service"



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Water Utility

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Remodel of Public Works Offices**

Project Number: 620091

Project Cost: \$23,504.00


Description: Remodel of public works offices creating additional office space and improving Hvac system.

Benefits: Provide space now that we have City Engineer as well as limiting free access of public to office area.

Cost Calculation: Estimate

O & M Impact: This will be funded by a percentage across all of the Public works divisions.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering		0%	Parks 001-429	\$ 600.00	3%
Construction	\$23,504.00	100%	Storm 028-430	\$ 2,004.00	9%
			Water 029-430	\$ 8,200.00	35%
			Sanitation 034-430	\$ 5,500.00	23%
			Sewer 038-430	\$ 6,600.00	28%
TOTAL			Streets 040-431	\$ 600.00	3%
	\$23,504.00	100%	TOTAL	\$ 23,504.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$ 23,504.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
TOTAL		0%	
TOTAL	\$ 23,504.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Cullaby Lake Lane Water Main Shut Off Valves**

Project Number: **620069**

Project Cost: **\$ 5,000.00**

Description: **Add shut off valve and run a section of water main in concert with county culvert replacement project.**

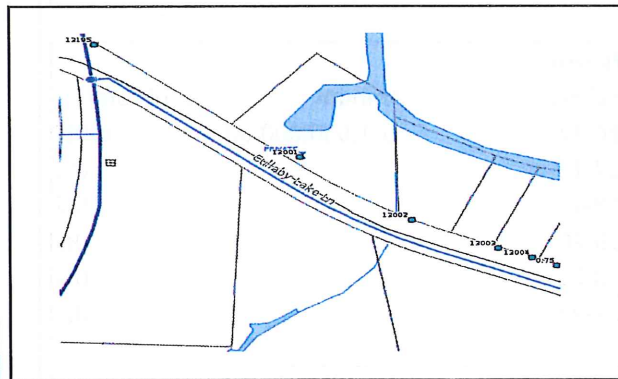
Benefits: **Mandatory project for county to replace culvert**

Cost Calculation: **Eng Estimate**

O & M Impact: **Necessary to shut off the water and provide service to one house during culvert project in county right of way.**

BUDGET		
	Estimate	% of total
Engineering		
Construction	\$ 5,000.00	100%
TOTAL	\$ 5,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
029-430	\$ 5,000.00	100%
TOTAL	\$ 5,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 5,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 5,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Hammond Water Line NW Warrenton Dr 18-inch Waterline (NW 13th - Lake/Ridge)**

Project Number: **620075**

Project Cost: **\$ 1,630,000.00**

Description: **Construct 18-inch water line transmission loop to extend the existing system from NE 13th Street to serve the Hammond area. Project will ultimately connect to transmission main on Ridge Road.**

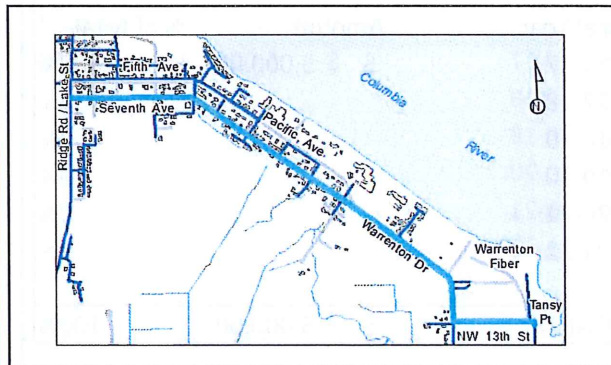
Benefits: **Will improve City's water delivery system and provide improved fire flows, system redundancy, and improved water quality.**

Cost Calculation: **Eng Estimate**

O & M Impact: **The City is applying for financing through various State funding sources. Any matching funds required form Warrenton could be at least partially funded with System Development Charges**

BUDGET		
	Estimate	% of total
Engineering	\$ 244,500.00	15%
Proj Manage		
Construction	\$ 1,385,500.00	85%
Contingency		
TOTAL	\$ 1,630,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
029-430-620075	\$ 1,630,000.00	100%
TOTAL	\$ 1,630,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 1,630,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 1,630,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **24" Raw Water Shut Off Valve**

Project Number: **620068**

Project Cost: **\$ 18,000.00**

Description: **Install new 24 inch water valve and flush line on 24" raw waterline near water facility.**

Benefits: **Capability to shut off raw water supply to plant.**

Cost Calculation: **Estimate**

O & M Impact: **Funding will come from Water Capital Reserve fund.**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering		0%	029-430	\$ 18,000.00	100%
Construction	\$ 18,000.00	100%			
		0%			
TOTAL	\$ 18,000.00	100%	TOTAL	\$ 18,000.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 18,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 18,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **NW Cedar Ct Improvement Project (Warrenton - NW 5th Stg)**

Project Number: **620023**

Project Cost: **\$ 170,000.00**

Description: **Rebuild NW Cedar Court south of Warrenton Drive and upgrade the water main.
This Project was underfunded 2015-2016.**

Benefits: **Roadway has outlived its useful life and water main is undersized.**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from Street and Water funds**

BUDGET	Estimate	% of total
Construction	\$ 170,000.00	100%
TOTAL	\$ 170,000.00	100%

FUNDING SOURCES	Amount	% of total
Water 029-430-620059	\$ 25,000.00	15%
Streets 040-431-620023	\$ 145,000.00	85%
TOTAL	\$ 170,000.00	100%



SCHEDULE	Amount	% of total
Fiscal Year		
2016-17	\$ 170,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 170,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Water System Improvements eligible for SDC funding
Project Number: FY 2016-2017
Project Cost: \$54,850

Description:
 Unallocated SDC revenue funded improvements.

Benefits:

Cost Calculation:

O & M Impact:

BUDGET		
	Estimate	% of total
Water System Improvements	54,850	100%

FUNDING SOURCES		
Source	Amount	% of total
SDC Funds 026-430-620000	54,850	100%

PICTURE OR MAP

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	54,850	100%
2017-18		
2018-19		
2019-20		
2020-21		
2021-22		

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **Raw Water Line Replacement Program**

Project Number: 620060

Total Project Cost: \$ 876,091.00

Description: This program schedules ongoing replacement of sections of the raw water system from the 4 dams to the Water Treatment Plant. The system has approximately 14,000 LF of pipe that needs to be replaced.

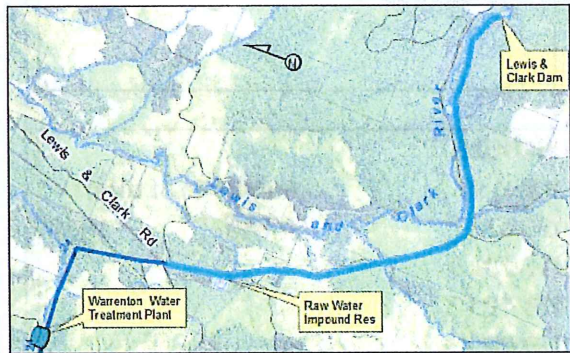
Benefits: Existing 24" fiberglass raw water pipe has long outlived its normal life.

Cost Calculation: Estimate

O & M Impact: The next proposed fiscal project will complete waterline replacement from the WTP to the Raw Water Reservoir providing a reliable water source to the plant. This will be funded from the Water Capital Reserve Fund

BUDGET		
	Estimate	% of total
	\$ 876,091.00	100%
TOTAL	\$ 876,091.00	100%

FUNDING SOURCES		
Source	Amount	% of total
029-430-620060	\$ 876,091.00	100%
TOTAL	\$ 876,091.00	100%



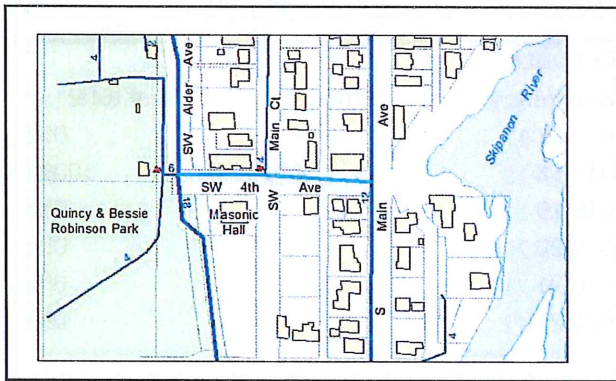
SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 155,000.00	18%
2018-19	\$ 155,000.00	18%
2019-20	\$ 165,000.00	19%
2020-21	\$ 165,000.00	19%
2021-22	\$ 236,091.00	27%
TOTAL	\$ 876,091.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT:	SW 4th Street (S Main Ave - SW Alder Ct)
Project Number:	620000
Project Cost:	\$ 296,000.00
Description:	Improve SW 4th Street roadway between S Main Ave and SW Alder Court add sidewalk and move powerline underground for street lights Replace 500 lf of undersized waterline with new 8" main
Benefits:	Rebuild deteriorated and irregular roadway
Cost Calculation:	Eng. Estimate
O & M Impact:	Funded from Street Capital Fund and Urban Renewal

BUDGET	Estimate	% of total
Engineering	\$ 18,000.00	6%
Proj Manage		
Construction	\$ 278,000.00	94%
Contingency		
TOTAL	\$ 296,000.00	100%

FUNDING SOURCES	Amount	% of total
Streets 040-431	\$ 118,000.00	39.9%
Urban 200-800	\$ 120,000.00	40.5%
Water 029-430	\$ 58,000.00	19.6%
TOTAL	\$ 296,000.00	100%



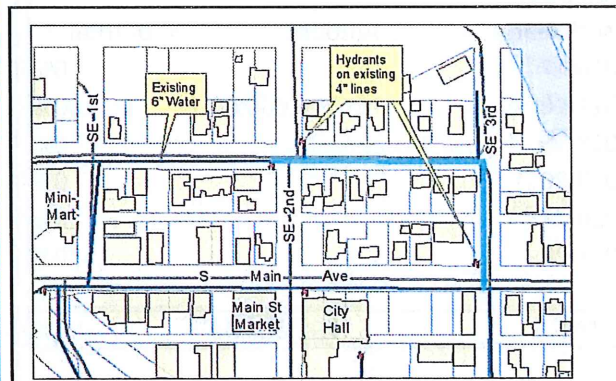
SCHEDULE	Amount	% of total
Fiscal Year		
2016-17		0%
2017-18	\$ 296,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 296,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT:	SE Anchor (Harbor - SE 3rd St) Improvements
Project Number:	620000
Project Cost:	\$ 654,000.00
Description:	Install new storm drain on SE Anchor south of 1st Street and waterlines on Anchor Ave & 3rd Street system and rebuild roadway add sidewalk and move powerline underground
Benefits:	Improve drainage to avoid future roadway deterioration and upgrade undersized waterlines.
Cost Calculation:	Eng Estimate
O & M Impact:	Funding to come from storm water and water Capital Outlay fund with overlay funds from street maintenance

BUDGET		
	Estimate	% of total
Engineering	\$ 53,000.00	8%
Proj Manage		
Construction	\$ 601,000.00	92%
Contingency		
TOTAL	\$ 654,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Storm 028-430	\$ 62,000.00	9%
Water 029-430	\$ 82,000.00	13%
Streets 040-431	\$ 210,000.00	32%
Urban 200-800	\$ 300,000.00	46%
TOTAL	\$ 654,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 654,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 654,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SE Galena Avenue Waterline Upgrade (E Harbor - SE 7th Street)**

Project Number: **620000**

Project Cost: **\$ 244,000.00**

Description: **Upgrade 2" water main on SE Galena Avenue to a new 12" water main from E Harbor - SE 7th Street. This project may be unfeasible due to levee restrictions.**

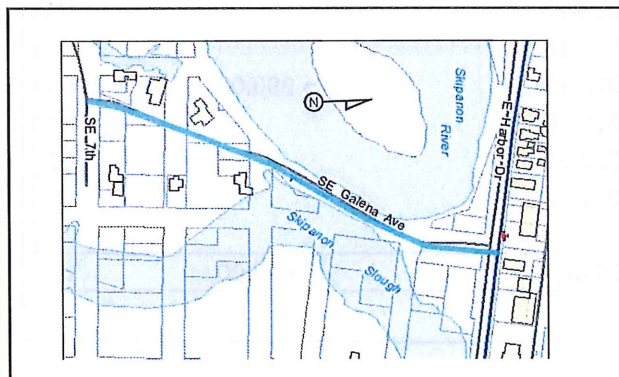
Benefits: **Provide better service and fire protection to area.**

Cost Calculation: **Estimate**

O & M Impact: **Funding from Water Capital Reserve Fund**

BUDGET	Estimate	% of total
Engineering	\$ 37,000.00	15%
Proj Manage		
Construction	\$ 207,000.00	85%
Contingency		
TOTAL	\$ 244,000.00	100%

FUNDING SOURCES	Amount	% of total
Source		
029-430	\$ 244,000.00	100%
TOTAL	\$ 244,000.00	100%



SCHEDULE	Amount	% of total
Fiscal Year		
2016-17		0%
2017-18	\$ 244,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 244,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Water Model Study Upgrade**

Project Number: 6200__

Project Cost: \$ 25,000.00

Description: Revisit Water modeling program after the Hammond water line project.

Benefits: Give update representation of Fire flows and pressure across system.

Cost Calculation: Estimate

O & M Impact: Funded from Water Capital Reserve Fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 25,000.00	100%	029-430	\$ 25,000.00	100%
Construction					
TOTAL	\$ 25,000.00	100%	TOTAL	\$ 25,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19	\$ 25,000.00	100%
	2019-20		0%
	2020-21		0%
	2021-22		0%
	TOTAL	\$ 25,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Ridge Road 10-inch Water Main (Pacific - KOA Campground)**

Project Number: 620000

Project Cost: \$250,000.00

Description: Construct 4400 LF of 10-inch transmission main on Ridge Rd from Pacific to KOA. Main will ultimately tie into the NW Transmission Loop.

Benefits: Will improve City's water delivery system and provide improved fire flows of 2000 gpm, system redundancy, and improved water quality.

Cost Calculation: Eng Estimate

O & M Impact: This project will be funded from Water Capital Reserve funds or could be added to the approved Systems Development Charge project list.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$20,000.00	8%	029-430	\$250,000.00	100%
Proj Manage					
Construction	\$230,000.00	92%			
Contingency					
TOTAL	\$250,000.00	100%	TOTAL	\$250,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19	\$ 250,000.00	100%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$250,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Fifth Avenue Water Main (300 lf West of Heceta Place)**

Project Number: 620000

Project Cost: \$ 65,000.00

Description: Install 8" Water Line on Fifth Avenue for 300 feet west of Heceta to tie to existing dead-end lines and loop system. Expands the loop

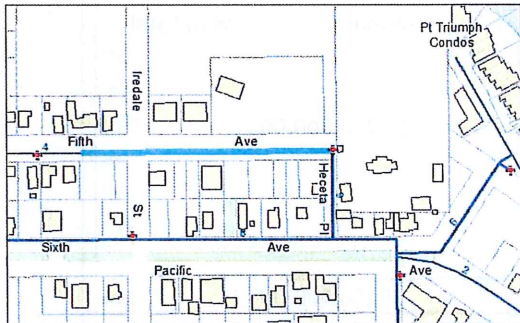
Benefits: Improve water service and fire protection in area.

Cost Calculation: Eng Estimate

O & M Impact: Funding will come from Water Capital Reserve fund.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 10,000.00	15%	029-430	\$ 65,000.00	100%
Proj Manage					
Construction	\$ 55,000.00	85%			
Contingency					
TOTAL	\$ 65,000.00	100%	TOTAL	\$ 65,000.00	100%

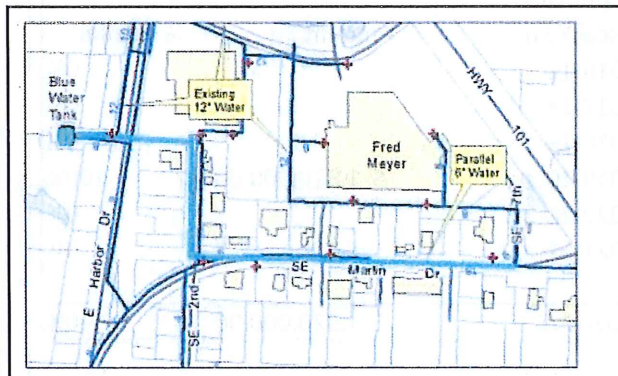
SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19	\$ 65,000.00	100%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 65,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT:	SE Marlin Ave 18" Waterline (SE 7th - E Harbor)
Project Number:	620011
Project Cost:	\$ 336,000.00
Description:	Construct 18" transmission main on SE Neptune from SE 7th Street to the Blue water tank on East Harbor.
Benefits:	New 18" transmission main will improve fire flows and better serve future commercial development in northeastern section of Warrenton.
Cost Calculation:	\$ 336,000.00
O & M Impact:	This project will impact the Water Capital Reserve Fund and could be at least partially funded with System Development Charges

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 51,000.00	15%	029-430	\$ 336,000.00	100%
Proj Manage					
Construction	\$ 228,000.00	68%			
Contingency	\$ 57,000.00	17%			
TOTAL	\$ 336,000.00	100%	TOTAL	\$ 336,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20	\$ 336,000.00	100%
2020-21		0%
2021-22		0%
TOTAL	\$ 336,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Water Treatment Plant Filter Replacement Reserve Fund**

Project Number: 029-430-880001

Project Cost: \$ 1,320,000

Description: Replace the WTP filters. This is required every 5 - 7 years with \$220,000 placed into the Filter replacement reserve account annually between replacement cycles. The filters were all replaced in fiscal year 2012-13. The next filter replacements are anticipated in the year 2019-20.

Benefits: Maintain the superior quality of City of Warrenton drinking water

Cost Calculation: Estimate

O & M Impact: This will be funded from the Water Capital filter replacement reserve fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 1,320,000.00	100%	029-430-880001	\$ 1,320,000.00	100%
TOTAL	\$ 1,320,000.00	100%	TOTAL	\$ 1,320,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20	\$ 1,320,000.00	100%
	2020-21		0%
	2021-22		0%
	TOTAL	\$ 1,320,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Recoat Epoxy Lining Inside 3.5 Million Gallon Steel Reservoir**

Project Number: 620000

Project Cost: \$200,000.00

Description: Last tank inspection showed several rust spots inside on the east side of tank. It was recommended to plan on recoating inside of tank within the next 5 years. Outside was recoated 3 years ago.

Benefits: Extend life of reservoir

Cost Calculation: Estimate

O & M Impact: Funding will come from Water Capital Reserve fund.

BUDGET		
	Estimate	% of total
Engineering		
Construction	\$200,000.00	100%
TOTAL	\$200,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
029-430	\$ 200,000.00	100%
TOTAL	\$ 200,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20	\$ 200,000.00	100%
2020-21		0%
2021-22		0%
TOTAL	\$ 200,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT:	Delaura Beach 18-inch Waterline (S Main - Ridge Rd)
Project Number:	620000
Project Cost:	\$ 458,000.00
Description:	Construct 18-inch transmission main loop on Delaura Beach Road from S. Main to Ridge Road.
Benefits:	Will provide a looped tie between the 18" WL on S Main to the 8" WL on Ridge Road improving fire flows, system redundancy, and water quality.
Cost Calculation:	Eng Estimate
O & M Impact:	This project will impact the Water Capital Reserve Fund and could be at least partially funded with System Development Charges.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 70,000.00	15%	029-430	\$ 458,000.00	100%
Proj Manage					
Construction	\$ 388,000.00	85%			
Contingency					
TOTAL	\$ 458,000.00	100%	TOTAL	\$ 458,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21	\$ 458,000.00	100%
2021-22		0%	
TOTAL	\$ 458,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Fort Stevens Park Waterline Extension to Museum.**

Project Number: 620000

Project Cost: \$71,000.00

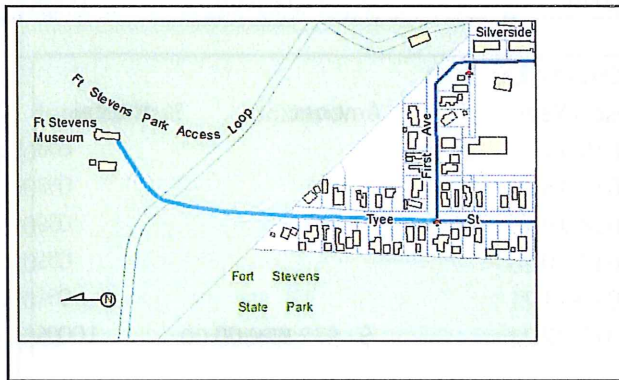
Description: Extend 8" waterlines to Fort Stevens Museum from Tyee Street north of 3rd.

Benefits: Provide better service and allow for fire protection to area.

Cost Calculation: Estimate

O & M Impact: Possible funding from Water Capital Reserve Fund and matching from Fort Stevens State Park.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 11,000.00	15%	029-430	\$ 35,500.00	50%
Construction	\$ 60,000.00	85%	Ft Stevens ???	\$ 35,500.00	50%
			If no contribution Ft Stevens then fully funded from water		
TOTAL	\$ 71,000.00	100%	TOTAL	\$ 71,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21	\$ 71,000.00	100%
2021-22		0%
TOTAL	\$ 71,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **Sixth Avenue 8" Water Main (Lake - Jetty)**

Project Number: 620000

Project Cost: \$ 72,000.00

Description: Replace old AC water pipe with new 8" Water Line on Sixth Avenue between Lake and Jetty.

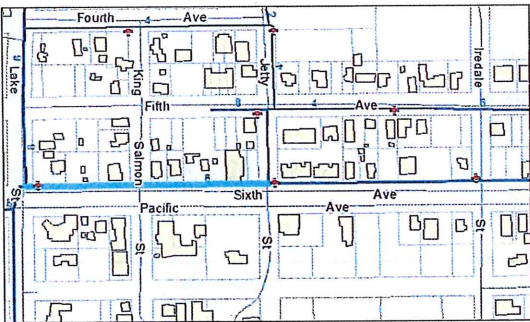
Benefits: Reduce maintenance and allow for future improvements of roadway pavement

Cost Calculation: Eng Estimate

O & M Impact: Funding will come from Water Capital Reserve fund.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 11,000.00	15%	029-430	\$ 72,000.00	100%
Proj Manage					
Construction	\$ 61,000.00	85%			
Contingency					
TOTAL	\$ 72,000.00	100%	TOTAL	\$ 72,000.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22	\$ 72,000.00	100%
TOTAL	\$ 72,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Sixth Avenue 8" Water Main (Jetty - Iredale)**

Project Number: **620000**

Project Cost: **\$ 65,000.00**

Description: **Replace old AC water pipe with new 8" Water Line on Sixth Avenue between Jetty and Iredale.**

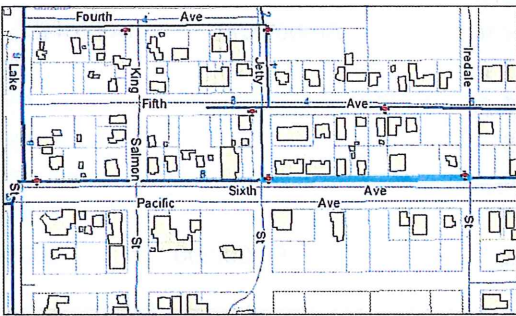
Benefits: **Reduce maintenance and allow for future improvements of roadway pavement**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funding will come from Water Capital Reserve fund.**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 10,000.00	15%	029-430	\$ 65,000.00	100%
Proj Manage					
Construction	\$ 55,000.00	85%			
Contingency					
TOTAL	\$ 65,000.00	100%	TOTAL	\$ 65,000.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22	\$ 65,000.00	100%
TOTAL	\$ 65,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Sixth Avenue 8" Water Main (Iredale - Heceta Street)**

Project Number: 620000

Project Cost: \$ 90,000.00

Description: Replace old AC water pipe with new 8" Water Line on Sixth Avenue between Iredale and Heceta Street.

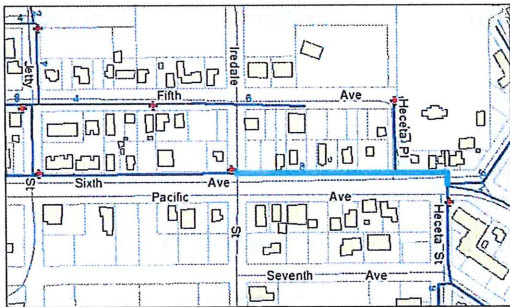
Benefits: Reduce maintenance and allow for future improvements of roadway pavement

Cost Calculation: Eng Estimate

O & M Impact: Funding will come from Water Capital Reserve fund.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 12,000.00	13%	029-430	\$ 90,000.00	100%
Proj Manage					
Construction	\$ 78,000.00	87%			
Contingency					
TOTAL	\$ 90,000.00	100%	TOTAL	\$ 90,000.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22	\$ 90,000.00	100%
TOTAL	\$ 90,000.00	100%



"Making a difference through excellence of service"



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Sewer Utility

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Remodel of Public Works Offices**

Project Number: 620091

Project Cost: \$23,504.00

Description: Remodel of public works offices creating additional office space and improving HVAC system

Benefits: Provide space now that we have City Engineer as well as limiting free access of public to office area

Cost Calculation: Estimate

O & M Impact: This will be funded by a percentage across all of the Public works divisions

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Construction	\$23,504.00	100%	Parks 001-429	\$ 600.00	3%
			Storm 028-430	\$ 2,004.00	9%
			Water 029-430	\$ 8,200.00	35%
			Sanitation 034-430	\$ 5,500.00	23%
			Sewer 038-430	\$ 6,600.00	28%
			Streets 040-431	\$ 600.00	3%
TOTAL	\$23,504.00	100%	TOTAL	\$ 23,504.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 23,504.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 23,504.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **3rd and Main Pump Station Generator and Others**

Project Number: 620025

Project Cost: \$ 50,000.00

Description: **Install Stationary Generator on 3rd and Main station**

Benefits: Onsite power generation for 3rd and Main CT pump station. This is a key stone to hydraulic flow through downtown area. Providing power here give a place for all other pump stations to pump to in this area. Other pump station can be kept in check with portable generators, then this pump station will move the flow directly to WWTP.

Cost Calculation: Estimate

O & M Impact: This will be funded from the Sewer Capital Reserve Fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 50,000.00	100%	038-430	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%	TOTAL	\$ 50,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 50,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
TOTAL	\$ 50,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Core Conveyance Sewer Improvements**

Project Number: **620011**

Project Cost: **\$ 1,613,504.00**

Description: **Install new force main across Skipanon River to the Waste Water Treatment Plant**

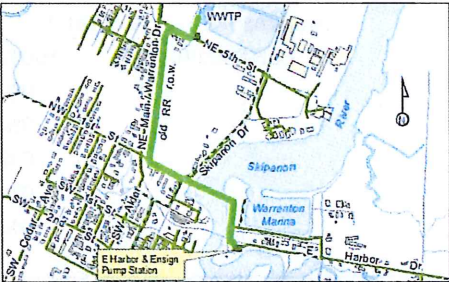
Benefits: **Relieve the SW 3rd & Main Ct lift station to allow for new Shoreline Sanitary District Sewer System.**

Cost Calculation: **Eng. Estimate**

O & M Impact: **Funding from Sewer Capital Reserve Fund Loan R94944 with funds left over after the Ensign Pump Station is built.**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 322,700.80	20%	038-430-62011	\$ 1,613,504.00	100%
Construction	\$ 1,290,803.20	80%			
TOTAL	\$ 1,613,504.00	100%	TOTAL	\$ 1,613,504.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 1,613,504.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 1,613,504.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Ensign Pump Station Rebuild Project**

Project Number: 620011

Project Cost: \$ 306,800.00

Description: **Rebuild Ensign & Harbor sewer pump station**

Benefits: **This project will continue our advancement towards providing uniform equipment in all City pump stations. Uniformity of pump station equipment should help reduce maintenance costs and increase staff familiarity of City pump systems.**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funding from Sewer Capital Reserve Core Conveyance Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 46,800.00	15%	038-430-620011	\$ 306,800.00	100%
Construction	\$ 260,000.00	85%			
TOTAL	\$ 306,800.00	100%	TOTAL	\$ 306,800.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 306,800.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 306,800.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SE 12th Street & Marlin Collector Line Replacement**

Project Number: **620087**

Project Cost: **\$104,000.00**

Description: **Replace existing sewer main to fix grade issues and a source of infiltration & inflow.**

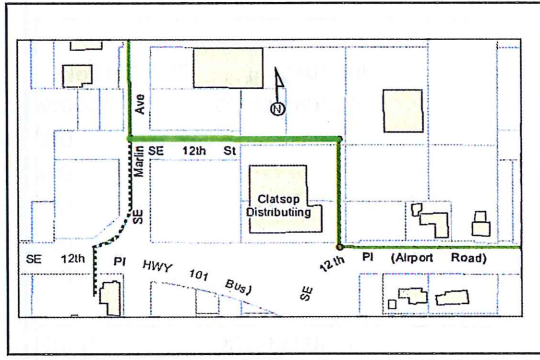
Benefits: **Eliminate a source of inflow & infiltration**

Cost Calculation: **Eng Estimate**

O & M Impact: **This project was under funded and needs to be carried forward**

BUDGET		
	Estimate	% of total
Engineering	\$ 9,000.00	9%
Construction	\$ 95,000.00	91%
TOTAL	\$104,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
038-430-620087	\$ 104,000.00	100%
TOTAL	\$ 104,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 104,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 104,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SE 2nd Street & Marlin Avenue Pump Station**

Project Number: 620089

Project Cost: \$ 308,500.00

Description: Upgrade SE Marlin & 2nd Street Pump Station with new pumps, motors.

Benefits: This project will continue our advancement towards providing uniform equipment in all City pump stations. Uniformity of pump station equipment should help reduce maintenance costs and increase staff familiarity of City pump systems.

Cost Calculation: Estimate

O & M Impact: Funding from Sewer Capital Reserve Fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Construction	\$ 308,500.00	100%	038-430-620089	\$ 308,500.00	100%
TOTAL	\$ 308,500.00	100%	TOTAL	\$ 308,500.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 308,500.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
TOTAL	\$ 308,500.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Flow Meter 3rd and Main Avenue Pump Station**

Project Number: **620090**

Project Cost: **\$ 10,000.00**

Description: **Install mag meter on 3rd and Main station**

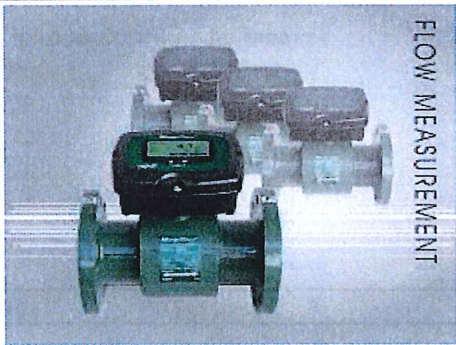
Benefits: **A meter to record the volume of water from the 3rd and main station. Used to record to amount of water that comes from this drainage area. Identify if pumps are moving water when the motors are running on scada.**

Cost Calculation: **Estimate**

O & M Impact: **This will be funded from the Sewer Capital Reserve Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 10,000.00	100%	038-430	\$ 10,000.00	100%
TOTAL	\$ 10,000.00	100%	TOTAL	\$ 10,000.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 10,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 10,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Biosolids Removal Project**

Project Number: 620006

Project Cost: \$ 30,000.00

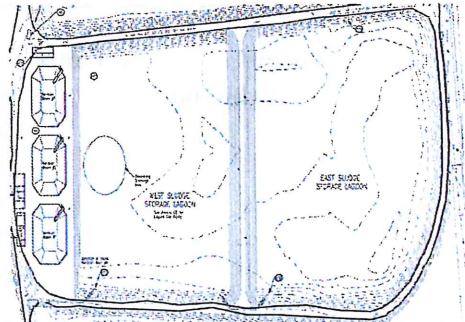
Description: Contract an Environmental engineer to determine what processes will be used to dispose of biosolids with DEQ approval

Benefits: Have plan for biosolids disposal process ready to go.

Cost Calculation: Estimate

O & M Impact: This will be funded through annual contributions set aside in the Sewer Capital Reserve Fund. Need engineering report to finalize costs.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 30,000.00	100%	038-430-	\$ 30,000.00	100%
TOTAL	\$ 30,000.00	100%	TOTAL	\$ 30,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$ 30,000.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
2021-22		0%	
TOTAL	\$ 30,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: Sewer Improvements eligible for SDC funding
Project Number: FY 2016-2017
Project Cost: \$111,163

Description:
 Unallocated SDC revenue funded improvements.

Benefits:

Cost Calculation:

O & M Impact:

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Sewer System Improvements	\$ 111,163	100%	SDC Funds 036-430-620000	\$ 111,163	100%

PICTURE OR MAP			SCHEDULE		
	Amount	% of total			
	\$ 111,163	100%	Fiscal Year		
			2016-17		
			2017-18		
			2018-19		
			2019-20		
			2020-21		
			2021-22		

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **WWTP North Lagoon Decommissioning**

Project Number: 620088

Project Cost: \$ 33,000.00

Description: Decommission North Lagoon at Sewer Treatment Plant by removing old piping that use to drain lagoon, remove biosolids.

Benefits: Preparation for Dredged Material Disposal site, Prevent from being classified as a wetland, could be buildable land. Remove liability of rain water collecting in abandoned lagoon.

Cost Calculation: Linked to feasibility study

O & M Impact: This will be funded from the Sewer Capital Reserve Fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 8,000.00	24%	038-435-620088	\$ 33,000.00	100%
Construction	\$ 25,000.00	76%			
TOTAL	\$ 33,000.00	100%	TOTAL	\$ 33,000.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 8,000	24%
2017-18	\$ 25,000	76%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 33,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **NW Jetty Street & Pacific Avenue Pump Station Upgrade**

Project Number: 620000

Project Cost: \$ 306,800.00

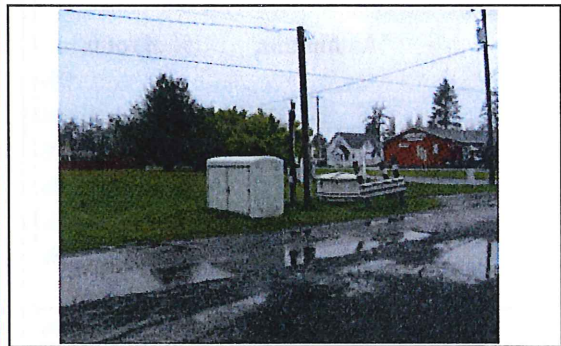
Description: Upgrade NW Jetty Street Pump Station with new pumps, motors, and telemetry. Project was budgeted for year (2014-15) but will not be completed until 2016-17.

Benefits: This project will continue our advancement towards providing uniform equipment in all City pump stations. Uniformity of pump station equipment should help reduce maintenance costs and increase staff familiarity of City pump systems.

Cost Calculation: Estimate

O & M Impact: Funding from Sewer Capital Reserve Fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 46,800.00	100%	038-430	\$ 306,800.00	100%
Construction	\$ 260,000.00				
TOTAL	\$ 306,800.00	100%	TOTAL	\$ 306,800.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 306,800.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
TOTAL	\$ 306,800.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **Pump Station Generator Undetermined Locations**

Project Number: **6200__**

Project Cost: **\$ 50,000.00**

Description: **Install Stationary Generator on 3rd and Main station**

Benefits: **Onsite power generation for critical pump station. Necessary for emergency flow during extended power outages. We will focus on bottle necks first then work outward from there.**

Cost Calculation: **Estimate**

O & M Impact: **This will be funded from the Sewer Capital Reserve Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 50,000.00	100%	038-430	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%	TOTAL	\$ 50,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 50,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 50,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **NW Seventh Ave & Enterprise Pump Station Upgrade**

Project Number: 620000

Project Cost: \$ 306,800.00

Description: Upgrade NW Seventh Ave. Street Pump Station with new pumps, motors.

Benefits: Reduce Maintenance & lower overtime for Sewer callouts.

Cost Calculation: Estimate

O & M Impact: Funding from Sewer Capital Reserve Fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering			038-430	\$ 306,800.00	100%
Construction	\$ 306,800.00	100%			
TOTAL	\$ 306,800.00	100%	TOTAL	\$ 306,800.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19	\$ 306,800.00	100%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 306,800.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **4th UV Disinfection Module**

Project Number: 6200__

Project Cost: \$ 30,000.00

Description: Effluent channel and UV system was design for addition of 4th UV module when flow increase above capacity of disinfection system

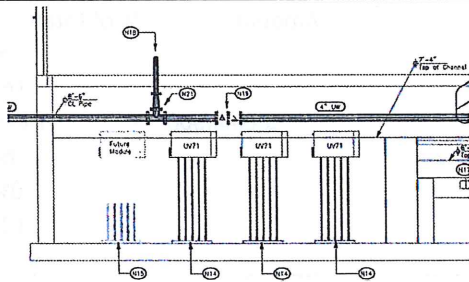
Benefits: Have funds available to purchase 4th module, increased disinfection capacity

Cost Calculation: Estimate

O & M Impact: Funded from sewer capital fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 30,000.00	100%	038-435	\$ 30,000.00	100%
TOTAL	\$ 30,000.00	100%	TOTAL	\$ 30,000.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19	\$ 30,000.00	100%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 30,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Ultraviolet (UV) PLC Upgrade**

Project Number: 6200__

Project Cost: \$ 60,000.00


Description: Updated Programmable Logic Controller (PLC) for the ultraviolet (UV) control panel with ability to be tied into SCADA.

Benefits: PLC supplied with system very basic an upgrade would allow all controls for the UV system to be brought into the SCADA system.

Cost Calculation: Estimate

O & M Impact: This will be funded from the Sewer Capital Reserve Fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 60,000.00	100%	038-435	\$ 60,000.00	100%
TOTAL	\$ 60,000.00	100%	TOTAL	\$ 60,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19	\$ 60,000.00	100%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 60,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SE Marlin & 101 (Putnam) Pump Station Upgrade**

Project Number: 620000

Project Cost: \$ 306,800.00


Description: This project will continue our advancement towards providing uniform equipment in all City pump stations. Uniformity of pump station equipment should help reduce maintenance costs and increase staff familiarity of City pump systems.

Benefits: Reduce Maintenance & lower overtime for Sewer callouts.

Cost Calculation: Estimate

O & M Impact: Funding from Sewer Capital Reserve Fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering			038-430	\$ 306,800.00	100%
Construction	\$ 306,800.00	100%			
TOTAL	\$ 306,800.00	100%	TOTAL	\$ 306,800.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20	\$ 306,800.00	100%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 306,800.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Fourth (4th) SBR Basin Construction Project**

Project Number: 880001

Project Cost: \$ 500,000.00

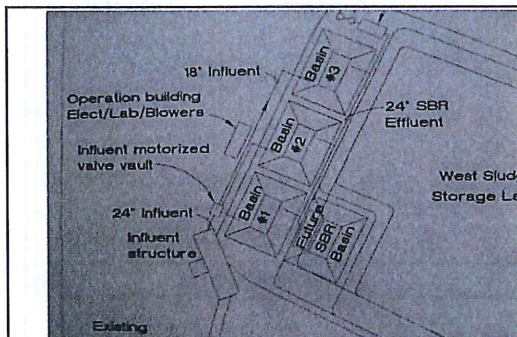
Description: Plant was built with major piping for future SBR basin, City is setting aside \$83,333.00 funds annually to pay for construction of basin and purchase of process equipment after 2019-20 or as necessary.

Benefits: Will avoid need to get a loan to fund capacity upgrades down the road.

Cost Calculation: Need engineering report to finalize

O & M Impact: Set up special reserve fund in the Sewer Capital Reserve Fund to accumulate necessary money to build new SBR basin when necessary. Reserve deposits scheduled for 6 years.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 500,000.00	100%	038-435-880001	\$ 500,000.00	100%
TOTAL	\$ 500,000.00	100%	TOTAL	\$ 500,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20	\$ 500,000.00	100%
2020-21		0%
2021-22		0%
TOTAL	\$ 500,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Future Pump Station Upgrade**

Project Number: **620000**

Project Cost: **\$ 306,800.00**


Description: **Upgrade unspecified pump Station with new pumps, motors.**

Benefits: **This project will continue our advancement towards providing uniform equipment in all City pump stations. Uniformity of pump station equipment should help reduce maintenance costs and increase staff familiarity of City pump systems.**

Cost Calculation: **Estimate**

O & M Impact: **Funding from Sewer Capital Reserve Fund**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering			038-430	\$ 306,800.00	100%
Construction	\$ 306,800.00	100%			
TOTAL	\$ 306,800.00	100%	TOTAL	\$ 306,800.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21	\$ 306,800.00	100%
	2021-22		0%
TOTAL	\$ 306,800.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **WWTP Headworks Parallel Finescreen Project**

Project Number: 6200__

Project Cost: \$ 40,000.00

Description: Remove bar screen from bypass channel an Install a Finescreen.

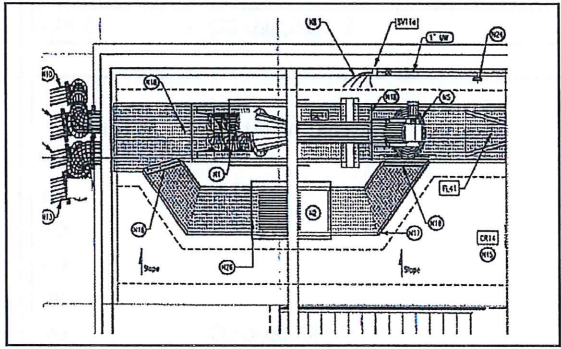
Benefits: Eliminate screenings bypass.

Cost Calculation: Estimate

O & M Impact: This will be funded from the Sewer Capital Reserve Fund

BUDGET		
	Estimate	% of total
	\$ 40,000.00	100%
TOTAL	\$ 40,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
038-435	\$ 40,000.00	100%
TOTAL	\$ 40,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21	\$ 40,000.00	100%
2021-22		0%
TOTAL	\$ 40,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Future Pump Station Upgrade**

Project Number: 620000

Project Cost: \$ 306,800.00


Description: Upgrade un specified pump Station with new pumps, motors.

Benefits: This project will continue our advancement towards providing uniform equipment in all City pump stations. Uniformity of pump station equipment should help reduce maintenance costs and increase staff familiarity of City pump systems.

Cost Calculation: Estimate

O & M Impact: Funding from Sewer Capital Reserve Fund

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering			038-430	\$ 306,800.00	100%
Construction	\$ 306,800.00	100%			
TOTAL	\$ 306,800.00	100%	TOTAL	\$ 306,800.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22	\$ 306,800.00	100%
TOTAL	\$ 306,800.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Biosolids Removal Project**

Project Number: 6200__

Project Cost: \$ 500,000.00

Description: Start setting aside funds with \$83,333 withholdings for an anticipated reserve of \$500,000 available after 2019-20.

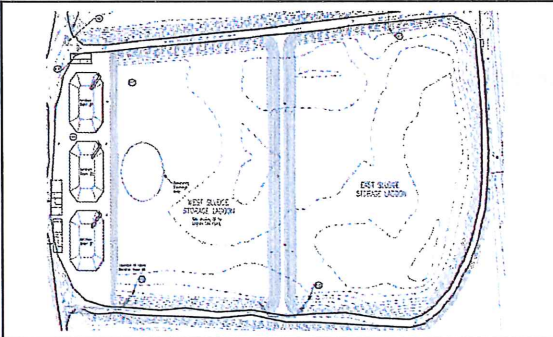
Benefits: Have fund available for biosolids disposal process and a game plan ready to go.

Cost Calculation: Estimate

O & M Impact: This will be funded through annual contributions set aside in the Sewer Capital Reserve Fund. Need engineering report to finalize costs.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 500,000.00	100%	038-435-880001	\$ 500,000.00	100%
TOTAL	\$ 500,000.00	100%	TOTAL	\$ 500,000.00	100%

Fiscal Year	SCHEDULE	
	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21	\$ 500,000.00	100%
2021-22		0%
TOTAL	\$ 500,000.00	100%



Sanitation Utility

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Remodel of Public Works Offices

Project Number: 620091

Project Cost: \$23,504.00

Description: Remodel of public works offices creating additional office space and improving Hvac system.

Benefits: Provide space for engineering, file storage, electronic equipment storage, small conference room, and additional office spaces for staff.

Cost Calculation: Estimate

O & M Impact: This will be funded by a percentage across all of the Public works divisions.

BUDGET	Estimate	% of total
Engineering		
Construction	\$23,504.00	100%
TOTAL	\$ 23,504.00	100%

FUNDING SOURCES	Amount	% of total
Source		
Parks 001-429	\$ 600.00	3%
Storm 028-430	\$ 2,004.00	9%
Water 029-430	\$ 8,200.00	35%
Sanitation 034-430	\$ 5,500.00	23%
Sewer 038-430	\$ 6,600.00	28%
Streets 040-431	\$ 600.00	3%
TOTAL	\$ 23,504.00	100%



SCHEDULE	Amount	% of total
Fiscal Year		
2016-17	\$23,504.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 23,504.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SW 1st Street Recycling Center Upgrades**

Project Number: **620001**

Project Cost: **\$ 70,000.00**

Description: **Rebuild recycling center on SW 1st Street west of S Main Avenue.**

Benefits: **Improve circulation and appearances for existing recycling center and provide paved surface to improve maintenance, and lighting.**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from Sanitation Capital Reserve Fund.**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 8,000.00	11%	032-430-620001	\$ 70,000.00	100%
Construction	\$ 62,000.00	89%			
TOTAL	\$ 70,000.00	100%	TOTAL	\$ 70,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$ 70,000.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
2021-22		0%	
TOTAL	\$ 70,000.00	100%	

MANUAL TRANSCRIPTION SERVICE
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Streets

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Remodel of Public Works Offices**

Project Number: 620091

Project Cost: \$23,504.00


Description: Remodel of public works offices creating additional office space and improving Hvac system.

Benefits: Provide space for engineering, file storage, electronic equipment storage, small conference room, and additional office space area for staff.

Cost Calculation: Estimate

O & M Impact: This will be funded by a percentage across all of the Public works divisions

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering		0%	Parks 001-429	\$ 600.00	3%
Construction	\$23,504.00	100%	Storm 028-430	\$ 2,004.00	9%
			Water 029-430	\$ 8,200.00	35%
			Sanitation 034-430	\$ 5,500.00	23%
			Sewer 038-430	\$ 6,600.00	28%
			Streets 040-431	\$ 600.00	3%
TOTAL	\$23,504.00	100%	TOTAL	\$ 23,504.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$23,504.00	100%
	2017-18		
	2018-19		
	2019-20		
	2020-21		
2021-22			
TOTAL	\$ 23,504.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **NE Skipanon Improvement Project (Main - 1800 feet north)**

Project Number: **620070**

Project Cost: **\$ 143,000.00**

Description: **Improve NE Skipanon Drive north of Main Street for 1800 linear feet.**

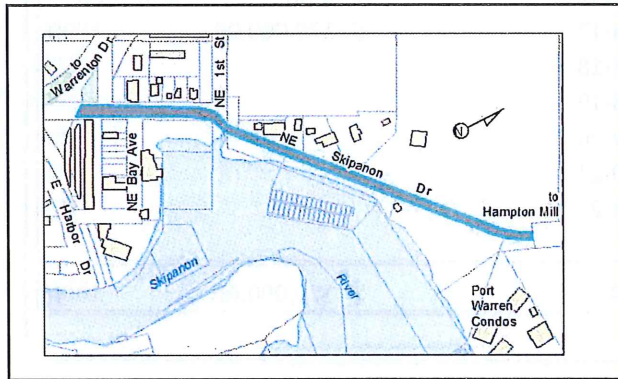
Benefits: **Extend life of roadway that handles heavy truck traffic to mill. This project may involve raising the grade along Skipanon as part of the levee rebuild project.**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from Street Capital Funds**

BUDGET	Estimate	% of total
Engineering	\$ 22,000.00	15%
Proj Manage		
Construction	\$ 121,000.00	85%
Contingency		
TOTAL	\$ 143,000.00	100%

FUNDING SOURCES	Amount	% of total
Source		
Streets 040-431	\$ 143,000.00	100%
		0%
		0%
TOTAL	\$ 143,000.00	100%



SCHEDULE	Amount	% of total
Fiscal Year		
2016-17	\$ 143,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 143,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **NW Cedar Ct Improvement Project (Warrenton - NW 5th Stg)**

Project Number: **620023**

Project Cost: **\$ 170,000.00**

Description: **Rebuild NW Cedar Court south of Warrenton Drive and upgrade the water main. This Project was underfunded 2015-2016.**

Benefits: **Roadway has outlived its useful life and water main is undersized.**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from Street and Water funds**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Construction	\$ 170,000.00	100%	Water 029-430-620059	\$ 25,000.00	15%
			Streets 040-431-620023	\$ 145,000.00	85%
TOTAL	\$ 170,000.00	100%	TOTAL	\$ 170,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 170,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 170,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **N Main / NW 7th Place Improvements**

Project Number: 620078

Project Cost: \$ 367,000.00

Description: Upgrade water system and repair & rebuild N. Main Street and NE 7th Street. This project was originally funded 2015-2016.

Benefits: Rebuilding this roadway will dramatically improve rideability and routine maintenance.

Cost Calculation: \$ 367,000.00

O & M Impact: This section of roadway requires periodic repairs to potholes and has caused vehicular damage from sections of the old concrete roadway dislodging.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering		0%	Water 029-430		0%
Proj Manage		0%	Sewer 038-430		0%
Construction	\$ 367,000.00	100%	Streets 040-431	\$ 367,000	100%
Contingency		0%			
TOTAL	\$ 367,000.00	100%	TOTAL	\$ 367,000	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$ 367,000.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 367,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **NW 13th Street & Warrenton Drive Trail & Drainage Improvements**

Project Number: **620005**

Project Cost: **\$ 113,000.00**

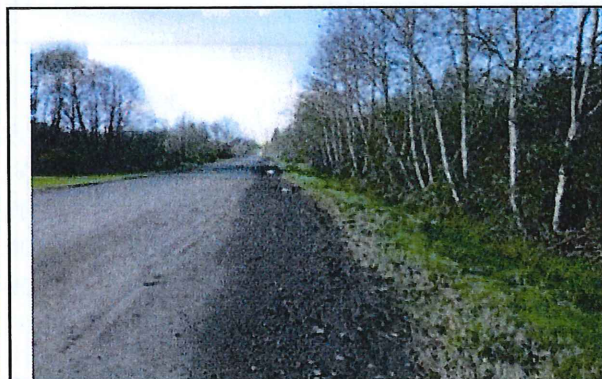
Description: **Provide multi-use trail along NW 13th Street between Warrenton Drive & the River Front trail. This project was funded 2015-2016.**

Benefits: **Provide safer connectivity along the Columbia River Front trail between 13th Street and Carruthers Park trail connection.**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from Streets and Drainage Funds**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering			Storm 028-460	\$ 40,000.00	35%
Proj Manage			Streets 040-431	\$ 73,000.00	65%
Construction	\$ 113,000.00	100%			0%
Contingency					0%
TOTAL	\$ 113,000.00	100%	TOTAL	\$ 113,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 113,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 113,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **DeLaura Beach Trail**

Project Number: **620010**

Project Cost: **\$ 207,770.00**


Description: **Provide multi-use trail along SW Delaura Beach between Ridge Road and Fort Stevens State Park. This project was underfunded in 2015-2016.**

Benefits: **Provide safer pedestrian/bicycle connectivity along Delaura Beach Road and connectivity to future Burnma Road trail in State Park.**

Cost Calculation: **Fund balance**

O & M Impact: **Funded from Streets Fund with residual ODOT grant money**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering		0%	040-431	\$ 207,770.00	100%
Construction	\$ 207,770.00	100%			
TOTAL	\$ 207,770.00	100%	TOTAL	\$ 207,770.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$ 207,770.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
2021-22		0%	
TOTAL	\$ 207,770.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SW 3rd Street Improvement Project (Main Court - Main Ave)**

Project Number: 620080

Project Cost: \$ 93,000.00

Description: Improve roadway and drainage on SW 3rd Street between SW Main Ct and S Main Ave. This project was underfunded 2015-2016.

Benefits: Improve deteriorated roadway and reduce ongoing maintenance costs.

Cost Calculation: Eng Estimate

O & M Impact: Funded from various Capital Funds. Project will reduce ongoing maintenance costs for the current unpaved section of roadway and improve fire flows in this area.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering		0%	Water 029-430		0%
Proj Manage		0%	Storm 028-430	\$ 26,040.00	28%
Construction	\$ 93,000.00	100%	Streets 040-431	\$ 66,960.00	72%
Contingency		0%			0%
TOTAL	\$ 93,000.00	100%	TOTAL	\$ 93,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 93,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 93,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SE 2nd Street (SE King - Marlin)**

Project Number: **620082**

Project Cost: **\$ 225,000.00**

Description: **Rebuild SE 2nd Street east of SE Marlin Ave to old Costco site.**

Benefits: **Roadway has outlived its useful life.**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from Street Capital Fund.**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 30,000.00	13%	040-431	\$ 225,000.00	100%
Proj Manage					
Construction	\$ 195,000.00	87%			
Contingency					
TOTAL	\$ 225,000.00	100%	TOTAL	\$ 225,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 225,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 225,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: Quick fix funds - Hammond Post office

Project Number: 620011

Project Cost: \$ 90,000.00

Description: Annual funding intended to install sidewalk improvements along ODOW rights of way. Needed improvements include cross walk improvements by the Hammond Post office. This project was funded in 2015-2016.

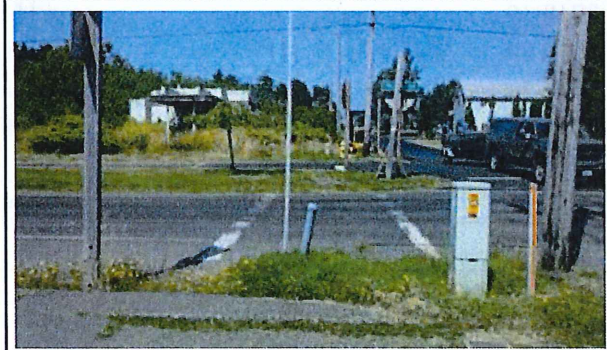
Benefits: Improve pedestrian access on State Highways in Warrenton.

Cost Calculation: Eng Estimate

O & M Impact: This project was proposed for 2014-15 but likely not be under construction until 2015-16 and existing funding is being carried forward to the 2015-16 fiscal budget.

BUDGET		
	Estimate	% of total
Annual State Grant	\$ 90,000.00	100%
TOTAL	\$ 90,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
040-431	\$ 90,000.00	100%
TOTAL	\$ 90,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 90,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL		

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Street Improvements eligible for SDC funding

Project Number: FY 2016-2017

Project Cost: \$627,047

Description:
Unallocated SDC revenue funded improvements.

Benefits:

Cost Calculation:

O & M Impact:

BUDGET		
	Estimate	% of total
Street Improvements	\$ 627,047	100%

FUNDING SOURCES		
Source	Amount	% of total
SDC Funds	\$ 627,047	100%
041-410-620000		

PICTURE OR MAP

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 627,047	100%
2017-18		
2018-19		
2019-20		
2020-21		
2021-22		

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SW 2nd Street (Elm - Gardinia)**

Project Number: 620068

Project Cost: \$ 315,000.00

Description: Construct new roadway for SW 2nd Street between Elm and Gardinia. Design will involve determining if any wetland mitigation needs to be done. Project will likely partner with the County and North Coast Land Conservancy for mitigation

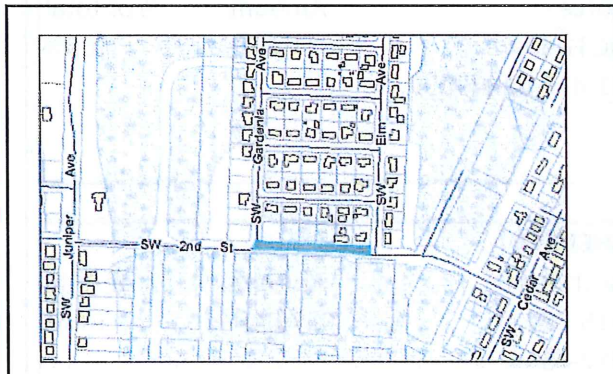
Benefits: Connectivity between downtown and Juniper residential area.

Cost Calculation: Eng Estimate

O & M Impact: Funded from Street Capital Fund

BUDGET	Estimate	% of total
Design	\$ 48,000.00	15%
Constuction	\$ 267,000.00	85%
TOTAL	\$ 315,000.00	100%

FUNDING SOURCES	Amount	% of total
Source 040-431	\$ 315,000.00	100%
TOTAL	\$ 315,000.00	100%



SCHEDULE	Amount	% of total
Fiscal Year 2016-17	\$ 48,000.00	15%
2017-18	\$ 267,000.00	85%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 315,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Quick fix funds- East Harbor Street Sidewalks to Highway 101**

Project Number: **620081**

Project Cost: **\$ 600,000.00**

Description: **Annual funding intended to install sidewalk improvements along ODOW rights of way. Needed improvements include additional sidewalks along East Harbor Drive to connect downtown Warrenton to Highway 101.**

Benefits: **Improve pedestrian access on State Highways in Warrenton.**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from Street Capital Fund out of State Quick Fix grant money.**

BUDGET		
	Estimate	% of total
Annual State Grant	\$ 600,000.00	100%
TOTAL	\$ 600,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
040-431	\$ 600,000.00	100%
TOTAL	\$ 600,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 100,000.00	17%
2017-18	\$ 100,000.00	17%
2018-19	\$ 100,000.00	17%
2019-20	\$ 100,000.00	17%
2020-21	\$ 100,000.00	17%
2021-22	\$ 100,000.00	17%
TOTAL	\$ 600,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SE Anchor (Harbor - SE 3rd St) Improvements**

Project Number: 620000

Project Cost: \$654,000.00

Description: Install new storm drain on SE Anchor south of 1st Street and waterlines on Anchor Ave & 3rd Street system and rebuild roadway add sidewalk and move powerline underground.

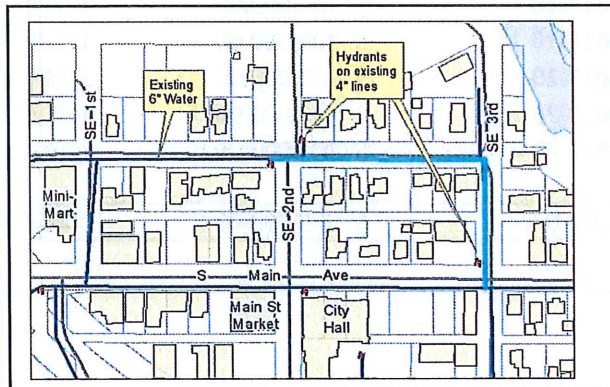
Benefits: Improve drainage to avoid future roadway deterioration and upgrade undersized waterlines.

Cost Calculation: Eng Estimate

O & M Impact: Funding to come from storm water and water Capital Outlay fund with overlay funds from street maintenance

BUDGET		
	Estimate	% of total
Engineering	\$ 53,000.00	8%
Proj Manage		0%
Construction	\$601,000.00	92%
Contingency		0%
TOTAL	\$654,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Storm 028-430	\$ 62,000.00	9%
Water 029-430	\$ 82,000.00	13%
Streets 040-431	\$ 210,000.00	32%
Urban 200-800	\$ 300,000.00	46%
TOTAL	\$ 654,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 654,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 654,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **SW 4th Street (S Main Ave - SW Alder Ct)**

Project Number: 620000

Project Cost: \$ 296,000.00

Description: Improve SW 4th Street roadway between S Main Ave and SW Alder Court add sidewalk and move powerline underground for street lights Replace 500 lf of undersized waterline with new 8" main

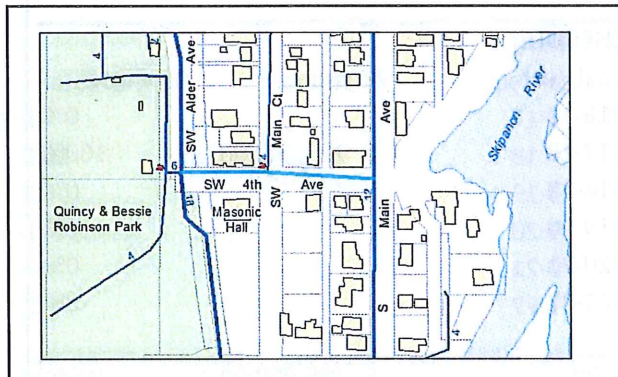
Benefits: Rebuild deteriorated and irregular roadway

Cost Calculation: Eng Estimate

O & M Impact: Funded from Street Capital Fund and Urban Renewal

BUDGET		
	Estimate	% of total
Engineering	\$ 18,000.00	6%
Proj Manage		
Construction	\$ 278,000.00	94%
Contingency		
TOTAL	\$ 296,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Steets 040-431	\$ 118,000.00	39.9%
Urban 200-800	\$ 120,000.00	40.5%
Water 029-430	\$ 58,000.00	19.6%
TOTAL	\$ 296,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 296,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 296,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SW Alder Avenue Reconstruction Project (SW 1st - SW 3rd)**

Project Number: 620000

Project Cost: \$ 185,000.00

Description: Rebuild SW Alder Avenue with curbs from 1st Street - 2nd Street and grind and overlay from 2nd - 3rd Street

Benefits: Roadway is too narrow and is near the end of its useful life and improve drainage north of SE 2nd Street.

Cost Calculation: Eng Estimate

O & M Impact: Funded from Street Capital Fund.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 28,000.00	15%	040-431	\$ 185,000.00	100%
Proj Manage					
Construction	\$ 157,000.00	85%			
Contingency					
TOTAL	\$ 185,000.00	100%	TOTAL	\$ 185,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18	\$ 185,000.00	100%
	2018-19		0%
	2019-20		0%
	2020-21		0%
2021-22		0%	
TOTAL	\$ 185,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SE 2nd Street (SE Marlin -Warrenton Commercial Center)**

Project Number: 620000

Project Cost: \$ 100,000.00


Description: Rebuild SE 2nd Street east of SE Marlin Ave to old Costco site.

Benefits: Roadway has outlived its useful life.

Cost Calculation: Eng Estimate

O & M Impact: Funded from Street Capital Fund.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 15,000.00	15%	040-431	\$ 100,000.00	100%
Proj Manage					
Construction	\$ 85,000.00	85%			
Contingency					
TOTAL	\$ 100,000.00	100%	TOTAL	\$ 100,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19	\$ 100,000.00	100%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 100,000.00	0%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SE Main Ct (9th - 11th) improvement Project**

Project Number: 620000

Project Cost: \$ 107,000.00

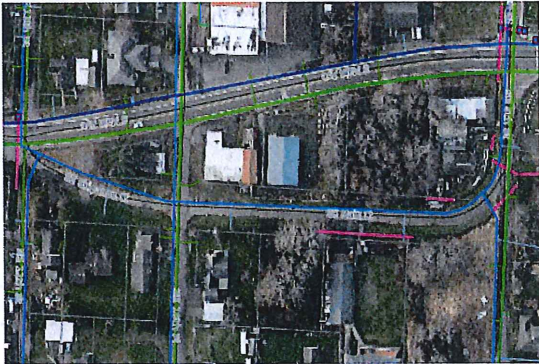
Description: Rebuild SE Main Court between SE 9th Street and SE 11th Street

Benefits: Roadway is near the end of its useful life.

Cost Calculation: Eng Estimate

O & M Impact: Funded from Street Capital Fund.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 16,000.00	15%	040-431	\$ 107,000.00	100%
Proj Manage					
Construction	\$ 91,000.00	85%			
Contingency					
TOTAL	\$ 107,000.00	100%	TOTAL	\$ 107,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19	\$ 107,000.00	100%
	2019-20		0%
	2020-21		0%
2021-22		0%	
TOTAL	\$ 107,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SE 2nd Street Improvement Project (Main - Skipanon River Park)**

Project Number: 620000

Project Cost: \$ 281,000.00

Description: Rebuild SE 2nd Street between S. Main St and SE Anchor.

Benefits: Roadway west of SE Anchor has outlived its useful life and no pavement exists between SE Anchor and the Skipanon Boat Launch feature.

Cost Calculation: Eng Estimate

O & M Impact: Funded from Street Capital Fund. Could also use Urban Renewal Funds as a downtown enhancement project.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering	\$ 43,000.00	15%	040-431	\$ 281,000.00	100%
Proj Manage					
Construction	\$ 238,000.00	85%			
Contingency					
TOTAL	\$ 281,000.00	100%	TOTAL	\$ 281,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20	\$ 281,000.00	100%
	2020-21		0%
2021-22		0%	
TOTAL	\$ 281,000.00	0%	

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT:	S. Main Avenue & SW 14th Place (Orchard Subdivision) sidewalks
Project Number:	620000
Project Cost:	\$ 24,000.00
Description:	Provide future sidewalks on South Main Avenue per agreement with Orchard Subdivision Developer
Benefits:	Project is not viable without significant funding to address drainage and a realistic construction cost.
Cost Calculation:	Eng Estimate
O & M Impact:	Funding from Developer's Bond. Historically used as a placeholder to retain funding from Subdivider's Bond

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Design	\$ 8,000.00	33%	Developer	\$ 8,000.00	33%
Constuction	\$ 16,000.00	67%	040-431	\$ 16,000.00	67%
TOTAL	\$ 24,000.00	100%	TOTAL	\$ 24,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20	\$ 24,000.00	100%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 24,000.00	0%	



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Storm Sewer

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Remodel of Public Works Offices**

Project Number: 620091

Project Cost: \$23,504.00

Description: Remodel of public works offices creating additional office space and improving Hvac system.

Benefits: Provide space now that we have City Engineer as well as limiting free access of public to office area.

Cost Calculation: Estimate

O & M Impact: This will be funded by a percentage across all of the Public works divisions.

BUDGET		
	Estimate	% of total
Engineering		0%
Construction	\$23,504.00	100%
TOTAL	\$23,504.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Parks 001-429	\$ 600.00	3%
Storm 028-430	\$ 2,004.00	9%
Water 029-430	\$ 8,200.00	35%
Sanitation 034-430	\$ 5,500.00	23%
Sewer 038-430	\$ 6,600.00	28%
Streets 040-431	\$ 600.00	3%
TOTAL	\$ 23,504.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 23,504.00	100%
2017-18		
2018-19		
2019-20		
2020-21		
2021-22		
TOTAL	\$ 23,504.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Fourth Avenue Improvement Project (Lake - Jetty)**

Project Number: 620026

Project Cost: \$ 35,924.00

Description: Improve drainage to mitigate historic flooding in this area. Fourth Avenue between Lake & Jetty

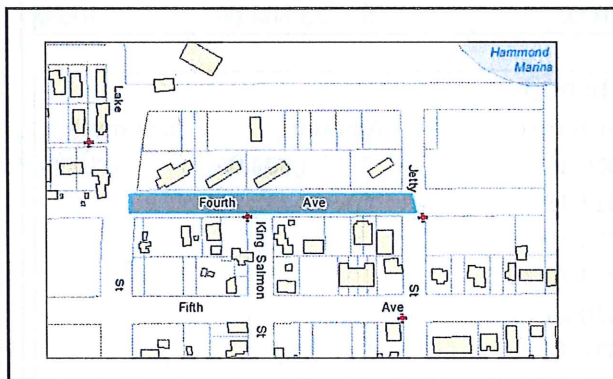
Benefits: Improve drainage to reduce property flooding. Perform drainage work before future road project.

Cost Calculation: Eng Estimate

O & M Impact: Funded from Storm Sewer Fund

BUDGET		
	Estimate	% of total
Engineering		
Proj Manage		
Construction	\$ 35,924.00	100%
Contingency		
TOTAL	\$ 35,924.00	100%

FUNDING SOURCES		
Source	Amount	% of total
028-430	\$ 35,924.00	100%
TOTAL	\$ 35,924.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 35,924.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 35,924.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SE 4TH & Main Ave Stormwater Pump Station Rebuild**

Project Number: 620081

Project Cost: \$ 203,000.00

Description: Rebuild storm water pumping station with new submersible, VFD pump and motor.

Benefits: Reduce flooding in Central part of Warrenton.

Cost Calculation: Eng Estimate

O & M Impact: Partial Funding from Storm Water Fund and from Urban Renewal Fund.

BUDGET		
	Estimate	% of total
Urban Renewal	\$ 100,000.00	49%
Storm Water	\$ 25,000.00	12%
Storm SDC	\$ 78,000.00	38%
TOTAL	\$ 203,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Urban 200-800	\$ 100,000.00	49%
Storm 028-430	\$ 25,000.00	12%
StormSDC051-410	\$ 78,000.00	38%
TOTAL	\$ 203,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 203,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 203,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **SW 3rd Street Improvement Project (Main Court - Main Ave)**

Project Number: **620080**

Project Cost: **\$ 93,000.00**

Description: **Improve roadway and drainage on SW 3rd Street between SW Main Ct and S Main Ave. This project was underfunded 2015-2016.**

Benefits: **Improve deteriorated roadway and reduce ongoing maintenance costs.**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from various Capital Funds. Project will reduce ongoing maintenance costs for the current unpaved section of roadway and improve fire flows in this area.**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering		0%	Water 029-430		0%
Proj Manage		0%	Storm 028-430	\$ 26,040.00	28%
Construction	\$ 93,000.00	100%	Streets 040-431	\$ 66,960.00	72%
Contingency		0%			0%
TOTAL	\$ 93,000.00	100%	TOTAL	\$ 93,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 93,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 93,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **NW 13th Street & Warrenton Drive Trail & Drainage Improvements**

Project Number: **620005**

Project Cost: **\$ 113,000.00**

Description: **Provide multi-use trail along NW 13th Street between Warrenton Drive & the River Front trail. This project was funded 2015-2016.**

Benefits: **Provide safer connectivity along the Columbia River Front trail between 13th Street and Carruthers Park trail connection.**

Cost Calculation: **Eng Estimate**

O & M Impact: **Funded from Streets and Drainage Funds**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Engineering			Storm 028-460	\$ 40,000.00	35%
Proj Manage			Streets 040-431	\$ 73,000.00	65%
Construction	\$ 113,000.00	100%			0%
Contingency					0%
TOTAL	\$ 113,000.00	100%	TOTAL	\$ 113,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 113,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 113,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: Storm Sewer Improvements eligible for SDC funds
Project Number: FY 2016-2017
Project Cost: \$28,561

Description:
 Unallocated SDC revenue funded improvements.

Benefits:

Cost Calculation:

O & M Impact:

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Storm Sewer Improvements	28,561	100%	SDC Funds 051-410-620000	28,561	100%

PICTURE OR MAP		SCHEDULE	
		Fiscal Year	Amount % of total
		2016-17	28,561 100%
		2017-18	
		2018-19	
		2019-20	
		2020-21	
		2021-22	

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Tidegate Replacement Program

Project Number: 620082

Project Cost: \$ 382,880.00

Description: Ongoing Capital Funding to replace Tidegates for Dike Compliance with Corp of Engineers' requirements. Extent of program to be identified with tidegate inspection efforts.

Benefits: Maintain integrity of diking system for flood protection for the City

Cost Calculation: Estimates

O & M Impact: Funded from Storm Sewer Capital Fund

BUDGET		
	Estimate	% of total
Engineering	\$ 80,000.00	21%
Construction	\$ 302,880.00	79%
		0%
TOTAL	\$ 382,880.00	100%

FUNDING SOURCES		
Source	Amount	% of total
028-430-620082	\$ 382,880.00	100%
TOTAL	\$ 382,880.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 92,880.00	24%
2017-18	\$ 90,000.00	24%
2018-19	\$ 50,000.00	13%
2019-20	\$ 50,000.00	13%
2020-21	\$ 50,000.00	13%
2021-22	\$ 50,000.00	13%
TOTAL	\$ 382,880.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **Corp of Engineer Recommendations #1**

Project Number: 620000

Project Cost: \$ 50,000.00

Description: USACE Recommendations - Repair erosion on WDD#2

Benefits: Reduce flooding, flood insurance and increase chances of Levee Certification.

Cost Calculation: Eng Estimate

O & M Impact: Funded from Storm Sewer Capital Fund.

BUDGET		
	Estimate	% of total
Storm Water	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Storm 028-430	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%



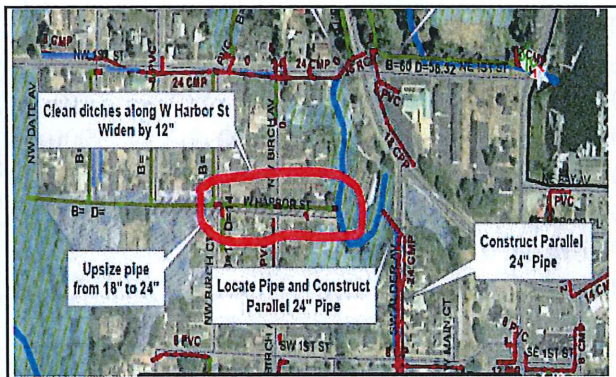
SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 50,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 50,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT:	Storm Water Master Plan Recommendations #1
Project Number:	620000
Project Cost:	\$ 50,000.00
Description:	SWMP Recommendations - Address existing deficiencies in Conveyance network. Clean ditches and replace existing driveway culverts on W Harbor St.
Benefits:	Reduce flooding and provide better drainage throughout town.
Cost Calculation:	Eng Estimate
O & M Impact:	Funded from Storm Sewer Capital Fund.

BUDGET		
	Estimate	% of total
Design/Planning	\$ 10,000.00	20%
Construction	\$ 40,000.00	80%
TOTAL	\$ 50,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Storm 028-430	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 50,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 50,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Raise Levee Low Area

Project Number: 620000

Project Cost: \$ 10,000.00

Description: Raise sections of Levee where we know they are currently low and will need to be raised to certify our levee system.

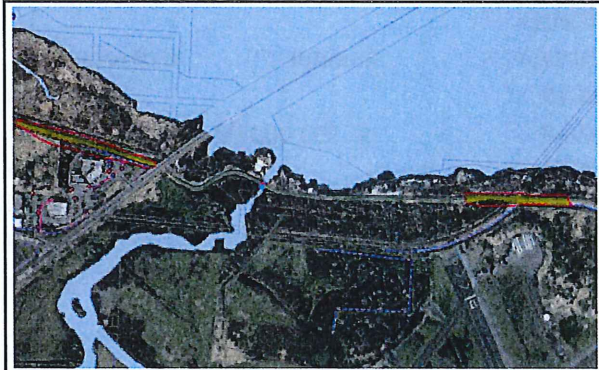
Benefits: Reduce flooding, flood insurance and increase chances of Levee Certification.

Cost Calculation: Eng Estimate

O & M Impact: Funded from Storm Sewer Capital Fund.

BUDGET		
	Estimate	% of total
Storm Water	\$ 10,000.00	100%
TOTAL	\$ 10,000.00	100%

FUNDING SOURCES		
	Amount	% of total
Storm 028-430	\$ 10,000.00	100%
TOTAL	\$ 10,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 10,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 10,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Upsize Storm System in Hammond Marina**

Project Number: 620000

Project Cost: \$ 119,396.00

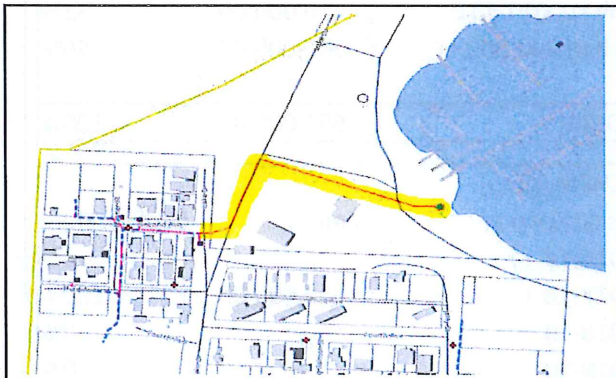
Description: Upsize stormwater system in Hammond per SWMP Recommendations. This includes the \$50,000 set aside each year to fund SWMP Recommendations.

Benefits: Reduce flooding and provide better drainage throughout town.

Cost Calculation: Eng Estimate

O & M Impact: Funded from Storm Sewer Capital Fund.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Design	\$ 18,000.00	15%	Storm 028-430	\$ 50,000.00	42%
Construction	\$ 101,396.00	85%	Storm SDC 051-410	\$ 69,396.00	58%
TOTAL	\$ 119,396.00	100%	TOTAL	\$ 119,396.00	100%



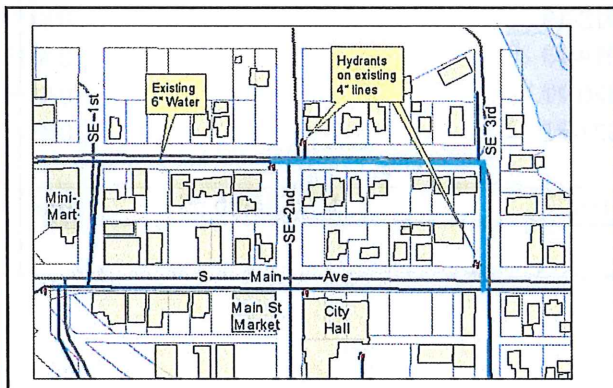
SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 119,396.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 119,396.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT:	SE Anchor (Harbor - SE 3rd St) Improvements
Project Number:	620000
Project Cost:	\$ 654,000.00
Description:	Install new storm drain on SE Anchor, south of 1st Street and waterlines on Anchor Ave & 3rd Street system and rebuild roadway add sidewalk and move powerline underground.
Benefits:	Improve drainage to avoid future roadway deterioration and upgrade undersized waterlines.
Cost Calculation:	Eng Estimate
O & M Impact:	Funding to come from storm water and water Capital Outlay fund with overlay funds from street maintenance.

BUDGET		
	Estimate	% of total
Engineering	\$ 53,000.00	8%
Proj Manage		0%
Construction	\$ 601,000.00	92%
Contingency		0%
TOTAL	\$ 654,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Storm 028-430	\$ 62,000.00	9%
Water 029-430	\$ 82,000.00	13%
Streets 040-431	\$ 210,000.00	32%
Urban 200-800	\$ 300,000.00	46%
TOTAL	\$ 654,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 654,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 654,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Corp of Engineer Recommendations #2

Project Number: 620000

Project Cost: \$ 50,000.00

Description: USACE Recommendations - Address Exiting Encroachments

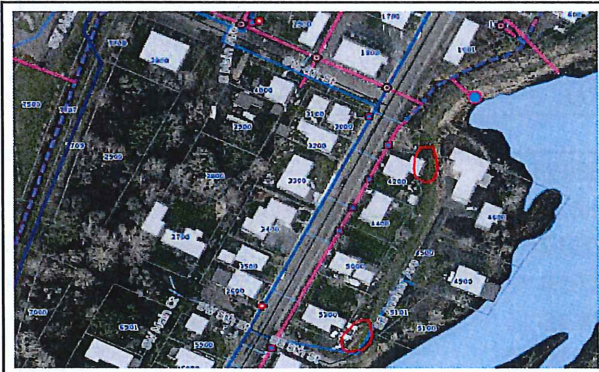
Benefits: Reduce flooding, flood insurance and increase chances of Levee Certification

Cost Calculation: Eng Estimate

O & M Impact: Funded from Storm Sewer Capital Fund

BUDGET		
	Estimate	% of total
Storm Water	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%

FUNDING SOURCES		
	Amount	% of total
Storm 028-430	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%



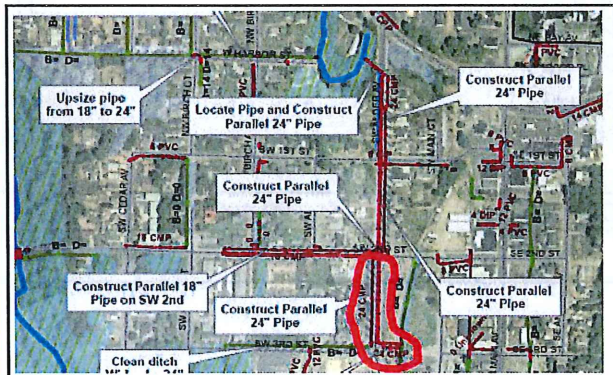
SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19	\$ 50,000.00	100%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 50,000.00	0%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT:	Storm Water Master Plan Recommendations #3
Project Number:	620000
Project Cost:	\$ 50,000.00
Description:	SWMP Recommendations - Address existing deficiencies in Conveyance network. Construct 24" pipe on SW Alder Ave. from SW 3rd St to SW 2nd St.
Benefits:	Reduce flooding and provide better drainage throughout town.
Cost Calculation:	Eng Estimate
O & M Impact:	Funded from Storm Sewer Capital Fund.

BUDGET		
	Estimate	% of total
Design/Planning	\$ 10,000.00	20%
Construction	\$ 40,000.00	80%
TOTAL	\$ 50,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Storm 028-430	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19	\$ 50,000.00	100%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 50,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT:	Corp of Engineer Recommendations #3
Project Number:	620000
Project Cost:	\$ 50,000.00
Description:	USACE Recommendations - Address Exiting Encroachments
Benefits:	Reduce flooding, flood insurance and increase chances of Levee Certification
Cost Calculation:	Eng Estimate
O & M Impact:	Funded from Storm Sewer Capital Fund

BUDGET		
	Estimate	% of total
Storm Water	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Storm 028-430	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20	\$ 50,000.00	100%
2020-21		0%
2021-22		0%
TOTAL	\$ 50,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Storm Water Master Plan Recommendations #4

Project Number: 620000

Project Cost: \$ 50,000.00

Description: SWMP Recommendations - Address existing deficiencies in Conveyance network. Construct 24" pipe from SW 2nd St to SW 1st.

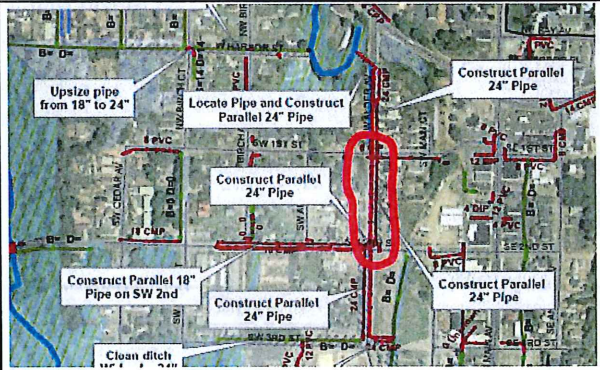
Benefits: Reduce flooding and provide better drainage throughout town.

Cost Calculation: Eng Estimate

O & M Impact: Funded from Storm Sewer Capital Fund.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Design/Planning	\$ 10,000.00	20%			
Construction	\$ 40,000.00	80%	Storm 028-430	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%	TOTAL	\$ 50,000.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20	\$ 50,000.00	100%
2020-21		0%
2021-22		0%
TOTAL	\$ 50,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Corp of Engineer Recommendations #4**

Project Number: **620000**

Project Cost: **\$ 100,000.00**

Description: **USACE Recommendations - Address Exiting Encroachment. This will consist of a design and planning year and smaller construction phases.**

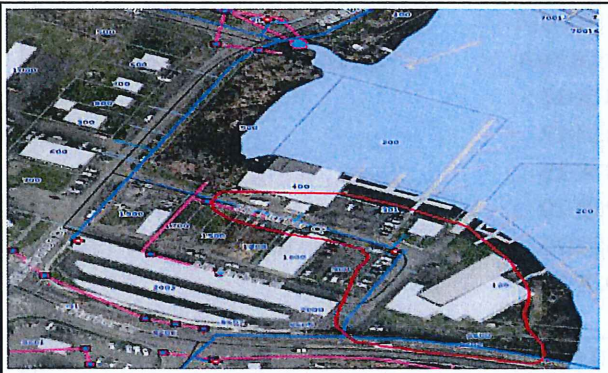
Benefits: **Reduce flooding, flood insurance and increase chances of Levee Certification.**

Cost Calculation: **Eng. Estimate**

O & M Impact: **Funded from Storm Sewer Capital Fund.**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Planning	\$ 10,000.00	10%			
Construction	\$ 90,000.00	90%	Storm 028-430	\$ 100,000.00	100%
TOTAL	\$ 100,000.00	100%	TOTAL	\$ 100,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21	\$ 50,000.00	50%
	2021-22	\$ 50,000.00	50%
	TOTAL	\$ 100,000.00	100%



**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT:	Storm Water Master Plan Recommendations #5
Project Number:	620000
Project Cost:	\$ 50,000.00
Description:	SWMP Recommendations - Address existing deficiencies in Conveyance network. Construct 24" pipe from SW 2nd St to SW 1st.
Benefits:	Reduce flooding and provide better drainage throughout town.
Cost Calculation:	Eng Estimate
O & M Impact:	Funded from Storm Sewer Capital Fund.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Design/Planning	\$ 10,000.00	20%			
Construction	\$ 40,000.00	80%	Storm 028-430	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%	TOTAL	\$ 50,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21	\$ 50,000.00	100%
2021-22		0%	
TOTAL	\$ 50,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Storm Water Master Plan Recommendations #6**

Project Number: 620000

Project Cost: \$ 50,000.00

Description: SWMP Recommendations - Develop O&M plan to clear and maintain City drainage. Monitor water elevations on Alder Creek.

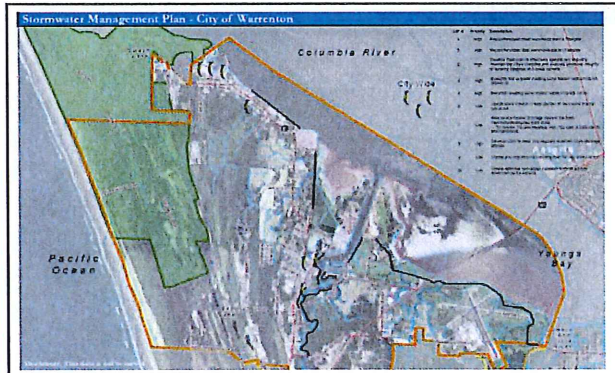
Benefits: Reduce flooding and provide better drainage throughout town.

Cost Calculation: Eng Estimate

O & M Impact: Funded from Storm Sewer Capital Fund.

BUDGET		
	Estimate	% of total
Design/Planning	\$ 50,000.00	100%
Construction		0%
TOTAL	\$ 50,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Storm 028-430	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%

"Making a difference through excellence of service"



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Public Works Equipment

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **1-Ton Service Truck Purchase**

Project Number: 610005

Project Cost: \$ 41,000.00

Description: Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis.

Benefits: Keeps the PW fleet in good condition.

Cost Calculation: New

O & M Impact: By buying a new truck every year, the oldest service vehicle in the fleet is assured to be no more than six years old. This keeps maintenance costs at a minimum.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 41,000.00	100%	Parks 001-429-610005	\$ 1,230.00	3%
			Storm 028-430-610005	\$ 4,100.00	10%
			Water 029-430-610005	\$ 16,810.00	41%
			Sanitation 034-430-610005	\$ 4,100.00	10%
			Sewer 038-430-610005	\$ 13,530.00	33%
			Streets 040-431-610005	\$ 1,230.00	3%
TOTAL	\$ 41,000.00	100%	TOTAL	\$ 41,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$ 41,000.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL		\$ 41,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Generator for City Hall/Public Works Buildings**

Project Number: **610007**

Project Cost: **\$ 12,000.00**

Description: **Rewire City Hall generator provide a new generator for Public Works**

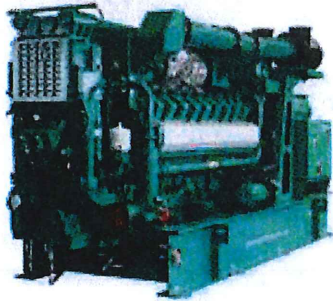
Benefits: **Allow for improved reliability of electric service to City Hall, Police, Fire and Public Works operations during power outages**

Cost Calculation: **New**

O & M Impact: **Budgeted from 2013 due to cut backs in utility receipts**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 12,000.00	100%	Parks 001-429-610007	\$ 360.00	3%
			Storm 028-430-610007	\$ 1,200.00	10%
			Water 029-430-610007	\$ 4,920.00	41%
			Sanitation 034-430-610007	\$ 1,200.00	10%
			Sewer 038-430-610007	\$ 3,960.00	33%
			Streets 040-431-610007	\$ 360.00	3%
TOTAL	\$ 12,000.00	100%	TOTAL	\$ 12,000.00	100%

	SCHEDULE	
	Amount	% of total
Fiscal Year		
2016-17	\$ 12,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 12,000.00	100%



**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Uninterrupted Power Supply (UPS) for WTP SCADA System

Project Number: 620021

Project Cost: \$ 30,000.00


Description: The UPS maintains power to the SCADA panel and computers during the transfer from utility power to the generator during power outages.

Benefits: This unit is essential to maintain plant operations during power failure.

Cost Calculation: Vendor quote

O & M Impact: The current UPS is outdated and at the expected life cycle and has never been replaced by a newer model.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 30,000.00	100%	Parks 001-429-		0%
			Storm 028-430		0%
			Water 029-430-6100	\$ 30,000.00	100%
			Sanitation 034-430		0%
			Sewer 038-430		0%
			Streets 040-431		0%
TOTAL	\$ 30,000.00	100%	TOTAL	\$ 30,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$ 30,000.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 30,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: Chlorine System Rectifier for Water Treatment Plant

Project Number: 610022

Project Cost: \$ 30,000.00

Description: Unit to convert alternating current (AC) to direct current (DC) for the Water Treatment Plant chlorine manufacturing system.

Benefits: The Rectifier is beyond its life expectancy and the manufacturer is no longer in business for support, service or replacement parts. The Chlo-Tec system is 13 years old.

Cost Calculation: Vendor quote

O & M Impact: The existing rectifier is beyond its life expectancy and the manufacturer is no longer in business for service support.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 30,000.00	100%	Parks 001-429		0%
			Storm 028-430		0%
			Water 029-430-6200	\$ 30,000.00	100%
			Sanitation 034-430		0%
			Sewer 038-430		0%
			Streets 040-431		0%
TOTAL	\$ 30,000.00	100%	TOTAL	\$ 30,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$ 30,000.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 30,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **WTP Side by Side Utility Vehicle**

Project Number: 610023

Project Cost: \$ 14,000.00

Description: We have been using our truck for spraying around fences and roadsides at water facility, dams, Raw water reservoir and South water reservoir. Plus we have all the water main lines cleared now, (Approx. 6 miles), which will need continual spraying, brushing and keeping trees clear. We could also use this for water main repairs and inspections as well.

Benefits: Increase access with smaller vehicle and increased efficiency in maintenance tasks.

Cost Calculation: Quotes

O & M Impact: Reduce wear and tear and provide safer transport.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 14,000	100%	Parks 001-429-		0%
			Storm 028-430-		0%
			Water 029-430-	\$ 14,000.00	100%
			Sanitation 034-430-		0%
			Sewer 038-430-		0%
			Streets 040-431-		0%
TOTAL	\$ 14,000	100%	TOTAL	\$ 14,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17	\$ 14,000.00	100%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 14,000.00	100%	

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT:

Project Number:

Project Cost:

Description:

Benefits:

Cost Calculation:

O & M Impact:

BUDGET		
	Estimate	% of total
	\$15,000.00	100%
TOTAL	\$15,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Parks 001-429		0%
Storm 028-430		0%
Water 029-430		0%
Sanitation 034-430		0%
Sewer 038-430	\$ 15,000.00	100%
Streets 040-431		0%
TOTAL	\$ 15,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 15,000.00	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 15,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: 5-Yard Dump Truck

Project Number: 610013

Project Cost: \$ 100,000

Description: Purchase new 5-cubic yard dump truck

Benefits: Replace 5 CY older equipment, old equipment is decades in age

Cost Calculation: Quotes

O & M Impact: Less travel time to haul material from PW Yard and haul ditch maintenance debris to disposal site from file operations.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 100,000	100%	Parks 001-429-6100	\$ 3,000	3%
			Storm 028-430-6100	\$ 11,000	11%
			Water 029-430-6100	\$ 46,000	46%
			Sanitation 034-430		0%
			Sewer 038-430-6100	\$ 36,000	36%
			Streets 040-431-6100	\$ 4,000	4%
TOTAL	\$ 100,000	100%	TOTAL	\$ 100,000	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17	\$ 100,000	100%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 100,000	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **1-Ton Service Truck Purchase**

Project Number: 610005

Project Cost: \$ 44,000.00

Description: Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis.

Benefits: Keeps the PW fleet in good condition.

Cost Calculation: New

O & M Impact: By buying a new truck every year, the oldest service vehicle in the fleet is assured to be no more than six years old. This keeps maintenance costs at a minimum.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 44,000.00	100%	Parks 001-429-610005	\$ 880.00	2%
			Storm 028-430-610005	\$ 1,320.00	3%
			Water 029-430-610005	\$ 18,480.00	42%
			Sanitation 034-430-610005	\$ 5,720.00	13%
			Sewer 038-430-610005	\$ 13,640.00	31%
			Streets 040-431-610005	\$ 3,960.00	9%
TOTAL	\$ 44,000.00	100%	TOTAL	\$ 44,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 44,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 44,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Vacuum Trailer
 Project Number: 62000
 Project Cost: \$80,000.00

Description: A trailer mounted vacuum pump system approximately 300 gallon capacity with a couple hundred gallon water tank and hydraulic valve operator

Benefits: Utilized for installing water services and cleaning of sewer manholes. Could also have capability to run a valve operator to cycle large water valve that require 100+ TURNS

Cost Calculation: Estimate

O & M Impact: Reduce wear and tear on combination truck, allow two crews to preform similar operations at the same time.

BUDGET		
	Estimate	% of total
	\$80,000.00	100%
TOTAL	\$80,000.00	100%

FUNDING SOURCES		
Source	Amount	% of total
Parks 001-429	\$ -	0%
Storm 028-430	\$ 16,000.00	20%
Water 029-430	\$ 32,000.00	40%
Sanitation 034-430		0%
Sewer 038-430	\$ 32,000.00	40%
Streets 040-431		0%
TOTAL	\$ 80,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18	\$ 80,000.00	100%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 80,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Forklift

Project Number: 610000

Project Cost: \$ 20,000.00

Description: Purchase new or used forklift for water treatment plant.

Benefits: We have been renting a forklift since in operation but the plant is getting older and our work load (lifting pumps,etc) and needed equipment (truck delivery's) has increased greatly.

Cost Calculation: Estimate

O & M Impact: Able to organize product and load and unload items from delivery trucks.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 20,000.00	100%	Parks 001-429		0%
			Storm 028-430		0%
			Water 029-430-610013	\$ 20,000.00	100%
			Sanitation 034-430		0%
			Sewer 038-430		0%
			Streets 040-431		0%
TOTAL	\$ 20,000.00	100%	TOTAL	\$ 20,000.00	100%

	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: left;">SCHEDULE</th> </tr> <tr> <th style="width: 30%;">Fiscal Year</th> <th style="width: 30%;">Amount</th> <th style="width: 40%;">% of total</th> </tr> </thead> <tbody> <tr> <td>2016-17</td> <td></td> <td style="text-align: right;">0%</td> </tr> <tr> <td>2017-18</td> <td style="text-align: right;">\$ 20,000.00</td> <td style="text-align: right;">100%</td> </tr> <tr> <td>2018-19</td> <td></td> <td style="text-align: right;">0%</td> </tr> <tr> <td>2019-20</td> <td></td> <td style="text-align: right;">0%</td> </tr> <tr> <td>2020-21</td> <td></td> <td style="text-align: right;">0%</td> </tr> <tr> <td>2021-22</td> <td></td> <td style="text-align: right;">0%</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">\$ 20,000.00</td> <td style="text-align: right;">100%</td> </tr> </tbody> </table>	SCHEDULE			Fiscal Year	Amount	% of total	2016-17		0%	2017-18	\$ 20,000.00	100%	2018-19		0%	2019-20		0%	2020-21		0%	2021-22		0%	TOTAL	\$ 20,000.00	100%
SCHEDULE																												
Fiscal Year	Amount	% of total																										
2016-17		0%																										
2017-18	\$ 20,000.00	100%																										
2018-19		0%																										
2019-20		0%																										
2020-21		0%																										
2021-22		0%																										
TOTAL	\$ 20,000.00	100%																										

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Pole Camera

Project Number: 62000

Project Cost: \$14,000.00

Description: Telescopic pole mounted camera

Benefits: Perform swift inspections and surveys of pipelines, wet wells, manholes, sewer treatment plant syncs with existing inspection database.

Cost Calculation: Quote

O & M Impact: Funded from sewer fund.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 14,000.00	100%	Parks 001-429		0%
			Storm 028-430		0%
			Water 029-430		0%
			Sanitation 034-430		0%
			Sewer 038-430	\$ 14,000.00	100%
			Streets 040-431		0%
TOTAL	\$ 14,000.00	100%	TOTAL	\$ 14,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19	\$ 14,000.00	100%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL	\$ 14,000.00	100%	

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: 1-Ton Service Truck Purchase

Project Number: 610005

Project Cost: \$ 47,000.00

Description: Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis.

Benefits: Keeps the PW fleet in good condition.

Cost Calculation: New

O & M Impact: By buying a new truck every year, the oldest service vehicle in the fleet is assures to be no more than six years old. This keeps maintenance costs at a minimum.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 47,000.00	100%	Parks 001-429-610005	\$ 940.00	2%
			Storm 028-430-610005	\$ 1,410.00	3%
			Water 029-430-610005	\$ 19,740.00	42%
			Sanitation 034-430-610005	\$ 6,110.00	13%
			Sewer 038-430-610005	\$ 14,570.00	31%
			Streets 040-431-610005	\$ 4,230.00	9%
TOTAL	\$ 47,000.00	100%	TOTAL	\$ 47,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19	\$ 47,000.00	100%
2019-20		0%
2020-21		0%
2021-22		0%
TOTAL	\$ 47,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT:

Project Number:

Project Cost:

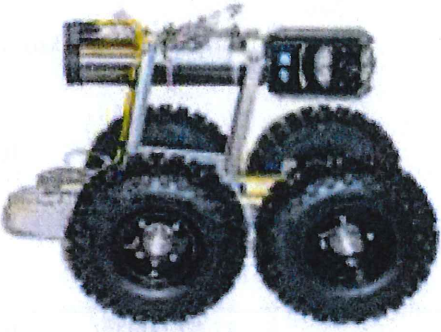
Description:

Benefits:

Cost Calculation:

O & M Impact:

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 25,000.00	100%	Parks 001-429		0%
			Storm 028-430		0%
			Water 029-430		0%
			Sanitation 034-430		0%
			Sewer 038-430	\$ 25,000.00	100%
			Streets 040-431		0%
TOTAL	\$ 25,000.00	100%	TOTAL	\$ 25,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19	\$ 25,000.00	100%
	2019-20		0%
	2020-21		0%
2021-22		0%	
TOTAL	\$ 25,000.00	100%	

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **Purchase Side Loading Garbage Truck**

Project Number: **610000**

Project Cost: **\$ 400,000.00**

Description: **Purchase side loading garbage truck to supplement blue truck purchased in 2011.**

Benefits: **9 year truck replacement program**

Cost Calculation: **New**

O & M Impact: **Allow less down time for equipment maintenance for critical customer**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 400,000.00	100%	034-430-610008	\$ 400,000.00	100%
TOTAL	\$ 400,000.00	100%	TOTAL	\$ 400,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19	\$ 400,000.00	100%
	2019-20		0%
	2020-21		0%
	2021-22		0%
TOTAL		\$ 400,000.00	100%



**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **1-Ton Service Truck Purchase**

Project Number: 610005

Project Cost: \$ 50,000.00

Description: Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis.

Benefits: Keeps the PW fleet in good condition.

Cost Calculation: New

O & M Impact: By buying a new truck every year, the oldest service vehicle in the fleet is assured to be no more than six years old. This keeps maintenance costs at a minimum.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 50,000.00	100%	Parks 001-429-610005	\$ 1,000.00	2%
			Storm 028-430-610005	\$ 1,500.00	3%
			Water 029-430-610005	\$ 21,000.00	42%
			Sanitation 034-430-610005	\$ 6,500.00	13%
			Sewer 038-430-610005	\$ 15,500.00	31%
			Streets 040-431-610005	\$ 4,500.00	9%
TOTAL	\$ 50,000.00	100%	TOTAL	\$ 50,000.00	100%

	SCHEDULE	
	Amount	% of total
Fiscal Year		
2016-17		0%
2017-18		0%
2018-19		0%
2019-20	\$ 50,000.00	100%
2020-21		0%
2021-22		0%
TOTAL	\$ 50,000.00	100%



**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **Purchase Bucket Truck**

Project Number:

Project Cost: \$ 72,000.00

Description: **Purchase Bucket Truck.**

Benefits: **Replace aging equipment.**

Cost Calculation: **New**

O & M Impact: **Lower ongoing maintenance costs and provide a more reliable and safer truck.**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 72,000.00	100%	Parks 001-429-6100	\$ 9,360.00	13%
			Storm 028-430-6100		0%
			Water 029-430-6100		0%
			Sanitation 034-430-6100		0%
			Sewer 038-430-6100		0%
			Streets 040-431-6100	\$ 62,640.00	87%
TOTAL	\$ 72,000.00	100%	TOTAL	\$ 72,000.00	100%

SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20	\$ 72,000.00	100%
2020-21		0%
2021-22		0%
TOTAL	\$ 72,000.00	100%



**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: John Deere Tractor for Boom Mower

Project Number: 6100__

Project Cost: \$ 150,000.00

Description: Replace 2006 John Deere 115 horsepower Tractor with new model for Dike maintenance, streets,etc. We will move the side arm brush mower from the old machine to this one.

Benefits: Reduce repair and maintenance costs.

Cost Calculation: Estimate

O & M Impact: Lower ongoing maintenance costs. Potential trade-in of old machine or get box grader to maintain rock levees

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 150,000.00	100%	Parks 001-429	\$ -	0%
			Storm 028-430-61000__	\$ 67,500.00	45%
			Water 029-430	\$ -	0%
			Sanitation 034-430	\$ -	0%
			Sewer 038-430-61000__	\$ 15,000.00	10%
			Streets 040-431-61000__	\$ 67,500.00	45%
TOTAL	\$ 150,000.00	100%	TOTAL	\$ 150,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20	\$ 150,000.00	100%
2020-21		0%
2021-22		0%
TOTAL	\$ 150,000.00	100%

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **1-Ton Service Truck Purchase**

Project Number: 610005

Project Cost: \$ 50,000.00

Description: Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis.

Benefits: Keeps the PW fleet in good condition.

Cost Calculation: New

O & M Impact: By buying a new truck every year, the oldest service vehicle in the fleet is assures to be no more than six years old. This keeps maintenance costs at a minimum.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 50,000.00	100%	Parks 001-429-610005	\$ 1,000.00	2%
			Storm 028-430-610005	\$ 1,500.00	3%
			Water 029-430-610005	\$ 21,000.00	42%
			Sanitation 034-430-610005	\$ 6,500.00	13%
			Sewer 038-430-610005	\$ 15,500.00	31%
			Streets 040-431-610005	\$ 4,500.00	9%
TOTAL	\$ 50,000.00	100%	TOTAL	\$ 50,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21	\$ 50,000.00	100%
2021-22		0%
TOTAL	\$ 50,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **Purchase New Backhoe**

Project Number: **610001**

Project Cost: **\$ 170,000.00**

Description: **Purchase new backhoe**

Benefits: **Replace aging equipment**

Cost Calculation: **New**

O & M Impact: **Lower ongoing maintenance costs and provide more reliable backhoe.**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 170,000.00	100%	Parks 001-429-610001	\$ 3,400.00	2%
			Storm 028-430-610001	\$ 5,100.00	3%
			Water 029-430-610001	\$ 71,400.00	42%
			Sanitation 034-430-610001		0%
			Sewer 038-430-610001	\$ 52,700.00	31%
			Streets 040-431-610001	\$ 37,400.00	22%
TOTAL	\$ 170,000.00	100%	TOTAL	\$ 170,000.00	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21	\$ 170,000.00	100%
2021-22		0%
TOTAL	\$ 170,000.00	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Water Treatment Plant Air Compressor

Project Number: 6100 ____

Project Cost: \$ 30,000.00

Description: The WTP has three air compressors that operate various equipment in the facility.

Benefits: Assure that equipment is replaced before failures.

Cost Calculation: Estimate

O & M Impact: Replace one compressor per year, starting with the first one in 2020/2021. This will be good insurance or a proactive approach in maintaining the air supply in the operations of the water facility

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 30,000.00	100%	Parks 001-429		0%
			Storm 028-430		0%
			Water 029-430-6100 ____	\$ 30,000.00	100%
			Sanitation 034-430		0%
			Sewer 038-430		0%
			Streets 040-431		0%
TOTAL	\$ 30,000.00	100%	TOTAL	\$ 30,000.00	100%

	Amount	% of total
		0%
		0%
		0%
		0%
	\$ 30,000.00	100%
		0%
	TOTAL	\$ 30,000.00

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Water Treatment Plant Air Compressor

Project Number: 6100__

Project Cost: \$ 30,000.00

Description: The WTP has three air compressors that operate various equipment in the facility.

Benefits: Assure that equipment is replaced before failures.

Cost Calculation: Estimate

O & M Impact: Replace one compressor per year, starting with the first one in 2020/2021. This will be good insurance or a proactive approach in maintaining the air supply in the operations of the water facility

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 30,000.00	100%	Parks 001-429	\$ -	0%
			Storm 028-430	\$ -	0%
			Water 029-430-6100__	\$ 30,000.00	100%
			Sanitation 034-430	\$ -	0%
			Sewer 038-430	\$ -	0%
			Streets 040-431	\$ -	0%
TOTAL	\$ 30,000.00	100%	TOTAL	\$ 30,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		0%
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22	\$ 30,000.00	100%
TOTAL	\$ 30,000.00	100%	

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **1-Ton Service Truck Purchase**

Project Number: **610005**

Project Cost: **\$ 50,000.00**

Description: **Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis.**

Benefits: **Keeps the PW fleet in good condition.**

Cost Calculation: **New**

O & M Impact: **By buying a new truck every year, the oldest service vehicle in the fleet is assures to be no more than six years old. This keeps maintenance costs at a minimum.**

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 50,000.00	100%	Parks 001-429-610005	\$ 1,000.00	2%
			Storm 028-430-610005	\$ 1,500.00	3%
			Water 029-430-610005	\$ 21,000.00	42%
			Sanitation 034-430-610005	\$ 6,500.00	13%
			Sewer 038-430-610005	\$ 15,500.00	31%
			Streets 040-431-610005	\$ 4,500.00	9%
TOTAL	\$ 50,000.00	100%	TOTAL	\$ 50,000.00	100%

	SCHEDULE	
	Amount	% of total
Fiscal Year		
2016-17		0%
2017-18		0%
2018-19		0%
2019-20		0%
2020-21		0%
2021-22	\$ 50,000.00	100%
TOTAL	\$ 50,000.00	100%



CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Purchase Front Loading Garbage Truck**

Project Number: 610000

Project Cost: \$ 425,000.00

Description: Purchase front loading garbage truck to replace truck 42, which is a model year 2007. This is proposed as an ongoing nine-year replacement schedule.

Benefits: Replace 14-year old front loading truck

Cost Calculation: New

O & M Impact: Allow less down time for equipment maintenance for critical customer service scheduling.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
	\$ 425,000.00	100%	034-430-610000	\$ 425,000.00	100%
TOTAL	\$ 425,000.00	100%	TOTAL	\$ 425,000.00	100%

	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-17		
	2017-18		0%
	2018-19		0%
	2019-20		0%
	2020-21		0%
	2021-22	\$ 425,000.00	100%
TOTAL		\$ 425,000.00	100%



Winn-Dixie



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Warrenton Marina

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Warrenton Marina Upgrade Project

Project Number: 2016-2017

Project Cost: \$60,000

Description: To Help with the Urban Renewal Project of Marina Upgrade on A-Dock

Benefits: To help with the cost of the Urban Renewal Project Ramp, Electrical, Floats

Cost Calculation: \$60,000

O & M Impact: Did not have funds to complete this project from Urban Renewal

BUDGET		
	Estimate	% of total
012-461-62000	\$60,000	100%

FUNDING SOURCES		
Source	Amount	% of total
Warrenton	\$60,000	100%
TOTAL		



SCHEDULE		
Fiscal Year	Amount	% of total
2016-2017	\$60,000	

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL SHEET

2016-2017

PROJECT: Warrenton Marina Improvements- Unallocated

Project Number: 2016-2017

Project Cost: \$54,477

Description:

Benefits: Other improvements as deemed necessary. Will be reserved for future expenditure if not appropriated this year

Cost Calculation:

O & M Impact:

BUDGET		
	Estimate	% of total
010-461-620000		100%

FUNDING SOURCES		
Source	Amount	% of total
Warrenton	\$54,477	100%
TOTAL		

PICTURE OR MAP

SCHEDULE		
Fiscal Year	Amount	% of total
2016-2017	\$54,477	



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Hammond Marina

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

2016-2017

PROJECT: Hammond Marina Bank Stabilization Project

Project Number: 013-461-620008

Project Cost: \$65,000

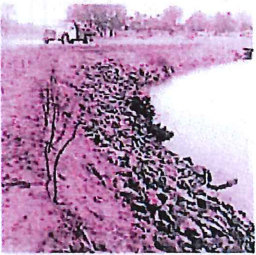
Description: Bank Stabilization is needed between A-Dock and the old Fuel Dock. This is in the Masterplan. The Marina has lost more shoreline this winter due to High water and East winds and lots of rain.

Benefits: to keep the shoreline from eroding into the marina facilities. High tides and High winds have taken more shoreline this winter.

Cost Calculation: \$65,000 250 linear feet of Shoreline
240 linear feet of shoreline was done in 2015-2016 for appx. \$60,000 dollars

O & M Impact:

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of Total
013-461-620009	\$65,000	100%	City of Warrenton Hammond Marina	\$65,000	100%
			TOTAL		

PICTURE OR MAP	SCHEDULE						
	<table> <thead> <tr> <th>Fiscal Year</th> <th>Amount</th> <th>% of Total</th> </tr> </thead> <tbody> <tr> <td>2016-2017</td> <td>\$65,000</td> <td>100%</td> </tr> </tbody> </table>	Fiscal Year	Amount	% of Total	2016-2017	\$65,000	100%
Fiscal Year	Amount	% of Total					
2016-2017	\$65,000	100%					

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Hammond Marina

Project Number: _____

Project Cost: \$150,000

Description: Land Acquisition of Hammond Marina from the U.S. Army Corps of Engineers and the Boat Ramp

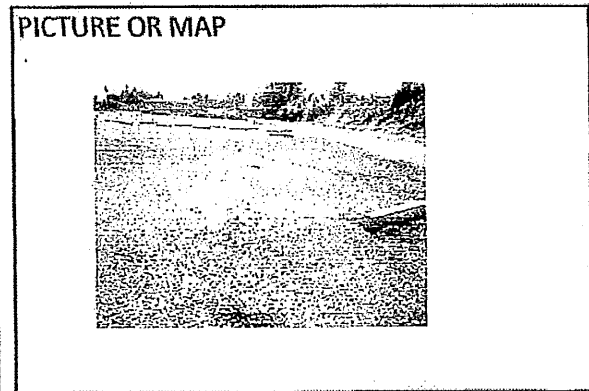
Benefits: For the City of Warrenton to own the 59.2 acres at the Hammond Marina

Cost Calculation: Estimated at around \$150,000

O & M Impact: These funds are for the transfer of the Lease property from the U.S. Army Corps of Engineers to the City of Warrenton to own the Hammond. This includes all of the Permits, Paper work, wages, Titles and etc.

BUDGET		
	Estimate	% of total
013-461-620000	\$150,000	100%
	\$150,000	

FUNDING SOURCES		
Source	Amount	% of total
013-461-620000		100%
TOTAL	\$150,000	100%



SCHEDULE		
Fiscal Year	Amount	% of total
2016-2017	\$150,000	100
	\$150,000	100%

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: Hammond Marina Improvements - Unallocated

Project Number: 013-461-620000

Project Cost: \$303,000

Description: Other improvements as deemed necessary. Will be reserved for future expenditure if not appropriated this year.

Benefits:

Cost Calculation:

O & M Impact:

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
013-461-620000	\$303,000	100%	Hammond	\$303,000	100%
			013-461-620000		
			TOTAL		

PICTURE OR MAP	SCHEDULE		
	Fiscal Year	Amount	% of total
	2016-2017	\$303,000	100%

WASHINGTON TRANSPORTATION PROGRAM
STATE OF WASHINGTON

Project Name: _____
Project Number: _____
Project Type: _____

Project Location: _____
Project Status: _____

"Making a difference through excellence of service"



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Tansy Point Dock

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: Tansy Point Dock Anodes
Project Number: FY 2016-2017
Project Cost: \$101,978

Description:

Corrossion Control of Tansy Point Dock. Amount currently budgeted is set aside for this purpose. Will not be spent this year.

Benefits:

Maintain life of dock.

Cost Calculation:

10% of lease revenue from Warrenton Fiber is set aside to purchase anodes. The amount above is what has been saved so far.

O & M Impact:

Provides protection and mitigates major repairs due to corrossion.

BUDGET			FUNDING SOURCES		
	Estimate	% of total	Source	Amount	% of total
Anodes	101,978	100%	Capital Reserve 072-410-620000	101,978	100%
			TOTAL		

PICTURE OR MAP		SCHEDULE		
		Fiscal Year	Amount	% of total
		2015-2016	101,978	100%
		2016-2017		
		2017-2018		
		2018-2019		
		2019-2020		
		2020-2021		

"Making a difference through excellence of service"



CITY OF WARRENTON

AGENDA MEMORANDUM

TO: The Warrenton City Commission

FROM: Linda Engbretson, City Recorder/Assistant to the City Manager

DATE: June 28, 2016

SUBJ: STREET VACATION - RESOLUTION SETTING A PUBLIC HEARING

SUMMARY

The City received a petition from Leonard Mossman to vacate a portion of NW Gardenia Avenue. The petition is attached. I find the petition complete having attached in writing the consent of owners of two-thirds in area of the property embraced within the real property affected. I have prepared a resolution for your consideration to set a public hearing date on July 26, 2016.

Public Works, Planning, and Fire have reviewed the petition. Their comments are attached.

If there appears to be no reason why the petition should not be allowed in whole or in part, the governing body shall fix a time for a formal hearing upon the petition.

RECOMMENDATION

"I move to adopt Resolution No. 2465, setting a public hearing date of July 26, 2016, for vacation petition #148, petitioner Leonard A. Mossman, for a portion of NW Gardenia Avenue."

ALTERNATIVE

Determine there is good reason why not to proceed with a public hearing and inform the petitioners of such action.

FISCAL IMPACT

The property will be placed on the tax rolls. The cost of the vacation is being paid by the petitioner.

- Attached:
1. Resolution No. 2465
 2. Petition to Vacate/Legal Description/Maps/Affidavits of adjacent property owners.

Approved by City Manager: 

RESOLUTION NO. 2465

Introduced by Commissioner __

SETTING A PUBLIC HEARING DATE OF JULY 26, 2016,
TO CONSIDER STREET VACATION PETITION NO. 148,
THE VACATION OF A PORTION OF NW GALENA, IN WARRENTON, OREGON

WHEREAS, the petitioner, Leonard A. Mossman has petitioned the Warrenton City Commission to vacate a portion of NW Galena Avenue, as described more particularly as:

That portion of NW Gardenia Avenue, North of NW 9th St., between Parcel 1 and Parcel 2 of Partition Plat 1998-034 which is a portion, to become a former portion of NW Gardenia Avenue, immediately north of NW 9th Street, as found on Clatsop County Oregon Map 30-04.

WHEREAS, the Warrenton City Commission has found no reason why the petition should not be allowed in whole or in part;

NOW, THEREFORE, BE IT RESOLVED that a public hearing on said petition is hereby set for July 26, 2016, at the hour of 6:00 p.m. at Warrenton City Hall, 225 S. Main Avenue, Warrenton, Oregon.

BE IT FURTHER RESOLVED that the City Recorder provide notice of the public hearing as required by Oregon State Statutes regarding the proposed vacation petition.

PASSED by the City Commission of the City of Warrenton, Oregon, and this 28th day of June, 2016.

This Resolution takes effect immediately upon its passage.

APPROVED

Mark Kujala, Mayor

ATTEST

Linda Engbretson, City Recorder

STREET VACATION PETITION
City of Warrenton

Fee: \$600.00

<u>Petitioner</u>	<u>Petitioner's Representative</u>
Name: LEONARD A. MOSSMAN	Name:
Mailing Address: 683 NW 9TH ST. WARRENTON, OR 97146	Mailing Address:
Phone Number: 503-791-0304	Phone Number:
Email Address: MOSSMANS@MSN.COM	Email Address:
<p>1. A description of the right-of-way area to be vacated. (Don't forget to include a map highlighting the area. A survey or professionally developed legal description is required).</p> <p style="text-align: center;">THAT PORTION OF NW GARDENIA AVE, NORTH OF NW 9TH ST. BETWEEN THE RESIDENCES OF THE MOSSMAN FAMILY (683 NW 9TH) AND THE BUSSELT FAMILY (915 NW GARDENIA). "THE PROPERTY THAT FALLS BETWEEN PARCEL 1 + PARCEL 2 OF P.P. 1998-034 WHICH IS A PORTION, TO BECOME A FORMER PORTION OF NW GARDENIA"</p>	
<p>2. Reason for the Vacation Request. (Advise if any buildings/structures will be in the area to be vacated).</p> <p style="text-align: center;">I WISH TO USE THE VACATED STREET, PORTION ON MY SIDE, TO BUILD A GARAGE NEXT TO MY RESIDENCE. THE CONSTRUCTION TO BE DONE AT A LATER DATE, (1 YEAR APPROX)</p> <p style="text-align: center;">Note: If additional room is necessary, please attach extra pages.</p>	
<p>3. Required affidavits.</p> <ul style="list-style-type: none">a. 100% of abutting property owners.b. Two-thirds in area of real property affected by proposal. Refer to ORS Chapter 271 (attached).c. List of all abutting and affected property owners, mailing addresses, and corresponding square footage of property owned.	

CONT
BELOW
↓

1.-CONT: "AVENUE, IMMEDIATELY NORTH OF NW 9TH STREET," AS FOUND ON CLATSOP COUNTY OREGON MAP 30-04. MAP 30-04 INCLUDED WITH AFFECTED/PROPOSED VACATION HIGHLIGHTED.


Petitioner

05/20/2016
Date

Return To:	City of Warrenton P.O. Box 250 225 S. Main Street Warrenton, OR 97146
For Questions – Contact:	Linda Engbretson, City Recorder Phone: 503/ 861-0823 Email: cityrecorder@ci.warrenton.or.us

AFFIDAVIT

STATE OF OREGON)
COUNTY OF CLATSOP)

R, Elizabeth M. Tagg
being the owners of the following real property: 710 NW 9th Street Farm

as a basis of the petition from LEONARDO MOSSMAN

do hereby consent to the vacation of a portion of GARDENIA STREET
NORTH OF NW 9TH STREET BETWEEN THE RESIDENCES
as described: OF THE BUSSELT FAMILY (915 NW 9TH) AND
THE MOSSMANS (683 NW 9TH) IN WARRENTON,
CLATSOP COUNTY, OREGON.

Signature: Elizabeth M. Tagg Date: 4/29/16
Signature: _____ Date: _____

On this 29th day of April, 2016, personally appeared before me, a
notary public in and for the State of Oregon, the within named _____
Elizabeth Tagg acknowledged the following instrument to be _____
voluntary act and deed.

Linda Mary Engbretson
Notary Public for Oregon
My commission expires: 2/20/2017



AFFIDAVIT

STATE OF OREGON)
COUNTY OF CLATSOP)

Cliff and Kennakay Bussert

being the owners of the following real property: 915 NW Gardenia St, Warrenton, OR 97146

as a basis of the petition from Leonard Mossman

do hereby consent to the vacation of a portion of Gardenia Street
between the Busserts & the Mossmans
as described: just north of NW 9th street.

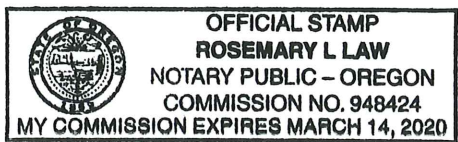
Signature: Cliff Bussert Date: 4/19/16

Signature: Kennakay Bussert Date: 4/19/16

On this 19 day of April, 2016, personally appeared before me, a notary public in and for the State of Oregon, the within named Cliff Bussert & Kennakay Bussert acknowledged the following instrument to be voluntary act and deed.

Rosemary L Law
Notary Public for Oregon

My commission expires: 3/14/2020



AFFIDAVIT

STATE OF OREGON)
COUNTY OF CLATSOP)

George Martin Williams
being the owners of the following real property: 681 NW 9th
St. Warrenton, OR 97146

as a basis of the petition from Leonard Mossman

do hereby consent to the vacation of a portion of Gardenia Street,
North of 9th Street NW between
as described: the Bussarts + the Mossmans.

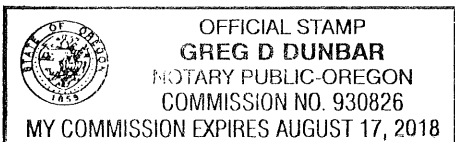
Signature: George Martin Williams Date: 04/12/2016

Signature: _____ Date: _____

On this 12 day of April, 2016, personally appeared before me, a
notary public in and for the State of Oregon, the within named real property owners
George M. Williams acknowledged the following instrument to be a
voluntary act and deed.

[Signature]
Notary Public for Oregon

My commission expires: August 17, 2018



AFFIDAVIT

STATE OF OREGON)
COUNTY OF CLATSOP)

Elizabeth Ann Williams

being the owners of the following real property: 681 NW 9th
St, Warrenton, OR 97146

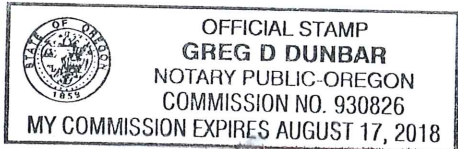
as a basis of the petition from Leonard Mossman

do hereby consent to the vacation of a portion of Gardenia Street,
north of NW 9th Street between
as described: the Busserts & the Mossmans.

Signature: ElAnn Williams Date: 4-12-16

Signature: _____ Date: _____

On this 12th day of April, 2016, personally appeared before me, a
notary public in and for the State of Oregon, the within named real property owners
Elizabeth A. Williams acknowledged the following instrument to be a
voluntary act and deed.



Greg D Dunbar
Notary Public for Oregon
My commission expires: August 17, 2018

VACATION

ORS 271.080 – 271.230

271.080 Vacation in incorporated cities; petition; consent of property owners. (1) Whenever any person interested in any real property in an incorporated city in this state desires to vacate all or part of any street, avenue, boulevard, alley, plat, public square or other public place, such person may file a petition therefore setting forth a description of the ground proposed to be vacated, the purpose for which the ground is proposed to be used and the reason for such vacation.

(2) There shall be appended to such petition, as a part thereof and as a basis for granting the same, the consent of the owners of all abutting property and of not less than two-thirds in area of the real property affected thereby. The real property affected thereby shall be deemed to be the land lying on either side of the street or portion thereof proposed to be vacated and extending laterally to the next street that serves as a parallel street, but in any case not to exceed 200 feet, and the land for a like lateral distance on either side of the street for 400 feet along its course beyond each terminus of the part proposed to be vacated. Where a street is proposed to be vacated to its termini, the land embraced in an extension of the street for a distance of 400 feet beyond each terminus shall also be counted. In the vacation of any plat or part thereof the consent of the owner or owners of two-thirds in area of the property embraced within such plat or part thereof proposed to be vacated shall be sufficient, except where such vacation embraces street area, when, as to such street area the above requirements shall also apply. The consent of the owners of the required amount of property shall be in writing. [Amended by 1999 c.866 s.2]

271.090 Filing of petition; notice. The petition shall be presented to the city recorder or other recording officer of the city. If found by the recorder to be sufficient, the recorder shall file it and inform at least one of the petitioners when the petition will come before the city governing body. A failure to give such information shall not be in any respect a lack of jurisdiction for the governing body to proceed on the petition.

271.100 Action by council. The city governing body may deny the petition after notice to the petitioners of such proposed action, but if there appears to be no reason why the petition should not be allowed in whole or in part, the governing body shall fix a time for a formal hearing upon the petition.

271.110 Notice of hearing. (1) The city recorder or other recording officer of the city shall give notice of the petition and hearing by publishing a notice in the city official newspaper once each week for two consecutive weeks prior to the hearing. If no newspaper is published in such city, written notice of the petition and hearing shall be posted in three of the most public places in the city. The notices shall describe the ground covered by the petition, give the date it was filed, the name of at least one of the petitioners and the date when the petition, and any objection or remonstrance, which may be made in writing and filed with the recording officer of the city prior to the time of hearing, will be heard and considered.

(2) Within five days after the first day of publication of the notice the city recording officer shall cause to be posted at or near each end of the proposed vacation a copy of the notice which shall be headed, "Notice of Street Vacation," "Notice of Plat Vacation" or "Notice of Plat and Street Vacation," as the case may be; the notice shall be posted in at least two conspicuous places in the proposed vacation area. The posting and first day of publication of such notice shall be not less than 14 days before the hearing.

(3) The city recording officer shall, before publishing such notice, obtain from the petitioners a sum sufficient to cover the cost of publication, posting and other anticipated expenses. The city

recording officer shall hold the sum so obtained until the actual cost has been ascertained, when the amount of the cost shall be paid into the city treasury and any surplus refunded to the depositor. [Amended by 1991 c.629 s.1]

271.120 Hearing; determination. At the time fixed by the governing body for hearing the petition and any objections filed thereto or at any postponement or continuance of such matter, the governing body shall hear the petition and objections and shall determine whether the consent of the owners of the requisite area has been obtained, whether notice has been duly given and whether the public interest will be prejudiced by the vacation of such plat or street or parts thereof. If such matters are determined in favor of the petition the governing body shall by ordinance make such determination a matter of record and vacate such plat or street; otherwise it shall deny the petition. The governing body may, upon hearing, grant the petition in part and deny it in part, and make such reservations, or either, as appear to be for the public interest.

271.130 Vacation on council's own motion; appeal. (1) The city governing body may initiate vacation proceedings authorized by ORS 271.080 and make such vacation without a petition or consent of property owners. Notice shall be given as provided by ORS 271.110, but such vacation shall not be made before the date set for hearing, nor if the owners of a majority of the area affected, computed on the basis provided in ORS 271.080, object in writing thereto, nor shall any street area be vacated without the consent of the owners of the abutting property if the vacation will substantially affect the market value of such property, unless the city governing body provides for paying damages. Provision for paying such damages may be made by a local assessment, or in such other manner as the city charter may provide.

(2) Two or more streets, alleys, avenues and boulevards, or parts thereof, may be joined in one proceeding, provided they intersect or are adjacent and parallel to each other.

(3) No ordinance for the vacation of all or part of a plat shall be passed by the governing body until the city recording officer has filed in the office of the city recording officer or indorsed on the petition for such vacation a certificate showing that all city liens and all taxes have been paid on the lands covered by the plat or portion thereof to be vacated.

(4) Any property owner affected by the order of vacation or the order awarding damages or benefits in such vacation proceedings may appeal to the circuit court of the county where such city is situated in the manner provided by the city charter. If the charter does not provide for such appeal, the appeal shall be taken within the time and in substantially the manner provided for taking an appeal from justice court in civil cases. [Amended by 1995 c.658 s.101]

271.140 Title to vacated areas. The title to the street or other public area vacated shall attach to the lands bordering on such area in equal portions; except that where the area has been originally dedicated by different persons and the fee title to such area has not been otherwise disposed of, original boundary lines shall be adhered to and the street area which lies on each side of such boundary line shall attach to the abutting property on such side. If a public square is vacated the title thereto shall vest in the city. [Amended by 1981 c.153 s.58]

271.150 Vacation records to be filed; costs. A certified copy of the ordinance vacating any street or plat area and any map, plat or other record in regard thereto which may be required or provided for by law, shall be filed for record with the county clerk. The petitioner for such vacation shall bear the recording cost and the cost of preparing and filing the certified copy of the ordinance and map. A certified copy of any such ordinance shall be filed with the county assessor and county surveyor.

271.160 Vacations for purposes of rededication. No street shall be vacated upon the petition of any person when it is proposed to replat or rededicate all or part of any street in lieu of the original unless such petition is accompanied by a plat showing the proposed manner of replatting or rededicating. If the proposed manner of replatting or rededicating or any modification thereof which may subsequently be made meets with the approval of the city governing body, it shall require a suitable guarantee to be given for the carrying out of such replatting or rededication or may make any vacation conditional or to take effect only upon the consummation of such replatting or rededication.

271.170 Nature and operation of statutes. The provisions of ORS 271.080 to 271.160 are alternative to the provisions of the charter of any incorporated city and nothing contained in those statutes shall in anywise affect or impair the charter or other provisions of such cities for the preservation of public access to and from transportation terminals and navigable waters.

271.180 Vacations in municipalities included in port districts; petition; power of common council; vacating street along railroad easement. To the end that adequate facilities for terminal trackage, structures and the instrumentalities of commerce and transportation may be provided in cities and towns located within or forming a part of any port district organized as a municipal corporation in this state, the governing body of such cities and towns, upon the petition of any such port, or corporation empowered to own or operate a railroad, steamship or other transportation terminal, or railroad company entering or operating within such city or town, or owner of property abutting any such terminal, may:

- (1) Authorize any port commission, dock commission, common carrier, railroad company or terminal company to occupy, by any structure, trackage or machinery facilitating or necessary to travel, transportation or distribution, any street or public property, or parts thereof, within such city or town, upon such reasonable terms and conditions as the city or town may impose.
- (2) Vacate the whole or any part of any street, alley, common or public place, with such restrictions and upon such conditions as the city governing body may deem reasonable and for the public good.
- (3) If any railroad company owns or has an exclusive easement upon a definite strip within or along any public street, alley, common or public place, and if the city governing body determines such action to be to the advantage of the public, vacate the street area between the strip so occupied by the railroad company and one property line opposite thereto, condition that the railroad company dedicates for street purposes such portion of such exclusive strip occupied by it as the city governing body may determine upon, and moves its tracks and facilities therefrom onto the street area so vacated. The right and title of the railroad company in the vacated area shall be of the same character as previously owned by it in the exclusive strip which it is required by the city governing body to surrender and dedicate to street purposes.

271.190 Consent of owners of adjoining property; other required approval. No vacation of all or part of a street, alley, common or public place shall take place under ORS 271.180 unless the consent of the persons owning the property immediately adjoining that part of the street or alley to be vacated is obtained thereto in writing and filed with the auditor or clerk of the city or town. No vacation shall be made of any street, alley, public place or part thereof, if within 5,000 feet of the harbor or pierhead line of the port, unless the port commission, or other bodies having jurisdiction over docks and wharves in the port district involved, approves the proposed vacation in writing.

271.200 Petition; notice. (1) Before any street, alley, common or public place or any part thereof is vacated, or other right granted by any city governing body under ORS 271.180 to

271.210 the applicant must petition the governing body of the city or town involved, setting forth the particular circumstances of the case, giving a definite description of the property sought to be vacated, or of the right, use or occupancy sought to be obtained, and the names of the persons to be particularly affected thereby. The petition shall be filed with the auditor or clerk of the city or town involved 30 days previous to the taking of any action thereon by the city governing body.

(2) Notice of the pendency of the petition, containing a description of the area sought to be vacated or right, use or occupancy sought to be obtained, shall be published at least once each week for three successive weeks prior to expiration of such 30-day period in a newspaper of general circulation in the county wherein the city or town is located.

271.210 Hearing; grant of petition. Hearing upon the petition shall be had by the city governing body at its next regular meeting following the expiration of 30 days from the filing of the petition. At that time objections to the granting of the whole or any part of the petition shall be duly heard and considered by the governing body, which shall thereupon, or at any later time to which the hearing is postponed or adjourned, pass by a majority vote an ordinance setting forth the property to be vacated, or other rights, occupancy or use to be thereby granted. Upon the expiration of 30 days from the passage of the ordinance and the approval thereof by the mayor of the city or town, the ordinance shall be in full force and effect.

271.220 Filing of objections; waiver. All objections to the petition shall be filed with the clerk or auditor of the city or town within 30 days from the filing of the petition, and if not so filed shall be conclusively presumed to have been waived. The regularity, validity and correctness of the proceedings of the city governing body pursuant to ORS 271.180 to 271.210, shall be conclusive in all things on all parties, and cannot in any manner be contested in any proceeding whatsoever by any person not filing written objections within the time provided in this section.

271.230 Records of vacations; fees. (1) If any town or plat of any city or town is vacated by a county court or municipal authority of any city or town, the vacation order or ordinance shall be recorded in the deed records of the county. Whenever a vacation order or ordinance is so recorded, the county surveyor of such county shall, upon a copy of the plat that is certified by the county clerk, trace or shade with permanent ink in such manner as to denote that portion so vacated, and shall make the notation "Vacated" upon such copy of the plat, giving the book and page of the deed record in which the order or ordinance is recorded. Corrections or changes shall not be allowed on the original plat once it is recorded with the county clerk.

(2) For recording in the county deed records, the county clerk shall collect the same fee as for recording a deed. For the services of the county surveyor for marking the record upon the original plat, the county clerk shall collect a fee as set by ordinance of the county governing body to be paid by the county clerk to the county surveyor. [Amended by 1971 c.621 s.31; 1975 c.607 s.31; 1977 c.488 s.2; 1979 c.833 s.30; 1999 c.710 s.12]

[MapHome](#)

[City Taxlots](#)

[City Zoning Districts](#)

[FEMA Flood Zones](#)

[City Wetland Inventory](#)

[LiDAR Contours](#)

[Warrenton Water](#)

[Sewer and Storm](#)

[Wa W: Dis](#)



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→FIRE DEPARTMENT:

Describe any access issues affected by proposed vacation.

Other:

Fire Department

Date

→PLANNING DEPARTMENT:

Possible future needs of this right-of way.

Tagg owns TL 100 which straddles the Gardena ROW. She would continue to have access from the 10th St ROW and from the County owned 9th St west of Gardena.

Will the vacation of this right-of way landlock any tax lots?

It appears not.

Other:

Sip

Planning Department

6/10/14

Date



Warrenton Fire Department

P.O. Box 250 Warrenton, OR 97146-0250 503/861-2494 Fax 503/861-2351

MEMORANDUM

Date: June 09, 2016

To: Linda Engbretson, City Recorder

From: Tim Demers, Fire Chief TD

Re: Mossman request for street vacation NW Gardenia Avenue

The Fire Department would not be in favor of vacating a portion of NW Gardenia Avenue. Even though it is undeveloped it would narrow the possibility to put a full size street in later. It would also invite the creation of flag lots. These lots use common driveways that most often will not allow Fire Apparatus access and are therefore unacceptable to us. As you know many of the streets in Warrenton are already narrow and don't give our Fire Apparatus a lot of room to work.

Jim

DEPARTMENT REPORT

Street Vacation Petition No: 148

Leonard Mossman (Applicant)
NAME

Vacation of Portion of NW Gardenia Ave.

is hereby requested.

Please note below any issues related to this proposed street vacation –

→PUBLIC WORKS:

Are there any utilities located in this right-of-way?

Utilities locate 6/14/2016
DATE

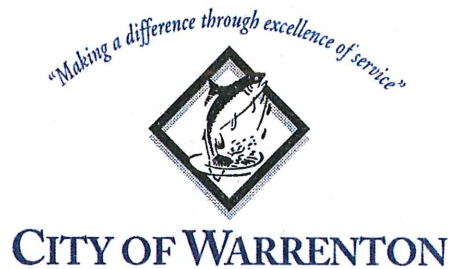
✓ YES _____ NO

phone and Gas
No City Utilities

Is the right-of-way used for drainage?

Other: We are aware of one development that has discussed using ROW for future utilities and access.

J D Public Works 6/13/2016 Date



AGENDA MEMORANDUM

TO: The Warrenton City Commission

FROM: Linda Engbretson, CMC, City Recorder/Asst. to the City Manager

DATE: June 28, 2016

SUBJ: Resolution No. 2463 – Updating Recycling Rates

SUMMARY

Resolution No. 2463; *Adopting and Setting New Rates for Recycling Services and Repealing All Resolutions in Conflict*, was presented on June 14 for first consideration. The rate increase related to recycling equals .03 cents from \$6.94 to \$6.97 for every other week pickup, effective July 1, 2016.

Rate resolutions are typically done over two meetings in order to give the public an opportunity to comment.

RECOMMENDATION/SUGGESTED MOTION

"I move to adopt Resolution No. 2463; *Adopting and Setting New Rates for Recycling Services and Repealing All Resolutions in Conflict.*"

ALTERNATIVE

None recommended

FISCAL IMPACT

If rates are not raised, the City will not recoup costs for recycling fees from Recology Western Oregon for recycling pickup.

Approved by City Manager: Burt Fitch

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

RESOLUTION NO. 2463

Introduced by All Commissioners

Adopting and Setting New Rates for Recycling Services
and Repealing All Resolutions in Conflict

WHEREAS, Recology Western Oregon, the City's Residential Recycling Service Provider is instituting an increase in residential recycling service rates in the City of Warrenton effective July 1, 2016, as outlined in the agreement between the City and Recology Western Oregon; and

WHEREAS, this increase requires an adjustment in user rates to meet City of Warrenton recycling expenses in the City's sanitation fund.

NOW, THEREFORE, BE IT RESOLVED that the Warrenton City Commission does hereby adopt the following as its Residential Recycling Rates for the City of Warrenton:

RESIDENTIAL RECYCLING RATES

CITY OF WARRENTON

Effective July 1, 2016

TYPE OF SERVICE	MONTHLY RATE
RESIDENTIAL	
96 Gallon Roll Cart - Every other Week P/U	\$6.97

BE IT FURTHER RESOLVED that all resolutions in conflict with Resolution No. 2463 are hereby repealed and replaced with the above residential recycling user fees, effective July 1, 2016.

This Resolution shall be effective July 1, 2016.

Adopted by the City Commission of the City of Warrenton this 28th day of June, 2016.

First Reading: June 14, 2016

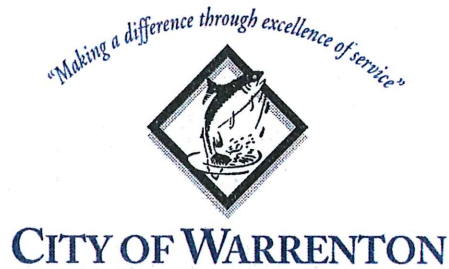
Second Reading: June 28, 2016

APPROVED

Mark Kujala, Mayor

ATTEST

Linda Engbretson, CMC, City Recorder



AGENDA MEMORANDUM

TO: The Warrenton City Commission

FROM: Linda Engbretson, CMC, City Recorder/Asst. to the City Manager

DATE: June 28, 2016

SUBJ: Resolution No. 2461 – Updating Water Rates

SUMMARY

Resolution No. 2461 – Adopting updated water rates, was presented on June 14 for first consideration. The rate increase related to water rates is 7%, as recommended and approved by the budget committee, effective July 1, 2016.

Rate resolutions are typically done over two meetings in order to give the public an opportunity to comment.

RECOMMENDATION/SUGGESTED MOTION

"I move to adopt Resolution No. 2461; *Adopting Water Department Rates, Establishing July 1, 2016, as the effective date, repealing any other resolutions in Conflict.*"

ALTERNATIVE

None recommended

FISCAL IMPACT

The rate increase is expected to raise approximately \$162,400 in the water fund for fiscal year ending June 30, 2017.

Approved by City Manager:

_____

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

RESOLUTION NO. 2461
Introduced by All Commissioners
ADOPTING WATER DEPARTMENT RATES; ESTABLISHING
July 1, 2016, AS THE EFFECTIVE DATE,
REPEALING
ANY OTHER RESOLUTION IN CONFLICT

WHEREAS, the City of Warrenton Water Department is an enterprise fund and revenues must pay expenses; and

WHEREAS, the City of Warrenton needs to update its water rates to keep up with increasing costs and debt service; and

WHEREAS, the Warrenton Budget Committee approved a 7% water rate increase during its Fiscal Year 2016-2017 budget process.

NOW THEREFORE, The City Commission of the City of Warrenton resolves as follows:

Section 1. The Warrenton City Commission hereby adopts the attached schedule of water rates, listed in Exhibit A for all users of its municipal water service.

Section 2. The Non-peak Industrial Customer Class on the attached schedule of rates is specifically assigned to shrimp processors for the months of April, May, and June and shall be gauged by a water meter specifically installed for shrimp processing.

Section 3. The Warrenton City Commission hereby adopts the attached schedule of installation and administrative fees, listed in Exhibit B, for all users of its municipal water service.

Section 4. Any fees, charges, taxes or penalties that are assessed, requested or required by this resolution are deemed by the Warrenton City Commission to not be subject to the limits of Section 11b, Article XI of the Oregon Constitution and will be adopted according to Section 1(b)(e) and Section 2 of ORS 310.145.

Section 5. This resolution shall effect rates July 1, 2016.

First Reading: June 14, 2016
Second Reading: June 28, 2016

ADOPTED by the City Commission of the City of Warrenton this 28th day of June, 2016.

APPROVED

Mark Kujala, Mayor

ATTEST

Linda Engbretson, City Recorder

**City of Warrenton
Monthly Water Service Rates
Effective 7/1/16**

EXHIBIT A

Monthly water service rates for customers of the water system shall be a combination of the following:

Base Rate: Every meter shall pay a base rate per month, according to the size of the meter, to include a consumption allowance of 2,000 gallons per month. All customers are subject to the monthly "ready-to-serve" base rate, regardless of consumption:

Base Rate				
Meter Size (inches)	Inside City		Outside City	
3/4	\$	26.12	\$	39.16
1	\$	30.27	\$	45.39
1 1/2	\$	40.52	\$	60.79
2	\$	52.88	\$	79.31
3	\$	85.88	\$	128.80
4	\$	122.94	\$	184.39
6	\$	225.84	\$	338.79
8	\$	349.41	\$	524.11
10	\$	493.61	\$	740.42

Volume Rate: Every meter shall pay a volume rate, according to customer class, for every thousand gallons of metered consumption:

Volume Rate				
Range/Customer Class	Inside City		Outside City	
0 to 2,000 gallons:				
Residential	\$	-	\$	-
Multi Family Residential	\$	-	\$	-
Commercial	\$	-	\$	-
Industrial	\$	-	\$	-
School	\$	-	\$	-
Government	\$	-	\$	-
City of Gearhart	\$	-	\$	-
Non-Peak Industrial	\$	-	\$	-
2,001 gallons and over:				
Residential	\$	3.70	\$	5.59
Multi Family Residential	\$	3.02	\$	4.49
Commercial	\$	5.54	\$	8.28
Industrial	\$	6.58	\$	9.90
School	\$	4.50	\$	6.79
Government	\$	6.97	\$	10.46
City of Gearhart	\$	6.97		n/a
Non-Peak Industrial	\$	3.70		n/a

City of Warrenton

EXHIBIT B

Water Dept. Installation and Administrative Fees
Effective April 1, 2009

INSTALLATION

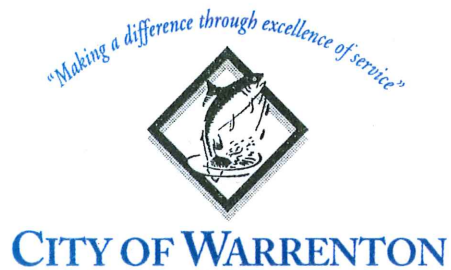
METER SIZE	EQUIVALENT METER RATIOS	CAPACITY ALLOWANCE (GPD)	COMBINED FEE
3/4"	1.0	690	\$ 1,300
1"	1.7	1,173	\$ 1,500
1-1/2"	3.3	2,277	\$ 1,148*
2"	5.3	3,657	\$ 1,844*
3"	10.0	6,900	\$ 3,480*
4"	16.7	11,523	\$ 5,812*
6"	33.3	22,977	\$11,588*
8"	53.3	36,777	\$18,548*
10"	76.7	52,923	\$26,692*

* Connection fee for meters above 1" includes the combined fee plus the actual cost of the meter, materials, and labor for installation.

ADMINISTRATION FEES

Connection for which the owner has provided all improvements for complete installation:

Each subdivision lot for single-family or manufactured dwelling	3/4" \$ 400.00
	1" \$ 450.00
Each apartment unit in a multi-family dwelling	\$ 105.00
Each R.V. space	\$ 80.00



AGENDA MEMORANDUM

TO: The Warrenton City Commission

FROM: Linda Engbretson, CMC, City Recorder/Asst. to the City Manager

DATE: June 28, 2016

SUBJ: Resolution No. 2462 – Updating Sewer Rates

SUMMARY

Resolution No. 2462 – Adopting updated sewer rates, was presented on June 14 for first consideration. The rate increase related to sewer rates is 6%, as recommended and approved by the budget committee, effective July 1, 2016.

Rate resolutions are typically done over two meetings in order to give the public an opportunity to comment.

RECOMMENDATION/SUGGESTED MOTION

"I move to adopt Resolution No. 2462; *Updating City of Warrenton Sewer Rates, Establishing July 1, 2016, as the effective date, repealing any other resolutions in Conflict.*"

ALTERNATIVE

None recommended

FISCAL IMPACT

The rate increase is expected to raise approximately \$113,280 in the sewer fund for fiscal year ending June 30, 2017.

Approved by City Manager: 

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

RESOLUTION NO. 2462

Introduced by All Commissioners
Updating City of Warrenton Sewer Rates
And Repealing
Any Other Resolution in Conflict

WHEREAS, the City of Warrenton provides sewer services to customers both inside and outside its city limits; and

WHEREAS, the City of Warrenton administers its sewer fund as an enterprise fund, and as such, must fully recover all of its associated costs; and

WHEREAS, the Warrenton Budget Committee approved a 6% Sewer Rate Increase during its Fiscal Year 2016-2017 Budget Process.

NOW, THEREFORE, the City Commission of the City of Warrenton hereby resolves:

Effective July 1, 2016, Monthly Sewer Service Rates for City of Warrenton customers shall be charged according to the attached "Exhibit A."

BE IT FURTHER RESOLVED that all resolutions in conflict with Resolution No. 2462 are hereby repealed.

This resolution is effective July 1, 2016.

Adopted by the City Commission of the City of Warrenton this 28th day of June 2016.

First Reading: June 14, 2016

Second Reading: June 28, 2016

APPROVED

Mark Kujala, Mayor

ATTEST

Linda Engbretson, City Recorder

**City of Warrenton
Monthly Sewer Service Rates
Effective 7/1/16**

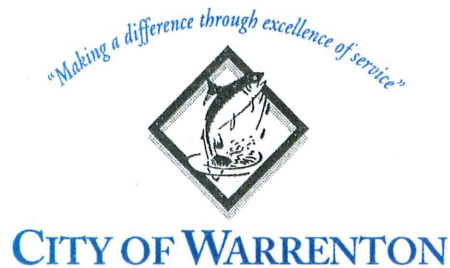
Monthly sewer service rates for customers of the sewer system shall be a combination of the following:

Base Rate: Every account shall pay a base rate per month, according to customer class. All customers are subject to the monthly "ready-to-serve" base rate:

Base Rate	
Class	Rate
Single Unit	\$ 52.87
Metered	\$ 52.87
Bio-Oregon	\$ 152.68
Warrenton Deep Sea	\$ 57.62
Fort Stevens	\$ 4,345.93
Pacific Coast Seafoods	\$ 192.60
Point Adams	\$ 312.40
Warrenton Boat Yard-Industrial Waste Permitted Use	\$ 80.45

Volume Rate: Accounts classified as "metered" sewer customers shall pay a volume rate for every thousand gallons of metered water consumption:

Volume Rate	
Class	Rate
0 to 5,000 gallons:	
Metered	\$ -
5,001 gallons and over:	
Metered	\$ 7.43



AGENDA MEMORANDUM

TO: The Warrenton City Commission
FROM: Linda Engbretson, CMC, City Recorder
DATE: June 28, 2016
SUBJ: Amendment Number 2 – IGA with ODOT for Motor Vehicle Fuel
Dealer Tax Collection

SUMMARY

In 2007 the City of Warrenton passed Ordinance No. 1108-A providing that any Dealer of motor vehicle fuel for sale, use, or distribution in the City of Warrenton pay the city a license tax computed on the basis of \$.03 per gallon. The City entered into an IGA with the State of Oregon Department of Transportation to act as the tax administrator for the City. ODOT collects the tax for the City and charges an administrative fee to cover costs of the collection and distribution process. In 2015, ODOT retained \$1,380 of the gross revenue collected of \$304,780. The attached spreadsheet shows prior year collections and fees. This amendment to the IGA extends the term an additional five years and terminates September 30, 2021.

The City's ordinance sunsets July 1, 2017. The City worked closely with the City of Astoria when implementing the tax, and it is our understanding they plan to

renew their ordinance later this year. We will be bringing back the ordinance for your consideration to renew in conjunction with the City of Astoria's renewal.

RECOMMENDATION/SUGGESTED MOTION

"I move to adopt Amendment Number 02 to the Intergovernmental Agreement between the City and the State of Oregon (ODOT) for Motor Vehicle Fuel Dealer Tax Collection."

ALTERNATIVE

None recommended

FISCAL IMPACT

The tax generated \$304,780 less the administrative fee of \$1,380 in calendar year ending 2015.

Approved by City Manager:



All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

City of Warrenton
 ODOT Fees
 Collection of City Fuel Tax

	Calendar Year								
	Fees								
	November 2007	2008	2009	2010	2011	2012	2013	2014	2015
start up costs	1,486								
annual fees		2,328	912	1,272	960	1,296	912	2,928	1,380
total	1,486	2,328	912	1,272	960	1,296	912	2,928	1,380
gross revenue collected (3 cents per gallon)	41,648	262,576	267,695	264,719	261,260	264,318	280,886	276,314	304,780
fees as a percentage of revenue	3.57%	0.89%	0.34%	0.48%	0.37%	0.49%	0.32%	1.06%	0.45%

Note:

Fees were higher in 2014 due to increased auditing by ODOT on this revenue source. Fees for 2015 were \$115 a month or \$1,380 for the calendar year.

**AMENDMENT NUMBER 02
INTERGOVERNMENTAL AGREEMENT
Motor Vehicle Fuel Dealer Tax Collection
City of Warrenton**

The **State of Oregon**, acting by and through its Department of Transportation, hereinafter referred to as "ODOT," and the **City of Warrenton**, acting by and through its elected officials, hereinafter referred to as "CITY," entered into an Agreement on September 26, 2007 and Amendment Number 01 on June 29, 2011. Said Agreement covers the authorization of ODOT to act as the tax administrator for the CITY motor vehicle fuel license tax on motor vehicle fuel dealers that sell, use or distribute fuel in the CITY.

It has now been determined by ODOT and CITY that the Agreement referenced above shall be amended to extend the termination date. Except as expressly amended below, all other terms and conditions of the Agreement are still in full force and effect.

TERMS OF AGREEMENT, Paragraph 2, Page 1, which reads:

2. The term of this Agreement shall begin on the date all required signatures are obtained and shall terminate on September 26, 2016, unless extended by an amendment to this Agreement.

Shall be deleted in its entirety and replaced with the following:

2. The term of this Agreement shall begin on the date all required signatures are obtained and shall terminate on September 30, 2021, unless extended by an amendment to this Agreement.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

City of Warrenton, by and through its
elected officials

By _____

Title _____

Date _____

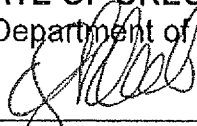
By _____

Title _____

Date _____

CITY Contact:
April Clark, Finance Director
City of Warrenton
P.O. Box 250
Warrenton, OR 97146
503-861-2233
aclark@ci.warrenton.or.us

STATE OF OREGON, by and through
its Department of Transportation

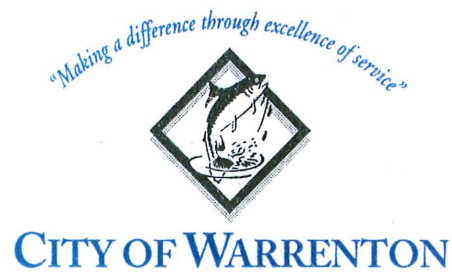
By  _____

Douglas Kleeb

Manager, Fuels Tax Group

Date 6/3/2016

ODOT Contact:
Douglas Kleeb
Manager, Fuels Tax Group
ODOT – Fuels Tax Group MS 21
355 Capitol St NE
Salem, OR 97301
503-378-5773
Douglas.J.KLEEB@odot.state.or.us



AGENDA MEMORANDUM

TO: The Warrenton City Commission
FROM: Linda Engbretson, CMC, City Recorder/Asst. to the City Manager
DATE: June 28, 2016
SUBJ: Warrenton's Old-Fashioned Fourth of July Event

SUMMARY

Attached to this memorandum is an outline of the planned events for this year's Old-fashioned Fourth of July Celebration in Warrenton. I believe Cindy Yingst, Parade Director, will be at the meeting to answer any questions you have regarding this year's activities.

RECOMMENDATION/SUGGESTED MOTION

"I move to approve the 2016 Old-fashioned Fourth of July Celebration as presented."

ALTERNATIVE

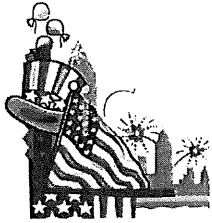
None recommended

FISCAL IMPACT

City Resources are considered during the budget process.

Approved by City Manager: *Scott Lutz*

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.



City of Warrenton

Old-Fashioned Fourth of July

Mayor Kujala & members of the City Commission,

The Old-Fashioned Fourth of July Committee requests permission to stage Warrenton's annual Fourth of July events in the city on Monday, July 4, 2016. The City of Warrenton and Warrenton Business Association co-sponsor the events.

Last year, the event drew thousands of people to town, where they shopped and ate and enjoyed what the city has to offer. This year should also draw a crowd since it will be part of a three-day weekend.

As always, the parade begins at 3 p.m. and runs along Main Avenue from the Post Office to Ninth Street and then west to Warrenton Grade School. We expect to receive approval from the state Department of Transportation for the closure of Main Avenue to traffic while the parade makes its way through town.

In addition to the parade, the city and the WBA sponsor a classic car show with vendors at Robinson Park. This year, North Coast ABATE is sponsoring the Motorcycle Tailgate Party at Robinson Park and Calvary Assembly of God is sponsoring the kids' bicycle Decoration Station with old-timey carnival games in the gravel lot next to the fire station.

We request permission to:

- Use city streets and city resources for the parade.
- Use Robinson Community Park for the car and motorcycle shows (11 a.m. to 3 p.m.).
- Use half the gravel lot south of the fire station for the Decoration Station and children's games (Noon to 3).
- We expect to have a handful of vendors who will pay a \$5 one-day business license fee that will go to the city. Vendors still will be required to obey all laws pertaining to vendors, including county health dept. permits.

We believe this is one of the best things that happens in Warrenton every year and solidifies in the minds of participants that Warrenton is the place for families on the Fourth of July and all year long.

Thank you for your pending approval. Please feel free to contact any of us for additional questions.

Cindy Yingst, parade director, 503-861-7447 (work); 503-791-3972 (cell)

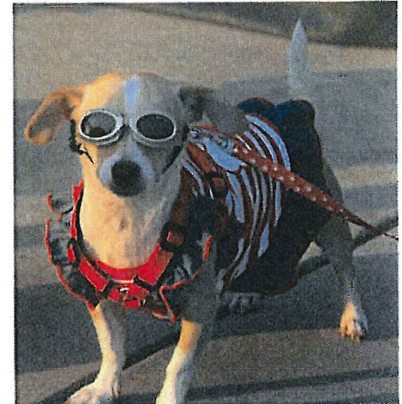
Melody Dufton, car show director, 971-506-0288

Bob Hutson, motorcycle tailgate party organizer for North Coast ABATE, 503-738-9848

Trisha Cole, Decoration Station director for Calvary Assembly of God, 541-968-2093



Warrenton's
Old-Fashioned
Fourth of July

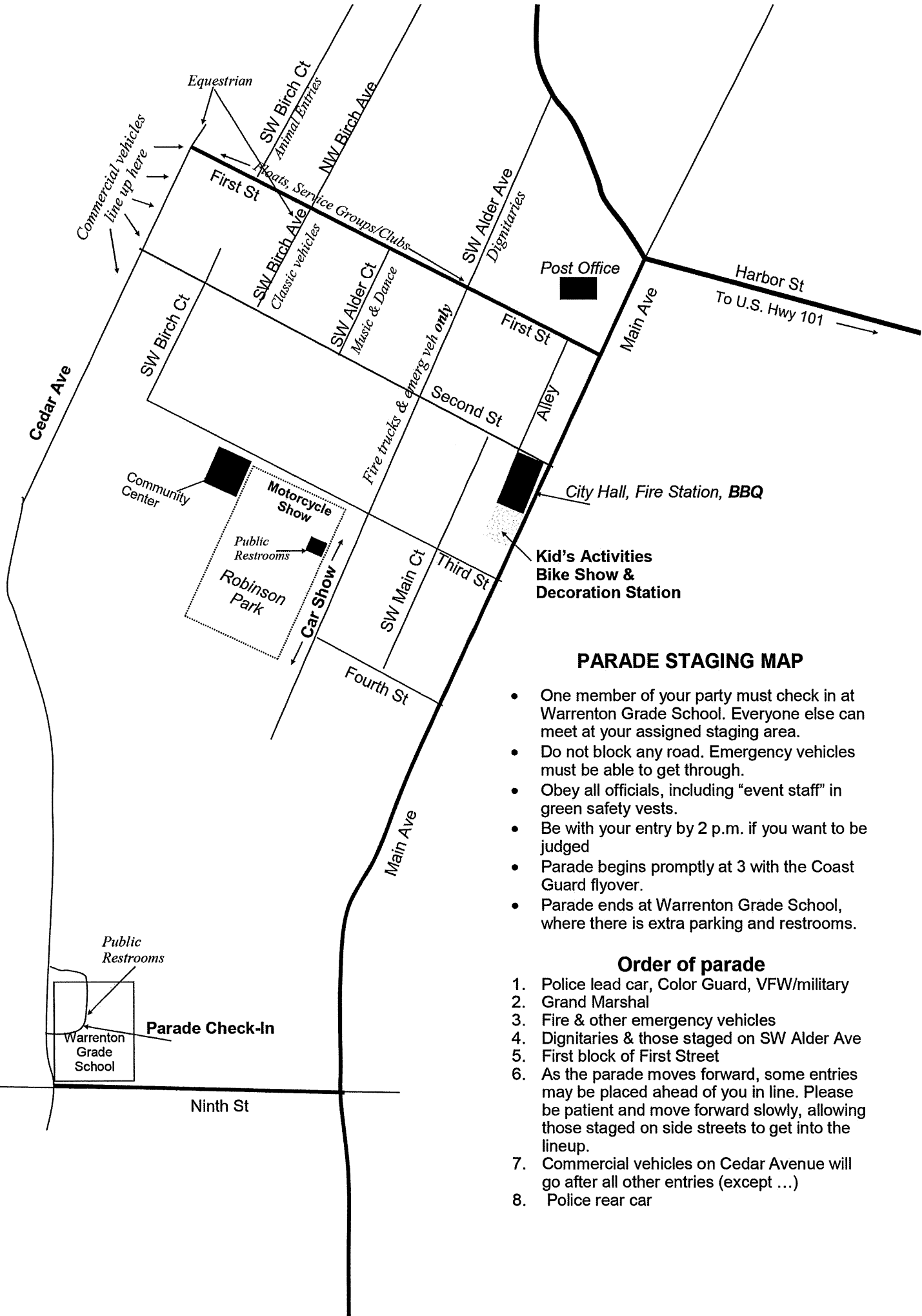


- **Classic Car Show** 11 to 3 at Robinson Park behind City Hall
- **Motorcycle Tailgate Party** 11 to 3 at Robinson Park behind City Hall
- **Firefighters Community Barbecue** Noon to 3 at the Fire Station
- **Kids Activities at the Decoration Station** Noon to 3 at the gravel lot next to the Fire Station. Bring your bike!
- **Parade** 3 p.m. down Main Avenue

Everything is free!

Sponsors: City of Warrenton, Warrenton Business Association, Warrenton Volunteer Firefighters Association, Calvary Assembly of God, North Coast ABATE

More info: 503-861-7447 or 503-791-3972



PARADE STAGING MAP

- One member of your party must check in at Warrenton Grade School. Everyone else can meet at your assigned staging area.
- Do not block any road. Emergency vehicles must be able to get through.
- Obey all officials, including "event staff" in green safety vests.
- Be with your entry by 2 p.m. if you want to be judged
- Parade begins promptly at 3 with the Coast Guard flyover.
- Parade ends at Warrenton Grade School, where there is extra parking and restrooms.

Order of parade

1. Police lead car, Color Guard, VFW/military
2. Grand Marshal
3. Fire & other emergency vehicles
4. Dignitaries & those staged on SW Alder Ave
5. First block of First Street
6. As the parade moves forward, some entries may be placed ahead of you in line. Please be patient and move forward slowly, allowing those staged on side streets to get into the lineup.
7. Commercial vehicles on Cedar Avenue will go after all other entries (except ...)
8. Police rear car

Additional parking

Community Center

Robinson Community Park

~~Breakfast with Uncle Sam, 8-10 a.m. in Community Center~~

Classic Vehicle Show, 11 a.m. to 3 p.m. (along SW Alder Ave)

Motorcycle Tailgate Party, 11 a.m. to 3 p.m. (Third Street side of park)

Parade begins at 3 p.m. (If you want to be in the parade, wait until 3 p.m. turn left onto Third Street, right on SW Birch Ct., right on Second St., and a quick left on SW Birch Ave.

Line up on SW Birch Avenue and wait until other entries on First Street have passed. You'll be toward the end of the parade — after the floats, animals and children's groups, but before the commercial entries).

To watch the parade, just walk 1 1/2 blocks down SW Fourth or SW Third to Main Avenue

↑ This way to join the parade

- M9
- M8
- M7
- M6
- M5
- M4
- M3
- M2
- M1

- | | |
|-----|----|
| V10 | V9 |
| V7 | V8 |
| V5 | V6 |

Snack Shack

- 38
- 37
- 36
- 35
- 34
- 33
- 32
- 31
- 30
- 29
- 28
- 27
- 26
- 25
- 24
- 23
- V4
- V3

Rest rooms

- V1
- V2

Check in

Car show area — no through traffic—pedestrians only

SW Alder Ave

Car show overflow

- 22
- 21
- 20
- 19
- 18
- 17
- 16
- 15
- 14
- 13
- 12
- 11
- 10
- 9
- 8
- 7
- 6
- 5
- 4
- 3
- 2
- 1

Grassy area

SW Fourth St

SW Third St

Additional parking