

MINUTES  
Warrenton City Commission  
Work Session – April 16, 2019  
5:30 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Mayor Balensifer called the work session to order at 5:30 p.m.

Commissioners Present: Mayor Balensifer, Mark Baldwin, Pam Ackley (left at 7:00 p.m.), Rick Newton, and Tom Dyer

Staff Present: City Manager Linda Engbretson, Finance Director April Clark, Fire Chief Tim Demers, Water Treatment Plant Superintendent Bob Bingham, Harbormaster Jane Sweet, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, and City Recorder Dawne Shaw

City Manager Linda Engbretson stated this CIP goes out for the next six years.

General Fund: Chief Demers explained the Fire Department Rescue Tools. He noted there is a pending FEMA grant that will cover a portion of the costs associated with the tool replacement. Mr. Stelzig reviewed the budget for the Public Works Office, and the plan for the break room renovation.

Carruthers Viewing Dock: The question of whether pressure treated wood could in fact be used was discussed. The conversation continued on the material for Carruthers Viewing Dock. Mr. Sharpsteen noted there may be an opportunity for donations from the Quincy Robinson fund for the viewing dock.

Drainage and parking issues at the Dog Park: Details were briefly discussed pertaining to the project materials and specifications. Ms. Engbretson noted that Police Vehicles will be delayed. She explained that because two new vehicles are online as of this year, as well as a new K-9 unit, they felt comfortable making the cut. Mayor Balensifer asked for clarification pertaining to the future funding of Police Vehicles. A brief discussion began on the Triangle Park.

Trail connections to Fort Stevens: Mayor Balensifer noted it was his understanding that trail connections were made a priority in prior commission meetings. He stated the priority is to connect the Carruthers trail to at least Gray Street, if not all the way through Point Triumph. Mr. Stelzig noted that we have the funding for fiscal year 2022-2023. Mayor Balensifer noted that we need to make it a priority in the immediate future to at very least explore the opportunities and potential right of ways. The discussion continued.

Water Utility: Public Works Director Collin Stelzig, and Water Treatment Plant Superintendent Bob Bingham, explained the SCADA improvement at the South Water Reservoir. They gave current specifications, and some of the current challenges the City is up against.

Mr. Stelzig noted the Hammond Water Line will go out to bid in about 2 – 2 ½ months. Reasons for the delay was noted- ODOT, repaving roads, and slight redesign of the project extended the project. The discussion continued.

Mr. Stelzig gave a brief breakdown on the SW 4<sup>th</sup> Street and SE Anchor projects.

Mayor Balensifer asked Mr. Bingham about the filter replacements. Mr. Bingham explained we are overdue for replacement. He noted that in October the filter will be replaced. The conversation continued about the integrity of the filter and the funding.

The Ridge Road Water Line; Discussion ensued on the proposed route of the Water Main.

Mayor Balensifer asked for more detail in regards to using 10” pipe. Mr. Stelzig explained the difference between using 10” vs 18”. The conversation continued. Commissioner Baldwin expressed concern regarding how much time we are buying by using 10” pipe. The discussion continued.

Upstream Raw Water Reservoir: Mr. Stelzig noted they are trying to fund a master plan water study to find out exactly what needs to be done. The conversation continued on the water pipe. Mayor Balensifer asked the water department’s stance on the water shed. A brief discussion followed. Mr. Stelzig stated he would like to limit access around the watershed to protect it. The conversation continued on limiting the access to the water shed, and brought up a question of liability. SE Marlin Ave; 18-Inch Waterline, the Delaura Beach 18- inch Waterline, and the Recoating Inside Clearwell were briefly discussed.

Pump stations: SE 2<sup>nd</sup> Street and Marlin Ave Pump station upgrades. Mr. Stelzig explained the improvements the pump station needs. A conversation began surrounding getting sponsorship to offset some of the cost. Mr. Stelzig suggested creating an Advanced Finance District (AFD), when developers come in, they have to pay their share. Mayor Balensifer noted consensus around AFD potential – covering costs of development.

Mr. Stelzig noted several issues with ODOT. They have been reaching out to ODOT and have had no response. Mayor Balensifer asked Mr. Stelzig to provide a list of all ODOT issues. He would like to take a delegation to Senator Betsy Johnson and the Transportation Commissioners. A conversation briefly touched on the pump station generators and the bypass program- majority of them planned for the 23-24 Year.

Sanitation: A brief discussion on the SW 1<sup>st</sup> Street recycling center upgrades, and the Truck Washout Facility.

Marinas: Mayor Balensifer questioned if it would be beneficial to bump out dredging one year to obtain more money. The conversation continued. Ms. Sweet noted that if the project is bumped out there are going to be docks that are not usable. The conversation continued. Mayor Balensifer also noted that a man interested in putting in a fuel dock reached out to him. If he was

MINUTES

Warrenton City Commission

Work Session – 4.16.19

Page: 2

able to put the fuel dock in he would be willing to help pay for the cost of dredging. The conversation continued on the usage of the docks and funding.

Commercial Work Pier Improvements: Mayor Balensifer asked whether we are adequately covering costs from boats damaging the docks. Ms. Sweet noted the City charges them if they do damage; she discussed the problems at E dock. She again confirmed we are covered from damages. She stated we bill them time and materials. The conversation continued in regard to the boat dock issues.

Tansy Point Dock Anodes: discussion on what type of anodes and their location took place. Mayor Balensifer stated Tidewater should be paying the City of Warrenton for damages to the dock.

Commissioner Ackley left at 7:00 p.m.

Public works Equipment: a discussion was held on the equipment itself and budgeting

Storm Sewer: A brief conversation covered the items in this fund. Mr. Stelzig stated they are trying to fund a study for O&M and Alder that monitors levels of Alder Creek and how it reacts with our rainfall events. Discussion on Hammond ditches and potentially spending time cleaning the ditches, and the logistics.

Streets: Mayor Balensifer noted N Main & NW 7<sup>th</sup> from the earlier conversation in utility. He suggested creating an agreement with residents for a nonstandard road. Commissioner Baldwin questioned how we hold to standards on SW 4<sup>th</sup> but not on NW 7<sup>th</sup>. Ms. Engbretson noted based on the TSP, there are some streets that do not have to meet the standards. Mr. Stelzig noted limiting factors and issues. Commissioner Baldwin stated we should do the street the right way. Ms. Engbretson noted if we are going to do it right, we may need to postpone it another year. The discussion continued on the potential for running into environmental issues, and the specifics of the street and sidewalk. Mayor Balensifer suggested having a public meeting with the residents to explain the plan; gravel it on a temporary basis and promise to pave it the following year. The discussion continued.

Mr. Stelzig discussed the intersection of SW 9<sup>th</sup> and S. Main, and other projects in this fund. Mayor Balensifer moved the conversation to 4<sup>th</sup> street. He suggested public/private partnership on the wayfinding signs –Mr. Stelzig agreed. Mayor Balensifer stated the signs should be on trails only – not on roads with bike lanes. He suggested groups that could potentially help contribute to designing the signs.

Upgrade of curb and sidewalks at the Elementary school: A brief discussion ensued on the concern with non ADA compliant sidewalk ramps at elementary school. Mr. Stelzig noted the SE 2<sup>nd</sup> Street (going into the old Costco) could be a good place for an LID; the discussion continued. SE Main court; will be an overlay. Mayor Balensifer noted the need for drainage improvements. A brief discussion continued on S. Main Ave sidewalks, future work on a program for sidewalks, and projects that have been developed without sidewalks.

MINUTES

Warrenton City Commission

Work Session – 4.16.19

Page: 3

Ms. Engbretson stated that staff are working on fee suggestions that will help mitigate costs, and facilitate the needs of staff to continue development. Brief discussion continued.

There being no further business, Mayor Balensifer adjourned the work session at 7:48 p.m.

Respectfully submitted by Lindsay Duarte, Deputy City Recorder.

APPROVED:

  
Henry A. Balensifer III, Mayor

ATTEST:

  
Dawne Shaw, City Recorder