

MINUTES
Warrenton City Commission
Work Session – January 28, 2020
5:15 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Balensifer called the work session to order at 5:16 p.m.

City Commissioners Present: Mayor Balensifer, Mark Baldwin, Pam Ackley and Tom Dyer
Excused: Rick Newton

Staff Present: City Manager Linda Engbretson, Community Development Director Kevin Cronin, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Police Chief Mathew Workman, and City Recorder Dawne Shaw

Public Works Director, Collin Stelzig, discussed the storm water drainage. He reviewed power point slides, noting they are in draft form and explained the analysis results. He continued to note that when Warrenton experiences a rain event over 3 inches we begin to see issues. He explained problems with one pump station (4th Street); it will be worked on when the weather dries out. He continued to review the power point. Mr. Stelzig continued to explain the analysis report and the water drainage issues throughout the city. Mayor Balensifer inquired about non-permeable surfaces and the impact of those surfaces. Mr. Stelzig briefly explained. Discussion continued on the ponds, drainage, and water run off areas around the city. Mr. Stelzig discussed the issues specific to Warrenton, and noted the frequency in which they are cleaning out the drainage ditches. Mayor Balensifer noted we need to get more aggressive on landscapers that dump debris and lawn clippings into the drainage ditches. Mr. Stelzig stated that the ODOT drainages concern him the most; he has been in communication with ODOT and they still have lag time on getting the ditches cleaned. He continued to note that it is not only the drainage ditches that are an issue, but also the culverts; which are property owner issues. Discussion continued. Mr. Stelzig continued with his presentation. He noted that Public Works is recommending that we require every development to do a stormwater report. Mayor Balensifer discussed the differences in single-family dwellings and someone developing an apartment complex; is there was a way to capture more of that cost for the City's benefit off of larger commercial residential developments verses the single family dwellings. Discussion continued on stormwater SDC's; it was noted the city needs to update the stormwater SDC's. Mr. Stelzig explained flood (storage) studies. He noted a FEMA flooding study will cost approximately \$200,000. Mayor Balensifer asked Mr. Stelzig out of all the studies the city needs to get updated, which would be the top priority in the Public Works Department. Mr. Stelzig noted the number one study to get done is the wastewater facility study; next would be stormwater. Discussion continued.

Mayor Balensifer noted it would be nice for Public Works to provide the commission with a map of areas in Warrenton where ditches don't drain. Discussion continued on the benefit of Public

Works being able to provide such information. Mr. Stelzig stated the Stormwater Masterplan does give a list of projects to be updated, so we can work on those areas, but a large portion of our drainage go through private property and he would like to get a legal opinion on how we can deal with those areas for maintenance; the municipal code does state that it's the property owners responsibility. A brief conversation continued on legalizing and clarifying the maitnance expectations of private property.

Mayor Balensifer recessed the work session at 6:02 p.m.

At 7:18 pm Mayor Balensifer reconvened the work session.

Discussion on stormwater continued. Mr. Stelzig noted the recommendations for the storm water pump stations and larger ditches or storage areas. He also recommended requiring storm water reports from developers in the City of Warrenton as a standard.

Mr. Sharpsteen discussed the Wastewater Treatment Plant capacity; he reviewed his research findings. Mayor Balensifer noted as he recalls the March 12, 2019 Work Session that adding a fourth SBR would not be enough and noted the recommendation at that time. Mr. Sharpsteen clarified. Ms. Engbretson noted we don't feel like we are in a place where we have a need for a moratorium – we have a plan and feel we have the room for the growth. Mr. Sharpsteen stated we would like to get a professional on board to look at that plant numbers and can give us informational feedback to help on weigh out our options. Discussion followed. Mayor Balensifer noted a prior consultants findings. Mr. Sharpsteen clarified and noted the plant efficiency rates are very high. Discussion continued. Mayor Balensifer asked how many years it would be until we reach our capacity. Mr. Stelzig stated that is the answer we never got from our last consultant. Based off of the information given by the consultant, Mr. Stelzig thought we have 3-5 years. We have a plan and we are on-track. Discussion continued on what the plant can handle and future anticipation. Mr. Stelzig noted the I&I issues; smoke testing identified a lot of them and they are being addressed. Conversation continued.


Mayor Balensifer noted Mr. Widdicombe is requesting to be on the agenda for the February 11 meeting. Consensus to have staff review the letter and follow up.

There being no further business, Mayor Balensifer adjourned the work session at 7:47 p.m.

APPROVED:


Henry A. Balensifer III, Mayor

ATTEST:



Dawne Shaw, City Recorder