

MINUTES
Warrenton City Commission
January 11, 2022
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:07 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Henry Balensifer, Mark Baldwin, Tom Dyer (Zoom), Gerald Poe, and Rick Newton

Staff Present: City Manager Linda Engbretson, Finance Director April Clark, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Fire Chief Brian Alsbury, Planning Director Scott Hazelton, and City Recorder Dawne Shaw

SELECTION OF MAYOR PRO TEM

Per City Charter, the Mayor Pro Tem is selected by ballot by the Commission at its first meeting each calendar year. City Recorder Dawne Shaw read aloud the cast ballots.

Mayor Balensifer voted for Commissioner Baldwin
Commissioner Poe voted for Commissioner Baldwin
Commissioner Baldwin voted for Commissioner Baldwin
Commissioner Dyer voted for Commissioner Baldwin
Commissioner Newton voted for Commissioner Dyer

By majority vote, Commissioner Baldwin was elected Mayor Pro Tem for calendar year 2022.

CONSENT CALENDAR

- A. City Commission Meeting Minutes – 12.14.21
- B. System Development Charges Annual Report – FYE June 30, 2021
- C. Parks Advisory Board Meeting Minutes – 10.11.21
- D. Parks Advisory Board Meeting Minutes – 11.08.21
- E. Library Advisory Board Meeting Minutes – 9.08.21
- F. Monthly Finance Report – November 2021

Commissioner Baldwin made the motion to approve the consent calendar. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye; Balensifer – aye

COMMISSIONER REPORTS - None

PUBLIC COMMENT

Scott Widdicombe spoke regarding the vegetation overgrowth at the viewing platform at Tansy Point. Mayor Balensifer clarified his request to cut vegetation on the water side of the levy.

PUBLIC HEARINGS - None

BUSINESS ITEMS

City Manager Linda Engbretson noted an addition to the agenda - a report on flooding issues.

Commissioner Newton made the motion to add item 8.A to the agenda. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye; Balensifer – aye

Paul Nielson of Isler CPA (Zoom) reviewed a slide presentation regarding the financial statements and audit results for Fiscal Year ending June 30, 2021. Brief discussion followed about the general fund. Mr. Nielson stated transient room tax was up this year across the board.

Mayor Balensifer noted several resolutions authorizing appointments and set terms of office.

Commissioner Baldwin made the motion to adopt Resolution No. 2614; Authorizing Appointments to Fill Positions on the Warrenton Budget Committee and Setting Terms of Office. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye; Balensifer – aye

Commissioner Newton made the motion to adopt Resolution No. 2615; Authorizing Appointments to Fill Positions on the Parks Advisory Board and Setting Terms of Office. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye; Balensifer – aye

Commissioner Newton made the motion to approve Resolution No. 2616; Authorizing Appointments to Fill Positions on the Warrenton Planning Commission and Setting Terms of Office. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye; Balensifer – aye

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Commissioner Newton made the motion to adopt Resolution No. 2617; Authorizing Appointments to Fill Positions on the Community Library Board and Setting Terms of Office. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye; Balensifer – aye

Commissioner Newton made the motion to adopt Resolution No. 2618; Setting Terms of Office on the Warrenton Community Center Advisory Board. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye; Balensifer – aye

DISCUSSION ITEMS

Mayor Balensifer thanked public works, city staff, the fire department, Oregon Office of Emergency Management (OEM), and police for their work during the recent flooding event.

Public Works Director Collin Stelzig presented a report on the recent flooding. He noted Tansy Point was near a 700-year flood event. He discussed preventative action. He would like to hear about elevations people saw so it can be recorded and requested people take note of high-water points on their property for future surveys. He noted Alder Creek’s elevations could pan out to a 200–300-year storm event. He noted grants they have applied for a flood study and mitigation. He noted his recommendations and an update on the stormwater and grading ordinances.

Mayor Balensifer feels Alder Creek was the crux of the problem and asked for recommendations for infrastructure improvements as they go into budget season. Mr. Stelzig recommended increasing capacity of stormwater pump stations at Alder Creek and 4th Street. Discussion continued. Mayor Balensifer reiterated what a great job everyone did, especially public works.

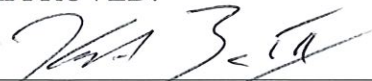
GOOD OF THE ORDER

Commissioner Newton noted Kiwanis approached him again about a splash pad. Brief discussion followed on if it is in the parks master plan.

There being no further business, Mayor Balensifer adjourned the regular meeting at 6:45 p.m.

Respectfully prepared and submitted by Rebecca Sprengeler, Deputy City Recorder.

APPROVED:


Henry A. Balensifer III, Mayor

ATTEST:



Dawne Shaw, CMC, City Recorder

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