

MINUTES  
Warrenton City Commission  
April 26, 2022  
6:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance.

City Commissioners Present: Mayor Henry Balensifer, Tom Dyer, Mark Baldwin, Gerald Poe, and Rick Newton

Staff Present: City Manager Linda Engbretson, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Police Chief Mathew Workman, Finance Director April Clark, and City Recorder Dawne Shaw

Mayor Balensifer requested to add agenda items 8.E – Contract for Water Assistance Provisions and 8.F – City Manager negotiations. There were no objections.

CONSENT CALENDAR

- A. City Commission Meeting Minutes – 4.12.22
- B. City Commission Work Session Minutes – 4.12.22
- C. Warrenton Community Center Advisory Board Minutes – 2.17.22
- D. Police Department Monthly Report – March 2022

**Commissioner Dyer made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.**

**Newton – aye; Dyer – aye; Poe – aye; Balensifer – aye; Baldwin – aye**

Police Chief Mathew Workman introduced new Police Officer Kevin Alvarez-Cardoso and outlined his education and work experience. He gave a brief history of the badge, then pinned it on Officer Alvarez-Cardoso. Mayor Balensifer administered the Oath of Office.

COMMISSIONER REPORTS – None

PUBLIC COMMENT

Tony Faletti stated he supports donating the old library building to the VFW. He also asked about an ordinance to regulate abandoned shopping carts. Chief Workman provided an update. Mayor Balensifer commented for the record that Astoria reached out to their businesses, but when Chief Workman said they reached out to businesses like Astoria did, it does not mean

Warrenton is proposing to do the same as Astoria. City Manager Linda Engbretson also noted contact with Oregon Department of Transportation and the big box store managers.

PUBLIC HEARINGS – None

BUSINESS ITEMS

Mayor Balensifer requested unanimous consent to move item 9.A ahead of 8.A. There were no objections.

Community Economic Development Resources (CEDR) Director Kevin Leahy gave an update on CEDR, Small Business Development Center (SBDC), and the Clatsop Works Internship program, as outlined in the meeting packet. Commissioner Newton made a few comments about the programs. Mayor Balensifer commented on CEDR's value and success in the community.

Ms. Engbretson presented Resolution No. 2613 for its second reading and adoption.

**Commissioner Baldwin made the motion to adopt Resolution No. 2613; A resolution adopting building permit fees and repealing Resolution No. 2552 and all prior conflicting resolutions. Motion was seconded and passed unanimously.**

**Newton – aye; Dyer – aye; Poe – aye; Balensifer – aye; Baldwin – aye**

Public Works Director Collin Stelzig explained an Oregon Department of Transportation Surface Transportation Block Grant – Master Grant Agreement. Brief discussion followed.

**Commissioner Dyer made the motion to enter into a master grant agreement with the Oregon Department of Transportation for the distribution of funds related to the Funds Exchange Program. Motion was seconded and passed unanimously.**

**Newton – aye; Dyer – aye; Poe – aye; Balensifer – aye; Baldwin – aye**

Mr. Stelzig stated bids were opened for the 7<sup>th</sup> and N Main Low Pressure Sewer System project. Bob McEwan Construction was the lowest responsive bidder. Project details were discussed.

**Commissioner Newton made the motion to approve awarding the contract for the 7<sup>th</sup> and N Main Low Pressure Sewer System project to Bob McEwan Construction, for the amount of \$293,935.00. Motion was seconded and passed unanimously.**

**Newton – aye; Dyer – aye; Poe – aye; Balensifer – aye; Baldwin – aye**

Mr. Stelzig discussed the Raw Waterline Replacement project. The consultant recommends bidding soon because of material costs.

MINUTES

Warrenton City Commission

Regular Meeting – 4.26.22

Page: 2

**Commissioner Newton made the motion to approve advertising the request for bids for the Raw Waterline Replacement construction. Motion was seconded and passed unanimously.**

**Newton – aye; Dyer – aye; Poe – aye; Balensifer – aye; Baldwin – aye**

Ms. Engbretson presented a low-income housing water assistance agreement with Clatsop Community Action and Oregon Housing Community Services. Discussion followed.

**Commissioner Baldwin made the motion to approve the mayor’s signature on a contract for Water Assistance Provisions with Clatsop Community Action Team and the City of Warrenton. Motion was seconded and passed unanimously.**

**Newton – aye; Dyer – aye; Poe – aye; Balensifer – aye; Baldwin – aye**

Mayor Balensifer discussed the city manager contract negotiations. He reviewed the negotiations that took place, and the counter offers received from Mr. Burgener. He asked if the commission would like to consider the final counteroffer, go back out, or consider hiring an interim. There was consensus to look for an interim and move on.

Mayor Balensifer asked to add agenda item 8.G – Community Center Advisory Board appointment. There were no objections. Mayor Balensifer noted his nomination for Dennis O’Reilly to serve as a primary and Cynthia O’Reilly as alternate for position 2.

**Commissioner Dyer made the motion to appoint Dennis O’Reilly as primary and Cynthia O’Reilly as alternate for Position 2 on the Community Center Advisory Board. Motion was seconded and passed unanimously.**

**Newton – aye; Dyer – aye; Poe – aye; Balensifer – aye; Baldwin – aye**

DISCUSSION ITEMS – None

GOOD OF THE ORDER

Commissioner Newton – Gave comments on housing costs, Crab Fest, Jeff Hazen’s inmate bus program, fire extinguisher education suggestion, solar farm concerns, and recent coronavirus deaths.

Commissioner Baldwin – Discussed volunteering at Crab Fest.

Commissioner Poe – Commented on the attendance at the Crab Fest.

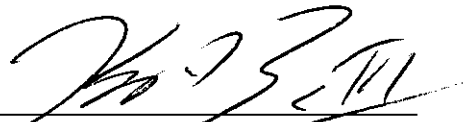
Mayor Balensifer – Noted an upcoming community fish releases at the Warrenton High School hatchery and a dinner auction fundraiser. He noted he is impressed with the students.

Ms. Engbretson – Stated she is disappointed the city manager negotiations did not work out but noted the quality staff and department heads that will hold their weight.

There being no further business, Mayor Balensifer adjourned the regular meeting at 7:05 p.m.

Respectfully prepared and submitted by Rebecca Sprengeler, Deputy City Recorder.

APPROVED:

  
Henry A. Balensifer III, Mayor

ATTEST:

  
Dawne Shaw, CMC, City Recorder