

MINUTES
Warrenton City Commission
May 24, 2022
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Pro-tem Baldwin called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance.

City Commissioners Present: Mayor Pro-tem Mark Baldwin, Gerald Poe, and Rick Newton

Excused: Mayor Henry Balensifer and Commissioner Tom Dyer

Staff Present: City Manager Linda Engbretson, Police Chief Mathew Workman, Finance Director April Clark, Fire Chief Brian Alsbury, Public Works Operations Manager Kyle Sharpsteen and City Recorder Dawne Shaw

CONSENT CALENDAR

- A. City Commission Meeting Minutes – 5.10.22
- B. Liquor License Renewals
- C. Police Department Monthly Report – April 2022
- D. Monthly Finance Department Report – April 2022

Commissioner Newton asked about the police overtime noting concern about burnout. Police Chief Mathew Workman clarified it was from vacations and trainings. Officer Trujillo is close to being on her own, they are waiting to send Officer Alvarez to academy, and they are in the final procedure of a background for a 12th officer all to help negate overtime. Discussion continued.

Commissioner Poe made the motion to approve the 5/10 minutes. Motion was seconded and passed unanimously.

Newton – aye; Poe – aye; Baldwin – aye

COMMISSIONER REPORTS – None

PUBLIC COMMENT

Dennis Faletti, resident, thanked the Public Works Department for their dedication to serve citizens. Ms. Engbretson noted striping for the handicap parking at the community center will be done soon. Mayor Pro-tem Baldwin noted the City Hall ADA door will be looked at tomorrow.

PUBLIC HEARINGS – None

BUSINESS ITEMS

Mayor Pro-tem Baldwin stated item 8.A Sanitation Rates will be tabled until the next meeting.

Recology Western Oregon Rate Analyst, Dave Larmouth, presented an operations update. He noted hiring, supply chain, and phone system issues. He reviewed proposed rate increases outlined in a letter and attachments dated April 1, 2022. Discussion followed.

Commissioner Newton made the motion to accept their rate increases for the large boxes and miscellaneous. Motion was seconded and passed unanimously.

Newton – aye; Poe – aye; Baldwin – aye

Mike Moha and Jeanne Smith of Spruce Up Warrenton discussed the 4th of July parade and other events. Ms. Engbretson noted Fire Chief Brian Alsbury’s recommendation for porta potties. Discussion followed about the budget. Ms. Smith also requested permission for sound amplification at the Fall Festival for music and the Regatta movie in the park.

Commissioner Poe made the motion to approve the noise for the park. Motion was seconded and passed unanimously.

Newton – aye; Poe – aye; Baldwin – aye

Ms. Engbretson asked if the motion was for Regatta and Fall Festival. Commissioner Poe confirmed.

Commissioner Newton made the motion to approve the 4th of July event. Motion was seconded and passed unanimously.

Newton – aye; Poe – aye; Baldwin – aye

Ms. Engbretson asked if Spruce Up Warrenton was requesting funds. She noted \$1,000 was budgeted. Spruce Up Warrenton confirmed.

Commissioner Poe made the motion to authorize funds for the 4th of July parade as budgeted. Motion was seconded and passed unanimously.

Newton – aye; Poe – aye; Baldwin – aye

Public Works Operations Manager Kyle Sharpsteen presented a professional services contract with Murraysmith for creating and updating the City’s Risk Resilience Assessment, the Water Treatment Plant’s Emergency Response Plan and Operation & Maintenance Plan.

Commissioner Newton made the motion to approve the professional services contract with Murraysmith Inc. for creating and updating the City's Risk Resilience Assessment, the Water Treatment Plant's Emergency Response Plan and Operation & Maintenance Plan. Motion was seconded and passed unanimously.

Newton – aye; Poe – aye; Baldwin – aye

Mr. Sharpsteen also discussed a Business Oregon contract to design a new Tide Gate #9.

Commissioner Poe made the motion to approve the Business Oregon contract for Tide Gate #9. Motion was seconded and passed unanimously.

Newton – aye; Poe – aye; Baldwin – aye

Ms. Engbretson presented Resolution No. 2623 updating Business License Fees, for its first reading. She noted a \$10 overall increase and a \$2 per employee increase based on previous discussion. Discussion followed.

Commissioner Newton made the motion to conduct the first reading, of Resolution No. 2623, Adopting and Setting Business License Fees for all Services, Manufacturing, Processors, Trades, Retails and Wholesale Shops and any and all Occupations Carried on in the City of Warrenton for the Purpose of Profit or Non-Profit with the Exceptions Listed in Ordinance No. 857-A, and Repealing Resolution No. 2182. Commissioner Newton suggested changing the fee from \$70 to \$75. Commissioner Poe stated he is fine with \$75. Mayor Pro-tem Baldwin stated the motion is amended from \$70 to \$75. Motion was seconded and passed unanimously.

Newton – aye; Poe – aye; Baldwin – aye

DISCUSSION ITEMS – None

GOOD OF THE ORDER

Commissioner Newton noted indicators of a stable economy. He noted several updates from the Clatsop Economic Development Resources meeting.

Commissioner Poe noted the recent joint county-city meeting on homeless that the commission and city manager attended. He reported the cities are working on the homeless issue as a group. He noted productive discussion about balancing services provided throughout the county.

Commissioner Baldwin also noted attending the joint meeting.

At 6:51 p.m. Mayor Pro-tem Baldwin adjourned the regular meeting and announced the Commission will now meet in executive session under the authority of ORS 192.660(2)(e); *to conduct deliberations with persons designated by the governing body to negotiate real property*

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Warrenton City Commission


Regular Meeting – 5.24.22

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transactions.

Respectfully prepared and submitted by Rebecca Sprengeler, Deputy City Recorder.

APPROVED:


~~Henry A. Balensifer III, Mayor Pro-tem~~
Mark Baldwin,

ATTEST:



Dawne Shaw, CMC, City Recorder