

MINUTES
Warrenton City Commission
August 23, 2022
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Pro-tem Mark Baldwin called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Pro-tem Mark Baldwin, Tom Dyer, Rick Newton, and Gerald Poe

Commissioners Excused: Mayor Henry Balensifer

Staff Present: Interim City Manager/Police Chief Mathew Workman, Public Works Operations Manager Kyle Sharpsteen, Engineering Technician Trisha Hayrynen, City Attorney Ashley Driscoll (Zoom), and City Recorder Dawne Shaw

CONSENT CALENDAR

- A. City Commission Meeting Minutes – 8.09.22
- B. Liquor License Application – Fishstix Seafood Market

Commissioner Newton made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.

Baldwin – aye; Dyer – aye; Poe – aye; Newton - aye

COMMISSIONER REPORTS

Interim City Manager/Police Chief Mathew Workman gave a quick report on items from the previous commission meeting. He gave an update on the confiscated boats stored at the marina and noted the Harbormaster is working on the disposal. He gave an update on the requested letter to ODOT regarding crosswalks at two locations, and noted the Public Works Director shared an email from ODOT that indicates the local jurisdiction should help with the funding of crosswalks. He also gave a brief update on speed bumps, and Buoy 10.

Mayor Pro-tem Mark Baldwin read an email into the record received from Sara Van De Hey, expressing appreciation for the recent work the Public Works Department did at the dog park.

PUBLIC COMMENT

Roy Allgeyer spoke in regard to the Skipanon Marine & RV property lease assignment, noting his concerns on parcel 4. He stated he would like to lease or potentially purchase that parcel if it does not affect the new lessee. He stated he would like to see the parcel remain clear of obstructions and suggested the possibility of a fire lane to keep it clear.

Dennis Faletti complimented the City on Carruthers Park and how well kept it is, and stated the City is doing a great job.

Tony Faletti noted he was glad to see the new paint on the Hammond Fire Station and complimented everyone that was involved with Movie in the Park event. He also noted the new coat of paint going on the Library.

Kal Lambert spoke about the Fern Berg community garden, stating he would like to know the terms of the lease. He also spoke of steep grade on the trail at Enterprise; he would like to see the trail looked at differently. Also spoke of the need for the crosswalk at Enterprise. He noted a "City to Sea Trail" concept. Mayor Pro-tem Baldwin noted the family's wishes on the Fern Berg property.

PUBLIC HEARINGS – None

BUSINESS ITEMS

City Attorney Ashley Driscoll spoke in regard to the Skipanon Marine & RV lease assignment to Coast Auto Repair. She noted it is a new lease with Coast Auto Repair and spoke of the current lease terms. She noted the questions that need to be answered before the lease can be finalized. Mayor Pro-tem Baldwin suggested designating the mayor to work with legal to finalize the terms of the lease. Ms. Driscoll stated she would like to have a motion on it. Brief discussion followed.

Commissioner Dyer made the motion to authorize the Mayor to work with the City Attorney to finalize the terms of the lease and to execute it on behalf of the City. Motion was seconded and passed.

Baldwin – aye; Dyer – aye; Poe – aye; Newton – nay

Mayor Pro-tem Baldwin briefly discussed the proposal to remove lot 4; Commissioner Newton responded.

Public Works Operations Manager Kyle Sharpsteen presented a professional services contract for the East Harbor Waterline Project. He stated there was a Request for Qualifications and three statements were received. Murraysmith was selected as the most qualified firm. Their proposal totals a not-to-exceed price of \$242,469.

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Commissioner Dyer made the motion to approve the professional services contract with Murraysmith Inc. for project management, design, permitting and bid phase services for the East Harbor to Downtown Water Line Project. Motion was seconded and passed unanimously.

Baldwin – aye; Dyer – aye; Poe – aye; Newton - aye

Mr. Sharpsteen discussed the Iredale Culvert Replacement Project, noting the City contracted with North Coast Civil Design to design a replacement storm drainage pipe on Iredale Street from 7th Avenue north to the parking area next to the Hammond Marina. He stated this is ready to send out for bids.

Commissioner Poe made the motion to approve advertising the request for bids for the Iredale Culvert Replacement Project. Motion was seconded and passed unanimously.

Baldwin – aye; Dyer – aye; Poe – aye; Newton - aye

Mr. Sharpsteen stated bids were opened for the 2022-2023 Pavement Management Project and Bayview Asphalt was the lowest responsive bidder at \$588,268. The engineers estimated cost of construction was \$600,472. Commissioner Newton stated he has some questions but will abstain from voting as he owns adjacent properties. He asked about the paving at 9th and Cedar; Mr. Sharpsteen clarified.

Commissioner Dyer made the motion to approve awarding the contract for the 2022-2023 Pavement Management Project to Bayview Asphalt, Inc. for the amount of \$588,268. Motion was seconded and passed.

Baldwin – aye; Dyer – aye; Poe – aye; Newton – abstained

DISCUSSION ITEMS - None

GOOD OF THE ORDER

Commissioner Poe spoke in regard to the city to sea trail that was suggested during public comment.

Commissioner Newton gave updates on the Crab Festival, the recent LOC meeting, the I Love Hammond meeting, the movie in the park/regatta event, and various other recent events.

Ms. Driscoll noted their legal office is starting their transition, so attorney Josh Soper will be at the next City Commission meeting if needed.

At 6:43 p.m. Mayor Pro-tem Mark Baldwin recessed the regular meeting and announced the Commission will now meet in executive session under the authority of ORS 192.660(2)(f); *to consider information or records that are exempt by law from public inspection*; and ORS

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192.660(2)(b); to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent who does not request an open hearing.

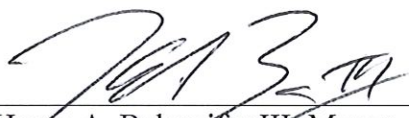
At 7:03 p.m. Mayor Pro-tem Mark Baldwin reconvened the regular meeting.

Commissioner Dyer made the motion to authorize Commissioner Dyer to work with the City Attorney's office to address an employee complaint. Motion was seconded and passed unanimously.

Baldwin – aye; Dyer – aye; Poe – aye; Newton – abstained

There being no further business, Mayor Pro-tem Mark Baldwin adjourned the meeting at 7:05 p.m.

APPROVED:


Henry A. Balensifer III, Mayor

ATTEST:


Dawne Shaw, CMC, City Recorder