

MINUTES  
Warrenton City Commission  
Work Session – April 12, 2022  
5:30 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Mayor Balensifer called the work session to order at 5:33 p.m.

City Commissioners Present: Mayor Henry Balensifer, Tom Dyer, Mark Baldwin, Rick Newton, and Gerald Poe

Staff Present: City Manager Linda Engbretson, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Public Works Engineering Technician Trisha Hayrynen, Harbormaster Jane Sweet, Fire Chief Brian Alsbury, Finance Director April Clark, and City Recorder Dawne Shaw

CIP: City Manager Linda Engbretson started with the ARPA funding. She noted a change in the rules that allows it to be used as lost revenue. It can now be used for any service traditionally provided by a government. The last page shows the proposal for the funds. These funds will free up general fund money.

General Fund Departments: The Police Department is proposing 3 police vehicles. Police generally request two vehicles, and it usually gets cut to one vehicle. This is an opportunity to catch up and still be able to put money in the reserve account. Ms. Engbretson reviewed a memo on behalf of Chief Workman regarding watchguard camera system upgrades.

Fire Chief Brian Alsbury discussed the details of the community response special services trailer. Commissioner Newton asked about charging for deployment of the trailer on conflagrations. Chief Alsbury noted it would not be used for this, but could be used in another large disaster. He continued explaining the need for various vehicles and equipment. Mayor Balensifer asked about the boat, noting it is not in the CIP. Chief Alsbury is looking into it and considering replacing the boat with something larger. Commissioner Newton asked if there is enough covered storage for all the vehicles. Chief Alsbury confirmed there will be enough space between the two stations.

Parks/Public Works: Public Works Director Collin Stelzig reviewed various projects. Commissioner Newton would like to find a way to involve the community on the Carruthers Park project. Mr. Stelzig noted people could help with the teardown. Mayor Balensifer noted the tide gate #9 replacement project seems very expensive and asked Mr. Stelzig to speak to that. Mr. Stelzig noted it is a 100% grant. Tide gate #9 drains most of downtown. There was a temporary repair done last year, but it will need to be replaced in the next 5-6 years. He has been working with Oregon Department of Fish and Wildlife and Oregon Watershed Enhancement Board about Infrastructure Finance Authority funds. Mayor Balensifer asked about making a case to convert this tide gate to a pump station, noting the flooding event in January. Mr. Stelzig

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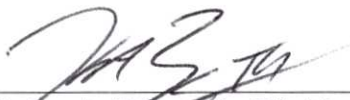
explained it is unlikely. They are hoping the funding agencies will help install a larger pipe for a future pump station. There was brief discussion about stormwater projects in Hammond. Mr. Stelzig continued reviewing projects in Water. Mayor Balensifer asked about deepening the holding ponds to increase water capacity. Mr. Stelzig responded that based upon a recent capacity study, it is not needed for some time. There was brief discussion about the water treatment plant roof in material and services. Mr. Stelzig noted they are budgeting the next phase of the Raw Waterline. He noted under Sewer Utilities, they would like to purchase three more trailer mounted pumps that could be used during storm events. Commissioner Newton asked about purchasing bigger pumps. Mr. Stelzig noted there is not a lot in the stormwater fund.

Marinas: Harbor Master Jane Sweet noted they will be finishing up pier, new vehicle, new pay stations (one for Warrenton, two for Hammond), new piles on E dock in Warrenton and some in Hammond, and lights in Hammond. Mayor Balensifer asked when the road going to the Hammond boat launch will be repaired. Ms. Sweet noted trying to get it patched before this season. Brief discussion followed. He also asked about the plan for pile replacements and paving. Ms. Sweet noted it is in the plan and will be brought to them. Discussion continued. Commissioner Newton asked if the card readers can track the last 4 digits of cards for security purposes. Ms. Sweet confirmed.

There being no further business, Mayor Balensifer adjourned the work session at 5:58 p.m.

Respectfully prepared and submitted by Rebecca Sprengeler, Deputy City Recorder.

APPROVED:

  
Henry A. Balensifer III, Mayor

ATTEST:

  
Dawne Shaw, CMC, City Recorder