

MINUTES
Warrenton City Commission
April 9, 2024
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:03 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Henry Balensifer, Gerald Poe, Paul Mitchell, Tom Dyer, and Mark Baldwin

Staff Present: City Manager Esther Moberg, Finance Director Jessica Barrett, Planning Director Matthew Ellis, Police Chief Mathew Workman, Fire Chief Brian Alsbury, and City Recorder Dawne Shaw

Mayor Balensifer requested to add an OLCC Liquor license approval for East Coast Eats as item 3C on the consent calendar, and a Budget Committee nomination to the business items as item 7C; and 8A, CIP discussion; there were no objections.

CONSENT CALENDAR

- A. City Commission Meeting Minutes – 3.26.2024
- B. Monthly Finance Report – January 2024
- C. OLCC Liquor License – East Coast Eats

Commissioner Mitchell made the motion to approve the consent calendar as amended. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye; Baldwin - aye

COMMISSIONER REPORTS – None

PUBLIC COMMENT

Norm Dufton spoke in regard to the chicken ordinance. He noted the ordinance is reasonable.

Evelyn Bigelow spoke regarding the chicken ordinance. She highlighted showing chickens in 4H. She asked the commission to consider allowing her to keep her chickens.

Mike Balensifer yielded his time.

Joy Whealtes - Decius spoke regarding the chicken ordinance. She highlighted her experience with chickens and spoke in favor of chickens. She discussed what she has witnessed at other cities regarding chicken keeping.

BUSINESS ITEMS

Planning Director Matthew Ellis discussed the code amendment. He noted the amendment is to establish rules and regulations for the keeping of poultry on residentially zoned property. He reviewed the ordinance and explained the particulars of the amendment. Mayor Balensifer asked how the number of twelve chickens was determined; Mr. Ellis clarified. Discussion followed on ducks/waterfowl and chickens in general. Commissioner Baldwin noted his concerns with the supervision requirements. Mayor Balensifer noted that if they are going to charge a fee, the fee should cover the cost of the staff member who is going to inspect the property and overall conditions. He noted that an apartment complex in the Chelsea Gardens area was interested in having chickens and asked the City Manager Moberg what her thoughts were. She noted that at this point she is unsure if it should be included in the ordinance, and she highlighted the difficulties of having chickens at an apartment complex. Mayor Balensifer noted there should be something added including odor and rodents as a reason to revoke the license. Mayor Balensifer suggested revisiting the noise ordinance to include “crowing,” etc.; brief discussion followed. There was unanimous consent for inspections to be added prior to issuing a license. There was general consensus to strike ducks from the ordinance. Mr. Ellis summarized the revisions to better define direct supervision, raising the violation with a minimum cost of \$250, removing ducks, and requiring an inspection prior to issuing a license. Brief discussion followed on community members who are not currently up to compliance.

Commissioner Mitchell made the motion to amend Ordinance No. 1272, section 6.12.040 to better define direct supervision, and to remove from the definition of residential poultry ducks as well as amending section 6.12.060A to read punishable by a fine no less the \$250.00. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye; Baldwin - aye

Commissioner Dyer made the motion to conduct the first reading, by title only, of Ordinance No. 1272, as amended, an Ordinance adding a new chapter 6.12, to the Warrenton Municipal Code to establish regulations for keeping residential poultry. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye; Baldwin - aye

Mayor Balensifer conducted the first reading by title only.

Mayor Balensifer asked to postpone item 7B to consider item 7C; there were no objections.

Mayor Balensifer noted his nomination of Dan Sollaccio to the Budget Committee. He noted his reasons for recommending Mr. Sollaccio to the budget committee.

Commissioner Poe made the motion to appoint Dan Sollaccio to Position No. 2 on the Budget Committee. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye; Baldwin – aye

At 6:46 pm, Mayor Balensifer recessed the regular meeting to conduct the Urban Renewal Agency meeting.

At 7:55 pm, Mayor Balensifer reconvened the regular meeting and announced the Commission will now meet in executive session under authority of ORS 192.660(2)(d); *to conduct deliberations with persons designated by the governing body to carry on labor negotiations*; and ORS 192.660(2)(h); *to consult with counsel concerning the legal rights and duties of public body with regard to current litigation or litigation likely to be filed*; and ORS 192.660(2)(i); *to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing*.

At 8:57 p.m. Mayor Balensifer reconvened the regular meeting.

City Manager Moberg discussed her contract renewal and noted the updates and changes.

Commissioner Baldwin made the motion to approve extending the City Manager’s contract renewal as presented. Motion was seconded and passed unanimously.

Poe – aye; Mitchell – aye; Balensifer – aye; Dyer – aye; Baldwin - aye

DISCUSSION ITEMS

Interim Harbormaster Don Beck continued his review from the previous work session of the remaining marina projects and equipment in the CIP. Ms. Moberg briefly reviewed remaining CIP items. Mayor Balensifer requested that more time be given for the CIP review in the future.

GOOD OF THE ORDER – None

There being no further business, Mayor Balensifer adjourned the meeting at 9:15 p.m.

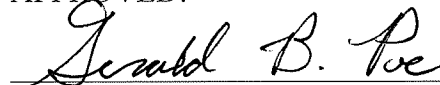
Respectfully prepared and submitted by Hanna Bentley, Deputy City Recorder.

ATTEST:



Dawne Shaw, CMC, City Recorder

APPROVED:


Henry A. Balensifer III, Mayor
Gerald Poe, Mayor Pro-tem