



City of Warrenton City Commission

Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Tuesday, April 22, 2025

1. City Commission meeting called to order at 6:01 pm.

2. Pledge of Allegiance

At 6:01 pm, Mayor Balensifer recessed the regular city commission meeting and announced they will continue the joint work session.

At 6:12 pm, Mayor Balensifer reconvened the regular meeting.

Commission Members	Present	Excused
Gerald Poe	X	
Jessica Sollaccio	X	
Tom Dyer	X	
Paul Mitchell	X	
Henry Balensifer, Mayor	X	

Staff Members Present	
City Manager Esther Moberg	City Recorder Dawne Shaw
Fire Chief Brian Alsbury	Public Works Director Kevin Gorman
Interim Planning Director Scott Fregonese	

City Manager Esther Moberg requested to remove 7D and table it until the next meeting; there were no objections.

3. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the City Commission.

- A. City Commission Meeting Minutes 2025.04.08
- B. Monthly Finance Report – January 2025
- C. Monthly Finance Report – February 2025
- D. Police Department Monthly Report – March 2025

Motion:	Move to approve the consent calendar as presented.				
Moved:	Poe				
Seconded:	Dyer	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Dyer	X			
	Mitchell	X			

	Balensifer	X			
Passed:	5/0				

4. Commissioner Reports

Commissioner Sollaccio reviewed the Spruce Up Warrenton Egg Hunt and thanked Commissioner Mitchell for stepping in as liaison.

Commissioner Mitchell reviewed the Northwest Housing Task Force, and ColPAC (Columbia Pacific Economic Development District) meetings he attended. He noted that CMH (Columbia Memorial Hospital) lost twenty-five million dollars from FEMA.

Mayor Balensifer noted that task force rosters are starting to get solidified. He discussed the upcoming Parks Alliance cleanup. He noted whales he saw at Seafarer's Park.

5. Public Comment

Mike Balensifer noted he is impartial on fluoride and clarified that staff must suit up for fluoride, not chlorine.

6. Public Hearings – None

7. Business Items

A. Presentation – Recology Rate Review:

Dan Blue, Recology Government & Community Relations Manager, gave a brief presentation on recycling rates. He noted the increase is 2.1% and the impact to customers is about \$0.20 a month; Katie Hardesty, Recology North Coast Operations Manager, gave a few comments; Blue continued his rate review. Brief discussion followed on the rates and the recycling process.

B. Consideration of Goal Exception for Flowlane Dredge Material; Ord. No. 1283:

Interim Planning Director Scott Fregonese noted he does not have any further staff comments to present; Mayor Balensifer asked Bill Ryan, from the Department of State Lands if he was fine with the 30 day delay in the effective date; Ryan noted he is fine with the 30 days.

Motion:	Move to conduct the second reading, by title only, of Ordinance No. 1283.				
Moved:	Poe				
Seconded:	Dyer	Aye	Nay	Abstain	Recused
	Sollaccio	X			
	Dyer	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

Mayor Balensifer conducted the second reading, by title only, of Ordinance No. 1283; An Ordinance Approving the Changes to the Warrenton Comprehensive Plan as Described in Ordinance Number 1283, Subject to the Recommended Conditions of Approval.

Motion:	Move to adopt Ordinance No. 1283.				
Moved:	Poe				
Seconded:	Dyer	Aye	Nay	Abstain	Recused
	Sollaccio	X			
	Dyer	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

C. Consideration of Professional Services Contract – Raw Waterline Replacement Project:

Public Works Director Kevin Gorman reviewed a proposed contract for the raw waterline replacement project. He discussed the current state of the waterline.

Motion:	Move to approve the amended and restated contract for professional consulting services with Consor North America, Inc., and authorize the Mayor to execute Task Order 1 for the design of RP-3 and RP-4 in the amount of \$258,761.				
Moved:	Sollaccio				
Seconded:	Mitchell	Aye	Nay	Abstain	Recused
	Sollaccio	X			
	Dyer	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

D. Consideration of Update to Low-Pressure Sewer System Homeowner Packet and Policy:

Tabled until the next meeting.

E. Consideration of Auction of 2006 John Deere Tractor:

Gorman reviewed the request to auction off a surplus 2006 John Deere tractor through Gov Deals Auctions.

Motion:	Move to approve the auction of the 2006 John Deere tractor for the benefit of the City of Warrenton.				
Moved:	Dyer				
Seconded:	Mitchell	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Dyer	X			
	Mitchell	X			

	Balensifer	X			
Passed:	5/0				

F. Consideration of Municipal Judge Contract:

City Manager Esther Moberg discussed the City Municipal Judge Agreement. She noted that there were two applicants, and the highest scoring was selected. The agreement is with Ashley Flukinger with a start date of June 1, 2025. She noted that if the contract is approved the current judge would be released with a 30 day notice. Mayor Balensifer summarized the interview process that took place.

Motion:	Move to approve the new City Municipal Judge Agreement.				
Moved:	Mitchell				
Seconded:	Poe	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Dyer	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

Mayor Balensifer asked if the commission has a preference on the review process for the City Manager. Consensus was to schedule an executive session at the next meeting date.


- 8. Discussion items – None
- 9. Good of the Order - None
- 10. Executive Session - None
- 11. Adjournment

There being no further business, Mayor Balenisfer adjourned the meeting at 6:43 pm.

Attest:


Dawne Shaw, CMC, City Recorder

Approved:


Henry A. Balensifer III, Mayor