



City of Warrenton City Commission Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Tuesday, June 24, 2025

1. City Commission meeting called to order at 6:00 pm.
2. Pledge of Allegiance

| Commission Members | Present | Excused |
|-------------------------|---------|---------|
| Gerald Poe | X | |
| Jessica Sollaccio | X | |
| Tom Dyer | X | |
| Paul Mitchell | X | |
| Henry Balensifer, Mayor | X | |

| Staff Members Present | |
|----------------------------------|------------------------------------|
| City Manager Esther Moberg | City Recorder Dawne Shaw |
| Police Chief Mathew Workman | Public Works Director Kevin Gorman |
| Finance Director Jessica Barrett | |

3. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the City Commission.

- A. City Commission Meeting Minutes 2025.06.10
- B. Parks Advisory Board Minutes 2025.04.15
- C. Monthly Finance Report – April 2025
- D. Police Department Monthly Report – April 2025
- E. Spruce Up Warrenton Events Budget

Mayor Balensifer noted the updated budget from Spruce Up Warrenton for item 3E. Commissioner Sollaccio requested to add a letter of support as item 7F; and City Manager Esther Moberg requested to add Resolution No. 2707 as item 7G.

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|------------------|--|------------|------------|----------------|----------------|
| Motion: | Move to approve the consent calendar and agenda amendments as presented. | | | | |
| Moved: | Poe | | | | |
| Seconded: | Dyer | Aye | Nay | Abstain | Recused |
| Vote: | Poe | X | | | |
| | Dyer | X | | | |
| | Sollaccio | X | | | |
| | Mitchell | X | | | |

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|----------------|------------|---|--|--|--|
| | Balensifer | X | | | |
| Passed: | 5/0 | | | | |

4. Commissioner Reports

Commissioner Mitchell discussed the ColPac meeting he attended, a meeting with Congresswoman Bonamici regarding Tongue Point, and a meeting with Spruce Up Warrenton.

Mayor Balensifer discussed the Warrenton Parks Alliance meeting he attended regarding resurfacing the pickleball courts at Quincy Robinson Park. He also noted the status of the Transportation budget.

5. Public Comment

Tony Faletti provided comments regarding the loss of room tax due to Fort Stevens closing down, the state of the recycling center and his support for the shopping cart fee.

6. Public Hearings – None

7. Business Items

A. Presentation – Deflection Program; Clatsop County Sheriff's Office:

Christina Schulz, Deflection Program Coordinator for Clatsop County Sheriff's Office, Trista Erickson, Recovery Programs Assistant Manager for Clatsop Behavioral Healthcare, and Isaiah O'Neill Deflection Clinician for Clatsop Behavioral Healthcare, gave a presentation on the deflection program. Brief discussion/questions followed. Mayor Balensifer asked Police Chief Mathew Workman to clarify data in his monthly report.

B. Consideration of Enterprise Zone Renewal; Resolution No. 2706; A resolution in support of an application to the State of Oregon requesting the redesignation of an Enterprise Zone and amending Resolutions 2434 and 2528:

Kevin Leahy, Clatsop Economic Development Resources (CEDR) Executive Director reviewed Resolution No. 2706. He requested approval for the redesignation of Enterprise Zone; he noted the June 30th deadline. Mayor Balensifer asked for clarification on a portion of Port of Astoria property that is not included on the map; Leahy responded noting it would need to be an amendment to the zone.

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| Motion: | Move to adopt Resolution No. 2706, with a note in the permanent record related to inclusion of all port properties in the East Skipanon peninsula in the enterprise zone including a necessary map amendment, if need be. | | | | |
| Moved: | Mitchell | | | | |
| Seconded: | Poe | Aye | Nay | Abstain | Recused |
| Vote: | Sollaccio | X | | | |
| | Dyer | X | | | |
| | Poe | X | | | |

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|----------------|------------|---|--|--|--|
| | Mitchell | X | | | |
| | Balensifer | X | | | |
| Passed: | 5/0 | | | | |

C. Consideration of Nygaard Lease Renewal; Tansy Point:

City Manager Esther Moberg reviewed the lease renewal with Warrenton Fiber Company for the city property at Tansy Point.

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| Motion: | Move to approve the amended Tansy Point lease with Warrenton Fiber Company. | | | | |
| Moved: | Dyer | | | | |
| Seconded: | Mitchell | Aye | Nay | Abstain | Recused |
| Vote: | Sollaccio | X | | | |
| | Dyer | X | | | |
| | Poe | X | | | |
| | Mitchell | X | | | |
| | Balensifer | X | | | |
| Passed: | 5/0 | | | | |

D. Consideration of Ordinance No. 1295; Shopping Carts:

Mayor Balensifer noted the comment received from Costco's General Manager. Police Chief Mathew Workman discussed Ordinance No. 1295; An Ordinance adding Chapter 5.16, Shopping Carts, to the Warrenton Municipal Code. It was noted that there's specific language that has to be in the ordinance to meet state requirements. There was discussion on alternative compliance, and how businesses will be affected by the ordinance.

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| Motion: | Move to table Ordinance No. 1295 and for staff to consult legal related to alternate compliance and a full program and costs or at least estimated. | | | | |
| Moved: | Poe | | | | |
| Seconded: | Dyer | Aye | Nay | Abstain | Recused |
| Vote: | Sollaccio | X | | | |
| | Dyer | X | | | |
| | Poe | X | | | |
| | Mitchell | X | | | |
| | Balensifer | X | | | |
| Passed: | 5/0 | | | | |

E. Consideration of Hammond Transmission Waterline Phase 1 Project Contract Award:

Public Works Director Kevin Gorman discussed awarding the contract for the Hammond Transmission Waterline, Phase 1 project to North Cascade Excavating. It was noted there was a lower bid, but they were not fully responsive. Brief discussion followed.

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| Motion: | Move to award the construction contract for Phase 1 of the Hammond Transmission Waterline project to North Cascade Excavating LLC in the amount of \$2,293,718.03 and authorize a contingency not to exceed 10%. | | | | |
| Moved: | Sollaccio | | | | |
| Seconded: | Dyer | Aye | Nay | Abstain | Recused |
| Vote: | Sollaccio | X | | | |
| | Dyer | X | | | |
| | Poe | X | | | |
| | Mitchell | X | | | |
| | Balensifer | X | | | |
| Passed: | 5/0 | | | | |

F. Consideration of Letter of Support - Lease to Locals Program:

Commissioner Sollaccio reviewed a request from the county for a letter of support for their application to the Columbia Pacific Coordinated Care Organization Lease to Locals program. Commissioner Mitchell explained the pilot program and the need. Brief discussion followed.

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| Motion: | Move to approve a letter of support and authorize the Mayor's signature on supporting a grant for Clatsop County for vacation rental and rental housing, Lease to Locals pilot program. | | | | |
| Moved: | Mitchell | | | | |
| Seconded: | Dyer | Aye | Nay | Abstain | Recused |
| Vote: | Sollaccio | X | | | |
| | Dyer | X | | | |
| | Poe | X | | | |
| | Mitchell | X | | | |
| | Balensifer | X | | | |
| Passed: | 5/0 | | | | |

G. Consideration of Resolution No. 2707; Budget Adjustment:

Finance Director Jessica Barrett discussed an adjustment to the budget from Contingency to Materials and Services in the Sanitation Fund.

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| Motion: | Move to approve Resolution No. 2707. | | | | |
| Moved: | Dyer | | | | |
| Seconded: | Poe | Aye | Nay | Abstain | Recused |
| Vote: | Sollaccio | X | | | |
| | Dyer | X | | | |
| | Poe | X | | | |
| | Mitchell | X | | | |
| | Balensifer | X | | | |
| Passed: | 5/0 | | | | |

8. Discussion items – None

9. Good of the Order

Mayor Balensifer provided insight on the Transportation Bill; he noted the Boards and Committees task force had their first meeting; he also noted the Development Review task force.

10. Executive Session

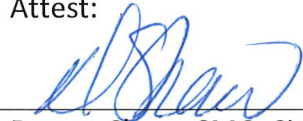
At 7:44 pm, Mayor Balensifer announced the commission will now meet in Executive Session under the authority of ORS 192.660(2)(e); to conduct deliberations with persons designated by the governing body to conduct real property transactions.

11. Adjournment

At 7:54 pm, Mayor Balensifer reconvened the meeting, and noting no further business, adjourned the meeting.

Respectfully prepared and submitted by Hanna Bentley, Deputy City Recorder.

Attest:



Dawne Shaw, CMC, City Recorder

Approved:



Henry A. Balensifer III, Mayor