



City of Warrenton City Commission Minutes

City Hall, 225 S. Main Warrenton, OR 97146
Tuesday, July 8, 2025

1. City Commission meeting called to order at 6:00 pm.
2. Pledge of Allegiance

Commission Members	Present	Excused
Gerald Poe	X	
Jessica Sollaccio	X	
Tom Dyer	X	
Paul Mitchell	X	
Henry Balensifer, Mayor	X	

Staff Members Present	
City Manager Esther Moberg	City Recorder Dawne Shaw
Police Chief Mathew Workman	Library Director Joshua Saranpaa

Mayor Balensifer stated item 3 is stricken from the agenda and requested add item 8A, Board Appointments. There was unanimous consent.

3. Badge Pinning and Oath of Office – Officer Blanton (Stricken from agenda)

4. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the City Commission.

- A. City Commission Meeting Minutes 2025.06.24
- B. Community Library Board Meeting Minutes 2025.03.12
- C. Community Library Board Meeting Minutes 2025.03.19

Motion:	Move to approve the consent calendar as presented.				
Moved:	Dyer				
Seconded:	Poe	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Dyer	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

5. Commissioner Reports

Commissioner Sollaccio noted the great turnout at the 4th of July parade.

Mayor Balensifer noted the settlement agreement between the Oregonians for Floodplain Protection and FEMA. He noted they are still waiting on a response from FEMA. He echoed Commissioner Sollaccio's comments on the 4th of July.

6. Public Comment

Tony Faletti inquired on paving, Hammond Marina lighting and Seafarers Park repairs. City Manager Esther Moberg provided an update on the paving projects.

7. Public Hearings

A. Establish Regulation Regarding Smoke Shops; Ordinance No. 1294:

Mayor Balensifer opened the Public Hearing on Establishing Regulations Regarding Smoke Shops. Formalities followed. Commissioner Mitchell noted he attended the Planning Commission meeting; no additional conflicts of interest were reported. City Manager Esther Moberg presented the staff report. She noted the Planning Commission would like further discussion on time, place, and manner restrictions in the Hammond area as well. Mayor Balensifer asked for clarification on products sold in vending machines; Moberg noted that language was advised by legal counsel. Commissioner Sollaccio asked about the decision on the percentage; Moberg responded. Brief discussion continued. Mayor Balensifer noted the written comments submitted for the record.

Mayor Balensifer asked for public comment. Nicole Bian spoke in favor of the ordinance. No one spoke in opposition or neutral. There being no further comments, Mayor Balensifer closed the public testimony section of the hearing and noted the record will remain open until 5 pm July 10, 2025. Mayor Balensifer closed the public hearing.

Motion:	Move to declare an emergency exists relating to the adoption for Ordinance 1294.				
Moved:	Dyer				
Seconded:	Sollaccio	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Dyer	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

Motion:	Move to approve DCR-25-1 and conduct the first reading, in full, of Ordinance No. 1294; Amending Warrenton Municipal Code Title 16 Development Code subjecting smoke shops within the City of Warrenton to reasonable time, manner and place regulations as presented in the Staff Report and Draft Findings.				
Moved:	Mitchell				
Seconded:	Dyer	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Dyer	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

Mayor Balensifer conducted the first reading of Ordinance No. 1294, in full.

Motion:	Move to amend Ordinance No. 1294 section 5, to strike when passed by the City Commission and signed by the mayor and to replace it with “on July 11 th 2025.”				
Moved:	Poe				
Seconded:	Dyer	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Dyer	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

Motion:	Move to conduct the second reading by title only.				
Moved:	Sollaccio				
Seconded:	Dyer	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Dyer	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

Mayor Balensifer conducted the second reading, by title only, of Ordinance No. 1294.

Motion:	Move to adopt Ordinance No. 1294.				
Moved:	Dyer				
Seconded:	Mitchell	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Dyer	X			

	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

8. Business Items

A. Consideration of Committee Appointments:

Mayor Balensifer discussed board appointments; he noted the nominees for Planning Commission, Budget Committee and Community Center; Nicole Bian gave a few comments.

Motion:	Mayor Balensifer noted they will conduct a roll call appointment for the Planning Commission.	Bian	Warren
Vote:	Mitchell		X
	Dyer	X	
	Sollaccio	X	
	Poe	X	

Motion:	Move to appoint Nicole Bian to position 7 on the Planning Commission with a term commencing immediately, ending 12/31/2027.				
Moved:	Sollaccio				
Seconded:	Dyer	Aye	Nay	Abstain	Recused
Vote:	Sollaccio	X			
	Dyer	X			
	Poe	X			
	Mitchell		X		
	Balensifer	X			
Passed:	4/1				

Motion:	Move to appoint Carla Gonzalez to Position No. 3 on the Warrenton City Budget Committee and setting her term of office for Position No. 3.				
Moved:	Sollaccio				
Seconded:	Dyer	Aye	Nay	Abstain	Recused
Vote:	Sollaccio	X			
	Dyer	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

Motion:	Move to appoint Carla Gonzalez to Position No. 1 on the Warrenton Community Center Advisory Board and setting her term of office for Position No. 1				
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Moved:	Poe				
Seconded:	Dyer	Aye	Nay	Abstain	Recused
Vote:	Sollaccio	X			
	Dyer	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			
Passed:	5/0				

9. Discussion items – None

10. Good of the Order

Commissioner Dyer noted the new location of the Clipper Station.

Commissioner Sollaccio asked if there are still additional openings on the Parks Advisory Board; Mayor Balensifer noted that there are two vacancies. She noted a potential conflict for the smoke shop ordinance as she owns a building on Main St. She shared a legislative update on childcare.

Mayor Balensifer noted he was pleased that ODOT is not closing the Astoria maintenance station.

11. Executive Session

12. Adjournment

There being no further business, Mayor Balenisfer adjourned the meeting at 6:34 pm.

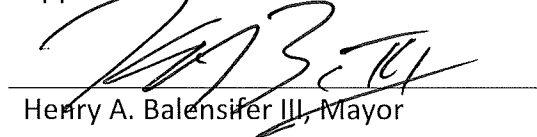
Respectfully prepared and submitted by Hanna Bentley, Deputy City Recorder.

Attest:



Hanna Bentley, Deputy City Recorder

Approved:



Henry A. Balensifer III, Mayor