



City of Warrenton City Commission Minutes

City Hall, 225 S. Main Warrenton, OR 97146
Tuesday, September 23, 2025

1. City Commission meeting called to order at 6:00 pm.
2. Pledge of Allegiance

Commission Members	Present	Excused
Gerald Poe	X	
Jessica Sollaccio	X	
Paul Mitchell	X	
Henry Balensifer, Mayor	X	

Staff Members Present	
City Manager Esther Moberg	City Recorder Dawne Shaw
City Planner Jeff Adams	Police Officer Jeff Dalrymple

3. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the City Commission.

- A. City Commission Meeting Minutes 2025.09.09
- B. Police Department Monthly Report – August 2025
- C. Harbormaster Report – September 2025
- D. Public Works Dispatch Services Agreement
- E. Community Library Board Meeting Minutes 2025.06.11

Commissioner Sollaccio discussed the data on the Police Department radar reports and also commented on the increased revenue outlined on the Harbormaster report.

Motion:	Move to approve the consent calendar as presented.				
Moved:	Poe				
Seconded:	Sollaccio	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

4. Commissioner Reports

Commissioner Sollaccio noted she attended the CEDR meeting and the NW Oregon Housing summit and gave brief updates. She also mentioned the upcoming Trick or Trot from the Parks Alliance. She stated that Clatsop Community College has an opening for a board member.

Commissioner Mitchell gave an update on Spruce Up Warrenton and the efforts to engage the community and increase involvement.

City Manager Moberg noted an update to the CIP.

Mayor Balensifer discussed the FEMA BiOp status, the economic analysis and how it will affect the community.

Commissioner Poe noted CREST is having a 50th anniversary celebration on October 4th.

5. Public Comment – None

6. Public Hearings

A. Renaming of Street – NE Iredale Avenue to Isobar Avenue:

Mayor Balensifer opened the public hearing on the renaming of NE Iredale Avenue. Mayor Balensifer stated the hearing will be continued to the October 28th meeting, as staff has determined it must go to the Planning Commission first.

Motion:	Move to continue the public hearing to October 28, 2025.				
Moved:	Poe				
Seconded:	Mitchell	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

B. Street Vacation – Amending Ordinance No. 1217:

Mayor Balensifer opened the public hearing on the street vacation, amending Ordinance No. 1217. Formalities followed. No conflicts of interest or ex parte contact were reported. Planning Director Jeff Adams presented the staff report. Mayor Balensifer asked for public comments. No one spoke in favor, opposition or neutral. There being no further comments, Mayor Balensifer closed the public comment period. There being no further questions or comments, he closed the public hearing.

Motion:	Move that based on the application materials and staff review memo dated September 23, 2025, conduct the first reading, by title only, of Ordinance No. 1296.
Moved:	Poe

Seconded:	Mitchell	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

Mayor Balensifer conducted the first reading, by title only, of Ordinance No. 1296; Amending Ordinance No. 1217 Vacating Certain Streets in the Plat of Warrenton Park and in the Plat of Portsmouth Addition to Warrenton in the City of Warrenton, Oregon.

7. Business Items

A. Declaration of Vacant Commission Seat – Position No. 3:

Mayor Balensifer stated that Commissioner Dyer resigned from his seat at the previous special meeting and noted the need to declare the position vacant.

Motion:	Move to declare Position No. 3 on the Warrenton City Commission as vacant.				
Moved:	Mitchell				
Seconded:	Poe	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

Discussion followed on the application process and timeline.

B. Consideration of NW Smart Storage Lease Amendment:

Moberg discussed an amendment to the NW Smart Storage lease, to add U-Haul services to the mini storage property. Lessee Adam Isreal stated he is in agreement with the 7% of the additional revenue.

Motion:	Move to approve the addendum to the NW Smart Storage lease agreement.				
Moved:	Mitchell				
Seconded:	Sollaccio	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

C. Consideration of Request for Meeting Cancellations:

Moberg discussed upcoming holidays and requested the November 11 and December 23 meetings be cancelled.

Motion:	Move to cancel the November 11 th and December 23 rd City Commission meetings.				
Moved:	Sollaccio				
Seconded:	Mitchell	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

8. Discussion Items – None

9. Good of the Order

Commissioner Mitchell gave comments on the freedom of speech, reading a quote from former Congressman Henry Hunt.

Commissioner Sollaccio stated she attended Spanish speaking story hour at the Library and noted it was well attended and gave kudos to the library.

City Manager Moberg noted a correction that the CIP update is on the next meeting's consent calendar.

10. Executive Session

At 6:34 pm, Mayor Balensifer announced the commission will now meet in Executive Session under the authority of ORS 192.660(2)(e); *to conduct deliberations with persons designated by the governing body to conduct real property transactions.*

11. Adjournment

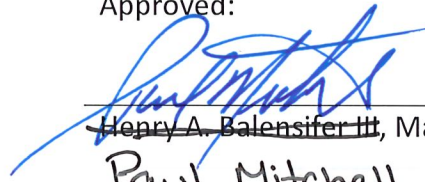
At 7:02 pm, Mayor Balenisfer reconvened the meeting, and noting no further business, adjourned the meeting.

Attest:



Hanna Bentley, Deputy City Recorder

Approved:



Henry A. Balensifer III, Mayor Pro Tem

Paul Mitchell