



City of Warrenton City Commission

Work Session Minutes

City Hall, 225 S. Main Warrenton, OR 97146
Tuesday, April 7, 2025

City Commission work session called to order at 5:15 pm.

Commission Members	Present	Excused
Gerald Poe	X	
Jessica Sollaccio	X	
Tom Dyer	X	
Paul Mitchell (left at 6pm)	X	
Henry Balensifer, Mayor	X	

Staff Members Present	
City Manager Esther Moberg	Finance Director Jessica Barrett
City Recorder Dawne Shaw	Harbormaster Jessica McDonald
Public Works Director Kevin Gorman	Police Chief Mathew Workman
Fire Chief Brian Alsbury	

Capital Improvement Program (CIP) Review:

Harbormaster Jessica McDonald began a review of the Marina CIP projects. Mayor Balensifer asked for clarification on inner basin dock replacement; McDonald noted the dock replacement will be moved from the CIP to the operating budget; clarification and brief discussion continued.

Police Chief Mathew Workman reviewed his CIP projects. He stated they are watching the tariffs, noting the potential for increased vehicle costs. He noted the concern about the lack of ballistic glass on the customer service window, and stated he would like to replace it. Discussion continued on employee safety measures. Chief Workman continued his review of the CIP, noting a proposed filing system, and a redesign of the workspace in the front office. Brief discussion followed on police vehicle lifespan, tariffs and vehicle availability, and Warrenton's pursuit policy.

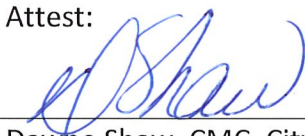
Fire Chief Brian Alsbury reviewed the Fire Department CIP projects, beginning with vehicle replacement; brief discussion ensued on the age and condition of the fire vehicles. Chief Alsbury continued his review of the fire department CIP. Discussion followed on the portion of the Tansy Point lease revenue that goes toward the ladder truck loan debt. There was brief discussion on grant funds and EMS/ambulance services.

City Manager Esther Moberg reviewed the Admin/City Hall CIP, noting the generator replacement; discussion followed. (Commissioner Mitchell was excused from the meeting at 6:00 pm for his day job.) Moberg continued the review of the General Fund and Quincy Robinson CIP projects. Review followed on the Tansy Point CIP, noting the anode replacement. Discussion continued on the Tansy Point lease agreement and the responsibility of the maintenance and insurance for the sheet piles. Staff noted they would look into whether the sheet piles are on the asset list.

Public Works Director Kevin Gorman began his review of the Public Works Capital Improvement projects, beginning with water; raw water transmission line; brief discussion followed on the selling of water to Gearhart. CIP review continued on the Hammond waterline. Gorman began review of the N. Main/NW 7th Place project, noting this project is listed in both the water and streets budgets; brief discussion followed. Review of the CIP continued. Moberg requested to push out the NW 7th and N. Main project to 2027-2028, to allow funds to be allocated for the WWTP; the commission was in agreement. Mayor Balensifer stated he would like the city to communicate with the property owners the year prior to the NW 7th/N. Main project moving forward, to get some buy in on the sewer connections. Review of the Public Works CIP continued. Bicycle and pedestrian concerns on SW 9th were discussed; Commissioner Poe suggested a flashing light with a button to push at each end of the walkway; it was noted for the record they will put a pin in the SW 9th street project, pending further review. CIP review continued. It was noted the CIP will come back for final adoption in June.

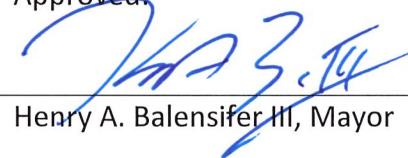
At 6:54pm, Mayor Balensifer adjourned the work session.

Attest:



Dawne Shaw, CMC, City Recorder

Approved:



Henry A. Balensifer III, Mayor