

MINUTES  
Warrenton City Commission  
Regular Meeting – January 24, 2017  
6:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Mayor Kujala called the meeting to order at 6:22 p.m. and then led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Mark Kujala, Tom Dyer, Henry Balensifer, Pam Ackley and Rick Newton

Staff Present: City Manager Linda Engbretson, Police Chief Mathew Workman, Public Works Director Jim Dunn, Finance Director April Clark, Fire Chief Tim Demers, Library Site Manager Nettie-Lee Calog, Wastewater Treatment Plant Superintendent Kyle Sharpsteen, Police Officer Robert Wirt and Deputy City Recorder Dawne Shaw

#### COMMISSIONER COMMENTS

Commissioner Newton welcomed everyone and stated he was curious why everyone is here to listen to an auditor. He also noted he thought it was interesting to see in the paper that a "pot friendly" RV park will be opening in Medford.

Commissioner Dyer thanked everyone for being here and stated he is new to Facebook and has noticed a lot of positive posts and comments and reminded everyone to make it a habit to accentuate the positive and not the negative.

Commissioner Balensifer noted it was informative to listen to Bill Wyatt from the Port of Portland. He stated he was happy to see a new restaurant will be opening by Shilo and noted their liquor license application on the consent calendar. City Manager Engbretson stated the application will be tabled in order to finish the full review. Commissioner Balensifer also requested the Commission approve travel to Salem for City Day at the Capitol. Brief discussion followed and the Commission came to a consensus to approve travel.

Commissioner Ackley welcomed everyone and gave an update on the Warrenton-Hammond Healthy Kids, noting they are moving forward with the SAMHSA Grant that was received in September for Juvenile Substance abuse. She stated they are working with the administrator the coalition intends to hire to implement the program and there will be more information to follow.

City Manager Engbretson noted the goal setting meeting, stating it was good to hear from staff and talked about the suggestion to use Facebook to improve city communication to the public.

Mayor Kujala stated the Walmart ground breaking has been postponed again, possibly until spring. He noted he participated in a conference call on levee assistance and the discussion on the bills that will be going before the legislature. He stated he will attend in support of the \$10,000,000 - \$11,000,000 to be set aside for levee projects and levee certification. Mayor Kujala stated he enjoyed the Port of Portland presentation and also noted the good discussion at the goal setting work session, noting the need to clearly define the goals and make them attainable.

Commissioner Balensifer suggested moving agenda item B up to the first item of business.

- A. Commission Work Session Minutes – 1.10.17
- B. Finance Dept. Monthly Report – December 2016
- C. Liquor License Application – Amy’s Diner
- D. Police Dept. Monthly Statistics – December 2016
- E. Police Dept. 2016 Statistics Review

**Commissioner Balensifer made the motion to accept the consent calendar with the removal item C. Motion was seconded and passed unanimously.**

**Kujala – aye; Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye**

#### BUSINESS

City Manager Linda Engbretson stated the City has received applications from Rebecca Hoth for the Budget Committee, Position No. 1, and from Rebecca Herren for the Community Library Board, Position No. 6. She also noted additional applications were received this week and will be on the next agenda. Commissioner Balensifer requested that the applicants introduce themselves. Rebecca (Becky) Hoth introduced herself and stated she moved to Warrenton 3 years ago. She stated she has a lot of experience in budgeting and has managed facilities around the world. Commissioner Balensifer asked why she wants to be on the Budget Committee and Ms. Hoth explained that she is fascinated with numbers and as a tax payer likes to know where the money goes.

Rebecca Herren introduced herself and stated she is interested in being on the Library Board as reading and publishing has been her life. She noted she would like to see new programs and with her publishing experience feels she can provide initiative to see the programs grow. Brief discussion continued and Commissioner Balensifer noted both applicants' experience and credentials are worthy of the boards they applied for.

**Commissioner Balensifer made the motion to appoint Ms. Rebecca Hoth to Position No. 1 on the Budget Committee and Ms. Rebecca Herren to Position No. 6 on the Community Library Board. Motion was seconded and passed unanimously.**

**Kujala – aye; Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye**

#### MINUTES

Paul Nielson of Isler CPA presented the financial statements and audit results for the period ending June 30, 2016 and reviewed the Power Point print outs provided to the Commission. He noted this information is now required to report when doing an audit and proceeded to explain the details of the print out. Brief discussion continued on the budget and depreciation. Mr. Nielson noted the city is on good footing with no concerns for the future.

Library Site Manager Nettie-Lee Calog presented Resolution No. 2475; Approving and Adopting Increases to the 2016/2017 Budget by Increasing Appropriations for Unanticipated Revenues. Ms. Calog noted the Warrenton Community Library received a grant from the Clatsop County Cultural Coalition in the amount of \$600.00 for the purchase of Spanish language books and Hispanic heritage books. Commissioner Balensifer noted the grant is great with our growing Hispanic population.

**Commissioner Balensifer made the motion to adopt Resolution No. 2474, *Approving and Adopting Increases to the 2016/2017 Budget by Increasing Appropriations for Unanticipated Revenues*. Motion was seconded and passed unanimously.**

**Kujala – aye; Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye**

Harbor Master Jane Sweet discussed the removal of the concrete docks located in the Hammond Marina which were received from Bergerson Construction's destruction of the docks at the Port of Everett. The docks were estimated to have been installed in the Port of Everett in the 1970's. Ms. Sweet explained due to age and the lack of light transparency, they would like to remove the concrete docks in the Hammond basin to allow more room for vehicle parking. She stated it would not be cost effective to use the 40 year old docks in the future updating of the Hammond Marina. The discussion continued on options for disposal.

**Commissioner Dyer made the motion to accept the disposal of the concrete docks received from Bergerson Construction/the Port of Everett. Removal will be done at no charge to the city by interested private parties. Motion was seconded and passed unanimously.**

**Kujala – aye; Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye**

PUBLIC COMMENT –

Scott Widdicombe stated he wanted to give a "shout out" to the city, and noted as a former California resident his property taxes were much higher for a house half the size of what he currently owns in Warrenton, and also noted the higher taxes he paid in Lane County. Mr. Widdicombe noted the incredible job done by the Urban Renewal Agency, the Planning Commission and the City Commission, and congratulated them for doing an extraordinary job.

Robert Wirt gave an update on the Warrenton Police K9 program, noting last week there was a large donation from Lylla Gaebel, in memory of her late husband Jim Gaebel, who was an officer for the City of Warrenton for many years. Ms. Gable also pledged to buy the bullet proof vest for the dog and pledged another \$1,000 match for the next \$1,000 raised. Officer Wirt stated

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Regular Meeting – 01.24.17

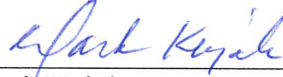
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they currently have \$8,000 - \$9,000 in donations and noted he is planning an auction dinner; which will be a NY Steak dinner, cooked by him, with items for auction. He stated the trainer is looking at a couple of dogs and hope to have one by mid to late February and start training in late May. Brief discussion continued on the breed of dog. Officer Wirt stated he has received a \$200 donation from New Jersey noting a local boy told his NJ grandparents that he wanted to donate his Christmas money to the Warrenton K9 program.

Bert Little gave an update on the VFW memorial statue and asked the Commission to write a letter to the VFW stating they own the property where the monument will be placed. He stated they are finished writing the grant, which will be reviewed and then sent in to the grant committee. City Manager Engbretson noted the city needs to review the grant before it gets sent out. It was noted a letter of support will also be included. Mr. Little discussed the anticipated cost to build the statue and how much money has been raised. He noted this project was started over 17 years ago. Brief discussion continued on the location and dimensions of the monument and Mr. Little noted the total height is over 13 feet. He stated in the future the VFW would like to put in security cameras.

There being no further business Mayor Kujala adjourned the regular meeting at 7:20 p.m.

APPROVED:



Mark Kujala, Mayor

ATTEST:



Dawne Shaw, Deputy City Recorder