

MINUTES
Warrenton City Commission
Regular Meeting – March 28, 2017
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Kujala called the meeting to order at 6:02 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Mark Kujala, Tom Dyer, Henry Balensifer, Pam Ackley and Rick Newton

Staff Present: City Manager Linda Engbretson, Police Chief Mathew Workman, Police Officer Robert Wirt, Fire Chief Tim Demers, Public Works Director Jim Dunn, Public Works Operations Manager Kyle Sharpsteen, Community Development Director Skip Urling, Finance Director April Clark and Deputy City Recorder Dawne Shaw

COMMISSIONER COMMENTS

Mayor Kujala welcomed everyone and noted his family in attendance. He said he appreciates the good turnout at what is his last meeting.

Commissioner Ackley welcomed everyone and noted the large turnout. She stated it has been a joy working with Mayor Kujala and the next mayor will have big shoes to fill. She stated Way to Wellville is hosting the other four counties from across the United States, April 19th – 21st and there will be a crab feed at the Community Center. Mayor Kujala thanked her for all her work on the Way to Wellville committee.

Commissioner Balensifer presented an award to Mayor Kujala, on behalf of the City of Warrenton and the City Commission to thank him for his 12 years of service to the City. He noted it was Mayor Kujala that encouraged him when he first became interested in politics. Commissioner Balensifer noted some of Mayor Kujala's accomplishments as Mayor.

Commissioner Dyer stated Mayor Kujala's actions speak for themselves. He noted Mayor Kujala has been a dutiful servant for the people of Warrenton and expressed his gratitude.

Commissioner Newton noted that Mayor Kujala is leaving enormous shoes to fill. He stated he will attend the April 4th Port Commission meeting. He also noted for transparency, that he intends to run against Commissioner Balensifer for the Mayor position. He noted he offers 40 years of experience running a business and he has unlimited time. Mayor Kujala noted the Commission will decide how to proceed on the Mayor position at the next meeting.

Commissioner Balensifer stated with the recent high winds, he would like to remind citizens they can call Public Works to get a strap put on their recycling bins to keep the lids closed and keep the streets clean.

City Manager Engbretson thanked Mayor Kujala for his support, leadership and friendship; and stated he has represented the City well.

Deputy City Recorder Shaw thanked Mayor Kujala for his service to the City and then gave a brief update on the progress of the City's social media policy and Facebook page.

City Manager Engbretson announced Deputy City Recorder Dawne Shaw was awarded a scholarship that will pay for 3 years of schooling, to attend the certification program through the International Institute of Municipal Clerks. She also noted an addition to the agenda, Consideration of Res. No. 2484, for the Warrenton Meter Replacement Project.

Commissioner Balensifer made the motion to approve the consent calendar and add to the agenda item 6F, Consideration of Res. No. 2484, for Project No. S17016, Warrenton Meter Replacement Project. Motion was seconded and passed unanimously.

Kujala – aye; Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye

Mayor Kujala stated he would like to take a few minutes and respond to all the nice comments. He noted he has enjoyed working with the Commission, they are a good team and the city is in good hands. He also noted the great job Linda Engbretson has done as the new City Manager. Mayor Kujala proceeded to share his favorite memories as Mayor.

Mayor Kujala introduced Julia Mabry from CASA (Court Appointed Special Advocates). Ms. Mabry explained the blue “pinwheels for prevention,” and noted there will be a traveling pinwheel garden. She also presented fliers that highlight activities happening throughout the county for Child Abuse Prevention Month.

After reading two Proclamations Mayor Kujala declared the month of April 2017 as Child Abuse Prevention Month and Sexual Assault Awareness Month, in the City of Warrenton.

Commissioner Dyer stated these issues should not be just for a month; they should be all year long. He encouraged everyone to take a look at how many kids need foster care and adoption; and noted his personal experiences as a foster/adopt parent.

CONSENT CALENDAR

- A. City Commission Regular Meeting Minutes – 2.28.17
- B. City Commission Work Session Minutes – 3.07.17
- C. City Commission Regular Meeting Minutes – 3.14.17
- D. Police Dept. Monthly Statistics – Feb 2017
- E. Monthly Finance Report – Feb 2017

MINUTES

Warrenton City Commission

Regular Meeting – 03.28.17

Page: 2

- F. Fire Dept. Activity Report – Jan 2017
- G. Fire Dept. Activity Report – Feb 2017

BUSINESS

WBA member Christine Bridgens noted her personal appreciation and the WBA's appreciation for Mayor Kujala. Ms. Bridgens and WBA President, Mike Moha stated the Community Pride Award is awarded to a local business in recognition of their dedication to make the communities of Warrenton and Hammond a better place to live and work. Mayor Kujala presented this year's award to Doctor and Mrs. Jon Bletscher of North Coast Dental Clinic.

City Manager Engbretson stated the City has received an application for the WBA from Mr. Scott Lindahl. She noted the WBA has reviewed the application and approve of this appointment. Ms. Engbretson stated after this position is filled, there will be two remaining vacancies on the WBA.

Commissioner Balensifer made the motion to appoint Mr. Scott Lindahl to Position No. 4 on the Warrenton Business Association. Motion was seconded and passed unanimously.

Commissioner Balensifer proceeded to note the large number of people in attendance and stated there are vacancies on the boards and the WBA could use some board members.

Kujala – aye; Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye

Police Chief Workman noted his appreciation for Mayor Kujala. Chief Workman stated back in May of 2014, he came before the Commission to ask the decommissioned 2003 Chevrolet Impala be declared as surplus. He noted, per City policy the vehicle is to be offered to other departments and it was transferred to the Marina. The Marina has no further need for the vehicle and no other department needs it. Chief Workman stated he would like to donate the vehicle to Clatsop Behavioral Healthcare (CBH), as they are in desperate need of a vehicle. Commissioner Balensifer thanked Chief Workman for "connecting the dots" with CBH and the Respite Center.

Commissioner Balensifer made the motion to approve donation of the 2003 Chevrolet Impala, 2G1WF55K239271726, as-is from the City of Warrenton to Clatsop Behavioral Healthcare. Motion was seconded and passed unanimously.

Kujala – aye; Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye

Public Works Director Jim Dunn stated his appreciation for Mayor Kujala, noting he is the most knowledgeable Mayor he has worked for in regards to Public Works, and thanked him for his service. Mr. Dunn presented the proposal from Kennedy/Jenks Consultants for engineering services. He noted previously in August the Commission approved entering into a contract with IFA to partially fund an Inflow and Infiltration (I/I) study. This proposal is for professional engineering services to develop an I/I study for the City of Warrenton. Brief discussion continued on the details.

MINUTES

Warrenton City Commission
Regular Meeting – 03.28.17
Page: 3

Commissioner Balensifer made the motion to approve the Kennedy Jenks Consultants proposal for engineering services to conduct an I/I study. Motion was seconded and passed unanimously.

Kujala – aye; Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye

City Manager Engbretson stated the Commission had requested staff develop a Request for Proposal (RFP) for City Attorney Services, and presented a draft RFP for Commission review. Ms. Engbretson asked the Commission for input and permission to distribute the RFP to local attorneys who have expressed interest, and also advertise for one month. After brief discussion the Commission came to a consensus to move forward with the RFP.

Public Works Director Jim Dunn presented Resolution No. 2484 for Project #S17016; the Warrenton Meter Replacement Project. Mr. Dunn stated this project is to replace old, obsolete meters. Commissioner Balensifer asked how long it will take to replace all the meters; and Mr. Dunn noted at the old pace, it would have taken 20 years; with IFA funding they will be able to get it done in 1 – 2 years. City Manager Engbretson noted this project has \$640,000 loan forgiveness and thanked Mr. Dunn and Finance Director April Clark for their work on obtaining the funding.

Commissioner Balensifer made the motion to adopt Resolution No. 2484; “*Authorizing the Mayor to execute the financing contract and all other documents necessary to obtain financial assistance from IFA for the Meter Replacement Project.*” Motion was seconded and passed unanimously.

Kujala – aye; Balensifer – aye; Ackley – aye; Dyer – aye; Newton – aye

PUBLIC COMMENT

Jean Sleutel, manager of Alder Manor Mobile Home Park stated she would like to address water costs. She noted there is a \$3500 cost/fee to hook up a new mobile home in an existing section of the park and requested it to be grandfathered in. Discussion continued and Mayor Kujala explained the SDC charges, which were implemented in 2012. Ms. Sleutel stated these are existing pads for mobile homes in an existing part of the park, and the water/sewer is already there. She noted in the past they would just pay for a new meter. City Manager Engbretson noted she will look at the SDC Ordinance.

Scott Widdicombe noted the number of executive sessions since December and asked if this was “normal”. Staff noted the executive sessions are to give updates on an ongoing issue. Mr. Widdicombe also noted legal documents he believes to be in the City’s possession, regarding CREST and SWCD. Mr. Widdicombe stated he would like know if the Commission will release the documents and if they are willing to comment on the issue at this time. The Commission stated they are not willing to comment at this time and noted Mr. Widdicombe is free to release the documents if he wishes.

MINUTES

Warrenton City Commission

Regular Meeting – 03.28.17

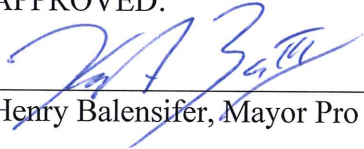
Page: 4

Pat O'Grady thanked Mayor Kujala for his time, service and hard work. Mr. O'Grady noted the free time Mayor Kujala will have now and said he will be calling him to help put up the spring banners and holiday decorations.


Steve Fulton stated he was at a recent Chamber meeting and solicited for members to participate in the WBA. He also noted Mr. Widdicombe was at his office regarding the 8th street dam. Mr. Fulton noted when looking at the flood plain map and levee protection for the city, the 8th street dam is the center. He noted his disagreement with the proposal to do work on the dam and stated he thinks it was misrepresented. He stated it should go on to a higher authority to find out what actually took place.

There being no further business Mayor Kujala adjourned the regular meeting at 7: 15 p.m., and announced an executive session, under the authority of ORS 192.660(2)(f); *to consider information or records that are exempt from public disclosure*. He stated the Commission is not expected to return to regular session to take action on any item considered in the executive session.

APPROVED:


Henry Balensifer, Mayor Pro Tem

ATTEST:


Dawne Shaw, Deputy City Recorder