

"Making a difference through excellence of service"



CITY OF WARRENTON
AGENDA

CITY COMMISSION OF THE CITY OF WARRENTON
REGULAR MEETING
April 26, 2016 – 6:00 P.M.
Warrenton City Commission Chambers – 225 South Main Avenue
Warrenton, Or 97146

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **COMMISSIONER COMMENTS/COMMUNICATIONS/AGENDA ADDITIONS**
5. **CONSENT CALENDAR**
 - A. Commission Regular Meeting Minutes – 4.12.16
 - B. Commission Work Session Minutes – 4.12.16
 - C. Fire Dept. Activity Report – March 2016
 - D. Police Dept. Monthly Statistics Report – March 2016
 - E. Marinas Monthly Report – March 2016
 - F. Warrenton Parks Advisory Board – October 2015
 - G. Finance Dept. Monthly Finance Report – March 2016

Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the City Commission.

6. **BUSINESS ITEMS**
 - A. Consideration of Parks Advisory Board Appointment
 - B. Consideration of Intergovernmental Agreement with Rural Fire Protection District

- C. Consideration of Jail Services Agreement with Clatsop County
- D. Consideration of First Reading – Ordinance No. 1202A -Initiatives and Referendums
- E. Consideration of Ordinance No. 1203A – Repealing Ordinance No. 797A – 1987
Urban Renewal Agency

7. **PUBLIC COMMENT**

At this time, anyone wishing to address the City Commission concerning items of interest not already on the Agenda may do so. The person addressing the Commission will, when recognized, give his or her name and address for the record. All remarks will be addressed to the whole City Commission and limited to 3 minutes per person. The Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter.

8. **ADJOURNMENT**

Warrenton City Hall is accessible to the disabled. If special accommodation is needed, please notify the City Recorder at 503-861-0823, at least 48 hours in advance of the meeting so appropriate assistance can be provided. TDD Users: Please call Oregon Telecommunications relay service at 1-800-735-2900.

MINUTES
Warrenton City Commission
Regular Meeting - April 12, 2016
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, Or 97146

Mayor Mark Kujala called the meeting to order at 6:00 p.m., then led the public in the Pledge of Allegiance.

Commissioners Present: Tom Dyer, Rick Newton, Henry Balensifer, Pam Ackley, Mayor Mark Kujala

Staff Present: City Manager Kurt Fritsch, City Attorney Harold Snow, City Recorder Linda Engbretson, Fire Chief Tim Demers, Finance Director April Clark, Community Development Director Skip Urling, Wastewater Treatment Superintendent Kyle Sharpsteen.

COMMISSIONER COMMENTS

Commissioner Newton -commented that the joint county-cities meeting held March 31 was interesting, although he said he wasn't sure anything was accomplished. It was a lot of talk. He stated he does hope something comes out of the housing issue discussion. He announced he is endorsing Dawn McIntosh for Clatsop County Circuit Court Judge.

Commissioner Dyer - recently attended a very interesting case law training. In regards to how the City proceeds, we do a good job by proceeding cautiously and not moving ahead with issues too fast. He thanked legal counsel Snow for guiding the City in this manner.

Commissioner Balensifer - said he's talked with Senator Merkley and his staff regarding the Hammond Marina conveyance and lease issue, as well as having raised the issue with Senator Bonamici. We want to keep them in the loop to move the conveyance forward in as smooth a manner as possible. Said he looks forward to discussion on the proposed "fair voting" ordinance he is presenting this evening.

Commissioner Ackley - thanked Chief Demers and staff for their prompt response during a recent medical call involving her husband. She recently attended a Pacific Power company breakfast meeting where they talked about LED lighting in city buildings and associated cost savings for future consideration. Also thanked the police dept. for keeping everything orderly during the *Color the Coast for Autism 3K Run/Walk* last weekend. "They did an amazing job." She also said she attended an Astoria Community Development Dept. Meeting with the Clatsop

Association of Realtors. It was very interesting to hear what is happening in Astoria. It would be great to have a presentation by all the cities to the group.

City Manager Fritsch - an item on the agenda this evening is to further review and discuss what happened at the joint County-cities meeting. He stated he hopes to have an announcement in a few days as to a hire for Public Works Director. He thanked Ed Wegner for the great job he has done as Interim PW Director.

City Recorder Engbretson - reminded members their Statement of Economic Interest is due by this Friday, April 15.

After reading a Proclamation, Mayor Kujala proclaimed April 2016 Sexual Assault Awareness Month.

CONSENT CALENDAR

- A. City Commission Regular Meeting Minutes - 3.22.16
- B. City Commission Work Session Meeting Minutes - 3.22.16
- C. Police Department Monthly Statistics - March 16
- D. Finance Department Monthly Report - February 2016

Commissioner Henry Balensifer made the motion to accept the Consent Calendar as presented. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

BUSINESS

Mayor Kujala explained that Mr. Albert (Bert) Little, Quartermaster VFW Post 10580, submitted a letter explaining that Post 10580 is applying for a grant to place a Memorial War Veterans monument at the Post Office to honor veterans in the Warrenton/Hammond area who served from WWI to present day. Quartermaster Little's letter requested the City Commission submit a letter supporting the grant application and monument.

Commissioner Henry Balensifer made the motion to approve the letter of support for the Fort Stevens VFW Memorial War Veterans Monument grant application. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

Community Development Director Skip Urling explained the Planning Department's budget

MINUTES

Warrenton City Commission
Regular Meeting - 4-12-16
Page: 2

includes a line item for application processing fees for external expenses related to permit/application review for Oregon LNG related expenses, i.e., hearings officer, legal counsel, consultants, and other out of pocket expenses related to the OLNG proposal. He reported expenses to date have exceeded the budget, and he requested the Commission adjust the budget by adopting Resolution No. 2458 to increase the line item by \$52,000.

Commissioner Henry Balensifer made the motion to adopt Resolution No. 2458; *Approving and Adopting Increases to the 2015-2016 Budget by Increasing Appropriations for a Request for Services, Which will be Paid by Another Entity.* Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

City Manager Fritsch explained the City is currently under an Intergovernmental Agreement (IGA) for exchange of library services between the cities of Warrenton, Seaside, and Astoria with partners including the NW Regional ESD, Clatsop County, and the school districts therein. The current IGA expires April 30, 2016. Services include outreach to provide library cards for all children ages birth to nineteen, a countywide summer reading program, and courier service between the three cities.

Commissioner Pam Ackley made the motion to authorize the City Manager's signature on the IGA between the cities of Astoria, Seaside, and Warrenton for cooperation in the provision of library services. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

Commissioner Balensifer introduced his proposal for the adoption of a "fair voting" ordinance. The proposed ordinance states that any measure that includes a requirement for more than a majority of votes cast by the electorate to approve a change in law or government action shall become effective only if approved by at least the same percentage of voters specified in the proposed voting requirement. He noted that the Oregon Constitution allows local municipalities to set the initiative and referendum process. Discussion followed with fellow commissioners indicating they agreed with the proposal. Staff will bring back the ordinance for first reading April 26.

Discussion followed on the joint County/Cities meeting held on March 31. Commissioner Newton again noted that there was a lot of discussion but nothing was really accomplished. Discussion followed on the lack of housing and affordable housing in the community. Mayor Kujala stated he believes Warrenton is actively participating in creating new housing. City Manager Fritsch said the positive side of the meeting was that the elected officials were able to sit down and jointly review community issues. Mayor Kujala said he will look into putting a

meeting together with the other Mayors to discuss moving the concerns discussed forward.

At 6:47 p.m., there being no further business, Mayor Kujala adjourned the regular meeting and announced that the Commission would meet in an executive session, under the authority of ORS 192.660(2)(f); *to consider information or records that are exempt by law from public inspection* and ORS 192.660(2)(h); *to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.* He stated the Commission would not re-open the regular session to take action on items discussed during the executive session.

APPROVED

Mark Kujala, Mayor

ATTEST

Linda Engbretson, CMC
City Recorder

MINUTES
WARRENTON CITY COMMISSION
WORK SESSION - April 12, 2016
5:15 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Mark Kujala convened the work session at 5:15 p.m.

Commissioners Present: Pam Ackley, Henry Balensifer, Tom Dyer, Rick Newton, Mayor Mark Kujala.

Staff Present: City Manager Kurt Fritsch, City Attorney Harold Snow, City Recorder Linda Engbretson, City Engineer Collin Stelzig, Fire Chief Tim Demers, Community Development Director Skip Urling, Wastewater Treatment Operator Kyle Sharpsteen, Interim Public Works Director Ed Wegner, Public Works Foreman Craig Walter, Finance Director April Clark.

City Manager Kurt Fritsch introduced the 2017-2022 Capital Improvement Program document, specifically reviewing pages 2 - 7 outlining projects staff is hoping to complete in fiscal year 2016-2017.

Mr. Fritsch explained the document currently shows \$95,000 for replacement of two police vehicles. He explained he is going to adjust that to \$47,500 for the purchase of just one vehicle; the reduction will also add to the General Fund ending balance. He explained the \$808,771 for the Fire Department Aerial is plugged in for 2016-2017; that is the amount needed to pay the loans for the purchase. Brief review, discussion, and questions followed on other proposed projects: water utility, sewer utility - discussion was held on pump station replacements and generator needs, followed by review and discussion on sanitation, streets, storm sewer, public works equipment, Warrenton Marina, Hammond Marina, and Tansy Point Dock. Mr. Fritsch noted this is just an introduction of projects. Further review and discussion will be during the budget meetings.

There being no further business, Mayor Kujala adjourned the work session at 6:00 p.m.

APPROVED

ATTEST



Warrenton Fire Department

P.O. Box 250 Warrenton, OR 97146-0250 503/861-2494 Fax 503/861-2351

5-C

STAFF REPORT

Date: April 26, 2016
To: The Members of the Warrenton City Commission
Mr. Kurt Fritsch, City Manager
From: Tim Demers, Fire Chief
Re: Fire Department Activity Report for **March, 2016**

March, 2016 Emergency Response Activity -

The Warrenton Fire Department responded to 91 emergency calls during the month of March, 2016. The department responded to 56 EMS (emergency medical service) calls, 5 motor vehicle crashes, and 28 service calls. There were two (2) reportable fires during the month. Service calls include alarm activations with no fire, false alarms, hazardous conditions, good intent calls, public assists, etc. An average of 6 volunteers responded per call throughout the month. During the month of March, 56.0%, or 51 of the calls were during daytime hours between 6:00 a.m. and 6:00 p.m. The other 40 calls, or 44.0%, were during the night, between the hours of 6:00 p.m. and 6:00 a.m.

March, 2016 Training –

The department held 4 regularly scheduled Wednesday evening training sessions during the month of March, with an average attendance of 18 volunteers per drill. The department offered 6 additional training sessions during the month of March.

2nd EMS – Teamwork during stressful situations

Instructor: Chris Peck

Recruit Firefighter – Hose, hose appliances, SCBA review

Instructor: Capt. Shepherd

9th DRILL CANCELED DUE TO STORM RESPONSES

Recruit Firefighter – Salvage & overhaul, evidence protection

@ Clatsop College

Instructor – Paul Olheiser, Knappa Fire District

16th Northwest Natural Gas – emergency response class

Instructor: Northwest Natural training staff

23rd Annual SCBA FIT testing – final session

Instructor: Capt. Penno

Support Firefighter – Task performance evaluations

Evaluators: Capt. Shepherd, Lt. Barber, Lt. Alsbury

Power saw training and Cutter's Edge evaluation

Instructors: Asst. Chief Stein, FF Watson

30th Building search evolutions, TIC training

Instructors: Capt. Shepherd, Capt. Penno, Capt. Nyberg



WARRENTON POLICE DEPARTMENT

MARCH 2016 STATISTICS



APRIL 26, 2016

News & Events:

- All of the officers are now wearing body cameras and four of the patrol cars are using mobile video. The officers are getting used to the units and remembering to turn them on but other than some technical issues and computer glitches I am hearing positive comments from the officers and citizens.
- Officer Riley, Detective Bussert, and Chief Workman as well as members from the Warrenton/Hammond and Astoria CERT programs helped with the 3rd Annual KOA Autism Color Run. The run had around 500 participants this year so it made for some tricky traffic situations on Ridge Road to the Columbia River Viewpoint but there were no major incidents.
- Chief Workman attended the Oregon Association Chiefs of Police Conference in Bend April 11th to the 15th. At the annual awards banquet Chief Workman was given a President's Award for his work in the association and co-chairing two current committees and a third in the past.
- Chief Workman will be doing two presentations at the upcoming Opioid Summit on April 28th at the Seaside Convention Center. Chief Workman will present on local efforts to promote safe & responsible destruction of medications and also on the potential use of the drug Naloxone by officers to save people who are over-dosing on opioids and heroin.
- Officer Riley and Officer Dalrymple are attending the Child Abuse Family Violence Summit in Portland from the 18th to the 22nd.
- Officer Mossman and Officer Johnston helped with the WGS Tsunami Drill on April 14th.

March Statistics (% changes are compared to 2016)							
Category	2016	2015	%Chg	2014	%Chg	2013	%Chg
Calls for Service	716	621	15%	606	18%	637	12%
Incident Reports	143	127	13%	121	18%	136	5%
Arrests/Citations	111	79	41%	95	17%	33	236%
Traffic Events	260	157	66%	157	66%	285	-9%
DUII Calls	5	2	150%	2	150%	0	500%
Traffic Accidents	13	41	-68%	34	-62%	21	-38%
Property Crimes	92	79	16%	100	-8%	92	0%
Disturbances	73	49	49%	154	-53%	121	-40%
Drug/Narcotics Calls	6	4	50%	7	-14%	8	-25%
Animal Complaints	27	14	93%	26	4%	14	93%
Officer O.T.	107.5	34.75	209%	41	162%	71.75	50%
Reserve Hours	57	82.5	-31%	71.5	-20%	100.5	-43%

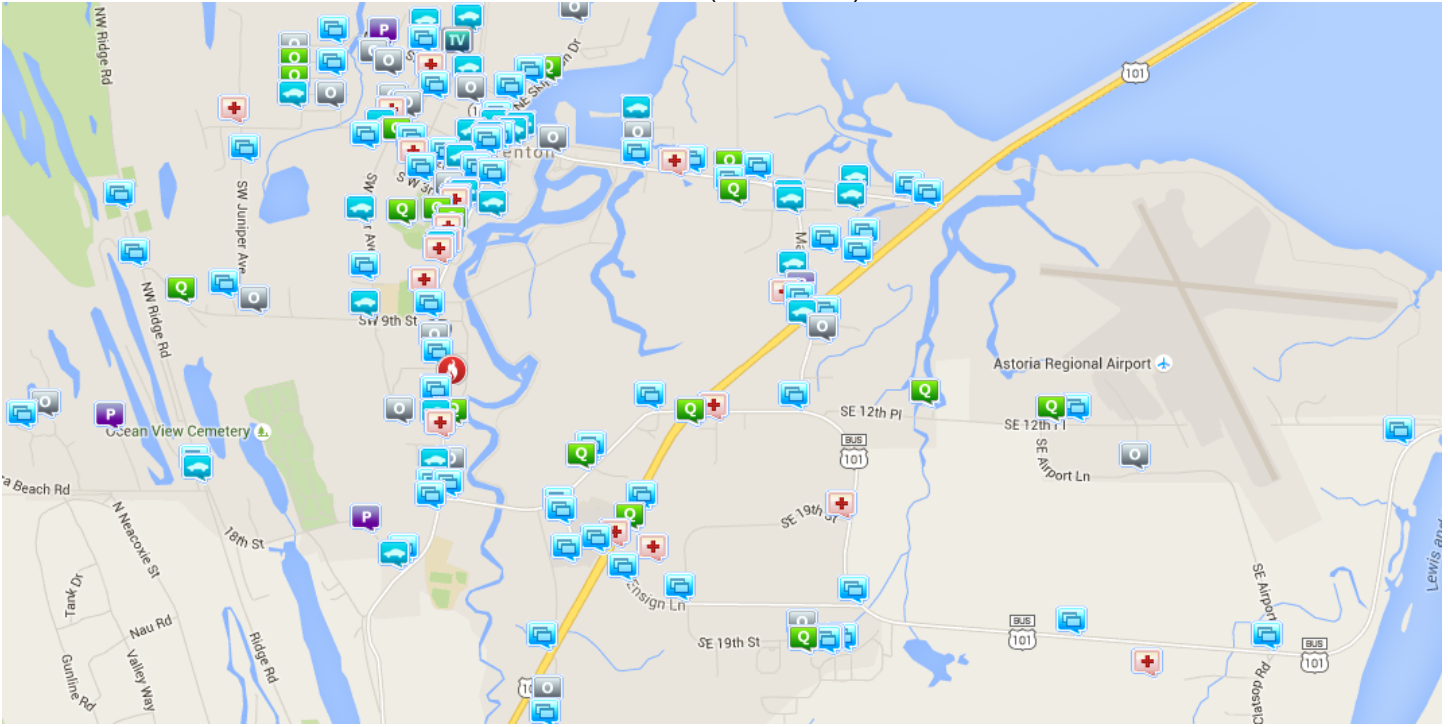
Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Calls for Service	637	647	716						
Incident Reports	124	125	143						
Arrests/Citations	64	69	111						
Traffic Events	254	231	260						
DUII Calls	2	3	5						
Traffic Accidents	16	15	13						
Property Crimes	46	68	92						
Disturbances	66	58	73						
Drug/Narcotics Calls	8	4	6						
Animal Complaints	19	18	27						
Officer O.T.	148.25	236.75	107.5						
Reserve Hours	30	82	57						

Oct	Nov	Dec	2016 YTD	2016 Estimate	2015	2016 v 2015	2014	2016 v. 2014	2013	2016 v. 2013
			2000	8000	8239	-3%	8317	-4%	7132	12%
			392	1568	1749	-10%	1515	3%	1364	15%
			244	976	925	6%	994	-2%	841	16%
			745	2980	2353	27%	2220	34%	2075	44%
			10	40	15	167%	14	186%	33	21%
			44	176	291	-40%	408	-57%	498	-65%
			206	824	805	2%	1374	-40%	1312	-37%
			197	788	781	1%	1359	-42%	1372	-43%
			18	72	42	71%	80	-10%	69	4%
			64	256	311	-18%	318	-19%	329	-22%
			493	1970	1249	58%	997.5	97%	999	97%
			169	676	901.75	-25%	804.75	-16%	1016	-33%

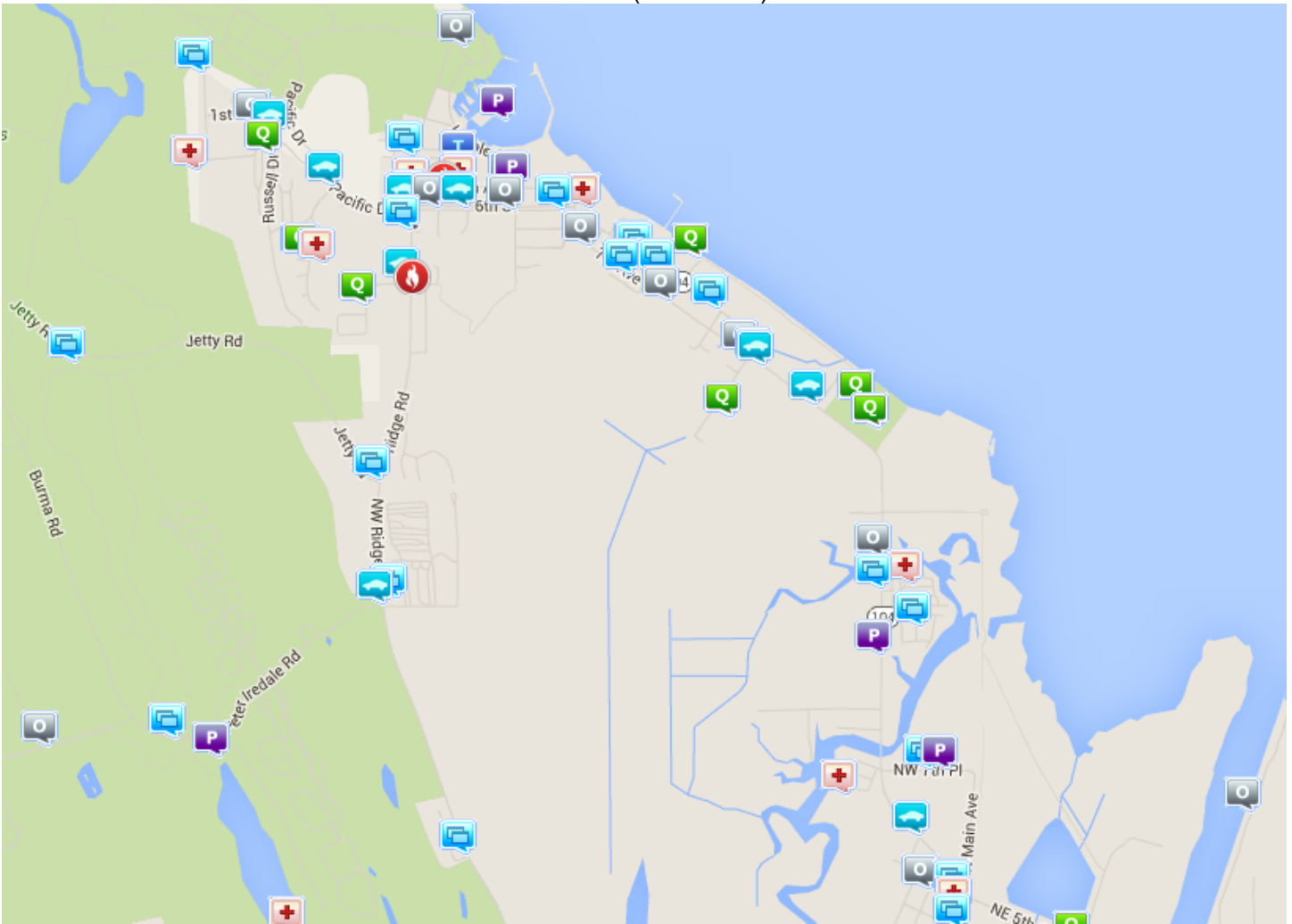
The following is a graphic representation of statistics for March 2016 using our CrimeReports.com membership.



Incidents (Warrenton)



Incidents (Hammond)



5-E

CITY OF WARRENTON MARINAS - REVENUE COLLECTED THROUGH March 31, 2016

WARRENTON

HAMMOND

REVENUE	BUDGET	YTD	%	REVENUE	BUDGET	YTD	%
OSMB - MAP GRANT	\$ 3,175.00	\$ 3,745.00	118%	OSMB - MAP GRANT	\$ 1,600.00	\$ 1,230.00	77%
MOORAGE CREDITS		\$ -		MOORAGE CREDITS			
ANNUAL MOORAGE	\$ 248,548.00	\$ 251,954.50	101%	ANNUAL MOORAGE	\$ 99,680.00	\$ 102,960.00	103%
TRANSIENT DAILY	\$ 38,000.00	\$ 50,602.00	133%	TRANSIENT DAILY	\$ 5,000.00	\$ 11,656.00	233%
UTILITIES	\$ 42,000.00	\$ 37,821.16	90%	UTILITIES	\$ 5,000.00	\$ 3,104.08	62%
BOAT STORAGE	\$ 8,000.00	\$ 11,085.00	139%	BOAT STORAGE	\$ -	\$ -	
LAUNCH RAMP	\$ 17,000.00	\$ 20,835.00	123%	LAUNCH RAMP	\$ 60,000.00	\$ 69,305.00	116%
HOIST/SHOWER	\$ 9,000.00	\$ 14,250.00	158%	HOIST/SHOWER	\$ -	\$ -	
FUEL CHARGES	\$ -	\$ -		FUEL CHARGES	\$ -	\$ -	
MONTHLY MOORAGE	\$ 36,000.00	\$ 28,148.00	78%	MONTHLY MOORAGE	\$ 26,000.00	\$ 22,777.00	88%
TRANSIENT DEPOSIT	\$ -	\$ -		TRANSIENT DEPOSIT	\$ -	\$ -	
PARKING	\$ 13,000.00	\$ 14,731.00	113%	PARKING	\$ 24,000.00	\$ 15,322.50	64%
PUMP OUT	\$ -	\$ 100.00		PUMP OUT	\$ -	\$ -	
OVERNIGHT STAY	\$ 4,500.00	\$ 7,925.00	176%	OVERNIGHT STAY	\$ 25,000.00	\$ 33,864.00	135%
LIVEABOARD FEES	\$ 10,800.00	\$ 5,880.00	54%	LIVEABOARD FEES	\$ -	\$ -	
WORK SLIP	\$ 8,000.00	\$ 9,425.00	118%	WORK SLIP	\$ -	\$ -	
REPAIR CHARGES	\$ -	\$ -		REPAIR CHARGES	\$ -	\$ -	
PIER USE	\$ -	\$ 2,000.00		PIER USE	\$ -	\$ -	
PIER PRODUCT CHARGES	\$ -	\$ -		PIER PRODUCT CHARGES	\$ -	\$ -	
MISCELLANEOUS	\$ 937.00	\$ 5,690.81	607%	MISCELLANEOUS	\$ 1,500.00	\$ 3,084.25	
INTEREST EARNINGS	\$ 4,500.00	\$ 3,629.37	81%	INTEREST EARNINGS	\$ 2,200.00	\$ 1,311.16	60%
LEASE RECEIPTS	\$ 27,749.00	\$ 20,183.64	73%	LEASE RECEIPTS	\$ 12,901.00	\$ 9,835.99	76%
TOTALS	\$ 471,209.00	\$ 488,005.48	104%	TOTALS	\$ 262,881.00	\$ 274,449.98	104%

Accounts Receivable	Current	30-60	60-90	Over 90	Total
	\$ 12,663.81	\$ 4,791.54	1,272.82	\$ 25,696.97	\$ 44,425.14
Receivable Breakdown Warrenton - \$42,071.16 Hammond - \$2,353.98					

PROJECTS

Continuing with Warrenton Repairs

UPCOMING EVENTS

Derelict Vessel Meeting - Newport 4/26/14

AGENDA
Warrenton City Parks Advisory Board
October 12, 2015, 4:00P.M.
Warrenton City Hall, Commission Meeting Room
225 S. Main Ave, Warrenton.

Parks Advisory Board Attendees: Carol Snell, Board Chairman, Bill Berg, Bert Little, Craig Yamasaki
City Staff: Don Snyder, Public Works Director, Nancy Claterbos, Public Works Secretary
Citizen Committee Representatives: Warrenton Trails Inc. now called Northwest Coast Trails Coalition:

Pledge of Allegiance

1. Minutes of July 13, 2015 meeting (Item 1). **Approved unanimously**
2. **Board Member Comments**
3. Reports
 - a. WTA, now called Northwest Coast Trails Coalition– Tessa Scheller **Presentation of proposal to install picnic table and shelter at Carruthers Dog Park (Item 2) A French drain is needed at the inside gate to facilitate people dumping water dishes out and creating a puddle. People would like to see a bench and a 12' x 20' cover with a light outside the entry gate. Perhaps markers might be placed on the trail designating distances. It could even be done with paint.**
 - b. Parks Maintenance Nancy Claterbos
 - i. Nothing extraordinary to report.
 - c. Warrenton Kids – Joe Talamantez
 - d. Capital Improvement Updates – Don Snyder, Public Works Director
 - i. The Quincy and Bessie Robinson Park Field 3 and 4 Drainage Project is underway.
 - ii. The Park Maintenance Shed is installed on the rise located adjacent to Field 4 on the west side of the park and the City has received quotes to pave the area around the site this month.
 - iii. The new ADA compliant ramp for the Skipanon River Kayak Dock on SE 2nd Street and the Skipanon River Dike has been poured and the railings are in stock. The City hopes to complete the project this month.
 - iv. Field 1 dugout project awarded to Rex Olsen Construction, scheduled for October is still on track.
 - v. **Additional Items not on agenda: LCYSA was offered \$25,000.00 to purchase playground equipment. Doug Ray did the delineation.**
 - e. Community Gardens
4. FYI Correspondence **NO ACTION TO BE TAKEN***
 - a. *This information is made available for your general knowledge and in the event that any of it should be useful in future decision making. Please review. **NO DISCUSSION**
5. **ACTION:** **RECOMMENDATION TO CITY COMMISSION**
6. Old Business
 - a. **Item also not on agenda: Wetland designations on Peterson Field make it a sell as is. Mitigation is very expensive. The delineation was conducted**
7. New Business

- a. Pickle Ball Presentation by Alice Lane. (Item 3) **Alice Lane made an enthusiastic presentation with an additional handout. She stressed the need to get an overlay of the tennis courts to facilitate pickle ball. This is a game for all age groups and can be as competitive as the players want it to be. She also said there are grants available to cover the court as well as a product, plexi-pave for court surfaces.**

A motion was made to present the pickle ball proposal for the Parks Master Plan Update.

- b. Email from Board Member Bert Little dated October 8, 2015 regarding new parks. (Item 4)

A motion was made to update the Parks Master Plan for a Veteran's Memorial opposite the restrooms at Quincy and Bessie Robinson Park if a grant is received to offset costs

8. Public Comment

The board would also like to see the development code updated to include parks in smaller subdivisions.

Date of Next Meeting, January 11, 2015, 4:00P.M.

*NOTE: A quorum (4 board members) is required by City Ordinance 1118-A

Submitted by Nancy Claterbos, City of Warrenton Public Works Secretary

cc: Kurt Fritsch, City Manager
Don Snyder, Public Works Director
Skip Urling, Community Development Director
Linda Engbretson, City Recorder
City Commission

Warrenton City Hall is accessible to the disabled. If special accommodations are needed, please notify the City Recorder at 503-861-0823, 48 hours in advance of the meeting in order that appropriate assistance can be provided.

MINUTES
Warrenton City Parks Advisory Board
January 11, 2016 4:00P.M.
Warrenton City Hall, Commission Meeting Room
225 S. Main Ave, Warrenton.

Parks Advisory Board Attendees: Carol Snell, Board Chairman, Bill Berg, and Craig Yamasaki
City Staff: Don Snyder, Public Works Director, Nancy Claterbos, Public Works Secretary
Citizen Committee Representatives: None
Guests: Tessa Scheller

Pledge of Allegiance

NO QUORUM

1. Public Comment

Date of Next Meeting, April 11, 2015, 4:00P.M.

*NOTE: A quorum (4 board members) is required by City Ordinance 1118-A

Submitted by Nancy Claterbos, City of Warrenton Public Works Secretary

cc: Kurt Fritsch, City Manager
Don Snyder, Public Works Director
Skip Urling, Community Development Director
Linda Engbretson, City Recorder
City Commission

Warrenton City Hall is accessible to the disabled. If special accommodations are needed, please notify the City Recorder at 503-861-0823, 48 hours in advance of the meeting in order that appropriate assistance can be provided.

CITY OF WARRENTON

FINANCE DEPARTMENT

Volume 9, Issue 9

**Monthly Finance Report
March 2016**

April 26, 2016

Economic Indicators

	Current	1 year ago
◆ Interest Rates:		
LGIP :	.75%	.50%
Columbia Bank:	.05%	.05%
◆ Prime Rate:	3.50%	3.25%
◆ L/T Bond Rate:	3.38%	3.59%
◆ CPI-U change:	0.9%	-0.1%
◆ Unemployment Rates:		
Clatsop County:	4.5%	5.3%
Oregon:	4.5%	<u>5.7%</u>
U.S.:	5.0%	5.5%

Department Statistics

◆ Utility Bills mailed	3,241
◆ New Service Connections	6
◆ Reminder Letters	454
◆ Door Hangers	94
◆ Water Service Discontinued	11
◆ Walk-in counter payments	689
◆ Mail payments	1,266
◆ Auto Pay Customers/pymts	509
◆ Online (Web) payments	539
◆ Checks Issued	399

Current and Pending Projects

- ◆ 2016-2017 Budget Preparation
- ◆ 2017-2022 Capital Improvement Program

Financial Narrative as of March 31, 2016

Note: Revenues and expenses should track at 9/12 or 75% of the budget.

General Fund: Year to date revenues amount to \$2,900,446, which is 81.2% of the budget, compared to the prior year amount of \$2,656,374 and are up by \$244,072. Increases are shown in property taxes, franchise fees, transient room tax, state revenue sharing, planning charges, fire charges, lease receipts, and donations and are offset by decreases in municipal court, police charges and miscellaneous.

Expenses year to date amount to \$2,944,578, which is 73.3% of the budget, compared to the prior year amount of \$2,486,802, up by \$457,776. Most of this increase comes from the Police department personnel services. One position was vacant for much of the prior year and a COPS grant position was also added. This position is funded from the general fund and then adjusted when reimbursed 75% by the grant. All departments are tracking at or under budget. The Planning department expenditures include higher than anticipated costs attributed to processing Oregon LNG. These costs are recovered from Oregon LNG.

WBA: Business license revenue amounts to \$45,725 compared to \$44,930 last year at this time, a difference of \$795. The number of licenses issued to date are 541 compared to 568 last year at this time. Year to date expenses exceed revenues by \$4,684 and reduce fund balance by same.

Building Department: Permit revenues this month amount to \$20,518, and \$166,767, year to date, which is 190.7% of the budgeted amount. Last year to date permit revenue was \$259,491, a year to date difference of \$92,724.

State Tax Street: State gas taxes received this month amount to \$20,384 for fuel sold in February and \$202,228 year to date. City gas taxes received this month amount to \$15,222 for fuel sold in January and \$174,009, year to date. The fund balance increased by \$84,450. Total gas taxes year to date for the current and prior year are \$376,237 and \$367,819, respectively.

Warrenton Marina: Total revenues to date are \$487,981, 103.8% of the budgeted amount, compared to the prior year amount \$403,541 and was 98.5% of the budgeted amount. There is \$42,071 in moorage receivables outstanding.

Hammond Marina: Total revenues to date are \$274,597, 104.5% of the budgeted amount, compared to the prior year amount of \$246,528 and was 111.5% of the budgeted amount. There is \$2,354 in moorage receivables outstanding.

Of the total outstanding receivables, \$25,697 is over 90 days old.

Water Fund: Utility fees charged this month are \$100,533 and \$55,829 and \$1,058,050 and \$841,350, year to date, for in-city and out-city, respectively and

totals \$1,899,400 and is 80.2% of the budget. Last year at this time year to date fees were \$945,461 and \$715,185, for in-city and out-city, respectively, and totaled \$1,660,646. A transfer of \$279,776 was made to the Water Capital Reserve Fund this month. Year to date expenses exceed revenues by \$64,388 and reduce fund balance by same.

Sewer Fund: Utility fees this month are \$149,768 and \$1,357,339, year to date, and is 77.9% of the budget. Last year to date fees were \$1,301,801. Outside city fees for Shoreline Sanitary District were \$8,916 this month and \$27,124 year to date. Septage revenue this month amounts to \$26,474 and \$227,852 year to date and is 113.9% of the budget. Last year to date septage revenues were \$184,089. Total revenues year to date are \$1,645,610 compared to \$1,524,762, at this time last year. The budgeted revenue includes loan proceeds for the core conveyance in the amount of \$1,920,304 which has not been drawn on. A transfer of \$237,445 was made to the Sewer Capital Reserve Fund this month.

Storm Sewer Fund: Utility fees (20% of sewer fees) this month are \$29,963 and \$271,541 year to date and is 77.9% of the budget. Total revenues year to date are \$279,799 compared to \$131,621 at this time last year.

Sanitation Fund: Service fees charged this month for garbage and recycling were \$70,016 and \$14,143, and \$642,137 and \$126,841, year to date, and are 78.8% and 76.9% of the budget, respectively.

Financial data as of March 2016

	General Fund			
	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	1,377,283	1,342,627	950,000	141.33
Plus: Revenues	246,294	2,900,446	3,571,077	81.22
Less: Expenditures				
Municipal Court	10,374	85,107	123,741	68.78
Admin/Comm/Fin (ACF)	88,602	738,104	985,176	74.92
Planning	13,413	203,186	275,682	73.70
Police	150,912	1,168,416	1,592,493	73.37
Fire	51,302	497,351	729,145	68.21
Parks	10,479	92,907	151,786	61.21
Transfers	-	159,507	159,507	100.00
Total Expenditures	325,082	2,944,578	4,017,530	73.29
Ending Fund Balance	1,298,495	1,298,495	503,547	257.87

(see details of revenue, page 4)

	WBA			
	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	150,979	153,331	166,950	91.84
Plus: Revenues	386	46,369	45,660	101.55
Less: Expenditures	2,718	51,053	124,405	41.04
Ending Fund Balance	148,647	148,647	88,205	168.52

	Building Department			
	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	257,378	250,885	250,000	100.35
Plus: Revenues	20,597	167,554	88,134	190.11
Less: Expenditures	18,050	158,514	217,815	72.77
Ending Fund Balance	259,925	259,925	120,319	216.03

	State Tax Street			
	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	1,222,862	1,155,918	1,050,000	110.09
Plus: Revenues	36,374	381,533	691,391	55.18
Less: Expenditures	18,868	297,083	1,386,002	21.43
Ending Fund Balance	1,240,368	1,240,368	355,389	349.02

	Warrenton Marina			
	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	276,964	104,712	78,500	133.39
Plus: Revenues	21,030	487,981	470,272	103.77
Less: Expenditures	43,135	337,834	483,439	69.88
Ending Fund Balance	254,859	254,859	65,333	390.09

Financial data as of March 2016, continued

	Hammond Marina				Water Fund			
	Current Month	Year to Date	Budget	% of Budget	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	248,077	162,079	140,000	115.77	1,120,537	932,184	900,000	103.58
Plus: Revenues	2,396	274,597	262,881	104.46	160,995	1,987,611	4,116,500	48.28
Less: Expenditures	17,963	204,166	310,298	65.80	413,736	2,051,999	4,331,576	47.37
Ending Fund Balance	<u>232,510</u>	<u>232,510</u>	<u>92,583</u>	<u>251.14</u>	<u>867,796</u>	<u>867,796</u>	<u>684,924</u>	<u>126.70</u>

	Sewer Fund				Storm Sewer			
	Current Month	Year to Date	Budget	% of Budget	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	1,411,475	1,106,104	1,000,000	110.61	249,112	127,218	140,000	90.87
Plus: Revenues	195,665	1,645,610	3,888,419	42.32	30,020	279,799	350,000	79.94
Less: Expenditures	368,726	1,513,300	4,174,421	36.25	15,079	142,964	437,003	32.71
Ending Fund Balance	<u>1,238,414</u>	<u>1,238,414</u>	<u>713,998</u>	<u>173.45</u>	<u>264,053</u>	<u>264,053</u>	<u>52,997</u>	<u>498.24</u>

	Sanitation Fund				Community Center			
	Current Month	Year to Date	Budget	% of Budget	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	368,551	330,622	300,000	110.21	14,078	7,539	3,600	209.42
Plus: Revenues	84,358	771,549	982,000	78.57	3,338	22,238	18,044	123.24
Less: Expenditures	122,127	771,389	1,079,680	71.45	1,870	14,231	20,691	68.78
Ending Fund Balance	<u>330,782</u>	<u>330,782</u>	<u>202,320</u>	<u>163.49</u>	<u>15,546</u>	<u>15,546</u>	<u>953</u>	<u>-</u>

	Library				Warrenton Urban Renewal Agency Capital Projects Fund			
	Current Month	Year to Date	Budget	% of Budget	Current Month	Year to Date	Budget	% of Budget
Beginning Fund Balance	40,210	28,378	29,000	97.86	26,988	21,848	16,377	133.41
Plus: Revenues	1,252	51,057	49,978	102.16	100,001	180,010	4,402,122	4.09
Less: Expenditures	4,705	42,678	57,715	73.95	27,999	102,868	4,418,499	2.33
Ending Fund Balance	<u>36,757</u>	<u>36,757</u>	<u>21,263</u>	<u>172.87</u>	<u>98,990</u>	<u>98,990</u>	<u>-</u>	<u>-</u>

Financial data as of March 2016, continued

(\$) Cash Balances as of March, 2016

General Fund	1,504,958	Warrenton Marina	216,567	Storm Sewer	223,492
WBA	149,257	Hammond Marina	230,634	Sanitation Fund	265,089
Building Department	266,237	Water Fund	566,299	Community Center	17,600
State Tax Street	1,240,552	Sewer Fund	931,288	Library	37,787

Warrenton Urban Renewal Agency

Capital Projects	99,595
Debt Service	1,174,902

General Fund Revenues	Collection Frequency	2015-2016 Budget	Actual as a % of Current Budget	Collections/Accruals Year to date		(over) under budget
				March 2016	March 2015	
Property taxes-current	AP	836,149	98.57	824,189	774,695	11,960
Property taxes-prior	AP	35,000	67.77	23,718	27,270	11,282
County land sales	A	-	0.00	-	-	-
Franchise fees	MA	512,000	79.29	405,972	396,965	106,028
COW - franchise fees	M	119,377	76.64	91,485	86,079	27,892
Transient room tax	Q	411,558	74.65	307,244	271,398	104,314
Liquor licenses	A	600	108.33	650	700	(50)
Grants	S	5,400	0.00	-	-	5,400
State revenue sharing	MQ	135,624	56.83	77,080	72,162	58,544
Municipal court	M	133,645	67.10	89,681	90,352	43,964
Planning charges	I	142,000	78.70	111,753	74,335	30,247
Police charges	I	5,850	65.06	3,806	4,117	2,044
Fire charges	SM	89,302	86.73	77,452	60,691	11,850
Park charges	I			100	175	
Housing rehab loans	I	1,200	57.42	689	900	511
Miscellaneous	I	1,200	658.00	7,896	10,852	(6,696)
Interest	M	5,000	100.02	5,001	4,813	(1)
Lease receipts	M	181,996	72.69	132,301	82,543	49,695
Donations	I		0.00	3,325	1,000	(3,325)
Sub-total		2,615,901	82.66	2,162,342	1,959,047	453,559
Overhead	M	955,176	77.27	738,104	697,327	217,072
Total revenues		3,571,077	81.22	2,900,446	2,656,374	670,631

M - monthly

Q - quarterly

SM - Semi-annual in November then monthly

AP - As paid by taxpayer beginning in November

MA - pacificorp-monthly, Century Link-quarterly, others annually in March

S - semi-annual

I - intermittently

MQ - Monthly, cigarette and liquor and Quarterly, revenue sharing

R - renewals due in July and new licenses intermittently

A - annual

Note: Budget columns do not include contingencies as a separate line item but are included in the ending fund balance. Unless the Commission authorizes the use of contingency, these amounts should roll over to the following year beginning fund balance. For budget details, please refer to the City of Warrenton Adopted Budget for fiscal year ending June 30, 2015. Budget amounts reflect budget adjustments approved by the Commission during the fiscal year. Information and data presented in this report is unaudited.

6-A

"Making a difference through excellence of service"



CITY OF WARRENTON

AGENDA MEMORANDUM

TO: The Warrenton City Commission
FROM: Linda Engbretson, URA Secretary
DATE: April 26, 2016
SUBJ: Parks Advisory Board Appointment

SUMMARY

Mr. Chris Palmer has submitted an application for your consideration for appointment to the Warrenton Parks Board. Mr. Palmer previously served on the Warrenton Business Association Board. There are currently three open positions on the board.

RECOMMENDATION/SUGGESTED MOTION

Staff recommends appointing Mr. Palmer to Position No. 2, term ending December 31, 2018.

"I move to appoint Mr. Chris Palmer to Position No. 2 on the Warrenton Parks Advisory Board."

ALTERNATIVE

None recommended

FISCAL IMPACT

N/A

Approved by City Mangaer: 

"Making a difference through excellence of service"



CITY OF WARRENTON

Application for Committee Appointment

To: **Warrenton City Commission and Warrenton City Manager**

I, Chris Palmer, hereby apply for appointment to serve on the following:

- Budget Committee
- Community Center Board
- Parks Advisory Committee
- Planning Commission
- Warrenton Business Association
- Warrenton Community Library Board
- Warrenton Urban Renewal Advisory Board

**CITY OF WARRENTON
FINANCE DEPT**

APR 11 2016

**RECEIVED
WARRENTON, OR 97146**

What is your interest in applying for this position?

Interest in the parks

What experience or qualifications do you have for this position?

Deputy County Council in Siskiyou
Past member of WBA

How much time could you give to serving on this committee?

Weekly Monthly Quarterly

Chris Palmer 4/11/16
Full Name (please print) Date



Warrenton Fire Department

P.O. Box 250 Warrenton, OR 97146-0250 503/861-2494 Fax 503/861-2351

6-B

AGENDA MEMORANDUM

To: The Honorable Mayor and Members of the Warrenton City Commission
Copy: Kurt Fritsch, City Manager
Date: April 26, 2016
From: Tim Demers, Fire Chief
RE: **Inter-Governmental Agreement/Contract with Warrenton Rural Fire Protection District**

Please find attached an agreement/contract between the City of Warrenton and the Warrenton Rural Fire Protection District. The attached agreement has been reviewed and approved by the City Attorney, the City Manager and City Finance Director, and Director Michael Brandon, Chairman for the Warrenton Rural Fire Protection District.

The attached agreement is a continuation of a contract for services that has been in place between the City and the District for many years now. This agreement provides services to the District through June 30, 2021. The fee increases at the rate of three percent per year. The agreement eliminates any spike in costs that might occur in the District as a result of abnormal development while providing the City with an accurate and predictable source of income to the General Fund.

The City and the District have enjoyed a mutually beneficial contractual relationship for many years, and Staff strongly recommends approval of this Contract renewing the contractual relationship through June, 2021.

Please let me know if you have any questions.

Recommendation

Staff is recommending the City of Warrenton Commission authorize the Mayor's signature to the attached Contract titled "Inter-Governmental Agreement for Fire Protection and Emergency Medical Services Contract 2016-2021" between the City of Warrenton and the Warrenton Rural Fire Protection District.

INTER-GOVERNMENTAL AGREEMENT
FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICE
CONTRACT 2016 through 2021

This contract, made and entered into this _____ day of _____, 2016, between the City of Warrenton, a municipal corporation of the State of Oregon, hereinafter referred to as City, and the Warrenton Rural Fire Protection District, a municipal corporation, hereinafter referred to as District, in consideration of the mutual covenants and promises contained herein,

IT IS HEREBY AGREED:

- 1) City and District are duly authorized by virtue of ORS Chapters 190 and 478 to enter into this agreement for inter-governmental cooperation.
- 2) City agrees, subject to its principal obligation to provide fire-fighting and emergency medical services within its city limits, to provide fire protection and emergency medical services according to current Warrenton Fire Department policy for the protection of life and property in the confines of District territories.
- 3) District acknowledges that City's first responsibility is to fight fires and deliver emergency medical services within the city limits of City. In the event of conflict between simultaneous fires and emergencies, the judgment of the officials of the City as to the amount and type of equipment and personnel provided to District shall be conclusive. Negligence on the part of the dispatcher or committing fire department officer of the City shall not be grounds for complaint or cause of action by the District against the City or its employees or members of the City's fire department.
- 4) City is not obligated to provide to District non-moving equipment and specifically shall not furnish hydrants, standpipes or real or personal property, or repair and maintain the same.

IN CONSIDERATION OF the City's service, District agrees to pay City, on due dates as provided in Exhibit A, the following annual fees:

2016-2017	\$ 91,981
2017-2018	\$ 94,740
2018-2019	\$ 97,582
2019-2020	\$100,509
2020-2021	\$103,524

This contract will commence July 1, 2016 and shall terminate June 30, 2021. The City, at its option, may continue to provide service until such time a new contract has been approved, and District will pay for said services at the 2021 annual rate.

In the event suit or action is instituted to enforce any of the terms of this contract, the prevailing party shall be entitled to recover from the other party such sum as the court may adjudge reasonable as attorney's fees at trial or on appeal of such suit or action, in addition to all other sums provided by law.

The provisions, covenants and conditions of this contract shall be binding upon and inure to the benefit of the successors and permissible assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed the above contract on the day and year first above written.

CITY OF WARRENTON
A municipal corporation

WARRENTON RURAL FIRE
PROTECTION DISTRICT
A municipal corporation

By: _____

By: _____

Mayor, Mark Kujala

President, Michael Brandon

EXHIBIT A

WARRENTON RURAL FIRE PROTECTION DISTRICT CONTRACT SCHEDULE

	<u>FYE 2017</u>	<u>FYE 2018</u>	<u>FYE 2019</u>	<u>FYE 2020</u>	<u>FYE 2021</u>
<u>DUE DATE</u>					
January 2	\$ 45,990.50	\$ 47,370.00	\$ 48,791.00	\$ 50,254.50	\$ 51,762.00
February 1	\$ 9,198.10	\$ 9,474.00	\$ 9,758.20	\$ 10,050.90	\$ 10,352.40
March 1	\$ 9,198.10	\$ 9,474.00	\$ 9,758.20	\$ 10,050.90	\$ 10,352.40
April 1	\$ 9,198.10	\$ 9,474.00	\$ 9,758.20	\$ 10,050.90	\$ 10,352.40
May 1	\$ 9,198.10	\$ 9,474.00	\$ 9,758.20	\$ 10,050.90	\$ 10,352.40
June 1	\$ 9,198.10	\$ 9,474.00	\$ 9,758.20	\$ 10,050.90	\$ 10,352.40
TOTAL	<u>\$ 91,981.00</u>	<u>\$ 94,740.00</u>	<u>\$ 97,582.00</u>	<u>\$ 100,509.00</u>	<u>\$ 103,524.00</u>



CITY OF WARRENTON

6-C

AGENDA MEMORANDUM

TO: The Warrenton City Commission
FROM: Mathew J. Workman, Chief of Police
DATE: April 26, 2016
SUBJ: Jail Services Agreement

SUMMARY

The Warrenton Police Department does not have a jail facility or even holding cells to temporarily house those who have been arrested for a crime(s) charged through the Warrenton Municipal Court or subsequent warrants from the Warrenton Municipal Court. In order to temporarily house those individuals the WPD has a Jail Services Agreement with the Clatsop County Sheriff's Office. The WPD does not pay any fees on crimes charged through the Circuit Court. The previous Jail Services Agreement was revised and signed in 2006. A new revision of the Agreement has been proposed with the only changes being to the "regular charges" and the addition of an electronic monitoring fee. The WPD and Municipal Court does not utilize the work crew, community service, or electronic monitoring. The current fee is \$50 per day of booking, \$50 each whole day of confinement, and \$25 for partial day of confinement. The revised fee schedule in Exhibit "A" is to double the fees to \$100, \$100, and \$50. This will have a significant impact on the WPD and Municipal Court budget but there is no other alternative.

RECOMMENDATION/SUGGESTED MOTION

The use of the jail for Warrenton Municipal Court charges and warrants is a necessity so I would recommend approving the Jail Service Agreement.

"I move to approve the Jail Services Agreement between Clatsop County and the City of Warrenton and to have Mayor, City Manager, and City Attorney sign the same."

ALTERNATIVE

There is no other alternative to the Clatsop County Jail.

FISCAL IMPACT

The fee increases will double the amount of money spent to house each prisoner on Municipal Court charges or warrants. For the FY2015-2016 fiscal year I budgeted \$4,500 (\$3,000 Muni Court, \$1,500 Police) for "Prisoner Expense" and year to date we have used \$1,700 with three months to go. At the current pace we will use around \$2,600 this year. Under the new fee schedule we would be at \$3,400 and I would look to budget around \$5,500, and increase of \$1,000. If the Municipal Court Judge

would decide to use any of the "other" services provided by the jail this too would have a substantial impact on the budgets.

ATTACHMENTS:

- 2006 Jail Services Agreement
- 2016 Jail Services Agreement
- Exhibit "A"

Approved by City Manager:

A handwritten signature in blue ink, appearing to read "Kurt Smith", is written over a horizontal line.

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

JAIL SERVICES AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2016, by and between Clatsop County, a political subdivision of the State of Oregon, hereinafter referred to as "County" and Warrenton, a municipal corporation of the State of Oregon, hereinafter referred to as "City".

WITNESSETH:

WHEREAS, County controls, maintains and operates a facility known as the Clatsop County Correctional Facility, which facility includes the jail;

WHEREAS, pursuant to ORS Chapter 190, City desires to make use of the above mentioned Clatsop County Correctional Facility, has enacted the appropriate ordinance pursuant to ORS 221.914(2) and has requested that Clatsop County house its prisoners and allow it to use County facilities for booking and interview purposes;

WHEREAS, City has agreed to pay County a reasonable cost for facility use and for housing its prisoners in the Clatsop County Correctional Facility; and

WHEREAS, County has agreed to house City prisoners and allow City to use County facilities;

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS herein contained, it is hereby understood and mutually agreed by and between the parties hereto as follows:

A. County hereby agrees:

1. From and after the date of the Agreement, County shall provide confinement, food and the usual jail clothing for prisoners lodged in the Clatsop County Correctional Facility for the alleged violations of City ordinances.
2. County shall have the full and complete control, supervision and authority over prisoners charged under City ordinances during the time they are lodged with County.
3. The standard of performance, discipline of officers and other matters incidental to the performance of services and control of personnel by County in the performance of duties imposed by this Agreement shall remain with the County.
4. County shall keep proper written records of any extra costs incurred for the housing of prisoners charged under City ordinances and submit a monthly billing for said services.
5. County hereby covenants and agrees to hold and save City, its officers, agents and employees harmless from all claim that might arise against City, its officers, agents or employees by reason of any act of County, its officers, agents or employees in the performance of the duties required by the terms of this Agreement.

B. City hereby agrees:

1. From and after the date of the Agreement, City shall pay to County the daily rate per inmate charged under City ordinances and housed by County as set forth in Exhibit A attached hereto and by this reference incorporated herein.
2. In addition to the regular daily rate charges, City shall pay to County the following extra costs:
 - a. Reimburse County at the same rate it pays health care providers for agreed expenses incurred in provision of medical services. County will consult with City prior to providing medical services, except in the case of a life-threatening emergency.
 - b. Any extra costs incurred as the result of lodging prisoners charged under City ordinances with other jurisdictions when space is not available in the Correctional Facility; provided, however, that all reasonable efforts will be made to first send County prisoners to other jurisdictions and that the Chief of Police shall be contacted prior to transferring prisoners charged under City ordinances.
3. City shall pay to County the rate set forth in Exhibit A for booking, other facility use, prisoners sentenced to work crew, prisoners sentenced to electronic monitoring and prisoners sentenced to community service.
4. City shall make payment to County no later than the 20th day of the month next ensuing its receipt of County's monthly billing in payment for services rendered in accordance with this Agreement.
5. City prisoners shall remain the responsibility of the transporting municipal officer until booking is completed.
6. City shall be responsible for transporting its prisoners to City when a prisoner's trial is in Municipal Court. Furthermore, it shall be the responsibility of City to see that its prisoners are taken into Municipal Court when required by law.
7. When a prisoner is removed from the Clatsop County Correctional Facility by City, acting by and through its agents or employees, County responsibility for said prisoner shall cease until City returns the prisoner to the custody of County. When a prisoner is either lodged in or returned to the Clatsop County Correctional Facility, the City officer, agent or employee shall, at the request of the county officer on duty, remain with and assist County with confinement. When a prisoner is being removed from the Clatsop County Correctional Facility, the municipal officer, agent or employee shall, upon request of the County officer, provide assistance in removing said prisoner from the confines of the Clatsop County Correctional Facility.

8. City hereby covenants and agrees, up to the limits of the Oregon Tort Claims Act, to hold and save County, its officers, agents and employees harmless from all claims whatsoever that might arise against County, its officers, agents or employees by reason of any acts of City, its officers, agents or employees in the performance of the duties required by this Agreement.

C. It is mutually agreed by and between the parties hereto:

1. The operation of the Clatsop County Correctional Facility is to the mutual benefit of both parties thereto and this Agreement shall be perpetual until terminated or amended as set forth herein.
2. The rights and duties of both parties hereto shall be non-assignable except when due to need as determined by County.
3. Failure by a party at any time to require the performance by the other party of any terms or conditions contained herein shall in no way affect that party's rights hereunder, nor shall any waiver by a party of any breach hereunder be held to be a waiver of this provision and this Agreement shall be in full force and effect as provided herein.
4. This Agreement may be terminated without cause by either party upon thirty (30) days written notice to the other. It may be amended at any time by mutual agreement of the parties.

IN WITNESS WHEREOF, County has caused this Agreement to be signed by the Board of County Commissioners for Clatsop County, Oregon; and the City of Warrenton through its City Commission, executes and seals this Agreement pursuant to the authority expressed in its minutes of the day, month and year first above stated.

For the City of Warrenton

By:

Mayor,

City Manager,

APPROVED AS TO FORM:

City Attorney

Board of County Commissioners

For Clatsop County, Oregon

By:

Chair Scott Lee

County Manager

APPROVED AS TO FORM:

County Counsel, Heather Reynolds

EXHIBIT "A"

REGULAR DAILY INMATE RATE CHARGES

CLATSOP COUNTY CORRECTIONAL FACILITY

EFFECTIVE JULY 1ST, 2016

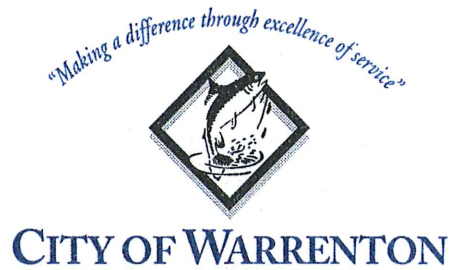
The regular charges for providing booking, confinement, food and usual jail clothing for prisoners charged under municipal ordinances shall be as follows:

1. \$100.00 per prisoner for the day of booking no matter the length of stay;
2. \$100.00 per prisoner for each day of confinement after the day of booking in excess of 12 hours;
3. \$50.00 per prisoner for each partial day of confinement after the day of booking consisting of 12 or fewer hours.

The regular charges for providing work crew or community service for prisoners charged under municipal ordinances shall be as follows:

1. \$10.00 per prisoner for each day assigned to the work crew
2. \$50.00 per prisoner for Community Service Intake
 - a. \$10.00 per prisoner for each day assigned to community service that results in County supervision or administration.
3. \$50.00 per prisoner for Electronic Monitoring Intake
 - a. \$15.00 per prisoner for each day assigned to electronic monitoring.

For the purpose of determining the applicable regular charges, each day shall be deemed to commence at 12:01 a.m.



AGENDA MEMORANDUM

TO: The Warrenton City Commission
FROM: Linda Engbretson, CMC, City Recorder/Asst. to the City Manager
DATE: April 26, 2016
SUBJ: Ordinance No. 1202A; Adding Chapter 1.18 to the Warrenton
Municipal Code Initiatives & Referendums

SUMMARY

Commissioner Balensifer presented the proposed "Fair Voting" Ordinance during your April 12 meeting. After discussion and review, the Commission requested the ordinance be brought back for first reading this meeting.

RECOMMENDATION/SUGGESTED MOTION

"I move to conduct the first reading by title only of Ordinance No. 1202A."

Title: *"Ordinance No. 1202A; Adding Chapter 1.18 to the Warrenton Municipal Code-Initiatives and Referendums"*

ALTERNATIVE

N/A

FISCAL IMPACT

N/A

Approved by City Manager: 

ORDINANCE NO. 1202A

INTRODUCED BY COMMISSIONER: Henry A. Balensifer III

ADDING CHAPTER 1.18 TO THE WARRENTON MUNICIPAL CODE
INITIATIVES & REFERENDUMS

The City of Warrenton Ordains as follows:

Section 1. Chapter 1.18 of the Warrenton Municipal Code is hereby added to the Warrenton Municipal Code, to read as follows:

1.18.010 Approval by more than majority required for certain measures submitted to the people.

(1) Any measure that includes a proposed requirement for more than a majority of votes cast by the electorate to approve a change in law or government action shall become effective only if approved by not less than the same percentage of voters specified in the proposed voting requirement.

(2) For the purposes of this section, “measure” includes citizen initiatives and measures referred to the voters by the City Commission.

Section 2. This Ordinance shall become effective thirty days after its adoption by the Commission and approved by the Mayor.

ADOPTED by the City Commission of the City of Warrenton this ____ day of April, 2016.

First Reading: April 26, 2016

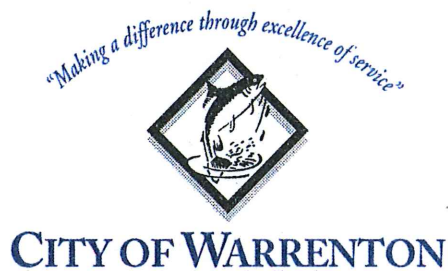
Second Reading: May 10, 2016

Approved

Mark Kujala, Mayor

Attest

Linda Engbretson, City Recorder



6-E

AGENDA MEMORANDUM

TO: The Warrenton City Commission
FROM: Linda Engbretson, CMC, City Recorder/Asst. to the City Manager
DATE: April 26, 2016
SUBJ: Ordinance No. 1203A; Repealing Ordinance 797A – 1987 Urban
Renewal

SUMMARY

September 17, 1986, the Warrenton City Commission adopted Ordinance No. 797A – Establishing an Urban Renewal Agency to Function in the City of Warrenton. Section 13 of that ordinance states that upon receipt and adoption of a proposed Urban Renewal Plan and report it would be referred to the voters. The voters of Warrenton defeated the measure in the March 1987 election; however, the ordinance was never repealed and was codified in the Municipal Code. Attached Ordinance No 1203A deletes the invalid 1986 references from the code. Ordinance No. 1104A adopted February 2007 will update the code.

RECOMMENDATION/SUGGESTED MOTION

“ I move to conduct the first reading, by title only, of Ordinance No. 1203A.”

Title: “Ordinance No. 1203A, Repealing Ordinance No. 797A; Chapter 2.20 of the Warrenton Municipal Code.”

ALTERNATIVE

None recommended

FISCAL IMPACT

N/A

Approved by City Manager:  _____

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

ORDINANCE NO. 1203A

Introduced by Commissioner:

Repealing Ordinance No. 797-A; Chapter 2.20.

Whereas, Ordinance No. 797-A; *Establishing an Urban Renewal Agency*, was referred to the voters in March 1987; and

Whereas, the measure to establish an Urban Renewal Agency was defeated in the March 1987 Election; however the ordinance is codified in the City's current Municipal Code, Chapter 2.20;

Whereas, Warrenton Municipal Code Chapter 2.20 is not valid;

Now, therefore, the City of Warrenton ordains as follows:

Chapter 2.20 of the Warrenton Municipal Code is hereby repealed.

Adopted by the City Commission this _____ day of May 2016.

First Reading: April 26, 2016
Second Reading: May 10, 2016

APPROVED

Mark Kujala, Mayor

ATTEST

Linda Engbretson, CMC, City Recorder