



AGENDA

CITY COMMISSION OF THE CITY OF WARRENTON
REGULAR MEETING
June 28, 2022 – 6:00 P.M.
Warrenton City Commission Chambers – 225 South Main Avenue
Warrenton, OR 97146

Public Meetings will also be audio and video live streamed. Go to <https://www.ci.warrenton.or.us/administration/page/live-stream-public-meetings> for connection instructions.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **CONSENT CALENDAR**

- A. City Commission Meeting Minutes – 6.14.22
- B. Community Library Board Meeting Minutes – 3.09.22
- C. Community Library Board Meeting Minutes – 4.06.22
- D. Police Department Monthly Report – May 2022
- E. Finance Department Monthly Report – May 2022

Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the City Commission.

4. **COMMISSIONER REPORTS**

5. **PUBLIC COMMENT**

At this time, anyone wishing to address the City Commission concerning items of interest may do so. The person addressing the Commission must complete a Public Comment Card and submit it to the City Recorder prior to the meeting. All remarks will be addressed to the whole City Commission and limited to 3 minutes per person. Public Comments may also be submitted by email to the City Recorder, at cityrecorder@ci.warrenton.or.us, no later than 4:00 p.m. the day of the meeting. The Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter.

6. **PUBLIC HEARINGS**

- A. City of Warrenton FY 2022-2023 Budget Adoption; Resolution No. 2627

B. State Revenue Sharing; Resolution No. 2624

7. BUSINESS ITEMS

- A. Consideration of Adoption of Capital Improvement Program; 2023-2028
- B. Consideration of 2023-2024 Police Dispatch Services Agreement
- C. Consideration of 2023-2024 Fire Dispatch Services Agreement
- D. Consideration of Resolution No. 2626; Community Center Rental Rates
- E. Consideration of Resolution No. 2628; Sewer Rates
- F. Consideration of Resolution No. 2629; Water Rates
- G. Consideration of Resolution No. 2630; Recycling Rates
- H. Consideration of Ordinance No. 1257; Candidate Filing Fee Update
- I. Consideration of Middle School Water Line Easement
- J. Consideration of Middle School Utility Easement
- K. Consideration of Middle School Dedication Deed for SE Warrior Way
- L. Consideration of Change Order #2 for Raw Water Replacement Design
- M. Consideration of Tidegate Planning Grant RFQ - Business Oregon
- N. Consideration of Internal Drainage Study RFQ

8. DISCUSSION ITEMS

- A. Library Board Levy Recommendation

9. GOOD OF THE ORDER

10. EXECUTIVE SESSION

11. ADJOURNMENT

Warrenton City Hall is accessible to the disabled. An interpreter for the hearing impaired may be requested under the terms of ORS 192.630 by contacting Dawne Shaw, City Recorder, at 503-861-0823 at least 48 hours in advance of the meeting so appropriate assistance can be provided.

MINUTES
 Warrenton City Commission
 June 14, 2022
 6:00 p.m.
 Warrenton City Hall - Commission Chambers
 225 S. Main
 Warrenton, OR 97146

Mayor Pro-tem Baldwin called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Pro-tem Mark Baldwin, Gerald Poe, Tom Dyer, and Rick Newton

Excused: Mayor Henry Balensifer

Staff Present: City Manager Linda Engbretson, Police Chief Mathew Workman, Finance Director April Clark, Public Works Director Collin Stelzig and City Recorder Dawne Shaw

CONSENT CALENDAR

- A. City Commission Meeting Minutes – 5.24.22
- B. Marina Advisory Board Meeting Minutes – 4.18.22
- C. Warrenton Identity Theft Prevention Committee Meeting Minutes – 6.18.21

Commissioner Newton made the motion to approve the consent calendar. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

COMMISSIONER REPORTS

Mayor Pro-tem Baldwin reported on the Clatsop Plains Elk Committee meeting.

PUBLIC COMMENT – None

PUBLIC HEARINGS

Mayor Pro-tem Baldwin opened the public hearing on the sale of city property located at 867 NE 1st Court – Tax lot 81022BA02080 to Doug and Ann Westerlund. Formalities followed. No conflicts of interest or ex parte contacts were reported.

Ms. Engbretson presented a staff report on the sale of the land lease based on Commission direction. The funds from the sale will be transferred from the general fund to the Marina Capital Improvement Fund next budget year.

Mayor Pro-tem Baldwin asked for public comments. Doug Westerlund spoke in favor of the property sale. No one spoke in opposition. Commissioner Newton discussed the offer amount and property details with Mr. Westerlund. Mayor Pro-tem Baldwin noted lease payments over 10 years versus the offer.

There being no further discussion, Mayor Pro-tem Baldwin closed the public hearing.

Commissioner Poe made the motion to approve the sale of Tax Lot 81022BA02080, Lot 14, to Doug and Ann Westerlund. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

Ms. Engbretson said the sale price is \$45,000, for the record.

Mayor Pro-tem Baldwin opened the public hearing on the sale/transfer of city property to Fort Stevens Veterans of Foreign Wars Post 10580. Formalities followed and no conflicts of interest or ex parte contacts were reported.

Ms. Engbretson presented a staff report for 861 Pacific Drive – Tax lot 81005DC03300. Staff proposed selling the building, not the land. There is an option for a reversionary clause.

Mayor Pro-tem Baldwin asked for public comments. Debbie Little, VFW, spoke in favor, noting they intend to use the building as a meeting space. They will not include a canteen. Bert Little, VFW Post 10580 Commander, asked about the storage shed at the site. Staff clarified it would be included. No one spoke in opposition. Commissioner Newton explained challenges of moving a shed. Ms. Little said the VFW has no objection to a reversionary clause.

There being no further discussion, Mayor Pro-tem Baldwin closed the public hearing.

Commissioner Dyer made the motion to approve the transfer of the old Hammond Town Hall to Fort Stevens VFW, Post 10580, as discussed, with final approval of transfer documents by legal counsel. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

BUSINESS ITEMS

Finance Director April Clark presented Resolution No. 2625 for consideration.

Commissioner Newton made the motion to approve Resolution No. 2625; Approving and Adopting Increases to the 2021-2022 Budget by Increasing Appropriations for Pass Through Payments from Transient Room Tax Collection. Motion was seconded and passed unanimously.

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Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

Ms. Clark presented Resolution No. 2626 for its first reading.

Commissioner Dyer made the motion to conduct the first reading, by title only, of Resolution No. 2626; Adopting and Setting Rental Rates and Fees for the Warrenton Community Center effective July 1, 2022. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

Public Works Director Collin Stelzig discussed a contract for the Raw Waterline Project. Big River Construction was the lowest bidder. Commissioner Newton does business with a Big River Construction employee.

Commissioner Poe made the motion to award the contract for the Raw Waterline Project to Big River Construction, Inc., for the amount of \$818,110. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

Mr. Stelzig discussed a request for qualifications for the design of the E Harbor Water Line. Brief discussion followed about the project details. Commissioner Newton owns a piece of property on the water line route. Discussion followed about potential development.

Commissioner Poe made the motion to approve advertising the request for qualifications for the engineering design services of the East Harbor to Downtown Water Line Upsize. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

Mr. Stelzig presented Resolution No. 2628 for its first reading.

Commissioner Dyer made the motion to conduct the first reading, by title only, of Resolution No. 2628; Adopting Sewer Department Rates, Establishing July 1, 2022 as the effective date, and repealing any other resolution in conflict. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

Mayor Pro-tem Baldwin conducted the first reading, by title only, of Resolution No. 2628.

Mr. Stelzig presented Resolution No. 2629 for its first reading.

Commissioner Poe made the motion to conduct the first reading, by title only, of Resolution No. 2629; Adopting Water Department Rates, Establishing July 1, 2022 as the effective

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date, and repealing any other resolution in conflict. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

Mayor Pro-tem Baldwin conducted the first reading, by title only, of Resolution No. 2629.

Mr. Stelzig presented Resolution No. 2630 for its first reading.

Commissioner Newton made the motion to conduct the first reading, by title only, of Resolution No. 2630; Adopting and Setting New Rates for Residential Recycling Services, Establishing July 1, 2022 as the effective date, and repealing all resolutions in conflict. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

Mayor Pro-tem Baldwin conducted the first reading, by title only, of Resolution No. 2630.

Ms. Engbretson presented Resolution No. 2623 for adoption.

Commissioner Poe made the motion to adopt Resolution No. 2623, Adopting and Setting Business License Fees for all Services, Manufacturers, Processors, Trades, Retails and Wholesale Shops and any and all Occupations Carried on in the City of Warrenton for the Purpose of Profit or Non-Profit with the Exceptions Listed in Ordinance No. 857-A, and Repealing Resolution No. 2182.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

City Recorder Dawne Shaw presented Ordinance No. 1257 for its first reading. The increased candidacy filling fee would be effective September 1, 2022. Brief discussion followed.

Commissioner Newton made the motion to conduct the first reading, by title only, of Ordinance No. 1257; An Ordinance Amending Warrenton Municipal Code Chapter 1.16; Setting the Filing Fee for Declaration of Candidacy for City Commission; Updating the Form for Making a Declaration of Candidacy; and Repealing Ordinance No. 849-A. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

Mayor Pro-tem Baldwin conducted the first reading, by title only, of Ordinance No. 1257. Commissioner Newton suggested amending the language to be "...for a City Commission seat or Mayor." Ms. Engbretson agreed.

Ms. Engbretson reviewed a contract for continued work with A.M. Engineering to review engineering for development projects.

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Commissioner Newton made the motion to authorize the continuation of work contract with A.M. Engineering for an amount not-to-exceed \$50,000. Motion was seconded and passed unanimously.

Newton – aye; Dyer – aye; Poe – aye; Baldwin – aye

DISCUSSION ITEMS

Mr. Stelzig proposed increases to sanitation rates. They have not changed since 2006. Changes would include consistent dumpster rates, cart rates that align with Recology's increase, increased dumpster on-call rates, and removal of split billings. Discussion followed about the data in the meeting packet. There was concern about the jump in rates. Mr. Stelzig noted the increased rates would still be lower than others in Clatsop County. Mayor Pro-tem Baldwin would like to keep the rates as low as possible to still maintain a healthy fund. It was noted Warrenton's terrain has a lower maintenance impact on equipment than Astoria or Cannon Beach. Ms. Engbretson noted they need to keep up with Recology's rate increase. It was requested staff reach out to business owners to work with them on the changes. There was brief discussion about the system development charge fees index status. There was brief discussion about past deliberations to privatize sanitation services. There was discussion about changing the on-call dumpster rate to be lower for keeping it onsite and higher for pickup. Mayor Pro-tem Baldwin suggested \$120 to dump and \$28 monthly or \$85 to dump and \$22 monthly and requested staff investigate the on-call rates more.

Ms. Engbretson discussed transferring the Head Start Building out of city ownership. It was built in the late 80's to early 90's with the help of the Clatsop Community Action Team, like the Food Bank. She has been working with the County to remove the reversionary clause on that lot. The County suggested the city add a reversionary clause on any transfers. The building is over the \$100,000 real market value that would require it to be put on the ballot. Ms. Engbretson recommended the November elections. Discussion followed about election costs, the low fixed lease amount, Community Action Team's interest in the building, maintenance burden on the city, positive community impacts, lack of grant potential under city ownership, and the reversionary clause requirement from the County. There was consensus to get rid of the building.

Ms. Engbretson suggested granting a specific amount of money to Spruce Up Warrenton each year for their events. The event fees could be included in the grant or waived. Ms. Engbretson reviewed calculations for the cost of annual events. Brenda Hoxsey of Spruce Up Warrenton favored a one-time lump sum. Commissioners also commented in favor. Staff noted the funds would come from the general fund/parks. Mayor Pro-tem Baldwin noted funds in the business license fund and would like staff to bring back the grand sum. Commissioner Dyer favored the lump sum and would like to have the option for Spruce Up Warrenton to request additional funds if needed. Ms. Engbretson asked for clarification if Spruce Up Warrenton would still be responsible for their event application fees. After discussion, there was consensus for staff to bring the grand sum back. There was also consensus to pay the 4th of July event application fee out of the business license fund.

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GOOD OF THE ORDER

Commissioner Dyer noted his mother is in hospice care in Seaside and is open to visitors.

Commissioner Newton noted the high school kids and Spruce Up Warrenton cleaned up along Main Avenue. The planters have been taken care of by a Master Gardener. The Astoria American Legion has a flag from 1777. He encouraged people to see it and would like to bring it to the Warrenton Museum on the 4th of July. The Astoria Clatsop Behavioral Health project was not approved. The city has two Spanish-speaking officers now. Historic pictures were displayed at the high school to promote the museum. He discussed working with the Oregon Ethics Commission. A past RARE student contacted him. There will be a children's parade on movie night through the Kiwanis club. He noted a citizen picks up garbage between Warrenton and Hammond. He also noted a citizen's opinion changed in favor of transferring the old town hall to the VFW.

Ms. Engbretson noted Erik Jensen of Jensen Strategies gave an update on the city manager recruitment. The posting closes on June 19th. He is excited about the applicant pool. Commissioner Newton noted recruitment for several city managers in the area. There was discussion about the benefits of hiring professionals for city manager recruitment.

There being no further business, Mayor Pro-tem Baldwin adjourned the meeting at 7:26 p.m.

Respectfully prepared and submitted by Rebecca Sprengeler, Deputy City Recorder.

APPROVED:

ATTEST:

Henry A. Balensifer III, Mayor

Dawne Shaw, CMC, City Recorder

Minutes

Warrenton Community Library Board Regular Meeting

March 9, 2022 - 5:30 p.m.
Warrenton City Commission Chambers
225 South Main Ave., Warrenton, OR 97146

1. Call to order: Kelsey called the meeting to order at 5:35 p.m.
2. Roll call: Kelsey Balensifer, Karyn Grass, Amanda Donovan, Eileen Purcell, and Library Director Kelly Knudsen. Unable to attend: Natalie Duggan, Joy Wheatley-Decius and Dawn DeLacey.
3. Recognition of guests: Courtney Johnston, Library Assistant Youth Coordinator, and Cass Williams, Library Administrative Assistant, at WCL
4. Consent calendar:
 - A. Advisory Board Meeting Minutes 12.08.21: Karyn motioned to approve and Eileen seconded. All moved to approve the amended minutes.
5. Site manager report:
 - The STEM-funded Lego Club and Storytime are very popular programs aided by Facebook postings.
 - Cass has established a Teen Advisory Board, composed of middle schoolers, to provide input on programming important to them.
 - Friends of the WCL is now a registered 501(c)3. Memberships are open and our board members are welcome to join.
 - Kelly is working on gathering donations to fund the summer reading program. KOA has donated small prizes from their camp store.
 - A project for a Newcomer's Club/Community Connections project for English Language Learners is in the works.
 - Kelly has had a new router and new workstations installed. She is working on getting a new Internet provider (Wave) as Charter drops out regularly. The monthly price will increase.
 - Director Kelly Knudsen is participating in two EDGE Cohorts, Digital Inclusion and Data Fluency. Edge is a suite of online tools and resources that helps library leaders make data-informed decisions to align their technology resources to community priorities.
 - Courtney Johnston is at 25 hours a week and Cassandra is at 35 hours a week until the end of April and then she will be at 28 hours. Kelly said they are working well together and make a good team.

- Kelly is submitting the 2022-2023 budget by March 28. She is requesting staff get bumped up to 40 hours per week anticipating providing more and better services/programming as the library continues to grow.
- There is now a seed library/plant swap planned for Earth Day, April 22.
- Plans to address the November levy to re-fund the WCL for the next 5 years are continuing as we contemplate asking for the same \$.33 per \$1000 as the last levy or asking for an increase. The City Manager will advise us on other options, such as a \$.05 increase. Right now the library levy @ \$.33 per \$1000 amounts to \$33 per \$100,000 assessed value. If the bond measure passes in November there will be no lapse in services for the next 5 years. There will be a new City Manager as Linda Engbretson's retirement approaches soon.

Discussion items:

- A. We will hold a special meeting within the next few weeks to hear input from Linda, the City Manager, on the process of getting a levy on the ballot, what to consider when we recommend how much to ask for, messaging and plans to support its passage.

7. Public comment: There was no public comment.

8. Good of the order: Our next meeting is Wednesday, June 8, at 5:30 p.m.
September 9
December 14

9. Adjournment: The meeting was adjourned at 6:23 p.m.

Meeting Minutes were taken and recorded by Eileen Purcell, Board Secretary.

Minutes

Warrenton Community Library Board Special Meeting

April 6, 2022 – 6:00 p.m.

Warrenton City Commission Chambers
225 South Main Ave., Warrenton, OR 97146

1. Call to order: Kelsey called the meeting to order at 6:00 p.m.
2. Roll call: Kelsey Balensifer, Joy Wheatley-Decius, Karyn Grass, Amanda Donovan, Eileen Purcell, Library Director Kelly Knudsen and City Manager Linda Engbretson.
Unable to attend: Natalie Duggan & Dawn DeLacey.
3. Recognition of guests: Carol Snell from the Friends of the Warrenton Community Library
4. Consent calendar:
 - We met to discuss goals and visioning and the upcoming November bond levy. City Manager Linda Engbretson attended to guide us through the process of launching the levy, history of WCL funding, and other aspects of volunteer participation as members of city advisory boards.
 - Advisory boards add capacity to city staff, perform legwork and research to contribute to the city's understanding of local needs and requests for service, as well as campaign within the community.
 - Linda gave an overview of the transition to the current building from the Hammond site, and the levy that passed 5 years ago and currently funds staff and programming at the library.
 - The current building is leased from the Warrenton School District, current lease ending in May 2023. There are urban renewal grant dollars (ending 2027-28) to address blight. Purchasing buildings is allowable. Is the current building worth purchasing?
 - Funding from the current operating level ends July 1, 2023. A levy to pass five more years of funding is on the ballot in Fall 2022. There is also a May 2023 vote scheduled. If the levy passes in November, it assures a smooth transition to new funding beginning July 2023. If the levy does not pass on the November ballot, there is an option to put forward the request next year on the May ballot.
 - There are three options for the levy:
 - Keep the same tax rate at \$0.33 per thousand
 - Increase 5 cents to \$0.38 per thousand
 - Increase 10 cents to \$0.43 per thousand

- Our Board will present a recommendation to the City Commissioners who will choose what course to take to submit to the county office by August 19, 2022. City staff will write the ballot measure.
- We discussed the implications of each levy option. We noted that library hours have been somewhat curtailed to allow staff to catch up on administrative tasks. Current programming is stretching staff capacity. It seems if there is to be increased programming in the future, an increase in the levy will be needed. We will vote in the June regular meeting on a recommendation to present to the City Commission.
- We discussed how the WLCB can support the passage of the levy through community outreach and polling. The library has made a successful transition from the old Hammond site to a prominent downtown location with varied and popular programs. Presenting a clear message to the voters will be important to the success of the levy.
- The WCLB was beginning a visioning process for the library, but we decided to table larger goal-setting work until after the November levy.

Adjournment: The meeting was adjourned at 7:18 p.m.

Meeting Minutes were taken and recorded by Eileen Purcell, Board Secretary.



WARRENTON POLICE DEPARTMENT MONTHLY REPORT



TO: The Warrenton City Commission
 FROM: Chief Mathew Workman
 DATE: June 28, 2022
 RE: May 2022 Report

Upcoming Dates:

- July 4th Events/Parade
- July 27th 911 Subscriber Board Meeting
- August 1st CERT Meeting

Month in Brief:

- May 2nd: EOP Draft review workshop.
- May 12th: Final Planning meeting for the Cascadia Rising Exercise, the City is not participating this year due to limited personnel resources.
- May 14th: Budget Committee Review.
- May 20th: Assist WGS with Tsunami Drill
- May 23rd: Clatsop Community College Criminal Justice Advisory Board quarterly meeting.
- May 24th: "Be 2 Weeks Ready" Campaign feedback meeting.
- May 30th: Memorial Day Ceremony at the Post Office Memorial Park

Challenges/Obstacles:

- Continue to be short-handed with one open position and two officers in the Field Training Program.
- We are still waiting for word that our three patrol vehicles on order will not be cancelled like last year. K9 vehicle was decommissioned, and the equipment is being held to be installed on one of the new vehicles, minus the K9 equipment which we are trying to sell.

Successes:

- Ofc. Trujillo continues the process of completing her FTEP program and has started some solo patrols.
- Ofc. Alvarez was moved up to a July Basic Academy start after being added from a waitlist. This moved him up a month from the August class.



Traffic Statistic Highlights:

- One (1) DUI Arrests – (1) Alcohol, (0) Drugs
- Eight (8) Driving While Suspended Citations/Arrests
- Five (5) Speeding Citations
- One (1) Fail to Yield Citation
- One (1) Safety Belt Use Citation
- Seven (7) Insurance Citations
- One (1) Fail to Install Interlock Device Citation
- Eighty-Eight (88) other Citations and Warnings
- Thirteen (13) Accident Investigations



Overall Statistics:

| May Statistics (% changes are compared to 2021) | | | | | | | |
|---|------|------|-------|-------|-------|------|-------|
| Category | 2022 | 2021 | % Chg | 2020 | % Chg | 2019 | % Chg |
| Calls for Service | 630 | 736 | -14% | 638 | -1% | 820 | -23% |
| Incident Reports | 197 | 208 | -5% | 214 | -8% | 226 | -13% |
| Arrests/Citations | 105 | 143 | -27% | 171 | -39% | 191 | -45% |
| Traffic Stops/ Events | 112 | 153 | -27% | 189 | -41% | 216 | -48% |
| DUI's | 1 | 1 | 0% | 2 | -50% | 6 | -83% |
| Traffic Accidents | 13 | 11 | 18% | 9 | 44% | 23 | -43% |
| Property Crimes | 102 | 107 | -5% | 84 | 21% | 89 | 15% |
| Person Crimes | 62 | 68 | -9% | 63 | -2% | 83 | -25% |
| Drug/Narcotics Calls | 1 | 3 | -67% | 3 | -67% | 8 | -88% |
| Animal Calls | 18 | 14 | 29% | 17 | 6% | 32 | -44% |
| Officer O.T. | 213 | 79.5 | 168% | 187.7 | 13% | 117 | 82% |
| Reserve Hours | 0 | 0 | 0% | 5 | -100% | 8.5 | -100% |

| Category | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep |
|-----------------------|--------|-----|--------|-------|-----|-----|-----|-----|-----|
| Calls for Service | 592 | 562 | 651 | 590 | 630 | | | | |
| Incident Reports | 217 | 193 | 217 | 196 | 197 | | | | |
| Arrests/Citations | 167 | 116 | 133 | 132 | 105 | | | | |
| Traffic Stops/ Events | 146 | 123 | 102 | 118 | 112 | | | | |
| DUI's | 4 | 2 | 3 | 4 | 1 | | | | |
| Traffic Accidents | 9 | 8 | 13 | 12 | 13 | | | | |
| Property Crimes | 97 | 91 | 116 | 59 | 102 | | | | |
| Person Crimes | 60 | 54 | 68 | 68 | 62 | | | | |
| Drug/Narcotics Calls | 0 | 6 | 1 | 4 | 1 | | | | |
| Animal Calls | 8 | 14 | 38 | 13 | 18 | | | | |
| Officer O.T. | 126.25 | 158 | 193.75 | 218.5 | 213 | | | | |
| Reserve Hours | 0 | 0 | 0 | 0 | 0 | | | | |

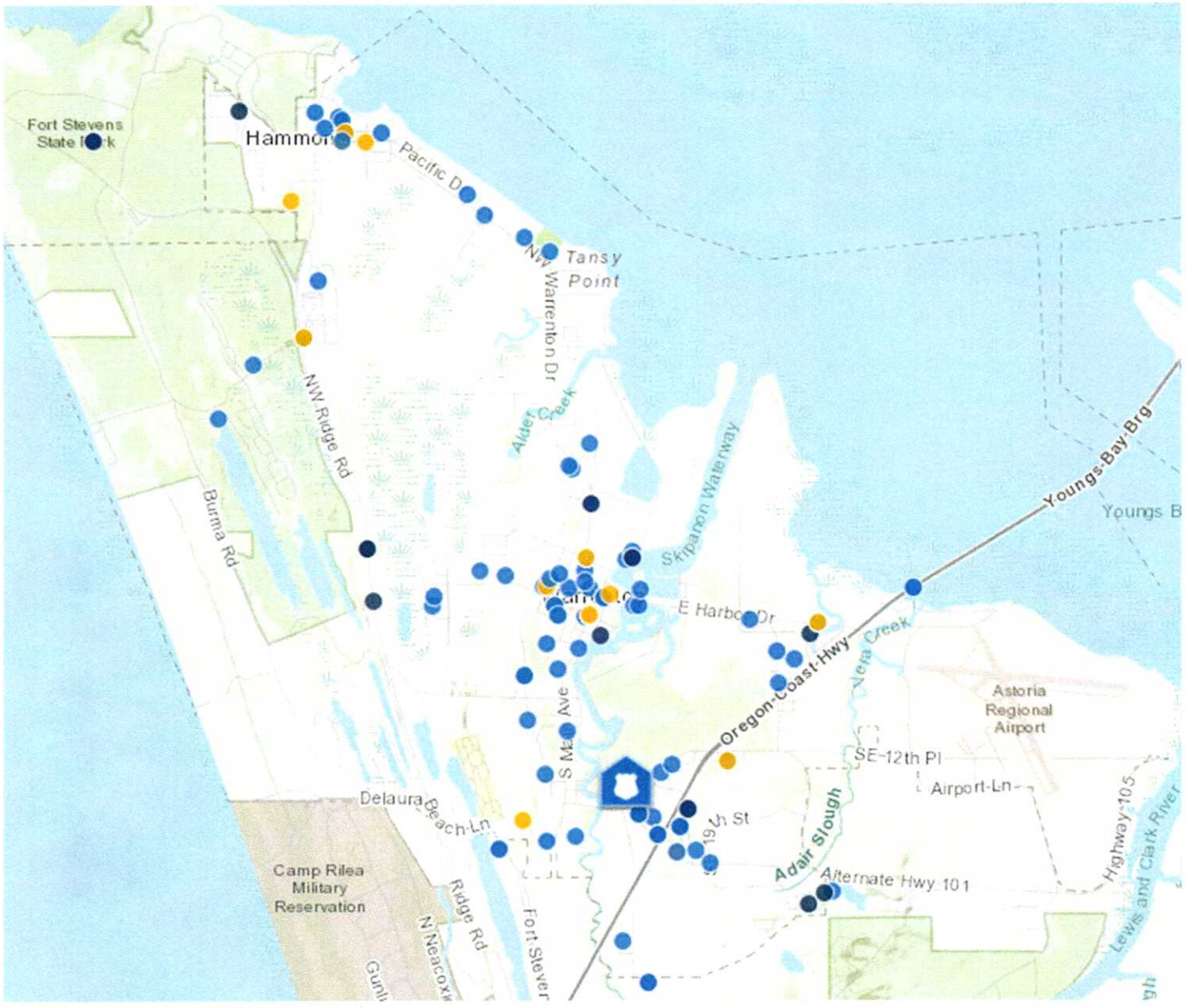
| Oct | Nov | Dec | 2022 YTD | 2022 Estimate | 2021 | 2022 v 2021 | 2020 | 2022 v. 2020 | 2019 | 2022 v. 2019 |
|-----|-----|-----|----------|---------------|--------|-------------|--------|--------------|--------|--------------|
| | | | 3025 | 7260 | 7955 | -9% | 9270 | -22% | 9819 | -26% |
| | | | 1020 | 2448 | 2442 | 0% | 2469 | -1% | 2608 | -6% |
| | | | 653 | 1567.2 | 1891 | -17% | 2095 | -25% | 1731 | -9% |
| | | | 601 | 1442.4 | 2000 | -28% | 2489 | -42% | 2627 | -45% |
| | | | 14 | 33.6 | 27 | 24% | 36 | -7% | 33 | 2% |
| | | | 55 | 132 | 228 | -42% | 246 | -46% | 275 | -52% |
| | | | 465 | 1116 | 1191 | -6% | 1230 | -9% | 1094 | 2% |
| | | | 312 | 748.8 | 830 | -10% | 863 | -13% | 849 | -12% |
| | | | 12 | 28.8 | 58 | -50% | 86 | -67% | 117 | -75% |
| | | | 91 | 218.4 | 207 | 6% | 289 | -24% | 271 | -19% |
| | | | 909.5 | 2182.8 | 2075.4 | 5% | 2194.5 | -1% | 1731.7 | 26% |
| | | | 0 | 0 | 12.5 | -100% | 259.5 | -100% | 359.5 | -100% |

| Homeless Incidents | 2022 | 2021 | 2020 |
|----------------------|------|------|------|
| Code 40 (Normal) | 21 | 27 | 35 |
| Code 41 (Aggressive) | 4 | 1 | 0 |

| Elk Incidents | 2022 | 2021 |
|---------------------|----------|----------|
| Interaction: | 0 | 2 |
| Traffic Accidents: | 0 | 0 |
| Traffic Complaints: | 0 | 0 |
| Total: | 0 | 2 |

The following is a graphic representation of statistics for **May 2022** using our **CityProject** membership (formerly [CrimeReports.com](https://www.crimereports.com)). The “Dots” represent a location of a call and if you would zoom in on the map you would see an icon for the type of call and some basic time/date details. Some dots represent multiple calls at one location. If you go to the website, you can zoom in on each incident for more details.

- Assault
- Assault with Deadly Weapon
- Sexual Offense
- Sexual Assault
- Sexual Offense
- Other Sexual Offense
- Other Violent Offense
- Homicide
- Kidnapping
- Robbery
- Property & Theft
- Property Crime
- Breaking & Entering
- Property Crime Commercial
- Property Crime Residential
- Other Property Crime
- Theft
- Theft from Vehicle
- Theft of Vehicle
- Other Theft
- Disorder/Disturbance
- Disorder
- Disorder
- Drugs
- Drugs
- Liquor
- Liquor
- Quality of Life
- Quality of Life
- 911 or Other
- Community Events
- Community Policing
- Proactive Policing
- Emergency
- Emergency
- Fire
- Fire
- Police Calls



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Monthly Finance Report
May 2022

June 28, 2022

Economic Indicators

| | Current | 1 year ago |
|-----------------------|---------|------------|
| ◆ Interest Rates: | | |
| LGIP : | .75% | .60% |
| Prime Rate: | 4.00% | 3.25% |
| ◆ CPI-U change: | 8.6% | 5% |
| ◆ Unemployment Rates: | | |
| Clatsop County: | 3.9% | 6.3% |
| Oregon: | 3.6% | 5.6% |
| U.S.: | 3.6% | 5.8% |

Department Statistics

| | |
|------------------------------|-------|
| ◆ Utility Bills mailed | 3,351 |
| ◆ New Service Connections | 7 |
| ◆ Reminder Letters | 313 |
| ◆ Door Hangers | 68 |
| ◆ Water Service Discontinued | 12 |
| ◆ Counter payments | 400 |
| ◆ Mail payments | 1,145 |
| ◆ Auto Pay Customers/pmts | 708 |
| ◆ Online (Web) payments | 1,180 |
| ◆ Checks issued | 355 |

Current and Pending Projects

- ◆ ARPA Funding (2nd tranche expected August 2022)
- ◆ 2023-2028 Capital Improvement Program will be presented to the City Commission on June 28, 2022 for recommended adoption.
- ◆ 2022-2023 Proposed Budget was approved by the Budget Committee and will be presented to the City Commission on June 28, 2022 for adoption.
- ◆ Insurance Renewals
- ◆ Audit Preparation

Financial Narrative as of May 31, 2022

Note: Revenues and expenses should track at 11/12 or 91.7% of the budget.

General Fund: Year to date revenues amount to \$4,365,699, which is 95.5% of the budget, compared to the prior year amount of \$4,014,051, which was 90.7% of the budget and are up by \$351,648. Increases are shown in current property tax, franchise fees, transient room taxes, planning fees, police charges, park charges, miscellaneous, interest, leases and proceeds from sale of assets and are offset by decreases in prior year property tax, municipal court, fire charges, state revenue sharing and grants.

Expenses year to date amount to \$4,235,776, which is 83.1% of the budget, compared to the prior year amount of \$3,742,072, which was 79.4% of the budget. All departments are tracking at or under budget. All budgeted transfers from the General Fund for the year have been made.

WBL: Business license revenue amounts to \$63,500, compared to \$60,345 at this time last year, a difference of \$3,155. Year to date licenses issued is 750 compared to 710 at this time last year.

Building Department: Permit revenues this month amount to \$35,394 and \$315,371 year to date, which is 96.3% of the budgeted amount. Last year to date permit revenue was \$290,832, 61.9% of the budget.

State Tax Street: State gas taxes received this month amount to \$40,680 for fuel sold in April and \$388,405 year to date. City fuels taxes received this month amount to \$30,460 for fuel sold in March and are \$264,389 year to date. Total gas taxes received year to date are \$652,794 compared to \$584,191 at this time last year.

Warrenton Marina: Total revenues to date are \$713,396, 112.4% of the budgeted amount, compared to the prior year amount of \$600,682, which was 105.2% of the budgeted amount. There is \$12,780 in moorage receivables outstanding.

Hammond Marina: Total revenues to date are \$421,295, 119.8% of the budgeted amount, compared to the prior year amount of \$332,059, which was 142.3% of the budgeted amount. There is \$2,898 in moorage receivables outstanding.

Of the total outstanding receivables:

- \$2,006 (12.8%) is current,
- \$4,216 (26.9%) is 30-60 days past due,
- \$1,739 (11.1%) is 60-90 days past due and
- \$7,717 (49.2%) is over 90 days past due.

Water Fund: Utility fees charged this month are \$183,187 and \$85,292, and \$2,190,534 and \$1,332,061 year to date for in-city and out-city respectively and

totals \$3,522,595 and is 92.3% of the budget. Last year at this time, year to date fees were \$2,237,825 and \$1,320,187, for in-city and out-city, respectively and totaled \$3,558,012 and are down by \$35,417.

Sewer Fund: Utility fees charged this month are \$213,899 and \$2,345,215 year to date, which is 95.9% of the budget. Last year at this time, year to date fees were \$2,297,078. Shoreline Sanitary fees year to date are \$124,190. Total revenues year to date are \$2,534,798 compared to \$2,657,118 at this time last year. The reduction of \$122,320 is mostly a result of the closure of the septage receiving station.

Storm Sewer: Utility fees (20% of sewer fees) this month are \$45,756 and \$468,902 year to date and is 95.9% of the budget. Last year to date revenues were \$459,212 which was 107.2% of the budget.

Sanitation Fund: Service fees charged this month for garbage and recycling were \$88,136 and \$17,633, and \$946,672 and \$193,854, year to date, and are 99% and 94.9% of the budget respectively.

Community Center Fund: Rental revenue year to date is \$12,439 and is 95.7% of the budget. Last year to date revenue was \$7,113, which was 54.7% of the budget.

Financial data as of May, 2022

| | General Fund | | | |
|------------------------|---------------|--------------|-----------|-------------|
| | Current Month | Year to Date | Budget | % of Budget |
| Beginning Fund Balance | 1,689,493 | 1,467,390 | 875,000 | 167.70 |
| Plus: Revenues | 254,752 | 4,365,699 | 4,569,509 | 95.54 |
| Less: Expenditures | | | | |
| Municipal Court | 8,245 | 120,182 | 187,431 | 64.12 |
| Admin/Comm/Fin(ACF) | 69,437 | 1,094,899 | 1,223,114 | 89.52 |
| Planning | 19,796 | 204,977 | 287,914 | 71.19 |
| Police | 186,922 | 1,707,236 | 2,098,395 | 81.36 |
| Fire | 52,287 | 813,120 | 944,476 | 86.09 |
| Parks | 10,245 | 124,584 | 186,654 | 66.75 |
| Transfers | - | 170,778 | 170,778 | 100.00 |
| Total Expenditures | 346,932 | 4,235,776 | 5,098,762 | 83.07 |
| Ending Fund Balance | 1,597,313 | 1,597,313 | 345,747 | 461.99 |

(see details of revenue, page 4)

| | WBL | | | |
|------------------------|---------------|--------------|--------|-------------|
| | Current Month | Year to Date | Budget | % of Budget |
| Beginning Fund Balance | 70,750 | 53,439 | 40,000 | 133.60 |
| Plus: Revenues | 924 | 63,854 | 59,500 | 107.32 |
| Less: Expenditures | 654 | 46,273 | 77,091 | 60.02 |
| Ending Fund Balance | 71,020 | 71,020 | 22,409 | 316.93 |

| | Building Department | | | |
|------------------------|---------------------|--------------|---------|-------------|
| | Current Month | Year to Date | Budget | % of Budget |
| Beginning Fund Balance | 768,854 | 847,148 | 840,000 | 100.85 |
| Plus: Revenues | 35,826 | 319,591 | 332,361 | 96.16 |
| Less: Expenditures | 74,467 | 436,526 | 491,145 | 88.88 |
| Ending Fund Balance | 730,213 | 730,213 | 681,216 | 107.19 |

| | State Tax Street | | | |
|------------------------|------------------|--------------|-----------|-------------|
| | Current Month | Year to Date | Budget | % of Budget |
| Beginning Fund Balance | 2,652,023 | 2,608,279 | 1,900,000 | 137.28 |
| Plus: Revenues | 73,165 | 769,449 | 1,380,063 | 55.75 |
| Less: Expenditures | 27,465 | 680,005 | 2,983,459 | 22.79 |
| Ending Fund Balance | 2,697,723 | 2,697,723 | 296,604 | 909.54 |

| | Warrenton Marina | | | |
|------------------------|------------------|--------------|---------|-------------|
| | Current Month | Year to Date | Budget | % of Budget |
| Beginning Fund Balance | 377,225 | 266,345 | 265,000 | 100.51 |
| Plus: Revenues | 21,272 | 713,396 | 634,538 | 112.43 |
| Less: Expenditures | 43,949 | 625,193 | 741,644 | 84.30 |
| Ending Fund Balance | 354,548 | 354,548 | 157,894 | 224.55 |

Financial data as of May 2022, continued

| | Hammond Marina | | | | Water Fund | | | |
|------------------------|----------------|----------------|----------------|---------------|------------------|------------------|----------------|---------------|
| | Current Month | Year to Date | Budget | % of Budget | Current Month | Year to Date | Budget | % of Budget |
| Beginning Fund Balance | 256,050 | 239,353 | 250,000 | 95.74 | 1,801,113 | 3,336,675 | 2,900,000 | 115.06 |
| Plus: Revenues | 4,327 | 421,295 | 351,548 | 119.84 | 279,154 | 3,661,663 | 6,492,447 | 56.40 |
| Less: Expenditures | 27,966 | 428,237 | 483,652 | 88.54 | 129,722 | 5,047,793 | 8,425,702 | 59.91 |
| Ending Fund Balance | <u>232,411</u> | <u>232,411</u> | <u>117,896</u> | <u>197.13</u> | <u>1,950,545</u> | <u>1,950,545</u> | <u>966,745</u> | <u>201.76</u> |

| | Sewer Fund | | | | Storm Sewer | | | |
|------------------------|------------------|------------------|----------------|---------------|------------------|------------------|----------------|---------------|
| | Current Month | Year to Date | Budget | % of Budget | Current Month | Year to Date | Budget | % of Budget |
| Beginning Fund Balance | 2,870,521 | 3,110,780 | 3,000,000 | 103.69 | 1,641,764 | 1,473,868 | 1,300,000 | 113.37 |
| Plus: Revenues | 235,771 | 2,534,798 | 2,753,900 | 92.04 | 44,122 | 478,864 | 495,220 | 96.70 |
| Less: Expenditures | 151,217 | 2,690,503 | 4,908,806 | 54.81 | 9,829 | 276,675 | 1,182,221 | 23.40 |
| Ending Fund Balance | <u>2,955,075</u> | <u>2,955,075</u> | <u>845,094</u> | <u>349.67</u> | <u>1,676,057</u> | <u>1,676,057</u> | <u>612,999</u> | <u>273.42</u> |

| | Sanitation Fund | | | | Community Center | | | |
|------------------------|-----------------|----------------|----------------|---------------|------------------|---------------|--------------|---------------|
| | Current Month | Year to Date | Budget | % of Budget | Current Month | Year to Date | Budget | % of Budget |
| Beginning Fund Balance | 558,006 | 450,351 | 425,000 | 105.96 | 22,405 | 16,757 | 15,000 | 111.71 |
| Plus: Revenues | 106,199 | 1,145,261 | 1,165,092 | 98.30 | 742 | 22,451 | 16,600 | 135.25 |
| Less: Expenditures | 138,772 | 1,070,179 | 1,331,479 | 80.38 | 1,308 | 17,369 | 24,771 | 70.12 |
| Ending Fund Balance | <u>525,433</u> | <u>525,433</u> | <u>258,613</u> | <u>203.17</u> | <u>21,839</u> | <u>21,839</u> | <u>6,829</u> | <u>319.80</u> |

| | Library | | | | Warrenton Urban Renewal Agency Capital Projects Fund | | | |
|------------------------|----------------|----------------|----------------|---------------|---|---------------|-----------|-------------|
| | Current Month | Year to Date | Budget | % of Budget | Current Month | Year to Date | Budget | % of Budget |
| Beginning Fund Balance | 190,870 | 162,709 | 168,000 | 96.85 | 12,272 | 13,174 | 16,220 | 81.22 |
| Plus: Revenues | 1,827 | 244,478 | 243,503 | 100.40 | 1,526 | 117,522 | 6,181,812 | 1.90 |
| Less: Expenditures | 19,216 | 233,706 | 283,477 | 82.44 | 1,684 | 118,582 | 6,198,032 | 1.91 |
| Ending Fund Balance | <u>173,481</u> | <u>173,481</u> | <u>128,026</u> | <u>135.50</u> | <u>12,114</u> | <u>12,114</u> | <u>-</u> | <u>-</u> |

Financial data as of May 2022, continued

(\$ Cash Balances as of May 31, 2022)

| | | | | | |
|---------------------|-----------|------------------|-----------|------------------|-----------|
| General Fund | 1,965,008 | Warrenton Marina | 346,717 | Storm Sewer | 1,623,483 |
| WBL | 71,020 | Hammond Marina | 238,674 | Sanitation Fund | 464,725 |
| Building Department | 789,111 | Water Fund | 1,486,547 | Community Center | 23,150 |
| State Tax Street | 2,820,175 | Sewer Fund | 2,679,008 | Library | 174,228 |

Warrenton Urban Renewal Agency

| | |
|------------------|-----------|
| Capital Projects | 12,678 |
| Debt Service | 2,905,002 |

| General Fund Revenues | Collection Frequency | 2021-2022 Budget | Actual as a % of Current Budget | Collections/Accruals Year to date | | (over) under budget |
|------------------------------|-------------------------|---------------------|---|--------------------------------------|------------------|---------------------------|
| | | | | May 2022 | May 2021 | |
| Property taxes-current | AP | 1,171,282 | 102.03 | 1,195,018 | 1,126,039 | (23,736) |
| Property taxes-prior | AP | 35,000 | 54.04 | 18,913 | 33,356 | 16,087 |
| County land sales | A | - | 0.00 | - | - | - |
| Franchise fees | MAQ | 598,000 | 84.80 | 507,100 | 476,121 | 90,900 |
| COW - franchise fees | M | 293,269 | 93.43 | 273,991 | 272,041 | 19,278 |
| Transient room tax | Q | 527,000 | 87.46 | 460,925 | 374,866 | 66,075 |
| Liquor licenses | A | 500 | 115.00 | 575 | 500 | (75) |
| State revenue sharing | MQ | 170,653 | 84.46 | 144,139 | 150,542 | 26,514 |
| Municipal court | M | 127,800 | 77.02 | 98,429 | 99,940 | 29,371 |
| Planning Fees | I | 65,500 | 123.51 | 80,901 | 58,545 | (15,401) |
| Police charges | I | 18,000 | 134.46 | 24,202 | 15,802 | (6,202) |
| Fire charges | SM | 106,630 | 126.49 | 134,879 | 160,063 | (28,249) |
| Park charges | I | - | 0.00 | 795 | 480 | - |
| Miscellaneous | I | 2,000 | 773.35 | 15,467 | 12,102 | (13,467) |
| Interest | M | 8,000 | 112.63 | 9,010 | 6,885 | (1,010) |
| Lease receipts | M | 222,761 | 93.44 | 208,145 | 200,781 | 14,616 |
| Proceeds from sale of assets | I | - | 0.00 | 98,311 | - | (98,311) |
| Grants | I | - | 0.00 | - | 90,545 | - |
| Sub-total | | 3,346,395 | 97.74 | 3,270,800 | 3,078,608 | 75,595 |
| Transfers from other funds | I | - | 0.00 | - | - | - |
| Overhead | M | 1,223,114 | 89.52 | 1,094,899 | 935,443 | 128,215 |
| Total revenues | | 4,569,509 | 95.54 | 4,365,699 | 4,014,051 | 203,810 |

M - monthly

Q - quarterly

SM - Semi-annual in November then monthly

AP - As paid by taxpayer beginning in November

MAQ - Century Link, NW Nat & Charter-quarterly,
all others monthly

S - semi-annual

I - intermittently

MQ - Monthly, cigarette and liquor and Quarterly, revenue sharing

R - renewals due in July and new licenses intermittently

A - annual

Note: Budget columns do not include contingencies as a separate line item but are included in the ending fund balance. Unless the Commission authorizes the use of contingency, these amounts should roll over to the following year beginning fund balance. For budget details, please refer to the City of Warrenton Adopted Budget for fiscal year ending June 30, 2022. Budget amounts reflect budget adjustments approved by the Commission during the fiscal year. Information and data presented in this report is unaudited.



WARRENTON CITY COMMISSION PUBLIC COMMENT FORM

NAME: Tony Faletti

ADDRESS: P.O. Box 188 Warrenton, Or 97146

EMAIL: _____

DOES YOUR COMMENT HAVE TO DO WITH AN AGENDA ITEM: (Y or N) _____

BRIEFLY DESCRIBE YOUR TOPIC: Canutt's Park viewing Platform,
city manager bench

PLEASE GIVE THIS CARD TO THE CITY RECORDER PRIOR TO THE MEETING

Once this card is submitted to the City Recorder, it becomes a part of the permanent public record.

Crossroads park viewing platform.



WARRENTON CITY COMMISSION PUBLIC COMMENT FORM

NAME: Dennis Faletti

ADDRESS: P.O. Box 188 Warrenton, Oreg. 97146

EMAIL: _____

DOES YOUR COMMENT HAVE TO DO WITH AN AGENDA ITEM: (Y or N) (N)

BRIEFLY DESCRIBE YOUR TOPIC: City Hall Entrance Door

PLEASE GIVE THIS CARD TO THE CITY RECORDER PRIOR TO THE MEETING

Once this card is submitted to the City Recorder, it becomes a part of the permanent public record.

Curious when auto door to City Hall will be fixed.

CM →



WARRENTON CITY COMMISSION PUBLIC COMMENT FORM

NAME: David Zunkel

ADDRESS: 1236 SW Pine Drive

EMAIL: dzungel@gmail.com

DOES YOUR COMMENT HAVE TO DO WITH AN AGENDA ITEM: (Y or N) Y

BRIEFLY DESCRIBE YOUR TOPIC: Support of the Library Bond Issue

PLEASE GIVE THIS CARD TO THE CITY RECORDER PRIOR TO THE MEETING

Once this card is submitted to the City Recorder, it becomes a part of the permanent public record.

Vice-Pres. Friends of library

Library increasingly important to community



WARRENTON CITY COMMISSION PUBLIC COMMENT FORM

NAME: Carol Snell

ADDRESS: _____

EMAIL: _____

DOES YOUR COMMENT HAVE TO DO WITH AN AGENDA ITEM: (Y or N) Y

BRIEFLY DESCRIBE YOUR TOPIC: Support Libraries
tax increase Levy

PLEASE GIVE THIS CARD TO THE CITY RECORDER PRIOR TO THE MEETING

Once this card is submitted to the City Recorder, it becomes a part of the permanent public record.



WARRENTON CITY COMMISSION PUBLIC COMMENT FORM

NAME: McCall Tire Center "Les Schwab Tire"

ADDRESS: 1167 SE Marlin Ave Warrenton

EMAIL: JohnMcCall1959@gmail.com

DOES YOUR COMMENT HAVE TO DO WITH AN AGENDA ITEM: (Y or N) _____

BRIEFLY DESCRIBE YOUR TOPIC: Building Damage Due To
Filling of Wetlands on property Behind our's

PLEASE GIVE THIS CARD TO THE CITY RECORDER PRIOR TO THE MEETING

Once this card is submitted to the City Recorder, it becomes a part of the permanent public record.

- Crack happening
- doors not closing

→ L+B Bldg destroyed - totalled.

→ he's saying kid live to resolve before swing (didn't see, explicitly)



**Finance Department
Agenda Memorandum**

To: The Honorable Mayor and Members of the Warrenton City Commission

Date: June 28, 2022

Regarding – Public Hearing and consideration of *Resolution No. 2627 Adopting the City of Warrenton FY 2022-2023 budget as approved by the Warrenton Budget Committee and levying taxes for municipal purposes of the City of Warrenton for the fiscal year commencing July 1, 2022 and ending June 30, 2023*

SUMMARY:

The Warrenton Budget Committee met in one session on May 14, 2022 to review and deliberate on the proposed fiscal year 2022-2023 City of Warrenton Budget (see attached *Budget Committee Action* and the *City of Warrenton Approved fiscal year 2022-2023 Budget*).

The next phase of the budget process is for the City Commission to undergo a public hearing to receive public testimony on the budget approved by the Warrenton Budget Committee. Once the Commission has heard the public testimony, the Commission can then consider the adoption of the attached Budget Resolution.

The City Commission may note that, as the governing board, the Commission indeed possesses the authority to modify or change the approved budget, during this public hearing, within the following parameters:

1. Reduce the tax amount
2. Reduce expenditures with a corresponding reduction to resources
3. Increase expenditures, with a corresponding increase in resources, but not by more than \$5,000 or 10 percent of the total expenditures of the fund, whichever is greater.

To: The Honorable Mayor and Members of the Warrenton City Commission
Re: Budget Hearing and consideration of a Resolution No. 2627
Date: June 28, 2022

For example: If total expenditures, in the fund, as approved by the budget committee equal \$150,000, then, the Commission may increase expenditures by \$15,000 in that fund, on a per fund basis.

Changes beyond the scope of the above parameters require another public notice and subsequent public hearing.

RECOMMENDATION:

The City Commission shall conduct a public hearing on the City of Warrenton budget for fiscal year 2022-2023 as approved by the Warrenton Budget Committee. Then, the City Commission may move to adopt the *City of Warrenton FY 2022-2023 Budget* as approved by the Warrenton Budget Committee as set forth in Resolution No. 2627.

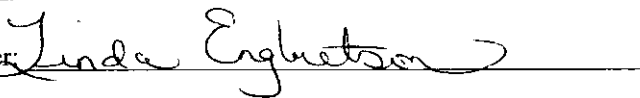
ALTERNATIVE:

The Commission may make changes as noted above. Please know that in order to conduct business and provide government services on July 1, 2022, an adopted budget must be in place by June 30, 2022.

FISCAL IMPACT:

The City budget includes total appropriations among all departments and funds totaling \$45,403,419 for the fiscal year ending June 30, 2023.

Approved by City Manager:



All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.



Budget Committee Action

Final Approval of the FY 2022-2023 Budget Document

Approval of the FY 2022-2023 proposed Budget Document, including amendments, by the Warrenton Budget Committee and submitting the approved Budget to the City Commission and recommending adoption.

WHEREAS, pursuant to Oregon budget law, and after careful consideration, Warrenton's Budget Committee has comprised and approved a balanced Budget for the City of Warrenton for FY 2022-2023;

WHEREAS, the proposed FY 2022-2023 Budget contains best estimates for projected revenues and expenditures; and

WHEREAS, the Budget Committee has reviewed all estimated revenues and expenditures, for all City Departments and funds, for FY 2022-2023, making modifications and changes where appropriate.

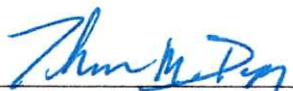
THEREFORE, THE WARRENTON BUDGET COMMITTEE, has approved and authorized the City to levy the permanent rate of \$1.6701 per-thousand of assessed value for the General Fund: to levy \$0.28 per thousand of assessed value for the Police Local Option Levy: to levy \$0.33 for the Library Local Option Levy: to levy the amount of \$546,137 for bonded debt for the wastewater treatment facility.

After completing all obligations required under Oregon Budget Law, the Warrenton Budget Committee hereby approves the *FY 2022-2023 Proposed Budget, as amended*, comprised of revenues and expenditures for all City funds and departments and submits the *Approved FY 2022-2023 Budget* to the City Commission for further consideration and recommended adoption.

APPROVED BY THE BUDGET COMMITTEE ON THIS 14 DAY OF MAY 2022.



Budget Committee Chair



Budget Committee Vice-Chair

RESOLUTION NO. 2627

Introduced by All Commissioners

**ADOPTING THE 2022-2023 BUDGET
AS APPROVED, SUBMITTED AND ACTED UPON BY THE LEVYING BOARD AND
BUDGET COMMITTEE OF THE CITY OF WARRENTON, MAKING APPROPRIATIONS
AND LEVYING TAXES FOR MUNICIPAL PURPOSES OF THE CITY OF WARRENTON
FOR THE FISCAL YEAR COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023**

The City of Warrenton hereby does resolve as follows:

Section 1. Be it resolved that the Warrenton City Commission, for the City of Warrenton, hereby adopts the budget approved by the budget committee for the 2022-2023 fiscal year, in the total sum of \$57,374,527 now on file at City Hall.

Section 2. Be it resolved that the amounts for the fiscal year beginning July 1, 2022, are hereby appropriated for the purposes shown below, as follows:

| | | | |
|---|---------------------|--|---------------------|
| <u>General Fund</u> | | <u>Water Fund</u> | |
| Municipal Court | \$ 188,871 | Public Works | \$ 2,848,722 |
| Administration/Commission | 1,385,311 | Debt Service | 538,956 |
| Community Development | 439,126 | Contingency | 496,000 |
| Police | 2,189,639 | Transfers to Other Funds | 4,360,000 |
| Fire | 1,034,854 | Fund Total | <u>\$ 8,243,678</u> |
| Parks | 160,746 | | |
| Contingency | 314,541 | <u>Water Fund Capital Reserve</u> | |
| Transfers to Other Funds | 891,451 | Public Works | \$ 7,307,300 |
| Fund Total | <u>\$ 6,604,539</u> | Fund Total | <u>\$ 7,307,300</u> |
| <u>Community Center Capital Reserve Fund</u> | | <u>Water SDC Fund</u> | |
| Community Center | \$ 11,812 | Public Works | \$ 0 |
| Fund Total | <u>\$ 11,812</u> | Contingency | 200,000 |
| | | Fund Total | <u>\$ 200,000</u> |
| <u>Community Center Fund</u> | | <u>Storm Sewer Fund</u> | |
| Community Center | \$ 24,096 | Public Works | \$ 1,947,361 |
| Transfer to Other Fund | 5,000 | Contingency | \$ 90,000 |
| Contingency | 2,000 | Fund Total | <u>\$ 2,037,361</u> |
| Fund Total | <u>\$ 31,096</u> | | |
| <u>Facilities Maintenance Fund</u> | | <u>Storm Sewer SDC Fund</u> | |
| Facilities Maintenance | \$ 186,354 | Public Works | \$ 0 |
| Contingency | 68,000 | Contingency | 80,000 |
| Fund Total | <u>\$ 254,354</u> | Fund Total | <u>\$ 80,000</u> |
| <u>Engineer Internal Service Fund</u> | | <u>Parks SDC Fund</u> | |
| Engineering Department | \$ 103,733 | Parks Department | \$ 30,000 |
| Fund Total | <u>\$ 103,733</u> | Fund Total | <u>\$ 30,000</u> |

Warrenton Business License Fund

| | | |
|--------------------------|----|---------------|
| WBL Program | \$ | 63,307 |
| Contingency | | 5,000 |
| Transfers to Other Funds | | 3,000 |
| Fund Total | \$ | <u>71,307</u> |

Grant Fund

| | | |
|---------------------------|----|----------------|
| Police Department | \$ | 27,109 |
| Fire Department | | 137,235 |
| Administration Department | | 9,000 |
| Transfers to Other Funds | | 682,618 |
| Fund Total | \$ | <u>855,962</u> |

Library Fund

| | | |
|-------------|----|----------------|
| Library | \$ | 303,013 |
| Contingency | | 10,000 |
| Fund Total | \$ | <u>313,013</u> |

Transient Room Tax Fund

| | | |
|----------------------------|----|----------------|
| Transient Room Tax Program | \$ | 330,000 |
| Fund Total | \$ | <u>330,000</u> |

Building Division Fund

| | | |
|---------------------|----|----------------|
| Building Department | \$ | 455,954 |
| Contingency | | 40,000 |
| Fund Total | \$ | <u>495,954</u> |

State Tax Street Fund

| | | |
|--------------|----|------------------|
| Public Works | \$ | 4,739,670 |
| Debt Service | | 0 |
| Contingency | | 75,000 |
| Fund Total | \$ | <u>4,814,670</u> |

Streets SDC Fund

| | | |
|--------------|----|------------------|
| Public Works | \$ | 0 |
| Contingency | | 1,162,899 |
| Fund Total | \$ | <u>1,162,899</u> |

Sewer Fund

| | | |
|--------------------------|----|------------------|
| Public Works | \$ | 3,970,999 |
| Debt Service | | 177,318 |
| Contingency | | 713,012 |
| Transfers to Other Funds | | 600,000 |
| Fund Total | \$ | <u>5,461,329</u> |

Sewer SDC Fund

| | | |
|--------------|----|----------|
| Public Works | \$ | 0 |
| Fund Total | \$ | <u>0</u> |

Sewer Fund Capital Reserve

| | | |
|--------------|----|----------------|
| Public Works | \$ | 846,650 |
| Fund Total | \$ | <u>846,650</u> |

Sanitation Fund

| | | |
|--------------------------|----|------------------|
| Public Works | \$ | 1,411,649 |
| Contingency | | 150,000 |
| Transfers to Other Funds | | 222,222 |
| Fund Total | \$ | <u>1,783,871</u> |

Sanitation Fund Capital Reserve

| | | |
|--------------|----|---------------|
| Public Works | \$ | 37,950 |
| Fund Total | \$ | <u>37,950</u> |

Wastewater Treatment Facility GO Bond

| | | |
|--------------|----|----------------|
| Debt Service | \$ | 561,509 |
| Fund Total | \$ | <u>561,509</u> |

Fire Apparatus & Equip. Replacement Fund

| | | |
|-----------------|----|----------------|
| Fire Department | \$ | 849,500 |
| Fund Total | \$ | <u>849,500</u> |

Police Vehicle Replacement Fund

| | | |
|-------------------|----|----------------|
| Police Department | \$ | 224,118 |
| Fund Total | \$ | <u>224,118</u> |

Warrenton Marina Fund

| | | |
|--------------------------|----|----------------|
| Marinas | \$ | 718,225 |
| Transfers to Other Funds | | 100,000 |
| Contingency | | 125,000 |
| Fund Total | \$ | <u>943,225</u> |

Warrenton Marina Capital Reserve

| | | |
|------------|----|----------------|
| Marinas | \$ | 547,000 |
| Fund Total | \$ | <u>547,000</u> |

Hammond Marina Fund

| | | |
|--------------------------|----|----------------|
| Marinas | \$ | 434,261 |
| Transfers to Other Funds | | 100,000 |
| Contingency | | 80,000 |
| Fund Total | \$ | <u>614,261</u> |

| | |
|--|-------------------|
| <u>Hammond Marina Capital Reserve</u> | |
| Marinas | \$ 214,000 |
| Fund Total | <u>\$ 214,000</u> |

| | |
|--|-------------------|
| <u>Quincy Robinson Trust Fund</u> | |
| Parks Department | \$ 137,000 |
| Contingency | 0 |
| Fund Total | <u>\$ 137,000</u> |

| | |
|---|-------------------|
| <u>Tansy Point Dock Capital Reserve Fund</u> | |
| Administration | \$ 235,328 |
| Fund Total | <u>\$ 235,328</u> |

| | |
|---|----------------------|
| Total Appropriations, All Funds | <u>\$ 45,403,419</u> |
| Total Unappropriated and Reserve Amounts, All Funds | <u>11,971,108</u> |
| Total Adopted Budget | <u>\$ 57,374,527</u> |

Section 3. Be it resolved that the City Commission of the City of Warrenton hereby imposes the taxes provided for in the adopted budget at the permanent rate of \$ 1.6701 per thousand dollars of assessed valuation for General Government, \$0.33 per thousand dollars of assessed valuation for the Library Local Option Levy, 0.280 per thousand dollars of assessed valuation for the Police Local Option Levy, and \$546,137 for bonded indebtedness excluded from the limitation, that these taxes are hereby imposed upon all taxable properties within said city as of 1:00 AM January 1, 2022. The following allocations and categorization subject to the limits of Section 11b, Article XI of the Oregon constitution make up the above aggregate levy:

| | Rate Subject to the General Government Limitation | Excluded from the Limitation |
|---|--|---|
| General Fund | \$ 1.6701 | \$ |
| Library Local Option | 0.3300 | |
| Police Local Option | 0.2800 | |
| Wastewater Treatment Facility GO Bond Debt Service | | 546,137 |
| Totals | <u>\$ 2.2801</u> | <u>\$ 546,137</u> |
| | * | |

* Per thousand dollars of assessed valuation

Section 4. Be it resolved that the City Manager/Budget Officer of the City of Warrenton is hereby directed to send, no later than July 15th, 2022, to the Assessor and the Clerk of Clatsop County, State of Oregon, written notices, accompanied by copies of the budget as adopted, showing the amount of money proposed to be raised by taxation.

This resolution is effective on July 1, 2022.

PASSED by the City Commission of the City of Warrenton this ____ day of _____, 2022

APPROVED by the Mayor of the City of Warrenton this ____ day of _____, 2022

Mayor

ATTEST:

City Recorder

**APPROVED
BUDGET**



**FISCAL
YEAR
2022-2023**



CITY OF WARRENTON
FISCAL YEAR 2022 – 2023 BUDGET
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FISCAL YEAR 2022 – 2023 BUDGET
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BUDGET MESSAGE

May 14, 2022

Dear Budget Committee Members:

Enclosed is the proposed budget for the City of Warrenton Fiscal Year (FY) 2022-2023.

The purpose of the Budget Message, and other information included in the budget document, is to provide sufficient information to the Budget Committee, the City Commission, and residents so that an understanding of the proposed budget for the coming fiscal year may be gained.

The proposed budget was developed pursuant to state statute, City of Warrenton Fiscal Policy, Budget Development Policies, and the Budget Strategic Plan & Resource Reduction Policy. The information contained in the proposed budget represents the City staff's best estimates of resources and expenditures. These were obtained using professional judgment, existing policies, budget history, and generally accepted accounting practices.

This Budget Message is presented in six sections: Introduction, Budget Committee, Budget Officer, Budget Format, Summary, and Conclusion.

INTRODUCTION

The City provides a wide range of services to its residents and businesses. These include police and fire protection, municipal court, city parks, dikes, street maintenance, land use planning and development, building inspection, general administration, water treatment and distribution, wastewater collection and treatment, refuse collection, and moorage. The annual City budget is a spending plan and guide for the City of Warrenton subject to statutory restrictions.

The budget includes a comprehensive listing of anticipated revenues and proposed expenditures for each function of the local government during the next fiscal year that begins July 1, 2022, and ends June 30, 2023.

The overall spending authority for the proposed FY 2022-2023 Budget is \$45,398,687.

Revenues across all funds are estimated to increase by approximately \$7.5 million. This is due to increases in estimated beginning fund balances in some funds, the delay of several projects in the

current year, transfers between funds and a very conservative budget approach last year, and American Recovery Act funds. We continued to limit spending due to impacts from the pandemic. With CARES Act funding and staff diligence, the City was able to withstand major fiscal impacts from the pandemic rather successfully. This budget is based on the best information we had at the time of preparation.

The Building Department continues to maintain a healthy fund. At the writing of this budget message, the city has issued building permits for 38 residential permits and 79 commercial permits. Notable permits issued were Harbor Freight tenant improvement permit, Taco Bell remodel permit, and five single family homes for the Roosevelt subdivision. Anticipated projects prior to the end of the fiscal year are the Trillium House forty-unit apartment building, Latitude 46 apartment complex- two 12-plexes, one four-plex, and a storage building, Alt 101 apartment complex- four apartment buildings in two phases with a total of 30 units. It is anticipated that there will be at least 15 new single-family dwelling permits issued for the Roosevelt subdivision in FY 22-23. Revenues in this fund can only be used to pay for Building Department activities.

Enterprise fund debt service requirements will require the City to carefully manage all revenues and expenditures to ensure the continued financial health of the City as well as the timely repayment of debt. Growth continues to stretch service demands.

After two years of no increases, we are proposing an increase in utility rates. We have some significant infrastructure projects in the coming years, as outlined in the CIP, and we must adequately prepare for likely debt and cost to upgrade our sewer plant and water infrastructure.

In an attempt to manage workloads related to the continued growth of the City, we must address staffing. This budget includes an increase in FTEs (pg. 29) over last year by 4.9300. This includes adding hours to current positions, reorganizing/removing positions, and adding new positions. Less than 5 equivalent FTEs is still extremely conservative, and we carefully reviewed all requests to prioritize where these positions are needed and whether there are designated funds to cover the positions moving forward. There were several asks we were not able to fund.

BUDGET COMMITTEE

The City of Warrenton Budget Committee consists of the City Commissioners (the governing body) and an equal number of residents appointed by the City Commission for a total of ten committee members. An appointed committee member must be qualified to vote in elections within the City. Neither the Budget Officer nor any member of city staff is eligible to serve as an appointed member of the budget committee. Appointed committee members serve on the committee for three-year terms. Reappointments for additional three-year terms are permitted. By staggering appointments to the committee, only one-third of the appointed committee members complete their terms each year.

All members of the committee have the same degree of authority and responsibility. The Budget Committee announces the time for its meeting(s), receives and deliberates on the proposed budget document, hears the Budget Message, and receives public input. Minutes of the meetings are kept

by the City Recorder and are available to the public. The Budget Committee may request information from the Budget Officer that may require expansion on, or revision of, the budget document. All official action of the Budget Committee requires a quorum (six) of the membership, and a majority vote (one-half, plus one) of the membership present at the time of the vote.

In its deliberations, the Budget Committee reviews and, if necessary, revises the proposed budget from the Budget Officer. The Budget Committee generally studies the budget by using previous year data, current budget data, and the figures proposed by the Budget Officer. The Budget Committee is required to seek and receive citizen input from the public. The committee has the authority to set up rules for receiving citizen input, as well as rules under which the committee will function. The Budget Committee reviews each fund within the budget and can make changes as required.

The Budget Committee formally approves the entire budget as proposed or modified and affirms the tax levy amount or rate for the City. The Warrenton City Commission has the final responsibility for allocating the resources of the budget.

BUDGET OFFICER

State statute requires that a Budget Officer is appointed and that the Budget Officer present a balanced budget to the Budget Committee. Acting under the authority of Warrenton's City Charter, the City Commission has designated the City Manager as the City's Budget Officer. Historically, the duties of the Budget Officer include the following responsibilities to one degree or another:

Coordination of the Budgetary Process

This typically includes preparation of revenue projections and compilation of the expenditure requests from each of the City's departmental units. After a final proposed budget is prepared, it is presented to the City of Warrenton Budget Committee. Following review and possible modification, the committee adopts a motion to forward an approved budget to the City Commission with a recommendation to accept. The City Commission then reviews the approved budget as presented, conducts a public hearing, makes any desired modifications, and then passes a resolution to create an adopted budget. The adopted budget must be created prior to June 30, 2022.

Monitoring Budgetary Performance throughout the Budget Year

This includes overseeing the City of Warrenton's Finance Department, which is responsible for the tracking of actual revenues in relation to projections, and the monitoring of expenditures and encumbrances in relation to appropriations.

BUDGET FORMAT

Following is a brief description of how the budget document is organized. Please refer to the Table of Contents for locating each of the items.

Located in the first portion of the budget document are pages showing the Budget Message, Budget Committee membership, and Budget Review Calendar. These are followed by a presentation of the Warrenton Fiscal Policy, Budget Development Policies, and the Budget Strategic Plan & Resource Reduction Plan.

Following these broad policy documents is a tabulation of Personnel Allocations, Full Time Equivalents (FTE), and Organizational Structure and Staffing. The Personnel Allocations and the FTE listings provide the number of employees budgeted in each individual department and salaries that are paid from more than one source. These two sources of information are provided to help the Budget Committee identify the personnel charges for each individual departmental unit within the budget document. Salaries include the cost of all benefits.

A summary of the requirements for the thirty-two active City funds that make up the proposed budget follows the personnel review.

A summary of interfund transfers among funds is detailed in the budget. This is an accounting function to delineate where the funds are actually being allocated and spent. This section summarizes transfers from the General Fund to other funds and Enterprise Operating Funds to Capital Reserve Funds.

A review of budget programs provides a brief summary of each program and changes, if any, proposed for the 2022-2023 budget.

A General Fund section displays Resources and Requirements, Summary of Revenues, Summary of Expenditures, General Fund expenses by Department (pie-chart), and Expenditures by Department. The individual expenditures by department sections looks at each departmental unit over the last two complete years, the current budget year, and the adopted budget. The remaining individual funds are listed in the remaining portion of the proposed budget document. These include Special Revenue Funds, Enterprise Funds, Debt Service Funds, and Capital Projects Funds.

SUMMARY

Following is a brief review of the major elements of the proposed budget.

Property Tax

A three percent increase in the rate-constrained property tax collections has been applied in the proposed budget. The City's permanent tax rate is \$1.6701 per \$1,000 of assessed property valuation. The local option levy for police services was approved by voters on May 15, 2018, and is 28 cents per \$1,000 of assessed property valuation. That levy began July 1, 2019, and runs through June 30, 2024. The City will need to go back to the voters in 2023 to continue the levy. It is estimated the current police levy will raise \$199,101 this fiscal year. The current levy for the library is 33 cents per \$1,000.

Personnel Cost

The proposed budget includes a 2.5% cost of living wage increase beginning July 1, 2022, for all general unit and non-union employees. The City is currently in negotiations for a cost-of-living wage increase beginning July 2022 for police association members.

Indirect Costs

The proposed budget incorporates governmental accounting principles that require municipalities to present to the public a clear picture of costs for each service provided. Over the past ten years the City has continued to use an indirect cost allocation plan. In the proposed budget, the City has consolidated all indirect costs to be allocated within the budget based on a percentage-of-spending methodology. The proposed budget indirect cost allocation plan is consistent with the adopted City fiscal policies, which provide that:

“Overhead/Indirect Cost Allocations All departments should budget the amount allocated to that department as determined by the Budget Officer and/or any future Indirect Cost Allocation Plan.

Full Cost Recovery The City will make every effort to assign costs where they occur through the use of interdepartmental/interfund charges and indirect cost assignments. The intent is to clearly define the actual cost of City services provided both internally and externally. Recognizing the scale of this effort, the first priority is the recovery of overhead costs from all funds and grant programs.

Accurate Representation of Service Costs As with General Fund services, the citizens of Warrenton have a right to understand the full and undistorted actual costs associated with City services. Consequently, it will be the policy of the City of Warrenton that all departmental, service, and program costs will reside in the fund and department in which the activity occurs and where the service and cost has been historically linked.

General Fund

The General Fund is the account with which general City operations are funded. It records expenditures needed to run the daily operations of the City such as wages, rent, and consumable materials. It also shows the money that is estimated to be available to pay for these general needs. The City anticipates an increase in General Fund resources and an increase in total expenditures. The City of Warrenton provides and maintains assorted services under the General Fund. A summary of the operating expenses for these services in the coming Fiscal Year compared with the current year follows:

| | <u>2021-2022</u> | <u>2022-2023</u> |
|-----------------------------------|------------------|------------------|
| Municipal Court | \$187,431 | \$188,871 |
| Administration/Commission | \$1,223,114 | \$1,385,311 |
| Planning Services | \$287,914 | \$439,126 |
| Police Services | \$2,098,395 | \$2,189,639 |
| Fire & Emergency Medical Services | \$944,476 | \$1,034,854 |
| Parks | \$186,654 | \$161,567 |

| | | |
|-------------|-----------|-----------|
| Contingency | \$254,938 | \$314,541 |
| Transfers | \$170,778 | \$891,451 |

The jump in Planning Services is due to adding a Planning Technician position and Transfers has a significant jump due to ARRP funds.

Enterprise Funds

An Enterprise Fund is the account with which special City operations are funded by user fees in a manner similar to a private business. Each Enterprise Fund records the resources and expenses of acquiring, operating, and maintaining a self-supporting facility or service, such as City Mooring Basins, the Water Utility, the Sewer (Wastewater) Utility, the Storm Sewer (Storm Water Management) Fund and the Sanitation Utility.

The financial health of the City Sewer Fund, Water Fund, and Storm Sewer Fund will determine the quality of services that will be available in the future. It is important that City enterprise funds be properly maintained and efforts made to ensure that all costs are being captured. Recovering the actual costs associated with enterprise activities is crucial for sustaining the services.

The City of Warrenton maintains a number of enterprise funds. A summary of the operating expenses of these utilities in the coming Fiscal Year follows:

| | <u>2021-2022</u> | <u>2022-2023</u> |
|-------------------------------|------------------|------------------|
| Warrenton Marina Fund (010) | \$851,644 | \$943,225 |
| Hammond Marina Fund (011) | \$563,652 | \$614,261 |
| Water Fund (025) | \$8,925,702 | \$8,256,796 |
| Storm Sewer Fund (028) | \$1,272,221 | \$2,040,570 |
| Sewer (Wastewater) Fund (030) | \$5,501,921 | \$5,488,897 |
| Sanitation Fund (032) | \$1,399,279 | \$1,799,600 |

Special Revenue Funds

A special revenue fund is an account with which specially designated city operations are funded by revenues specifically earmarked for such use. Each Fund accounts for money that must be used for a specific purpose, and it records the expenditures that are made for that purpose. Warrenton maintains a variety of special revenue funded services. A summary of the operating expenses of these funds in the coming fiscal year follows:

| | <u>2021-2022</u> | <u>2022-2023</u> |
|---------------------------------------|------------------|------------------|
| Community Center Fund (005) | \$26,271 | \$31,096 |
| Warrenton Business License Fund (006) | \$82,091 | \$71,307 |
| Grant Fund (015) | \$172,246 | \$855,962 |
| Library Fund (020) | \$308,477 | \$313,013 |
| Building Department Fund (021) | \$571,145 | \$495,954 |
| Transient Room Tax Fund (024) | \$290,000 | \$330,000 |
| Facilities Maintenance Fund (035) | \$115,500 | \$254,354 |

| | | |
|----------------------------------|-------------|-------------|
| State Tax Street Fund (040) | \$3,183,459 | \$4,814,493 |
| Quincy Robinson Trust Fund (065) | \$123,000 | \$137,000 |

Capital Reserve Funds

A Capital Reserve Fund is the account with which specially designated long term City projects, physical plant construction or equipment purchases costing more than \$5,000 are funded. Each fund accumulates money to pay for the service, project, property, or equipment planned for acquisition. Each functions as a savings account. A resolution is needed to set up a reserve fund and it must have a specific purpose. After money is placed in a reserve fund it can only be spent for the specific purpose of the fund. Purchases are made directly out of the reserve fund and money cannot be transferred out of the reserve fund to another fund. Warrenton maintains a number of capital reserve funds. Funds that show \$0 means we are not appropriating money this fiscal year; it does not reflect the amount saved within that fund. A summary of the operating expenses of these funds in the coming fiscal year follows:

| | <u>2021-2022</u> | <u>2022-2023</u> |
|---|------------------|------------------|
| Community Center Capital Reserve Fund (004) | \$8,587 | \$11,812 |
| Warrenton Marina Capital Reserve Fund (012) | \$385,000 | \$547,000 |
| Hammond Marina Capital Reserve Fund (013) | \$398,000 | \$214,000 |
| Water Systems Development Fund (026) | \$0 | \$200,000 |
| Water Fund Capital Reserve Fund (029) | \$4,128,600 | \$7,307,300 |
| Sewer Systems Development Fund (036) | \$0 | \$0 |
| Sewer Fund Capital Reserve Fund (038) | \$555,650 | \$846,650 |
| Storm Sewer Systems Development Fund (051) | \$0 | \$80,000 |
| Sanitation Fund Capital Reserve Fund (034) | \$34,950 | \$37,950 |

Debt Service Funds

A Debt Service Fund is the account with which specially designated debt is retired by periodic or lump sum payments by the City. Each fund accounts for money that must be repaid on debt incurred by the City for specific purposes. Expenditures from the fund are normally the principal and interest payment(s) planned many years in advance. Money dedicated to repay bonds cannot be used for any other purpose. Warrenton maintains one debt service fund for incurred debt. A summary of the planned expenses of this fund in the coming fiscal year follows:

| | <u>2021-2022</u> | <u>2022-2023</u> |
|---|------------------|------------------|
| Wastewater Treatment GO Bond Fund (059) | \$563,908 | \$561,509 |

Capital Projects Funds

A Capital Project Fund is the account with which specially designated capital projects costing more than \$5,000 are built or acquired. Each Fund accounts for money and expenses used to build or acquire individual capital facilities such as land or buildings. These funds are used only while a project is being done. The fund is closed after the project has been completed. Warrenton maintains a number of capital project funds for capital projects. A summary of the planned expenses of these funds in the coming fiscal year follows:

| | <u>2021-2022</u> | <u>2022-2023</u> |
|---|------------------|------------------|
| Parks SDC Fund (003) | \$40,000 | \$30,000 |
| Streets SDC Fund (041) | \$1,246,900 | \$1,162,899 |
| Police Vehicle Replacement Fund (070) | \$118,000 | \$224,118 |
| Fire Apparatus & Equipment Replacement Fund (071) | \$713,000 | \$784,500 |
| Tansy Point Dock Capital Reserve Fund (072) | \$213,580 | \$235,328 |

The six-year Capital Improvement Plan identifies projected capital needs and projections for each department. The purpose of this planning tool is to understand fully where the City is headed with its programs and to be able to plan long term for our needs, as well as understanding the impacts of each year's decisions.

Internal Service Funds

An Internal Service Fund is used to report activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis. The government must be the primary participant, and the fund must function on an essentially break-even basis over time. The City began using one Internal Service Fund in 2015-2016. A summary of the planned expenses of this fund in the coming fiscal year follows:

| | <u>2021-2022</u> | <u>2022-2023</u> |
|---|------------------|------------------|
| Engineering Internal Service Fund (042) | \$132,834 | \$103,733 |

CONCLUSION

Finance Director April Clark and her staff dedicate many hours to the preparation of this document. Department Heads put together realistic yet conservative budgets. Again, staff did a fantastic job maintaining an extremely disciplined approach to operations over the last couple of years which has enabled us to add crucial positions and/or hours to provide appropriate service levels as Warrenton continues to grow.

I look forward to reviewing this proposed budget with you and working collaboratively to make the best funding decisions we can in order to continue advancing the future of Warrenton.

Respectfully submitted,


Linda Engbretson
Budget Officer

**City of Warrenton
Budget Committee Members
Fiscal Year 2022-2023**

Commissioners

- Mayor Henry Balensifer III
- Commissioner Rick Newton
- Commissioner Tom Dyer
- Commissioner Gerald Poe
- Commissioner Mark Baldwin

Appointed Members

- Budget Committee Member David Burkhart
- Budget Committee Member Tommy Smith
- Budget Committee Member Angelo Schauermann
- Budget Committee Member Flint Carlson
- Budget Committee Member Dan Jackson

Budget Committee Staff

- Linda Engbretson, Budget Officer
- April Clark, Finance Director
- Dawne Shaw, City Recorder

**CITY OF WARRENTON
BUDGET CALENDAR
FISCAL YEAR 2022 – 2023**

| <u>DATE</u> | <u>ACTION</u> |
|--|--|
| January 1, 2022 through February 18, 2022 | Department Heads complete Capital Outlay/Improvements and major equipment requirements for 6 year period beginning July 1, 2022. |
| February 15, 2022 through February 18, 2022 | Department Heads meet with City Manager to review Capital Outlay/Improvement Program requests. |
| March 21, 2022 | Finance Department distribute personnel services costs, overhead costs, and revenue/resource estimates, and debt service requirements to Department Heads. |
| March 28, 2022 | Department Heads complete Fiscal Year 2022/2023 budget requests and submit to Finance Director. |
| April 4, 2022 through April 8, 2022 | Budget Officer meets with Department Heads and reviews budget requests. |
| April 12, 2022 | Work session with Commission to review Capital Improvement Program (City Commission Chambers 5:15 p.m.) |
| April 11, 2022 through April 22, 2022 | Budget Officer prepares proposed budget and budget message. |
| April 29, 2022 | Publish notice of May 14, 2022 Budget Committee convening meeting date/time and opportunity to receive citizen input (5 - 30 days required, at least 5 days required between first and second) in newspaper and on city website. |
| April 29, 2022 (Friday) | Proposed budget complete. Distribute to Budget Committee along with a current year Revenue and Expense report. |
| May 14, 2022 (Saturday) | Budget Committee meeting (City Commission Chambers, 9:00 a.m.) Receive Proposed Fiscal Year 2022/2023 City of Warrenton Budget, Budget Message, and citizen input (ask questions and comment). Hold public hearing regarding possible uses of State Revenue Sharing funds. Receive Proposed Fiscal Year 2022/2023 Warrenton Urban Renewal Agency Budget, receive Budget Message and citizen input. Budget Committee approves tax rates and amounts of property taxes to be imposed. |

CITY OF WARRENTON
BUDGET CALENDAR
FISCAL YEAR 2022 – 2023

| <u>DATE</u> | <u>ACTION</u> |
|---------------|---|
| May 21, 2022 | 2 nd Budget Committee meeting 9:00a.m. (if needed) |
| June 3, 2022 | Budget Officer submit budget summary and public hearing notices to newspaper of record (The Columbia Press) for publishing. Hearings scheduled for June 28, 2022. |
| June 10, 2022 | Publish budget summaries in advance of City Commission public hearing (5 days in advance; 5 - 25 required). |
| June 28, 2022 | City Commission conduct Public Hearings on Approved Fiscal Year 2022/2023 City of Warrenton and Warrenton Urban Renewal Agency Budgets as approved by Budget Committee (City Commission Chambers, 6:00 p.m.) |
| June 28, 2022 | City Commission conduct Public Hearing on proposed uses of State Revenue Sharing funds (City Commission Chambers, 6:00 p.m.) |
| June 28, 2022 | City Commission adopt Fiscal Year 2022/2023 City of Warrenton and Warrenton Urban Renewal Agency Budget, make appropriations by fund, impose taxes, and categorize taxes (City Commission Chambers, 6:00 p.m.) (must be accomplished prior to June 30, 2022). |
| June 28, 2022 | City Commission adopt Capital Improvement Program, 2023-2028. |
| July 1, 2022 | Budget Officer submit Fiscal Year 2022/2023 Levy and Appropriation Resolution to County Tax Assessor (must be accomplished prior to July 15, 2022). |

**City of Warrenton
General Fund
5 Year Actual and 4 Year Forecast**

| | FYE 2017 | FYE 2018 | Actual FYE 2019 | FYE 2020 | FYE 2021 | Adopted Budget FYE 2022 | Proposed Budget FYE 2023 | Projected FYE 2024 | Projected FYE 2025 | | | | | | | | | | |
|---|----------|------------------|--------------------|------------------|----------|----------------------------|-----------------------------|-----------------------|-----------------------|------------------|------|------------------|-----------|------------------|-----------|------------------|-----------|--------------------|-----------|
| Beginning Fund Balance | -5% | 1,269,879 | 3% | 1,306,042 | 2% | 1,337,045 | -13% | 1,156,780 | -10% | 1,043,091 | -16% | 875,000 | 26% | 1,100,000 | -83% | 186,516 | - | | |
| Resources: | | | | | | | | | | | | | | | | | | | |
| Property Taxes | 2% | 920,075 | 6% | 974,898 | 5% | 1,021,528 | 5% | 1,077,456 | 11% | 1,200,859 | | | | | | | | | |
| Permanent Rate | | | | | | | | | | | | 1,015,394 | 4% | 1,060,110 | 3% | 1,096,083 | 3% | 1,128,965 | |
| Police Local Option | | | | | | | | | | | | 190,888 | 4% | 198,101 | 3% | 205,087 | 3% | 211,240 | |
| Other Taxes, land sales | | 875 | | 11,287 | -100% | 0 | | 937 | | 3,370 | | - | | - | | - | | - | |
| Transient Room Tax | 0% | 491,252 | 16% | 569,343 | -2% | 556,915 | -18% | 458,740 | 23% | 562,165 | | -6% | 527,000 | 18% | 622,492 | 1% | 628,717 | 2% | 641,291 |
| Franchise Fees | 11% | 752,579 | -5% | 713,083 | 6% | 758,590 | 2% | 770,988 | 19% | 918,595 | | -3% | 891,269 | 8% | 942,319 | 1% | 955,045 | 1% | 964,595 |
| Licenses, Permits, Fees | -8% | 600 | 25% | 750 | -17% | 625 | -12% | 550 | -9% | 500 | | 0% | 500 | 15% | 575 | 0% | 575 | 0% | 575 |
| Grants | | 0 | | 0 | | 0 | | 10,799 | 738% | 90,545 | | -100% | - | | - | | - | | - |
| State Revenue Sharing | 10% | 46,594 | 4% | 48,302 | 3% | 49,735 | 9% | 54,419 | 19% | 64,989 | | -7% | 60,763 | 10% | 66,873 | 1% | 67,542 | 2% | 68,893 |
| State Cigarette Tax | -3% | 6,629 | -2% | 6,510 | -6% | 6,092 | -5% | 5,808 | -12% | 5,121 | | -21% | 4,066 | 17% | 4,764 | -3% | 4,637 | -1% | 4,591 |
| State Liquor Tax | 8% | 80,225 | 5% | 84,134 | 5% | 88,306 | 7% | 94,285 | 10% | 104,104 | | -5% | 99,029 | 17% | 116,242 | 4% | 121,450 | 3% | 125,094 |
| State Marijuana Tax | | | | 26,163 | | 16,422 | | 24,468 | -12% | 21,501 | | -68% | 6,795 | 17% | 7,940 | -2% | 7,813 | 2% | 7,969 |
| Charges for Services | -38% | 143,609 | 38% | 197,836 | -7% | 183,269 | 8% | 194,089 | 35% | 262,372 | | -28% | 190,130 | 27% | 240,829 | 4% | 250,724 | 3% | 258,246 |
| Fines and Forfeits | -12% | 104,946 | -5% | 99,800 | 38% | 138,185 | -13% | 120,204 | -9% | 108,518 | | 17% | 127,800 | 1% | 128,700 | 2% | 131,700 | 1% | 133,017 |
| Interest Earnings | 69% | 11,934 | 57% | 18,680 | 53% | 28,618 | -32% | 19,379 | -62% | 7,365 | | 9% | 8,000 | 0% | 8,000 | 0% | 8,000 | 0% | 8,000 |
| Lease Receipts | 15% | 209,251 | 0% | 209,572 | 2% | 213,814 | 1% | 216,712 | 1% | 219,383 | | 2% | 222,761 | -1% | 220,002 | 0% | 220,412 | 0% | 220,724 |
| Miscellaneous | 40% | 16,294 | -23% | 12,582 | 17% | 14,688 | -4% | 14,068 | -7% | 13,089 | | -85% | 2,000 | 50% | 3,000 | 0% | 3,000 | 0% | 3,000 |
| Overhead Charge | 0% | 1,005,238 | -7% | 936,779 | 9% | 1,016,874 | 7% | 1,090,707 | -8% | 1,008,696 | | 21% | 1,223,114 | 13% | 1,385,311 | 6% | 1,468,430 | 6% | 1,556,535 |
| One Time Revenues | 100% | 0 | 100% | 0 | 100% | 3,577 | 100% | 0 | 100% | 180 | | | | | | | | | |
| Transfers In | 0% | 0 | 0% | 25,829 | 0% | 0 | 0% | 0 | 0% | 0 | | | | 685,618 | | 591,741 | | - | |
| Total Resources | 1% | <u>3,790,101</u> | 4% | <u>3,935,358</u> | 4% | <u>4,097,239</u> | 1% | <u>4,153,610</u> | 11% | <u>4,592,393</u> | 0% | <u>4,569,508</u> | 25% | <u>5,691,876</u> | 1% | <u>5,760,956</u> | -7% | <u>5,332,735</u> | |
| Expenditures: | | | | | | | | | | | | | | | | | | | |
| Personal Services | -4% | 2,300,050 | 9% | 2,505,613 | 8% | 2,708,362 | 5% | 2,832,602 | -3% | 2,736,496 | | 20% | 3,296,939 | 8% | 3,575,979 | 7% | 3,826,298 | 10% | 4,208,927 |
| Materials and Services | 0% | 1,205,771 | -3% | 1,167,733 | -3% | 1,130,555 | 12% | 1,267,977 | 2% | 1,268,905 | | 20% | 1,545,211 | 12% | 1,733,055 | 3% | 1,776,381 | 3% | 1,820,791 |
| Capital Outlay | -38% | 5,039 | -82% | 931 | -45% | 509 | -79% | 108 | 291% | 422 | | 3170% | 13,800 | 33% | 18,300 | -73% | 5,000 | 0% | 5,000 |
| Debt Service | | 113,500 | | 113,500 | | 113,500 | | 72,034 | 0% | 72,033 | | 0% | 72,034 | 0% | 72,034 | 0% | 72,034 | | 72,034 |
| Transfers Out | -19% | 129,578 | -10% | 116,578 | 178% | 324,578 | -71% | 94,578 | -26% | 70,178 | | 143% | 170,778 | 422% | 891,451 | -14% | 762,519 | -78% | 170,798 |
| Total Expenditures | -2% | <u>3,753,938</u> | 4% | <u>3,904,355</u> | 10% | <u>4,277,504</u> | 0% | <u>4,287,299</u> | -2% | <u>4,168,034</u> | 22% | <u>5,098,762</u> | 23% | <u>6,290,819</u> | 2% | <u>6,442,232</u> | -3% | <u>6,277,550</u> | |
| Contingency | | | | | | | | | | | | 254,938 | 23% | 314,541 | 2% | 322,112 | -3% | 313,978 | |
| Ending Fund Balance | 3% | <u>1,306,042</u> | 2% | <u>1,337,045</u> | -13% | <u>1,156,780</u> | -10% | <u>1,043,091</u> | 41% | <u>1,467,390</u> | -94% | <u>90,809</u> | 105% | <u>186,516</u> | -538% | <u>(816,872)</u> | 54% | <u>(1,258,692)</u> | |
| Months operating expenditures in ending fund balance | | 4.17 | | 4.11 | | 3.25 | | 2.93 | | 4.22 | | 0.21 | | 0.35 | | 0.00 | | 0.00 | |

Resolution Number - 2031

A Resolution Establishing a Fiscal Policy for the City of Warrenton

The City Commission of the City of Warrenton hereby resolves the following:

FISCAL POLICY

Section A. Revenue Policy

1. Revenue Policy. The cumulative increase of revenue from the levy of property tax will not exceed the maximum allowed under Oregon law and the Oregon Constitution.
2. SDC & Capital Connection Fees. Capital connection fees and/or System Development Charges will be established that reflects the cost of water and sewer improvements to service additional increments of growth. Capital connection fees and/or System Development Charges (SDC) will reflect a proportionate share of actual cost to be determined through a SDC methodology as provided for in the Oregon Revised Statutes. It will be the policy of the City of Warrenton to recover the appropriate capacity costs associated with new development and to minimize the cost of growth on existing utility users as much as possible.
3. Maximization of User Fees. It will be the policy of the City of Warrenton to maximize the utilization of user charges in lieu of ad valorem taxes for services that can be individually identified and where the costs are directly related to the level of service:
 - a. It will be the policy of the City to ensure that utility fees, user fees and user rates for water, sewer and all other fee supported services will be sufficient to finance all operating, capital and debt service costs associated with the service for which they are charged.
4. Discretionary Revenues. The City will seek to maximize all discretionary revenues in the General Fund as much as possible. Discretionary revenues include, but are not limited to, taxes, shared revenue, franchise fees and lease receipts.
5. Revenue Projections. The City will project General Fund revenues and expenditures for two years and will update the projections annually. The first revenue projections will be completed with one year of the adoption of this Resolution.

Section B. Budget Policy

1. Revenue will be sufficient to support current operating expenditures. Any reduction in services and programs will occur in accordance to the City's Resource Reduction Strategy (City Resolution 2033).
2. Debt or bond financing will not be used to finance current operating expenditures.
3. The City will strive to develop, over a period of time, the information needed to include performance measures in the City's budgeting process.

4. The City will coordinate all current risk management activities in order to better protect against loss and a reduction in exposure to liability.
5. The City will establish an equipment/vehicle replacement reserve fund to replace capital outlay items with a life of more than two years and a value of \$5,000 or more.
6. The City will seek a reasonable basis for allocating personal service costs.

Section C. Capital Improvement Policy

1. The City will prepare and adopt capital improvement plans that will detail capital projects and needs associated with water and wastewater improvements. The plans will also include estimated capital cost for improvements and list potential funding sources.

Section D. Accounting Policy

1. The City will establish and maintain the accounting systems in accordance with governmental accounting principals accepted in the United States, the Generally Accepted Principles and Standards of the Government Finance Officers Association (GFOA), and the National Committee on Governmental Accounting.
2. An annual audit will be performed by an independent public accounting firm that will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement if required.
3. Full disclosure will be provided in the financial statements and bond representations.
4. Financial systems will be maintained to monitor expenditures and revenues on a monthly basis by both City Department Heads and the Finance Director with any adjustments being made prior to the end of the year.

Section E. Debt Policy

1. Capital projects, financed through the issuance of bonds, shall be financed for a period not to exceed the expected useful life of the project.
2. The City will attempt to utilize the lease/purchase of capital equipment if determined to be costs effective.

Section F. General Fund Reserve Policy

1. The City will strive to attain a General Fund Contingency of 5% of the overall General Fund to be used for unanticipated emergencies within the next five years.

Section G. Selection of Finance Consultants

1. Solicitation. If deemed appropriate by the City Commission, the City Manager shall be responsible

for establishing a Request for Proposals (RFP) and selection process for securing professional services that are required to develop and implement the City's debt program. Goals of the solicitation and selection process shall include encouraging participating from qualified service providers at competitive prices. RFPs may include the following types of services: 1) Bond Counsel, 2) Underwriters, 3) Financial Advisors, and; 4) Paying Agents.

Section H. Comprehensive Capital Planning & Financing

1. Debt Financing. It shall be the responsibility of the City Manager, within the context of the City's Capital Plans, to recommend to the City Commission the most advantageous debt instruments for financing capital projects. The City Manager will also oversee and coordinate the timing, process of issuance, and marketing of the City's borrowing and capital funding activities required in support of the Plan.
2. Maintenance, Replacement and Renewal. Consistent with its philosophy of keeping the community's infrastructure in good repair, and to maximize the community's infrastructure's useful life, the City should set aside sufficient current revenues to finance ongoing maintenance needs and to provide reserves for periodic replacement and renewal.
3. Debt Authorization. The City Commission will authorize no debt to be issued for the purpose of funding capital projects unless it has been included in the Capital Improvement Plan or until the Commission has modified the Plan. Such modification shall occur only after the Commission has received a report of the impact of the contemplated borrowing on the City and the community in general. The Commission will also consider the City Manager, or professional consultant's recommendations as to the financing arrangements.

Section I. Limitations on City Indebtedness

1. It will be the policy of the City of Warrenton to apply all *City Charter* debt restriction consistent with all applicable definitions and restrictions established in law (see exhibit A).

Section J. Structure and Term of City Indebtedness

1. Debt Authorization. Nothing in this Fiscal Policy will be construed to limit the City from considering, and utilizing, any and all debt instruments available to municipal governments in Oregon.
2. Debt Repayment. Generally, borrowing by the City should be of a duration that does not exceed the economic life of the improvement that it finances and where feasible should be shorter than the projected economic life. Moreover, to the extent possible, the City should design the repayment of debt so as to recapture rapidly its credit capacity for future use. The City may choose to structure debt repayment so as to wrap around existing obligations or to achieve other financial planning goals. Such alternative structures shall be subject to the recommendations of the City Manager, the Finance Director and the approval of the City Commission.

Section K. Method of Sale - Bonds

1. Competitive Sale. The City, as a matter of policy, shall seek to issue its debt obligations in a

competitive sale unless it is determined by the City Manager that such a sale method will not produce the best results for the City. In such instances where the City, in a competitive bidding for its debt securities (whether general obligation or non-general obligation debt) deems the bids received as unsatisfactory or does not receive bids, it may, at the election of the City Commission, enter into negotiation for sale of the securities.

2. Negotiated Sale. When determined appropriate by the City Manager and approved by the City Commission, the City may elect to sell its debt obligations through a negotiated sale. Such determination may be made on an issue by issue basis, for a series of issues, or for part or all of a specific financing program.
3. Private Placement. When determined appropriate by the City Manager and approved by the City Commission, the City may elect to sell its debt obligations through a private placement or limited public offering. Selection of a placement agent shall be made pursuant to selection procedures developed by the City Manager and consistent with all applicable laws.

Section L. Short-Term Debt & Interim Financing

1. Commercial Lines of Credit. Where their use is judged by the City Manager to be prudent and advantageous to the City, the City has the power to enter into agreements with commercial banks or other financial entities for purposes of acquiring lines of credit. Before entering into any such agreements, the City Commission shall approve any agreements with financial institutions for the acquisition of credit. Lines and letters of credit entered into by the City shall be in support of projects contained in an approved Capital Plan. The City shall not secure lines or letters of credit for the purposes of paying for operations.

Section M. Improvement District and Assessment Contract Financing

1. Interest Rates on Improvement Assessment Loans. The contract interest rate on loans made from the proceeds of improvement Assessment Bonds shall be equal to the effective interest rate paid on the bonds sold to finance such loans plus an additional percentage markup to cover self-insurance and loan servicing costs. The contract interest rate shall be determined on the day of the sale of Improvement Assessment Bonds for those assessment contracts financed with proceeds of the sale.
2. Interim Assessment Contract Interest Rates. The interim assessment contract interest rate is the interest rate set on contracts that precede the sale of Improvement Assessment Bonds. This rate shall be set at a level deemed reasonable and prudent by the City Manager and the Finance Director to insure that funds collected through assessment contract payments are sufficient to meet that portion of future debt service requirements on Improvement Assessment Bonds attributable to such contracts.
3. Commitment to Self-Supporting Local Improvement Districts. Consistent with the concept of the Local Improvement District, all of the City's Local Improvement District's (LID) indebtedness shall be self-supporting. Prior to the issuance of any LID supported debt, the Finance Director will review projected cash flows which incorporate scheduled assessment contract payments, prepayments, delinquencies, and non-payments with the City Manager to ensure that the proposed Bonds shall meet the City's self-support requirement.

Section N. Refunding of City Indebtedness

1. Debt Service Savings - Advance Refunding. The City may issue advance refunding bonds (as defined for federal tax law purposes) when advantageous, legally permissible, prudent, and net present value savings, expressed as a percentage of the par amount of the refunding bonds, equal or exceed 3 percent as provided by law. Exceptions to this requirement shall be made only upon the approval of the City Commission.
2. Debt Service Savings - Current Refunding. The City may issue current refunding bonds (as defined for federal tax law purposes) when advantageous, legally permissible and prudent.
3. Restructuring of Debt. The City may choose to refund outstanding indebtedness when deemed in the best interest of the Community.

This resolution is effective December 1, 2003.



Mayor Jeff Hazen

Attest:



City Manager

Resolution Number 2032

A Resolution Establishing Budget Development Policies for the City of Warrenton

The City Commission of the City of Warrenton hereby resolves the following:

BUDGET DEVELOPMENT POLICIES

1. General Fund Budget

- A. Balanced Operating Budget. The City shall adopt a balanced budget where operating revenues are equal to, or exceed operating expenditures. Any increase in expenses, decreases in revenues, or combination of the two that would result in a budget imbalance will require budget revisions, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. Any year-end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels.
- B. Budget Document. The operating budget shall serve as the annual financial plan for the City. It will serve as the policy documents of the City Commission for implementing goals and objectives. The budget shall provide the staff the resources necessary to accomplish City Commission determined service levels.
- C. General Fund Emphasis. In light of the passage of recent property tax limitations, and the potential need for expenditure reductions, the emphasis should be on conserving General Fund discretionary resources to fund high priority programs. Given this, it is the City's goal to prepare a budget that, to the greatest extent possible, maintains existing high-priority programs supported by the General Fund while at the same time seeking savings wherever possible. If necessary, funding for lower priority programs will be reduced or eliminated to insure that expenditures remain in balance with resources.
- D. Cost Efficiency. The Budget Officer will prepare a fiscally conservative budget and will seek savings wherever a balance between cost efficiency and the quality of public service can be achieved.
- B. Base Budget – New Expenditures. As part of the Budget Officer's budget preparations, all City departments will prepare base budgets with no new regular positions, or other expenditures, unless specifically authorized by the Budget Officer.
- F. Base Budget – Budget Reductions. If anticipated costs exceed anticipated revenues, the Budget Officer will consider reductions in staffing levels, public services and related expenses in accordance to the City's Budget Reduction Strategy (City Resolution 2033). In addition, the Budget Officer will also consider the reorganization of departments, changes in staffing or positions if needed.

- G. Base Budget – Materials & Services. For activities or programs funded primarily from General Fund or other discretionary resources, City departments will prepare base budgets with a goal of holding materials and services expenditures to no more than the previous fiscal year's budget level. The Budget Committee must approve proposed increases in General Fund expenditures.
- H. Accurate Representation of Service Costs. The Citizens of Warrenton have a right to understand the full and undistorted actual costs associated with City services. Consequently, it'll be the policy of the City of Warrenton that all departmental, service and program costs will reside in the fund and department in which the activity occurs and pursuant to Generally Accepted Accounting Principles.
- I. Revenue Estimates. City departments should budget for revenues based on the best information available during the budget process. If additional information becomes available during the budget process, it should be provided to the City Manager. Accuracy in revenue/expenditure estimates is critical. New revenues should be estimated based on available information the first year. Subsequent annual estimates should also take into consideration actual receipts from the previous year.
- J. Pursuit of New Departmental Revenues. The City will pursue revenue sources to the fullest extent possible for all services as well as total cost identification, including indirect costs, for fee setting purposes. To the extent possible any new revenue sources should be used to offset the cost of existing staff and programs, rather than funding new services.
- K. Expenditure Reductions. Reductions in revenues may require expenditure reductions from a base budget level. Should such reductions be required, the City Manager will be guided by the City's adopted Resource Reduction Policy.
- L. Full Cost Recovery. The City will make every effort to assign costs where they occur through the use of Interdepartmental/Interfund charges and indirect cost assignments. The intent is to clearly define the true cost of City services provided both internally and externally. Recognizing the scale of this effort, the first priority is the recovery of overhead costs from all funds and grant programs.
- M. User Rates. It will be the policy of the City of Warrenton to set utility fees at levels that provide for the actual costs of services, including operating, maintenance and future capital and improvement expenses. When considering user rate structures, the City should always strive to demonstrate the real and actual costs of City services to the public. The City Enterprise Funds shall be supported by their own rates and not subsidized by the general Fund.
- N. Budget Savings During the Year. To the extent General Fund supported departments experience savings during the year (due to position vacancies, etc) that money should not be spent. Instead it should be saved to augment the beginning fund balance for the next fiscal year.

2. **Non-General Fund Budgets**

- A. **Bottom -- Line Emphasis.** For activities or programs funded primarily from non-General Fund sources, City departments will prepare base budgets with a goal of holding any General Fund contribution to no more than the amount provided in the previous fiscal year, subject to the availability of funds. Whenever possible, reductions in General Fund contributions should be sought.
- B. **No Backfilling.** With possible exceptions for high priority programs, General Fund discretionary dollars will not be used to back-fill any loss in State-shared or federal revenues.
- C. **Revenue Estimates.** Departments should budget for revenues based on the best information available at the time the budgets are prepared. If additional information becomes available during the budget process, it should be provided to the City Manager. New revenues should be estimated based on available information the first year. Subsequent annual estimates should also take into consideration actual receipts from the previous year.
- D. **Accurate Representation of Service Costs.** As with General Fund services, the Citizens of Warrenton have a right to understand the full and undistorted actual costs associated with City services. Consequently, it'll be the policy of the City of Warrenton that all departmental, service and program costs will reside in the fund and department in which the activity occurs and where the service and cost has been historically linked.
- E. **Overhead/Indirect Cost Allocations.** All departments should budget the amount allocated to that department as determined by the Budget Officer and/or any future Indirect Cost Allocation Plan.
- F. **Cost Efficiency.** As with the General Fund, staff responsible for non-General Fund budgets will prepare fiscally conservative budgets and will seek savings wherever a balance between cost efficiency and the quality of public service can be achieved.

3. **Matching Funds**

- A. **City Share.** If State funding is reduced for a specific service or project, there should be no increased contribution from non-General Fund sources unless increased City share is mandated or the increase is approved by the City Commission.
- B. **In-kind Contribution.** Where matching funds are required for grant purposes, the City will provide as much in-kind (resources already allocated by the City that will be expended in any case) contribution as allowed, instead of hard-dollar matches.
- C. **General Fund Matching Funds.** No General Fund grant cash-match will be included in any grant applications without the prior review and approval of the City Commission.

4. **New Positions Generally**

- A. Considerations of New Positions. Unless otherwise determined by the Budget Committee, the Budget Officer will consider new permanent positions only if the cost of the position is offset by non-General Fund sources or a General Fund operating levy, or if the cost of the position is offset by a new external revenue source. Cost estimates for new positions will include office facility space, benefits, equipment, rent, utilities, supplies, etc. The Budget Committee may add new positions if determined essential for a high priority service and funding can be obtained.

5. **Mid-Year Budget Reductions**

- A. Revised Revenue Estimates. If additional information concerning revenue reductions becomes available after the start of the fiscal year, it may be necessary to make budget adjustments. These adjustments will be made in accordance with the City Commission's adopted Resource Reduction Strategy.

6. **Mid-Year Request, General Fund Contingency**

- A. Non-Emergency Requests. In those cases where a department is required to absorb an unanticipated cost beyond its control of a non-emergency nature, departmental resources must first be exhausted prior to a transfer from General Fund contingencies. Upon conducting a final financial review of departmental budgets towards the end of the year, a transfer from contingency will be made to cover unanticipated costs that could not be absorbed through the year.
- B. Emergency Requests. Emergency requests during the fiscal year will be submitted to the City Manager's office for recommendation and forwarded to the City Commission for consideration.

7. **Employee Salary Adjustments**

- A. Cost of Living Adjustment. Budgeting for personnel service expenditures will include an amount for a cost of living adjustment. The amount budgeted for this purpose will take into account the most recent consumer price index information available at the time the budget is prepared, existing collective bargaining agreements, and other relevant information. Employees may not receive a cost of living adjustment if it's determined that insufficient resources exist to do so.
- B. Step Adjustments. Budgeted personnel services expenditures will include an amount to account for annual step adjustments for all employees who are not currently at the top of their range. Annual employee step adjustments will not exceed 5%.

8. **Budget Controls**

- A. Legal Compliance. The City Manager's Office will continue to review and control

departmental budgets at the expenditure category level (such as personnel services, materials and supplies). As such, the City Manager's approval is necessary before actual or projected year-end expenditures are allowed to exceed total expenditure appropriations for each expenditure category.

9. **Discretionary Resources**

- A. Maximize the City Commission's Discretion. Wherever legally possible, revenues are to be treated as discretionary resources, rather than as dedicated to a particular program or service. The goal is to give the City Commission as much flexibility as possible in allocating resources to local priorities.
- B. Transient Room Tax Revenues. Room tax monies are not legally dedicated to fund particular programs or services and shall be considered purely discretionary resources.
- C. Use of Dedicated Funding Sources. Whenever legally possible, the City will transfer funding responsibility for existing services or activities to the appropriate dedicated funding sources, freeing up scarce discretionary resources as much as possible.

10. **Unappropriated Ending Fund Balances & Contingencies**

- A. Contingencies. Generally, the City should limit the use of contingencies to circumstances where they are required by law or needed for emergencies allow.

Passed and adopted November 20, 2002.

This resolution is effective December 1, 2002.



Mayor Jeff Hazen

Attest:



City Manager

Resolution Number 2033

A Resolution Establishing Budget Strategic Plan & Resource Reduction Policy

The City Commission of the City of Warrenton hereby resolves the following:

BUDGET STRATEGIC PLAN

Section I - Guiding Policies & Principles

1. Recognizing its financial limits, and the potential for future decreases in General Fund revenue, the City of Warrenton will make a distinction between three different types of services: 1) those that are appropriately funded primarily from City discretionary resources, such as property taxes, 2) those that are appropriately funded primarily from entrepreneurial activities, and; 3) services designated as special revenues:
 - A. Services are appropriately funded with discretionary resources if they are traditional City services, have historically been funded by discretionary monies, and they are not services which are capable of generating significant revenues from fees or other sources. The City will continue to fund these programs primarily from discretionary resources.
 - B. Services are appropriately funded as enterprise activities if they are not traditional City services funded with discretionary monies or if they are traditional City services, but have the ability to generate significant revenues from fees, the sale of services, or other sources, to be self-sustaining. The City will fund these programs primarily from fees and the sale of services and user fees. Exceptions may be made on a case-by-case basis. The test will be whether or not the City would incur more discretionary costs by failing to provide discretionary support to a Citywide service appropriately funded as an enterprise activity.
 - C. Services are appropriately funded with special revenues if they are not traditional City services historically been funded with discretionary resources or if they are traditional City services, but have the ability to generate revenues and/or receive restricted or dedicated revenues from other sources. The City will fund these programs and services with special revenues. Exceptions may be made on a case-by-case basis. The test will be whether or not the City would incur more discretionary costs by failing to provide discretionary support to a Citywide service appropriately funded with special revenues.
 - D. All other fund types will be budgeted and managed in accordance to Generally Accepted Budgeting/Accounting Principles, State Budget Law and guidelines developed by the Warrenton Budget Committee.
2. The City has prioritized those services appropriately funded by discretionary resources. To the extent additional discretionary resources are available, high priority service areas will be slated for growth in discretionary support. Lower priority service areas will receive constant or decreasing discretionary support. The City's prioritization of services is as follows:

General Fund Priorities

1. Any/All General Fund Debt Obligations
 2. Fire Department
 3. Police Department
 4. Dikes Department
 5. Administration/Commission
 6. Planning Department
 7. Building Department
 8. Municipal Court
 9. Building Maintenance
 10. Parks Department
 11. Fire Apparatus Replacement Fund
 12. Recreation
3. Because the City Commission believes that the Citizens of Warrenton have a right to know the actual cost of City services, overhead and indirect costs will not be prioritized, but will be sized to the need and size of the overall organization. Any reduction in the proposed indirect or overhead costs will be matched with a proportionate decrease in program and service costs in the same fund.
 4. The Budget Officer will be responsible for budgeting and calculating the indirect cost and overhead allocations to the City's various departments and funds pursuant to definitions and principals found in Generally Accepted Accounting Principles for local governments. In calculating the General Fund's portion of indirect costs, the Budget Officer will use an allocation methodology based on objective financial information. The indirect cost methodology will be uniformly applied to all Departments and funds.
 5. Generally, wherever possible, the City's goal is to make fee-supported programs self-sufficient. This includes recovering those services fair share of overhead costs, including utilities.
 6. Where legally possible, the City will consider using dedicated resources to fund high priority services/programs related to the purpose for which the dedicated funds are received.

RESOURCE REDUCTION STRATEGY

Section II - General Policies and Principles

1. When faced with a potential reduction in resources, the City's goal is to continue to provide high priority services in a professional, effective and efficient manner. To the extent possible, across-the-board reductions in expenditures will be avoided. Reductions will be made on a case-by-case basis, focusing on each individual program or service.
2. In making expenditure reductions, the goal will be to reduce or eliminate funding for lower priority programs or services before considering funding reductions for higher priority programs. Wherever possible, it will be the City's goal to reduce the quantity of a service being provided, rather than the quality of service (e.g., limit the number of recipients of a service, rather than the quality of service provided to the remaining recipients).

3. Recognizing that it does not necessarily make sense to fund current operations at the expense of long-term capital or planning programs, every effort will be made to continue capital and planning programs geared to the City's short and long term infrastructure and capital needs.

Section III - Resource Reduction Priorities

1. If, as a result of loss of a significant amount of discretionary resources, expenditure reductions become necessary, those reductions will be made roughly in the following order:
 - A. First, City's contributions to outside organizations will be reduced or eliminated. If this proves insufficient, then;
 - B. The Budget officer will propose moderate reductions in discretionary support will be made on a case-by-case basis. These reductions will focus first on programs appropriately funded by discretionary and/or dedicated resources and then low priority services appropriately funded by discretionary resources. If this proves insufficient, then;
 - C. Any discretionary funding for Citywide services will be reduced or eliminated. The Budget Officer will propose exceptions to be made on a case-by-case basis, focusing on those programs that are part of the service delivery system for which the City has primary responsibility. The test will be whether or not the City would incur more costs by failing to provide discretionary support to a Citywide services. If this proves insufficient, then;
 - D. Discretionary funding for programs will be reduced or eliminated, starting with the lowest priority service area and moving on to higher priority service areas as needed and on a case-by-case basis. Depending on the amount of the reduction needed, the City will consider and evaluate those discretionary services that constitute the largest allocation of revenue as areas to seek reductions. City service area priorities are:

General Fund Reduction Priorities

1. Recreation
2. Fire Apparatus Replacement Fund
3. Parks
4. Building Maintenance
5. Municipal Court
6. Building Department
7. Planning
8. Administration/Commission
9. Dikes
10. Police
11. Fire
12. Any/All General Fund Debt obligations

Overhead will be sized to the needs and size of the rest of the organization. If this proves insufficient, then;

- E. A reduced City workweek will be proposed to achieve salary savings. If this proves insufficient, then;


P. The City will consider a reduction in force.

This resolution is effective December 1, 2002.



Mayor Jeff Hazen

Attest:



City Manager

CITY OF WARRENTON
Budget 2022/2023

| PERSONNEL ALLOCATION | FTE | Gross Wage | 001 | | 001 | | 005 | | 015 | | 020 | | 021 | | | | |
|--|---------------|-------------------------|---------------|-----------------------|--------|------|--------|----------------|-------------------------|------------------|---------------------|---------------|----------------------|---------------|-----------------------|---------------|-----------------------|
| | | | FTE | 413 | Dept | Fund | FTE | General Fund | FTE | Community Center | FTE | Grant Fund | FTE | Library Fund | FTE | Bldg Div Fund | |
| City Manager | 1.00 | 151,925 | 1.00 | 151,925 | | | | | | | | | | | | | |
| City Recorder /Assistant to City Manager | 1.00 | 74,603 | 1.00 | 74,603 | | | | | | | | | | | | | |
| Deputy City Recorder | 0.90 | 44,009 | 0.90 | 39,608 | | | | | | | | | | | | | |
| | 0.10 | | | | CD | 419 | 0.0500 | 2,200 | | | | | | 0.0500 | 2,200 | | |
| Finance Director | 1.00 | 129,554 | 1.00 | 129,554 | | | | | | | | | | | | | |
| Accounting Clerk | 0.625 | 27,942 | 0.625 | 27,942 | | | | | | | | | | | | | |
| Cashier/Accounting Clerk | 1.00 | 54,384 | 0.20 | 10,877 | | | | | | | | | | | | | |
| Accountant | 1.00 | 64,979 | 1.00 | 64,979 | | | | | | | | | | | | | |
| Accounting Technician | 1.00 | 55,050 | 0.20 | 11,010 | | | | | | | | | | | | | |
| Mayor | | 1,800 | | 1,800 | | | | | | | | | | | | | |
| Commissioners | | 7,200 | | 7,200 | | | | | | | | | | | | | |
| Community Center staff | 0.15 | 4,727 | | | | | | | 0.1500 | 4,727 | | | | | | | |
| Planner | 1.00 | 78,302 | | | CD | 419 | 1.0000 | 78,302 | | | | | | | | | |
| Planning Tech | 1.00 | 57,810 | | | CD | 419 | 1.0000 | 57,810 | | | | | | | | | |
| Permit Technician | 1.00 | 50,520 | | | CD | 419 | 0.1500 | 7,578 | | | | | | 0.8500 | 42,942 | | |
| Building Official | 1.00 | 85,650 | | | | | | | | | | | | 1.0000 | 85,650 | | |
| Building Inspector | 1.00 | 59,255 | | | | | | | | | | | | 1.0000 | 59,255 | | |
| Fire Chief | 1.00 | 88,148 | | | Fire | 422 | 1.0000 | 88,148 | | | | | | | | | |
| Division Chief of Training | 1.00 | 77,687 | | | Fire | 422 | 1.0000 | 77,687 | | | | | | | | | |
| Firefighter/Lietenant | 1.00 | 67,109 | | | Fire | 422 | 1.0000 | 67,109 | | | | | | | | | |
| Fire Administrative Assistant | 0.50 | 21,555 | | | Fire | 422 | 0.5000 | 21,555 | | | | | | | | | |
| Fire Volunteers | | 120,000 | | | Fire | 422 | | 120,000 | | | | | | | | | |
| Fire Marshall | 1.00 | 77,687 | | | | | | | 1.00 | 77,687 | | | | | | | |
| Librarian | 1.00 | 62,899 | | | | | | | | | 1.000 | 62,899 | | | | | |
| Library Assistant | 0.70 | 25,642 | | | | | | | | | 0.700 | 25,642 | | | | | |
| Library Assistant Youth Coordinator | 0.625 | 22,618 | | | | | | | | | 0.625 | 22,618 | | | | | |
| Harbormaster | 1.00 | 76,082 | | | | | | | | | | | | | | | |
| Marina Accounting Clerk | 1.00 | 47,529 | | | | | | | | | | | | | | | |
| Marina Workers | 3.00 | 149,059 | | | | | | | | | | | | | | | |
| Assistant Harbormaster | 1.00 | 63,914 | | | | | | | | | | | | | | | |
| Police Chief | 1.00 | 111,415 | | | Police | 421 | 1.0000 | 111,415 | | | | | | | | | |
| Police Serpeant | 2.00 | 173,256 | | | Police | 421 | 2.0000 | 173,256 | | | | | | | | | |
| Police Officers | 9.00 | 596,559 | | | Police | 421 | 9.0000 | 596,559 | | | | | | | | | |
| Police/Court Clerks | 1.150 | 113,085 | | | Police | 421 | 1.1500 | 66,834 | | | | | | | | | |
| | 0.850 | | | | Court | 412 | 0.8500 | 46,250 | | | | | | | | | |
| Public Works Director | 1.00 | 109,313 | | | Parks | 429 | 0.0200 | 2,186 | | | | | | | | | |
| Public Works WTP Supervisor | 1.00 | 81,571 | | | | | | | | | | | | | | | |
| Public Works Foreman | 1.00 | 60,387 | | | Parks | 429 | 0.0282 | 1,700 | | | | | | | | | |
| Operations Manager | 1.00 | 81,571 | | | Parks | 429 | 0.0600 | 4,894 | | | | | | | | | |
| Public Works Analyst | 1.00 | 49,741 | | | Parks | 429 | 0.0100 | 497 | | | | | | | | | |
| Public Works Executive Secretary | 1.00 | 49,884 | | | Parks | 429 | 0.0220 | 1,099 | | | | | | | | | |
| Public Works Office Assistant | 1.00 | 47,529 | | | Parks | 429 | 0.0220 | 1,047 | | | | | | | | | |
| Public Works Water Quality Technician | 1.00 | 63,736 | | | | | | | | | | | | | | | |
| Public Works Sanitation | 2.00 | 104,935 | | | | | | | | | | | | | | | |
| Public Works Utility Worker | 10.00 | 494,844 | | | Parks | 429 | 0.2816 | 13,935 | | | | | | | | | |
| Public Works Utility Worker-WWTP | 1.00 | 47,181 | | | | | | | | | | | | | | | |
| Public Works WTP Operator | 1.00 | 65,643 | | | | | | | | | | | | | | | |
| Public Works WWTP Operator | 1.00 | 60,696 | | | | | | | | | | | | | | | |
| Public Works Weekend Operator | 0.28 | 17,250 | | | | | | | | | | | | | | | |
| Engineering Tech | 2.00 | 137,435 | | | | | | | | | | | | | | | |
| | | <u>4,313,670</u> | | | | | | | | | | | | | | | |
| Overtime | | 199,700 | | 1,200 | Fire | 422 | | 5,000 | | | | | | | | | |
| | | | | | Court | 412 | | 1,000 | | | | | | | | | |
| | | | | | CD | 419 | | 1,000 | | | | | | | | | |
| | | | | | Police | 421 | | 82,000 | | | | | | | | | |
| | | | | | Parks | 429 | | 2,000 | | | | | | | | | |
| On-Call Time | | 13,787 | | | Parks | 429 | | 374 | | | | | | | | | |
| Temporary/Seasonal | | 42,220 | | | Police | 421 | | 250 | | | | | | | | | |
| | | | | | Parks | 429 | | 10,782 | | | | | | | | | |
| GRAND TOTALS | 64.880 | <u>4,569,377</u> | 5.9250 | <u>520,697</u> | | | | 20,1438 | <u>1,642,469</u> | 0.1500 | <u>4,727</u> | 1.0000 | <u>77,687</u> | 2.3250 | <u>111,160</u> | 2.9000 | <u>190,048</u> |

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General Fund Dept Summary

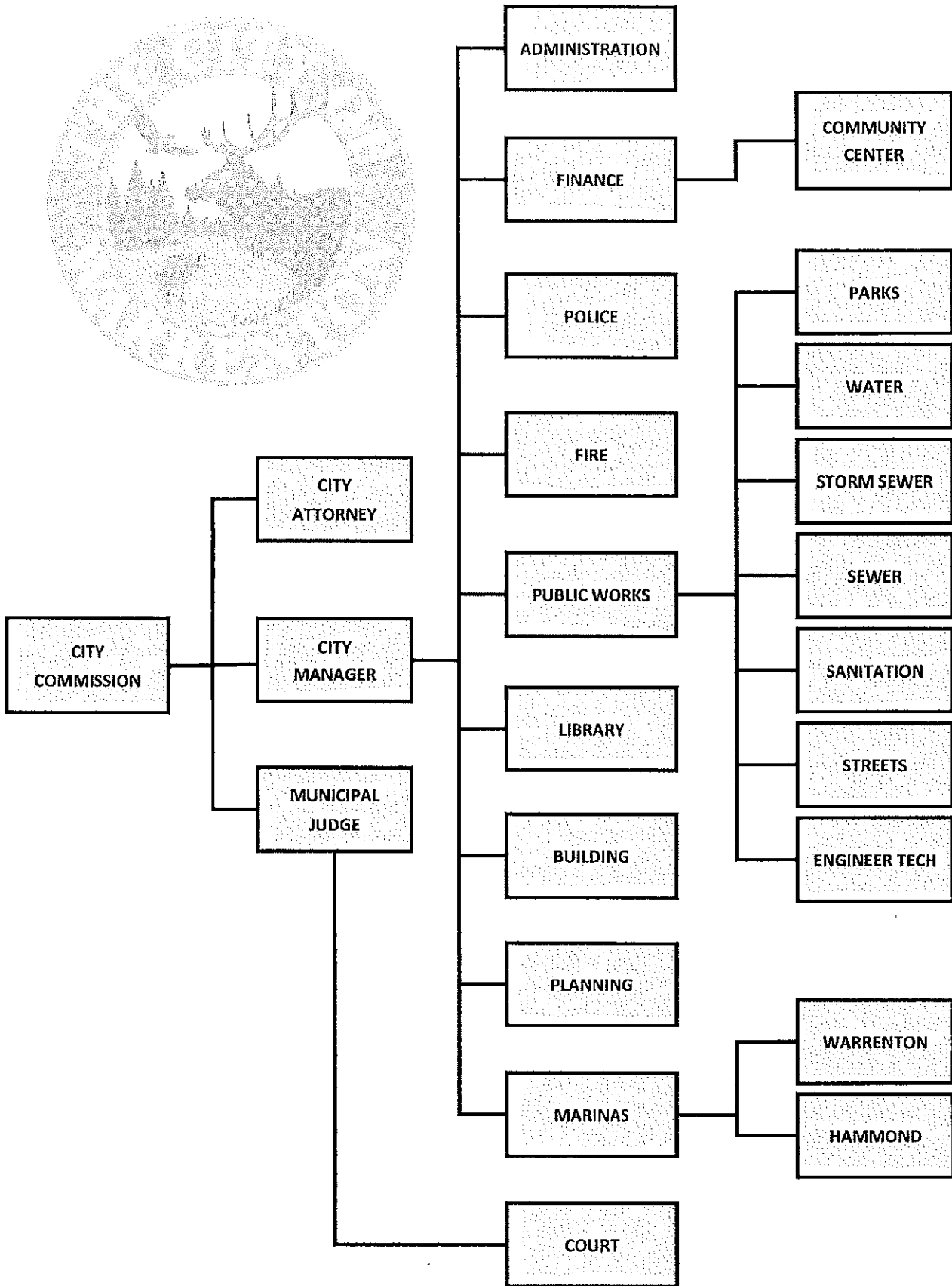
| | | | |
|-----|-----------------------|-----------------------|-------------------------|
| 412 | Municipal Court | 0.8500 | 47,250 |
| 419 | Community Development | 2.2000 | 146,891 |
| 421 | Police | 13.1500 | 1,030,315 |
| 422 | Fire | 3.5000 | 379,499 |
| 429 | Parks | <u>0.4438</u> | <u>38,515</u> |
| | Total | <u>20.1438</u> | <u>1,642,469</u> |

| CITY OF WARRENTON Budget 2022/2023 PERSONNEL ALLOCATION | 040 | 010 | 011 | 025 | 030 | 028 | 032 | 042 | | | | | | | | |
|---|---------------------|---------------------|-------------------|---------|---------|----------------|------------|-------------|--------|---------|--------|--------|--------|---------|--------|--------|
| | State Tax Street | Warrenton Marina | Hammond Marina | Water | Sewer | Storm Sewer | Sanitation | Engineering | | | | | | | | |
| | FTE | FTE | FTE | FTE | FTE | FTE | FTE | FTE | | | | | | | | |
| City Manager | | | | | | | | | | | | | | | | |
| City Recorder /Assistant to City Manager | | | | | | | | | | | | | | | | |
| Deputy City Recorder | | | | | | | | | | | | | | | | |
| Finance Director | | | | | | | | | | | | | | | | |
| Accounting Clerk | | | | | | | | | | | | | | | | |
| Cashier/Accounting Clerk | | | | 0.3051 | 16,591 | 0.3105 | 16,885 | 0.0621 | 3,376 | 0.1224 | 6,655 | | | | | |
| Accountant | | | | | | | | | | | | | | | | |
| Accounting Technician | | | | 0.3051 | 16,794 | 0.3105 | 17,092 | 0.0621 | 3,417 | 0.1224 | 6,737 | | | | | |
| Mayor | | | | | | | | | | | | | | | | |
| Commissioners | | | | | | | | | | | | | | | | |
| Community Center staff | | | | | | | | | | | | | | | | |
| Planner | | | | | | | | | | | | | | | | |
| Planning Tech | | | | | | | | | | | | | | | | |
| Permit Technician | | | | | | | | | | | | | | | | |
| Building Official | | | | | | | | | | | | | | | | |
| Building Inspector | | | | | | | | | | | | | | | | |
| Fire Chief | | | | | | | | | | | | | | | | |
| Division Chief of Training | | | | | | | | | | | | | | | | |
| Firefighter/Lietenant | | | | | | | | | | | | | | | | |
| Fire Administrative Assistant | | | | | | | | | | | | | | | | |
| Fire Volunteers | | | | | | | | | | | | | | | | |
| Fire Marshal | | | | | | | | | | | | | | | | |
| Librarian | | | | | | | | | | | | | | | | |
| Library Assistant | | | | | | | | | | | | | | | | |
| Library Assistant Youth Coordinator | | | | | | | | | | | | | | | | |
| Harbormaster | | 0.6382 | 48,559 | 0.3618 | 27,523 | | | | | | | | | | | |
| Marina Accounting Clerk | | 0.6382 | 30,335 | 0.3618 | 17,194 | | | | | | | | | | | |
| Marina Workers | | 1.9147 | 95,134 | 1.0853 | 53,925 | | | | | | | | | | | |
| Assistant Harbormaster | | 0.6382 | 40,793 | 0.3618 | 23,121 | | | | | | | | | | | |
| Police Chief | | | | | | | | | | | | | | | | |
| Police Sergeant | | | | | | | | | | | | | | | | |
| Police Officers | | | | | | | | | | | | | | | | |
| Police/Court Clerks | | | | | | | | | | | | | | | | |
| Public Works Director | 0.1300 | 14211 | | 0.4000 | 43,725 | 0.4000 | 43725 | 0.0300 | 3279 | 0.0200 | 2186 | | | | | |
| Public Works WTP Supervisor | | | | 1.0000 | 81,571 | | | | | | | | | | | |
| Public Works Foreman | 0.1226 | 7402 | | 0.4582 | 27,672 | 0.3413 | 20611 | 0.0497 | 3002 | | | | | | | |
| Operations Manager | 0.1000 | 8157 | | 0.2000 | 16,314 | 0.5000 | 40786 | 0.1200 | 9789 | 0.0200 | 1631 | | | | | |
| Public Works Analyst | 0.0900 | 4477 | | 0.5000 | 24,870 | 0.2000 | 9948 | 0.1800 | 8953 | 0.0200 | 995 | | | | | |
| Public Works Executive Secretary | 0.0765 | 3818 | | 0.3699 | 18,454 | 0.3838 | 19144 | 0.0513 | 2558 | 0.0964 | 4811 | | | | | |
| Public Works Office Assistant | 0.0765 | 3638 | | 0.3699 | 17,583 | 0.3838 | 18240 | 0.0513 | 2437 | 0.0964 | 4584 | | | | | |
| Public Works Water Quality Technician | | | | 0.0000 | - | 1.0000 | 63736 | | | | | | | | | |
| Public Works Sanitation | | | | | | | | | 2.0000 | | 104935 | | | | | |
| Public Works Utility Worker | 1.2258 | 60658 | | 4.5824 | 226,757 | 3.4131 | 168895 | 0.4971 | 24599 | | | | | | | |
| Public Works Utility Worker-WWTP | | | | | | 1.0000 | 47181 | | | | | | | | | |
| Public Works WTP Operator | | | | 1.0000 | 65,643 | | | | | | | | | | | |
| Public Works WWTP Operator | | | | | | 1.0000 | 60696 | | | | | | | | | |
| Public Works Weekend Operator | | | | 0.1400 | 8,625 | 0.1400 | 8625 | | | | | | | | | |
| Engineering Tech | 0.2500 | 18,434 | | 0.250 | 18,434 | 0.250 | 18434 | 0.250 | 18,434 | | 1.0000 | 63,697 | | | | |
| Overtime | | 2,000 | 8,000 | 8,000 | 28,000 | | 50,000 | | 2,500 | | 8,000 | 1,000 | | | | |
| On-Call Time | | 1629 | | | 6089 | | 5035 | | 661 | | | | | | | |
| Temporary/Seasonal | | 899 | 12,000 | 12,000 | | | | | 5,391 | | 899 | | | | | |
| GRAND TOTALS | 2.0715 | 125,322 | 3,8294 | 234,822 | 2,1706 | 141,763 | 9,8807 | 617,123 | 9,6329 | 609,034 | 1,3535 | 88,395 | 2,4977 | 141,433 | 1,0000 | 64,697 |

**City of Warrenton
Full Time Equivalents (FTE)**

| | Budget Year | | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | 2016/2017 | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 |
| General Fund | | | | | | | |
| Municipal Court | 0.4880 | 0.4878 | 0.7317 | 0.7317 | 0.7317 | 0.7927 | 0.8500 |
| Admin/Commission/Finance | 5.4500 | 5.6750 | 5.9250 | 5.9250 | 5.9250 | 5.9250 | 5.9250 |
| Planning | 1.0250 | 1.0250 | 1.0250 | 1.2750 | 1.2750 | 1.2000 | 2.2000 |
| Police | 12.0120 | 12.7622 | 12.7683 | 12.7683 | 12.7683 | 13.1323 | 13.1500 |
| Fire | 3.0500 | 3.0000 | 3.0000 | 3.0000 | 3.0000 | 3.0000 | 3.5000 |
| Parks | 0.6900 | 0.5229 | 0.4656 | 0.7446 | 0.5357 | 0.7380 | 0.4438 |
| Total General Fund | <u>22.7150</u> | <u>23.4729</u> | <u>23.9156</u> | <u>24.4446</u> | <u>24.2357</u> | <u>24.7880</u> | <u>26.0688</u> |
| Special Revenue Funds | | | | | | | |
| Community Center | 0.1500 | 0.1500 | 0.1500 | 0.1500 | 0.1500 | 0.1500 | 0.1500 |
| Grants Fund | 0.7500 | 0.0000 | 0.0000 | 0.0000 | 0.0000 | 1.0000 | 1.0000 |
| Library Fund | 0.9150 | 0.9150 | 1.6650 | 2.0050 | 2.0050 | 2.2500 | 2.3250 |
| Building Division | 2.1750 | 2.0750 | 2.0750 | 2.8250 | 2.8250 | 2.9000 | 2.9000 |
| State Tax Street Fund | 0.6031 | 0.8510 | 0.7949 | 0.8391 | 1.0511 | 1.3085 | 2.0715 |
| Total Special Revenue Fund | <u>4.5931</u> | <u>3.9910</u> | <u>4.6849</u> | <u>5.8191</u> | <u>6.0311</u> | <u>7.6085</u> | <u>8.4465</u> |
| Enterprise Funds | | | | | | | |
| Warrenton Marina | 3.7256 | 3.6597 | 3.6033 | 3.5200 | 3.2549 | 3.8512 | 3.8294 |
| Hammond Marina | 2.2744 | 2.3403 | 2.3967 | 2.4800 | 1.7451 | 2.1488 | 2.1706 |
| Water Fund | 7.8044 | 8.5304 | 8.2382 | 8.3076 | 7.3792 | 8.6377 | 9.8807 |
| Sewer Fund | 6.7811 | 7.2457 | 7.9261 | 8.0133 | 8.8139 | 8.5065 | 9.6329 |
| Storm Sewer Fund | 0.8329 | 0.7584 | 1.2694 | 0.7672 | 1.0122 | 0.6269 | 1.3535 |
| Sanitation Fund | 2.8884 | 2.6916 | 2.9058 | 2.9282 | 2.8079 | 2.7823 | 2.4977 |
| Total Enterprise Fund | <u>24.3068</u> | <u>25.2261</u> | <u>26.3394</u> | <u>26.0163</u> | <u>25.0132</u> | <u>26.5535</u> | <u>29.3647</u> |
| Internal Service Funds | | | | | | | |
| Engineering | 1.0000 | 1.0000 | 1.0000 | 1.0000 | 1.0000 | 1.0000 | 1.0000 |
| Total All Funds | 52.6149 | 53.690 | 55.940 | 57.2800 | 56.2800 | 59.9500 | 64.880 |
| Addition: | | | | | | | |
| Engineer Tech | | | | | | | 1.0000 |
| Utility II | | | | | | | 2.0000 |
| PW Weekend Operator | | | | | | | 0.2800 |
| Library Admin Assistant from .625 to .70 | | | | | | | 0.0750 |
| Firefighter/Lieutenant | | | | | | | 1.0000 |
| Fire Admin Assistant | | | | | | | 0.5000 |
| Planning Tech | | | | | | | 1.0000 |
| Police/Court Clerk .625 to 1 | | | | | | | 0.3750 |
| Subtraction: | | | | | | | |
| Division Chief of Training | | | | | | | (1.0000) |
| Data Processor | | | | | | | (0.3000) |
| Total 2022/2023 net change | | | | | | | <u>4.9300</u> |

Organizational Chart



Budget Programs

General Fund

The General Fund accounts for services provided by the local government that is not accounted for in other funds. These major services include, among others, police and fire protection, management of the City's parks, operation of the municipal judicial system, City Administration/Commission/Finance, and Planning.

The General Fund includes all services that are funded through general taxes and fees. In other words, it includes all city programs **except** those that are paid for through dedicated taxes (for example, the motor vehicle tax) or fees (for example, water fees).

Following is a review of the 2022-2023 General Fund and its programs.

Municipal Court

The Warrenton Municipal Court processes traffic infractions, misdemeanor crimes, and city ordinance violations (other crimes are handled by Clatsop County Circuit Court in Astoria). Court is typically held twice each month. Two full-time clerks split their time between Court and Police duties.

Administration/Commission/Finance

This department includes all the costs of the City Commission, City Manager, City Recorder/Assistant to the City Manager, Deputy City Recorder, and Finance Department staff.

The administration responsibilities include day-to-day management of the city; converting City Commission goals into action; managing city contracts, franchise agreements and grant projects, responding to citizen inquiries and complaints, working with state and federal elected officials and departments, and managing city records.

The mission of the Finance Department is to provide all proper and necessary accounting, auditing, and financial management services to and for the City. These services include receipting and disbursement of City financial resources (including utilities billing/collection and payroll), sound investment of cash, accurate and timely recording of all financial activity, monitoring compliance with Oregon Local Budget Law, maintaining financial records, accounting for fixed assets, monitoring financial compliance with various Federal, State, and local requirements and dealing with the involved governmental agencies, and providing support to City departments and staff in areas of financial management.

The costs of this department are charged to the various general fund departments as well as the other major funds which include the Community Center, WBL, Library, Building Department, State Tax Street Fund, Warrenton Marina, Hammond Marina, Water Fund, Sewer Fund, Storm Sewer Fund and Sanitation. The general fund resources show 100% of the costs being recovered

through these charges. The overhead resources exactly offset the costs in this department with the resulting net effect of the overhead costs being allocated to the general fund departments.

Planning

The Planning Department serves current residents and individuals moving to Warrenton with building and planning services in the belief that a growing community can remain livable, can meet the needs of its citizens and become a diverse community with jobs and housing needs met.

Police

The Warrenton Police Department is a progressive department which believes in “community policing” and strives to deliver quality personal service to Warrenton residents and people visiting our community. Officers handle criminal investigations, traffic control/enforcement, and school resource functions. This budget consists of nine patrol officers, two sergeants and the chief of police. Support staff consists of two full-time clerks who split their time between Court and Police duties.

Fire

The Warrenton Fire Department serves both the City of Warrenton and the Warrenton Rural Fire Protection District. Paid personnel consist of the Fire Chief, Division Chief of Operations and Training, and one Fire Fighter/Lieutenant. Support staff includes one part-time Administrative Assistant. All positions are funded entirely by the General Fund. A Grant is being sought to fund a Fire Marshall and will be funded in the Grants Fund. The Warrenton Fire Department provides a very high level of dedicated service to City residents and businesses. Currently there are approximately 20 volunteer firefighters. Similar services provided by a full-time department would be unaffordable.

Parks

The City maintains six parks within the City limits. These include the Quincy and Bessie Robinson City Park with baseball fields, tennis courts and playground equipment; Seafarer’s Marina Park, (next to the Hammond Marina); Eben Carruthers Park, with picnic areas, a viewing platform and dog park on the Columbia River; Parade Ground Park in the Old Fort Stevens Officers’ Row; Fort Stevens Park, at Pacific and 7th Drive and Skipanon River Park on Second Street. In addition, the City maintains the greenway along Pacific Avenue in the Hammond District.

Contingency

This is used to account for a general operating contingency for the general fund. The City’s fiscal policies state that “the City will strive to attain a General Fund Contingency of at least 5% of the overall General Fund to be used for unanticipated emergencies during the year.

Transfers

The City plans for transfers from the General Fund to other funds when required. For example, the City has reserve funds in which it saves money for the future purchase of equipment, vehicles, and major capital and maintenance needs for buildings and grounds.

Special Revenue Funds

The special revenue fund type is used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Community Center Fund

The Community Center was built with funds from an Oregon Community Development Block Grant. It provides space for senior congregate meals supported by the Area Agency on Aging. It is also rented to the public for meetings, weddings, receptions and parties. The Center has an advisory board to the commission, while day to day operations are handled by the Center manager. Revenues are from rentals, donations, fund raisers and interest income. Expenditures are for the maintenance of the facility, insurance, utilities and supplies. Excess revenues are reserved in the capital reserve fund.

Warrenton Business License Fund

This fund receives its revenues from the sale of Business Licenses required of all businesses operating within the City of Warrenton. The goal of the WBL Fund is to enhance the economy and livability of the City by providing funds for programs and projects such as nuisance abatement, beautification of the City, grants to Main Street programs for funding of events, festivals and projects, assisting with public safety programs and equipment purchases, and other similar tasks and projects as recommended and approved by the City Commission.

Grant Fund

This fund is used to record grants from a variety of sources. This budget year includes anticipated grants for Police, Fire, a Homeland Security Grant, and Funds from the American Rescue Plan Act to be used for the provision of government services.

Library Fund

Since May of 2017, the Warrenton Community Library has been located downtown in a rental facility. Much of the library operations is provided by volunteers. The library has an advisory board to the commission. During the 2022-2023 budget year, the library will have one full-time Librarian who is responsible for coordination of volunteers and day to day operations, one part-time (28 hour) administrative assistant and one part-time (25 hour) library aide. Funding consists of a five year Local Option tax levy which was renewed and increased by voters in 2018 and expires in 2023.

Building Division

The Building Division provides comprehensive enforcement of building, plumbing, mechanical, and fire and life safety codes of the State of Oregon. This division ensures that commercial and industrial buildings, residential dwellings, and public buildings such as schools and government buildings are constructed in conformance with all regulatory codes to ensure the continued safety and well-being of all members of the community. This division is funded solely from building permit fees.

Transient Room Tax Fund

The Transient Room Tax was passed to help defray costs of police and first response medical assistance and infrastructure usage by tourists and other short term visitors to the City of Warrenton, as well as to provide funds for tourist promotion. The tax is currently 12% of gross revenues for all short term (less than 30 days) rental of sleeping and camping space. Based on direction of the City Commission, funds are allocated as follows. Of the total collections, the collector retains 5% to cover costs of collection, and the remaining 95% is remitted to the City. The City then forwards 2% to the Lower Columbia Tourism Council, 5.84% to the Visitors Center, 24.24% to the Hammond Marina Capital Reserve Fund, and the balance of 67.92% is deposited in the General Fund.

State Tax Street Fund

Revenues to this fund are provided by the Oregon State Department of Transportation, State Highway Trust Fund and the City .03 cent fuel tax, as well as various grants. The revenues are paid each month from net receipts collected by the Motor Vehicles Division, Highway Division, and the Motor Carrier Transportation Branch. One percent of all gas tax receipts are set aside for bicycle lanes and pedestrian paths. The City fuel tax is estimated to net approximately \$356,000 this year. The City fuel tax is used to pay for rebuilding and overlaying city streets. The balance of the fund is used for street maintenance and repair, and street lighting.

The City recently completed a pavement management program that determined a schedule of street improvements. In addition, this plan is updated by staff each year. Consideration will be given to street repair as conditions change. Other options to repair streets include system development charges, and local improvement districts.

Quincy Robinson Trust Fund

The Quincy and Bessie Robinson Trust was created to fund the establishment and maintenance of a public park(s). The only guideline is that the park(s) be a place for the preservation of nature and the perpetuation of enjoyment for all people. Each year, the trust distributes the greater of (1) an amount equal to 5 percent of the net fair market value of the trust assets or (2) 85 percent of the net income of the trust.

Capital Projects/Capital Reserve Funds

The capital projects fund type is used to account for the acquisition or construction of major capital facilities. Capital reserve funds serve as saving accounts to accumulate funds for major maintenance and capital projects.

Community Center Capital Reserve Fund

Reserve funds are used to accumulate money for financing the cost of any service, project, property or equipment. This allows the City to set aside money from year to year. This fund accumulates resources from the operational surpluses of the Community Center Fund

Facilities Maintenance Fund

This reserve fund is used to accumulate money for financing the costs of major maintenance and capital improvements of the Municipal Building, Head Start Building, Community Center, Library and Park Facilities. This allows the City to set aside money from year to year to meet future requirements. This fund's resources are transferred from the revenues of the General Fund.

Streets SDC Fund

The City implemented a system development charge in 2012. These charges are used for capital projects and improvements made necessary by the increased usage of the infrastructure caused by development within the community. The current fund balance is \$1,096,629.

Parks SDC Fund

The City implemented a system development charge for Parks in 2013. These charges are used for capital projects and improvements made necessary by the increased usage of the infrastructure caused by development within the community. The fee is \$641 per residential unit. The current fund balance is \$181,710.

Police Vehicle Replacement Fund

This reserve fund is used to accumulate money for financing the costs of police vehicles and equipment. This allows the City to set aside money from year to year to meet future requirements. This fund's resources are transferred from the revenues of the General Fund. This year three vehicles are proposed for replacement, as well as an upgrade to the mobile body camera system.

Fire Apparatus & Equipment Replacement Fund

This reserve fund is used to accumulate money for financing the costs of fire apparatus and equipment. This allows the City to set aside money from year to year to meet future requirements. This fund's resources are transferred from the revenues of the General Fund. A FEMA grant has been applied for this year to purchase a Type 3 Fire Engine. Accumulated funds will provide

matching amounts required by the grants. Three fire vehicle and several equipment purchases are also proposed.

Tansy Point Dock Capital Reserve Fund

This reserve fund is used to accumulate money for financing the costs of major maintenance and capital improvements to the Tansy Point Dock which is leased to Warrenton Fiber Company. This allows the City to set aside money from year to year to meet future maintenance and capital requirements. This fund's resources are transferred from the revenues of the General Fund.

Enterprise Funds and Related Capital Reserve/Capital Project Funds

The enterprise fund type is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Warrenton Marina Fund

The Warrenton Marina is actually two separate facilities located on the Skipanon River. One services commercial fishing, shrimp and crabbing vessels; the other services sports fishermen. The City provides water and electricity to the moorage slips. Revenue comes from moorage rentals, parking, electricity, hoist services, and land lease rentals. The marina is intended to be self-supporting, including payment of debt service. New marina office facilities and a bathhouse were completed in 2015 and commercial docks were upgraded in 2017. These improvements were funded from Urban Renewal dollars.

Warrenton Marina Capital Reserve Fund

This reserve fund is used to accumulate money for major maintenance and capital improvements. Funding of the reserve is solely from the operations of the Warrenton Marina.

Phase 1 & 2 of Commercial Work Pier Improvements is proposed this year, but will be funded mostly by Urban Renewal, rather than the Capital Reserve Fund. A dock pile replacement, new pay stations and a work truck, to be shared with Hammond Marina, are also proposed in this year's budget.

Hammond Marina Fund

Hammond Marina is a sports fishing dock facility located on the Columbia River. The Marina is self-supporting. Revenues are from moorage rentals, electricity usage, dry boat storage, and launch ramp fees.

Hammond Marina Capital Reserve Fund

This reserve fund is used to accumulate money for major maintenance and capital improvements. Funding of the reserve is solely from the operations of the Hammond Marina. The transient room taxes collected by the City and the County also contribute to this fund.

Planned improvements this year include a dredge spoil area, pile replacement, dock lighting, new paystations, and a work truck, to be shared with Warrenton Marina.

Water Fund

The Water Fund is self-supporting through user fees, connection fees and interest income. The Warrenton water system serves approximately 3,500 customers between the City of Gearhart and the Columbia River. The water fund operates, maintains and improves the water treatment, transmission, storage and distribution systems. The treatment system is a membrane filtration system.

During the Covid-19 Pandemic, no water rate increases were implemented. The proposed budget recommends a 4% rate increase in order to address increased operating costs and make sure reserves are adequate for capital improvements. A recent Water Masterplan was completed, identifying several projects that need to be completed in the near future.

Water Fund Capital Reserve

This reserve fund is used to accumulate money for major maintenance and capital improvements. Funding of the reserve is solely from the operations of the Water Fund. A Study to update the capital needs of the Water System was commissioned in 2005. This report reviewed decisions made in the 1998 facilities plan and recommended a capital improvement schedule. In addition, a water hydraulic model was completed in 2011 that listed necessary improvements. Capital improvement projects included in the proposed Budget are based on these reports and the hydraulic model. A water masterplan was also prepared in 2018, identifying additional needed improvements.

We have delayed capital projects due to inadequate funds. The rate increases prior to the pandemic were beginning to provide the funds needed to design and construct much needed improvements in our system, but it has and will continue to take multiple years to save enough money for each large project.

Water System Development Fund

The City charges set fees on new construction. These charges are used for capital projects and improvements made necessary by the increased usage of the infrastructure caused by development within the community. These funds can also be used to repay existing debt associated with capacity-increasing improvements. They have been used for that purpose in the past, but are not being prosed for that purpose in the current fiscal year. The current balance in the fund is \$195,635.

Storm Sewer Fund

The Federal Environmental Protection Agency (EPA), through the Oregon State Department of Ecology, has established laws pertaining to storm water runoff and water quality. The intent behind these laws is to reduce the amount of storm water source pollution and to prevent such runoff from entering the sanitary sewer system. The revenue in this fund is based on a 20% surcharge on all sewer billings and is used to expand and improve storm drainage systems.

The dikes protect 3,718 acres of land from the encroachment of the Columbia River and the Pacific Ocean, during high tides and Columbia River flood events. The City is responsible for maintaining 8.83 miles of dikes (levees) and associated tide gates. In 2006 the Federal Emergency Management (FEMA) introduced new Flood Insurance Rate Maps (FIRM) as they relate to our ability to prevent flood damage up to the one percent annual chance of a flood event (100-year flood). As the City Commission is aware, the process to obtain levee certification with the US Army Corps of Engineers is of paramount concern. The City is now working with FEMA to determine the elevations of the one percent annual flood event and expects to have elevations from FEMA in 2020 or beyond. The City is looking for State funds to complete a geotechnical study of its dike system. Funds will likely come in the form of loans and grants. Funding for this certification work has been allocated in the Storm Sewer Fund, along with funds for modifications, if needed. If the City is not able to obtain certification, then most residential owners within 60-70% of the city may be required to pay for flood insurance at a much higher premium cost. Any new home owners would be required to buy flood insurance as part of the purchase closing. The city adopted the new FIRM September 2010 and in 2018. A 4% increase has been proposed in the budget.

Storm Sewer SDC Fund

The City approved a new system development charge in 2012. These charges are used for capital projects and improvements made necessary by the increased usage of the infrastructure caused by development within the community. The current balance in the fund is \$87,790.

Sewer Fund

The Warrenton Sewer System currently serves approximately 2,100 customers. In 2006 the City completed construction of a new Sequence Batch Reactor Treatment Facility and outfall to the Columbia River to replace the current lagoon system. Revenues in this fund are from user fees, connection fees, and interest income. A ballot measure was approved by Warrenton voters to fund the new debt with property taxes. The Proposed Budget recognizes this funding method. The Shoreline Sanitary Sewer District connected to our system in 2016 through an intergovernmental agreement.

A 4% rate increase is proposed for 2022-2023.

Sewer Fund Capital Reserve

This reserve fund is used to accumulate money for major maintenance and capital improvements. Funding of the reserve is solely from the operations of the Sewer Fund.

Continuing sewer projects without a rate increase will jeopardize any future improvement projects. The City currently has identified \$846,650 in collection system and pump station projects. Reserves are also being set aside for large future projects. Sewer rate increases allow the operating fund to continue to make transfers into the Sewer Fund Capital Reserve Fund for capital expenditures. The City recently completed a Capacity Analysis of our existing treatment plant. It has been determined that a major expansion is required. The City expects this expansion to cost approximately \$4.1 million.

Sewer Systems Development Fund

The City charges set fees on new construction. These charges are used for capital projects and improvements made necessary by the increased usage of the infrastructure caused by development within the community. These funds can also be used to repay debt associated with capacity-increasing improvements. They have been used for that purpose in the past but are not budgeted to pay any debt service this fiscal year. The current balance in the fund is \$149,889.

Sanitation Fund

The Sanitation fund provides solid waste collection for residents of Warrenton. The Sanitation Department services over 2,100 residential and commercial customers. Recycling service is contracted and provided by Recology, along with six other agreements.

The program included in the Proposed Budget is based on the City continuing to provide residential and commercial trash collection. Rates have not been increased since 2006, though costs have continued to rise. Increased revenues are needed to continue to provide these services and fund capital projects.

Sanitation Fund Capital Reserve

This reserve fund is used to accumulate money for major maintenance, capital equipment, and major improvements. Funding of the reserve is solely from the operations of the Sanitation Fund. A storage facility is proposed in this year's budget as well as a portion of a service truck and hoist truck.

Debt Service Funds

The debt service fund type is used to account for the accumulation of resources for and payment of general long-term debt principal and interest.

Wastewater Treatment Facility GO Bond Fund

This bond issue was authorized by a vote of the citizens of Warrenton on November 7, 2006. The amount issued for the construction of the Wastewater Treatment Facility was \$8,079,696 at 2.94% interest. The bonds will be fully repaid on December 1, 2026.

Internal Service Funds

The internal service fund type is used to account for activity that provides goods or services to other funds, departments, or agencies of the primary governments and its component units, or to other governments, on a cost-reimbursement basis.

Engineering Internal Service Fund

This fund is currently used to account for the services of one in-house engineering technician. This position is expected to work mainly on capital projects. The costs associated with the engineer are accumulated here and reimbursed by the appropriate departments and projects.

**City of Warrenton
Summary of Resources and Requirements
All Funds Combined**

| | | | Fiscal year 07/01/22 - 06/30/23 | | | |
|-----------------------|-----------------------|----------------------------------|---------------------------------------|----------------------------------|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | Actual FYE 6/30/21 | Adopted Budget FYE 6/30/22 | Resource Description | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| \$18,583,249 | \$21,662,896 | \$22,003,177 | Beginning Fund Balance | \$26,076,667 | \$26,076,667 | |
| 1,281,219 | 1,427,618 | 1,434,757 | Property Taxes | 1,497,865 | 1,497,865 | |
| 554,340 | 579,674 | 533,421 | Property Taxes, Levied for Debt | 532,330 | 532,330 | |
| 1,158,923 | 1,347,370 | 1,328,000 | Other Taxes | 1,529,492 | 1,529,492 | |
| 770,988 | 918,595 | 891,269 | Franchise Fees | 942,319 | 942,319 | |
| 10,673,030 | 10,533,038 | 10,365,575 | Fees, Fines, and Charges for Service | 11,235,387 | 11,235,387 | |
| 384,186 | 171,738 | 147,550 | Investment Earnings | 123,825 | 123,825 | |
| 1,155,562 | 2,349,040 | 6,666,778 | Transfers In | 6,964,291 | 6,964,291 | |
| 14,068 | 13,089 | 2,000 | Miscellaneous Revenue | 3,000 | 3,000 | |
| - | - | 2,500,000 | Loan Proceeds | 1,460,000 | 1,460,000 | |
| 571,717 | 830,131 | 760,502 | Operating Grants and Contributions | 1,749,290 | 1,749,290 | |
| 323,920 | 457,606 | 1,667,769 | Capital Grants and Contributions | 3,874,750 | 3,874,750 | |
| 1,090,707 | 1,008,696 | 1,223,114 | Indirect Expense Allocation | 1,385,311 | 1,385,311 | |
| <u>\$ 36,561,909</u> | <u>\$ 41,299,491</u> | <u>\$ 49,523,912</u> | Total Resources | <u>\$ 57,374,527</u> | <u>\$ 57,374,527</u> | <u>\$ -</u> |
| 6,017,231 | 5,845,028 | 7,509,425 | Personnel Services | 8,302,700 | 8,242,432 | |
| 4,733,108 | 5,423,913 | 8,666,058 | Materials and Services | 9,937,444 | 9,937,444 | |
| 1,522,924 | 1,505,555 | 1,499,593 | Debt Service | 1,349,817 | 1,349,817 | |
| 1,470,188 | 816,398 | 10,878,280 | Capital Outlay | 15,232,983 | 15,297,983 | |
| 1,155,562 | 2,349,040 | 6,666,778 | Transfers Out | 6,964,291 | 6,964,291 | |
| | | <u>2,059,183</u> | Contingency | <u>3,611,452</u> | <u>3,611,452</u> | |
| <u>14,899,013</u> | <u>15,939,934</u> | <u>37,279,317</u> | Total Requirements by Category | <u>45,398,687</u> | <u>45,403,419</u> | - |
| <u>21,662,896</u> | <u>25,359,557</u> | <u>12,244,595</u> | Ending Fund Balance | <u>11,975,840</u> | <u>11,971,108</u> | - |
| <u>\$36,561,909</u> | <u>\$41,299,491</u> | <u>\$49,523,912</u> | Total Requirements | <u>\$57,374,527</u> | <u>\$57,374,527</u> | <u>\$ -</u> |

**City of Warrenton
Summary of Requirements
Fiscal Year Beginning July 1, 2022 and ending June 30, 2023**

| Fund | Personnel Services | Materials and Services | Capital Outlay | Debt Service | Transfers To Other Funds | Contingency | Total Expenditures | Ending Fund Balance and Reserved for Future Expenditure | Total Requirements |
|---------------------------------------|---------------------|------------------------|----------------------|---------------------|--------------------------|---------------------|----------------------|---|----------------------|
| General Fund (by department) | | | | | | | | | |
| Municipal Court | \$ 95,411 | \$ 93,460 | | | | | \$ 188,871 | \$ - | \$ 188,871 |
| Administration/Commission | 808,293 | 577,018 | | | | | 1,385,311 | | 1,385,311 |
| Planning | 262,621 | 176,505 | | | | | 439,126 | | 439,126 |
| Police | 1,690,311 | 499,328 | | | | | 2,189,639 | | 2,189,639 |
| Fire | 644,143 | 304,677 | 14,000 | 72,034 | | | 1,034,854 | | 1,034,854 |
| Parks | 74,379 | 82,067 | 4,300 | | | | 160,746 | | 160,746 |
| Transfers | | | | | 891,451 | | 891,451 | | 891,451 |
| Contingency | | | | | | 314,541 | 314,541 | 187,337 | 501,878 |
| Total General Fund | 3,575,158 | 1,733,055 | 18,300 | 72,034 | 891,451 | 314,541 | 6,604,539 | 187,337 | 6,791,876 |
| Special Revenue Funds | | | | | | | | | |
| Community Center Capital Reserve Fund | | 11,812 | | | | | 11,812 | | 11,812 |
| Community Center Fund | 8,022 | 16,074 | | | 5,000 | 2,000 | 31,096 | 6,204 | 37,300 |
| Warrenton Business License Fund | 4,526 | 58,781 | | | 3,000 | 5,000 | 71,307 | 49,043 | 120,350 |
| Grant Fund | 141,558 | 31,786 | | | 682,618 | | 855,962 | 1,837 | 857,799 |
| Library Fund | 193,455 | 109,558 | | | | 10,000 | 313,013 | 101,166 | 414,179 |
| Building Division Fund | 321,387 | 134,567 | | | | 40,000 | 495,954 | 453,134 | 949,088 |
| Transient Room Tax Fund | | 330,000 | | | | | 330,000 | | 330,000 |
| Facilities Maintenance Fund | | 161,354 | 25,000 | | | 68,000 | 254,354 | 28,646 | 283,000 |
| State Tax Street Fund | 256,742 | 776,578 | 3,706,350 | | | 75,000 | 4,814,670 | 23,750 | 4,838,420 |
| Quincy Robinson Trust Fund | | 26,000 | 111,000 | | | | 137,000 | 101,908 | 238,908 |
| Total Special Revenue Funds | 925,690 | 1,656,510 | 3,842,350 | - | 690,618 | 200,000 | 7,315,168 | 765,688 | 8,080,856 |
| Debt Service Funds | | | | | | | | | |
| Wastewater Treatment GO Bond | | | | 561,509 | | | 561,509 | 44,921 | 606,430 |
| Total Debt Service Funds | - | - | - | 561,509 | - | - | 561,509 | 44,921 | 606,430 |
| Capital Projects Funds | | | | | | | | | |
| Parks SDC Fund | | | 30,000 | | | | 30,000 | 155,710 | 185,710 |
| Streets SDC Fund | | | | | | 1,162,899 | 1,162,899 | 100,000 | 1,262,899 |
| Police Vehicle Replacement Fund | | | 224,118 | | | | 224,118 | 149,621 | 373,739 |
| Fire Apparatus Replacement Fund | | | 849,500 | | | | 849,500 | 56,994 | 906,494 |
| Tansy Point Capital Reserve Fund | | | 235,328 | | | | 235,328 | | 235,328 |
| Total Capital Projects Funds | - | - | 1,338,946 | - | - | 1,162,899 | 2,501,845 | 462,325 | 2,964,170 |
| Enterprise Funds | | | | | | | | | |
| Warrenton Marina Fund | 424,511 | 293,714 | | | 100,000 | 125,000 | 943,225 | 73,654 | 1,016,879 |
| Warrenton Marina Fund Capital Reserve | | | 547,000 | | | | 547,000 | 59,230 | 606,230 |
| Hammond Marina Fund | 252,873 | 181,388 | | | 100,000 | 80,000 | 614,261 | 60,291 | 674,552 |
| Hammond Marina Fund Capital Reserve | | | 214,000 | | | | 214,000 | 887,722 | 1,101,722 |
| Water Fund | 1,258,918 | 1,589,804 | | 538,956 | 4,360,000 | 496,000 | 8,243,678 | 464,384 | 8,708,062 |
| Water Systems Development | | | | | | 200,000 | 200,000 | 95,293 | 295,293 |
| Water Fund Capital Reserve Fund | | | 7,307,300 | | | | 7,307,300 | 3,152,700 | 10,460,000 |
| Sewer Fund | 1,219,668 | 2,751,331 | | 177,318 | 600,000 | 713,012 | 5,461,329 | 142,932 | 5,604,261 |
| Sewer Systems Development | | | | | | | - | 210,691 | 210,691 |
| Storm Sewer Fund | 177,140 | 624,734 | 1,145,487 | | | 90,000 | 2,037,361 | 307,551 | 2,344,912 |
| Storm Sewer Systems Development | | | | | | 80,000 | 80,000 | 33,294 | 113,294 |
| Sewer Fund Capital Reserve Fund | | | 846,650 | | | | 846,650 | 4,453,350 | 5,300,000 |
| Sanitation Fund | 311,941 | 1,099,708 | | | 222,222 | 150,000 | 1,783,871 | 110,473 | 1,894,344 |
| Sanitation Fund Capital Reserve | | | 37,950 | | | | 37,950 | 459,272 | 497,222 |
| Total Enterprise Funds | 3,645,051 | 6,540,679 | 10,098,387 | 718,274 | 5,382,222 | 1,934,012 | 28,316,625 | 10,510,637 | 38,827,462 |
| Internal Service Fund | | | | | | | | | |
| Engineer Internal Service Fund | 96,533 | 7,200 | | | | | 103,733 | | 103,733 |
| Total Internal Service Fund | 96,533 | 7,200 | - | - | - | - | 103,733 | - | 103,733 |
| City of Warrenton All Funds | \$ 8,242,432 | \$ 9,937,444 | \$ 15,297,983 | \$ 1,349,817 | \$ 6,964,291 | \$ 3,611,452 | \$ 45,403,419 | \$ 11,971,108 | \$ 57,374,527 |

City of Warrenton
Fiscal Year 7/1/2022 - 6/30/2023
Summary of Interfund Transfers

| Transfers Out: | | Transfers In: | |
|---|---------------------------|---|---------------------------|
| [1] General Fund (001) | 42,055 | Warrenton Marina Capital Reserve (012) | 42,055 |
| [2] General Fund (001) | 185,000 | Facilities Maintenance Fund (035) | 185,000 |
| [3] General Fund (001) | 274,118 | Police Vehicle Replacement Fund (070) | 274,118 |
| [4] General Fund (001) | 369,500 | Fire Apparatus Replacement Fund (071) | 369,500 |
| [5] General Fund (001) | 20,778 | Tansy Point Dock Capital Reserve Fund (072) | 20,778 |
| [6] Grants Fund (015) | 682,618 | General Fund (001) | 682,618 |
| [7] Community Center | 5,000 | Community Center Capital Reserve Fund (004) | 5,000 |
| [8] Warrenton Business License Fund (006) | 3,000 | General Fund (001) | 3,000 |
| [9] Warrenton Marina (010) | 100,000 | Warrenton Marina Capital Reserve Fund (012) | 100,000 |
| [10] Hammond Marina (011) | 100,000 | Hammond Marina Capital Reserve Fund (013) | 100,000 |
| [11] Water Fund (025) | 4,360,000 | Water Fund Capital Reserve (029) | 4,360,000 |
| [12] Sewer Fund (030) | 600,000 | Sewer Fund Capital Reserve (038) | 600,000 |
| [13] Sanitation Fund (032) | <u>222,222</u> | Sanitation Fund Capital Reserve (034) | <u>222,222</u> |
| Total Transfers Out | <u>\$6,964,291</u> | Total Transfers In | <u>\$6,964,291</u> |

- [1] To fund current and future capital improvements from land sale proceeds.
- [2] To fund current and future repair and maintenance and capital improvements.
- [3] To fund current and future capital acquisitions of police vehicles and equipment.
- [4] To fund current and future capital acquisitions of fire apparatus and equipment.
- [5] To fund current and future capital requirements for the Tansy Pt Dock.
- [6] To transfer ARPA funds for the provision of government services.
- [7] To fund current and future capital requirements for the Community Center.
- [8] To fund current review of business licenses and code enforcement by planning department.
- [9] To fund current and future capital improvements for the Warrenton Marina.
- [10] To fund current and future capital improvements for the Hammond Marina.
- [11] To fund current and future capital requirements in the Water Fund and transfer loan proceeds and grants.
- [12] To fund current and future capital requirements in the Sewer Fund.
- [13] To fund current and future capital requirements in the Sanitation Fund.

City of Warrenton
Budget Document

General Fund 001

| Historical Data | | | Budget for Fiscal Year 7/1/2021-6/30/2022 | | | |
|-------------------------------------|---------------------|---------------------|--|---------------------|---------------------|-------------|
| Historical Data | | Adopted | Resources and Requirements | Proposed by | Approved by | Adopted by |
| Actual | Budget | Budget | | Budget | Budget | Governing |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | Officer | Committee | Body |
| Resources | | | | | | |
| \$ 1,156,780 | \$ 1,043,091 | \$ 875,000 | Beginning Fund Balance | \$ 1,100,000 | \$ 1,100,000 | \$ - |
| \$ 31,287 | \$ 40,414 | 35,000 | Delinquent Ad Valorem Taxes | 30,000 | 30,000 | - |
| 458,740 | 562,166 | 527,000 | Non Ad Valorem Taxes | 622,492 | 622,492 | - |
| 770,988 | 918,595 | 891,269 | Franchise Fees | 942,319 | 942,319 | - |
| 550 | 500 | 500 | Licenses and Permits | 575 | 575 | - |
| 190,716 | 289,631 | 170,653 | Intergovernmental | 195,819 | 195,819 | - |
| 194,089 | 262,372 | 190,130 | Charges for Services | 240,829 | 240,829 | - |
| 120,204 | 109,518 | 127,800 | Fines and Forfeits | 128,700 | 128,700 | - |
| 19,379 | 7,365 | 8,000 | Interest Earnings | 8,000 | 8,000 | - |
| 216,712 | 219,383 | 222,761 | Leases | 220,002 | 220,002 | - |
| 1,104,775 | 1,021,945 | 1,225,114 | Miscellaneous | 1,388,311 | 1,388,311 | - |
| - | - | - | Transfers from Other Funds | 685,618 | 685,618 | - |
| <u>4,264,221</u> | <u>4,474,980</u> | <u>4,273,227</u> | | <u>5,562,665</u> | <u>5,562,665</u> | <u>-</u> |
| 1,046,169 | 1,160,445 | 1,171,282 | Taxes estimated to be received | 1,229,211 | 1,229,211 | - |
| <u>5,310,390</u> | <u>5,635,424</u> | <u>5,444,509</u> | Total Resources | <u>6,791,876</u> | <u>6,791,876</u> | <u>-</u> |
| Requirements (by department) | | | | | | |
| 135,236 | 141,807 | 187,431 | Municipal Court | 188,871 | 188,871 | - |
| 1,090,707 | 1,008,696 | 1,223,114 | Administration/Commission | 1,385,311 | 1,385,311 | - |
| 244,591 | 217,124 | 287,914 | Planning | 439,126 | 439,126 | - |
| 1,811,972 | 1,752,581 | 2,098,395 | Police | 2,189,639 | 2,189,639 | - |
| 759,553 | 864,658 | 944,476 | Fire | 1,034,854 | 1,034,854 | - |
| 130,662 | 112,990 | 186,654 | Parks | 161,567 | 160,746 | - |
| 94,578 | 70,178 | 170,778 | Transfers | 891,451 | 891,451 | - |
| - | - | 254,938 | Contingency | 314,541 | 314,541 | - |
| <u>4,267,299</u> | <u>4,168,034</u> | <u>5,353,700</u> | Total Requirements by Department | <u>6,605,360</u> | <u>6,604,539</u> | <u>-</u> |
| <u>1,043,091</u> | <u>1,467,390</u> | <u>90,809</u> | Ending Fund Balance | <u>186,516</u> | <u>187,337</u> | <u>-</u> |
| <u>\$ 5,310,390</u> | <u>\$ 5,635,424</u> | <u>\$ 5,444,509</u> | Total Requirements | <u>\$ 6,791,876</u> | <u>\$ 6,791,876</u> | <u>\$ -</u> |

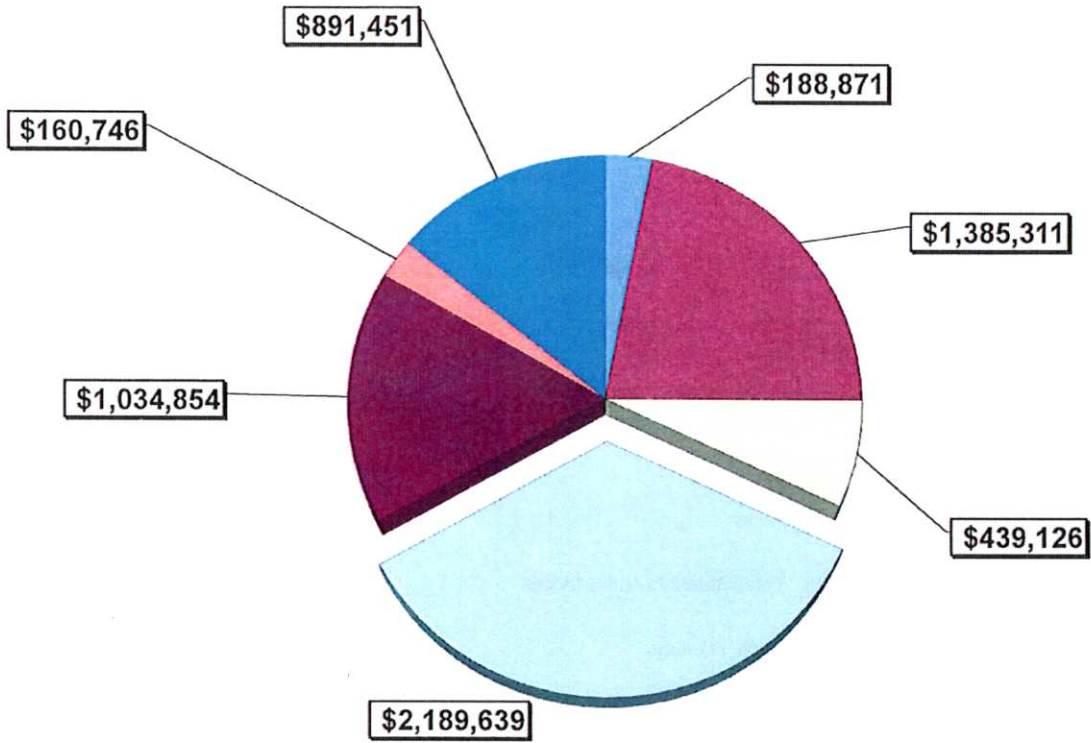
City of Warrenton
Budget Document
General Fund 001
Summary of Revenues

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|-----------------|--------------|-----------------------|--|-------------------|---------------------|-------------------|
| Actual | | Adopted | | Proposed by | Approved by | Adopted by |
| FYE 6/30/20 | FYE 6/30/21 | Budget FYE 6/30/22 | | Budget Officer | Budget Committee | Governing Body |
| \$ 1,156,780 | \$ 1,043,091 | \$ 875,000 | 300000 | \$ 1,100,000 | \$ 1,100,000 | |
| 31,287 | 40,414 | 35,000 | 311200 | 30,000 | 30,000 | |
| | | | | | | |
| 458,740 | 562,166 | 527,000 | 319300 | 622,492 | 622,492 | |
| | | | | | | |
| 399,577 | 405,250 | 403,000 | 318100 | 405,000 | 405,000 | |
| 11,310 | 10,713 | 11,000 | 318200 | 10,000 | 10,000 | |
| 80,443 | 86,034 | 80,000 | 318300 | 86,000 | 86,000 | |
| 63,103 | 62,527 | 62,000 | 318400 | 62,000 | 62,000 | |
| 1,321 | 2,852 | | 318600 | | | |
| 39,930 | 49,068 | 42,000 | 318700 | 49,000 | 49,000 | |
| 172,794 | 300,191 | 293,269 | 318800 | 330,319 | 330,319 | |
| 2,510 | 1,960 | | 318000 | | | |
| | | | | | | |
| 550 | 500 | 500 | 321100 | 575 | 575 | |
| | | | | | | |
| 937 | 3,371 | | 314100 | | | |
| 54,419 | 64,989 | 60,763 | 335100 | 66,873 | 66,873 | |
| 10,799 | 90,545 | | 331500 | | | |
| 5,808 | 5,121 | 4,066 | 335300 | 4,764 | 4,764 | |
| 94,286 | 104,104 | 99,029 | 335400 | 116,242 | 116,242 | |
| 24,468 | 21,501 | 6,795 | 335500 | 7,940 | 7,940 | |
| | | | | | | |
| 35,968 | 25,340 | 30,500 | 341300 | 30,500 | 30,500 | |
| 38,585 | 46,203 | 35,000 | 342004 | 80,000 | 80,000 | |
| 14,248 | 16,770 | 13,000 | 342100 | 14,000 | 14,000 | |
| 4,300 | 2,825 | 5,000 | 342150 | 4,000 | 4,000 | |
| 100,509 | 103,524 | 106,630 | 342201 | 109,829 | 109,829 | |
| | 67,066 | | 342250 | 2,500 | 2,500 | |
| 480 | 645 | | 347300 | | | |
| | | | | | | |
| 11,074 | 7,879 | 7,000 | 341101 | 7,000 | 7,000 | |
| 21,720 | 21,171 | 30,000 | 341102 | 30,000 | 30,000 | |
| 1,690 | 1,159 | 1,600 | 341103 | 2,500 | 2,500 | |
| 84 | 51 | 200 | 341104 | 200 | 200 | |
| 78,372 | 71,402 | 80,000 | 351100 | 80,000 | 80,000 | |
| 7,264 | 7,856 | 9,000 | 351200 | 9,000 | 9,000 | |
| | | | | | | |
| 19,379 | 7,365 | 8,000 | 361000 | 8,000 | 8,000 | |
| | | | | | | |
| 216,712 | 219,383 | 222,761 | 363000 | 220,002 | 220,002 | |
| | | | | | | |
| 14,068 | 13,089 | 2,000 | 357000 | | | |
| | | | 360000 | 3,000 | 3,000 | |
| | | | 365000 | | | |
| | 161 | | 366000 | | | |
| 444,135 | 402,369 | 515,865 | 370000 | 577,018 | 577,018 | |
| 646,573 | 606,327 | 707,249 | 375000 | 808,293 | 808,293 | |
| | | | | | | |
| | | | 391006 | 3,000 | 3,000 | |
| | | | 391015 | 682,618 | 682,618 | |
| 4,264,221 | 4,474,980 | 4,273,227 | | | | |
| 1,046,169 | 1,160,445 | 980,394 | 311100 | 1,030,110 | 1,030,110 | |
| | | 190,888 | 311100 | 199,101 | 199,101 | |
| \$ 5,310,390 | \$ 5,635,424 | \$ 5,444,509 | | \$ 6,791,876 | \$ 6,791,876 | \$ - |

City of Warrenton
Budget Document
General Fund 001
Summary of Expenditures

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | |
|---------------------------|---------------------|---------------------|--|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | |
| Personnel Services: | | | | | |
| \$ 76,193 | \$ 77,320 | \$ 101,078 | \$ 95,411 | \$ 95,411 | \$ - |
| 646,573 | 606,327 | 707,249 | 808,293 | 808,293 | - |
| 173,294 | 89,219 | 156,633 | 262,621 | 262,621 | - |
| 1,401,299 | 1,345,650 | 1,629,488 | 1,690,311 | 1,690,311 | - |
| 456,930 | 554,057 | 600,060 | 644,143 | 644,143 | - |
| 78,316 | 63,922 | 102,431 | 75,200 | 74,379 | - |
| <u>2,832,604</u> | <u>2,736,496</u> | <u>3,296,939</u> | <u>3,575,979</u> | <u>3,575,158</u> | <u>-</u> |
| Materials and Services: | | | | | |
| 59,044 | 64,487 | 86,353 | 93,460 | 93,460 | - |
| 444,135 | 402,369 | 515,865 | 577,018 | 577,018 | - |
| 71,298 | 127,906 | 131,281 | 176,505 | 176,505 | - |
| 410,673 | 406,931 | 468,907 | 499,328 | 499,328 | - |
| 230,590 | 238,567 | 260,882 | 304,677 | 304,677 | - |
| 52,238 | 48,646 | 81,923 | 82,067 | 82,067 | - |
| <u>1,267,977</u> | <u>1,286,905</u> | <u>1,545,211</u> | <u>1,733,055</u> | <u>1,733,055</u> | <u>-</u> |
| Capital Outlay: | | | | | |
| - | - | - | - | - | - |
| - | - | - | 14,000 | 14,000 | - |
| 108 | 422 | 2,300 | 4,300 | 4,300 | - |
| <u>108</u> | <u>422</u> | <u>2,300</u> | <u>18,300</u> | <u>18,300</u> | <u>-</u> |
| Debt Service: | | | | | |
| 72,033 | 72,034 | 72,034 | 72,034 | 72,034 | - |
| <u>72,033</u> | <u>72,034</u> | <u>72,034</u> | <u>72,034</u> | <u>72,034</u> | <u>-</u> |
| Transfers to Other Funds: | | | | | |
| - | - | - | 42,055 | 42,055 | - |
| 50,000 | 40,000 | 50,000 | 185,000 | 185,000 | - |
| 15,000 | 5,000 | 75,000 | 274,118 | 274,118 | - |
| 10,000 | 5,000 | 25,000 | 369,500 | 369,500 | - |
| 19,578 | 20,178 | 20,778 | 20,778 | 20,778 | - |
| <u>94,578</u> | <u>70,178</u> | <u>170,778</u> | <u>891,451</u> | <u>891,451</u> | <u>-</u> |
| - | - | 254,938 | 314,541 | 314,541 | - |
| - | - | - | - | - | - |
| <u>\$ 4,267,300</u> | <u>\$ 4,168,034</u> | <u>\$ 5,342,200</u> | <u>\$ 6,605,360</u> | <u>\$ 6,604,539</u> | <u>\$ -</u> |

**2022-2023 Proposed Budget
General Fund Expenses by Department**



- Municipal Court \$188,871
- Administration/Commission \$1,385,311
- Planning \$439,126
- Police \$2,189,639
- Fire \$1,034,854
- Parks \$160,746
- Transfers to other Funds \$891,451

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Municipal Court (412)

| Historical Data | | | Budget for Fiscal Year 7/1/2022-6/30/2023 | | | | | |
|-------------------|-------------------|-------------------|--|---|-----------|----------------------------|------------------------------|---------------------------|
| Actual | | Adopted Budget | Expenditures | | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | | | |
| | | | Personnel Services: | | | | | |
| \$ 37,544 | \$ 38,821 | \$ 49,750 | 110000 | Regular Salaries | \$ 46,500 | \$ 46,500 | | |
| 60 | | 1,000 | 110001 | Overtime | 1,000 | 1,000 | | |
| 2,370 | 2,458 | 3,882 | 141000 | FICA Taxes | 3,634 | 3,634 | | |
| 48 | 48 | 65 | 142000 | Workers' Compensation | 49 | 49 | | |
| | | | 142100 | Paid Family Leave | 95 | 95 | | |
| 61 | 32 | 51 | 143000 | Unemployment | 48 | 48 | | |
| 11,378 | 11,708 | 15,168 | 144000 | Retirement Contributions | 12,299 | 12,299 | | |
| 12,376 | 10,466 | 15,266 | 145000 | Health Insurance | 14,747 | 14,747 | | |
| 79 | 80 | 80 | 146000 | Life Insurance | 54 | 54 | | |
| 121 | 126 | 114 | 149000 | Long Term Disability | 92 | 92 | | |
| 12,156 | 13,582 | 15,702 | 199999 | Personnel Services overhead (.1238 FTE) | 16,893 | 16,893 | | |
| <u>76,193</u> | <u>77,320</u> | <u>101,078</u> | Total Personnel Services | | | <u>95,411</u> | <u>95,411</u> | <u>-</u> |
| | | 0.7927 | Total Full-Time Equivalent (FTE) | | | 0.8500 | 0.8500 | 0.8500 |
| | | | Materials and Services: | | | | | |
| | | 100 | 210000 | Office Supplies | 1,000 | 1,000 | | |
| | | 125 | 223000 | General Supplies/Small Tools | 125 | 125 | | |
| 149 | | 400 | 310000 | Print/Advert/Publicity | 400 | 400 | | |
| | | 250 | 320000 | Dues/Meetings/Training/Travel | 1,250 | 1,250 | | |
| 183 | 191 | 325 | 340002 | Communications | 325 | 325 | | |
| 330 | 743 | 800 | 360000 | Bank Fees/Credit Cards | 800 | 800 | | |
| 947 | 733 | 1,000 | 366000 | Equipment Maintenance | 1,000 | 1,000 | | |
| 22,250 | 29,198 | 32,500 | 380000 | Professional Services | 35,000 | 35,000 | | |
| 23,494 | 22,380 | 33,000 | 380005 | State/County Share of Fines | 35,000 | 35,000 | | |
| 957 | 708 | 1,000 | 380010 | Rentals | 1,000 | 1,000 | | |
| 2,033 | 1,422 | 2,400 | 380020 | Computer Software Support | 3,500 | 3,500 | | |
| | | 1,000 | 380050 | Non-capital Equipment | 1,000 | 1,000 | | |
| 350 | 100 | 2,000 | 382000 | Prisoner Expense | 1,000 | 1,000 | | |
| 8,350 | 9,013 | 11,453 | 390090 | Overhead Cost (Indirect allocation) | 12,060 | 12,060 | | |
| <u>59,044</u> | <u>64,487</u> | <u>86,353</u> | Total Materials and Services | | | <u>93,460</u> | <u>93,460</u> | <u>-</u> |
| <u>\$ 135,236</u> | <u>\$ 141,807</u> | <u>\$ 187,431</u> | Total Expenditures | | | <u>\$ 188,871</u> | <u>\$ 188,871</u> | <u>\$ -</u> |

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Administration/Commission/Finance (413)

| Historical Data | | | Budget for Fiscal Year 7/1/2022-6/30/2023 | | | | | |
|---------------------|---------------------|---------------------|--|--|---------------------|----------------------------|------------------------------|---------------------------|
| Actual | | Adopted Budget | Expenditures | | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | | | |
| | | | | Personnel Services: | | | | |
| \$ 396,382 | \$ 378,145 | \$ 435,750 | 110000 | Salaries (Admin and Finance) | \$ 510,800 | \$ 510,800 | | |
| 697 | 1,052 | 1,100 | 110001 | Overtime | 1,200 | 1,200 | | |
| 9,000 | 9,000 | 9,000 | 110002 | Commissioner Stipends | 9,000 | 9,000 | | |
| | | | 110003 | Part-Time Salaries | | | | |
| 29,100 | 27,602 | 34,108 | 141000 | FICA Taxes | 39,857 | 39,857 | | |
| 419 | 438 | 521 | 142000 | Workers' Compensation | 539 | 539 | | |
| | | | 142100 | Paid Family Leave | 1,042 | 1,042 | | |
| 746 | 361 | 446 | 143000 | Unemployment | 521 | 521 | | |
| 108,431 | 103,348 | 125,796 | 144000 | Retirement Contributions | 149,515 | 149,515 | | |
| 99,858 | 84,498 | 98,702 | 145000 | Health Insurance | 94,374 | 94,374 | | |
| 709 | 696 | 750 | 146000 | Life Insurance | 584 | 584 | | |
| 1,231 | 1,187 | 1,076 | 149000 | Long Term Disability | 861 | 861 | | |
| 646,573 | 606,327 | 707,249 | | Total Personnel Services | 808,293 | 808,293 | | - |
| | | 5.925 | | Total Full-Time Equivalent (FTE) | 5.925 | 5.925 | | 5.925 |
| | | | | Materials and Services: | | | | |
| 11,958 | 10,706 | 15,000 | 210000 | Office Supplies | 14,000 | 14,000 | | |
| 4,831 | 6,071 | 8,000 | 211000 | Postage | 7,500 | 7,500 | | |
| 2,420 | 2,347 | 2,563 | 223001 | Janitorial | 4,500 | 4,500 | | |
| 42 | | 500 | 223005 | Safety Program | 500 | 500 | | |
| 4,012 | 3,528 | 6,500 | 310000 | Printing/Advertising/Publicity | 6,000 | 6,000 | | |
| 2,391 | 2,130 | 5,000 | 320000 | Dues/Meetings/Training/Travel-Finance | 5,000 | 5,000 | | |
| 15,200 | 9,855 | 13,000 | 320001 | Dues/Meetings/Training/Travel-Administration | 15,000 | 15,000 | | |
| 4,487 | 2,111 | 3,000 | 320002 | Dues/Meetings/Training/Travel-Commission | 3,000 | 3,000 | | |
| 3,751 | 3,616 | 4,854 | 340000 | Electricity | 5,015 | 5,015 | | |
| 1,551 | 1,763 | 2,750 | 340001 | Natural Gas | 2,913 | 2,913 | | |
| 2,334 | 2,440 | 3,000 | 340002 | Communications | 3,500 | 3,500 | | |
| 590 | 509 | 712 | 340005 | Water | 712 | 712 | | |
| 236 | 236 | 324 | 340006 | Sewer | 324 | 324 | | |
| 47 | 47 | 65 | 340007 | Storm Sewer | 65 | 65 | | |
| 206 | 200 | 242 | 340008 | Sanitation | 242 | 242 | | |
| 191,866 | 213,374 | 240,000 | 350000 | Insurance Bonds and Fire | 275,000 | 275,000 | | |
| 4,768 | 5,396 | 6,800 | 360000 | Bank Fees | 6,800 | 6,800 | | |
| 4,482 | 3,090 | 4,500 | 366000 | Equipment Maintenance | 4,500 | 4,500 | | |
| 112,203 | 76,691 | 123,025 | 380000 | Professional Services | 128,645 | 128,645 | | |
| 872 | 786 | 1,000 | 380005 | Recording/Title Fees | 1,000 | 1,000 | | |
| 2,068 | 2,140 | 1,710 | 380010 | Storage Facilities Rental | 1,800 | 1,800 | | |
| 63,132 | 51,221 | 57,120 | 380020 | Software and Computer Support | 69,652 | 69,652 | | |
| 8,288 | 3,306 | 8,600 | 380050 | Non-capital equipment | 17,850 | 17,850 | | |
| 2,398 | 806 | 7,600 | 390000 | Miscellaneous Expense | 3,500 | 3,500 | | |
| 444,135 | 402,369 | 515,865 | | Total Materials and Services | 577,018 | 577,018 | | - |
| \$ 1,090,707 | \$ 1,008,696 | \$ 1,223,114 | | Total Expenditures | \$ 1,385,311 | \$ 1,385,311 | | \$ - |

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Planning (419)

| Historical Data | | | Budget for Fiscal Year 7/1/2022-6/30/2023 | | | | | |
|-------------------|-------------------|-------------------|--|---|--|----------------------------------|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | Expenditures | | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | | | |
| \$ 103,741 | \$ 62,930 | \$ 90,600 | 110000 | Personnel Services: | | \$ 146,250 | \$ 146,250 | |
| 684 | 590 | 500 | 110001 | Regular Salaries | | 1,000 | 1,000 | |
| 7,844 | 4,389 | 6,969 | 141000 | Overtime | | 11,265 | 11,265 | |
| 97 | 96 | 106 | 142000 | FICA Taxes | | 152 | 152 | |
| | | | 142100 | Workers' Compensation | | 295 | 295 | |
| 205 | 57 | 91 | 142100 | Paid Family Leave | | 147 | 147 | |
| 33,041 | 2,694 | 23,680 | 143000 | Unemployment | | 45,980 | 45,980 | |
| 21,592 | 10,884 | 25,588 | 144000 | Retirement Contributions | | 50,849 | 50,849 | |
| 163 | 83 | 171 | 145000 | Health Insurance | | 171 | 171 | |
| 300 | 160 | 230 | 146000 | Life Insurance | | 288 | 288 | |
| 5,625 | 7,337 | 8,698 | 149000 | Long Term Disability | | 6,224 | 6,224 | |
| | | | 199999 | Personnel Services overhead (.0456 FTE) | | | | |
| <u>173,294</u> | <u>89,219</u> | <u>156,633</u> | | Total Personnel Services | | <u>262,621</u> | <u>262,621</u> | <u>-</u> |
| | | 1.2 | | Total Full-Time Equivalent (FTE) | | 2.2 | 2.2 | 2.2 |
| 441 | 245 | 500 | 210000 | Materials and Services: | | 500 | 500 | |
| 0 | 40 | 300 | 211000 | Office Supplies | | 300 | 300 | |
| 520 | 505 | 555 | 223001 | Postage | | 906 | 906 | |
| 1,546 | 1,984 | 2,000 | 223001 | Janitorial Supplies | | 2,000 | 2,000 | |
| 2,743 | 10 | 6,000 | 310000 | Printing/Advertising/Publicity | | 7,000 | 7,000 | |
| 38,585 | 46,203 | 35,000 | 320000 | Dues/Meetings/Training/Travel | | 80,000 | 80,000 | |
| 810 | 781 | 1,050 | 330000 | Application Processing Fees | | 1,085 | 1,085 | |
| 335 | 381 | 560 | 340000 | Electricity | | 630 | 630 | |
| 183 | 191 | 180 | 340001 | Natural Gas | | 250 | 250 | |
| 127 | 110 | 154 | 340002 | Communications | | 154 | 154 | |
| 51 | 51 | 70 | 340005 | Water | | 70 | 70 | |
| 10 | 10 | 14 | 340006 | Sewer | | 14 | 14 | |
| 43 | 43 | 53 | 340007 | Storm Sewer | | 53 | 53 | |
| 617 | 519 | 500 | 340008 | Sanitation | | 600 | 600 | |
| 20,322 | 71,031 | 75,000 | 360000 | Bank Fees/Credit Cards | | 75,000 | 75,000 | |
| 1,098 | 910 | 1,000 | 360000 | Professional Services | | 1,500 | 1,500 | |
| | 21 | 2,000 | 360020 | Computer and Software Support | | 2,000 | 2,000 | |
| 3,864 | 4,869 | 6,345 | 360050 | Non-capital Equipment | | 4,443 | 4,443 | |
| | | | 390090 | Overhead Cost (Indirect allocation) | | | | |
| <u>71,298</u> | <u>127,906</u> | <u>131,281</u> | | Total Materials and Services | | <u>176,505</u> | <u>176,505</u> | <u>-</u> |
| <u>\$ 244,591</u> | <u>\$ 217,124</u> | <u>\$ 287,914</u> | | Total Expenditures | | <u>\$ 439,126</u> | <u>\$ 439,126</u> | <u>\$ -</u> |

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Police (421)

| Historical Data | | | | Budget for Fiscal Year 7/1/2022-6/30/2023 | | |
|--------------------------------|---------------------|---------------------|--|--|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | Expenditures | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| Personnel Services: | | | | | | |
| \$ 760,102 | \$ 751,942 | \$ 880,500 | 110000 Regular Salaries | \$ 948,500 | \$ 948,500 | |
| 126,320 | 63,685 | 75,000 | 110001 Overtime | 82,000 | 82,000 | |
| 7,487 | 6,993 | - | 110002 Part-Time Salaries | | | |
| 86 | | 250 | 110003 Reserve Wages | 250 | 250 | |
| 66,562 | 60,899 | 73,115 | 141000 FICA Taxes | 78,852 | 78,852 | |
| 14,322 | 16,065 | 29,192 | 142000 Workers' Compensation | 26,564 | 26,564 | |
| | | | 142100 Paid Family Leave | 2,062 | 2,062 | |
| 1,705 | 796 | 956 | 143000 Unemployment | 1,031 | 1,031 | |
| 214,668 | 226,424 | 289,687 | 144000 Retirement Contributions | 309,118 | 309,118 | |
| 160,704 | 178,757 | 232,954 | 145000 Health Insurance | 196,145 | 196,145 | |
| 1,079 | 1,108 | 1,143 | 146000 Life Insurance | 1,016 | 1,016 | |
| 2,294 | 2,359 | 2,205 | 149000 Long Term Disability | 1,853 | 1,853 | |
| 45,971 | 36,622 | 44,486 | 199999 Personnel Services overhead (.3146 FTE) | 42,920 | 42,920 | |
| 1,401,299 | 1,345,650 | 1,629,488 | Total Personnel Services | 1,690,311 | 1,690,311 | - |
| | | 13.1323 | Total Full-Time Equivalent (FTE) | 13.15 | 13.15 | 13.15 |
| Materials and Services: | | | | | | |
| 806 | 863 | 1,200 | 210000 Office Supplies | 2,000 | 2,000 | |
| 199 | 163 | 500 | 211000 Postage | 500 | 500 | |
| 2,406 | 3,103 | 4,000 | 223000 General Supplies/Small Tools | 4,500 | 4,500 | |
| 848 | 774 | 1,200 | 223001 Janitorial Supplies | 3,000 | 3,000 | |
| 10,154 | 4,981 | 13,000 | 223004 Uniforms | 14,000 | 14,000 | |
| | | 4,000 | 233005 Reserve Expenses | 4,000 | 4,000 | |
| 2,133 | 1,108 | 2,500 | 310000 Printing/Advertising/Publicity | 2,500 | 2,500 | |
| 3,231 | 3,029 | 4,250 | 320000 Dues/Meetings/Travel | 4,500 | 4,500 | |
| 9,035 | 14,611 | 25,000 | 320001 Police Training | 28,000 | 28,000 | |
| 2,535 | 2,444 | 3,286 | 340000 Electricity | 3,395 | 3,395 | |
| 1,048 | 1,191 | 1,862 | 340001 Natural Gas | 1,971 | 1,971 | |
| 15,806 | 13,343 | 19,000 | 340002 Communications | 19,000 | 19,000 | |
| 399 | 344 | 482 | 340005 Water | 482 | 482 | |
| 159 | 159 | 219 | 340006 Sewer | 219 | 219 | |
| 32 | 32 | 44 | 340007 Storm Sewer | 44 | 44 | |
| 135 | 135 | 164 | 340008 Sanitation | 164 | 164 | |
| 243,320 | 243,320 | 234,688 | 340009 Dispatch Service | 231,863 | 231,863 | |
| 18,009 | 19,881 | 25,000 | 362000 Gasoline/Oil/Lubricants | 30,000 | 30,000 | |
| 10 | 15 | 50 | 360000 Bank Fees/Credit Cards | 50 | 50 | |
| 14,661 | 21,390 | 23,000 | 366000 Equipment Maintenance | 23,000 | 23,000 | |
| | | 1,500 | 371000 Repair and Maintenance | 1,500 | 1,500 | |
| 27,530 | 29,894 | 27,000 | 380000 Professional Services | 30,000 | 30,000 | |
| 957 | 708 | 1,500 | 380010 Rentals | 1,500 | 1,500 | |
| 13,623 | 16,294 | 20,000 | 380020 Computer and Software Support | 35,000 | 35,000 | |
| 10,159 | 4,195 | 20,000 | 380050 Non-capital Equipment | 25,000 | 25,000 | |
| 1,900 | 650 | 2,500 | 382000 Prisoner Expense | 2,500 | 2,500 | |
| | | 500 | 390000 Uniform Cleaning | | | |
| 31,578 | 24,303 | 32,462 | 390090 Overhead Cost (Indirect allocation) | 30,640 | 30,640 | |
| 410,673 | 406,931 | 468,907 | Total Materials and Services | 499,328 | 499,328 | - |
| - | - | - | Total Capital Outlay | - | - | - |
| \$ 1,811,972 | \$ 1,752,581 | \$ 2,098,395 | Total Expenditures | \$ 2,189,639 | \$ 2,189,639 | \$ - |

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Transfers (600)

| Historical Data | | | Budget for Fiscal Year 7/1/2022-6/30/2023 | | | |
|------------------|------------------|-------------------|--|---|---------------------------------|-------------------|
| Actual | | Adopted Budget | | | | |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body | |
| | | | Expenditures | | | |
| | | | Transfers to Other Funds: | | | |
| | | | 860012 | Warrenton Marina Capital Reserve Fund | 42,055 | 42,055 |
| 50,000 | 40,000 | 50,000 | 860035 | Facilities Maintenance Fund | 185,000 | 185,000 |
| 15,000 | 5,000 | 75,000 | 860070 | Police Vehicle Replacement Fund | 274,118 | 274,118 |
| 10,000 | 5,000 | 25,000 | 860071 | Fire Apparatus & Equipment Replacement Fund | 369,500 | 369,500 |
| 19,578 | 20,178 | 20,778 | 860072 | Tansy Point Dock Capital Reserve Fund | 20,778 | 20,778 |
| \$ 94,578 | \$ 70,178 | \$ 170,778 | Total Transfers | | \$ 891,451 | \$ 891,451 |
| | | | | | | \$ - |

City of Warrenton
Budget Document

General Fund 001
Expenditures by Department
Contingency (500)

| Historical Data | | | Budget for Fiscal Year 7/1/2022-6/30/2023 | | |
|-----------------|-------------|-------------------|--|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | Expenditures | | |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| \$ - | \$ - | \$ 254,938 | \$ 314,541 | \$ 314,541 | |
| \$ - | \$ - | \$ 254,938 | \$ 314,541 | \$ 314,541 | \$ - |
| | | | 800000 Contingency-5% of expenditures | | |
| | | | Total | | |

City of Warrenton
Budget Document

Parks System Development Charges Fund 003 (410)

| Historical Data | | | Resources and Requirements | | | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | |
|-------------------|-------------------|-------------------|----------------------------|-----------------------------|-------------------|---|------------------------------|---------------------------|
| Actual | | Adopted Budget | | | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | | | |
| | | | Resources | | | | | |
| \$ 143,744 | \$ 165,905 | \$ 178,187 | 300000 | Beginning Fund Balance | \$ 171,935 | \$ 171,935 | | |
| 18,860 | 13,148 | 12,000 | 339200 | Improvement Fee | 13,000 | 13,000 | | |
| | | | 339100 | Reimbursement Fee | | | | |
| 3,301 | 1,380 | 1,100 | 361000 | Interest | 775 | 775 | | |
| <u>165,905</u> | <u>180,433</u> | <u>191,287</u> | | Total Resources | <u>185,710</u> | <u>185,710</u> | <u>-</u> | |
| | | | Requirements | | | | | |
| | | | Capital Outlay-Parks Dept: | | | | | |
| | | | 620000 | Improvements | | | | |
| | | | 40,000 | 620013 Forest Rim Parklet | 30,000 | 30,000 | | |
| | | | 40,000 | Total Capital Outlay | <u>30,000</u> | <u>30,000</u> | <u>-</u> | |
| - | - | - | 800000 | Contingency | - | - | - | |
| - | - | 40,000 | | Total Expenditures | <u>30,000</u> | <u>30,000</u> | <u>-</u> | |
| <u>165,905</u> | <u>180,433</u> | <u>151,287</u> | 880001 | Ending Fund Balance | <u>155,710</u> | <u>155,710</u> | <u>-</u> | |
| <u>\$ 165,905</u> | <u>\$ 180,433</u> | <u>\$ 191,287</u> | | Total Requirements | <u>\$ 185,710</u> | <u>\$ 185,710</u> | <u>\$ -</u> | |

City of Warrenton
Budget Document

Established by Resolution No. 2021

Fire Apparatus & Equipment Replacement Fund 071 (495)

To accumulate funds for the
purchase of fire apparatus

Review Year: 2023

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|-------------------|-------------------|-------------------|--|-------------------------------------|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| | | | Resources | | | |
| \$ 101,268 | \$ 63,738 | \$ 113,500 | 300000 | Beginning Fund Balance | \$ 94,744 | \$ 94,744 |
| 1,920 | 555 | 500 | 361000 | Interest Earnings | 500 | 500 |
| | | | 367000 | FEMA Grant-Tanker | | |
| | | 181,450 | 367001 | FEMA Grant-SCBA | | |
| | | 437,000 | 367002 | FEMA Grant-Engine | 441,750 | 441,750 |
| | | | | Transfers from Other Funds: | | |
| 10,000 | 5,000 | 25,000 | 391001 | General Fund | 369,500 | 369,500 |
| | | 5,000 | 391006 | WBL Fund | | |
| | 15,200 | | 392100 | Sale of Surplus Equipment | | |
| | 44,362 | | 360000 | Miscellaneous Revenue | | |
| <u>113,188</u> | <u>128,855</u> | <u>762,450</u> | | Total Resources | <u>906,494</u> | <u>906,494</u> |
| | | | | Requirements | | |
| | | | | Materials and Services-Fire Dept: | | |
| | | | 380050 | Non-capital Equipment | | |
| 34,515 | - | - | | Total Materials and Services | - | - |
| <u>34,515</u> | <u>-</u> | <u>-</u> | | Capital Outlay-Fire Dept: | | |
| | | | 610008 | Porta-Count Fit Machine | | |
| 14,935 | | 191,000 | 610009 | Self Contained Breathing Apparatus | | |
| | | 460,000 | 610010 | Type 3 Fire Engine | 465,000 | 465,000 |
| | | | 610011 | Lifepak 15V4 Monitors/Defib(2) | | 65,000 |
| | | 62,000 | 610012 | Fire Utility Vehicle | 65,000 | 65,000 |
| | | | 610013 | Rehab/CERT/EMS Response Trailer | 52,000 | 52,000 |
| | | | 610014 | Side-By-Side-Sked Pump/Transport | 39,000 | 39,000 |
| | | | 610015 | Mobile/Pump and Tank Sked | 25,000 | 25,000 |
| | | | 610016 | Comand Staff Vehicles | 130,000 | 130,000 |
| | | | 610017 | LDH Hose Roller | 8,500 | 8,500 |
| <u>14,935</u> | <u>-</u> | <u>713,000</u> | | Total Capital Outlay | <u>784,500</u> | <u>849,500</u> |
| | | | 800000 | Contingency | - | - |
| <u>-</u> | <u>-</u> | <u>-</u> | | Total Expenditures | <u>784,500</u> | <u>849,500</u> |
| 49,450 | - | 713,000 | | Reserved for Future Expenditure | 121,994 | 56,994 |
| <u>63,738</u> | <u>128,855</u> | <u>49,450</u> | 880001 | | | |
| <u>\$ 113,188</u> | <u>\$ 128,855</u> | <u>\$ 762,450</u> | | Total Requirements | <u>\$ 906,494</u> | <u>\$ 906,494</u> |

City of Warrenton
Budget Document

Grant Fund 015

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | | | | | |
|-------------------------------|-------------|-------------------|----------------------------------|---|------------------------------------|---|----|----------------|----|----------------|
| Actual | | Adopted Budget | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body | | | | |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | | | | | |
| Resources | | | | | | | | | | |
| \$ | 7,862 | \$ | 5,182 | \$ | 1,968 | 300000 Beginning Fund Balance | \$ | 3,514 | \$ | 3,514 |
| | | | | | 2,109 | 300000 Beginning Fund Balance-Memorial | | 2,109 | | 2,109 |
| | | | | | 621 | 300000 Beginning Fund Balance - K9 | | | | |
| | 1,462 | | 1,488 | | 3,000 | 334111 Safety Belt Grant - Police | | 3,000 | | 3,000 |
| | 439 | | 828 | | 3,000 | 334112 DUII Grant - Police | | 3,000 | | 3,000 |
| | | | | | 4,000 | 334113 Miscellaneous Grants - Police | | 4,000 | | 4,000 |
| | 2,923 | | 1,101 | | 7,000 | 334121 Miscellaneous Grants - Vests Police | | 7,000 | | 7,000 |
| | | | | | 300 | 365003 Parent Aid Donation | | | | |
| | | | | | 1,000 | 334124 Naloxone Grant Program | | | | |
| | | | | | | 334107 LEMHWA Grant | | 3,000 | | 3,000 |
| | | | | | | 334108 Walmart Shop With a Cop Grant | | 5,000 | | 5,000 |
| | | | 58,680 | | | 334116 DLCD Grant | | | | |
| | | | 8,324 | | | 334126 ODF Wildland PPE Grant | | | | |
| | | | 50,000 | | | 331500 CRF Grant | | | | |
| | | | | | 143,227 | 334127 FEMA SAFER Grant | | 135,558 | | 135,558 |
| | | | | | 9,000 | 334128 Homeland Security Grant | | 9,000 | | 9,000 |
| | | | | | | 334129 ARPA Revenue | | 682,618 | | 682,618 |
| | | | 10,000 | | | 391006 Transfer from WBL Fund | | | | |
| | 12,686 | | 135,603 | | 175,225 | Total Resources | | 857,799 | | 857,799 |
| | | | | | | | | | | - |
| Requirements | | | | | | | | | | |
| Police Department | | | | | | | | | | |
| Personnel Services | | | | | | | | | | |
| | | | | | | 110000 Regular Salaries | | | | |
| | 1,462 | | 1,273 | | 3,000 | 110001 Overtime - Safety Belt Grant | | 3,000 | | 3,000 |
| | 439 | | 805 | | 3,000 | 110003 Overtime - DUII Grant | | 3,000 | | 3,000 |
| | | | 44 | | | 141000 FICA | | | | |
| | | | | | | 142000 Worker's Compensation | | | | |
| | | | | | | 142100 Paid Family Leave | | | | |
| | | | 1 | | | 143000 Unemployment | | | | |
| | | | 166 | | | 144000 Retirement | | | | |
| | | | 27 | | | 145000 Health Insurance | | | | |
| | | | | | | 146000 Life Insurance | | | | |
| | 1,901 | | 2,316 | | 6,000 | Total Personnel Services | | 6,000 | | 6,000 |
| | | | | | 0 | Total Full-Time Equivalent (FTE) | | 0 | | 0 |
| | | | | | | | | | | 0 |
| Materials and Services | | | | | | | | | | |
| | | | | | 300 | 223001 Parent Aid Supplies | | | | |
| | 84 | | | | 121 | 223004 K-9 Supplies | | | | |
| | | | | | | 320001 LEMHWA Program | | 3,000 | | 3,000 |
| | | | | | | 380000 Professional Services-Memorial Fund | | 2,109 | | 2,109 |
| | 1,656 | | 1,235 | | 500 | 380003 Professional Services-K-9 | | | | |
| | 900 | | | | 1,000 | 380004 Naloxone Grant Program | | | | |
| | | | | | | 380011 Walmart Shop With a Cop Program | | 5,000 | | 5,000 |
| | | | | | 4,000 | 380050 Non-Capital Equipment - Police Misc | | 4,000 | | 4,000 |
| | 2,923 | | 1,101 | | 7,000 | 380054 Non-Capital Equipment - Police VESTS | | 7,000 | | 7,000 |
| | 40 | | | | | 380057 Non-Capital Equipment - K-9 | | | | |
| | 5,603 | | 2,336 | | 12,921 | Total Materials and Services | | 21,109 | | 21,109 |
| | | | | | | | | | | - |
| | 7,504 | | 4,652 | | 18,921 | Total Police Department Requirements | | 27,109 | | 27,109 |
| | | | | | | | | | | - |

City of Warrenton
Budget Document

Grant Fund 015

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | |
|------------------------|-------------|----------------------------------|---|---|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Requirements | | | | | | |
| Fire Department | | | | | | |
| | | | Personnel Services | | | |
| | | 83,750 | 110000 Regular Salaries | 78,000 | 78,000 | |
| | | 6,407 | 141000 FICA | 5,967 | 5,967 | |
| | | 3,086 | 142000 Worker's Compensation | 2,572 | 2,572 | |
| | | | 142100 Paid Family Leave | 156 | 156 | |
| | | 335 | 143000 Unemployment | 78 | 78 | |
| | | 26,506 | 144000 Retirement | 24,642 | 24,642 | |
| | | 23,865 | 145000 Health Insurance | 23,867 | 23,867 | |
| | | 161 | 146000 Life Insurance | 124 | 124 | |
| | | 215 | 149000 Long Term Disability | 152 | 152 | |
| | | <u>144,325</u> | Total Personnel Services | <u>135,558</u> | <u>135,558</u> | - |
| | | 1 | Total Full-Time Equivalent (FTE) | 1 | 1 | 1 |
| | | | Materials and Services | | | |
| | | 16,647 | 380058 Non-Capital Equip | 1,677 | 1,677 | |
| | | <u>16,647</u> | Total Materials and Services | <u>1,677</u> | <u>1,677</u> | - |
| | | <u>16,647</u> | Total Fire Department Requirements | <u>137,235</u> | <u>137,235</u> | - |
| | | | Requirements | | | |
| | | | Planning Department | | | |
| | | | Materials and Services | | | |
| | | 58,680 | 380008 Professional Services - DLCD Grant | | | |
| | | <u>58,680</u> | Total Materials and Services | - | - | - |
| | | <u>58,680</u> | Total Community Development Department Requirements | - | - | - |
| | | | Requirements | | | |
| | | | Administration Department | | | |
| | | | Material and Services | | | |
| | | 50,000 | 380009 CRF-CCA Assistance | | | |
| | | 9,000 | 380010 EOP Update -HSG | 9,000 | 9,000 | |
| | | <u>50,000</u> | Total Materials and Services | <u>9,000</u> | <u>9,000</u> | - |
| | | <u>50,000</u> | Total Administration Department Requirements | <u>9,000</u> | <u>9,000</u> | - |
| | | | Not Allocated: | | | |
| | | | Transfers to Other Funds: | | | |
| | | | 860001 General Fund - ARPA | 682,618 | 682,618 | |
| | | | Total Transfers to Other Funds | <u>682,618</u> | <u>682,618</u> | - |
| | | | Total Expenditures | 855,962 | 855,962 | - |
| | | 7,504 | 880001 Ending Fund Balance | 1,837 | 1,837 | - |
| | | 129,979 | Total Requirements | <u>\$ 857,799</u> | <u>\$ 857,799</u> | <u>\$ -</u> |
| | | 172,246 | | | | |
| | | 5,182 | | | | |
| | | 2,979 | | | | |
| | | <u>\$ 12,686</u> | | | | |
| | | <u>\$ 135,603</u> | | | | |
| | | <u>\$ 175,225</u> | | | | |

City of Warrenton
Budget Document

Community Center Fund 005 (401)

| Historical Data | | | Budget for Fiscal Year 7/1/2022-6/30/2023 | | | |
|------------------|------------------|------------------|--|---|------------------------------|---------------------------|
| Actual | | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| | | | Resources | | | |
| \$ 19,490 | \$ 18,239 | \$ 15,000 | 300000 | Beginning Fund Balance | \$ 18,500 | \$ 18,500 |
| | \$ 302 | | 331500 | CRF Grant | | |
| 15,361 | 7,893 | 13,000 | 347500 | Rentals | 14,000 | 14,000 |
| 444 | 81 | 400 | 348000 | Cleaning Charges | 400 | 400 |
| 28 | 14 | | 360000 | Miscellaneous Income | | |
| 535 | 197 | 200 | 361000 | Interest | 200 | 200 |
| 1,773 | 1,710 | 1,500 | 364000 | Fundraising | 1,700 | 1,700 |
| 2,232 | 3,094 | 1,500 | 365000 | Donations | 2,500 | 2,500 |
| <u>39,862</u> | <u>31,530</u> | <u>31,600</u> | | Total Resources | <u>37,300</u> | <u>37,300</u> |
| | | | Requirements | | | |
| | | | Personnel Services-Community Center: | | | |
| | | | 110000 | Regular Admin Salaries | | |
| 3,788 | 2,250 | 4,750 | 110002 | Part-Time Salaries | 5,000 | 5,000 |
| 290 | 172 | 363 | 141000 | FICA | 383 | 383 |
| 77 | 84 | 136 | 142000 | Workers Compensation | 118 | 118 |
| | | | 142100 | Paid Family Leave | 10 | 10 |
| 8 | 2 | 5 | 143000 | Unemployment | 5 | 5 |
| | | | 144000 | Retirement | | |
| | | | 145000 | Health Insurance | | |
| | | | 146000 | Life Insurance | | |
| 3,233 | 2,728 | 3,112 | 199999 | Personnel services overhead (.0184 FTE) | 2,506 | 2,506 |
| <u>7,394</u> | <u>5,236</u> | <u>8,366</u> | | Total Personnel Services | <u>8,022</u> | <u>8,022</u> |
| | | 0.15 | | Total Full-Time Equivalent (FTE) | 0.15 | 0.15 |
| | | | Materials and Services-Community Center: | | | |
| 35 | 27 | 200 | 223000 | General Supplies | 200 | 200 |
| 438 | 118 | 600 | 223001 | Janitorial Supplies | 600 | 600 |
| 22 | 34 | 400 | 310000 | Printing/Advertising/Publicity | 250 | 250 |
| 1,728 | 1,514 | 2,250 | 340000 | Electricity | 2,250 | 2,250 |
| 1,081 | 981 | 1,600 | 340001 | Natural Gas | 1,600 | 1,600 |
| 1,596 | 1,615 | 1,650 | 340002 | Communications | 1,700 | 1,700 |
| 874 | 591 | 875 | 340005 | Water | 875 | 875 |
| 727 | 727 | 730 | 340006 | Sewer | 775 | 775 |
| 145 | 145 | 150 | 340007 | Storm Sewer | 160 | 160 |
| 1,763 | 538 | 2,225 | 340008 | Sanitation | 2,900 | 2,900 |
| 135 | 122 | 200 | 360000 | Bank Fees/Credit Cards | 200 | 200 |
| | 198 | 500 | 371000 | Building Maintenance | 600 | 600 |
| | 68 | | 380000 | Professional Services | | |
| 480 | 151 | 650 | 380020 | Computer/Software Support | 825 | 825 |
| 158 | 117 | 500 | 380050 | Non-capital equipment | 750 | 750 |
| 327 | 782 | 600 | 390000 | Fundraising Expenses | 600 | 600 |
| 2,221 | 1,811 | 2,275 | 390090 | Overhead Cost (Indirect Allocation) | 1,789 | 1,789 |
| <u>11,729</u> | <u>9,537</u> | <u>15,405</u> | | Total Materials and Services | <u>16,074</u> | <u>16,074</u> |
| | | | Not allocated: | | | |
| 2,500 | - | 1,000 | 860004 | Transfer to Capital Reserve Fund | 5,000 | 5,000 |
| - | - | 1,500 | 800000 | Contingency | 2,000 | 2,000 |
| <u>21,623</u> | <u>14,773</u> | <u>26,271</u> | | Total Expenditures | <u>31,096</u> | <u>31,096</u> |
| 18,239 | 16,757 | 5,329 | 880001 | Ending Fund Balance | 6,204 | 6,204 |
| <u>\$ 39,862</u> | <u>\$ 31,530</u> | <u>\$ 31,600</u> | | Total Requirements | <u>\$ 37,300</u> | <u>\$ 37,300</u> |

City of Warrenton
Budget Document

Established by Resolution No. 2328

Community Center Capital Reserve Fund 004 (401)

To accumulate funds for maintenance and capital improvements for the Community Center

Review Year: 2031

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | |
|-----------------------|-----------------|-------------------------------|----------------------------|---|------------------------------|---------------------------|
| Actual FYE 6/30/20 | FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Resources | | | | | | |
| 5,087 | 7,587 | \$ 7,587 | 300000 | Beginning Fund Balance | \$ 6,812 | \$ 6,812 |
| | | | 365001 | Contributions to Capital | | |
| | | | | Transfers from Other Funds: | | |
| 2,500 | | 1,000 | 391005 | Transfer from Community Center | 5,000 | 5,000 |
| <u>7,587</u> | <u>7,587</u> | <u>8,587</u> | | Total Resources | <u>11,812</u> | <u>11,812</u> |
| | | | | | | - |
| Requirements | | | | | | |
| | | | | Materials and Services-Community Center: | | |
| | | 6,000 | 371000 | Repair and maintenance | 9,000 | 9,000 |
| | | 2,587 | 380050 | Non-capital Equipment | 2,812 | 2,812 |
| - | - | 8,587 | | Total Materials and Services | 11,812 | 11,812 |
| | | | | Capital Outlay-Community Center: | | |
| | | | 610000 | Equipment | | |
| | | | 620000 | Improvements | | |
| - | - | - | | Total Capital Outlay | - | - |
| | | | | | | |
| - | - | - | 800000 | Contingency | - | - |
| | | | | | | |
| - | - | 8,587 | | Total Expenditures | 11,812 | 11,812 |
| <u>7,587</u> | <u>7,587</u> | - | 880001 | Ending Fund Balance | - | - |
| <u>\$ 7,587</u> | <u>\$ 7,587</u> | <u>\$ 8,587</u> | | Total Requirements | <u>\$ 11,812</u> | <u>\$ 11,812</u> |
| | | | | | | \$ - |

City of Warrenton
Budget Document

Transient Room Tax Fund 024 (465)

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | |
|---|-------------------|----------------------------------|-------------------------------------|---|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Resources | | | | | | |
| \$ - | \$ - | | 300000 | | | |
| 45,928 | 56,283 | | 319300 | 27,000 | 27,000 | |
| 39,444 | 48,337 | 58,000 | 319301 | 65,000 | 65,000 | |
| 131,300 | 160,903 | 232,000 | 319302 | 238,000 | 238,000 | |
| <u>216,672</u> | <u>265,522</u> | <u>290,000</u> | Total Resources | <u>330,000</u> | <u>330,000</u> | <u>-</u> |
| Requirements | | | | | | |
| Materials and Services-Transient Room Tax Program: | | | | | | |
| | | 1,000 | 380000 | | | |
| 131,300 | 160,903 | 231,000 | 380001 | 238,000 | 238,000 | |
| 45,928 | 56,283 | | 380002 | 27,000 | 27,000 | |
| 39,444 | 48,337 | 58,000 | 380003 | 65,000 | 65,000 | |
| <u>216,672</u> | <u>265,522</u> | <u>290,000</u> | Total Materials and Services | <u>330,000</u> | <u>330,000</u> | <u>-</u> |
| <u>216,672</u> | <u>265,522</u> | <u>290,000</u> | Total Expenditures | <u>330,000</u> | <u>330,000</u> | <u>-</u> |
| - | - | - | Ending Fund Balance | - | - | - |
| <u>\$ 216,672</u> | <u>\$ 265,522</u> | <u>\$ 290,000</u> | Total Requirements | <u>\$ 330,000</u> | <u>\$ 330,000</u> | <u>\$ -</u> |

City of Warrenton
Budget Document

Established by Resolution No. 2329

Facilities Maintenance Fund 035 (410)

To accumulate funds for maintenance and capital improvements of the Municipal Building, Head Start Building, Library, Community Center, and Park Facilities

Review Year: 2031

| Historical Data | | | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | | |
|--|----------------------------------|----------------------------------|---|----------------------------------|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | Adopted Budget FYE 6/30/21 | Adopted Budget FYE 6/30/22 | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Resources | | | | | | |
| 160,397 | 62,274 | \$ 75,000 | 300000 | \$ 98,000 | \$ 98,000 | |
| 1,000 | | | 331400 | | | |
| | 265 | | 331500 | | | |
| | | | 360000 | | | |
| 1,609 | 529 | 500 | 361000 | | | |
| | | | Transfers from Other Funds: | | | |
| 50,000 | 40,000 | 50,000 | 391001 | 185,000 | 185,000 | |
| | | | Total Resources | | | |
| <u>213,006</u> | <u>103,068</u> | <u>125,500</u> | | <u>283,000</u> | <u>283,000</u> | - |
| Requirements | | | | | | |
| Materials and Services-Facilities Maintenance: | | | | | | |
| 306 | 288 | 350 | 340000 | | | |
| 608 | | | 340002 | | | |
| 754 | 754 | 754 | 340005 | 395 | 395 | |
| 1,455 | 1,455 | 1,455 | 340006 | 757 | 757 | |
| 291 | 291 | 291 | 340007 | 152 | 152 | |
| 126 | 91 | 100 | 340008 | 50 | 50 | |
| 92,842 | 10,097 | 40,000 | 371000 | 45,000 | 45,000 | |
| | 373 | 500 | 371003 | | | |
| 2,384 | 2,864 | 3,000 | 371004 | 3,000 | 3,000 | |
| 24 | | 5,000 | 371006 | | | |
| 51,725 | | 2,000 | 371007 | 2,000 | 2,000 | |
| | | | 371008 | 50,000 | 50,000 | |
| | | 10,000 | 371009 | 10,000 | 10,000 | |
| | | | 380000 | 50,000 | 50,000 | |
| 217 | 217 | 220 | 390000 | | | |
| | | | Total Materials and Services | | | |
| <u>150,732</u> | <u>16,430</u> | <u>63,670</u> | | <u>161,354</u> | <u>161,354</u> | - |
| Capital Outlay-Facilities Maintenance: | | | | | | |
| | | | 610001 | 15,000 | 15,000 | |
| | | | 620008 | 10,000 | 10,000 | |
| | | | Total Capital Outlay | | | |
| - | - | - | | <u>25,000</u> | <u>25,000</u> | - |
| Not allocated: | | | | | | |
| | | 51,830 | 800000 | 68,000 | 68,000 | |
| | | | Total Expenditures | | | |
| <u>150,732</u> | <u>16,430</u> | <u>115,500</u> | | <u>254,354</u> | <u>254,354</u> | - |
| 62,274 | 86,638 | 10,000 | Reserved for Future Expenditures | | | |
| <u>\$ 213,006</u> | <u>\$ 103,068</u> | <u>\$ 125,500</u> | Total Requirements | | | <u>\$ -</u> |

City of Warrenton
Budget Document

Established by Resolution No. 2017

Tansy Point Dock Capital Reserve Fund 072 (410)

To accumulate funds for maintenance and capital improvements to Tansy Point Dock

Review Year: 2023

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | |
|-------------------|-------------------|----------------------------|--|-------------------------------------|---------------------------|
| Actual | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | |
| | | | Resources | | |
| \$ 147,195 | \$ 170,211 | \$ 191,802 | 300000 | Beginning Fund Balance | \$ 213,550 |
| 3,438 | 1,419 | 1,000 | 361000 | Interest Earnings | 1,000 |
| | | | | Transfers from Other Funds: | |
| 19,578 | 20,178 | 20,778 | 391001 | General Fund 10% of lease revenue | 20,778 |
| | | | 391001 | General Fund | 20,778 |
| <u>170,211</u> | <u>191,808</u> | <u>213,580</u> | | Total Resources | <u>235,328</u> |
| | | | | | <u>235,328</u> |
| | | | | | <u>-</u> |
| | | | Requirements | | |
| | | | | Materials and Services-Admin: | |
| | | | 380000 | Professional Services | |
| | | | 380050 | Non-capital Equipment | |
| <u>-</u> | <u>-</u> | <u>-</u> | | Total Materials and Services | <u>-</u> |
| | | | | Capital Outlay-Admin: | |
| - | - | 213,580 | 620000 | Improvements-Anodes | 235,328 |
| <u>-</u> | <u>-</u> | <u>213,580</u> | | Total Capital Outlay | <u>235,328</u> |
| | | | | Not allocated: | |
| - | - | | 800000 | Contingency | |
| <u>-</u> | <u>-</u> | <u>213,580</u> | | Total Expenditures | <u>235,328</u> |
| <u>170,211</u> | <u>191,808</u> | <u>-</u> | 880001 | Ending Fund Balance | <u>-</u> |
| <u>\$ 170,211</u> | <u>\$ 191,808</u> | <u>\$ 213,580</u> | | Total Requirements | <u>\$ 235,328</u> |
| | | | | | <u>\$ 235,328</u> |
| | | | | | <u>\$ -</u> |

City of Warrenton
Budget Document

Wastewater Treatment Facility GO Bond 059 (435)

| Historical Data | | | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | | |
|-----------------------|-----------------------|----------------------------------|---|----------------------------------|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | Actual FYE 6/30/21 | Adopted Budget FYE 6/30/22 | Resources and Requirements | Proposed By Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Resources | | | | | | |
| \$ 100,146 | \$ 90,919 | \$ 74,000 | 300000 | \$ 73,000 | \$ 73,000 | |
| 17,437 | 19,748 | 15,000 | 311200 | 15,000 | 15,000 | |
| 4,934 | 1,812 | 1,600 | 361000 | 1,100 | 1,100 | |
| 122,517 | 112,479 | 90,600 | | 89,100 | 89,100 | - |
| 536,903 | 559,926 | 518,421 | 311100 | 517,330 | 517,330 | |
| 659,420 | 672,405 | 609,021 | | 606,430 | 606,430 | - |
| Requirements | | | | | | |
| Debt Service: | | | | | | |
| 446,077 | 459,287 | 234,720 | 471000 | 241,671 | 241,671 | |
| | | 238,170 | 471000 | 245,224 | 245,224 | |
| 122,424 | 106,951 | 40,870 | 472000 | 33,919 | 33,919 | |
| | | 50,148 | 472000 | 40,695 | 40,695 | |
| 568,501 | 566,238 | 563,908 | | 561,509 | 561,509 | - |
| - | - | - | 800000 | - | - | - |
| 568,501 | 566,238 | 563,908 | | 561,509 | 561,509 | - |
| 90,919 | 106,167 | 45,113 | 880001 | 44,921 | 44,921 | - |
| \$ 659,420 | \$ 672,405 | \$ 609,021 | | \$ 606,430 | \$ 606,430 | \$ - |

City of Warrenton
Budget Document

Quincy Robinson Trust Fund 065 (429)

| Historical Data | | | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | | |
|-------------------|-------------------|-------------------|---|-------------------------------------|------------------------------|---------------------------|
| Actual | | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| | | | Resources | | | |
| \$ 83,789 | \$ 120,868 | \$ 127,000 | 300000 | Beginning Fund Balance | \$ 193,208 | \$ 193,208 |
| 2,063 | 1,003 | 700 | 361000 | Interest Earnings | 700 | 700 |
| 47,196 | 45,499 | 45,000 | 365000 | Donation from the Trust | 45,000 | 45,000 |
| <u>133,048</u> | <u>167,370</u> | <u>172,700</u> | | Total Resources | <u>238,908</u> | <u>238,908</u> |
| | | | Requirements | | | |
| | | | Materials and Services-Parks Dept: | | | |
| | | | 371000 | Repair and Maintenance(Flag Pole) | 1,000 | 1,000 |
| | | | 390050 | Community Grants | 25,000 | 25,000 |
| | | | | Total Materials and Services | <u>26,000</u> | <u>26,000</u> |
| | | | Capital Outlay-Parks Dept: | | | |
| | | | 620073 | Replace Tennis Court Fencing Fabric | | |
| 12,180 | 10,125 | 40,000 | 620074 | Carruthers Viewing Dock | 40,000 | 40,000 |
| | | | 620012 | Carruthers Dog Park Parking | | |
| | | | 620013 | Forest Rim Parklet | 6,000 | 6,000 |
| | | | 620014 | Horse Shoe/Corn Hole Play Areas | | |
| | | | 620016 | Volleyball Court - Parade Grounds | | |
| | | | 620017 | Security Lighting - QBR Park | 55,000 | 55,000 |
| | | | 620018 | Triangle Park Sign | 10,000 | 10,000 |
| <u>12,180</u> | <u>10,125</u> | <u>123,000</u> | | Total Expenditures | <u>137,000</u> | <u>137,000</u> |
| | | | 800000 | Not allocated: Contingency | | |
| 12,180 | 10,125 | 123,000 | | Total Expenditures | 137,000 | 137,000 |
| 120,868 | 157,245 | 49,700 | 880001 | Ending Fund Balance | 101,908 | 101,908 |
| <u>\$ 133,048</u> | <u>\$ 167,370</u> | <u>\$ 172,700</u> | | Total Requirements | <u>\$ 238,908</u> | <u>\$ 238,908</u> |

**City of Warrenton
Budget Document**

Building Division Fund 021 (423)

| Historical Data | | | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | | |
|---------------------|---------------------|---------------------|--|----------------------------|------------------------------|---------------------------|
| Actual | | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| | | | Resources | | | |
| \$ 269,746 | \$ 898,004 | \$ 840,000 | 300000 Beginning Fund Balance | \$ 640,000 | \$ 640,000 | |
| 870,441 | 290,322 | 327,361 | 322100 Permits | 305,588 | 305,588 | |
| | | | 337203 Intergovernmental | | | |
| 134 | 805 | | 331500 CRF Grant | | | |
| 209 | 231 | | 360000 Miscellaneous | | | |
| 5,820 | 6,380 | 5,000 | 361000 Interest Earnings | 3,500 | 3,500 | |
| 1,146,350 | 1,195,742 | 1,172,361 | Total Resources | 949,088 | 949,088 | - |
| | | | Requirements | | | |
| | | | Personnel Services-Building Dept: | | | |
| 139,754 | 179,342 | 182,250 | 110000 Regular Salaries | 190,250 | 190,250 | |
| 85 | | | 110001 Overtime | | | |
| 10,477 | 13,265 | 13,942 | 141000 FICA Taxes | 14,554 | 14,554 | |
| 1,233 | 1,307 | 1,959 | 142000 Workers' Compensation | 1,695 | 1,695 | |
| | | | 142100 Paid Family Leave | 381 | 381 | |
| 267 | 173 | 182 | 143000 Unemployment | 190 | 190 | |
| 26,965 | 31,078 | 47,388 | 144000 Retirement Contributions | 49,469 | 49,469 | |
| 37,223 | 44,111 | 43,541 | 145000 Health Insurance | 57,404 | 57,404 | |
| 223 | 250 | 257 | 146000 Life Insurance | 199 | 199 | |
| 434 | 519 | 455 | 149000 Long Term Disability | 375 | 375 | |
| 4,849 | 4,305 | 6,154 | 199999 Personnel services overhead (.0504 FTE) | 6,870 | 6,870 | |
| 221,509 | 274,351 | 296,128 | Total Personnel Services | 321,387 | 321,387 | - |
| | | 2.9 | Total Full-Time Equivalent (FTE) | 2.9 | 2.9 | 2.9 |
| | | | Materials and Services-Building Dept: | | | |
| 2,266 | 1,615 | 2,500 | 210000 Office Supplies | 2,500 | 2,500 | |
| | 44 | 50 | 211000 Postage | 50 | 50 | |
| 216 | | 300 | 223000 General Supplies | 300 | 300 | |
| 520 | 505 | 555 | 223001 Janitorial Supplies | 906 | 906 | |
| 723 | 447 | 400 | 310000 Printing/Advertising/Publicity | 400 | 400 | |
| 536 | 6,990 | 8,000 | 320000 Dues Meetings Training Travel | 12,000 | 12,000 | |
| 810 | 781 | 1,050 | 340000 Electricity | 1,085 | 1,085 | |
| 335 | 381 | 595 | 340001 Natural Gas | 630 | 630 | |
| 1,073 | 1,445 | 1,500 | 340002 Communications | 2,500 | 2,500 | |
| 127 | 110 | 154 | 340005 Water | 154 | 154 | |
| 51 | 51 | 70 | 340006 Sewer | 70 | 70 | |
| 10 | 10 | 14 | 340007 Storm Sewer | 14 | 14 | |
| 43 | 43 | 53 | 340008 Sanitation | 53 | 53 | |
| 4,800 | 3,859 | 8,500 | 360000 Bank Fees/Credit Cards | 8,500 | 8,500 | |
| 356 | 302 | 1,500 | 362000 Gasoline/Oil/Lubricants | 1,500 | 1,500 | |
| (13) | 70 | 1,500 | 366000 Equipment Maintenance | 1,500 | 1,500 | |
| 4,238 | 48,444 | 120,000 | 380000 Professional Services | 80,000 | 80,000 | |
| 5,462 | 4,791 | 7,000 | 380020 Computer Software Support | 15,000 | 15,000 | |
| 1,951 | 1,500 | 1,800 | 380050 Non-capital equipment | 2,500 | 2,500 | |
| 3,331 | 2,857 | 4,476 | 390090 Overhead Cost (Indirect Allocation) | 4,905 | 4,905 | |
| 26,837 | 74,243 | 160,017 | Total Materials and Services | 134,567 | 134,567 | - |
| | | | Capital Outlay-Building Dept: | | | |
| | | 35,000 | 610001 Building Inspector Vehicle | | | |
| | | 35,000 | Total Capital Outlay | | | |
| | | | Not allocated: | | | |
| | | 80,000 | 800000 Contingency | 40,000 | 40,000 | |
| 248,346 | 348,594 | 571,145 | Total Expenditures | 495,954 | 495,954 | - |
| 898,004 | 847,148 | 601,216 | 880001 Ending Fund Balance | 453,134 | 453,134 | - |
| \$ 1,146,350 | \$ 1,195,742 | \$ 1,172,361 | Total Requirements | \$ 949,088 | \$ 949,088 | \$ - |

City of Warrenton
Budget Document

Library Fund 020 (455)

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|-----------------------|----------------------------------|----------------------------------|--|----------------------------------|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | Adopted Budget FYE 6/30/21 | Adopted Budget FYE 6/30/22 | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| | | | Resources | | | |
| \$ 114,826 | \$ 128,494 | \$ 168,000 | 300000 | \$ 160,000 | \$ 160,000 | |
| 3,695 | 6,503 | 3,500 | 311200 | 4,000 | 4,000 | |
| | | 5,000 | 334100 | 6,500 | 6,500 | |
| 1,000 | 1,000 | 1,000 | 334200 | 1,000 | 1,000 | |
| 235 | 311 | 250 | 351200 | 300 | 300 | |
| 1,697 | 2,491 | 2,000 | 351500 | 2,500 | 2,500 | |
| 1,046 | 1,654 | 1,200 | 360000 | 1,450 | 1,450 | |
| 2,711 | 1,093 | 1,000 | 361000 | 800 | 800 | |
| 369 | 2,242 | 2,000 | 365000 | 250 | 250 | |
| 48 | | | 365100 | | | |
| 2,561 | 2,567 | 2,578 | 365200 | 2,725 | 2,725 | |
| 102 | 272 | | 331500 | | | |
| 128,291 | 146,627 | 186,528 | | 179,525 | 179,525 | - |
| 200,068 | 220,256 | 224,975 | 311100 | 234,654 | 234,654 | - |
| | | | | | | |
| 328,359 | 366,883 | 411,503 | | 414,179 | 414,179 | - |
| | | | Total Resources | | | |
| | | | Requirements | | | |
| | | | Personnel Services-Library: | | | |
| 32,847 | 51,716 | 97,500 | 110000 | 111,500 | 111,500 | |
| 37,215 | 24,232 | | 110002 | | | |
| 5,021 | 5,496 | 7,459 | 141000 | 8,530 | 8,530 | |
| 106 | 100 | 114 | 142000 | 115 | 115 | |
| | | | 142100 | 223 | 223 | |
| 128 | 72 | 98 | 143000 | 112 | 112 | |
| 27,627 | 17,402 | 27,293 | 144000 | 28,935 | 28,935 | |
| 17,536 | 21,375 | 47,485 | 145000 | 30,521 | 30,521 | |
| 142 | 178 | 236 | 146000 | 196 | 196 | |
| 186 | 235 | 263 | 149000 | 229 | 229 | |
| 11,056 | 8,489 | 11,457 | 199999 | 13,094 | 13,094 | |
| | | | | | | |
| 131,866 | 129,294 | 191,905 | | 193,455 | 193,455 | - |
| | | 2.25 | | 2.325 | 2.325 | 2.325 |
| | | | Total Personnel Services | | | |
| | | | Total Full Time Equivalent (FTE) | | | |
| | | | Materials and Services-Library: | | | |
| 3,280 | 2,367 | 4,000 | 210000 | 4,000 | 4,000 | |
| 90 | 29 | 200 | 211000 | 300 | 300 | |
| 7,949 | 11,905 | 12,000 | 223000 | 18,000 | 18,000 | |
| 1,115 | 791 | 1,000 | 223001 | 1,000 | 1,000 | |
| 1,496 | 1,843 | 2,400 | 223002 | 2,400 | 2,400 | |
| 1,562 | 1,663 | 1,694 | 223003 | 1,635 | 1,635 | |
| 140 | 1,794 | 1,642 | 223004 | 1,090 | 1,090 | |
| 124 | | | 223005 | | | |
| | 1,853 | 1,500 | 223006 | 2,500 | 2,500 | |
| | | 2,500 | 223007 | 1,000 | 1,000 | |
| 1,524 | 801 | 2,000 | 310000 | 2,000 | 2,000 | |
| 698 | 620 | 2,000 | 320000 | 2,500 | 2,500 | |
| 1,643 | 1,296 | 1,500 | 340000 | 1,400 | 1,400 | |
| 1,284 | 1,497 | 1,500 | 340001 | 1,500 | 1,500 | |
| 480 | 480 | 480 | 340002 | 500 | 500 | |
| 471 | 453 | 500 | 340005 | 600 | 600 | |
| 727 | 727 | 750 | 340006 | 800 | 800 | |
| 145 | 145 | 150 | 340007 | 200 | 200 | |
| 446 | 446 | 500 | 340008 | 500 | 500 | |
| 315 | | 1,100 | 366000 | 2,500 | 2,500 | |
| 935 | 58 | 1,000 | 371000 | 1,000 | 1,000 | |
| 4,271 | 4,407 | 4,500 | 380000 | 4,500 | 4,500 | |
| 25,020 | 25,020 | 25,020 | 380010 | 25,020 | 25,020 | |
| 4,479 | 9,050 | 9,800 | 380020 | 16,265 | 16,265 | |
| 2,208 | 2,002 | 3,000 | 380050 | 4,000 | 4,000 | |
| | | 2,500 | 380051 | 5,000 | 5,000 | |
| 7,595 | 5,633 | 8,336 | 390090 | 9,348 | 9,348 | |
| | | | | | | |
| 67,999 | 74,880 | 91,572 | | 109,558 | 109,558 | - |
| | | | Total Materials and Services | | | |
| | | | Not allocated: | | | |
| - | - | 25,000 | 800000 | 10,000 | 10,000 | |
| | | | | | | |
| 199,865 | 204,174 | 308,477 | | 313,013 | 313,013 | - |
| | | | Total Expenditures | | | |
| | | 4,452 | 880001 | 4,452 | 4,452 | |
| 128,494 | 162,709 | 98,574 | 880001 | 96,714 | 96,714 | - |
| | | | | | | |
| \$ 328,359 | \$ 366,883 | \$ 411,503 | | \$ 414,179 | \$ 414,179 | \$ - |
| | | | Total Requirements | | | |

City of Warrenton
Budget Document

Warrenton Marina Fund 010 (461)

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | |
|-----------------------------|----------------------------------|----------------------------------|--|---|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | Adopted Budget FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Resources | | | | | | |
| \$ 157,790 | \$ 172,727 | \$ 265,000 | 300000 Beginning Working Capital | \$ 300,000 | \$ 300,000 | |
| | 1,200 | | 334602 OSMB Grant - Operating | 1,200 | 1,200 | |
| 274,053 | 255,174 | 280,000 | 347801 Annual Moorage Rentals | 315,000 | 315,000 | |
| 32,327 | 49,535 | 45,000 | 347802 Transient Daily Moorage | 45,000 | 45,000 | |
| 47,176 | 48,709 | 53,000 | 347803 Utilities | 50,000 | 50,000 | |
| 34,362 | 12,825 | 30,000 | 347804 Dry Storage | 30,000 | 30,000 | |
| 31,040 | 26,810 | 35,000 | 347805 Launch Ramp | 35,000 | 35,000 | |
| 17,175 | 25,763 | 20,000 | 347806 Hoist | 30,000 | 30,000 | |
| 22,553 | 13,381 | 25,000 | 347808 Monthly Moorage | 35,000 | 35,000 | |
| 22,070 | 23,000 | 27,000 | 347810 Parking | 30,000 | 30,000 | |
| 13,160 | 15,480 | 12,000 | 347812 Overnight Stays | 25,000 | 25,000 | |
| 5,760 | 5,040 | 4,500 | 347813 Liveaboard Fees | 4,000 | 4,000 | |
| 10,500 | 8,500 | 10,000 | 347814 Work Slip | 5,000 | 5,000 | |
| 9,850 | 51,839 | 10,000 | 347816 Pier Use | 20,000 | 20,000 | |
| 38,293 | 39,350 | 45,000 | 347818 Facilities Fee | 45,000 | 45,000 | |
| | | 1,000 | 347819 Fisherman's/Farmer's Market | 1,000 | 1,000 | |
| 5,826 | 2,980 | 2,500 | 360000 Miscellaneous | 6,000 | 6,000 | |
| 15,435 | 7,114 | 5,000 | 361000 Interest Earnings | 9,000 | 9,000 | |
| 29,188 | 29,372 | 29,538 | 363000 Leases | 30,679 | 30,679 | |
| 340 | 2,867 | | 331500 CRF Grant | | | |
| 766,898 | 791,665 | 899,538 | Total Resources | 1,016,879 | 1,016,879 | - |
| Requirements | | | | | | |
| Personnel Services-Marinas: | | | | | | |
| 167,326 | 162,443 | 205,500 | 110000 Regular Salaries | 215,000 | 215,000 | |
| 4,064 | 6,674 | 8,000 | 110001 Overtime | 8,000 | 8,000 | |
| | 1,020 | 10,000 | 110002 Temporary/Seasonal Salaries | 12,000 | 12,000 | |
| 12,742 | 12,574 | 17,098 | 141000 FICA | 17,978 | 17,978 | |
| 3,965 | 4,114 | 8,014 | 142000 Workers Compensation | 7,458 | 7,458 | |
| | | | 142100 Paid Family Leave | 470 | 470 | |
| 327 | 164 | 224 | 143000 Unemployment | 235 | 235 | |
| 40,244 | 40,113 | 57,600 | 144000 Retirement | 61,579 | 61,579 | |
| 39,956 | 39,310 | 58,514 | 145000 Health Insurance | 49,620 | 49,620 | |
| 270 | 235 | 320 | 146000 Life Insurance | 256 | 256 | |
| 535 | 525 | 538 | 149000 Long Term Disability | 346 | 346 | |
| 45,648 | 41,655 | 47,597 | 199999 Personnel services overhead (.3780 FTE) | 51,569 | 51,569 | |
| \$ 315,078 | \$ 308,828 | \$ 413,405 | Total Personnel Services | \$ 424,511 | \$ 424,511 | \$ - |
| | 3.8512 | | Total Full-Time Equivalent (FTE) | 3.8294 | 3.8294 | 3.8294 |

City of Warrenton
Budget Document

Warrenton Marina Fund 010 (461)

| Historical Data | | | Resources and Requirements | | | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | |
|--|-------------------|-------------------------------|----------------------------|---------------------------------------|---------------------|---|------------------------------------|---------------------------------|
| Actual | FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | | | | | | | | |
| Requirements | | | | | | | | |
| Materials and Services-Marinas: | | | | | | | | |
| \$ 1,204 | \$ 2,165 | \$ 3,000 | 210000 | Office Supplies | \$ 3,500 | \$ 3,500 | | |
| 611 | 608 | 1,000 | 211000 | Postage | 800 | 800 | | |
| | 14 | | 223000 | General Supplies/Small Tools | | | | |
| 816 | 1,432 | 4,000 | 223001 | Janitorial Supplies | 4,000 | 4,000 | | |
| 634 | 362 | 2,000 | 223004 | Uniforms | 2,000 | 2,000 | | |
| 893 | 32 | 500 | 310000 | Printing/Advertising | 1,000 | 1,000 | | |
| 215 | 174 | 500 | 320000 | Dues/Meetings/Training/Travel | 500 | 500 | | |
| 37,939 | 39,026 | 45,000 | 340000 | Electricity | 45,000 | 45,000 | | |
| 919 | 777 | 2,000 | 340001 | Natural Gas | 1,200 | 1,200 | | |
| 3,443 | 3,510 | 4,000 | 340002 | Communications | 4,000 | 4,000 | | |
| 10,180 | 13,229 | 12,000 | 340005 | Water | 15,000 | 15,000 | | |
| 2,369 | 3,435 | 5,000 | 340006 | Sewer | 5,000 | 5,000 | | |
| 474 | 687 | 1,000 | 340007 | Storm Sewer | 1,200 | 1,200 | | |
| 30,367 | 30,489 | 30,000 | 340008 | Sanitation | 25,000 | 25,000 | | |
| 1,868 | 1,765 | 3,000 | 362000 | Gasoline/Oil/Lubricants | 3,000 | 3,000 | | |
| (110) | 94 | 4,000 | 366000 | Equipment Maintenance | 5,000 | 5,000 | | |
| 36,364 | 43,563 | 55,000 | 371000 | Repair and Maintenance | 100,000 | 100,000 | | |
| | | | 375000 | Map expenses | 1,200 | 1,200 | | |
| | | 1,000 | 375100 | Fisherman's/Farmer's Market | 1,000 | 1,000 | | |
| 820 | 6,333 | 3,000 | 380000 | Professional Services | 5,000 | 5,000 | | |
| 7,460 | 6,465 | 8,000 | 380005 | Pay Station & Merchant Fees | 13,000 | 13,000 | | |
| 6,572 | 6,122 | 7,000 | 380010 | Submerged Land Lease | 8,000 | 8,000 | | |
| 2,579 | 3,973 | | 380020 | Computer and Software support | 7,000 | 7,000 | | |
| 1,850 | 2,132 | 2,500 | 380040 | Transient Room Tax | 3,500 | 3,500 | | |
| 269 | 2,461 | | 380050 | Non-capital Equipment | 2,000 | 2,000 | | |
| 31,356 | 27,643 | 34,739 | 390090 | Overhead Cost (Indirect Allocation) | 36,814 | 36,814 | | |
| | | | 410000 | Permits and fees | | | | |
| \$ 179,093 | \$ 196,492 | \$ 228,239 | | Total Materials and Services | \$ 293,714 | \$ 293,714 | \$ - | |
| Transfers to Other Funds: | | | | | | | | |
| 100,000 | 20,000 | 100,000 | 860012 | Marina Capital Reserve Fund | 100,000 | 100,000 | | |
| 100,000 | 20,000 | 100,000 | | Total Transfers to Other Funds | 100,000 | 100,000 | - | |
| - | - | 110,000 | 800000 | Contingency | 125,000 | 125,000 | | |
| 594,171 | 525,320 | 851,644 | | Total Expenditures | 943,225 | 943,225 | - | |
| 172,727 | 266,345 | 47,894 | | Ending Fund Balance | 73,654 | 73,654 | - | |
| \$ 766,898 | \$ 791,665 | \$ 899,538 | | Total Requirements | \$ 1,016,879 | \$ 1,016,879 | \$ - | |

City of Warrenton
Budget Document

Established by Resolution No. 2018

Warrenton Marina Fund Capital Reserve Fund 012 (461)

To accumulate funds for capital
improvements at the Warrenton Marina

Review Year: 2023

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | |
|-----------------------|-------------------|----------------------------------|----------------------------------|---|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| | | | Resources | | | |
| \$ 282,175 | \$ 382,175 | \$ 402,175 | 300000 | Beginning Fund Balance | \$ 464,175 | \$ 464,175 |
| | | | 391001 | Transfers from Other Funds: | | |
| | | | | General Fund | 42,055 | 42,055 |
| 100,000 | 20,000 | 100,000 | 391030 | Warrenton Marina Fund-operations | 100,000 | 100,000 |
| <u>382,175</u> | <u>402,175</u> | <u>502,175</u> | | Total Resources | <u>606,230</u> | <u>606,230</u> |
| | | | Requirements | | | |
| | | | | Capital Outlay-Marinas: | | |
| | | | 610003 | Work Truck | 15,000 | 15,000 |
| | | 325,000 | 620002 | Commercial Work Pier Improvements | 480,000 | 480,000 |
| | | | 620004 | Pay Stations | 12,000 | 12,000 |
| | | 40,000 | 620009 | E Dock Pile Replacement Project | 40,000 | 40,000 |
| | | 20,000 | 620010 | Inner Basin Lighting Project | | |
| - | - | 385,000 | | Total Capital Outlay | <u>547,000</u> | <u>547,000</u> |
| - | - | 385,000 | | Total Expenditures | <u>547,000</u> | <u>547,000</u> |
| 382,175 | 402,175 | 117,175 | 880001 | Reserved for future expenditures | 59,230 | 59,230 |
| <u>\$ 382,175</u> | <u>\$ 402,175</u> | <u>\$ 502,175</u> | | Total Requirements | <u>\$ 606,230</u> | <u>\$ 606,230</u> |

City of Warrenton
Budget Document

Hammond Marina Fund 011 (461)

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | |
|-----------------------|----------------------------------|----------------------------------|----------------------------------|--|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | Adopted Budget FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Resources | | | | | | |
| \$ 149,169 | \$ 180,776 | \$ 250,000 | 300000 | Beginning Working Capital | \$ 290,000 | \$ 290,000 |
| 105,354 | 93,558 | 110,000 | 347801 | Annual Moorage Rentals | 130,000 | 130,000 |
| 13,590 | 16,075 | 15,000 | 347802 | Transient Daily Moorage | 10,000 | 10,000 |
| 1,249 | 1,076 | 1,000 | 347803 | Utilities | 1,000 | 1,000 |
| 109,730 | 94,080 | 95,000 | 347805 | Launch Fees | 95,000 | 95,000 |
| 13,975 | 7,200 | 15,000 | 347808 | Monthly Moorage | 20,000 | 20,000 |
| 36,990 | 25,970 | 25,000 | 347810 | Parking | 25,000 | 25,000 |
| 59,340 | 62,320 | 50,000 | 347812 | Overnight Stays | 65,000 | 65,000 |
| 14,708 | 13,285 | 15,000 | 347818 | Facilities Fee | 15,000 | 15,000 |
| 4,376 | 3,462 | 3,000 | 360000 | Miscellaneous | 3,500 | 3,500 |
| 21,741 | 8,666 | 9,000 | 361000 | Interest Earnings | 6,000 | 6,000 |
| 240 | 2,831 | | 331500 | CRF Grant | | |
| 13,101 | 13,417 | 13,548 | 363000 | Lease Receipts | 14,052 | 14,052 |
| 543,563 | 522,716 | 601,548 | Total Resources | | 674,552 | 674,552 |

| | | | Requirements | | | |
|-------------------|-------------------|-------------------|---|---|-------------------|-------------------|
| | | | Personnel Services-Marinas: | | | |
| 117,887 | 87,097 | 114,750 | 110000 | Regular Salaries | 122,000 | 122,000 |
| 5,639 | 7,608 | 8,000 | 110001 | Overtime | 8,000 | 8,000 |
| | 1,020 | 10,000 | 110002 | Temporary/Seasonal Salaries | 12,000 | 12,000 |
| 9,187 | 7,086 | 10,155 | 141000 | FICA | 10,863 | 10,863 |
| 2,846 | 2,367 | 4,757 | 142000 | Workers Compensation | 4,502 | 4,502 |
| | | | 142100 | Paid Family Leave | 284 | 284 |
| 236 | 92 | 133 | 143000 | Unemployment | 142 | 142 |
| 29,009 | 22,459 | 33,057 | 144000 | Retirement | 37,356 | 37,356 |
| 28,504 | 21,536 | 32,647 | 145000 | Health Insurance | 28,125 | 28,125 |
| 193 | 128 | 179 | 146000 | Life Insurance | 145 | 145 |
| 383 | 286 | 300 | 149000 | Long Term Disability | 196 | 196 |
| 32,135 | 22,313 | 26,592 | 199999 | Personnel services overhead (.2145 FTE) | 29,260 | 29,260 |
| \$ 226,017 | \$ 171,991 | \$ 240,570 | Total Personnel Services | | \$ 252,873 | \$ 252,873 |
| | | 2.1488 | Total Full-Time Equivalent (FTE) | | 2.1706 | 2.1706 |

City of Warrenton
Budget Document

Hammond Marina Fund 011 (461)

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | |
|---------------------------------|----------------------------------|----------------------------------|----------------------------------|--|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | Adopted Budget FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Requirements | | | | | | |
| Materials and Services-Marinas: | | | | | | |
| \$ 1,020 | \$ 2,064 | \$ 1,200 | 210000 | Office Supplies | \$ 2,000 | \$ 2,000 |
| 124 | 91 | 1,000 | 211000 | Postage | 300 | 300 |
| 30 | 14 | | 223000 | General Supplies/Small Tools | | |
| 2,061 | 759 | 2,500 | 223001 | Janitorial Supplies | 3,000 | 3,000 |
| 751 | 362 | 2,000 | 223004 | Uniforms | 1,500 | 1,500 |
| 289 | 32 | 500 | 310000 | Printing/Advertising | 1,000 | 1,000 |
| 145 | 174 | 500 | 320000 | Dues/Meetings/Training/Travel | 500 | 500 |
| 3,678 | 4,198 | 5,000 | 340000 | Electricity | 5,000 | 5,000 |
| 2,776 | 2,796 | 3,500 | 340002 | Communications | 3,500 | 3,500 |
| 4,538 | 3,614 | 8,000 | 340005 | Water | 7,000 | 7,000 |
| 4,358 | 3,356 | 8,000 | 340006 | Sewer | 7,000 | 7,000 |
| 871 | 671 | 1,000 | 340007 | Storm Sewer | 1,200 | 1,200 |
| 14,549 | 15,035 | 20,000 | 340008 | Sanitation | 20,000 | 20,000 |
| 1,678 | 1,239 | 2,000 | 362000 | Gasoline/Oil/Lubricants | 3,000 | 3,000 |
| (136) | 83 | | 366000 | Equipment Maintenance | | |
| 18,185 | 34,382 | 45,000 | 371000 | Repair and Maintenance | 80,000 | 80,000 |
| 379 | 4,256 | | 380000 | Professional Services | 5,000 | 5,000 |
| 6,700 | 6,910 | 7,000 | 380005 | Merchant Fees | 10,000 | 10,000 |
| 4,187 | 5,483 | 4,000 | 380020 | Computer and Software Support | 5,000 | 5,000 |
| 8,343 | 8,582 | 9,000 | 380040 | Transient Room Tax | 1,000 | 1,000 |
| 1,319 | 2,461 | 2,000 | 380050 | Non-capital Equipment | 2,500 | 2,500 |
| 889 | | | 390000 | Miscellaneous | | |
| 1,112 | | 1,500 | 410000 | Permits and fees | 2,000 | 2,000 |
| 22,073 | 14,807 | 19,382 | 390090 | Overhead Cost (Indirect Allocation) | 20,888 | 20,888 |
| \$ 99,920 | \$ 111,372 | \$ 143,082 | | Total Materials and Services | \$ 181,388 | \$ 181,388 |
| | | | | Transfers to Other Funds: | | |
| 36,850 | | 100,000 | 860013 | Hammond Marina Cap. Reserve-operations | 100,000 | 100,000 |
| 36,850 | - | 100,000 | | Total Transfers | 100,000 | 100,000 |
| | | | | Not allocated: | | |
| - | - | 80,000 | 800000 | Contingency | 80,000 | 80,000 |
| 362,787 | 283,363 | 563,652 | | Total Expenditures | 614,261 | 614,261 |
| 180,776 | 239,353 | 37,896 | 880001 | Ending Fund Balance | 60,291 | 60,291 |
| \$ 543,563 | \$ 522,716 | \$ 601,548 | | Total Requirements | \$ 674,552 | \$ 674,552 |

City of Warrenton
Budget Document

Established by Resolution No. 2057

Hammond Marina Fund Capital Reserve Fund 013 (461)

To accumulate funds for capital
improvements at the Hammond Marina

Review Year: 2023

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|-------------------|---------------------|-------------------|--|----------------------------------|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| | | | Resources | | | |
| \$ 760,384 | \$ 929,697 | \$ 650,000 | 300000 Beginning Fund Balance | \$ 735,722 | \$ 735,722 | |
| 50,771 | 36,257 | 40,000 | 334000 Clatsop County TRT Tourism Cont | 45,000 | 45,000 | |
| 131,300 | 160,903 | 150,000 | 364000 Transient Room Tax | 221,000 | 221,000 | |
| | | | Transfers from Other Funds: | | | |
| 36,850 | | 100,000 | 391030 Hammond Marina Fund-operations | 100,000 | 100,000 | |
| 979,305 | 1,126,857 | 940,000 | Total Resources | 1,101,722 | 1,101,722 | - |
| | | | Requirements | | | |
| | | | Capital Outlay-Marinas: | | | |
| | | | 610003 Marina Vehicle | 15,000 | 15,000 | |
| | | | 620004 Paystations | 24,000 | 24,000 | |
| 8,441 | | | 620009 Marina Acquisition Costs | | | |
| 41,167 | 455,999 | 398,000 | 620007 Hammond Marina Dredging | | | |
| | | | 620011 Hammond Dock Lighting | 25,000 | 25,000 | |
| | | | 620012 Pile Replacement | 50,000 | 50,000 | |
| | | | 620013 Dredge Spoil Area | 100,000 | 100,000 | |
| 49,608 | 455,999 | 398,000 | Total Capital Outlay | 214,000 | 214,000 | - |
| 49,608 | 455,999 | 398,000 | Total Expenditures | 214,000 | 214,000 | - |
| 929,697 | 670,858 | 542,000 | Ending Fund Balance | 887,722 | 887,722 | - |
| \$ 979,305 | \$ 1,126,857 | \$ 940,000 | Total Requirements | \$ 1,101,722 | \$ 1,101,722 | \$ - |

City of Warrenton
Budget Document

Water Fund 025 (430)

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|----------------------------------|-------------------|--------------------|--|----------------------------------|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| Resources | | | | | | |
| \$1,857,462 | \$3,144,980 | \$2,900,000 | 300000 Beginning Fund Balance | \$ 2,000,000 | \$ 2,000,000 | |
| | | 2,500,000 | 334250 Loan Proceeds-IFA S17012 | 1,460,000 | 1,460,000 | |
| | | | 334400 Dept. of Interior ERAA Earmark | 1,000,000 | 1,000,000 | |
| 54,422 | 58,457 | 70,000 | 340025 Connection Charges | 60,000 | 60,000 | |
| 2,385,000 | 2,479,890 | 2,418,876 | 344000 Utilities - in city | 2,482,941 | 2,482,941 | |
| 1,316,922 | 1,415,000 | 1,396,071 | 344500 Utilities - outside city | 1,443,080 | 1,443,080 | |
| | | | Rate increase: in and outside city 4% | 157,041 | 157,041 | |
| 16,524 | 7,635 | 20,000 | 345000 Late Fees | 20,000 | 20,000 | |
| 23,859 | 12,837 | 30,000 | 346000 Door Hanger Fees | 30,000 | 30,000 | |
| 11,400 | 6,840 | 12,000 | 347000 Shut Off Fees | 12,000 | 12,000 | |
| 7,050 | 6,170 | 6,000 | 348000 Service Calls - in city | 6,000 | 6,000 | |
| 4,030 | 3,610 | 3,000 | 348500 Service Calls - outside city | 4,000 | 4,000 | |
| 1,470 | 1,095 | 1,500 | 349000 NSF Fees | 1,000 | 1,000 | |
| 9,562 | 4,021 | | 360000 Miscellaneous | | | |
| 88,337 | 42,100 | 35,000 | 361000 Interest Earnings | 32,000 | 32,000 | |
| 920 | 2,855 | | 331500 CRF Grant | | | |
| | 3,372 | | 366000 Proceeds from Sale of Assets | | | |
| <u>5,776,958</u> | <u>7,188,862</u> | <u>9,392,447</u> | Total Resources | <u>8,708,062</u> | <u>8,708,062</u> | <u>-</u> |
| Requirements | | | | | | |
| Personnel Services-Public Works: | | | | | | |
| 422,606 | 398,123 | 520,000 | 110000 Regular Salaries | 600,750 | 589,400 | |
| 24,574 | 20,900 | 28,000 | 110001 Overtime | 28,000 | 28,000 | |
| 32,765 | 30,636 | 41,922 | 141000 FICA | 48,099 | 47,231 | |
| 11,178 | 9,924 | 16,642 | 142000 Workers Compensation | 15,779 | 16,489 | |
| | | | 142100 Paid Family Leave | 1,258 | 1,235 | |
| 839 | 400 | 548 | 143000 Unemployment | 629 | 617 | |
| 119,633 | 108,431 | 159,628 | 144000 Retirement | 182,103 | 178,469 | |
| 109,790 | 108,961 | 170,680 | 145000 Health Insurance | 179,160 | 181,267 | |
| 423 | 415 | 655 | 146000 Life Insurance | 580 | 552 | |
| 1,241 | 1,232 | 1,306 | 149000 Long Term Disability | 1,157 | 1,137 | |
| 163,777 | 165,103 | 189,895 | 199999 Personnel services overhead(1.5725 FTE) | 214,521 | 214,521 | |
| <u>\$ 886,826</u> | <u>\$ 844,124</u> | <u>\$1,129,276</u> | Total Personnel Services | <u>\$ 1,272,036</u> | <u>\$ 1,258,918</u> | <u>\$ -</u> |
| | | 8.6377 | Total Full-Time Equivalent (FTE) | 9.7924 | 9.8807 | 9.8807 |

City of Warrenton
Budget Document

Water Fund 025 (430)

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | |
|--------------------------------------|----------------------------------|----------------------------------|--|--|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | Adopted Budget FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Requirements | | | | | | |
| Public Works | | | | | | |
| Distribution System: | | | | | | |
| Materials and Services: (430) | | | | | | |
| \$ 1,545 | \$ 1,509 | \$ 2,100 | 210000 Office Supplies | \$ 2,000 | \$ 2,000 | |
| 2,219 | 2,471 | 5,100 | 211000 Postage | 3,500 | 3,500 | |
| 5,925 | 9,147 | 8,000 | 223000 General Supplies | 8,300 | 8,300 | |
| 876 | 671 | 800 | 223001 Janitorial Supplies | 4,100 | 4,100 | |
| 244 | 459 | 1,200 | 223002 Chemical Supplies | 1,000 | 1,000 | |
| 380 | 806 | 1,200 | 223004 Uniforms | 3,000 | 3,000 | |
| 1,817 | 3,727 | 2,000 | 223005 Safety | 2,100 | 2,100 | |
| 1,030 | 1,578 | 3,000 | 310000 Printing/Advertising | 2,500 | 2,500 | |
| 3,298 | 2,584 | 5,000 | 320000 Dues/Meetings/Training/Travel | 6,500 | 6,500 | |
| 4,615 | 4,162 | 4,500 | 340000 Electricity | 4,700 | 4,700 | |
| 4,615 | 4,409 | 5,500 | 340002 Communications | 5,700 | 5,700 | |
| 296 | 311 | 800 | 340005 Water | 450 | 450 | |
| 276 | 276 | 800 | 340006 Sewer | 800 | 800 | |
| 55 | 55 | 200 | 340007 Storm Sewer | 200 | 200 | |
| 3,317 | 3,317 | 4,900 | 340008 Sanitation | 5,100 | 5,100 | |
| 4,262 | 2,559 | 6,000 | 360000 Bank Fees/Credit Cards | 4,000 | 4,000 | |
| 7,292 | 7,690 | 11,000 | 362000 Gasoline/Oil/Lubricants | 5,000 | 5,000 | |
| 13,889 | 6,310 | 25,000 | 366000 Equipment Maintenance | 26,000 | 26,000 | |
| 65,198 | 93,394 | 120,000 | 371000 Construction and Materials | 124,800 | 124,800 | |
| 4,548 | 3,623 | 12,800 | 371001 Rock | 13,300 | 13,300 | |
| 22,537 | 28,109 | 30,000 | 371004 Water Meter Replacement | 31,200 | 31,200 | |
| 135 | 712 | 20,000 | 378000 Building Maintenance | 30,000 | 30,000 | |
| 41,627 | 27,462 | 80,000 | 380000 Professional Services | 83,200 | 83,200 | |
| 17,272 | 18,034 | 28,370 | 380005 Professional Services-online payments | 29,500 | 29,500 | |
| 11,433 | 11,990 | 12,856 | 380006 Professional Services-utility billing | 13,400 | 13,400 | |
| 16,038 | 12,130 | 20,000 | 380020 Computer and Software Support | 20,800 | 20,800 | |
| 1,294 | 1,523 | 6,000 | 380050 Non-capital Equipment | 10,000 | 10,000 | |
| 112,499 | 109,565 | 138,512 | 390090 Overhead Cost (Indirect Allocation) | 153,141 | 153,141 | |
| | | 1,000 | 410000 Permits and Fees | 1,000 | 1,000 | |
| 71,550 | 123,994 | 123,363 | 420000 Franchise Fees (5%) | 129,113 | 129,113 | |
| 420,084 | 482,578 | 680,001 | Sub-total | 724,404 | 724,404 | - |
| Treatment Facility: | | | | | | |
| Materials and Services: (435) | | | | | | |
| \$ 171 | \$ 103 | \$ 400 | 210000 Office Supplies | \$ 400 | \$ 400 | |
| 3,386 | 2,439 | 3,000 | 211000 Postage | | | |
| 580 | 563 | 700 | 223000 General Supplies | 3,100 | 3,100 | |
| 43,205 | 47,815 | 60,000 | 223001 Janitorial Supplies | 700 | 700 | |
| 526 | 131 | 400 | 223002 Chemical Supplies | 62,400 | 62,400 | |
| | 50 | 3,000 | 223004 Uniforms | 400 | 400 | |
| 836 | 35 | 1,000 | 223005 Safety Supplies | 3,100 | 3,100 | |
| 375 | 1,135 | 1,500 | 310000 Printing/Advertising | 1,000 | 1,000 | |
| 58,709 | 51,899 | 60,000 | 320000 Dues/Meetings/Training/Travel | 1,600 | 1,600 | |
| 2,727 | 3,088 | 5,000 | 340000 Electricity | 62,400 | 62,400 | |
| 14,869 | 15,827 | 18,000 | 340002 Communications | 5,200 | 5,200 | |
| 532 | 608 | 1,000 | 340005 Water | 18,700 | 18,700 | |
| 81,088 | 67,287 | 150,000 | 362000 Gasoline/Oil/Lubricants | 1,000 | 1,000 | |
| 3,747 | 5,839 | 230,000 | 366000 Equipment Maintenance | 156,000 | 156,000 | |
| 3,258 | 2,253 | 3,500 | 371000 Repair and Maintenance | 416,000 | 416,000 | |
| 2,809 | 3,953 | 4,500 | 380000 Professional Services | 3,600 | 3,600 | |
| 7,749 | 3,527 | 6,000 | 380020 Computer and Software Support | 4,700 | 4,700 | |
| 30 | 6,664 | 7,000 | 380050 Non-capital Equipment | 6,200 | 6,200 | |
| | | | 410000 Permits and Fees | 7,300 | 7,300 | |
| 224,595 | 213,213 | 555,000 | Sub-total | 753,800 | 753,800 | - |

City of Warrenton
Budget Document

Water Fund 025 (430)

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | |
|-------------------------------|-------------|--------------|--|--|--------------------------------|
| Actual | Adopted | Resources | Proposed by | Approved by | Adopted by |
| FYE 6/30/20 | FYE 6/30/21 | and | Budget | Budget | Governing |
| | Budget | Requirements | Officer | Committee | Body |
| FYE 6/30/22 | | | | | |
| Requirements | | | | | |
| Raw Water: | | | | | |
| Materials and Services: (440) | | | | | |
| \$ 1,320 | \$ 277 | \$ 2,000 | 223000 | General Supplies | \$ 2,100 \$ 2,100 |
| 2,351 | 1,022 | 3,500 | 340000 | Electricity | 3,700 3,700 |
| 2,815 | 4,511 | 5,000 | 362000 | Gasoline/Oil/Lubricants | 7,000 7,000 |
| 17,059 | 8,786 | 25,000 | 366000 | Waterworks Maintenance | 25,000 25,000 |
| 10,297 | 6,272 | 9,000 | 371000 | Waterworks Repairs | 9,000 9,000 |
| 4,814 | 58,936 | 30,000 | 380000 | Professional Services | 5,000 5,000 |
| | 41 | 2,500 | 380050 | Non-capital Equipment | 2,500 2,500 |
| 1,478 | | 3,000 | 410000 | Permits and Fees | 3,000 3,000 |
| | | 500 | 460000 | Environmental Cleanup | 500 500 |
| 40,134 | 79,845 | 80,500 | | Sub-total | 57,800 57,800 - |
| South Water Reservoir: | | | | | |
| Materials and Services: (445) | | | | | |
| 23 | | | 223005 | Safety Supplies | |
| 6,531 | 5,281 | 8,500 | 340000 | Electricity | 8,500 8,500 |
| 16,306 | 20,807 | 17,000 | 340002 | Communications | 26,000 26,000 |
| 2,647 | 3,314 | 4,000 | 362000 | Gasoline/Oil/Lubricants | 5,300 5,300 |
| 2,978 | 4,174 | 10,000 | 366000 | Waterworks Maintenance | 8,000 8,000 |
| 726 | 333 | 5,000 | 371000 | Waterworks Repairs | 5,000 5,000 |
| | 7,491 | 500 | 380050 | Non-capital Equipment | 500 500 |
| 64 | 67 | 100 | 410000 | Permits & Fees | 500 500 |
| 29,275 | 41,466 | 45,100 | | Sub-total | 53,800 53,800 - |
| 714,088 | 817,102 | 1,360,601 | | Total Public Works Materials and Services | 1,589,804 1,589,804 - |
| Not allocated: | | | | | |
| Debt Service: | | | | | |
| 455,989 | 499,940 | 575,337 | | Principal | 449,731 449,731 |
| 150,586 | 131,022 | 110,488 | | Interest | 89,225 89,225 |
| 606,575 | 630,961 | 685,825 | | Total Debt Service | 538,956 538,956 - |
| Transfers to Other Funds: | | | | | |
| 424,489 | 1,560,000 | 2,750,000 | 860029 | Water Fund Capital Reserve-operations | 1,900,000 1,900,000 |
| | | | | Water Fund Capital Reserve-Federal Earmark | 1,000,000 1,000,000 |
| | | 2,500,000 | | Water Fund Capital Reserve-Loan | 1,460,000 1,460,000 |
| 424,489 | 1,560,000 | 5,250,000 | | Total Transfers to Other Funds | 4,360,000 4,360,000 - |
| - | - | 500,000 | 800000 | Contingency | 496,000 496,000 |
| - | - | 500,000 | | Total Contingency | 496,000 496,000 - |
| 2,631,978 | 3,852,187 | 8,925,702 | | Total Expenditures | 8,256,796 8,243,678 - |
| 3,144,980 | 3,336,675 | 466,745 | 880001 | Ending Fund Balance | 451,266 464,384 - |
| \$5,776,958 | \$7,188,862 | \$9,392,447 | | Total Requirements | \$ 8,708,062 \$ 8,708,062 \$ - |

City of Warrenton
Budget Document

Established by Resolution No. 2019

Water Fund Capital Reserve Fund 029 (430)

To accumulate funds for capital improvements
of the Water Fund

Review Year: 2023

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | |
|---------------------|---------------------|---------------------|----------------------------------|--|---|---------------------------------|
| Actual | | Adopted Budget | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| | | | Resources | | | |
| \$ 2,813,615 | \$ 2,267,578 | \$ 2,900,000 | 300000 | Beginning Fund Balance | \$ 6,100,000 \$ 6,100,000 | |
| | | | | Transfers from Other Funds: | | |
| | | 2,500,000 | 391025 | Water Fund Loans | 1,460,000 1,460,000 | |
| | | | 391025 | Federal Earmark Funds | 1,000,000 1,000,000 | |
| 424,489 | 1,560,000 | 2,750,000 | 391025 | Water Fund Operations | 1,900,000 1,900,000 | |
| <u>3,238,104</u> | <u>3,827,578</u> | <u>8,150,000</u> | | Total Resources | <u>10,460,000 10,460,000 -</u> | |
| | | | Requirements | | | |
| | | | | Capital Outlay-Public Works | | |
| | | | 610005 | Public Works Service Truck | 42,000 42,000 | |
| | | 18,000 | 610026 | Fortlift WTP | | |
| | | 25,000 | 620095 | Fuel Tank WTP | | |
| | | 48,300 | 610024 | Hoist Truck | 48,300 48,300 | |
| | | 15,000 | 610025 | Vacuum Excavator Trailer | | |
| | | | 610027 | Locator Equipment | 7,500 7,500 | |
| | | | 610028 | GPR Utility Ground Penetrating Radar | 12,500 12,500 | |
| 9,360 | 826 | 2,500,000 | 620075 | Hammond Waterline Upgrades | 2,460,000 2,460,000 | |
| 1,474 | 5,771 | | 620091 | Public Works Remodel | | |
| 1,118 | 865 | 58,000 | 620084 | SW 4th Street (S Main Ave - SW Alder Ct) | 58,000 58,000 | |
| 16,756 | 143,161 | | 620085 | SE Anchor (Harbor - SE 3rd St) Improvement | | |
| 941,818 | | | 620080 | Water Treatment Plant Filter Replacement | | |
| | 13,778 | 900,000 | 620094 | Replace Raw Water Pipe Downstream | 820,000 820,000 | |
| | | 564,300 | 620011 | SE Marlin 18" Waterline(SE 7th-E Harbor) | 540,000 540,000 | |
| | | | 620096 | Raw Water Upstream for Reservoir | 1,694,000 1,694,000 | |
| | | | 620081 | Ultrasonic Algae Control Raw Water Res | 100,000 100,000 | |
| | | | 620082 | N Main & NW 7th PI (Warr Dr-NE 5th) | 350,000 350,000 | |
| | | | 620083 | Recoat Epoxy Lining Inside Clearwell | 1,175,000 1,175,000 | |
| <u>970,526</u> | <u>164,401</u> | <u>4,128,600</u> | | Total Capital Outlay-Public Works | <u>7,307,300 7,307,300 -</u> | |
| <u>970,526</u> | <u>164,401</u> | <u>4,128,600</u> | | Total Expenditures | <u>7,307,300 7,307,300 -</u> | |
| | | 597,511 | 880001 | Reserved for Water Filter Replacement Replacement year 2027 | 786,009 786,009 | |
| | | 1,166,000 | 880001 | Reserved for Water Reservoir Replacement | 1,272,000 1,272,000 | |
| 2,267,578 | 3,663,177 | 2,257,889 | 880001 | Reserved for future projects | 1,094,691 1,094,691 | |
| <u>2,267,578</u> | <u>3,663,177</u> | <u>4,021,400</u> | | Total Reserved for future expenditure | <u>3,152,700 3,152,700 -</u> | |
| <u>\$ 3,238,104</u> | <u>\$ 3,827,578</u> | <u>\$ 8,150,000</u> | | Total Requirements | <u>\$ 10,460,000 \$ 10,460,000 \$ -</u> | |

City of Warrenton
Budget Document

Water System Development Charges Fund 026 (410)

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|-----------------------|-----------------------|----------------------------------|--|----------------------------------|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | Actual FYE 6/30/21 | Adopted Budget FYE 6/30/22 | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| | | | Resources | | | |
| \$ 100,715 | \$ 91,795 | \$ 128,140 | 300000 | \$ 194,418 | \$ 194,418 | |
| 69,367 | 120,044 | 104,000 | 339100 | 100,000 | 100,000 | |
| 1,713 | 972 | 800 | 361000 | 875 | 875 | |
| <u>171,795</u> | <u>212,811</u> | <u>232,940</u> | Total Resources | <u>295,293</u> | <u>295,293</u> | <u>-</u> |
| | | | Requirements | | | |
| - | - | - | 620000 | | | |
| | | | Capital Outlay-Public Works: Improvements | | | |
| - | - | - | Total Capital Outlay | - | - | - |
| | | | Not allocated: Debt Service: | | | |
| 80,000 | 58,000 | | 801016 Principal(G99001) | | | |
| | | | 801017 Interest | - | - | - |
| <u>80,000</u> | <u>58,000</u> | <u>-</u> | Total Debt Service | <u>-</u> | <u>-</u> | <u>-</u> |
| - | - | - | 800000 | 200,000 | 200,000 | - |
| | | | Contingency | | | |
| 80,000 | 58,000 | - | Total Expenditures | 200,000 | 200,000 | - |
| <u>91,795</u> | <u>154,811</u> | <u>232,940</u> | Ending Fund Balance | <u>95,293</u> | <u>95,293</u> | <u>-</u> |
| <u>\$ 171,795</u> | <u>\$ 212,811</u> | <u>\$ 232,940</u> | Total Requirements | <u>\$ 295,293</u> | <u>\$ 295,293</u> | <u>\$ -</u> |

City of Warrenton
Budget Document

Storm Sewer Fund 028 (430)

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|--|-------------------|-----------------------|--|-------------------|---------------------|-------------------|
| Actual | | Adopted | Resources and Requirements | Proposed by | Approved by | Adopted by |
| FYE 6/30/20 | FYE 6/30/21 | Budget FYE 6/30/22 | | Budget Officer | Budget Committee | Governing Body |
| Resources | | | | | | |
| \$ 815,590 | \$ 1,185,198 | \$ 1,300,000 | 300000 | \$ 1,500,000 | \$ 1,500,000 | |
| 481,502 | 505,230 | 489,220 | 344000 | 518,185 | 518,185 | |
| | | | | 20,727 | 20,727 | |
| 435 | 970 | | 360000 | | | |
| 17,740 | 9,218 | 6,000 | 361000 | 6,000 | 6,000 | |
| 150 | 312 | | 331500 | | | |
| | | | 331600 | 200,000 | 200,000 | |
| | | | 365002 | 100,000 | 100,000 | |
| | 241 | | 366000 | | | |
| <u>1,315,417</u> | <u>1,701,169</u> | <u>1,795,220</u> | Total Resources | <u>2,344,912</u> | <u>2,344,912</u> | <u>-</u> |
| Requirements | | | | | | |
| | | | Personnel Services-Public Works | | | |
| 38,597 | 50,550 | 35,859 | 110000 | 83,109 | 80,809 | |
| | 897 | 2,500 | 110001 | 2,500 | 2,500 | |
| 1,089 | 2,841 | 5,391 | 110002 | 5,391 | 5,391 | |
| 2,926 | 4,026 | 3,347 | 141000 | 6,962 | 6,786 | |
| 1,233 | 1,508 | 1,208 | 142000 | 1,816 | 1,880 | |
| | | | 142100 | 182 | 177 | |
| 75 | 53 | 44 | 143000 | 91 | 89 | |
| 9,687 | 12,568 | 10,647 | 144000 | 25,685 | 24,941 | |
| 9,109 | 11,567 | 11,684 | 145000 | 24,631 | 24,594 | |
| 43 | 56 | 44 | 146000 | 74 | 70 | |
| 116 | 150 | 89 | 149000 | 163 | 158 | |
| <u>12,285</u> | <u>18,857</u> | <u>13,792</u> | 199999 | 29,745 | 29,745 | |
| <u>75,160</u> | <u>103,072</u> | <u>84,605</u> | Total Personnel Services | <u>180,349</u> | <u>177,140</u> | <u>-</u> |
| | 0.6269 | | Total Full-Time Equivalent (FTE) | 1.3551 | 1.3535 | 1.3535 |
| Materials and Services-Public Works | | | | | | |
| 280 | 144 | 400 | 210000 | 400 | 400 | |
| 313 | 321 | 400 | 211000 | 500 | 500 | |
| 1,157 | 1,264 | 2,000 | 223000 | 2,000 | 2,000 | |
| 15 | 12 | 250 | 223001 | 300 | 300 | |
| 322 | 23 | 300 | 223002 | 300 | 300 | |
| 4 | 40 | 400 | 223004 | 600 | 600 | |
| 458 | 331 | 1,000 | 223005 | 1,100 | 1,100 | |
| 39 | 103 | 150 | 310000 | 200 | 200 | |
| 76 | 55 | 1,000 | 320000 | 1,100 | 1,100 | |
| 8,831 | 9,687 | 12,000 | 340000 | 12,500 | 12,500 | |
| 268 | 297 | 800 | 340002 | 900 | 900 | |
| 23 | 33 | 100 | 340005 | 200 | 200 | |
| 22 | 29 | 100 | 340006 | 200 | 200 | |
| 4 | 6 | 15 | 340007 | 100 | 100 | |
| 262 | 349 | 900 | 340008 | 1,000 | 1,000 | |
| 605 | 254 | 800 | 360000 | 900 | 900 | |
| 782 | 809 | 1,300 | 362000 | 1,400 | 1,400 | |
| 5,450 | 3,022 | 8,500 | 366000 | 70,000 | 70,000 | |
| 1,036 | 45,975 | 30,000 | 371000 | 140,000 | 140,000 | |
| 450 | 374 | 4,500 | 371001 | 4,700 | 4,700 | |
| | 1,019 | 5,000 | 371002 | 5,200 | 5,200 | |
| | | 120,000 | 371003 | 30,000 | 30,000 | |
| 11 | 11 | 5,000 | 378000 | 5,200 | 5,200 | |
| 2,387 | 12,649 | 25,000 | 380000 | 26,000 | 26,000 | |
| 13,823 | 17,670 | 55,000 | 380001 | 287,000 | 287,000 | |
| 2,471 | 2,469 | 3,370 | 380005 | 3,600 | 3,600 | |
| 1,650 | 1,641 | 1,527 | 380008 | 1,600 | 1,600 | |
| 2,212 | 2,105 | 2,500 | 380020 | 2,600 | 2,600 | |
| 442 | 45 | 800 | 380050 | 900 | 900 | |
| 8,439 | 12,514 | 10,054 | 390090 | 21,234 | 21,234 | |
| | | 3,000 | 410000 | 3,000 | 3,000 | |
| <u>\$ 51,831</u> | <u>\$ 113,252</u> | <u>\$ 296,166</u> | Total Materials and Services | <u>\$ 624,734</u> | <u>\$ 624,734</u> | <u>\$ -</u> |

City of Warrenton
Budget Document

Storm Sewer Fund 028 (430)

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | |
|-----------------|--------------|-------------------|---|--|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| | | | Capital Outlay-Public Works | | | |
| | | | 610005 Public Works Service Truck | \$ 3,000 | \$ 3,000 | |
| | | \$ 50,000 | 610020 Emergency Pipe Plug Balloon | | | |
| | | 5,000 | 610019 Spray Boom System | | | |
| | | 3,450 | 610024 Hoist Truck | 3,450 | 3,450 | |
| | | 5,000 | 610025 Vacuum Excavator Trailer | | | |
| | | 50,000 | 620082 Tide Gates | 50,000 | 50,000 | |
| 361 | | | 620091 Remodel of Public Works Offices | | | |
| | 1,411 | | 620093 Automatic Gate at Public Works | | | |
| 2,867 | 2,219 | 148,000 | 620084 SW 4th Street (S Main Ave - SW Alder Ct) | 148,000 | 148,000 | |
| | 7,348 | | 620087 SW Alder Ave. (2nd to 1st) | | | |
| | | 350,000 | 620088 West Hammond Drainage | 340,000 | 340,000 | |
| | | 40,000 | 620089 SE 2nd King to Marlin Culverts | 37,000 | 37,000 | |
| | | 25,000 | 620090 SW Pine Drive Drainage Improvement | | | |
| | | 125,000 | 620086 SW Alder Ave. (3rd to 2nd) | 123,000 | 123,000 | |
| | | | 620094 SW Alder Ave. (1st to W Harbor) | 181,037 | 181,037 | |
| | | | 620095 O&M and Alder Monitoring | 160,000 | 160,000 | |
| | | | 620028 Tide Gate #9 - Business Oregon | 100,000 | 100,000 | |
| 3,228 | 10,978 | 801,450 | Total Capital Outlay | 1,145,487 | 1,145,487 | - |
| | | 90,000 | Not allocated: | | | |
| | | | 800000 Contingency | 90,000 | 90,000 | |
| 130,219 | 227,302 | 1,272,221 | Total Expenditures | 2,040,570 | 2,037,361 | - |
| 1,185,198 | 1,473,867 | 522,999 | 880001 Ending Fund Balance | 304,342 | 307,551 | - |
| \$ 1,315,417 | \$ 1,701,169 | \$ 1,795,220 | Total Requirements | \$ 2,344,912 | \$ 2,344,912 | \$ - |

City of Warrenton
Budget Document

Storm Sewer System Development Charges Fund 051 (410)

| Historical Data | | | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | |
|---------------------|------------------|-------------------|---|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | Resources and Requirements | | |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Resources | | | | | |
| \$ 43,628 | \$ 57,302 | \$ 82,000 | 300000 | Beginning Fund Balance | |
| \$ 12,588 | \$ 26,092 | 25,000 | 339200 | Improvement Fee | |
| 1,086 | 575 | 500 | 361000 | Interest | |
| <u>57,302</u> | <u>83,969</u> | <u>107,500</u> | Total Resources | | |
| | | | <u>113,294</u> | <u>113,294</u> | - |
| Requirements | | | | | |
| | | | 620000 | Capital Outlay-Public Works | |
| | | | Capital Outlay | | |
| | | | Total Capital Outlay | | |
| | | | 800000 | Not allocated: | |
| | | | Contingency | | |
| | | | Total Expenditures | | |
| <u>57,302</u> | <u>83,969</u> | <u>107,500</u> | 880001 | Ending Fund Balance | |
| <u>\$ 57,302</u> | <u>\$ 83,969</u> | <u>\$ 107,500</u> | Total Requirements | | |
| | | | <u>\$ 113,294</u> | <u>\$ 113,294</u> | \$ - |

City of Warrenton
Budget Document

Sewer Fund 030 (430)

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|--|-------------------|---------------------|--|--|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| Resources | | | | | | |
| \$ 2,001,200 | \$ 2,688,213 | \$ 3,000,000 | 300000 | Beginning Fund Balance | \$ 2,700,000 | \$ 2,700,000 |
| 43,450 | 45,472 | 30,000 | 340030 | Connection Charges | 35,000 | 35,000 |
| 2,408,811 | 2,527,330 | 2,446,100 | 344000 | Utilities | 2,590,924 | 2,590,924 |
| | | | | Rate increase 4% in city and shoreline | 109,056 | 109,056 |
| 1,857 | 1,857 | 1,800 | 344300 | Industrial Waste Permitted Use | 1,800 | 1,800 |
| 135,780 | 136,234 | 136,000 | 344500 | Shoreline Sewer Revenue | 135,481 | 135,481 |
| 155,633 | 126,245 | 100,000 | 344700 | Septage Revenue | | |
| 3,426 | 13,966 | | 360000 | Miscellaneous | | |
| 103,727 | 47,545 | 40,000 | 361000 | Interest Earnings | 32,000 | 32,000 |
| 955 | 2,883 | | 331500 | CRF Grant | | |
| | 2,489 | | 366000 | Proceeds from Sale of Assets | | |
| 4,854,839 | 5,592,234 | 5,753,900 | Total Resources | | 5,604,261 | 5,604,261 |
| Requirements | | | | | | |
| 412,896 | 411,518 | 488,750 | 110000 | Personnel Services-Public Works: | | |
| 43,864 | 32,869 | 50,000 | 110001 | Regular Salaries | 578,500 | 559,250 |
| 33,585 | 32,873 | 41,214 | 141000 | Overtime | 50,000 | 50,000 |
| 10,222 | 10,703 | 14,181 | 142000 | FICA | 48,080 | 46,608 |
| | | | 142000 | Workers Compensation | 14,216 | 14,622 |
| 880 | 430 | 539 | 142100 | Paid Family Leave | 1,257 | 1,219 |
| 114,112 | 110,985 | 150,801 | 143000 | Unemployment | 629 | 609 |
| 117,070 | 107,390 | 151,561 | 144000 | Retirement | 176,977 | 170,867 |
| 495 | 480 | 555 | 145000 | Health Insurance | 153,428 | 152,415 |
| 1,354 | 1,306 | 1,241 | 146000 | Life Insurance | 509 | 474 |
| 179,359 | 164,921 | 181,621 | 149000 | Long Term Disability | 1,117 | 1,081 |
| | | | 199999 | Personnel services overhead (1.6312 FTE) | 222,523 | 222,523 |
| \$ 913,817 | \$ 873,473 | \$ 1,080,463 | Total Personnel Services | | \$ 1,247,236 | \$ 1,219,668 |
| | | 8.5065 | Total Full-Time Equivalent (FTE) | | 9.6754 | 9.6329 |
| Public Works: Collection System Materials and Services (430): | | | | | | |
| \$ 1,352 | \$ 1,490 | \$ 2,700 | 210000 | Office Supplies | \$ 2,900 | \$ 2,900 |
| 1,656 | 1,705 | 4,000 | 211000 | Postage | 4,200 | 4,200 |
| 10,967 | 8,656 | 13,000 | 223000 | General Supplies | 13,600 | 13,600 |
| 1,254 | 737 | 1,500 | 223001 | Janitorial Supplies | 3,900 | 3,900 |
| 478 | 197 | 2,000 | 223002 | Chemical Supplies | 2,100 | 2,100 |
| 1,667 | 556 | 2,500 | 223004 | Uniforms | 3,000 | 3,000 |
| 3,345 | 4,016 | 4,000 | 223005 | Safety | 6,000 | 6,000 |
| 567 | 2,439 | 3,000 | 310000 | Printing/Advertising | 3,200 | 3,200 |
| 1,585 | 626 | 6,000 | 320000 | Dues/Meetings/Training/Travel | 6,300 | 6,300 |
| 2,703 | 2,612 | 3,000 | 340000 | Electricity | 3,200 | 3,200 |
| 6,675 | 5,443 | 8,000 | 340002 | Communications | 8,400 | 8,400 |
| 319 | 311 | 700 | 340005 | Water | 800 | 800 |
| 662 | 636 | 900 | 340006 | Sewer | 1,000 | 1,000 |
| 132 | 150 | 300 | 340007 | Storm | 400 | 400 |
| 3,579 | 3,317 | 6,000 | 340008 | Sanitation | 6,300 | 6,300 |
| 39,630 | 40,163 | 55,000 | 340010 | Pump Station Utilities | 57,200 | 57,200 |
| 5,083 | 2,305 | 8,000 | 360000 | Bank Fees/Credit Cards | 8,400 | 8,400 |
| 7,504 | 7,690 | 11,000 | 362000 | Gasoline/Oil/Lubricants | 11,500 | 11,500 |
| 31,807 | 16,992 | 40,000 | 366000 | Equipment Maintenance | 41,600 | 41,600 |
| 50,899 | 72,180 | 250,000 | 366100 | Pump Station Maintenance | 260,000 | 260,000 |
| 22,039 | 78,193 | 1,000,000 | 371000 | Construction and Materials | 1,040,000 | 1,040,000 |
| 4,740 | 3,645 | 11,000 | 371001 | Rock | 11,500 | 11,500 |
| 145 | 241 | 40,000 | 378000 | Building Maintenance | 41,600 | 41,600 |
| 34,746 | 37,436 | 200,000 | 380000 | Professional Services | 208,000 | 208,000 |
| 13,052 | 13,109 | 17,798 | 380005 | Professional Services - online payments | 18,600 | 18,600 |
| 8,718 | 8,715 | 8,066 | 380008 | Professional Services - utility billing | 8,400 | 8,400 |
| 360 | 43,003 | 50,000 | 380007 | Inflow & Infiltration Plan | 52,000 | 52,000 |
| 32,588 | 29,869 | 40,000 | 380020 | Computer and Software Support | 41,600 | 41,600 |
| 5,075 | 5,991 | 11,000 | 380050 | Non-capital Equipment | 11,500 | 11,500 |
| 123,203 | 109,444 | 132,481 | 390090 | Overhead Cost (Indirect Allocation) | 158,853 | 158,853 |
| | | 2,200 | 410000 | Permits and Fees | 2,300 | 2,300 |
| 72,264 | 126,367 | 126,522 | 420000 | Franchise Fee (5%) | 134,728 | 134,728 |
| 488,595 | 628,236 | 2,060,667 | Total Materials and Services (430) | | 2,173,081 | 2,173,081 |

City of Warrenton
Budget Document

Sewer Fund 030 (430)

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|------------------|---------------------|---------------------|--|----------------------------------|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| | | | Requirements | | | |
| | | | Public Works: | | | |
| | | | Shoreline Sanitary | | | |
| | | | Materials and Services (433): | | | |
| | | 700 | 223000 | 800 | 800 | |
| | | 700 | 223002 | 800 | 800 | |
| 2,286 | 2,285 | 5,000 | 340001 | 3,500 | 3,500 | |
| 7,277 | 7,617 | 10,000 | 340010 | 11,000 | 11,000 | |
| | | 500 | 362000 | 600 | 600 | |
| 8,189 | 7,745 | 7,500 | 366100 | 7,500 | 7,500 | |
| 1,677 | | 6,000 | 371000 | 6,500 | 6,500 | |
| | | 2,500 | 380000 | 2,800 | 2,800 | |
| 1,127 | 1,127 | 2,500 | 380020 | 2,500 | 2,500 | |
| 20,556 | 18,774 | 34,400 | Total Materials and Services (433) | 36,000 | 36,000 | - |
| | | | Public Works: | | | |
| | | | Sewer Plant | | | |
| | | | Materials and Services (435): | | | |
| 616 | 489 | 1,500 | 210000 | 1,200 | 1,200 | |
| | 272 | 500 | 211000 | 500 | 500 | |
| 4,730 | 2,636 | 7,500 | 223000 | 6,000 | 6,000 | |
| 150 | 259 | 1,000 | 223001 | 800 | 800 | |
| 579 | 245 | 2,000 | 223002 | 1,000 | 1,000 | |
| 100 | 319 | 1,000 | 223004 | 1,000 | 1,000 | |
| 7,102 | 7,867 | 20,000 | 223005 | 20,000 | 20,000 | |
| 233 | 628 | 3,000 | 223008 | 2,000 | 2,000 | |
| 47 | 48 | 1,000 | 310000 | 1,000 | 1,000 | |
| 1,354 | 1,389 | 7,000 | 320000 | 9,000 | 9,000 | |
| 80,323 | 78,305 | 100,000 | 340000 | 80,000 | 80,000 | |
| 5,536 | 5,937 | 6,500 | 340002 | 6,500 | 6,500 | |
| 1,239 | 1,513 | 2,000 | 340005 | 2,000 | 2,000 | |
| 727 | 958 | 1,200 | 340006 | 1,000 | 1,000 | |
| 145 | 192 | 250 | 340007 | 250 | 250 | |
| 7,876 | 7,494 | 10,000 | 340008 | 9,000 | 9,000 | |
| 2,414 | 1,048 | 5,000 | 362000 | 4,000 | 4,000 | |
| 14,371 | 50,851 | 60,000 | 366000 | 70,000 | 70,000 | |
| 21,166 | 21,199 | 100,000 | 371000 | 100,000 | 100,000 | |
| 14,793 | 3,494 | 200,000 | 380000 | 200,000 | 200,000 | |
| 881 | 1,131 | 15,000 | 380020 | 15,000 | 15,000 | |
| 7,251 | 11,819 | 8,000 | 380050 | 6,000 | 6,000 | |
| 2,210 | 2,541 | 3,000 | 410000 | 6,000 | 6,000 | |
| 173,843 | 200,632 | 555,450 | Total Materials and Services (435) | 542,250 | 542,250 | - |
| 682,994 | 847,642 | 2,650,517 | Total Public Works Materials and Services | 2,751,331 | 2,751,331 | - |
| | | | Not allocated: | | | |
| | | | Debt Service: | | | |
| 117,156 | 134,328 | 138,172 | Principal | 142,142 | 142,142 | |
| 39,354 | 43,994 | 39,654 | Interest | 35,176 | 35,176 | |
| 156,510 | 178,322 | 177,826 | Total Debt Service | 177,318 | 177,318 | - |
| | | | Transfers to Other Funds: | | | |
| 413,305 | 582,017 | 1,000,000 | 860038 Sewer Fund Capital Reserve-operations | 600,000 | 600,000 | |
| 413,305 | 582,017 | 1,000,000 | Total Transfers to Other Funds | 600,000 | 600,000 | - |
| - | | 63,012 | 800003 Contingency-debt reserves | 63,012 | 63,012 | |
| - | | 530,103 | 800000 Contingency-operations | 650,000 | 650,000 | |
| | | 593,115 | Total Contingency | 713,012 | 713,012 | - |
| 2,166,626 | 2,481,454 | 5,501,921 | Total Expenditures | 5,488,897 | 5,461,329 | - |
| 2,688,213 | 3,110,780 | 251,979 | 880001 Ending Fund Balance | 115,364 | 142,932 | |
| 4,854,839 | \$ 5,592,234 | \$ 5,753,900 | Total Requirements | \$ 5,604,261 | \$ 5,604,261 | \$ - |

City of Warrenton
Budget Document

Established by Resolution No. 2020

Sewer Fund Capital Reserve Fund 038 (430)

Review Year: 2023

To accumulate funds for capital improvements to the Sewer Fund

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | |
|------------------------------|---------------------|-------------------------------|---|--|---------------------------------|------------------------------|
| Actual FYE 6/30/20 | FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Resources | | | | | | |
| \$ 3,121,689 | \$ 3,533,552 | \$ 3,600,000 | 300000 Beginning Fund Balance | \$ 4,700,000 | \$ 4,700,000 | |
| 413,305 | 582,017 | 1,000,000 | 391030 Transfers from Other Funds: Sewer Fund Operations | 600,000 | 600,000 | |
| <u>3,534,994</u> | <u>4,115,569</u> | <u>4,600,000</u> | Total Resources | <u>5,300,000</u> | <u>5,300,000</u> | <u>-</u> |
| Requirements | | | | | | |
| Capital Outlay-Public Works: | | | | | | |
| | | | 610005 Public Works Service Truck | 31,000 | 31,000 | |
| | | 35,650 | 610024 Hoist Truck | 35,650 | 35,650 | |
| | | 15,000 | 610025 Vacuum Excavator Trailer | | | |
| | | | 610026 Jetter Camera Nozzle for Vactor | 20,000 | 20,000 | |
| | | | 610027 Locator Equipment | 7,500 | 7,500 | |
| | | | 610028 GPR Utility Ground Penetrating Radar | 12,500 | 12,500 | |
| | | | 610029 Half-inch Jetting Skid | 10,000 | 10,000 | |
| | | | 610030 Trailer Mounted Pumps | 180,000 | 180,000 | |
| 250 | 70,751 | | 620089 SE 2nd Street & Marlin Ave Pump Station | | | |
| 1,192 | 4,644 | | 620091 Remodel of Public Works Offices | | | |
| | | 50,000 | 620046 Pump Station Generator | 50,000 | 50,000 | |
| | 9,079 | 125,000 | 620078 N Main Ave & NW 7th Pl (NW Warr Dr to NE 5th St) | 100,000 | 100,000 | |
| | | 160,000 | 620024 WWTP North Lagoon Dewatering Pump and Filter | 160,000 | 160,000 | |
| | 9,770 | | 620023 SE Marlin & 101 Pump Station Upgrade | | | |
| | | 60,000 | 620033 Pump Station Bypass Program | 60,000 | 60,000 | |
| | 47,198 | | 620094 Bird Netting for SBR | | | |
| | | 50,000 | 620095 4th UV Disinfection Module | 80,000 | 80,000 | |
| | | 60,000 | 620096 UV PLC Upgrade | 100,000 | 100,000 | |
| <u>1,442</u> | <u>141,443</u> | <u>555,650</u> | Total Capital Outlay | <u>846,650</u> | <u>846,650</u> | <u>-</u> |
| <u>1,442</u> | <u>141,443</u> | <u>555,650</u> | Total Expenditures | <u>846,650</u> | <u>846,650</u> | <u>-</u> |
| | | 816,665 | 880001 Reserved for SBR Basin and Equipment | 1,249,997 | 1,249,997 | |
| | | 733,332 | 880001 Reserved for Biosolids Disposal | 500,000 | 500,000 | |
| | | 1,305,000 | 880001 Reserved for future projects | 2,703,353 | 2,703,353 | |
| <u>3,533,552</u> | <u>3,974,126</u> | <u>4,044,350</u> | 880001 Total Reservations for future Expenditures | <u>4,453,350</u> | <u>4,453,350</u> | <u>-</u> |
| <u>\$ 3,534,994</u> | <u>\$ 4,115,569</u> | <u>\$ 4,600,000</u> | Total Requirements | <u>\$ 5,300,000</u> | <u>\$ 5,300,000</u> | <u>\$ -</u> |

City of Warrenton
Budget Document

Sewer System Development Charges Fund 036 (410)

| Historical Data | | | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | | |
|------------------|-------------------|-------------------|---|--|------------------------------|---------------------------|
| Actual | Actual | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| | | | Resources | | | |
| \$ 50,643 | \$ 53,188 | \$ 108,000 | 300000 | Beginning Fund Balance | \$ 150,016 | \$ 150,016 |
| 40,874 | 59,022 | 60,000 | 339100 | Reimbursement Fee | 60,000 | 60,000 |
| 976 | 684 | 650 | 361000 | Interest Earnings | 675 | 675 |
| <u>92,493</u> | <u>112,894</u> | <u>168,650</u> | | Total Resources | <u>210,691</u> | <u>210,691</u> |
| | | | Requirements | | | |
| - | - | - | 620000 | Capital Outlay-Public Works: Improvements | | |
| - | - | - | | Total Capital Outlay | - | - |
| 29,975 | | | | Not allocated: | | |
| 9,330 | | | | Debt Service: | | |
| | | | | Principal-Y04001 | | |
| | | | | Interest-Y04001 | | |
| <u>39,305</u> | - | - | | Total Debt Service | - | - |
| - | - | - | 800000 | Contingency | - | - |
| <u>39,305</u> | - | - | | Total Expenditures | - | - |
| 53,188 | 112,894 | 168,650 | | Ending Fund Balance | 210,691 | 210,691 |
| <u>\$ 92,493</u> | <u>\$ 112,894</u> | <u>\$ 168,650</u> | | Total Requirements | <u>\$ 210,691</u> | <u>\$ 210,691</u> |

City of Warrenton
Budget Document

Sanitation Fund 032 (430)

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|-------------------|-------------------|-------------------|--|---|------------------------------|---------------------------|
| Actual | Actual | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| | | | Resources | | | |
| \$ 420,570 | \$ 432,697 | \$ 425,000 | 300000 | Beginning Fund Balance | \$ 445,000 | \$ 445,000 |
| 965,985 | 996,607 | 956,764 | 344000 | Utilities | 1,029,544 | 1,029,544 |
| | | | | Estimated Commercial Dumpster Incr. | 190,000 | 190,000 |
| 196,792 | 208,090 | 204,328 | 345000 | Recycling Fees | 226,800 | 226,800 |
| 1,207 | 2,875 | | 360000 | Miscellaneous | | |
| 17,175 | 4,476 | 4,000 | 361000 | Interest Earnings | 3,000 | 3,000 |
| | 1,044 | | 366000 | Proceeds from Sale of Assets | | |
| 1,600 | 886 | | 331500 | CRF Grant | | |
| <u>1,603,330</u> | <u>1,646,675</u> | <u>1,590,092</u> | | Total Resources | <u>1,894,344</u> | <u>1,894,344</u> |
| | | | Requirements | | | |
| | | | Personnel Services-Public Works: | | | |
| 151,307 | 139,078 | 150,851 | 110000 | Regular Salaries | 142,351 | 132,851 |
| 1,863 | 794 | 8,000 | 110001 | Overtime | 8,000 | 8,000 |
| 182 | 473 | 899 | 110002 | Part-time Salaries | 899 | 899 |
| 11,201 | 10,315 | 12,221 | 141000 | FICA | 11,571 | 10,844 |
| 2,971 | 3,124 | 5,725 | 142000 | Workers Compensation | 5,015 | 4,907 |
| | | | 142100 | Paid Family Leave | 303 | 284 |
| 287 | 135 | 160 | 143000 | Unemployment | 151 | 142 |
| 38,715 | 34,818 | 42,075 | 144000 | Retirement | 43,613 | 40,579 |
| 50,361 | 36,702 | 44,654 | 145000 | Health Insurance | 59,437 | 57,135 |
| 174 | 156 | 163 | 146000 | Life Insurance | 113 | 101 |
| 480 | 434 | 394 | 149000 | Long Term Disability | 283 | 265 |
| 47,071 | 46,990 | 52,619 | 199999 | Personnel services overhead (.4100 FTE) | 55,934 | 55,934 |
| <u>\$ 304,610</u> | <u>\$ 273,020</u> | <u>\$ 317,761</u> | | Total Personnel Services | <u>\$ 327,670</u> | <u>\$ 311,941</u> |
| | | 2.7823 | | Total Full-Time Equivalent (FTE) | 2.5941 | 2.4977 |
| | | | | | | \$ - |

City of Warrenton
Budget Document

Sanitation Fund 032

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|-----------------------|----------------------------------|----------------------------------|--|----------------------------------|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | Adopted Budget FYE 6/30/21 | Adopted Budget FYE 6/30/22 | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| | | | Requirements | | | |
| | | | Materials and Services-Public Works: | | | |
| \$ 447 | \$ 465 | \$ 2,000 | 210000 Office Supplies | \$ 1,000 | \$ 1,000 | |
| 640 | 639 | 1,600 | 211000 Postage | 1,700 | 1,700 | |
| 3,339 | 2,549 | 4,500 | 223000 General Supplies | 4,700 | 4,700 | |
| 584 | 571 | 650 | 223001 Janitorial Supplies | 4,000 | 4,000 | |
| 1,492 | | 2,700 | 223002 Chemical Supplies | 1,500 | 1,500 | |
| 555 | 242 | 1,000 | 223004 Uniforms | 1,100 | 1,100 | |
| 548 | 953 | 800 | 223005 Safety | 900 | 900 | |
| 154 | 884 | 500 | 310000 Printing/Advertising | 600 | 600 | |
| 676 | 113 | 1,000 | 320000 Dues/Meetings/Training/Travel | 1,100 | 1,100 | |
| 734 | 756 | 1,300 | 340000 Electricity | 1,400 | 1,400 | |
| 2,385 | 2,462 | 3,100 | 340002 Communications | 3,300 | 3,300 | |
| 326,748 | 412,748 | 351,435 | 340003 Landfill Fees | 374,300 | 374,300 | |
| 193,866 | 153,328 | 212,246 | 340004 Residential Curbside Recycling | 236,000 | 236,000 | |
| 1,420 | 1,532 | 2,500 | 340005 Water | 1,500 | 1,500 | |
| 1,170 | 1,273 | 2,000 | 340006 Sewer | 1,200 | 1,200 | |
| 234 | 232 | 1,000 | 340007 Storm Sewer | 800 | 800 | |
| 960 | 960 | 1,700 | 340008 Sanitation | 1,800 | 1,800 | |
| | 6,856 | 12,000 | 340015 Spring Cleanup/Voucher Program | 20,000 | 20,000 | |
| 33,084 | 36,088 | 35,000 | 340016 Commercial Recycling-Cardboard | 38,900 | 38,900 | |
| 30,531 | 41,265 | 46,000 | 340017 Yard Debris Recycling | 72,200 | 72,200 | |
| 6,804 | 12,596 | 25,000 | 340020 Landfill Postclosure Care Costs | 23,000 | 23,000 | |
| 14,436 | 14,645 | 15,500 | 340025 Recycling Education | 16,200 | 16,200 | |
| | 842 | | 350000 Insurance-Bonds & Fire | | | |
| 986 | 283 | 1,600 | 360000 Bank Fees/Credit Cards | 900 | 900 | |
| 20,443 | 18,664 | 32,000 | 362000 Gasoline/Oil/Lubricants | 33,300 | 33,300 | |
| 34,099 | 39,420 | 40,000 | 366000 Equipment Maintenance | 40,000 | 40,000 | |
| 7,527 | 531 | 2,000 | 371000 Repair and Maintenance | 2,100 | 2,100 | |
| 988 | 1,049 | 500 | 371001 Rock | 600 | 600 | |
| 39 | 34 | 25,000 | 378000 Building Maintenance | 40,000 | 40,000 | |
| 16,733 | 5,716 | 7,000 | 380000 Professional Services | 7,300 | 7,300 | |
| 5,048 | 4,899 | 5,464 | 380005 Professional Services - online payments | 5,700 | 5,700 | |
| 3,461 | 3,257 | 2,476 | 380006 Professional Services - utility billing | 2,600 | 2,600 | |
| 4,951 | 2,516 | 6,500 | 380020 Computer/Software Support | 6,800 | 6,800 | |
| 5,786 | 7,079 | 45,000 | 380050 Non-capital equipment | 46,800 | 46,800 | |
| 32,333 | 31,184 | 38,397 | 390090 Overhead Cost (Indirect Allocation) | 39,930 | 39,930 | |
| 28,980 | 49,830 | 49,250 | 420000 Franchise Fee (5%) | 66,478 | 66,478 | |
| <u>782,183</u> | <u>856,460</u> | <u>978,718</u> | Total Materials and Services | <u>1,099,708</u> | <u>1,099,708</u> | <u>-</u> |
| | | | Not allocated: | | | |
| | | | Transfers to Other Funds: | | | |
| 83,840 | 66,845 | 35,000 | 860034 Sanitation Fund Capital Reserve | 222,222 | 222,222 | |
| <u>83,840</u> | <u>66,845</u> | <u>35,000</u> | Total Transfers to Other Funds | <u>222,222</u> | <u>222,222</u> | <u>-</u> |
| - | - | 67,800 | 800000 Contingency | 150,000 | 150,000 | |
| <u>1,170,633</u> | <u>1,196,325</u> | <u>1,399,279</u> | Total Expenditures | <u>1,799,600</u> | <u>1,783,871</u> | <u>-</u> |
| <u>432,697</u> | <u>450,350</u> | <u>190,813</u> | 880001 Ending Fund Balance | <u>94,744</u> | <u>110,473</u> | <u>-</u> |
| <u>\$ 1,603,330</u> | <u>\$ 1,646,675</u> | <u>\$ 1,590,092</u> | Total Requirements | <u>\$ 1,894,344</u> | <u>\$ 1,894,344</u> | <u>\$ -</u> |

City of Warrenton
Budget Document

Established by Resolution No. 2161

Sanitation Fund Capital Reserve Fund 034 (430)

To accumulate funds for equipment and capital improvements
of the Sanitation Fund

Review Year: 2026

| Historical Data | | | Resources and Requirements | | | Budget for Fiscal Year 7/1/2022- 6/30/2023 | | |
|-------------------|-------------------|-------------------------------|------------------------------|--|------------|---|------------------------------------|---------------------------------|
| Actual | FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | | | | | | | | |
| | | | Resources | | | | | |
| \$ 483,726 | \$ 198,466 | 240,000 | 300000 | Beginning Fund Balance | \$ 275,000 | \$ 275,000 | | |
| 83,840 | 66,845 | 35,000 | 391032 | Transfers from Other Funds: Sanitation Fund | 222,222 | 222,222 | | |
| <u>567,566</u> | <u>265,311</u> | <u>275,000</u> | Total Resources | | | <u>497,222</u> | <u>497,222</u> | <u>-</u> |
| | | | Requirements | | | | | |
| | | | Capital Outlay-Public Works: | | | | | |
| | | 14,950 | 610005 | Public Works Service Truck | 13,000 | 13,000 | | |
| 368,116 | | | 610024 | Hoist Truck | 14,950 | 14,950 | | |
| | 6,950 | | 610008 | Garbage Truck Replacement | | | | |
| 984 | 3,870 | | 620001 | SW 1st Street Recycling Center Upgrades | | | | |
| | | 20,000 | 620091 | Remodel of Public Works | | | | |
| | | | 620094 | Storage Facility | 10,000 | 10,000 | | |
| <u>369,100</u> | <u>10,820</u> | <u>34,950</u> | Total Capital Outlay | | | <u>37,950</u> | <u>37,950</u> | <u>-</u> |
| <u>369,100</u> | <u>10,820</u> | <u>34,950</u> | Total Expenditures | | | <u>37,950</u> | <u>37,950</u> | <u>-</u> |
| 198,466 | 254,491 | 240,050 | 880001 | Reserved for future expenditure | 459,272 | 459,272 | | |
| <u>\$ 567,566</u> | <u>\$ 265,311</u> | <u>\$ 275,000</u> | Total Requirements | | | <u>\$ 497,222</u> | <u>\$ 497,222</u> | <u>\$ -</u> |

City of Warrenton
Budget Document

State Tax Street Fund 040 (431)

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|------------------|------------------|------------------|--|----------------------------|------------------------------|---------------------------|
| Actual | | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| | | | Resources | | | |
| \$ 2,327,209 | \$ 2,561,838 | \$ 1,091,686 | 300000 | \$ 986,905 | \$ 986,905 | |
| | | 761,912 | | 1,059,236 | 1,059,236 | |
| | | 34,752 | | 39,168 | 39,168 | |
| | | 11,650 | | 14,691 | 14,691 | |
| 363,510 | 396,899 | 405,744 | 335700 | 485,420 | 485,420 | |
| 351,274 | 355,409 | 361,000 | 335800 | 356,000 | 356,000 | |
| 705 | 7,354 | | 360000 | | | |
| 49,558 | 19,448 | 20,000 | 361000 | 12,000 | 12,000 | |
| 9,275 | 2,375 | | 365002 | 25,000 | 25,000 | |
| | 723 | | 366000 | | | |
| 174 | 430 | | 331500 | | | |
| | | 400,000 | 334301 | 400,000 | 400,000 | |
| | | 100,000 | 334302 | 100,000 | 100,000 | |
| | | | 334303 | 1,360,000 | 1,360,000 | |
| | | 93,319 | 334400 | | | |
| <u>3,101,705</u> | <u>3,344,476</u> | <u>3,280,063</u> | | <u>4,838,420</u> | <u>4,838,420</u> | <u>-</u> |
| | | | Requirements | | | |
| | | | Personnel Services-Public Works: | | | |
| 44,266 | 54,834 | 76,101 | 110000 | 123,501 | 122,701 | |
| 442 | 248 | 2,000 | 110001 | 2,000 | 2,000 | |
| 182 | 473 | 899 | 110002 | 899 | 899 | |
| 3,306 | 4,108 | 6,044 | 141000 | 9,670 | 9,608 | |
| 1,495 | 1,722 | 2,949 | 142000 | 3,552 | 3,767 | |
| | | | 142100 | 253 | 251 | |
| 84 | 54 | 79 | 143000 | 126 | 126 | |
| 11,275 | 13,550 | 21,951 | 144000 | 35,633 | 35,366 | |
| 10,053 | 11,546 | 25,268 | 145000 | 36,201 | 37,300 | |
| 53 | 64 | 94 | 146000 | 115 | 110 | |
| 133 | 159 | 188 | 149000 | 240 | 239 | |
| 19,268 | 26,072 | 32,321 | 199999 | 44,375 | 44,375 | |
| <u>90,557</u> | <u>112,829</u> | <u>167,894</u> | | <u>256,565</u> | <u>256,742</u> | <u>-</u> |
| | 1.3085 | | | 2.0254 | 2.0715 | 2.0715 |
| | | | Total Personnel Services Total Full-Time Equivalent (FTE) | | | |
| | | | Materials and Services-Public Works: | | | |
| 219 | 212 | 500 | 210000 | 600 | 600 | |
| | | 150 | 211000 | 200 | 200 | |
| 2,270 | 2,919 | 3,000 | 223000 | 2,500 | 2,500 | |
| 20 | 18 | 100 | 223001 | 200 | 200 | |
| | 33 | 40 | 223002 | 100 | 100 | |
| 6 | 174 | 300 | 223004 | 400 | 400 | |
| 438 | 494 | 1,000 | 223005 | 1,100 | 1,100 | |
| 49 | 619 | 800 | 310000 | 800 | 800 | |
| 205 | 518 | 500 | 320000 | 1,500 | 1,500 | |
| 370 | 413 | 450 | 340000 | 500 | 500 | |
| 331 | 442 | 500 | 340002 | 600 | 600 | |
| 31 | 49 | 100 | 340005 | 200 | 200 | |
| 29 | 44 | 60 | 340006 | 100 | 100 | |
| 6 | 9 | 60 | 340007 | 100 | 100 | |
| 2,178 | 3,560 | 3,400 | 340008 | 5,000 | 5,000 | |
| 72,556 | 68,049 | 70,000 | 341000 | 80,000 | 80,000 | |
| 726 | 450 | 500 | 360000 | 800 | 800 | |
| 835 | 1,248 | 3,700 | 362000 | 3,900 | 3,900 | |
| 6,496 | 3,769 | 5,500 | 366000 | 5,800 | 5,800 | |
| 22,485 | 74,320 | 65,000 | 371000 | 52,000 | 52,000 | |
| 488 | 557 | 20,000 | 371001 | 26,000 | 26,000 | |
| 208,306 | 394,682 | 450,000 | | 450,000 | 450,000 | |
| 14 | 503 | 15,000 | 378000 | 23,000 | 23,000 | |
| 65,586 | 25,827 | 70,000 | 380000 | 82,000 | 82,000 | |
| 2,250 | 2,573 | 5,000 | 380020 | 5,200 | 5,200 | |
| 1,119 | 2,375 | 5,000 | 380050 | 2,300 | 2,300 | |
| 13,235 | 17,302 | 23,555 | 390090 | 31,678 | 31,678 | |
| <u>400,250</u> | <u>601,158</u> | <u>744,215</u> | | <u>776,578</u> | <u>776,578</u> | <u>-</u> |
| | | | Total Materials and Services | | | |

City of Warrenton
Budget Document

State Tax Street Fund 040 (431)

| Historical Data | | | Resources and Requirements | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | |
|------------------------------|---------------------|----------------------------------|--|--|------------------------------------|---------------------------------|
| Actual FYE 6/30/20 | FYE 6/30/21 | Adopted Budget FYE 6/30/22 | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| Requirements | | | | | | |
| Capital Outlay-Public Works: | | | | | | |
| | | | 610005 Public Works Service Truck | 9,000 | 9,000 | |
| | | 10,000 | 610014 Emergency Response Trailer | | | |
| | | 15,000 | 610019 Spray Boom System | | | |
| | | 10,350 | 610024 Hoist Truck | 10,350 | 10,350 | |
| | | 15,000 | 610025 Vacuum Excavator Trailer | | | |
| | | | 610026 Tailgate spreader | 15,000 | 15,000 | |
| 935 | | 250,000 | 620088 SW 2nd St (Elm - Gardenia) | 240,000 | 240,000 | |
| | 75 | 567,000 | 620078 N Main & NW 7th Place (Warrenton Dr - NE 5th) | 487,000 | 487,000 | |
| 108 | 422 | | 620091 Public Works Remodel | | | |
| 4,228 | 3,272 | 320,000 | 620084 SW 4th St (S Main Ave-Alder Ct) | 320,000 | 320,000 | |
| 4,975 | 450 | 220,000 | 620086 Intersection of SW 9th St and S Main Ave | 220,000 | 220,000 | |
| 38,814 | 17,991 | | 620087 SW Alder Ave. (2nd to 1st) | | | |
| | | | 620012 Warrenton Trails Wayfinding Signs | 50,000 | 50,000 | |
| | | | 620013 Upgrade Curb & Sidewalk at Elementary | 40,000 | 40,000 | |
| | | 500,000 | 620014 SRTS Grade Sch-Main Ave Safe Ped Walk | 500,000 | 500,000 | |
| | | | 620015 SRTS Grade Sch-Phase 2 | 1,360,000 | 1,360,000 | |
| | | 60,000 | 620028 SE 2nd St (SE Marlin-Warr. Commercial Ctr) | 455,000 | 455,000 | |
| | | 104,000 | 620029 Tansy Point Connection NW 11th Path | | | |
| 49,060 | 22,210 | 2,071,350 | Total Capital Outlay | 3,706,350 | 3,706,350 | - |
| - | - | 200,000 | 800000 Contingency | 75,000 | 75,000 | - |
| 539,867 | 736,197 | 3,183,459 | Total Expenditures | 4,814,493 | 4,814,670 | - |
| 2,561,838 | 2,608,279 | 96,604 | 880001 Ending Fund Balance | 23,927 | 23,750 | - |
| \$3,101,705 | \$ 3,344,476 | \$3,280,063 | Total Requirements | \$4,838,420 | \$4,838,420 | \$ - |

City of Warrenton
Budget Document

Streets System Development Charges Fund 041 (410)

| Historical Data | | | Budget for Fiscal Year 7/1/2022 - 6/30/2023 | | | |
|---------------------|--------------|-------------------|--|--|------------------------------------|---------------------------------|
| Actual | | Adopted Budget | Resources and Requirements | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | |
| Resources | | | | | | |
| \$ 815,508 | \$ 909,268 | \$ 1,070,400 | 300000 | Beginning Fund Balance | \$ 1,097,949 | \$1,097,949 |
| 74,989 | 155,169 | 170,000 | 339200 | Improvement Fee | 160,000 | 160,000 |
| 18,771 | 8,250 | 6,500 | 361000 | Interest | 4,950 | 4,950 |
| <hr/> | | | | | | |
| 909,268 | 1,072,687 | 1,246,900 | Total Resources | | 1,262,899 | 1,262,899 |
| <hr/> | | | | | | |
| Requirements | | | | | | |
| | | | 620030 | Capital Outlay-Public Works: Main Ave/OR 104 Ped. Route | | |
| | | | | | | |
| <hr/> | | | | | | |
| - | - | 1,246,900 | Total Capital Outlay | | - | - |
| <hr/> | | | | | | |
| - | - | - | 800000 | Contingency | 1,162,899 | 1,162,899 |
| <hr/> | | | | | | |
| - | - | 1,246,900 | Total Expenditures | | 1,162,899 | 1,162,899 |
| <hr/> | | | | | | |
| 909,268 | 1,072,687 | - | 880001 | Ending Fund Balance | 100,000 | 100,000 |
| <hr/> | | | | | | |
| \$ 909,268 | \$ 1,072,687 | \$ 1,246,900 | Total Requirements | | \$ 1,262,899 | \$1,262,899 |

City of Warrenton
Budget Document

Engineer Internal Service Fund 042 (750)

| Historical Data | | | Budget for Fiscal Year 7/1/2022-6/30/2023 | | | | | |
|-----------------|-----------------|-------------------|--|-------------------------------------|-------------------|----------------------------|------------------------------|---------------------------|
| Actual | | Adopted Budget | Resources and Requirements | | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body |
| FYE 6/30/20 | FYE 6/30/21 | FYE 6/30/22 | | | | | | |
| | | | Resources | | | | | |
| \$ 5,406 | \$ 5,406 | \$ 5,406 | 300000 | Beginning Fund Balance | \$ 2,500 | \$ 2,500 | | |
| | 4,030 | 127,428 | 347500 | Engineering Services | 101,233 | 101,233 | | |
| | | | 348000 | Other Billed Services | | | | |
| | | | 360000 | Miscellaneous Income | | | | |
| | | | 361000 | Interest | | | | |
| <u>5,406</u> | <u>9,436</u> | <u>132,834</u> | | Total Resources | <u>103,733</u> | <u>103,733</u> | <u>-</u> | |
| | | | Requirements | | | | | |
| | | | Personnel Services-Engineering Dept: | | | | | |
| | 2,843 | 72,100 | 110000 | Regular Salaries | 64,000 | 64,000 | | |
| | | | 110001 | Overtime | 1,000 | 1,000 | | |
| | 211 | 5,516 | 141000 | FICA | 4,973 | 4,973 | | |
| | 34 | 1,026 | 142000 | Workers Compensation | 736 | 736 | | |
| | | | 142100 | Paid Family Leave | 130 | 130 | | |
| | 3 | 72 | 143000 | Unemployment | 65 | 65 | | |
| | 730 | 22,819 | 144000 | Retirement | 16,841 | 16,841 | | |
| | 109 | 23,865 | 145000 | Health Insurance | 8,623 | 8,623 | | |
| | 1 | 50 | 146000 | Life Insurance | 39 | 39 | | |
| | 3 | 186 | 149000 | Long Term Disability | 126 | 126 | | |
| <u>-</u> | <u>3,933</u> | <u>125,634</u> | | Total Personnel Services | <u>96,533</u> | <u>96,533</u> | <u>-</u> | |
| | | 1 | | Total Full-Time Equivalent | 1 | 1 | 1 | |
| | | | Materials and Services-Engineering Dept: | | | | | |
| | | 1,000 | 210000 | Office Supplies | 1,000 | 1,000 | | |
| | | 1,500 | 320000 | Dues/Meetings/Training/Travel | 1,500 | 1,500 | | |
| | | 700 | 340002 | Communications | 700 | 700 | | |
| | | | 380000 | Professional Services | | | | |
| | | 2,000 | 380020 | Computer/Software Support | 2,000 | 2,000 | | |
| | | 2,000 | 380050 | Non-capital equipment | 2,000 | 2,000 | | |
| <u>-</u> | <u>-</u> | <u>7,200</u> | | Total Materials and Services | <u>7,200</u> | <u>7,200</u> | <u>-</u> | |
| | | | | Total Expenditures | <u>103,733</u> | <u>103,733</u> | <u>-</u> | |
| | | | 880001 | Ending Fund Balance | - | - | - | |
| <u>\$ 5,406</u> | <u>\$ 9,436</u> | <u>\$ 132,834</u> | | Total Requirements | <u>\$ 103,733</u> | <u>\$ 103,733</u> | <u>\$ -</u> | |

City of Warrenton
Budget Document

Warrenton Business License Fund 006 (400)

| Historical Data | | | Budget for Fiscal Year 7/1/2022-6/30/2023 | | |
|-------------------|-------------------|--|--|-------------------|-------------|
| Actual | Adopted | Resources | Proposed by | Approved by | Adopted by |
| FYE 6/30/20 | FYE 6/30/21 | and | Budget | Budget | Governing |
| | | Requirements | Officer | Committee | Body |
| | | Resources | | | |
| \$ 59,607 | \$ 71,405 | 300000 Beginning Fund Balance | \$ 59,000 | \$ 59,000 | |
| 60,445 | 60,660 | 321600 Business License Fees | 61,000 | 61,000 | |
| 1,926 | 663 | 361000 Interest Earnings | 350 | 350 | |
| 5 | 30 | 364000 Fund Raising Revenues | | | |
| 121,983 | 132,758 | Total Resources | 120,350 | 120,350 | - |
| | | Requirements | | | |
| | | Personnel Services-WBL Program: | | | |
| 9,893 | 6,063 | 199999 Personnel services overhead (.0332 FTE) | 4,526 | 4,526 | |
| 9,893 | 6,063 | Total Personnel Services | 4,526 | 4,526 | - |
| | | Materials and Services-WBL Program: | | | |
| 925 | 984 | 211000 Postage | 1,000 | 1,000 | |
| 2,502 | 267 | 310000 Printing/Advertising/Publicity/Marketing | 500 | 500 | |
| 7,500 | 7,500 | 320000 Dues/Meetings/Training/Travel | 7,500 | 7,500 | |
| 56 | 14 | 360000 Bank/Credit Card Fees | 250 | 250 | |
| 13,000 | 119 | 380000 Professional Services | 2,500 | 2,500 | |
| 203 | 538 | 380010 Rental (Storage) | | | |
| | | 380019 Nuisance Abatement | 5,000 | 5,000 | |
| 3,504 | 1,665 | 380020 Computer & Software Support | 2,000 | 2,000 | |
| 570 | 490 | 380039 North and South Welcome Sign | 800 | 800 | |
| 205 | | 380031 July 4th Parade | 1,000 | 1,000 | |
| 869 | 6,369 | 380034 Winter Holiday Events/Decoration | | | |
| | | 380047 Façade Grants(outside URA) | 15,000 | 15,000 | |
| 4,556 | 1,287 | 380048 Festival/Chamber Events | | | |
| | | 380051 Holiday & Community Events | 20,000 | 20,000 | |
| 6,795 | 4,024 | 390090 Overhead Cost (Indirect Allocation) | 3,231 | 3,231 | |
| 40,685 | 23,256 | Total Materials & Services | 58,781 | 58,781 | - |
| | | Not allocated: | | | |
| | | Transfers to Other Funds | | | |
| | 40,000 | 860070 Police Vehicle Replacement Fund | | | |
| | | 860071 Fire Apparatus & Equipment Fund | - | | |
| | 10,000 | 860015 Grants Fund - (Fire Equip. Match) | | | |
| | | 860001 General Fund - Planning Reviews/Code Enf. | 3,000 | 3,000 | |
| - | 50,000 | Total Transfers | 3,000 | 3,000 | - |
| | | 800000 Contingency | 5,000 | 5,000 | |
| 50,578 | 79,319 | Total Expenditures | 71,307 | 71,307 | - |
| 71,405 | 53,439 | 880001 Ending Fund Balance | 49,043 | 49,043 | - |
| \$ 121,983 | \$ 132,758 | Total Requirements | \$ 120,350 | \$ 120,350 | \$ - |



AGENDA MEMORANDUM

TO: The Warrenton City Commission
FROM: Dawne Shaw, City Recorder
DATE: June 28, 2022
SUBJ: PUBLIC HEARING AND RESOLUTION TO RECEIVE STATE
REVENUE SHARING PAYMENTS

SUMMARY

State Revenue Sharing Law, ORS 221.770, requires cities to pass an ordinance or resolution each year stating they want to receive state revenue sharing funds. The attached resolution meets state requirements and declares the City's election to receive state revenues for the 2022 – 2023 fiscal year.

In order to receive State Revenue Sharing, the City must hold a public hearing before the Budget Committee (completed May 14) and the City Commission to give the public the opportunity to comment on the proposed use of State Revenue Sharing in relation to the City's budget. The attached worksheet provides State Shared Revenue estimates for FY 2022-2023.

RECOMMENDATION/SUGGESTED MOTION

Conduct the public hearing and then adopt Resolution No. 2624.

Suggested Motion: *"I move to adopt Resolution No. 2624; A Resolution Declaring the City of Warrenton's Election to Receive State Revenues for Fiscal Year 2022-2023."*

ALTERNATIVE

None recommended

FISCAL IMPACT

\$681,238 in Revenue

Approved by City Manager:

A handwritten signature in blue ink, appearing to be "Jung", written over a horizontal line.

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

RESOLUTION NO. 2624

INTRODUCED BY ALL COMMISSIONERS

**A RESOLUTION DECLARING THE CITY OF WARRENTON' S
ELECTION TO RECEIVE STATE REVENUES FOR
FISCAL YEAR 2022-2023**

WHEREAS, a public hearing before the Budget Committee was held on May 14, 2022, and a public hearing before the City Commission was held on June 28, 2022, giving the public an opportunity to comment on the use of State Revenue Sharing; and

WHEREAS, it is deemed to be in the City's best interest to receive state revenue sharing.

THEREFORE, BE IT RESOLVED, by the City Commission of the City of Warrenton that Pursuant to ORS 221.770, the City of Warrenton hereby elects to receive state revenues for fiscal year 2022-2023.

Passed by the City Commission of the City of Warrenton this 28th day of June 2022.

APPROVED

Henry A. Balensifer III, Mayor

ATTEST

Dawne Shaw, CMC, City Recorder

CITY OF WARRENTON
fye 2023

STATE SHARED REVENUE ESTIMATES

| | <u>RATE PER CAPITA</u> | <u>X POPULATION</u> | <u>TOTAL ESTIMATED REVENUE</u> | <u>FUND</u> |
|------------------------------------|------------------------|---------------------|--------------------------------|-------------|
| HIGHWAY USER TAXES | \$ 76.42 | 6,352 | 485,420 | 040 |
| LIQUOR TAX | \$ 18.30 | 6,352 | 116,242 | 001 |
| MARIJUANA TAX | \$ 1.25 | 6,352 | 7,940 | 001 |
| CIGARETTE TAX | \$ 0.75 | 6,352 | 4,764 | 001 |
| STATE REVENUE SHARING (LIQUOR) | | | 66,873 | 001 |
| TOTAL GENERAL FUND | | | 195,819 | |
| TOTAL STATE TAX STREET FUND | | | 485,420 | |
| GRAND TOTAL | | | 681,238 | |

Highway fund revenues: Restricted to road-related purposes: Budget includes street lighting, maintenance, and street paving

Liquor tax revenues: General Government purposes without program restrictions

Cigarette tax revenues: General Government purposes without program restrictions

Marijuana tax revenues: General Government purposes without program restrictions



**Finance Department
Agenda Memorandum**

To: The Honorable Mayor and Members of the Warrenton City Commission

Date: June 28, 2022

Regarding: Adoption of the 2023-2028 Capital Improvement Program

SUMMARY:

Staff prepares, reviews, updates, and then presents the City of Warrenton Capital Improvement Program annually to the City Commission. The document presented is for the six years ending June 30, 2028. The City Commission reviewed a draft of the Capital Improvement Program in a work session on April 12, 2022 and the Warrenton Budget Committee approved the funding for current year capital projects during the budget meeting on May 14, 2022.

The document can be viewed and/or printed from our website at ci.warrenton.or.us/finance/page/capital-improvement-program

RECOMMENDATION:

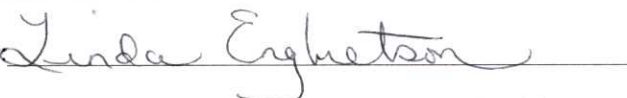
Move to adopt the *2023-2028 Capital Improvement Program* as presented.

ALTERNATIVE:

Other action as deemed appropriate.

FISCAL IMPACT:

This is a financial planning tool and is not governed by Oregon Budget Law. Adoption of this document will facilitate the completion of important infrastructure improvements and equipment purchases to ensure efficient delivery of quality services.

Approved by City Manager 

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.



Capital Improvement Program 2023-2028



April 12, 2022 Commission Review
May 14, 2022 Budget Committee Meeting
June 28, 2022 Submit to Commission for Adoption



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2023-28 CAPITAL IMPROVEMENTS PROGRAM

A Capital Improvement Program (CIP) is a financial planning tool to help the community direct scarce resources to high priority projects. Through planning, the City will be able to complete projects to improve the quality of life in Warrenton and have the resources to acquire necessary equipment to ensure efficient delivery of services.

Capital improvements are assets that include planned purchases of equipment as well as construction projects for facilities and utility systems. Examples of equipment include the purchase of vehicles, major tools, police cars, copiers, backhoes, dump trucks and bucket trucks.

Capital construction projects include new facilities, remodeling or enlargement of existing facilities, expansion or capacity improvements to utility systems and major system improvements. Maintenance projects, such as the overlay of a street, painting a building or replacing a broken pipe, are not considered capital improvements.

Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life beyond a single financial reporting period. However, all land that is purchased, regardless of cost, is considered a capital item.

The CIP is a document meant to be revised and updated each year. After each completed year, a new year is added. Only money budgeted in the annual budget is approved for spending for items contained in the CIP.

2023-28 CAPITAL IMPROVEMENTS PROGRAM SUMMARY

The next page contains a summary of all projects. Projects within the CIP are expressed in current dollars and are not adjusted for inflation. Projects contained in future years are not necessarily expected to have precise cost estimates but reflect a general idea of cost. Costs will be revised as a project moves closer to implementation.

On the right-hand side of the Summary is a column “secure funding”. If the secure funding column is marked yes (Y), it means there is reasonable certainty money will be available when the project needs to be funded. Any project requiring voter approval for funding is not considered secure. A discussion of the status of prior year projects will be found on the page following the summary.

2023 - 2028 Capital Improvement Program

| Pg. # | TITLE | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Secure Funding |
|---------------------------------|---|---------------------|---------------------|---------------------|-------------------|---------------------|-------------------|----------------|
| GENERAL FUND DEPARTMENTS | | | | | | | | |
| 10, 26, 27, 29, 30, 31 | Police Vehicle Replacement | 183,000 | 124,000 | 126,000 | 128,000 | 130,000 | 132,000 | Y/N |
| 11 | Mobile Body Camera & Video Camera Server Upgrade | 41,118 | | | | | | Y |
| 12 | Internet Connect City Hall to City Park & CC | 10,000 | | | | | | Y |
| 13 | PBS Phone System Upgrade | 15,000 | | | | | | Y |
| 14 | Firefighter Rehab/CERT/EMS Response Trailer - Special Services | 52,000 | | | | | | Y |
| 15 | Fire Department Side-By-Side ATV - Sked Pump & Patient Transportation | 39,000 | | | | | | Y |
| 16 | Fire Department Utility/Staff Vehicle | 65,000 | | | | | | Y |
| 17 | Fire Department Mobile/Pump and Tank Sked | 25,000 | | | | | | Y |
| 18 | Fire Department Two Command/Staff Vehicles | 130,000 | | | | | | Y |
| 19 | Fire Department Firefighter LDH hose roller "Roll and Rack" | 8,500 | | | | | | Y |
| 20 | Fire Department Type 3 Fire Engine | 465,000 | | | | | | Y |
| 21 | Fire Department Digital Fire Extinguisher Trainer | 14,000 | | | | | | Y |
| 22 | Fire Department LIFEPAK 15 Monitor/AED (2) | 65,000 | | | | | | Y |
| 23 | Carruthers Viewing Dock | 40,000 | | | | | | Y |
| 24 | Forest Rim Parklet | 36,000 | | | | | | Y |
| 25 | Quincy Robinson Security Lighting | 55,000 | | | | | | Y |
| 26 | Triangle Park Sign | 10,000 | | | | | | Y |
| 27 | Waterfront Trail to Enterprise | | | 380,000 | | | | N |
| | TOTAL GENERAL FUND | \$ 1,253,618 | \$ 124,000 | \$ 506,000 | \$ 128,000 | \$ 130,000 | \$ 132,000 | |
| BUILDING DEPARTMENT | | | | | | | | |
| 33 | Building Inspector Vehicle Replacement | | | | 35,000 | | | N |
| | TOTAL BUILDING FUND | \$ - | \$ - | \$ - | \$ 35,000 | \$ - | \$ - | |
| TANSY POINT DOCK | | | | | | | | |
| 36 | Tansy Point Anodes | 235,328 | | | | | | Y |
| | TOTAL TANSY POINT DOCK | \$ 235,328 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| WATER UTILITY | | | | | | | | |
| 39 | Hammond Water Line NW Warrenton Dr. 18-inch Waterline | 2,460,000 | | | | | | Y |
| 40 | SW 4th Street (S Main Ave - SW Alder Ct) | 58,000 | | | | | | Y |
| 41 | SE Marlin Ave. 18" Waterline (SE 7th - E Harbor) | 540,000 | | | | | | Y |
| 42 | Replace Raw Water Pipe Downstream from Raw Water Reservoir | 820,000 | | | | | | Y |
| 43 | Replace Raw Water Pipe Upstream from Raw Water Reservoir | 1,694,000 | | | | | | Y |
| 44 | Ultrasonic Algae Control for Raw Water Reservoir | 100,000 | | | | | | Y |
| 45 | Recoat Epoxy Lining Inside Clearwell | 1,175,000 | | | | | | Y |
| 46 | N Main Ave and NW 7th Pl. (NW Warrenton Drv to NE 5th St) | 350,000 | | | | | | Y |
| 47 | East Harbor to Downtown Water Line Upsize | | 700,000 | 700,000 | | | | N |
| 48 | Ridge Road 18-inch Water Main (Pacific - KOA Campground) | | | 1,677,000 | | | | N |
| 49 | Abandon Harbor Street Tank and Booster | | | 75,000 | | | | N |
| 50 | Water Treatment Plant Filter Replacement Construction | | | | | 1,540,000 | | N |
| | TOTAL WATER FUND | \$ 7,197,000 | \$ 700,000 | \$ 2,452,000 | \$ - | \$ 1,540,000 | \$ - | |
| SEWER UTILITY | | | | | | | | |
| 53 | N Main Ave and NW 7th Pl. (NW Warrenton Drv to NE 5th St) | 100,000 | | | | | | Y |
| 54 | WWTP North Lagoon Dewatering Pump and Filter | 160,000 | | | | | | Y |
| 55 | 4th UV Disinfection Module | 80,000 | | | | | | Y |
| 56 | Ultraviolet (UV) PLC Upgrade | 100,000 | | | | | | Y |
| 57 | Trailer Mounted Pumps | 180,000 | | | | | | Y |
| 59, 65, 67, 69, 71, 73 | Pump Station Generator Undetermined Location | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | Y/N |
| 60, 66, 68, 70, 72, 74 | Pump Station Bypass Program | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | Y/N |
| 60 | Fourth (4th) SBR Basin Construction Project | | 4,100,000 | | | | | N |
| 61 | WWTP Headworks Parallel Fine Screen Project | | 40,000 | | | | | N |
| 62 | Biosolids Removal Project | | 500,000 | | | | | N |
| 63 | Septage Station Equalization | | | 100,000 | | | | N |
| | TOTAL SEWER FUND | \$ 730,000 | \$ 4,750,000 | \$ 210,000 | \$ 110,000 | \$ 110,000 | \$ 110,000 | |
| SANITATION | | | | | | | | |
| 76 | Sanitation Services Storage Facility | 10,000 | 200,000 | | | | | Y/N |
| 77 | Truck Washout Facility | | 250,000 | | | | | N |
| | TOTAL SANITATION | \$ 10,000 | \$ 450,000 | \$ - | \$ - | \$ - | \$ - | |
| | TOTAL ALL FUNDS THIS PAGE | \$ 9,425,946 | \$ 6,024,000 | \$ 3,168,000 | \$ 273,000 | \$ 1,780,000 | \$ 242,000 | |

2023 - 2028 Capital Improvement Program

| Pg. # | TITLE | FISCAL YEAR 2022-2023 FUNDING SOURCE SUMMARY | | | | | | |
|---------------------------------|---|--|------------|---------------------|---------------|-----------------------------|---------------------|--------------|
| GENERAL FUND DEPARTMENTS | | <i>Capital Reserves</i> | <i>SDC</i> | <i>Debt GO Bond</i> | <i>Grants</i> | <i>Quincy Robinson</i> | <i>General Fund</i> | <i>Total</i> |
| 10, 26, 27, 29, 30, 31 | Police Vehicle Replacement | 183,000 | | | | | | \$ 183,000 |
| 11 | Mobile Body Camera & Video Camera Server Upgrade | 41,118 | | | | | | \$ 41,118 |
| 12 | Internet Connect City Hall to City Park & CC | 10,000 | | | | | | \$ 10,000 |
| 13 | PBS Phone System Upgrade | 15,000 | | | | | | \$ 15,000 |
| 14 | Firefighter Rehab/CERT/EMS Response Trailer - Special Services | 52,000 | | | | | | \$ 52,000 |
| 15 | Fire Department Side-By-Side ATV - Sked Pump & Patient Transportation | 39,000 | | | | | | \$ 39,000 |
| 16 | Fire Department Utility/Staff Vehicle | 65,000 | | | | | | \$ 65,000 |
| 17 | Fire Department Mobile/Pump and Tank Sked | 25,000 | | | | | | \$ 25,000 |
| 18 | Fire Department Two Command/Staff Vehicles | 130,000 | | | | | | \$ 130,000 |
| 19 | Fire Department Firefighter LDH hose roller "Roll and Rack" | 8,500 | | | | | | \$ 8,500 |
| 20 | Fire Department Type 3 Fire Engine | 23,250 | | | 441,750 | | | \$ 465,000 |
| 21 | Fire Department Digital Fire Extinguisher Trainer | | | | | | 14,000 | \$ 14,000 |
| 22 | Fire Department LIFEPAK 15 Monitor/AED (2) | 65,000 | | | | | | \$ 65,000 |
| 23 | Carruthers Viewing Dock | | | | | 40,000 | | \$ 40,000 |
| 24 | Forest Rim Parklet | | 30,000 | | | 6,000 | | \$ 36,000 |
| 25 | Quincy Robinson Security Lighting | | | | | 55,000 | | \$ 55,000 |
| 26 | Triangle Park Sign | | | | | 10,000 | | \$ 10,000 |
| <i>Funding Source Totals</i> | | \$ 656,868 | \$ 30,000 | \$ - | \$ 441,750 | \$ 111,000 | \$ 14,000 | \$ 1,253,618 |
| BUILDING DEPARTMENT | | <i>Building Fund</i> | <i>SDC</i> | <i>Debt Loans</i> | <i>Grants</i> | <i>Capital Contribution</i> | | <i>Total</i> |
| <i>Funding Source Totals</i> | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TANSY POINT DOCK | | <i>Capital Reserve</i> | <i>SDC</i> | <i>Debt</i> | <i>Grants</i> | <i>Capital Contribution</i> | | <i>Total</i> |
| 36 | Tansy Point Anodes | 235,328 | | | | | | \$ 235,328 |
| <i>Funding Source Totals</i> | | \$ 235,328 | \$ - | \$ - | \$ - | \$ - | | \$ 235,328 |
| WATER UTILITY | | <i>Capital Reserve</i> | <i>SDC</i> | <i>Debt Loans</i> | <i>Grants</i> | <i>Capital Contribution</i> | | <i>Total</i> |
| 39 | Hammond Water Line NW Warrenton Dr. 18-inch Waterline | | | 1,460,000 | 1,000,000 | | | \$ 2,460,000 |
| 40 | SW 4th Street (S Main Ave - SW Alder Ct) | 58,000 | | | | | | \$ 58,000 |
| 41 | SE Marlin Ave. 18" Waterline (SE 7th - E Harbor) | 540,000 | | | | | | \$ 540,000 |
| 42 | Replace Raw Water Pipe Downstream from Raw Water Reservoir | 820,000 | | | | | | \$ 820,000 |
| 43 | Replace Raw Water Pipe Upstream from Raw Water Reservoir | 1,694,000 | | | | | | \$ 1,694,000 |
| 44 | Ultrasonic Algae Control for Raw Water Reservoir | 100,000 | | | | | | \$ 100,000 |
| 45 | Recoat Epoxy Lining Inside Clearwell | 1,175,000 | | | | | | \$ 1,175,000 |
| 46 | N Main Ave and NW 7th Pl. (NW Warrenton Drv to NE 5th St) | 350,000 | | | | | | \$ 350,000 |
| <i>Funding Source Totals</i> | | \$ 4,737,000 | \$ - | \$ 1,460,000 | \$ 1,000,000 | \$ - | \$ - | \$ 7,197,000 |
| SEWER UTILITY | | <i>Capital Reserve</i> | <i>SDC</i> | <i>Debt Loans</i> | <i>Grants</i> | <i>Capital Contribution</i> | | <i>Total</i> |
| 53 | N Main Ave and NW 7th Pl. (NW Warrenton Drv to NE 5th St) | 100,000 | | | | | | \$ 100,000 |
| 54 | WWTP North Lagoon Dewatering Pump and Filter | 160,000 | | | | | | \$ 160,000 |
| 55 | Pump Station Generator Undetermined Location | 80,000 | | | | | | \$ 80,000 |
| 56 | Ultraviolet (UV) PLC Upgrade | 100,000 | | | | | | \$ 100,000 |
| 57 | Trailer Mounted Pumps | 180,000 | | | | | | \$ 180,000 |
| 58 | Pump Station Generator Undetermined Location | 50,000 | | | | | | \$ 50,000 |
| 59 | Pump Station Bypass Program | 60,000 | | | | | | \$ 60,000 |
| <i>Funding Source Totals</i> | | \$ 730,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 730,000 |
| SANITATION | | <i>Capital Reserve</i> | <i>SDC</i> | <i>Debt Loans</i> | <i>Grants</i> | <i>Capital Contribution</i> | | <i>Total</i> |
| 76 | Sanitation Services Storage Facility | 10,000 | | | | | | \$ 10,000 |
| <i>Funding Source Totals</i> | | \$ 10,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,000 |

COLUMN TOTALS THIS PAGE

\$ 6,369,196 \$ 30,000 \$ 1,460,000 \$ 1,441,750 \$ 111,000 \$ 14,000 \$ 9,425,946

2023 - 2028 Capital Improvement Program

| Pg. # | TITLE | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Secure Funding |
|--------------------------|--|---------------------|---------------------|-------------|---------------------|-------------|-------------|----------------|
| STREETS | | | | | | | | |
| 81 | N Main Ave and NW 7th Pl. (NW Warrenton Drv to NE 5th St) | 487,000 | | | | | | Y |
| 82 | Intersection of SW 9th St and S Main Ave | 220,000 | | | | | | Y |
| 83 | SW 4th Street (S Main Ave - SW Alder Ct) | 320,000 | | | | | | Y |
| 84 | SRTS Grade School - Main Ave Safe Pedestrian Walkway | 500,000 | | | | | | Y |
| 85 | SRTS Grade School - Main Ave Safe Pedestrian Walkway PHASE 2 | 1,360,000 | | | | | | Y |
| 86 | SW 2nd Street (Elm - Gardenia) | 240,000 | | | | | | Y |
| 87 | SE 2nd Street (SE Marlin - Warrenton Commercial Center) | 455,000 | | | | | | Y |
| 88 | Warrenton Trails Wayfinding Signs | 50,000 | | | | | | Y |
| 89 | Upgrade Curb and Sidewalk at Elementary School | 40,000 | | | | | | Y |
| 90 | Fourth Ave (Lake - Jetty) Improvement Project | | 650,000 | | | | | N |
| 91 | Community Center and City Park Crosswalk | | 30,000 | | | | | N |
| 92 | SW Pine Drv Street Repair and Drainage Improvement | | 22,000 | | | | | N |
| 93 | Bike Lanes and Sidewalk on SE Neptune | | 1,400,000 | | | | | N |
| 94 | Enhanced Bicycle and Pedestrian Connectivity Along SW 9th St | | | 200,000 | 960,000 | | | N |
| 95 | SE 2nd St Improvement Project (Main - Skipanon River Park) | | | | 423,000 | | | N |
| TOTAL STREET FUND | | \$ 3,672,000 | \$ 2,102,000 | \$ - | \$ 1,383,000 | \$ - | \$ - | |

| | | | | | | | | |
|-------------------------------|--|---------------------|-------------------|------------------|------------------|------------------|------------------|-----|
| STORM SEWER | | | | | | | | |
| 98 | SE 2nd Culverts (King - Marlin) | 37,000 | | | | | | Y |
| 99 | SW 4th Street (S Main Ave - SW Alder Ct) | 148,000 | | | | | | Y |
| 100 | West Hammond Work | 340,000 | | | | | | Y |
| 101 | Tide Gate Replacement Program | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | Y/N |
| 102 | SW Alder Ave. (3rd to 2nd) | 123,000 | | | | | | Y |
| 103 | SW Alder Ave. (1st to W Harbor) | 181,037 | | | | | | Y |
| 104 | O&M and Alder Monitoring | 160,000 | | | | | | Y |
| 105 | Tide Gate #9 - Business Oregon - Tide Gate Program | 100,000 | | | | | | Y |
| 106 | Fourth Ave (Lake - Jetty) Improvement Project | | 100,000 | | | | | N |
| 107 | SW Pine Drv Street Repair/Drainage Improvement | | 20,000 | | | | | N |
| 108 | Upsize Storm System in Hammond Marina | | 494,396 | | | | | N |
| TOTAL STORM SEWER FUND | | \$ 1,139,037 | \$ 664,396 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | |

| | | | | | | | | |
|-------------------------------------|---|-------------------|-------------------|------------------|-------------------|------------------|-------------|-----|
| PUBLIC WORKS EQUIPMENT | | | | | | | | |
| 111 | Locator Equipment | 15,000 | | | | | | Y |
| 112 | Half-Inch Jetting Skid | 10,000 | | | | | | Y |
| 113 | Jetter Camera Nozzle for Vactor | 20,000 | | | | | | Y |
| 114 | GPR Utility Ground Penetrating Radar | 25,000 | | | | | | Y |
| 115 | Tailgate Spreader | 15,000 | | | | | | Y |
| 116 | Hoist Truck | 115,000 | | | | | | Y |
| 117, 126, 128, 130 | 1-Ton Service Truck | 100,000 | 50,000 | 50,000 | 50,000 | 50,000 | | Y/N |
| 119, 127 | Water Treatment Plant Air Compressor | | 35,000 | | 35,000 | | | N |
| 120 | Diesel Plate Compactor | | 15,000 | | | | | N |
| 121 | John Deere Tractor for Boom Mower | | 150,000 | | | | | N |
| 122 | Public Works Backhoe | | 170,000 | | | | | N |
| 123 | Tiltrotator for the Mini Excavator | | 20,000 | | | | | N |
| 124 | Water Treatment Plant Lawn Mower | | 45,000 | | | | | N |
| 125 | Purchase Garbage Truck | | 425,000 | | | | | N |
| 129 | Vacuum Excavator and Jetter Combo Truck | | | | 500,000 | | | N |
| TOTAL PUBLIC WORKS EQUIPMENT | | \$ 300,000 | \$ 910,000 | \$ 50,000 | \$ 585,000 | \$ 50,000 | \$ - | |

| | | | | | | | | |
|--|---|-------------------|-------------------|---------------------|------------------|---------------------|---------------------|---|
| WARRENTON & HAMMOND MARINAS | | | | | | | | |
| 133 | Warrenton Marina Improvements - Pier Improvements | 480,000 | | | | | | Y |
| 134 | Warrenton and Hammond Marina Vehicle | 30,000 | | | | | | Y |
| 135 | Warrenton and Hammond Marina Pay Stations | 36,000 | | | | | | Y |
| 136 | Warrenton Marina Improvements - E Dock Pile Replacement | 40,000 | | | | | | Y |
| 137 | Hammond Marina Improvements - Dredge Spoil Area | 100,000 | | | | | | Y |
| 138 | Hammond Marina - Dock Lighting | 25,000 | | | | | | Y |
| 139 | Hammond Marina - Pile Replacement | 50,000 | | | | | | Y |
| 140 | Hammond Marina - Parking Lot Lighting | | 50,000 | | | | | N |
| 141 | Warrenton Marina - Resurface Dyke Road | | 100,000 | | | | | N |
| 142 | Warrenton Marina - Commercial E-Dock Replacement | | | 2,500,000 | | | | N |
| 143 | Warrenton and Hammond Marina Work Skiff | | | | 50,000 | | | N |
| 144 | Warrenton Marina - Inner Basin Dock Replacement | | | | | 3,000,000 | | N |
| 145 | Hammond Marina - Bank Stabilization | | | | | 150,000 | | N |
| 146 | Hammond Marina - Dock Replacement | | | | | 3,000,000 | | N |
| 147 | Warrenton Marina - Derelict Abandoned Vessel Removal | | | | | 200,000 | | N |
| 148 | Hammond Marina - Camping Area | | | | | | 1,000,000 | N |
| 149 | Hammond Marina Improvements - Future Dredging | | | | | | 750,000 | N |
| 150 | Hammond Marina Improvements - Public Fishing Pier | | | | | | 1,800,000 | N |
| TOTAL HAMMOND MARINA FUND | | \$ 761,000 | \$ 150,000 | \$ 2,500,000 | \$ 50,000 | \$ 6,350,000 | \$ 3,550,000 | |

TOTAL ALL FUNDS THIS PAGE **\$ 5,872,037 \$ 3,162,000 \$ 2,550,000 \$ 2,018,000 \$ 6,400,000 \$ 3,550,000**

GRAND TOTAL ALL PAGES

\$ 15,297,983 \$ 9,186,000 \$ 5,718,000 \$ 2,291,000 \$ 8,180,000 \$ 3,792,000



Agrees with 2021/2022 City of Warrenton Budget, Capital Outlay, Page 41

2022 - 2023 PROJECT STATUS

GENERAL FUND

| | |
|---|--|
| Police Vehicle Replacement | Received one vehicle in fiscal year 2022, but will not likely receive the the second vehicle until fiscal year 2023. This project will be carried forward to next fiscal year. |
| Fire Department Self Contained Breathing Apparatus (SCBA) | This project will was completed this fiscal year. |
| Fire Department Type 3 Fire Engine | Grant application unsuccessful, will carry forward into next fiscal year |
| Fire Department Utility/Staff Vehicle | This project will be carried forward to next fiscal year. |
| Fire Department Lucas CPR Device | This project is expected to be completed this year |
| Carruthers Viewing Dock | This project will be carried forward to next fiscal year. |
| Forest Rim Parklet | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| Horse Shoe Pit/Cornhole Area | This project will be completed by June 30, 2022. |
| Sand Volleyball Court | This project will be completed by June 30, 2022. |
| Quincy Robinson Security Lighting | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| Triangle Park Sign | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |

WATER FUND

| | |
|--|---|
| Hammond Water Line NW Warrenton Dr. 18-inch Waterline | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| SW 4th Street (S Main Ave - SW Alder Ct) | This project will be carried forward to next fiscal year. |
| SE Marlin Ave. 18" Waterline (SE 7th - E Harbor) | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| Replace Raw Water Pipe Downstream from Raw Water Reservoir | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |

SEWER FUND

| | |
|--|---|
| N Main Ave and NW 7th Pl. (NW Warrenton Dr. to NE 5th St.) | Work has begun, but will not be completed by the end of fiscal year 2021. Remainder of the project will be carried forward into fiscal year 2022. |
| WWTP North Lagoon Dewatering Pump and Filter | This project will be carried forward to next fiscal year. |
| Pump Station Generator Undetermined Location | This project will be completed by June 30, 2022. |
| Pump Station Bypass Program | This project will be completed by June 30, 2022. |
| 4th UV Disinfection Module | This project will be carried forward to next fiscal year. |
| Ultraviolet PLC Upgrade | This project will be carried forward to next fiscal year. |

SANITATION FUND

| | |
|--------------------------------------|---|
| Sanitation Services Storage Facility | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
|--------------------------------------|---|

2022 - 2023 PROJECT STATUS

STREETS

| | |
|--|---|
| N Main Ave and NW 7th Pl. (NW Warrenton Dr. to NE 5th St.) | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| Intersection of SW 9th St and S Main Ave | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| SW 2nd Street (Elm - Gardenia) | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| SW 4th Street (S Main Ave - SW Alder Ct) | This project will be carried forward to next fiscal year. |
| SRTS Grade School - Main Ave Safe Pedestrian Walkway | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| Tansy Point Connection | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| Main Ave/OR 104 Pedestrian Route | Project removed because funding was not received. |
| SE 2nd Street (SE Marlin - Warrenton Commercial Center) | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |

STORM SEWER

| | |
|--|---|
| SE 2nd Culverts (King - Marlin) | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| SW 4th Street (S Main Ave - SW Alder Ct) | This project will be carried forward to next fiscal year. |
| SW Pine Drv Street Repair/Drainage Improvement | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| West Hammond Work | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| Tide Gate Replacement Program | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| SW Alder Ave. (3rd to 2nd) | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| SW Pine Ave repair and improve drainage | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |

PUBLIC WORKS EQUIPMENT

| | |
|---|---|
| Emergency Response Trailer | This project will be completed by June 30, 2022. |
| Emergency Pipe Plug Balloons | This project will be completed by June 30, 2022. |
| Forklift for Water Treatment Plant | This project will be completed by June 30, 2022. |
| Spray Boom System | This project will be completed by June 30, 2022. |
| Additional Fuel Storage Tank at Water Treatment Plant | This project will be completed by June 30, 2022. |
| Hoist Truck | This project will be carried forward to next fiscal year. |
| Vacuum Excavator Trailer w/Valve Exerciser | This project will be completed by June 30, 2022. |

WARRENTON MARINA

| | |
|--|---|
| Warrenton Marina Improvements - Pier Improvements | Work has begun, but will not be completed by the end of fiscal year 2022. Remainder of the project will be carried forward into fiscal year 2023. |
| Warrenton Marina Improvements - Inner Basin Lighting | This project will be completed this fiscal year. |
| Warrenton Marina Improvements - E Dock | This project will be carried forward to next fiscal year. |

HAMMOND MARINA

| | |
|---|---|
| Hammond Marina Dredging | This project will be completed this fiscal year. |
| Hammond Marina Improvements - Public Fishing Pier | This project will be carried forward to next fiscal year. |



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General Fund

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|--|
| Project: | Patrol Vehicle Replacement |
| Project Number: | 610001 |
| Project Cost: | \$ 183,000 |
| Description: | This is an ongoing project to replace aged patrol cars. |
| Benefits: | Improve officer/equipment safety, reduce repair and maintenance costs, improve public image. |
| Cost Calculation: | Estimates based on informal quotes from vendors for vehicles and installation of equipment/decals from previous purchases. |
| O & M Impact: | Should help minimize costs as the vehicles will be new and still under warranty for three years. |

| BUDGET | | |
|---------------------|-------------------|-------------|
| | Estimate | % of Total |
| 2023 Patrol Vehicle | \$ 61,000 | 33% |
| 2023 Patrol Vehicle | \$ 61,000 | 33% |
| 2023 Patrol Vehicle | \$ 61,000 | 33% |
| Total | \$ 183,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 070-495-610001 | \$ 183,000 | 100% |
| Total | \$ 183,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 183,000 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| Total | \$ 183,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Mobile Body Camera & Video Camera Server Upgrade**

Project Number: 610003

Project Cost: \$ 41,118

Description: This a project to replace and upgrade our body & mobile video camera server, replace our body cameras, and the equipment associated with both. The server is failing and the body cameras are recommended to be replaced as well.

Benefits: Improve officer/equipment safety, reduce repair and maintenance costs, provide transparency for police actions, improve public trust, and streamline the process to share and store videos.

Cost Calculation: Estimates based on a quote from our camera vendor to upgrade they system.

O & M Impact: Should help minimize cost to maintain the system and will increase the efficiency and time it takes to provide videos for all requests.

| BUDGET | | |
|------------------|------------------|-------------|
| | Estimate | % of Total |
| Server Upgrade | \$ 22,995 | 56% |
| New V300 Cameras | \$ 18,123 | 44% |
| Total | \$ 41,118 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 070-495-610003 | \$ 41,118 | 100% |
| Total | \$ 41,118 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 41,118 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| Total | \$ 41,118 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Internet Connection to Park and Community Center**

Project Number: 620008

Project Cost: \$ 10,000

Description: Extend current conduit to run Fiber Optics from City Network to the Community Center and for the Parks Camera System.

Benefits: Will provide improved WIFI at the Community Center to allow for additional technology and improve the Parks Security Camera System.

Cost Calculation: Estimate

O & M Impact: May increase the use of the Community Center with the ability to provide remote meetings and provide better security at the City Park.

| BUDGET | | |
|--------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 10,000 | 100% |
| TOTAL | \$ 10,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 035-410-620008 | \$ 10,000 | 100% |
| TOTAL | \$ 10,000 | 100% |



| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 10,000 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 10,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|---|
| Project: | Phone System Upgrade |
| Project Number: | 610001 |
| Project Cost: | \$ 15,000.00 |
| Description: | Upgrade the City Hall Phone System. |
| Benefits: | The current phone system at City Hall was installed in 2006. An upgraded phone system will allow for more efficient operations and better customer service. |
| Cost Calculation: | Estimate |
| O & M Impact: | Improve operations and communications. |

| BUDGET | Estimate | % of Total |
|--------------|------------------|-------------|
| | \$ 15,000 | 100% |
| TOTAL | \$ 15,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 035-410-610001 | \$ 15,000 | 100% |
| TOTAL | \$ 15,000 | 100% |



| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 15,000 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 15,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Fire Department-Firefighter Rehab/CERT/EMS Response Trailer-SPECIAL SERVICES**
 Project Number: 610013
 Project Cost: \$ 52,000

Description: 8' x 16' enclosed trailer that includes firefighter rehab compliant with NFPA rehab standard 1584. Storage for CERT Team, MCI triage, and community response for large events that can last days.

Benefits: Rehab can be set up by CERT Team, or EMS personal. A/C unit on roof to cool down firefighters-refreshing them to return to work. EMS personnel would take vitals and hydrate firefighters. Enclosed bathroom, onboard generator, lighting, and slide out shade.

Cost Calculation: Vendor phone estimate

O & M Impact: Maintenance estimated at \$100 or less per year.

| BUDGET | | |
|------------------|------------------|-------------|
| | Estimate | % of Total |
| Special Services | \$ 52,000 | 100% |
| TOTAL | \$ 52,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 071-495-610013 | \$ 52,000 | 100% |
| TOTAL | \$ 52,000 | 100% |



| SCHEDULE | | |
|--------------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 52,000 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 52,000 | 100% |
| MATCH TOTAL | \$ - | 0% |
| GRAND TOTAL | \$ 52,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Fire Department Side-By-Side ATV-sked pump and patient transportation**
 Project Number: 610013
 Project Cost: \$ 39,000

Description: Polaris 4 person 4x4 side-by-side with tank, pump, rescue litter, and transport trailer.

Benefits: Warrenton and Fort Stevens have miles of trails and access to remote locations on the trail system can be hard in a full size fire dept vehicle. This would give the fire dept the ability to perform rescues while not having to walk to the patient and carry them out, which could be a mile or two of walking.

Cost Calculation: Online vendor price

O & M Impact: Maintenance estimated at \$100-\$150 per year

| BUDGET | Estimate | % of Total |
|--------------|------------------|-------------|
| SideBySide | \$ 35,000 | 90% |
| Trailer | \$ 4,000 | 10% |
| TOTAL | \$ 39,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|-----------------|------------------|-------------|
| Source | | |
| 071-495-610013 | \$ 39,000 | 100% |
| TOTAL | \$ 39,000 | 100% |



| SCHEDULE | Amount | % of Total |
|--------------------|------------------|-------------|
| Fiscal Year | | |
| 2022-2023 | \$ 39,000 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 39,000 | 100% |
| MATCH TOTAL | \$ - | 0% |
| GRAND TOTAL | \$ 39,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|---|
| Project: | Fire Department Utility/Staff Vehicle |
| Project Number: | 610012 |
| Project Cost: | \$ 65,000 |
| Description: | 2021 Ford F350 XL 4 door, gas, long box truck with lighting package LED/siren |
| Benefits: | Current utility pickup is 24 years old and is showing its age, over \$2,500 in repairs have been preformed on current utility truck from the 2020/2021 FYI Budget. Utility truck is vital to operations on fire ground transportation of staff, tools, hose, etc. |
| Cost Calculation: | Estimate from vendor |
| O & M Impact: | Maintenance estimated at \$100-\$200 yearly |

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| 2022/23 Truck | \$ 65,000 | 100% |
| TOTAL | \$ 65,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 071-495-610012 | \$ 65,000 | 100% |
| TOTAL | \$ 65,000 | 100% |



| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 65,000 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 65,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Fire Department Mobile/Pump and Tank Sked**
 Project Number: 610015
 Project Cost: \$ 25,000

Description: Add a pump and tank to the CORE high axle truck.

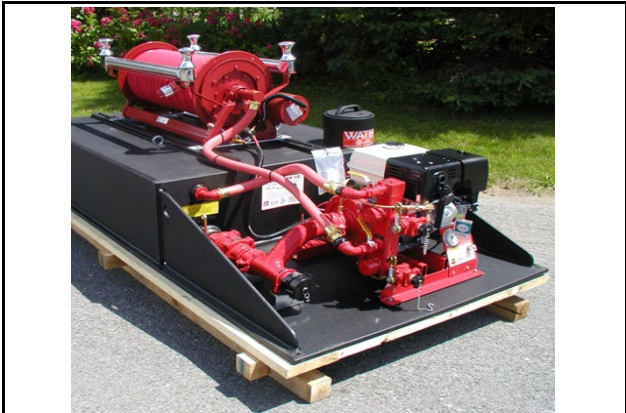
Benefits: City of Warrenton received a high axle vehicle from the OEM office. Great platform to add a tank and pump. This would make the vehicle a valuable asset to the fire dept.

Cost Calculation: Vendor phone estimate

O & M Impact: Maintenance estimated at less than \$50 dollars per year

| BUDGET | | |
|----------------|------------------|-------------|
| | Estimate | % of Total |
| Tank/Pump Skid | \$ 25,000 | 100% |
| TOTAL | \$ 25,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 071-495-610015 | \$ 25,000 | 100% |
| TOTAL | \$ 25,000 | 100% |



| SCHEDULE | | |
|--------------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 25,000 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 25,000 | 100% |
| MATCH TOTAL | | |
| GRAND TOTAL | \$ 25,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **2 Fire Department Command/Staff Vehicle**
 Project Number: 610016
 Project Cost: \$ 130,000

Description: 2022 Ford F150 with LED emergency lighting, siren, console, pull out command station and canopy.

Benefits: Current Command vehicle is 12 years old, starting to show its age, repairs are becoming more frequent. We also need another vehicle to use as a secondary unit for staff transportation.

Cost Calculation: Estimate from Vendor

O & M Impact: Maintenance estimated at \$100-\$200 per year

| BUDGET | | |
|--------------|-------------------|-------------|
| | Estimate | % of Total |
| F150 Command | \$ 65,000 | 50% |
| F150 Command | \$ 65,000 | 50% |
| TOTAL | \$ 130,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|-------------------|-------------|
| Source | Amount | % of Total |
| 071-495-610016 | \$ 130,000 | 100% |
| TOTAL | \$ 130,000 | 100% |



| SCHEDULE | | |
|--------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 130,000 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 130,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Fire Department-Firefighter LDH hose roller "Roll and Rack"**
 Project Number: 610017
 Project Cost: \$8,500

Description: Drain and roll hose roller, go pack hose loading system for LDH hoses. The weight is 8.8 lbs per foot of hose. Rolling with the the RollNRack keeps firefighters from heavy lifting and back injuries.

Benefits: Hose Management System will help you fight short staffing and work smarter. Injuries occur more often when firefighters are exhausted and are using improper body mechanics.

Cost Calculation: Online vendor pricing

O & M Impact: Maintenance estimated at \$50 or less per year.

| BUDGET | | |
|--------------|-----------------|-------------|
| | Estimate | % of Total |
| Hose Roller | \$ 8,500 | 100% |
| TOTAL | \$ 8,500 | 100% |

| FUNDING SOURCES | | |
|-----------------|-----------------|-------------|
| Source | Amount | % of Total |
| 071-495-610017 | \$ 8,500 | 100% |
| TOTAL | \$ 8,500 | 100% |



| SCHEDULE | | |
|--------------|-----------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 8,500 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 8,500 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Fire Department Type 3 Fire Engine**

Project Number: 610010

Project Cost: \$ 465,000

Description: The Fire Department maintains and uses fire engines for the purpose of fire suppression and transportation of equipment to and from emergency scenes. This engine will be a replacement of a 32 year old engine at our S27A. It will be 4 wheel drive and give us the ability to fight wildfires/urban interface fires within the city and the rural areas of Warrenton. Warrenton Fire Department is seeking grant funds from FEMA AFG. This will require the fire department to contribute a 5 % match. Federal Funds \$441,750 match WFD \$23,250.

Benefits: This Engine will replace an 32 year old type 3 engine and will provide better community protection from wildfire-urban interface.

Cost Calculation: Estimate from vendor

O & M Impact: Annual testing and maintenance estimated at \$500.00

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Type-3 engine | \$ 465,000 | 100% |
| TOTAL | \$ 465,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|-------------------|-------------|
| Source | Amount | % of Total |
| 071-495-610010 | \$ 465,000 | 100% |
| TOTAL | \$ 465,000 | 100% |



| SCHEDULE | | |
|--------------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 441,750 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| MATCH TOTAL | \$ 23,250 | |
| GRAND TOTAL | \$ 465,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Fire Department-Digital Fire Extinguisher Trainer**
 Project Number: 610013
 Project Cost: \$ 14,000

Description: Transport Case for ATTACK™ Digital Fire Training Panel and BullsEye™ Digital Simulation Panel, V2
 BullsEye™ 2 kg/5 lb Dry Chemical Digital Laser Extinguisher (RF)
 BullsEye™ Digital Fire Extinguisher Training System, V3
 Industrial Grade Extinguisher Carrying Case for Single BullsEye™ 2 kg/5 lb CO2 Digital Laser Extinguisher (RF)

Benefits: The BullsEye allows you to train in places where emergencies may really occur, like schools, workplaces, or the home. Trainees can fight the digital fire using either the laser-driven infrared extinguisher or a pressurized air and water SmartExtinguisher. Dry chemical fire extinguishers required costly recharging and the need to clean up dry chemicals after the training session.

Cost Calculation: Vendor Quote

O & M Impact: Nothing that would effect budget, no annual maintenance required.

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| Training Prop | \$ 14,000 | 100% |
| TOTAL | \$ 14,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 001-422-610013 | \$ 14,000 | 100% |
| TOTAL | \$ 14,000 | 100% |



| SCHEDULE | | |
|--------------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 14,000 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 14,000 | 100% |
| MATCH TOTAL | \$ - | 0% |
| GRAND TOTAL | \$ 14,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | | |
|-------------------|---|--------|
| Project: | Fire Department LIFEPAK 15 Monitor/AED x 2 | |
| Project Number: | 610011 | |
| Project Cost: | \$ | 65,000 |
| Description: | LIFEPAK 15 AED/Monitor with Blood pressure cuff, SaO2 and 4 lead AND 12 monitoring x 2 | |
| Benefits: | Fire Departments Current Zoll M Series AED/Monitors will no longer be supported by Zoll via an FDA Final Order 2021. This will be problematic when the current Zoll M Series need its annual maintenance. | |
| Cost Calculation: | Vendor Quote | |
| O & M Impact: | Maintenance estimated at \$100-\$150 | |

| BUDGET | | |
|--------------|------------------|-------------|
| | Estimate | % of Total |
| LifePack 15 | \$ 32,500 | 50% |
| LifePack 15 | \$ 32,500 | 50% |
| TOTAL | \$ 65,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 071-495-610011 | \$ 65,000 | 100% |
| TOTAL | \$ 65,000 | 100% |



| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | \$ 65,000 | 100% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 65,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Carruthers Viewing Dock**

Project Number: 620074

Project Cost: \$ 40,000

Description: Existing viewing dock is at end of life. We will remove and replace the structure.

Benefits: Eliminate safety risk with old structure and put something new in its place.

Cost Calculation: Estimate

O & M Impact: Funding from Quincy Robinson fund

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| Construction | \$40,000 | 100% |
| TOTAL | \$ 40,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 065-429-620074 | \$ 40,000 | 100% |
| TOTAL | \$ 40,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 40,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 40,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Forest Rim Parklet**
 Project Number: **620013**
 Project Cost: **\$ 36,000**

Description: **Develop land and create a parklet in the Forest Rim neighborhood**

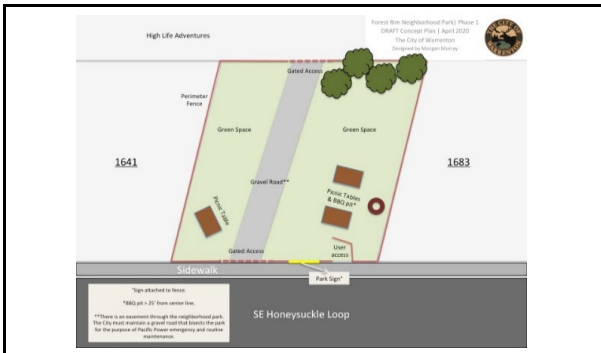
Benefits: **Increase Park accessibility to the public**

Cost Calculation: **Estimate**

O & M Impact: **Funding from Quincy Robinson and System Development Charge funds.**

| BUDGET | | |
|--------------------|------------------|-------------|
| | Estimate | % of Total |
| Picnic Tables etc. | \$ 6,000 | 17% |
| Land Development | \$ 30,000 | 83% |
| TOTAL | \$ 36,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 065-429-620013 | \$ 6,000 | 17% |
| 003-410-620013 | \$ 30,000 | 83% |
| TOTAL | \$ 36,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 36,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 36,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Security Lighting**

Project Number: 620017

Project Cost: \$ 55,000

Description: Add additional security lighting to the QBR Park.

Benefits: Increase park security and safety

Cost Calculation: Estimate

O & M Impact: Funding from Quincy Robinson fund

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| Design & Plan | | 0% |
| Construction | \$ 55,000 | 100% |
| TOTAL | \$ 55,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 065-429-620017 | \$ 55,000 | 100% |
| TOTAL | \$ 55,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 55,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 55,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Triangle Park Sign**

Project Number: **620018**

Project Cost: **\$ 10,000**

Description: **"Welcome to Historic Hammond" sign**

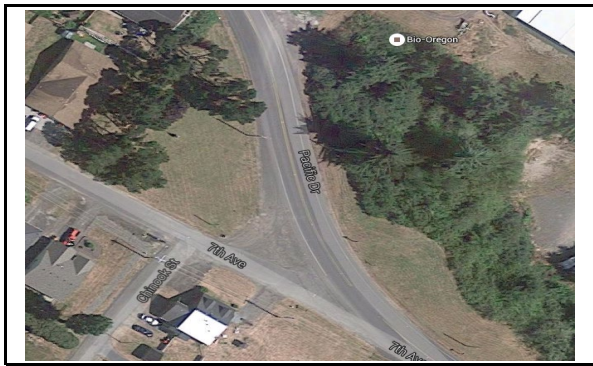
Benefits: **Beautification and restoration of landscape.**

Cost Calculation: **Parks MP**

O & M Impact: **Funding from Quincy Robinson Fund.**

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 10,000 | 100% |
| TOTAL | \$ 10,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 065-429-620018 | \$ 10,000 | 100% |
| TOTAL | \$ 10,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 10,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 10,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|--|
| Project: | Patrol Vehicle Replacement |
| Project Number: | 610001 |
| Project Cost: | \$ 124,000 |
| Description: | This is an ongoing project to replace aged patrol cars. |
| Benefits: | Improve officer/equipment safety, reduce repair and maintenance costs, improve public image. |
| Cost Calculation: | Estimates based on informal quotes from vendors for vehicles and installation of equipment/decals from previous purchases. |
| O & M Impact: | Should help minimize costs as the vehicles will be new and still under warranty for three years. |

| BUDGET | | |
|---------------------|-------------------|-------------|
| | Estimate | % of Total |
| 2024 Patrol Vehicle | \$ 62,000 | 50% |
| 2024 Patrol Vehicle | \$ 62,000 | 50% |
| Total | \$ 124,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 070-495-610001 | \$ 124,000 | 100% |
| Total | \$ 124,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | | 0% |
| 2023-2024 | \$ 124,000 | 100% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| Total | \$ 124,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|--|
| Project: | Patrol Vehicle Replacement |
| Project Number: | 610001 |
| Project Cost: | \$ 126,000 |
| Description: | This is an ongoing project to replace aged patrol cars. |
| Benefits: | Improve officer/equipment safety, reduce repair and maintenance costs, improve public image. |
| Cost Calculation: | Estimates based on informal quotes from vendors for vehicles and installation of equipment/decals from previous purchases. |
| O & M Impact: | Should help minimize costs as the vehicles will be new and still under warranty for three years. |

| BUDGET | | |
|---------------------|-------------------|-------------|
| | Estimate | % of Total |
| 2025 Patrol Vehicle | \$ 63,000 | 50% |
| 2025 Patrol Vehicle | \$ 63,000 | 50% |
| Total | \$ 126,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 070-495-610001 | \$ 126,000 | 100% |
| Total | \$ 126,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | | 0% |
| 2023-2024 | | 0% |
| 2024-2025 | \$ 126,000 | 100% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| Total | \$ 126,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Waterfront Trail to Enterprise**

Project Number: 620000

Project Cost: \$ 380,000

Description: Trail from the end of the existing paved trail at Enterprise that would connect to Hammond Marina and the Fort Stevens trail.

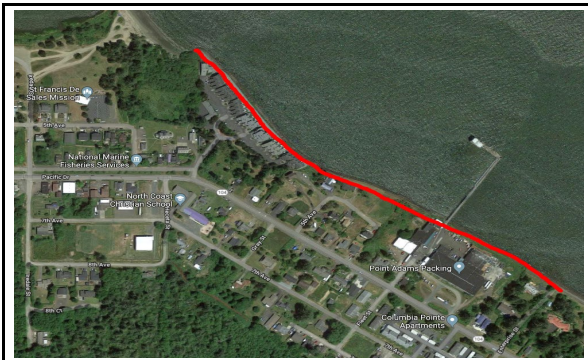
Benefits: Improve safety & usage of the city's trail system.

Cost Calculation: Parks Advisory Board

O & M Impact: Funding from Quincy Robinson Fund and other grants.

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| | \$ 380,000 | 100% |
| TOTAL | \$ 380,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 065-429 | \$ 380,000 | 100% |
| TOTAL | \$ 380,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | \$ 380,000 | 100% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 380,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|--|
| Project: | Patrol Vehicle Replacement |
| Project Number: | 610001 |
| Project Cost: | \$ 128,000 |
| Description: | This is an ongoing project to replace aged patrol cars. |
| Benefits: | Improve officer/equipment safety, reduce repair and maintenance costs, improve public image. |
| Cost Calculation: | Estimates based on informal quotes from vendors for vehicles and installation of equipment/decals from previous purchases. |
| O & M Impact: | Should help minimize costs as the vehicles will be new and still under warranty for three years. |

| BUDGET | | |
|---------------------|-------------------|-------------|
| | Estimate | % of Total |
| 2026 Patrol Vehicle | \$ 64,000 | 50% |
| 2026 Patrol Vehicle | \$ 64,000 | 50% |
| Total | \$ 128,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 070-495-610001 | \$ 128,000 | 100% |
| Total | \$ 128,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | | 0% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | \$ 128,000 | 100% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| Total | \$ 128,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|--|
| Project: | Patrol Vehicle Replacement |
| Project Number: | 610001 |
| Project Cost: | \$ 130,000 |
| Description: | This is an ongoing project to replace aged patrol cars. |
| Benefits: | Improve officer/equipment safety, reduce repair and maintenance costs, improve public image. |
| Cost Calculation: | Estimates based on informal quotes from vendors for vehicles and installation of equipment/decals from previous purchases. |
| O & M Impact: | Should help minimize costs as the vehicles will be new and still under warranty for three years. |

| BUDGET | | |
|---------------------|-------------------|-------------|
| | Estimate | % of Total |
| 2027 Patrol Vehicle | \$ 65,000 | 50% |
| 2027 Patrol Vehicle | \$ 65,000 | 50% |
| Total | \$ 130,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 070-495-610001 | \$ 130,000 | 100% |
| Total | \$ 130,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | | 0% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | \$ 130,000 | 100% |
| 2027-2028 | | 0% |
| Total | \$ 130,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|--|
| Project: | Patrol Vehicle Replacement |
| Project Number: | 610001 |
| Project Cost: | \$ 132,000 |
| Description: | This is an ongoing project to replace aged patrol cars. |
| Benefits: | Improve officer/equipment safety, reduce repair and maintenance costs, improve public image. |
| Cost Calculation: | Estimates based on informal quotes from vendors for vehicles and installation of equipment/decals from previous purchases. |
| O & M Impact: | Should help minimize costs as the vehicles will be new and still under warranty for three years. |

| BUDGET | | |
|---------------------|-------------------|-------------|
| | Estimate | % of Total |
| 2028 Patrol Vehicle | \$ 66,000 | 50% |
| 2028 Patrol Vehicle | \$ 66,000 | 50% |
| Total | \$ 132,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 070-495-610001 | \$ 132,000 | 100% |
| Total | \$ 132,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | | 0% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | \$ 132,000 | 100% |
| Total | \$ 132,000 | 100% |



Building



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**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|--|
| Project: | Building Inspector Vehicle Replacement |
| Project Number: | 610001 |
| Project Cost: | \$ 35,000 |
| Description: | Additional vehicle for inspection staff, due to current vehicle age |
| Benefits: | Positive presence, consistent appearance, staff safety |
| Cost Calculation: | Based on research for similar vehicle to match existing. |
| O & M Impact: | Newer vehicles typically have better MPG and are less costly to maintain |

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 35,000 | 100% |
| Total | \$ 35,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 021-423-610001 | \$ 35,000 | 100% |
| Total | \$ 35,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | | 0% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | 35,000 | 100% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| Total | \$ 35,000 | 100% |



Tansy Point



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**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Tansy Point Dock Anodes**

Project Number: 620000

Project Cost: \$ 235,328

Description: Corrosion control of Tansy Point Dock. Amount currently budgeted is set aside for this purpose.

Benefits: Maintain life of dock.

Cost Calculation: 10% of lease revenue from Warrenton Fiber is set aside to purchase anodes. This amount is what has been saved so far.

O & M Impact: Provides protection and mitigates major repairs due to corrosion.

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Anodes | \$ 235,328 | 100% |
| Total | \$ 235,328 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 072-410-620000 | \$ 235,328 | 100% |
| Total | \$ 235,328 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 235,328 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| Total | \$ 235,328 | 100% |



Water



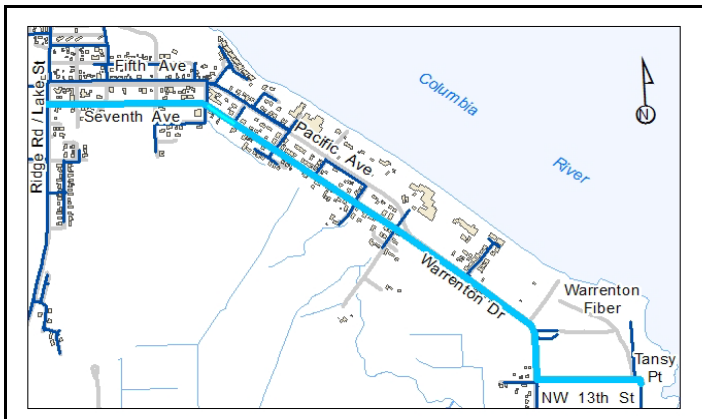
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**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Hammond Water Line NW Warrenton Dr 18-inch Waterline (NW 13th - Lake/Ridge) |
| Project Number: | 620075 |
| Project Cost: | \$ 2,460,000 |
| Description: | Construct 18-inch water line transmission loop to extend the existing system from NE 13th Street to serve the Hammond area. Project will ultimately connect to transmission main on Ridge Road. |
| Benefits: | Will improve city's water delivery system and provide improved fire flows, system redundancy, and improved water quality. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | The City has received funding from IFA as well as Federally earmarked dollars from the Department of Interior. Any matching funds required from Warrenton could be at least partially funded with System Development Charges. |

| BUDGET | | |
|---------------|---------------------|-------------|
| | Estimate | % of Total |
| Engineering | \$ 204,500 | 8% |
| Construction | \$ 2,255,500 | 92% |
| TOTAL | \$ 2,460,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|---------------------|-------------|
| Source | Amount | % of Total |
| 029-430-620075 | \$ 2,460,000 | 100% |
| TOTAL | \$ 2,460,000 | 100% |



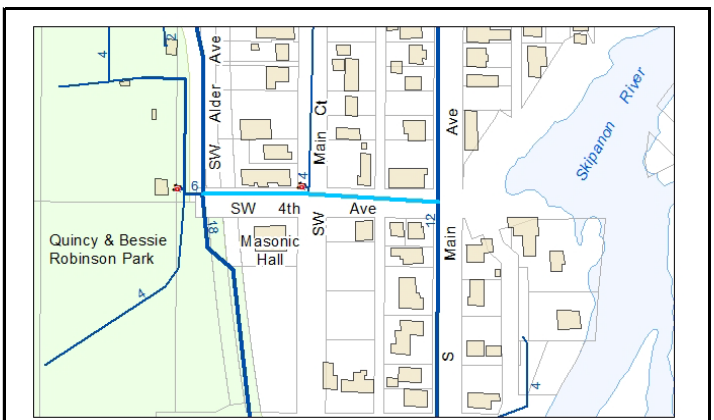
| SCHEDULE | | |
|-----------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 2,460,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 2,460,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | SW 4th Street (S Main Ave - SW Alder Ct) |
| Project Number: | 620084 |
| Project Cost: | \$ 938,000 |
| Description: | Improve SW 4th Street roadway between S Main Ave and SW Alder Court, add sidewalk, and move powerline underground for street lights. Replace 500 LF of undersized waterline with new 8" main. |
| Benefits: | Rebuild deteriorated and irregular roadway. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Funded from State Tax Street Fund, Water Fund Capital Reserve, and Urban Renewal. |

| BUDGET | Estimate | % of Total |
|--------------|-------------------|-------------|
| Construction | \$ 938,000 | 100% |
| TOTAL | \$ 938,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|-----------------------|-------------------|-------------|
| 040-431-620084 | \$ 320,000 | 34.1% |
| 200-800-620084 | \$ 412,000 | 43.9% |
| 029-430-620084 | \$ 58,000 | 6.2% |
| 028-430-620084 | \$ 148,000 | 15.8% |
| TOTAL | \$ 938,000 | 100% |



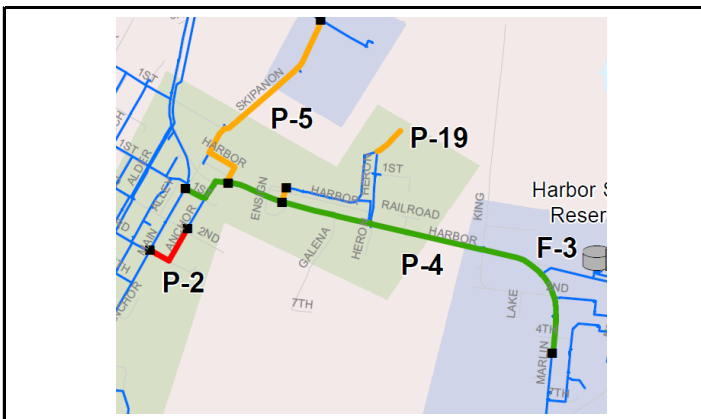
| SCHEDULE | Amount | % of Total |
|--------------|-------------------|-------------|
| Fiscal Year | | |
| 2022-23 | \$ 938,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 938,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | SE Marlin Ave 18" Waterline (SE 7th - E Harbor) |
| Project Number: | 620011 |
| Project Cost: | \$ 540,000 |
| Description: | Construct 18" transmission main on SE Marlin Ave from SE 5th Street to East Harbor. |
| Benefits: | New 18" transmission main will improve fire flows and better serve future commercial development in northeastern section of Warrenton. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | This project will impact the Water Capital Reserve Fund and could be at least partially funded with System Development Charges. |

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Engineering | \$ 60,700 | 11% |
| Construction | \$ 384,300 | 71% |
| Contingency | \$ 95,000 | 18% |
| TOTAL | \$ 540,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 029-430-620011 | \$ 540,000 | 100% |
| TOTAL | \$ 540,000 | 100% |



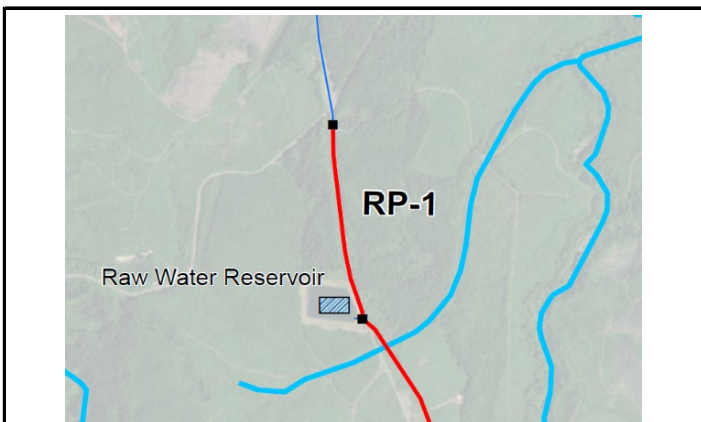
| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 540,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 540,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|---------------------|--|
| Project: | Replace Raw Water Pipe Downstream for Raw Water Reservoir |
| Project Number: | 620094 |
| Total Project Cost: | \$ 820,000 |
| Description: | Replace 2500' of 24" raw water pipe downstream from the raw water reservoir. RP-1 from the Water Master Plan and Raw Water Evaluation. |
| Benefits: | Existing 24" fiberglass raw water pipe has long outlived its normal life. |
| Cost Calculation: | Water Master Plan |
| O & M Impact: | This will be funded from the Water Capital Reserve Fund. |

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| | \$ 820,000 | 100% |
| TOTAL | \$ 820,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| | Amount | % of Total |
| 029-430-620094 | \$ 820,000 | 100% |
| TOTAL | \$ 820,000 | 100% |



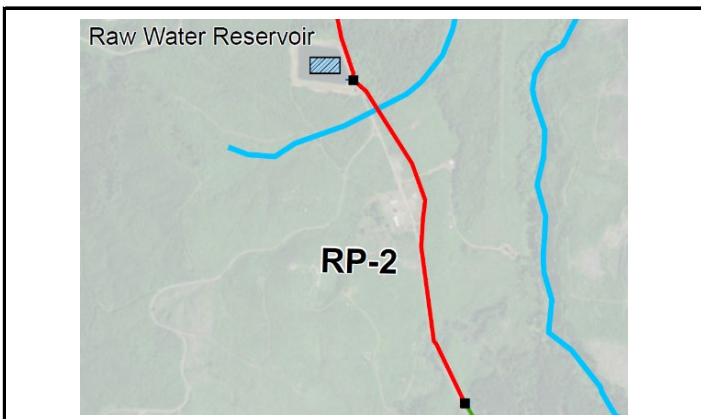
| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 820,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 820,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|---------------------|---|
| Project: | Replace Raw Water Pipe Upstream for Raw Water Reservoir |
| Project Number: | 620096 |
| Total Project Cost: | \$ 1,694,000 |
| Description: | Replace 4300' of 24" raw water pipe upstream from the raw water reservoir |
| Benefits: | Existing 24" fiberglass raw water pipe has long outlived its normal life. |
| Cost Calculation: | Water Master Plan |
| O & M Impact: | This will be funded from the Water Capital Reserve Fund |

| BUDGET | | |
|---------------|---------------------|-------------|
| | Estimate | % of Total |
| | \$ 1,694,000 | 100% |
| TOTAL | \$ 1,694,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|---------------------|-------------|
| Source | Amount | % of Total |
| 029-430-620096 | \$ 1,694,000 | 100% |
| TOTAL | \$ 1,694,000 | 100% |



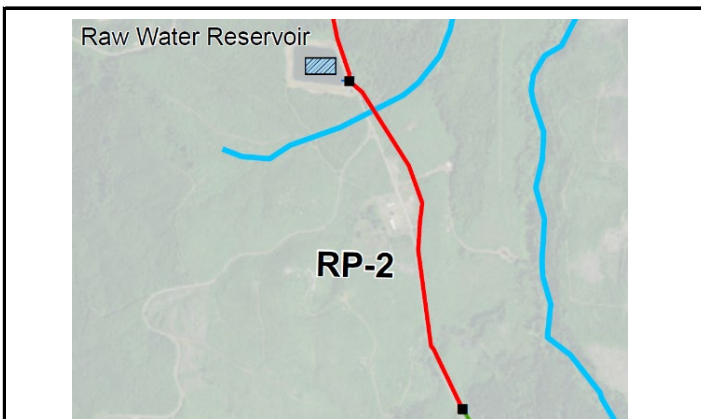
| SCHEDULE | | |
|-----------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 1,694,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 1,694,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|---------------------|---|
| Project: | Ultrasonic Algae Control for Raw Water Reservoir |
| Project Number: | 620081 |
| Total Project Cost: | \$ 100,000 |
| Description: | Purchase ultrasonic algae control for raw water reservoir to control seasonal algae growth. |
| Benefits: | Active treatment of algae at reservoir reduces wear and tear on plant filters and system. |
| Cost Calculation: | Water Master Plan |
| O & M Impact: | This will be funded with the Water Capital Reserve Fund |

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 029-430-620081 | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 100,000 | 6% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 100,000 | 6% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Recoat Epoxy Lining Inside Clearwell |
| Project Number: | 620083 |
| Project Cost: | \$ 1,175,000 |
| Description: | Last tank inspection in 2018 showed several rust spots inside on the east side of tank. It was recommended to plan on recoating inside of tank within the next 5 years. Outside was recoated 3 years ago. |
| Benefits: | Extend life of reservoir. |
| Cost Calculation: | Water Master Plan |
| O & M Impact: | Funding will come from the Water Capital Reserve Fund. |

| BUDGET | | |
|---------------|---------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 1,175,000 | 100% |
| TOTAL | \$ 1,175,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|---------------------|-------------|
| Source | Amount | % of Total |
| 029-430-620083 | \$ 1,175,000 | 100% |
| TOTAL | \$ 1,175,000 | 100% |




| SCHEDULE | | |
|-----------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$1,175,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 1,175,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | N Main Ave and NW 7th Plc (NW Warrenton Dr. to NE 5th St.) |
| Project Number: | 620000 |
| Project Cost: | \$ 937,000 |
| Description: | Add low pressure sewer system, replace AC water line and repair & rebuild N Main Ave and NW 7th Plc. This project will now include a wider street and sidewalks. |
| Benefits: | Replacing this waterline will remove approximately 3000 feet of AC waterline from the system. |
| Cost Calculation: | \$ 937,000 |
| O & M Impact: | Removes approximately 3000 feet of AC waterline from the system. |

| BUDGET | | | FUNDING SOURCES | | |
|---------------|-------------------|-------------|------------------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Construction | \$ 937,000 | 100% | 040-431-620078 | \$ 487,000 | 52% |
| | | | 038-430-620078 | \$ 100,000 | 11% |
| | | | 029-430-620082 | \$ 350,000 | 37% |
| TOTAL | \$ 937,000 | 100% | TOTAL | \$ 937,000 | 100% |

|  | <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: left; padding: 5px;">SCHEDULE</th> </tr> <tr> <th style="width: 30%;">Fiscal Year</th> <th style="width: 30%;">Amount</th> <th style="width: 40%;">% of Total</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">2022-23</td> <td style="text-align: right; padding: 5px;">\$ 937,000</td> <td style="text-align: right; padding: 5px;">100%</td> </tr> <tr> <td style="padding: 5px;">2023-24</td> <td></td> <td style="text-align: right; padding: 5px;">0%</td> </tr> <tr> <td style="padding: 5px;">2024-25</td> <td></td> <td style="text-align: right; padding: 5px;">0%</td> </tr> <tr> <td style="padding: 5px;">2025-26</td> <td></td> <td style="text-align: right; padding: 5px;">0%</td> </tr> <tr> <td style="padding: 5px;">2026-27</td> <td></td> <td style="text-align: right; padding: 5px;">0%</td> </tr> <tr> <td style="padding: 5px;">2027-28</td> <td></td> <td style="text-align: right; padding: 5px;">0%</td> </tr> <tr> <td style="padding: 5px;">TOTAL</td> <td style="text-align: right; padding: 5px;">\$ 937,000</td> <td style="text-align: right; padding: 5px;">100%</td> </tr> </tbody> </table> | SCHEDULE | | | Fiscal Year | Amount | % of Total | 2022-23 | \$ 937,000 | 100% | 2023-24 | | 0% | 2024-25 | | 0% | 2025-26 | | 0% | 2026-27 | | 0% | 2027-28 | | 0% | TOTAL | \$ 937,000 | 100% |
|---|--|-----------------|--|--|-------------|--------|------------|---------|------------|------|---------|--|----|---------|--|----|---------|--|----|---------|--|----|---------|--|----|--------------|-------------------|-------------|
| SCHEDULE | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fiscal Year | Amount | % of Total | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2022-23 | \$ 937,000 | 100% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2023-24 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2024-25 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2025-26 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2026-27 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2027-28 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | \$ 937,000 | 100% | | | | | | | | | | | | | | | | | | | | | | | | | | |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **East Harbor to Downtown Water Line Upsize**

Project Number:

Project Cost: **\$ 1,400,000**

Description: **Construct 18" transmission main on East Harbor to downtown.**

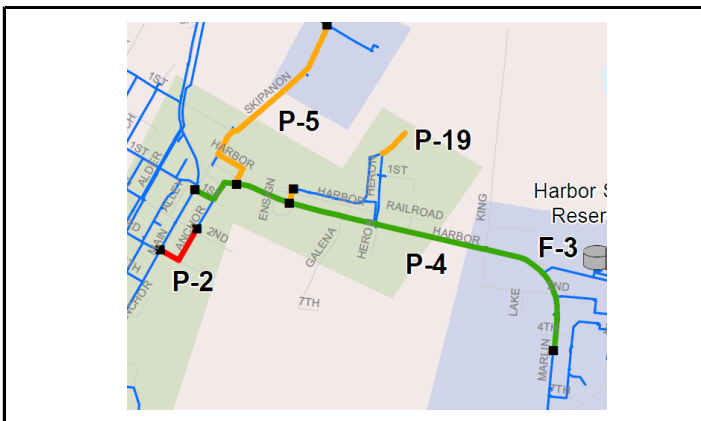
Benefits: **New 18" transmission main will improve fire flows and better serve future commercial development in northeastern section of Warrenton.**

Cost Calculation: **Engineer Estimate**

O & M Impact: **This project will impact the Water Capital Reserve Fund.**

| BUDGET | | |
|---------------|---------------------|-------------|
| | Estimate | % of Total |
| Engineering | \$ 80,000 | 6% |
| Construction | \$ 1,200,000 | 86% |
| Contingency | \$ 120,000 | 9% |
| TOTAL | \$ 1,400,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|---------------------|-------------|
| Source | Amount | % of Total |
| 029-430 | \$ 1,400,000 | 100% |
| TOTAL | \$ 1,400,000 | 100% |



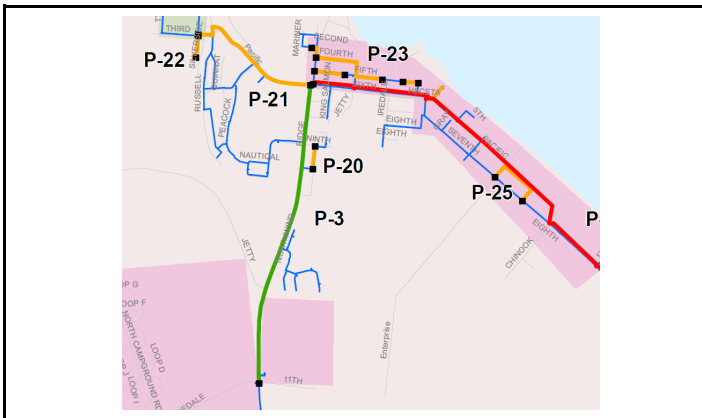
| SCHEDULE | | |
|-----------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 700,000 | 50% |
| 2024-25 | \$ 700,000 | 50% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 1,400,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | Ridge Road 18-inch Water Main (Pacific - KOA Campground) |
| Project Number: | |
| Project Cost: | \$ 1,677,000 |
| Description: | WMP - Upsize 8" 5650 LF to 18-inch transmission main on Ridge Rd from Pacific to KOA at NW 11th. Main will ultimately tie into the NW Transmission Loop. |
| Benefits: | Will improve the City's water delivery system and provide improved fire flows of 2000 gpm, system redundancy, and improved water quality. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | This project will be funded from the Water Capital Reserve Funds or could be added to the approved Systems Development Charge project list. |

| BUDGET | | |
|---------------|---------------------|-------------|
| | Estimate | % of Total |
| Engineering | \$ 125,000 | 7% |
| Construction | \$ 1,552,000 | 93% |
| TOTAL | \$ 1,677,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 029-430 | \$ 1,677,000 | 100% |
| TOTAL | \$ 250,000 | 100% |



| SCHEDULE | | |
|-----------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | \$1,677,000 | 100% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 1,677,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Abandon Harbor Street Tank and Booster**

Project Number:

Project Cost: \$ 75,000

Description: Abandon Harbor Street tank and booster after waterline on E Harbor is upsized to 18". The tank will no longer be needed.

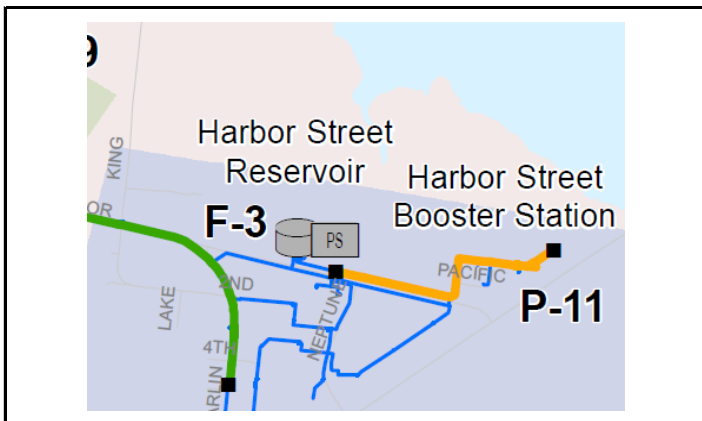
Benefits: Reduces maintenance costs and potential for water quality issues.

Cost Calculation: Engineers Estimate

O & M Impact: This project will impact the Water Capital Reserve Fund

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| Engineering | | 0% |
| Construction | \$ 75,000 | 100% |
| Contingency | | 0% |
| TOTAL | \$ 75,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 029-430 | \$ 75,000 | 100% |
| TOTAL | \$ 75,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | \$ 75,000 | 100% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 75,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | Water Treatment Plant Filter Replacement Construction |
| Project Number: | |
| Project Cost: | \$ 1,540,000 |
| Description: | WTP filter replacement is required every 7 years with dollars placed into the Filter replacement reserve account annually between replacement cycle. |
| Benefits: | Maintain the superior quality of City of Warrenton drinking water. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Water Capital filter replacement reserve fund. |

| BUDGET | | |
|--------------------|---------------------|-------------|
| | Estimate | % of Total |
| Filter Replacement | \$ 1,540,000 | 100% |
| TOTAL | \$ 1,540,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|---------------------|-------------|
| Source | Amount | % of Total |
| 029-430 | \$ 1,540,000 | 100% |
| TOTAL | \$ 1,540,000 | 100% |



| SCHEDULE | | |
|-----------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | \$ 1,540,000 | 100% |
| 2027-28 | | 0% |
| TOTAL | \$ 1,540,000 | 100% |



Sewer



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**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **N Main Ave and NW 7th Plc (NW Warrenton Drv to NE 5th St)**

Project Number: 620078

Project Cost: \$ 937,000

Description: Add low pressure sewer system, replace AC water main and repair & rebuild N Main Ave and NW 7th Pl. This project was originally funded 2015-2016.

Benefits: This project will allow the removal of the residential connections to the force main and offering connections to existing septic users.

Cost Calculation: PW DIR

O & M Impact: Removes the step systems from the force main and allows the current septic users to connect to the sewer.

| BUDGET | | | FUNDING SOURCES | | |
|---------------|-------------------|-------------|------------------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Construction | \$ 937,000 | 100% | 040-431-620078 | \$ 487,000 | 52% |
| | | | 038-430-620078 | \$ 100,000 | 11% |
| | | | 029-430-620078 | \$ 350,000 | 37% |
| TOTAL | \$ 937,000 | 100% | TOTAL | \$ 937,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 937,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 937,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **WWTP North Lagoon Dewatering Pump and Filter**

Project Number: 620024

Project Cost: \$ 160,000

Description: Study for decommissioning the North Lagoon shows that it will be more cost effective to filter and pump the collected rain water vs decommission the lagoon.

Benefits: Will allow us to run the water from the lagoons directly through the UV system and outfall, bypassing the SBR process

Cost Calculation: Estimate

O & M Impact: This will be funded from the Sewer Capital Reserve Fund.

| BUDGET | | | FUNDING SOURCES | | |
|--------------|-------------------|-------------|-----------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Construction | \$ 160,000 | 100% | 038-430-620024 | \$ 160,000 | 100% |
| TOTAL | \$ 160,000 | 100% | TOTAL | \$ 160,000 | 100% |



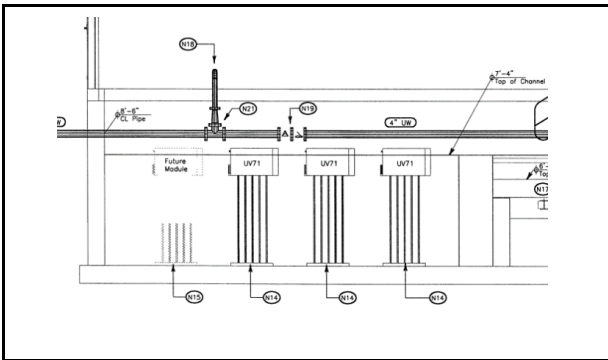
| SCHEDULE | | |
|--------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 160,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 160,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|--|
| Project: | 4th Ultraviolet (UV) Disinfection Module |
| Project Number: | 620095 |
| Project Cost: | \$ 80,000 |
| Description: | Effluent channel and UV system was designed for addition of a 4th UV module when flow increases above capacity of disinfection system. |
| Benefits: | Have funds available to purchase 4th module, increased disinfection capacity. |
| Cost Calculation: | Estimate |
| O & M Impact: | Funded from sewer capital fund. |

| BUDGET | | |
|--------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 80,000 | 100% |
| TOTAL | \$ 80,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 038-430-620095 | \$ 80,000 | 100% |
| TOTAL | \$ 80,000 | 100% |



| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 80,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 80,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Ultraviolet (UV) PLC Upgrade**

Project Number: 620096

Project Cost: \$ 100,000

Description: Updated Programmable Logic Controller (PLC) for the ultraviolet (UV) control panel with ability to be tied into SCADA.

Benefits: PLC is supplied with a system that is very basic, an upgrade would allow all controls for the UV system to be brought into the SCADA system.

Cost Calculation: Estimate

O & M Impact: This will be funded from the Sewer Capital Reserve Fund.

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 038-430-620096 | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 100,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 100,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Trailer Mounted Pumps**

Project Number:

Project Cost: **\$ 180,000**

Description: **Add three (3) trailer pumps to provide bypass pumping at pump stations.**

Benefits: **Gives alternative pumping options when built in equipment fails or is overloaded.
Reduces need to have pumper trucks move water when pumps are inoperable.**

Cost Calculation: **Estimate**

O & M Impact: **This will be funded from the Sewer Capital Reserve Fund.**

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| | \$ 180,000 | 100% |
| TOTAL | \$ 180,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 038-430- | \$ 180,000 | 100% |
| TOTAL | \$ 180,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 180,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 180,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|---|
| Project: | Pump Station Generator Undetermined Location #1 |
| Project Number: | 620046 |
| Project Cost: | \$ 50,000 |
| Description: | Install stationary generator and transfer switches. |
| Benefits: | Onsite power generation for critical pump station. Necessary for emergency flow during extended power outages. We will focus on bottlenecks first and then work outward from there. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Sewer Capital Reserve Fund. |

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 038-430-620046 | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |



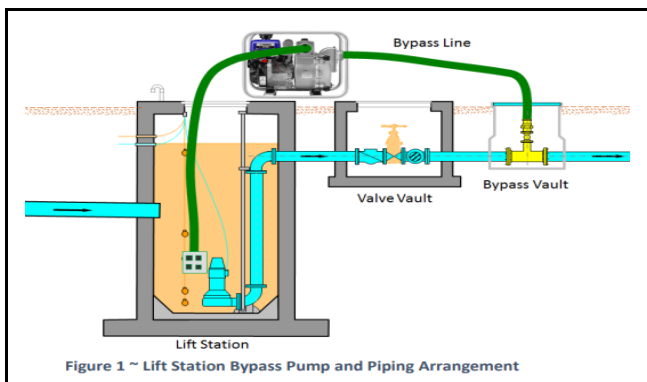
| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 50,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 50,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Pump Station Bypass Program |
| Project Number: | 620033 |
| Project Cost: | \$ 60,000 |
| Description: | Install vaults, valves, and piping to connect a bypass pump to the sanitary sewer force mains adjacent to the pump stations. |
| Benefits: | Gives alternative pumping options when built in equipment fails or is overloaded. Reduces need to have pumper trucks move water when pumps are inoperable. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Sewer Capital Reserve Fund. |

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 038-430-620033 | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 60,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 60,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Fourth (4th) SBR Basin Construction Project**

Project Number:

Project Cost: \$ 4,100,000

Description: Construction of Treatment Plant expansion being saved for by a reserve account

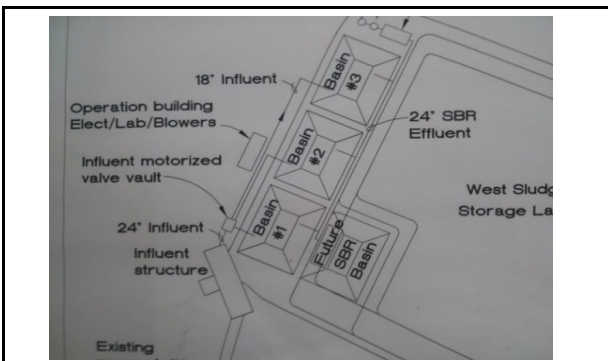
Benefits: Will avoid need to get a loan to fund capacity upgrades down the road.

Cost Calculation: Need engineering report to finalize

O & M Impact: Set up special reserve fund in the Sewer Capital Reserve Fund to accumulate necessary money to build new SBR basin when necessary. Reserve deposits scheduled for 6 years.

| BUDGET | | |
|--------------|---------------------|-------------|
| | Estimate | % of Total |
| | \$ 4,100,000 | 100% |
| TOTAL | \$ 4,100,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|---------------------|-------------|
| Source | Amount | % of Total |
| 038-435 | \$ 4,100,000 | 100% |
| TOTAL | \$ 4,100,000 | 100% |



| SCHEDULE | | |
|--------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 4,100,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2026-27 | | 0% |
| TOTAL | \$ 4,100,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **WWTP Headworks Parallel Fine Screen Project**

Project Number:

Project Cost: \$ 40,000

Description: Remove bar screen from bypass channel and install a fine screen.

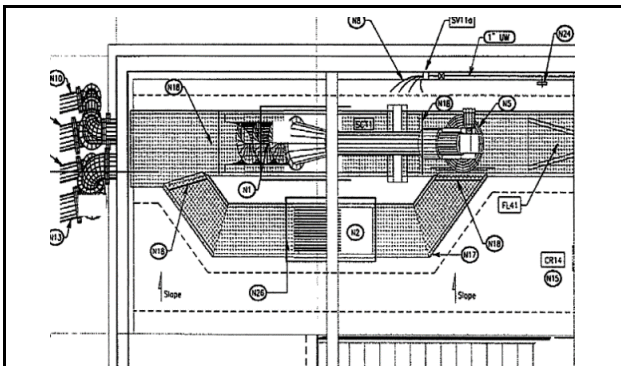
Benefits: Eliminate screenings bypass.

Cost Calculation: Estimate

O & M Impact: This will be funded from the Sewer Capital Reserve Fund.

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 40,000 | 100% |
| TOTAL | \$ 40,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 038-435 | \$ 40,000 | 100% |
| TOTAL | \$ 40,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 40,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 40,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Bio-Solids Removal Project**

Project Number:

Project Cost: \$ 500,000

Description: Anticipated year to perform Biosolids removal being funded by reserve.

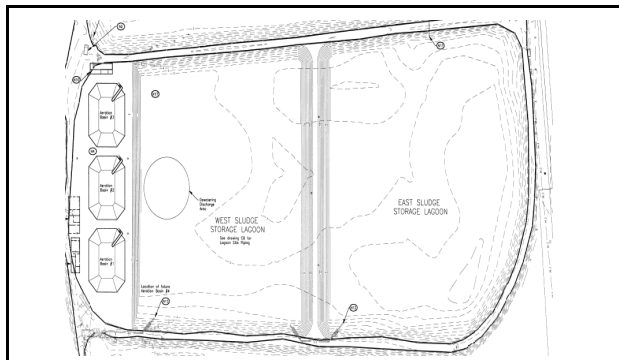
Benefits: We have a fund available for biosolids disposal process and a game plan ready to go.

Cost Calculation: Estimate

O & M Impact: This will be funded through annual contributions set aside in the Sewer Capital Reserve Fund. Need engineering report to finalize costs.

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Engineering | \$ 500,000 | 100% |
| TOTAL | \$ 500,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 038-435 | \$ 500,000 | 100% |
| TOTAL | \$ 500,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 500,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 500,000 | 0% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | Septage Station Equalization |
| Project Number: | 620051 |
| Project Cost: | \$ 100,000 |
| Description: | Add an equalization tank to the Septage Receiving Station. |
| Benefits: | Adding an equalization tank will allow the treatment plant to reduce its peak daily loads by collecting and metering the hauled waste over a period of days, reducing the impact of slug loading in the process. |
| Cost Calculation: | Estimate |
| O & M Impact: | Funding from Sewer Capital Reserve Fund. |

| BUDGET | Estimate | % of Total |
|---------------|-------------------|-------------|
| Design | | |
| Construction | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|------------------------|-------------------|-------------|
| Source | | |
| 038-430-620051 | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |



| SCHEDULE | Amount | % of Total |
|-----------------|-------------------|-------------|
| Fiscal Year | | |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | \$ 100,000 | 100% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 100,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|---|
| Project: | Pump Station Generator Undetermined Location #2 |
| Project Number: | 620046 |
| Project Cost: | \$ 50,000 |
| Description: | Install Stationary Generator and transfer switches. |
| Benefits: | Onsite power generation for critical pump station. Necessary for emergency flow during extended power outages. We will focus on bottlenecks first and then work outward from there. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Sewer Capital Reserve Fund. |

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 038-430-620046 | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |



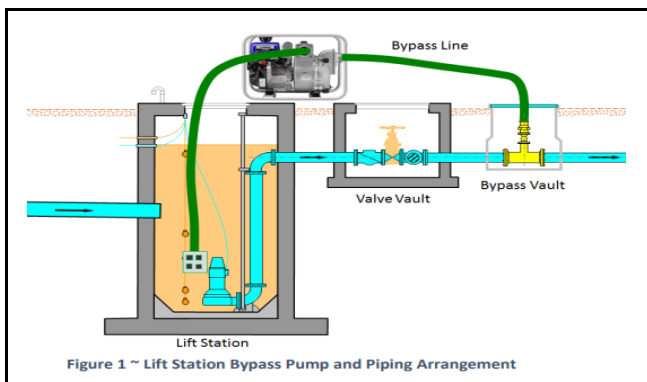
| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 50,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 50,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Pump Station Bypass Program |
| Project Number: | 620033 |
| Project Cost: | \$ 60,000 |
| Description: | Install vaults, valves, and piping to connect a bypass pump to the sanitary sewer force mains adjacent to the pump stations. |
| Benefits: | Gives alternative pumping options when built in equipment fails or is overloaded. Reduces need to have pumper trucks move water when pumps are inoperable. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Sewer Capital Reserve Fund. |

| BUDGET | Estimate | % of Total |
|---------------|------------------|-------------|
| | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|------------------------|------------------|-------------|
| Source | | |
| 038-430-620033 | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |



| SCHEDULE | Amount | % of Total |
|-----------------|------------------|-------------|
| Fiscal Year | | |
| 2022-23 | | 0% |
| 2023-24 | \$ 60,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 60,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|---|
| Project: | Pump Station Generator Undetermined Locations #3 |
| Project Number: | 620046 |
| Project Cost: | \$ 50,000 |
| Description: | Install stationary generator and transfer switches. |
| Benefits: | Onsite power generation for critical pump station. Necessary for emergency flow during extended power outages. We will focus on bottlenecks first and then work outward from there. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Sewer Capital Reserve Fund. |

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 038-430-620046 | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |



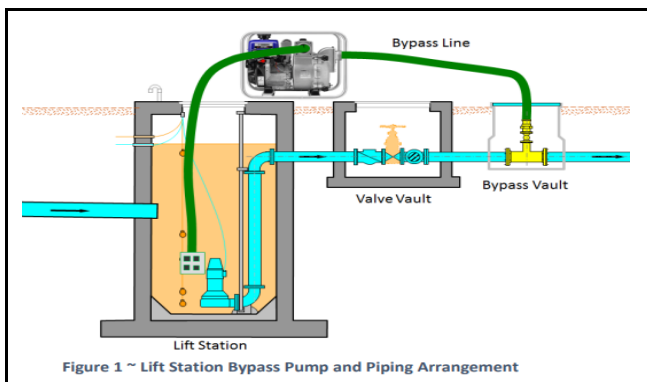
| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | \$ 50,000 | 100% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 50,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Pump Station Bypass Program |
| Project Number: | 620033 |
| Project Cost: | \$ 60,000 |
| Description: | Install vaults, valves and, and piping to connect a bypass pump to the sanitary sewer force mains adjacent to the pump stations. |
| Benefits: | Gives alternative pumping options when built in equipment fails or is overloaded. Reduces need to have pumper trucks move water when pumps are inoperable. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Sewer Capital Reserve Fund. |

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 038-430-620033 | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | \$ 60,000 | 100% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 60,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|---|
| Project: | Pump Station Generator Undetermined Locations #4 |
| Project Number: | 620046 |
| Project Cost: | \$ 50,000 |
| Description: | Install Stationary Generator and transfer switches |
| Benefits: | Onsite power generation for critical pump station. Necessary for emergency flow during extended power outages. We will focus on bottlenecks first and then work outward from there. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Sewer Capital Reserve Fund. |

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 038-430-620046 | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |



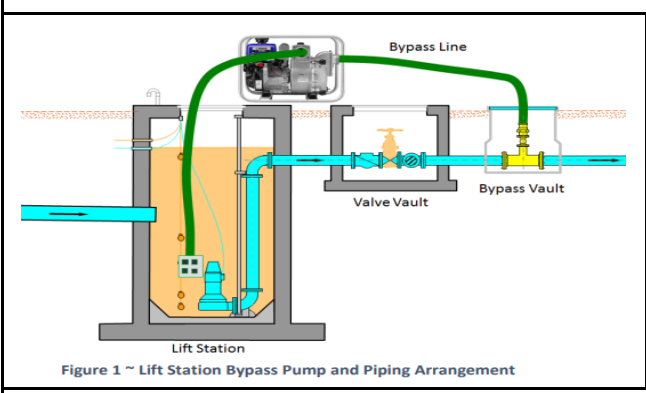
| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | \$ 50,000 | 100% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 50,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Pump Station Bypass Program |
| Project Number: | 620033 |
| Project Cost: | \$ 60,000 |
| Description: | Install vaults, valves, and piping to connect a bypass pump to the sanitary sewer force mains adjacent to the pump stations. |
| Benefits: | Gives alternative pumping options when built in equipment fails or is overloaded. Reduces need to have pumper trucks move water when pumps are inoperable. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Sewer Capital Reserve Fund. |

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 038-430-620033 | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | \$ 60,000 | 100% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 60,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|--|
| Project: | Pump Station Generator Undetermined Locations #5 |
| Project Number: | 620046 |
| Project Cost: | \$ 50,000 |
| Description: | Install Stationary Generator and transfer switches |
| Benefits: | Onsite power generation for critical pump station. Necessary for emergency flow during extended power outages. We will focus on bottle necks first and then work outward from there. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Sewer Capital Reserve Fund. |

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 038-430-620046 | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |



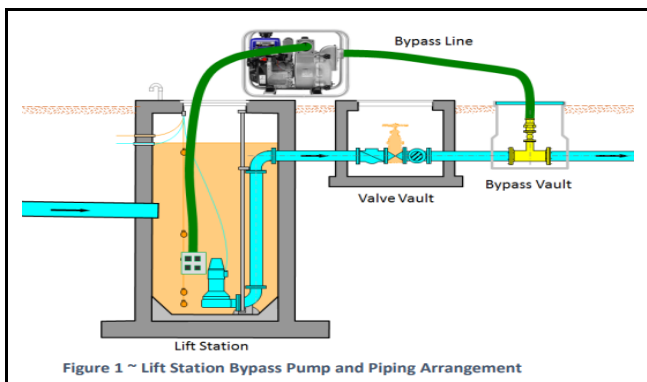
| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | \$ 50,000 | 100% |
| 2027-28 | | 0% |
| TOTAL | \$ 50,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Pump Station Bypass Program |
| Project Number: | 620033 |
| Project Cost: | \$ 60,000 |
| Description: | Install vaults, valves and piping to connect a bypass pump up the sanitary sewer force mains adjacent to the pump stations. |
| Benefits: | Gives alternative pumping options when built in equipment fails or is overloaded. Reduces need to have pumper trucks move water when pumps are inoperable. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Sewer Capital Reserve Fund. |

| BUDGET | Estimate | % of Total |
|--------------|------------------|-------------|
| | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|-----------------|------------------|-------------|
| Source | | |
| 038-430-620033 | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |



| SCHEDULE | Amount | % of Total |
|--------------|------------------|-------------|
| Fiscal Year | | |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | \$ 60,000 | 100% |
| 2027-28 | | 0% |
| TOTAL | \$ 60,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Pump Station Generator Undetermined Locations 6**
 Project Number: 620046
 Project Cost: \$ 250,000

Description: Install Stationary Generator and transfer switches .

Benefits: Onsite power generation for critical pump station. Necessary for emergency flow during extended power outages. We will focus on bottle necks first and then work outward from there.

Cost Calculation: Estimate

O & M Impact: This will be funded from the Sewer Capital Reserve Fund.

| BUDGET | | |
|--------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 038-430-620046 | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |



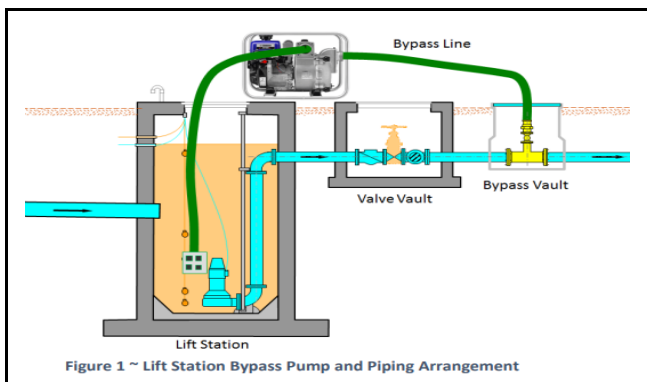
| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Pump Station Bypass Program |
| Project Number: | 620033 |
| Project Cost: | \$ 60,000 |
| Description: | Install vaults, valves, and piping to connect a bypass pump to the sanitary sewer force mains adjacent to the pump stations. |
| Benefits: | Gives alternative pumping options when built in equipment fails or is overloaded. Reduces need to have pump trucks move water when pumps are inoperable. |
| Cost Calculation: | Estimate |
| O & M Impact: | This will be funded from the Sewer Capital Reserve Fund. |

| BUDGET | Estimate | % of Total |
|---------------|------------------|-------------|
| | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|------------------------|------------------|-------------|
| Source | | |
| 038-430-620033 | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |



| SCHEDULE | Amount | % of Total |
|-----------------|------------------|-------------|
| Fiscal Year | | |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | \$ 60,000 | 100% |
| TOTAL | \$ 60,000 | 100% |



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Sanitation

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Storage Facility |
| Project Number: | 620094 |
| Project Cost: | \$ 210,000 |
| Description: | Storage structure for garbage trucks and sanitation equipment |
| Benefits: | Designate a site that would store the Garbage trucks off the Public works site. Provide enclosure structure to store refuse fleet. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Funded from Sanitation Capital Reserve Fund. |

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Engineering | \$ 10,000 | 5% |
| Construction | \$ 200,000 | 95% |
| TOTAL | \$ 210,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 034-430-620094 | \$ 210,000 | 100% |
| TOTAL | \$ 210,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 10,000 | 5% |
| 2023-24 | \$ 200,000 | 95% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 210,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Truck Washout Facility**

Project Number:

Project Cost:

Description:

Benefits:

Cost Calculation:

O & M Impact:

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 250,000 | 100% |
| TOTAL | \$ 250,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 034-430 | \$ 250,000 | 100% |
| TOTAL | \$ 250,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$250,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 250,000 | 100% |



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Streets

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **N Main Ave and NW 7th Plc (NW Warrenton Dr. to NE 5th St.)**

Project Number: 620000

Project Cost: \$ 937,000


Description: Add low pressure sewer system, replace AC water main and repair & rebuild N Main Ave and NW 7th Plc. This project will now include a wider street and sidewalks.

Benefits: Rebuilding this roadway will dramatically improve rideability and routine maintenance.

Cost Calculation: \$ 937,000

O & M Impact: This section of roadway requires periodic repairs to potholes and has caused vehicular damage from sections of the old concrete roadway dislodging.

| BUDGET | | | FUNDING SOURCES | | |
|---------------|-------------------|-------------|------------------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Construction | \$ 937,000 | 100% | 040-431-620078 | \$ 487,000 | 52% |
| | | | 038-430-620078 | \$ 100,000 | 11% |
| | | | 029-430-620082 | \$ 350,000 | 37% |
| TOTAL | \$ 937,000 | 100% | TOTAL | \$ 937,000 | 100% |

|  | SCHEDULE | | |
|---|-------------------|-------------|------------|
| | Fiscal Year | Amount | % of Total |
| | 2022-23 | \$ 937,000 | 100% |
| | 2023-24 | | 0% |
| | 2024-25 | | 0% |
| | 2025-26 | | 0% |
| | 2026-27 | | 0% |
| | 2027-28 | | 0% |
| TOTAL | \$ 937,000 | 100% | |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Intersection of SW 9th St and S Main Ave**

Project Number: 620086

Project Cost: \$ 220,000

Description: Improvements to widen the intersection of 9th and Main.

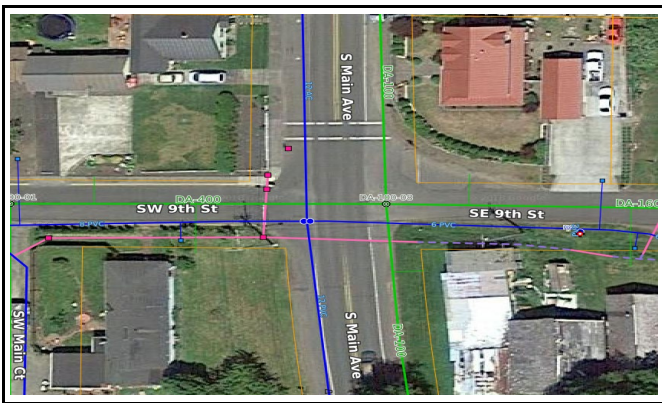
Benefits: Intersection currently does not accommodate all vehicles. This project would make room for larger vehicles like fire trucks and school busses.

Cost Calculation: \$ 220,000

O & M Impact: Funded from State Tax Street Fund & SRTS.

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 220,000 | 100% |
| TOTAL | \$ 220,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 040-431-620086 | \$ 220,000 | 100% |
| TOTAL | \$ 220,000 | 100% |

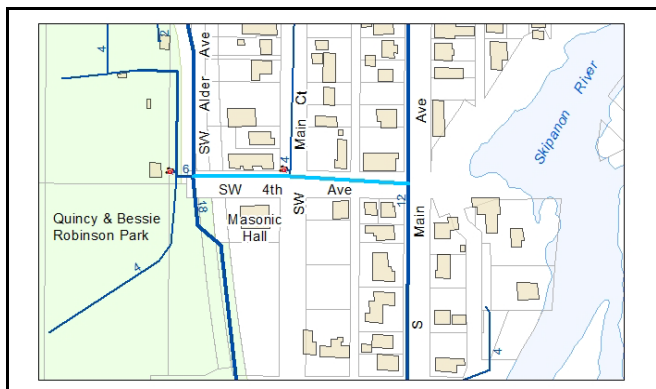


| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 220,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 220,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | SW 4th Street (S Main Ave - SW Alder Ct) |
| Project Number: | 620084 |
| Project Cost: | \$ 938,000 |
| Description: | Improve SW 4th Street roadway between S Main Ave and SW Alder Court, add sidewalk, and move powerline underground for street lights. Replace 500 LF of undersized waterline with new 8" main. |
| Benefits: | Rebuild deteriorated and irregular roadway. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Funded from State Tax Street Fund, Water Fund Capital Reserve, and Urban Renewal. |

| BUDGET | | | FUNDING SOURCES | | |
|---------------|-------------------|-------------|------------------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Construction | \$ 938,000 | 100% | 040-431-620084 | \$ 320,000 | 34.1% |
| | | | 200-800-620084 | \$ 412,000 | 43.9% |
| | | | 029-430-620084 | \$ 58,000 | 6.2% |
| | | | 028-430-620084 | \$ 148,000 | 15.8% |
| TOTAL | \$ 938,000 | 100% | TOTAL | \$ 938,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 938,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 938,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **SRTS Grade School - Main Ave Safe Pedestrian Walkway**

Project Number: 620014

Project Cost: \$ 500,000

Description: The project would construct a dedicated pedestrian path on the west side of Main Avenue/OR 104, providing a complete walkway between downtown and SW 11th Street.

Benefits: Provides a safe walking path that improves safety for existing walking trips, and encourages walking and bicycling instead of driving to the Grade School.

Cost Calculation: Engineer Estimate

O & M Impact: Grant funding of \$400,000 from SRTS and an additional \$100,000 from ODOT.

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 500,000 | 100% |
| TOTAL | \$500,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 040-431-620014 | \$ 500,000 | 100% |
| TOTAL | \$ 500,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 500,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 500,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **SRTS Grade School - Main Ave Safe Pedestrian Walkway - PHASE 2**

Project Number: **620015**

Project Cost: **\$ 1,360,000**

Description: **The project would construct a dedicated pedestrian path on the west side of Main Avenue/OR 104, continuing the walkway between SW 11th Street and the high school.**

Benefits: **Provides a safe walking path that improves safety for existing walking trips, and encourages walking and bicycling instead of driving to the Grade School.**

Cost Calculation: **Engineer Estimate**

O & M Impact: **Grant funding through ODOT, may require matching funds.**

| BUDGET | | |
|---------------|--------------------|-------------|
| | Estimate | % of Total |
| | \$ 1,360,000 | 100% |
| TOTAL | \$1,360,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|---------------------|-------------|
| Source | Amount | % of Total |
| 040-431-620015 | \$ 1,360,000 | 100% |
| TOTAL | \$ 1,360,000 | 100% |



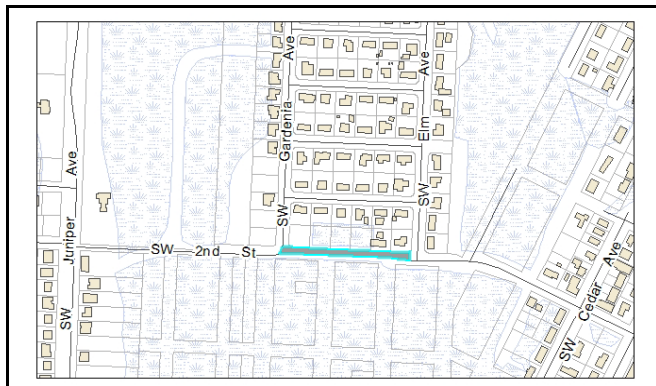
| SCHEDULE | | |
|-----------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 1,360,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 1,360,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | SW 2nd Street (Elm - Gardenia) |
| Project Number: | 620068 |
| Project Cost: | \$ 240,000 |
| Description: | Construct a new roadway for SW 2nd Street between Elm and Gardenia. Design will involve determining if any wetland mitigation needs to be done. Project will likely partner with the County and North Coast Land Conservancy for mitigation. |
| Benefits: | Connectivity between downtown and Juniper residential area. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Funded from State Tax Street Fund. |

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 240,000 | 100% |
| TOTAL | \$ 240,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 040-431-620068 | \$ 240,000 | 100% |
| TOTAL | \$ 240,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 240,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 240,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **SE 2nd Street (SE Marlin -Warrenton Commercial Center) Design**

Project Number: 620028

Project Cost: \$ 455,000

Description: Rebuild SE 2nd Street east of SE Marlin Ave to old Costco site.

Benefits: Roadway has outlived its useful life.

Cost Calculation: Engineer Estimate

O & M Impact: Funded from State Tax Street Fund.

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of total |
| Engineering | \$ 55,000 | 12% |
| Construction | \$ 400,000 | 88% |
| TOTAL | \$ 455,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of total |
| 040-431-620028 | \$ 455,000 | 100% |
| TOTAL | \$ 455,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of total |
| 2022-23 | \$ 455,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 455,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Warrenton Trails Wayfinding Signs**

Project Number: 620012

Project Cost: \$ 50,000


Description: Improve wayfinding signage and visibility of Warrenton Waterfront Trail.

Benefits: Provide a bicycle wayfinding signage network to help guide bicyclists to and from local destinations via bike routes and trails

Cost Calculation: TSP

O & M Impact: Funded from State Tax Street Fund

| BUDGET | | | FUNDING SOURCES | | |
|--------------|------------------|-------------|-----------------|------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Construction | \$ 50,000 | 100% | 040-431-620012 | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% | TOTAL | \$ 50,000 | 100% |

| | | | |
|---|------------------|-------------|------------|
|  | SCHEDULE | | |
| | Fiscal Year | Amount | % of Total |
| | 2022-23 | \$ 50,000 | 100% |
| | 2023-24 | | 0% |
| | 2024-25 | | 0% |
| | 2025-26 | | 0% |
| | 2026-27 | | 0% |
| 2027-28 | | 0% | |
| TOTAL | \$ 50,000 | 100% | |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Upgrade Curb and Sidewalk at Elementary School**

Project Number: 620013

Project Cost: \$ 40,000

Description: Upgrade curb and crosswalks to be ADA-compliant at Warrenton Elementary School

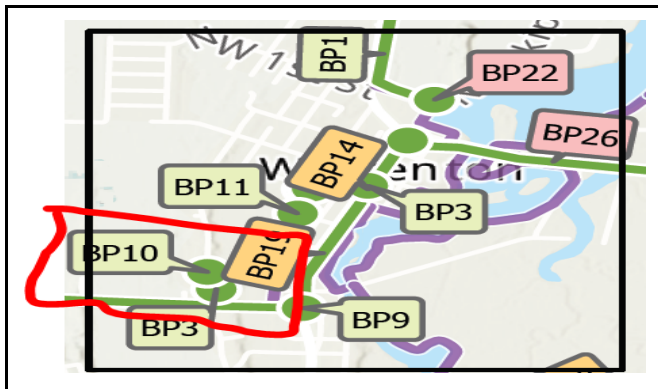
Benefits: Conform with federal requirements

Cost Calculation: TSP

O & M Impact: Funded from State Tax Street Fund

| BUDGET | Estimate | % of Total |
|--------------|------------------|-------------|
| Construction | \$ 40,000 | 100% |
| TOTAL | \$ 40,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|-----------------|------------------|-------------|
| Source | | |
| 040-431-620013 | \$ 40,000 | 100% |
| TOTAL | \$ 40,000 | 100% |



| SCHEDULE | Amount | % of Total |
|--------------|------------------|-------------|
| Fiscal Year | | |
| 2022-23 | \$ 40,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 40,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Fourth Ave (Lake - Jetty) Improvement Project**

Project Number:

Project Cost: \$ 750,000

Description: Improve drainage to mitigate historic flooding in this area. Fourth Avenue between Lake & Jetty

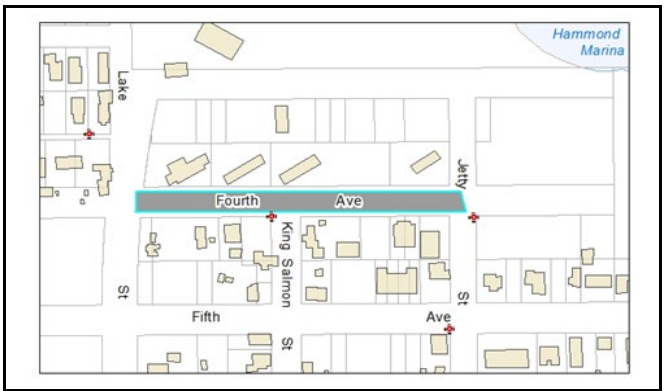
Benefits: Improve drainage to reduce property flooding. Perform drainage work before future road project.

Cost Calculation: Engineer Estimate

O & M Impact: Funded from Streets and Storm Sewer Fund

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 750,000 | 100% |
| TOTAL | \$ 750,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 028-430 | \$ 100,000 | 13% |
| 040-431 | \$ 650,000 | 87% |
| TOTAL | \$ 750,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 750,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 750,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

PROJECT: **Community Center and City Park Crosswalk**

Project Number:

Project Cost: \$ 30,000

Description: New marked crosswalks near community center/park. The crossings at SW 4th street would also require installation of a new curb.

Benefits: Increases pedestrian safety

Cost Calculation: TSP

O & M Impact: Funded from State Tax Street Fund

| BUDGET | | | FUNDING SOURCES | | |
|--------------|------------------|-------------|-----------------|------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Construction | \$ 30,000 | 100% | 040-431 | \$ 30,000 | 100% |
| TOTAL | \$ 30,000 | 100% | TOTAL | \$ 30,000 | 100% |



| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 30,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 30,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: SW Pine Drv Street Repair and Drainage Improvement

Project Number:

Project Cost: \$ 42,000

Description: Repair street and improve drainage for flooding section

Benefits: Public health and safety and street life longevity

Cost Calculation: Engineer Estimate

O & M Impact:

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 42,000 | 100% |
| TOTAL | \$ 42,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| | Amount | % of Total |
| 028-430-620090 | \$ 20,000 | 48% |
| 040-431 | \$ 22,000 | 52% |
| TOTAL | \$ 42,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 42,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 42,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Bike Lanes and Sidewalks on SE Neptune**

Project Number:

Project Cost: \$ 1,400,000

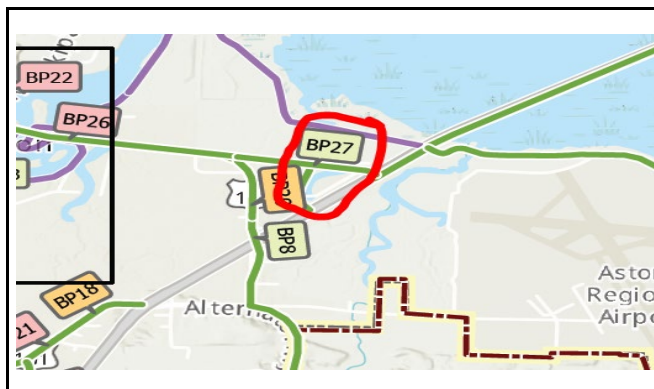
Description: Construct bicycle lanes, curb, gutter, and sidewalks on both sides of SW Neptune Avenue between Harbor Drive and US 101.

Benefits: Increased pedestrian safety

Cost Calculation: TSP

O & M Impact: Funded from State Tax Street Fund.

| BUDGET | | | FUNDING SOURCES | | |
|---------------|---------------------|-------------|------------------------|---------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Construction | \$ 1,400,000 | 100% | 040-431 | \$ 1,400,000 | 100% |
| TOTAL | \$ 1,400,000 | 100% | TOTAL | \$ 1,400,000 | 100% |

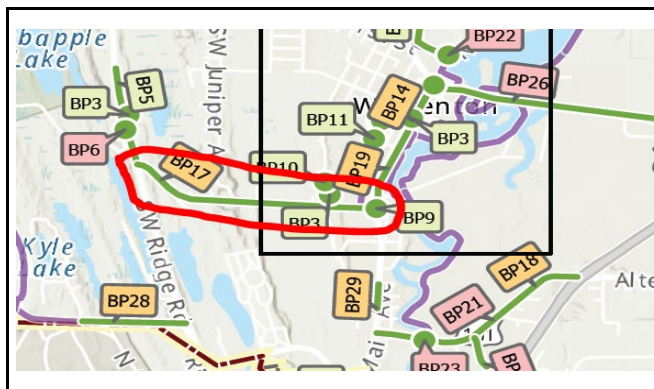


| SCHEDULE | | |
|-----------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 1,400,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 1,400,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | Provide Enhanced Bicycle and Pedestrian Connectivity Along SW 9th Street |
| Project Number: | |
| Project Cost: | \$ 1,160,000 |
| Description: | Provide enhanced bicycle and pedestrian connectivity along SW 9th street. Option A: Widen sidewalk to 10 feet on north side Option B: Multiuse path (Cedar Drv to Ridge Rd) |
| Benefits: | Promote alternative transportation across town. Reduce Traffic. |
| Cost Calculation: | TSP |
| O & M Impact: | Funded from State Tax Street Fund. |

| BUDGET | | | FUNDING SOURCES | | |
|---------------|---------------------|-------------|------------------------|---------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Construction | \$ 1,160,000 | 100% | 040-431 | \$ 1,160,000 | 100% |
| TOTAL | \$ 1,160,000 | 100% | TOTAL | \$ 1,160,000 | 100% |



| SCHEDULE | | |
|-----------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | \$ 200,000 | 17% |
| 2025-26 | \$ 960,000 | 83% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 1,160,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **SE 2nd Street Improvement Project (Main - Skipanon River Park)**

Project Number:

Project Cost: \$ 423,000

Description: Rebuild SE 2nd Street between S. Main St and SE Anchor.

Benefits: Roadway west of SE Anchor has outlived its useful life and no pavement exists between SE Anchor and the Skipanon Boat Launch feature.

Cost Calculation: Engineer Estimate

O & M Impact: Funded from State Tax Street Fund. Could also use Urban Renewal Funds as a downtown enhancement project.

| BUDGET | | | FUNDING SOURCES | | |
|---------------|-------------------|-------------|------------------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Engineering | \$ 43,000 | 10% | 040-431 | \$ 423,000 | 100% |
| Construction | \$ 380,000 | 90% | | | |
| TOTAL | \$ 423,000 | 100% | TOTAL | \$ 423,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 423,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 423,000 | 100% |



Storm Sewer



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**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **SE 2nd between King and Marlin Culverts**

Project Number: 620089

Project Cost: \$ 37,000

Description: Install culverts for six driveways along SE 2nd St.

Benefits:

Cost Calculation: Engineer Estimate

O & M Impact:

| BUDGET | | | |
|---------------|------------------|-------------|--|
| | Estimate | % of Total | |
| Construction | \$ 37,000 | 100% | |
| TOTAL | \$ 37,000 | 100% | |

| FUNDING SOURCES | | | |
|------------------------|------------------|-------------|--|
| Source | Amount | % of Total | |
| 028-430-620089 | \$ 37,000 | 100% | |
| TOTAL | \$ 37,000 | 100% | |

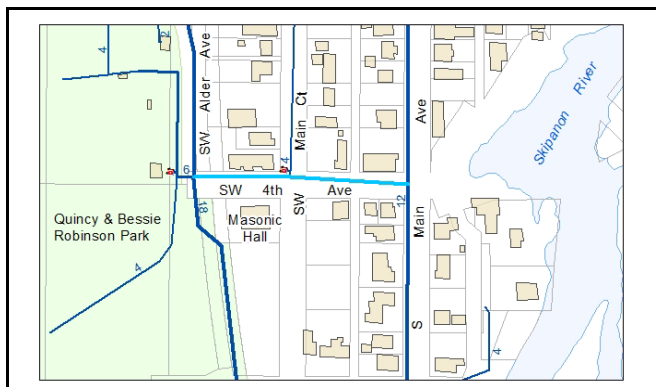


| SCHEDULE | | | |
|-----------------|------------------|-------------|--|
| Fiscal Year | Amount | % of Total | |
| 2022-23 | \$ 37,000 | 100% | |
| 2023-24 | | 0% | |
| 2024-25 | | 0% | |
| 2025-26 | | 0% | |
| 2026-27 | | 0% | |
| 2027-28 | | 0% | |
| TOTAL | \$ 37,000 | 100% | |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | SW 4th Street (S Main Ave - SW Alder Ct) |
| Project Number: | 620084 |
| Project Cost: | \$ 938,000 |
| Description: | Improve SW 4th Street roadway between S Main Ave and SW Alder Court, add sidewalk, and move powerline underground for street lights. Replace 500 LF of undersized waterline with new 8" main. |
| Benefits: | Rebuild deteriorated and irregular roadway. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Funded from State Tax Street Fund, Water Fund Capital Reserve, Urban Renewal, and Storm Sewer Fund. |

| BUDGET | | | FUNDING SOURCES | | |
|---------------|-------------------|-------------|------------------------|-------------------|--------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Construction | \$ 938,000 | 100% | 040-431-620084 | \$ 320,000 | 34.1% |
| | | | 200-800-620084 | \$ 412,000 | 43.9% |
| | | | 029-430-620084 | \$ 58,000 | 6.2% |
| | | | 028-430-620084 | \$ 148,000 | 15.8% |
| TOTAL | \$ 938,000 | 100% | TOTAL | \$ 938,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 938,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 938,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | West Hammond Work |
| Project Number: | 620088 |
| Project Cost: | \$ 340,000 |
| Description: | Replace and upsize 30" corrugated metal culvert and tide gate in Hammond Marina. |
| Benefits: | Increase capacity of system. Will help with drainage if interconnected to the conveyance system east in the Enterprise ditch subbasin. Will decrease unwanted bi-directional flows during high tide. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Funded from Storm Sewer Fund. |

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 340,000 | 100% |
| TOTAL | \$ 340,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 028-430-620088 | \$ 340,000 | 100% |
| TOTAL | \$ 340,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 340,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 340,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Tide Gate Replacement Program |
| Project Number: | 620082 |
| Project Cost: | \$ 300,000 |
| Description: | Ongoing Capital Funding to replace tide gates for Dike Compliance with Corp of Engineers' requirements. Extent of program to be identified with tide gate inspection efforts. |
| Benefits: | Maintain integrity of diking system for flood protection for the City. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Funded from Storm Sewer Fund. |

| BUDGET | | | FUNDING SOURCES | | |
|---------------|-------------------|-------------|------------------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Construction | \$ 300,000 | 100% | 028-430-620082 | \$ 300,000 | 100% |
| TOTAL | \$ 300,000 | 100% | TOTAL | \$ 300,000 | 100% |

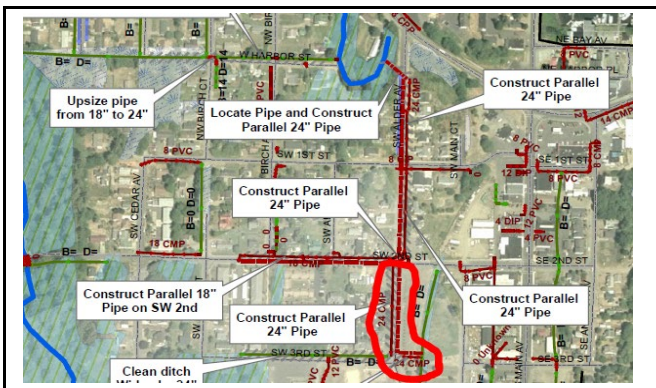
|  | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: left;">SCHEDULE</th> </tr> <tr> <th style="text-align: left;">Fiscal Year</th> <th style="text-align: right;">Amount</th> <th style="text-align: right;">% of Total</th> </tr> </thead> <tbody> <tr> <td>2022-23</td> <td style="text-align: right;">\$ 50,000</td> <td style="text-align: right;">16.67%</td> </tr> <tr> <td>2023-24</td> <td style="text-align: right;">\$ 50,000</td> <td style="text-align: right;">16.67%</td> </tr> <tr> <td>2024-25</td> <td style="text-align: right;">\$ 50,000</td> <td style="text-align: right;">16.67%</td> </tr> <tr> <td>2025-26</td> <td style="text-align: right;">\$ 50,000</td> <td style="text-align: right;">16.67%</td> </tr> <tr> <td>2026-27</td> <td style="text-align: right;">\$ 50,000</td> <td style="text-align: right;">16.67%</td> </tr> <tr> <td>2027-28</td> <td style="text-align: right;">\$ 50,000</td> <td style="text-align: right;">16.67%</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">\$ 300,000</td> <td style="text-align: right;">100%</td> </tr> </tbody> </table> | SCHEDULE | | | Fiscal Year | Amount | % of Total | 2022-23 | \$ 50,000 | 16.67% | 2023-24 | \$ 50,000 | 16.67% | 2024-25 | \$ 50,000 | 16.67% | 2025-26 | \$ 50,000 | 16.67% | 2026-27 | \$ 50,000 | 16.67% | 2027-28 | \$ 50,000 | 16.67% | TOTAL | \$ 300,000 | 100% |
|---|--|-----------------|--|--|-------------|--------|------------|---------|-----------|--------|---------|-----------|--------|---------|-----------|--------|---------|-----------|--------|---------|-----------|--------|---------|-----------|--------|--------------|-------------------|-------------|
| SCHEDULE | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fiscal Year | Amount | % of Total | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2022-23 | \$ 50,000 | 16.67% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2023-24 | \$ 50,000 | 16.67% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2024-25 | \$ 50,000 | 16.67% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2025-26 | \$ 50,000 | 16.67% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2026-27 | \$ 50,000 | 16.67% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2027-28 | \$ 50,000 | 16.67% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | \$ 300,000 | 100% | | | | | | | | | | | | | | | | | | | | | | | | | | |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | SW Alder Ave 3rd to 2nd |
| Project Number: | 620086 |
| Project Cost: | \$ 123,000 |
| Description: | SWMP Recommendations - Address existing deficiencies in conveyance network. Construct 24" pipe on SW Alder Ave from SW 3rd St to SW 2nd St. |
| Benefits: | Reduce flooding and provide better drainage throughout town. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Funded from Storm Sewer Fund |

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 123,000 | 100% |
| TOTAL | \$ 123,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 028-430-620086 | \$ 123,000 | 100% |
| TOTAL | \$ 123,000 | 100% |



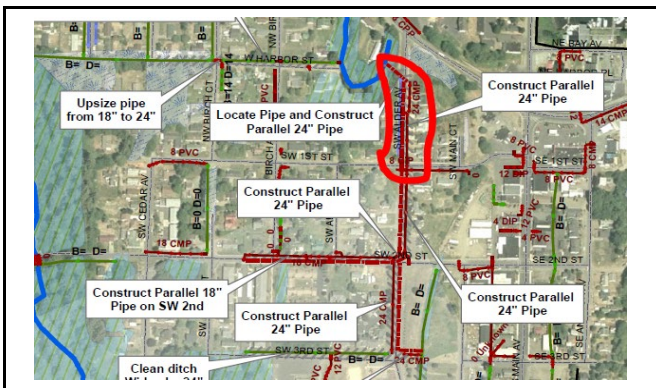
| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 123,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 123,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | SW Alder Ave 1st to W Harbor |
| Project Number: | 620094 |
| Project Cost: | \$ 181,037 |
| Description: | SWMP Recommendations - Address existing deficiencies in conveyance network. Construct 24" pipe from SW 1st to W Harbor. |
| Benefits: | Reduce flooding and provide better drainage throughout town. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Funded from Storm Sewer Fund. |

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 181,037 | 100% |
| TOTAL | \$ 181,037 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 028-430-620094 | \$ 181,037 | 100% |
| TOTAL | \$ 181,037 | 100% |



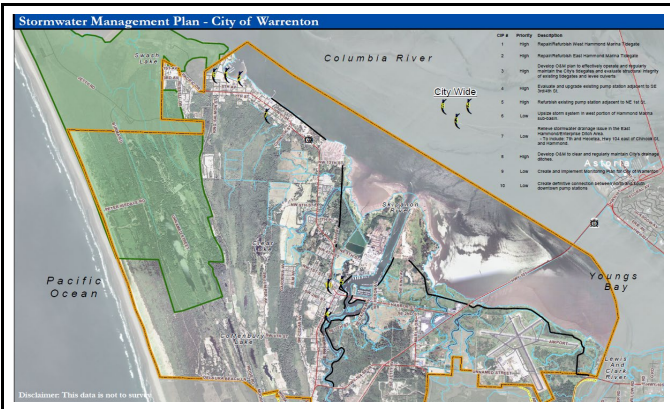
| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 181,037 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 181,037 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | O&M and Alder Monitoring |
| Project Number: | 620095 |
| Project Cost: | \$ 160,000 |
| Description: | SWMP Recommendations - Develop O&M plan to clear and maintain City drainage. Monitor water elevations on Alder Creek. |
| Benefits: | Reduce flooding and provide better drainage throughout town. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Funded from Storm Sewer Fund |

| BUDGET | | |
|-----------------|-------------------|-------------|
| | Estimate | % of total |
| Design/Planning | \$ 160,000 | 100% |
| TOTAL | \$ 160,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of total |
| 028-430-620095 | \$ 160,000 | 100% |
| TOTAL | \$ 160,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of total |
| 2022-23 | \$ 160,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 160,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Fourth Ave (Lake - Jetty) Improvement Project**

Project Number:

Project Cost: \$ 750,000

Description: Improve drainage to mitigate historic flooding in this area. Fourth Avenue between Lake & Jetty

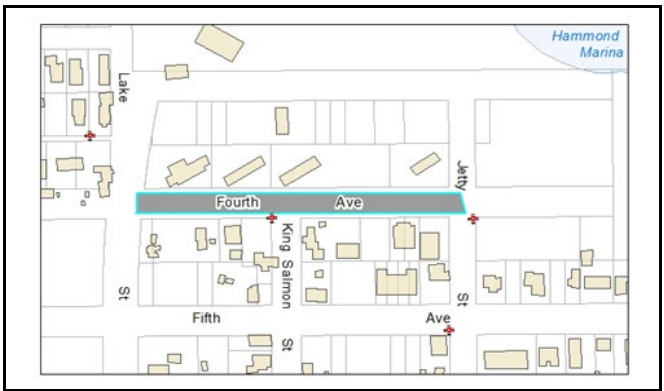
Benefits: Improve drainage to reduce property flooding. Perform drainage work before future road project.

Cost Calculation: Engineer Estimate

O & M Impact: Funded from Storm Sewer Fund

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 750,000 | 100% |
| TOTAL | \$ 750,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 028-430 | \$ 100,000 | 13% |
| 040-431 | \$ 650,000 | 87% |
| TOTAL | \$ 750,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 750,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 750,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Tide Gate #9 - Business Oregon - Tide Gate Program**

Project Number: 620028

Project Cost: \$ 100,000

Description: A study to create a construction plan for the replacement of Tide gate #9.

Benefits: Replacing this tide gate and conduit will provide better drainage and flood safety to the City.

Cost Calculation: Engineer Estimate

O & M Impact: Business Oregon Planning Grant

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Planning | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 028-430-620028 | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 100,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 100,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **SW Pine Drv Street Repair and Damage Improvement**

Project Number: 620090

Project Cost: \$ 42,000

Description: Repair street and improve drainage for flooding section

Benefits: Public health and safety and street life longevity

Cost Calculation: Engineer Estimate

O & M Impact:

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 42,000 | 100% |
| TOTAL | \$ 42,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| 028-430-620090 | \$ 20,000 | 48% |
| 040-431 | \$ 22,000 | 52% |
| TOTAL | \$ 42,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 42,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 42,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Upsize Storm System in Hammond Marina**

Project Number: 620000

Project Cost: \$ 494,396

Description: Upsize storm water system in Hammond per SWMP Recommendations. This includes the \$50,000 set aside each year to fund SWMP Recommendations.

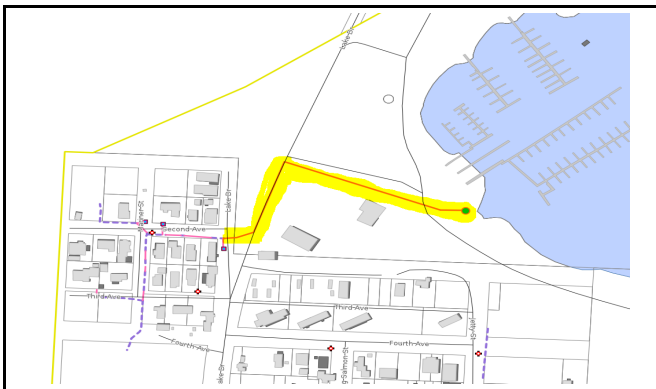
Benefits: Reduce flooding and provide better drainage throughout town.

Cost Calculation: Engineer Estimate

O & M Impact: Funded from Storm Sewer Fund and Storm Sewer SDC

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Construction | \$ 494,396 | 100% |
| TOTAL | \$ 494,396 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| 028-430 | \$ 425,000 | 86% |
| 051-410 | \$ 69,396 | 14% |
| TOTAL | \$ 494,396 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 494,396 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 494,396 | 100% |



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Public Works Equipment

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|--|
| Project: | Locator Equipment |
| Project Number: | 610027 |
| Project Cost: | \$ 15,000 |
| Description: | Purchase new locator equipment |
| Benefits: | Replacing outdated equipment - existing equipment is 13 years old. |
| Cost Calculation: | New |
| O & M Impact: | Lower ongoing maintenance costs and provide more reliable locates. |

| BUDGET | | | | FUNDING SOURCES | | | |
|--------------|------------------|-------------|--|-----------------|------------------|-------------|--|
| | Estimate | % of Total | | Source | Amount | % of Total | |
| Locator | \$ 15,000 | 100% | | Parks 001-429 | \$ - | 0% | |
| | | | | Storm 028-430 | \$ - | 0% | |
| | | | | Water 029-430 | \$ 7,500 | 50% | |
| | | | | Sewer 038-430 | \$ 7,500 | 50% | |
| | | | | Streets 040-431 | \$ - | 0% | |
| TOTAL | \$ 15,000 | 100% | | TOTAL | \$ 15,000 | 100% | |

|  | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: left;">SCHEDULE</th> </tr> <tr> <th>Fiscal Year</th> <th>Amount</th> <th>% of Total</th> </tr> </thead> <tbody> <tr> <td>2022-23</td> <td style="text-align: right;">\$ 15,000</td> <td style="text-align: right;">100%</td> </tr> <tr> <td>2023-24</td> <td></td> <td style="text-align: right;">0%</td> </tr> <tr> <td>2024-25</td> <td></td> <td style="text-align: right;">0%</td> </tr> <tr> <td>2025-26</td> <td></td> <td style="text-align: right;">0%</td> </tr> <tr> <td>2026-27</td> <td></td> <td style="text-align: right;">0%</td> </tr> <tr> <td>2027-28</td> <td></td> <td style="text-align: right;">0%</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">\$ 15,000</td> <td style="text-align: right;">100%</td> </tr> </tbody> </table> | SCHEDULE | | | Fiscal Year | Amount | % of Total | 2022-23 | \$ 15,000 | 100% | 2023-24 | | 0% | 2024-25 | | 0% | 2025-26 | | 0% | 2026-27 | | 0% | 2027-28 | | 0% | TOTAL | \$ 15,000 | 100% |
|---|--|-------------|--|--|-------------|--------|------------|---------|-----------|------|---------|--|----|---------|--|----|---------|--|----|---------|--|----|---------|--|----|--------------|------------------|-------------|
| SCHEDULE | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fiscal Year | Amount | % of Total | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2022-23 | \$ 15,000 | 100% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2023-24 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2024-25 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2025-26 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2026-27 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2027-28 | | 0% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | \$ 15,000 | 100% | | | | | | | | | | | | | | | | | | | | | | | | | | |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|---|
| Project: | Half-inch Jetting Skid |
| Project Number: | 6120029 |
| Project Cost: | \$ 10,000 |
| Description: | Purchase new 1/2" Jetting Skid. |
| Benefits: | Easier access to reach difficult places that the vector truck can't reach i.e. fields, alleys, dikes. |
| Cost Calculation: | New |
| O & M Impact: | Reduce wear and tear on vector truck. Will be able to complete more work with additional equipment. |

| BUDGET | | | | FUNDING SOURCES | | | |
|-------------------|------------------|--|-------------|-----------------|------------------|--|-------------|
| | Estimate | | % of Total | Source | Amount | | % of Total |
| 1/2" Jetting Skid | \$ 10,000 | | 100% | Parks 001-429 | \$ - | | |
| | | | | Storm 028-430 | \$ - | | |
| | | | | Water 029-430 | \$ - | | |
| | | | | Sewer 038-430 | \$ 10,000 | | 100% |
| | | | | Streets 040-431 | \$ - | | |
| TOTAL | \$ 10,000 | | 100% | TOTAL | \$ 10,000 | | 100% |



| SCHEDULE | | | |
|--------------|------------------|--|-------------|
| Fiscal Year | Amount | | % of Total |
| 2022-23 | \$ 10,000 | | 100% |
| 2023-24 | | | 0% |
| 2024-25 | | | 0% |
| 2025-26 | | | 0% |
| 2026-27 | | | 0% |
| 2027-28 | | | 0% |
| TOTAL | \$ 10,000 | | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|---|
| Project: | Jetter Camera Nozzle for Vector |
| Project Number: | 610026 |
| Project Cost: | \$ 20,000 |
| Description: | Purchase new jetter camera nozzle for vector. |
| Benefits: | To be able to clean and view pipe conditions at the same time, for initial assessments or emergency response. Determine sources of problems on a call-out and who is responsible. |
| Cost Calculation: | New |
| O & M Impact: | Instantly view pipe conditions without a cctv crew. |

| BUDGET | | | |
|---------------|------------------|-------------|--|
| | Estimate | % of Total | |
| Jetter Camera | \$ 20,000 | 100% | |
| TOTAL | \$ 20,000 | 100% | |

| FUNDING SOURCES | | | |
|------------------------|------------------|-------------|--|
| Source | Amount | % of Total | |
| Parks 001-429 | \$ - | 0% | |
| Storm 028-430 | \$ - | 0% | |
| Water 029-430 | \$ - | 0% | |
| Sewer 038-430 | \$ 20,000 | 100% | |
| Streets 040-431 | \$ - | 0% | |
| TOTAL | \$ 20,000 | 100% | |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 20,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 20,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|--|
| Project: | GPR Utility Ground Penetrating Radar |
| Project Number: | 610028 |
| Project Cost: | \$ 25,000 |
| Description: | Purchase Ground Penetrating Radar for utility locates |
| Benefits: | To locate utilities that do not have tracer wire or other locating means. Many of our utilities are unlocatable due to no tracer wire and/or inaccurate or no as-builts. |
| Cost Calculation: | New |
| O & M Impact: | Reduce the requirement for potholing of utilities and reduce damages to our utilities due to inaccurate locates. |

| BUDGET | | | |
|---------------|------------------|---|-------------|
| | Estimate | % | of Total |
| Utility GPR | \$ 25,000 | | 100% |
| TOTAL | \$ 25,000 | | 100% |

| FUNDING SOURCES | | | |
|------------------------|------------------|---|-------------|
| | Amount | % | of Total |
| Parks 001-429 | \$ - | | 0% |
| Storm 028-430 | \$ - | | 0% |
| Water 029-430 | \$ 12,500 | | 50% |
| Sewer 038-430 | \$ 12,500 | | 50% |
| Streets 040-431 | \$ - | | 0% |
| TOTAL | \$ 25,000 | | 100% |



| SCHEDULE | | | |
|-----------------|------------------|---|-------------|
| Fiscal Year | Amount | % | of Total |
| 2022-23 | \$ 25,000 | | 100% |
| 2023-24 | | | 0% |
| 2024-25 | | | 0% |
| 2025-26 | | | 0% |
| 2026-27 | | | 0% |
| 2027-28 | | | 0% |
| TOTAL | \$ 25,000 | | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|---|
| Project: | Tailgate Spreader |
| Project Number: | 610026 |
| Project Cost: | \$ 15,000 |
| Description: | Purchase tailgate spreader for 5 yd dump truck |
| Benefits: | Provide more functionality to our dump truck. |
| Cost Calculation: | New |
| O & M Impact: | Lower ongoing maintenance costs and provide more reliable emergency response. |

| BUDGET | | | | FUNDING SOURCES | | | |
|-------------------|------------------|-------------|--|-----------------|------------------|-------------|--|
| | Estimate | % of Total | | Source | Amount | % of Total | |
| Tailgate Spreader | \$ 15,000 | 100% | | Parks 001-429 | \$ - | 0% | |
| | | | | Storm 028-430 | \$ - | 0% | |
| | | | | Water 029-430 | \$ - | 0% | |
| | | | | Sewer 038-430 | \$ - | 0% | |
| | | | | Streets 040-431 | \$ 15,000 | 100% | |
| TOTAL | \$ 15,000 | 100% | | TOTAL | \$ 15,000 | 100% | |



| SCHEDULE | | | |
|--------------|------------------|-------------|--|
| Fiscal Year | Amount | % of Total | |
| 2022-23 | \$ 15,000 | 100% | |
| 2023-24 | | 0% | |
| 2024-25 | | 0% | |
| 2025-26 | | 0% | |
| 2026-27 | | 0% | |
| 2027-28 | | 0% | |
| TOTAL | \$ 15,000 | 100% | |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Hoist Truck |
| Project Number: | 610024 |
| Project Cost: | \$ 115,000 |
| Description: | Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis. |
| Benefits: | Keeps the PW fleet in good condition. Current crane truck is undersized for our needs. |
| Cost Calculation: | New |
| O & M Impact: | By buying a new truck every year, the oldest service vehicle in the fleet is assured to be no more than six years old. This keeps maintenance costs at a minimum. |

| BUDGET | | | FUNDING SOURCES | | |
|---------------|-------------------|-------------|------------------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| | \$ 115,000 | 100% | Parks 001-429 | \$ 2,300 | 2% |
| | | | Storm 028-430 | \$ 3,450 | 3% |
| | | | Water 029-430 | \$ 48,300 | 42% |
| | | | Sanitation 034-430 | \$ 14,950 | 13% |
| | | | Sewer 038-430 | \$ 35,650 | 31% |
| | | | Streets 040-431 | \$ 10,350 | 9% |
| TOTAL | \$ 115,000 | 100% | TOTAL | \$ 115,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 115,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 115,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

PROJECT: **1-Ton Service Truck Purchase**
 Project Number: 610005
 Project Cost: \$ 100,000

Description: Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis.

Benefits: Keeps the PW fleet in good condition.

Cost Calculation: New

O & M Impact: By buying a new truck every year, the oldest service vehicle in the fleet is assured to be no more than six years old. This keeps maintenance costs at a minimum.

| BUDGET | | |
|---------------|-------------------|-------------|
| | Estimate | % of Total |
| Service Truck | \$ 50,000 | 50% |
| Service Truck | \$ 50,000 | 50% |
| TOTAL | \$ 100,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|-------------------|-------------|
| Source | Amount | % of Total |
| Parks 001-429 | \$ 2,000 | 2% |
| Storm 028-430 | \$ 3,000 | 3% |
| Water 029-430 | \$ 42,000 | 42% |
| Sanitation 034-430 | \$ 13,000 | 13% |
| Sewer 038-430 | \$ 31,000 | 31% |
| Streets 040-431 | \$ 9,000 | 9% |
| TOTAL | \$ 100,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | \$ 100,000 | 100% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 100,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-----------------|-------------------------------------|
| Project: | 1-Ton Service Truck Purchase |
| Project Number: | 610005 |
| Project Cost: | \$ 50,000 |

Description: Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis.

Benefits: Keeps the PW fleet in good condition.

Cost Calculation: New

O & M Impact: By buying a new truck every year, the oldest service vehicle in the fleet is assured to be no more than six years old. This keeps maintenance costs at a minimum.

| BUDGET | | |
|---------------|------------------|-------------|
| | Estimate | % of Total |
| Service Truck | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of Total |
| Parks 001-429 | \$ 1,000 | 2% |
| Storm 028-430 | \$ 1,500 | 3% |
| Water 029-430 | \$ 21,000 | 42% |
| Sanitation 034-430 | \$ 6,500 | 13% |
| Sewer 038-430 | \$ 15,500 | 31% |
| Streets 040-431 | \$ 4,500 | 9% |
| TOTAL | \$ 50,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 50,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 50,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | Water Treatment Plant Air Compressor |
| Project Number: | |
| Project Cost: | \$ 35,000 |
| Description: | The WTP has three air compressors that operate various equipment in the facility. |
| Benefits: | Assure that equipment is replaced before failures. |
| Cost Calculation: | Estimate |
| O & M Impact: | Replace one compressor per year, starting with the first one in 2022/2023. This will be good insurance for a proactive approach in maintaining the air supply in the operations of the water facility. |

| BUDGET | | | | FUNDING SOURCES | | | |
|----------------|------------------|-------------|--|------------------------|------------------|-------------|--|
| | Estimate | % of Total | | Source | Amount | % of Total | |
| Air Compressor | \$ 35,000 | 100% | | Water 029-430 | \$ 35,000 | 100% | |
| TOTAL | \$ 35,000 | 100% | | TOTAL | \$ 35,000 | 100% | |

|  | SCHEDULE | | |
|---|------------------|-------------|------------|
| | Fiscal Year | Amount | % of Total |
| | 2022-23 | | 0% |
| | 2023-24 | \$ 35,000 | 100% |
| | 2024-25 | | 0% |
| | 2025-26 | | 0% |
| | 2026-27 | | 0% |
| | 2027-28 | | 0% |
| TOTAL | \$ 35,000 | 100% | |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|---|
| Project: | Diesel Plate Compactor |
| Project Number: | |
| Project Cost: | \$ 15,000 |
| Description: | Purchase a Diesel Plate Compactor |
| Benefits: | Compact larger areas of restoration and for asphalt repair. |
| Cost Calculation: | New |
| O & M Impact: | To achieve proper restoration of surfaces after utility or pothole repairs. |

| BUDGET | | | |
|---------------|------------------|-------------|----------|
| | Estimate | % | of Total |
| Diesel Plate | \$ 15,000 | 100% | |
| TOTAL | \$ 15,000 | 100% | |

| FUNDING SOURCES | | | |
|------------------------|------------------|-------------|----------|
| Source | Amount | % | of Total |
| Parks 001-429 | \$ - | 0% | |
| Storm 028-430 | \$ - | 0% | |
| Water 029-430 | \$ - | 0% | |
| Sewer 038-430 | \$ - | 0% | |
| Streets 040-431 | \$ 15,000 | 100% | |
| TOTAL | \$ 15,000 | 100% | |



| SCHEDULE | | | |
|-----------------|------------------|-------------|----------|
| Fiscal Year | Amount | % | of Total |
| 2022-23 | | 0% | |
| 2023-24 | \$ 15,000 | 100% | |
| 2024-25 | | 0% | |
| 2025-26 | | 0% | |
| 2026-27 | | 0% | |
| 2027-28 | | 0% | |
| TOTAL | \$ 15,000 | 100% | |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|---|
| Project: | John Deere Tractor for Boom Mower |
| Project Number: | |
| Project Cost: | \$ 150,000 |
| Description: | Replace 2006 John Deere 115 horsepower tractor with new model for dike maintenance, streets, etc. We will move the side arm brush mower from the old machine to this one. |
| Benefits: | Reduce repair and maintenance costs. |
| Cost Calculation: | Estimate |
| O & M Impact: | Lower ongoing maintenance costs. Potential trade-in of old machine or get box grader to maintain rock levees. |

| BUDGET | | | FUNDING SOURCES | | |
|---------------|-------------------|-------------|------------------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Tractor | \$ 150,000 | 100% | Storm 028-430 | \$ 67,500 | 45% |
| | | | Sewer 038-430 | \$ 15,000 | 10% |
| | | | Streets 040-431 | \$ 67,500 | 45% |
| TOTAL | \$ 150,000 | 100% | TOTAL | \$ 150,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 150,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 150,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | Purchase New Backhoe |
| Project Number: | |
| Project Cost: | \$ 170,000 |
| Description: | Purchase new backhoe. |
| Benefits: | Replace aging equipment. |
| Cost Calculation: | New |
| O & M Impact: | Lower ongoing maintenance costs and provide more reliable backhoe. |

| BUDGET | | | FUNDING SOURCES | | |
|---------------|-------------------|-------------|------------------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Backhoe | \$ 170,000 | 100% | Parks 001-429 | \$ 3,400 | 2% |
| | | | Storm 028-430 | \$ 5,100 | 3% |
| | | | Water 029-430 | \$ 71,400 | 42% |
| | | | Sewer 038-430 | \$ 52,700 | 31% |
| | | | Streets 040-431 | \$ 37,400 | 22% |
| TOTAL | \$ 170,000 | 100% | TOTAL | \$ 170,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 170,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 170,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

Project: **Tiltrotator for the Mini Excavator**

Project Number:

Project Cost: \$ 20,000

Description: Purchase tiltrotator for the mini excavator

Benefits: This attachment will allow more functionality to the mini excavator and more efficient work when cleaning stormwater and utility ditches.

Cost Calculation: New

O & M Impact: Reduce wear and tear on mini excavator.

| BUDGET | | | FUNDING SOURCES | | |
|--------------|------------------|-------------|-----------------|------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Tiltrotator | \$ 20,000 | 100% | Parks 001-429 | \$ - | 0% |
| | | | Storm 028-430 | \$ 4,000 | 20% |
| | | | Water 029-430 | \$ 8,000 | 40% |
| | | | Sewer 038-430 | \$ 8,000 | 40% |
| | | | Streets 040-431 | \$ - | 0% |
| TOTAL | \$ 20,000 | 100% | TOTAL | \$ 20,000 | 100% |



| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 20,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 20,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Purchase Mower**

Project Number:

Project Cost: \$ 45,000

Description: Purchase new mower for water treatment plant

Benefits: Allow for better maintenance of property associated with the Water Treatment Plant and new reservoir site. This mower cuts on steep slopes around the WTP basins.

Cost Calculation: New

O & M Impact: Eliminate out-sourcing costs and provide more frequent mowing of water treatment plant properties.

| BUDGET | | |
|---------------|-----------|------------|
| | Estimate | % of total |
| Mower | \$ 45,000 | 100 |

| FUNDING SOURCES | | |
|------------------------|------------------|-------------|
| Source | Amount | % of total |
| | | 0% |
| | | 0% |
| Water 029-430 | \$ 45,000 | 100% |
| | | 0% |
| | | 0% |
| TOTAL | \$ 45,000 | 100% |



| SCHEDULE | | |
|-----------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 45,000 | 0% |
| 2024-25 | | 100% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 45,000 | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|--|
| Project: | Purchase Garbage Truck |
| Project Number: | |
| Project Cost: | \$ 425,000 |
| Description: | Purchase garbage truck. This is proposed as an ongoing nine-year replacement schedule. |
| Benefits: | Replace 14-year old side load truck. |
| Cost Calculation: | New |
| O & M Impact: | Allow less down time for equipment maintenance for critical customer service scheduling. |

| BUDGET | | | FUNDING SOURCES | | |
|---------------|-------------------|--------------------------|------------------------|-------------------|-------------|
| | Estimate | % of total % of Total | Source | Amount | % of Total |
| Garbage Truck | \$ 425,000 | 100% | 034-430 | \$ 425,000 | 100% |
| TOTAL | \$ 425,000 | 100% | TOTAL | \$ 425,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | \$ 425,000 | 100% |
| 2024-25 | | 0% |
| 2025-26 | | 0% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 425,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | 1-Ton Service Truck Purchase |
| Project Number: | 610005 |
| Project Cost: | \$ 50,000 |
| Description: | Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis. |
| Benefits: | Keeps the PW fleet in good condition. |
| Cost Calculation: | New |
| O & M Impact: | By buying a new truck every year, the oldest service vehicle in the fleet is assured to be no more than six years old. This keeps maintenance costs at a minimum. |

| BUDGET | | | FUNDING SOURCES | | |
|---------------|------------------|-------------|------------------------|------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Service Truck | \$ 50,000 | 100% | Parks 001-429 | \$ 1,000 | 2% |
| | | | Storm 028-430 | \$ 1,500 | 3% |
| | | | Water 029-430 | \$ 21,000 | 42% |
| | | | Sanitation 034-430 | \$ 6,500 | 13% |
| | | | Sewer 038-430 | \$ 15,500 | 31% |
| | | | Streets 040-431 | \$ 4,500 | 9% |
| TOTAL | \$ 50,000 | 100% | TOTAL | \$ 50,000 | 100% |

|  | SCHEDULE | | |
|---|------------------|-------------|------------|
| | Fiscal Year | Amount | % of Total |
| | 2022-23 | | 0% |
| | 2023-24 | | 0% |
| | 2024-25 | \$ 50,000 | 100% |
| | 2025-26 | | 0% |
| | 2026-27 | | 0% |
| | 2027-28 | | 0% |
| TOTAL | \$ 50,000 | 100% | |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Water Treatment Plant Air Compressor**

Project Number:

Project Cost: \$ 35,000

Description: The WTP has three air compressors that operate various equipment in the facility.

Benefits: Assure that equipment is replaced before failures.

Cost Calculation: Estimate

O & M Impact: Replace one compressor per year, starting with the first one in 2022/2023. This will be good insurance for a proactive approach in maintaining the air supply in the operations of the water facility.

| BUDGET | | | |
|----------------|------------------|--|-------------|
| | Estimate | | % of Total |
| Air Compressor | \$ 35,000 | | 100% |
| TOTAL | \$ 35,000 | | 100% |

| FUNDING SOURCES | | | |
|------------------------|------------------|--|-------------|
| Source | Amount | | % of Total |
| Water 029-430 | \$ 35,000 | | 100% |
| TOTAL | \$ 35,000 | | 100% |



| SCHEDULE | | | |
|-----------------|------------------|--|-------------|
| Fiscal Year | Amount | | % of Total |
| 2022-23 | | | 0% |
| 2023-24 | | | 0% |
| 2024-25 | \$ 35,000 | | 100% |
| 2025-26 | | | 0% |
| 2026-27 | | | 0% |
| 2027-28 | | | 0% |
| TOTAL | \$ 35,000 | | 100% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | |
|-------------------|---|
| Project: | 1-Ton Service Truck Purchase |
| Project Number: | 610005 |
| Project Cost: | \$ 50,000 |
| Description: | Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis. |
| Benefits: | Keeps the PW fleet in good condition. |
| Cost Calculation: | New |
| O & M Impact: | By buying a new truck every year, the oldest service vehicle in the fleet is assured to be no more than six years old. This keeps maintenance costs at a minimum. |

| BUDGET | | | | FUNDING SOURCES | | | |
|---------------|------------------|-------------|--|--------------------|------------------|-------------|--|
| | Estimate | % of Total | | Source | Amount | % of Total | |
| Service Truck | \$ 50,000 | 100% | | Parks 001-429 | \$ 1,000 | 2% | |
| | | | | Storm 028-430 | \$ 1,500 | 3% | |
| | | | | Water 029-430 | \$ 21,000 | 42% | |
| | | | | Sanitation 034-430 | \$ 6,500 | 13% | |
| | | | | Sewer 038-430 | \$ 15,500 | 31% | |
| | | | | Streets 040-431 | \$ 4,500 | 9% | |
| TOTAL | \$ 50,000 | 100% | | TOTAL | \$ 50,000 | 100% | |



| SCHEDULE | | | |
|--------------|------------------|-------------|--|
| Fiscal Year | Amount | % of Total | |
| 2022-23 | | 0% | |
| 2023-24 | | 0% | |
| 2024-25 | | 0% | |
| 2025-26 | \$ 50,000 | 100% | |
| 2026-27 | | 0% | |
| 2027-28 | | 0% | |
| TOTAL | \$ 50,000 | 100% | |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Vacuum Excavator and Jetter Combo Truck |
| Project Number: | |
| Project Cost: | \$ 500,000 |
| Description: | Replace 2006 Vacon Combo Truck with new model for sewer, storm and water cleaning and repair. |
| Benefits: | Reduce repair and maintenance costs. |
| Cost Calculation: | Estimate |
| O & M Impact: | Lower ongoing maintenance costs. Potential trade-in of old machine. |

| BUDGET | | | FUNDING SOURCES | | |
|------------------|-------------------|-------------|------------------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| Vacuum Excavator | \$ 500,000 | 100% | Water 025-430 | \$ 150,000 | 30% |
| | | | Storm 028-430 | \$ 50,000 | 10% |
| | | | Sewer 038-430 | \$ 150,000 | 30% |
| | | | Streets 040-431 | \$ 150,000 | 30% |
| TOTAL | \$ 500,000 | 100% | TOTAL | \$ 500,000 | 100% |



| SCHEDULE | | |
|-----------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-23 | | 0% |
| 2023-24 | | 0% |
| 2024-25 | | 0% |
| 2025-26 | \$ 500,000 | 100% |
| 2026-27 | | 0% |
| 2027-28 | | 0% |
| TOTAL | \$ 500,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|---|
| Project: | 1-Ton Service Truck Purchase |
| Project Number: | 610005 |
| Project Cost: | \$ 50,000 |
| Description: | Ongoing service truck replacement program to keep the Public Works service vehicle fleet in good shape. Trucks are replaced on an annual basis. |
| Benefits: | Keeps the PW fleet in good condition. |
| Cost Calculation: | New |
| O & M Impact: | By buying a new truck every year, the oldest service vehicle in the fleet is assured to be no more than six years old. This keeps maintenance costs at a minimum. |

| BUDGET | | | | FUNDING SOURCES | | | |
|---------------|------------------|-------------|--|------------------------|------------------|-------------|--|
| | Estimate | % of Total | | Source | Amount | % of Total | |
| Service Truck | \$ 50,000 | 100% | | Parks 001-429 | \$ 1,000 | 2% | |
| | | | | Storm 028-430 | \$ 1,500 | 3% | |
| | | | | Water 029-430 | \$ 21,000 | 42% | |
| | | | | Sanitation 034-430 | \$ 6,500 | 13% | |
| | | | | Sewer 038-430 | \$ 15,500 | 31% | |
| | | | | Streets 040-431 | \$ 4,500 | 9% | |
| TOTAL | \$ 50,000 | 100% | | TOTAL | \$ 50,000 | 100% | |



| SCHEDULE | | | |
|-----------------|------------------|-------------|--|
| Fiscal Year | Amount | % of Total | |
| 2022-23 | | 0% | |
| 2023-24 | | 0% | |
| 2024-25 | | 0% | |
| 2025-26 | | 0% | |
| 2026-27 | \$ 50,000 | 100% | |
| 2027-28 | | 0% | |
| TOTAL | \$ 50,000 | 100% | |



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Warrenton & Hammond Marinas

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Warrenton Marina - Pier Improvements |
| Project Number: | 620011 |
| Project Cost: | \$ 1,440,000 |
| Description: | Pier Improvements - Phase 1, 2 & 3. Rehabilitates Warrenton Commercial Work Pier and load limits. |
| Benefits: | Improvements have been deemed necessary for structural repairs for load limit ratings. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Maintains and assures future use of the Warrenton Commercial Work Pier. |

| BUDGET | Estimate | % of Total |
|--------------|---------------------|-------------|
| | \$ 1,440,000 | 100% |
| TOTAL | \$ 1,440,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|-----------------------|---------------------|-------------|
| Source | | |
| 012-461-620011 | \$ 480,000 | 33% |
| 200-800-620011 | \$ 960,000 | 67% |
| TOTAL | \$ 1,440,000 | 100% |



| SCHEDULE | Amount | % of Total |
|--------------|---------------------|-------------|
| Fiscal Year | | |
| 2022 - 2023 | \$ 1,440,000 | 100% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | | 0% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 1,440,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|---|
| Project: | Warrenton and Hammond Marina Vehicle |
| Project Number: | 610003 |
| Project Cost: | \$ 30,000 |
| Description: | Purchase a used vehicle with capabilities to tow and haul heavier loads. Would prefer utility or long bed such as a F-350. |
| Benefits: | Will allow employees to tow and haul large loads. There are currently 2 working vehicles with a total of 4 Marina Maintainers. Will allow employees to be independently mobile during work & emergencies. |
| Cost Calculation: | Market Estimate |
| O & M Impact: | Will allow faster employee mobility and avoid redundancy in working transportation. |

| BUDGET | Estimate | % of Total |
|--------------|------------------|-------------|
| | \$ 30,000 | 100% |
| TOTAL | \$ 30,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|-----------------|------------------|-------------|
| Source | | |
| 012-461-610003 | \$ 15,000 | 50% |
| 013-461-610003 | \$ 15,000 | 50% |
| TOTAL | \$ 30,000 | 100% |



| SCHEDULE | Amount | % of Total |
|--------------|------------------|-------------|
| Fiscal Year | | |
| 2022 - 2023 | \$ 30,000 | 100% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | | 0% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 30,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | Warrenton and Hammond Marina Pay Stations |
| Project Number: | 620004 |
| Project Cost: | \$ 36,000 |
| Description: | New Pay Stations - 1 in Warrenton, 2 in Hammond to replace aging and outdated pay machines |
| Benefits: | Keeps employees from handling cash payments for parking, launch and camping. Boxes are removed from machine and reconciled directly from cash box. Employees do not touch cash. |
| Cost Calculation: | Parking Proposal |
| O & M Impact: | Will provide more time for office staff to focus on other customer service and administrative responsibilities. Provides better control over cash payments received. |

| BUDGET | Estimate | % of Total |
|--------------|------------------|-------------|
| | \$ 36,000 | 100% |
| TOTAL | \$ 36,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 012-461-620004 | \$ 12,000 | 33% |
| 013-461-620004 | \$ 24,000 | 67% |
| TOTAL | \$ 36,000 | 100% |



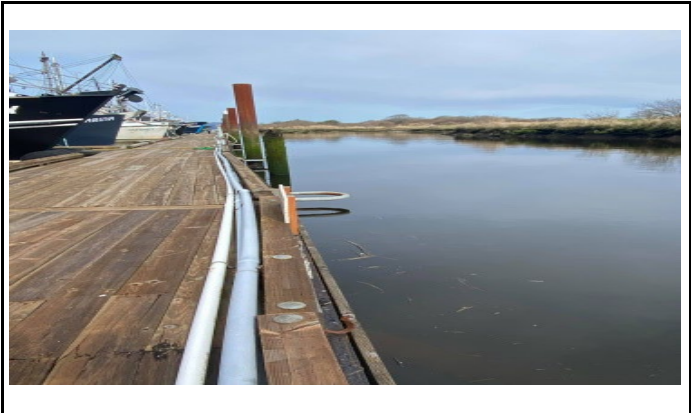
| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022 - 2023 | \$ 36,000 | 100% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | | 0% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 36,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---|
| Project: | E Dock Pile Replacement |
| Project Number: | 620009 |
| Project Cost: | \$ 40,000 |
| Description: | Warrenton Commercial E-Dock Pile Replacement - 6 Piles |
| Benefits: | Reinforces current dock for continued future use. Attempting to coincide with Pier Rehab Project to save on mobilization costs. |
| Cost Calculation: | Construction Estimate |
| O & M Impact: | Maintains and assures future use of Commercial E-Dock for mooring larger commercial vessels. |

| BUDGET | Estimate | % of Total |
|--------------|------------------|-------------|
| | \$ 40,000 | 100% |
| TOTAL | \$ 40,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 012-461-620009 | \$ 40,000 | 100% |
| TOTAL | \$ 40,000 | 100% |



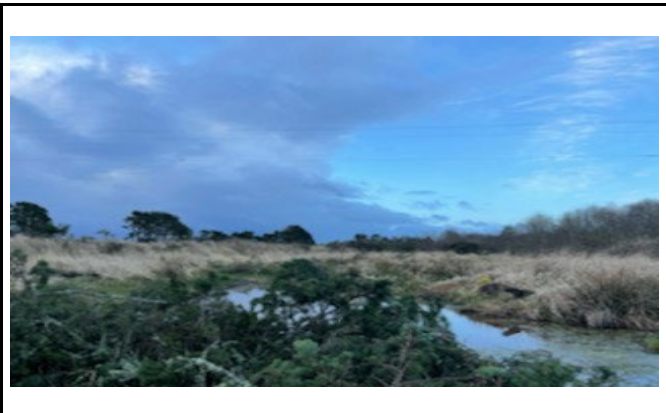
| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022 - 2023 | \$ 40,000 | 100% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | | 0% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 40,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | Hammond Marina Improvements - Dredge Spoil Area |
| Project Number: | 620013 |
| Project Cost: | \$ 100,000 |
| Description: | Clear the old dredge spoil area in Hammond |
| Benefits: | Adds approximately an adds an additional 8 acres of parking and or camping |
| Cost Calculation: | Contractor Estimate |
| O & M Impact: | Will create an area for future development in the Hammond Marina and added revenue |

| BUDGET | Estimate | % of Total |
|--------------|-------------------|-------------|
| | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|-----------------|-------------------|-------------|
| Source | | |
| 013-461-620013 | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |



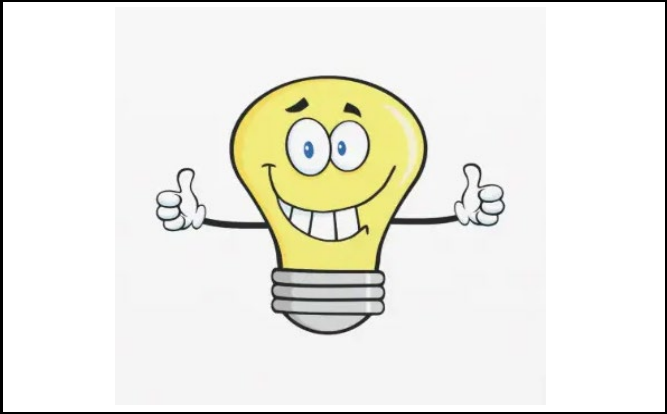
| SCHEDULE | Amount | % of Total |
|--------------|-------------------|------------|
| Fiscal Year | | |
| 2022-2023 | \$ 100,000 | 0% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 100,000 | 0% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|---------------------------------------|
| Project: | Hammond Marina - Dock Lighting |
| Project Number: | 620011 |
| Project Cost: | \$ 25,000 |
| Description: | New light on the Hammond Docks |
| Benefits: | Provides lights for customer safety |
| Cost Calculation: | Contractor Estimate |
| O & M Impact: | Handles dock lighting safety issues |

| BUDGET | Estimate | % of Total |
|--------------|------------------|-------------|
| | \$ 25,000 | 100% |
| TOTAL | \$ 25,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|-----------------|------------------|-------------|
| Source | | |
| 013-461-620011 | \$ 25,000 | 100% |
| TOTAL | \$ 25,000 | 100% |



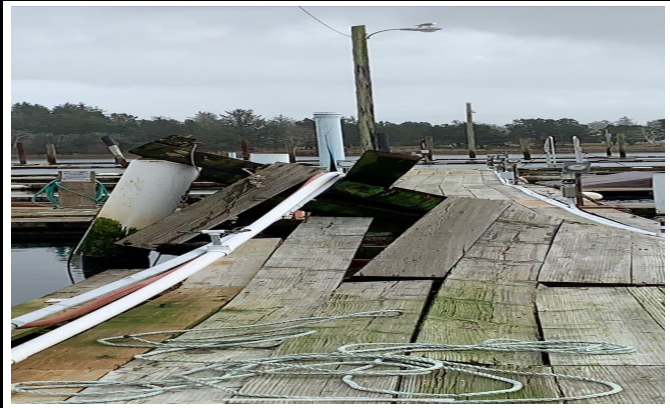
| SCHEDULE | Amount | % of Total |
|--------------|------------------|------------|
| Fiscal Year | | |
| 2022-2023 | \$ 25,000 | 0% |
| 2023-2024 | | 0% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 25,000 | 0% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | | |
|-------------------|--|--------|
| Project: | Hammond Marina - Pile Replacement | |
| Project Number: | 620012 | |
| Project Cost: | \$ | 50,000 |
| Description: | Replacement of missing or inferior piles - approximately 8 - 12. A temporary fix until docks preplaced | |
| Benefits: | Will aid in current design structure and during king tides. Piles are insufficient to maintain during extreme tides. | |
| Cost Calculation: | Rough Estimate | |
| O & M Impact: | Adds strength to current dock system. | |

| BUDGET | Estimate | % of Total |
|--------------|------------------|-------------|
| | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 013-461-620012 | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |



| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022 - 2023 | \$ 50,000 | 100% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | | 0% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 50,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Project: **Hammond Marina - Parking Lot Lighting**
 Project Number:
 Project Cost: \$ 50,000

Description:

Benefits:

Cost Calculation:

O & M Impact:

| BUDGET | | |
|--------------|------------------|-------------|
| | Estimate | % of Total |
| | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 013-461 | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |



| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022-2023 | | 0% |
| 2023-2024 | \$ 50,000 | 100% |
| 2024-2025 | | 0% |
| 2025-2026 | | 0% |
| 2026-2027 | | 0% |
| 2027-2028 | | 0% |
| TOTAL | \$ 50,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|---|
| Project: | Warrenton Marina - Resurface Dyke Road |
| Project Number: | |
| Project Cost: | \$100,000 |
| Description: | Resurface the dyke road around basin |
| Benefits: | Improve parking access and safety issues. |
| Cost Calculation: | Rough Estimate |
| O & M Impact: | Improve parking and integrity of dyke |

| BUDGET | Estimate | % of Total |
|--------------|-------------------|-------------|
| | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|-------------------|-------------|
| Source | Amount | % of Total |
| 012-461 | \$ 100,000 | 100% |
| TOTAL | \$ 100,000 | 100% |



| SCHEDULE | | |
|--------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022 - 2023 | | 0% |
| 2023 - 2024 | \$ 100,000 | 100% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | | 0% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 100,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|--|
| Project: | Warrenton Marina - Commercial E-Dock Replacement |
| Project Number: | |
| Project Cost: | \$ 2,500,000 |
| Description: | Replace aging commercial dock for larger commercial fleet vessels. |
| Benefits: | Savings on labor and repairs due to deteriorating and inferior slips for large commercial vessels. |
| Cost Calculation: | Rough Estimate |
| O & M Impact: | Less man hours spent on repairing commercial dock damage |

| BUDGET | Estimate | % of Total |
|--------------|---------------------|-------------|
| | \$ 2,500,000 | 100% |
| TOTAL | \$ 2,500,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|---------------------|-------------|
| Source | Amount | % of Total |
| 012-461 | \$ 2,500,000 | 100% |
| TOTAL | \$ 2,500,000 | 100% |



| SCHEDULE | | |
|--------------|---------------------|------------|
| Fiscal Year | Amount | % of Total |
| 2022 - 2023 | | 0% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | \$ 2,500,000 | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | | 0% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 2,500,000 | 0% |

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET

| | | |
|-------------------|--|--------|
| Project: | Warrenton and Hammond Marina Work Skiff | |
| Project Number: | | |
| Project Cost: | \$ | 50,000 |
| Description: | New used work skiff | |
| Benefits: | Replaces very old vessel used to maintain docks. Also could be used in the event of a natural disaster or emergency. | |
| Cost Calculation: | Rough Estimate | |
| O & M Impact: | Increase employee productivity and safety. | |

| BUDGET | Estimate | % of Total |
|--------------|------------------|-------------|
| | \$ 50,000 | 100% |
| TOTAL | \$ 50,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|------------------|-------------|
| Source | Amount | % of Total |
| 012-461 | \$ 25,000 | 50% |
| 013-461 | \$ 25,000 | 50% |
| TOTAL | \$ 50,000 | 100% |



| SCHEDULE | | |
|--------------|------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022 - 2023 | | 0% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | \$ 50,000 | 100% |
| 2026 - 2027 | | 0% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 50,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|--|
| Project: | Warrenton Marina - Inner Basin Dock Replacement |
| Project Number: | |
| Project Cost: | \$3,000,000 |
| Description: | Replace or redesign the Warrenton Inner Basin Docks - A, B, C, D, M, N |
| Benefits: | Replacement with current layout would allow continued use of docks. A possible redesign would potentially allow for the possibility of larger vessels as proposed in the 2008 Downtown and Marina Master Plan. |
| Cost Calculation: | Rough Estimate |
| O & M Impact: | Corrected and upgraded services would allow for the possibility of more revenue and less maintenance and repair money spent. |

| BUDGET | Estimate | % of Total |
|--------------|---------------------|-------------|
| | \$ 3,000,000 | 100% |
| TOTAL | \$ 3,000,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|---------------------|-------------|
| Source | Amount | % of Total |
| 012-461 | \$ 3,000,000 | 100% |
| TOTAL | \$ 3,000,000 | 100% |



| SCHEDULE | | |
|--------------|---------------------|------------|
| Fiscal Year | Amount | % of Total |
| 2022 - 2023 | | 0% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | \$ 3,000,000 | 0% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 3,000,000 | 0% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | | |
|-------------------|--|--|
| Project: | Hammond Marina - Bank Stabilization | |
| Project Number: | | |
| Project Cost: | \$150,000 | |
| Description: | Continued stabilization of Hammond Basin banks - Northwest corner between A-Dock and old Bar Pilots location and the southeast area. | |
| Benefits: | Prevents continued and future erosion of the Hammond Basin | |
| Cost Calculation: | Rough Estimate | |
| O & M Impact: | Maintains integrity of Hammon Basin | |

| BUDGET | Estimate | % of Total |
|--------------|-------------------|-------------|
| | \$ 150,000 | 100% |
| TOTAL | \$ 150,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|-------------------|-------------|
| Source | Amount | % of Total |
| 013-461 | \$ 150,000 | 100% |
| TOTAL | \$ 150,000 | 100% |



| SCHEDULE | | |
|--------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022 - 2023 | | 0% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | \$ 150,000 | 100% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 150,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | Hammond Marina - Dock Replacement |
| Project Number: | |
| Project Cost: | \$3,000,000 |
| Description: | Replacement of Hammond Basin Docks - A, B, C, D & E with possible development of the old fuel dock and Bar Pilots areas. |
| Benefits: | Continued future use of the Hammond Basin. |
| Cost Calculation: | Rough Estimate |
| O & M Impact: | Corrected and upgraded services would allow greater revenues through higher demand of slips. Repair and maintenance costs would decline. |

| BUDGET | | |
|--------------|---------------------|-------------|
| | Estimate | % of Total |
| Estimate | \$ 3,000,000 | 100% |
| TOTAL | \$ 3,000,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|---------------------|-------------|
| | Amount | % of Total |
| Source | | |
| 013-461 | \$ 3,000,000 | 100% |
| TOTAL | \$ 3,000,000 | 100% |



| SCHEDULE | | |
|--------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2023 - 2024 | | 0% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | \$ 3,000,000 | 100% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 3,000,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|--|
| Project: | Warrenton Marina - Derelict Abandoned Vessel Removal |
| Project Number: | |
| Project Cost: | \$200,000 |
| Description: | Remove sunk vessel and vessel in danger of sinking. Both were abandoned by owners |
| Benefits: | Would free up 4 moorage slips and crew time by not having to constantly watch or be called out during power outages. |
| Cost Calculation: | Prior Removal of Vessels |
| O & M Impact: | Free up staff time and equipment maintaining the vessel. |

| BUDGET | | |
|--------------|-------------------|-------------|
| | Estimate | % of Total |
| Estimate | \$ 200,000 | 100% |
| TOTAL | \$ 200,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|-------------------|-------------|
| Source | Amount | % of Total |
| 012-461 | \$ 200,000 | 100% |
| | | 0% |
| TOTAL | \$ 200,000 | 100% |



| SCHEDULE | | |
|--------------|-------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022 - 2023 | | 0% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | \$ 200,000 | 100% |
| 2027 - 2028 | | 0% |
| TOTAL | \$ 200,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|--------------------------|---|
| Project: | Hammond Marina - Camping Area |
| Project Number: | |
| Project Cost: | \$1,000,000 |
| Description: | Develop the Hammond dredge spoil area into year round campground. Approximately 8 + acres with a possibility of campsites. Approx. 10 + per acre. |
| Benefits: | Add revenue to Hammond CIP fund to improve and maintain the Hammond Marina and Hammond Fishing Pier |
| Cost Calculation: | Rough Estimate |
| O & M Impact: | Funding to upgrade and add additional user facilities. |

| BUDGET | Estimate | % of Total |
|--------------|---------------------|-------------|
| | \$ 1,000,000 | 100% |
| TOTAL | \$ 1,000,000 | 100% |

| FUNDING SOURCES | | |
|-----------------|---------------------|-------------|
| Source | Amount | % of Total |
| 013-461 | \$ 1,000,000 | 100% |
| TOTAL | \$ 1,000,000 | 100% |

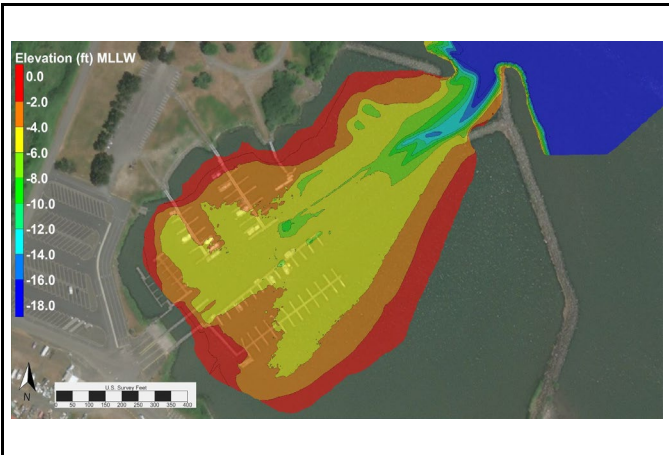


| SCHEDULE | | |
|--------------|---------------------|-------------|
| Fiscal Year | Amount | % of Total |
| 2022 - 2023 | | 0% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | | 0% |
| 2027 - 2028 | \$ 1,000,000 | 100% |
| TOTAL | \$ 1,000,000 | 100% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | |
|-------------------|--|
| Project: | Hammond Marina Improvements - Future Dredging |
| Project Number: | 620007 |
| Project Cost: | \$ 750,000 |
| Description: | Preparation for future maintenance dredging in the Hammond Marina. |
| Benefits: | Will provide maintenance dredging in the Hammond Marina for future use. |
| Cost Calculation: | Engineer Estimate |
| O & M Impact: | Provide future funding for maintenance dredging plan for the Hammond Marina. |

| BUDGET | | | FUNDING SOURCES | | |
|--------------|-------------------|-------------|-----------------|-------------------|-------------|
| | Estimate | % of Total | Source | Amount | % of Total |
| | \$ 750,000 | 100% | 013-461-620007 | \$ 750,000 | 100% |
| TOTAL | \$ 750,000 | 100% | TOTAL | \$ 750,000 | 100% |



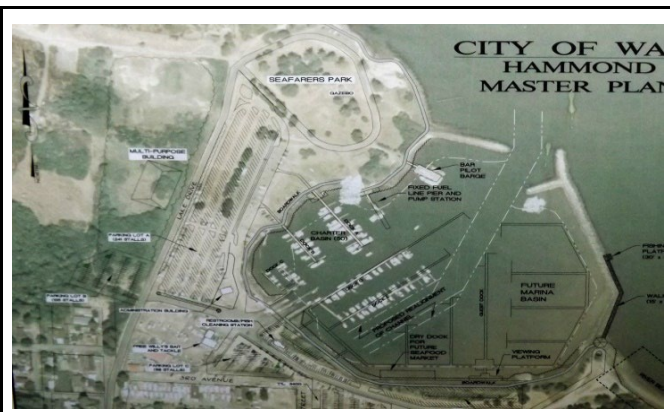
| SCHEDULE | | |
|--------------|-------------------|----------------|
| Fiscal Year | Amount | % of Total |
| 2022 - 2023 | | |
| 2024 - 2024 | | |
| 2024 - 2025 | | |
| 2025 - 2026 | | |
| 2026 - 2027 | | |
| 2027 - 2028 | \$ 750,000 | 100.0% |
| TOTAL | \$ 750,000 | 100.00% |

**CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

| | | |
|-------------------|---|--|
| Project: | Hammond Marina Improvements | |
| Project Number: | | |
| Project Cost: | \$1,800,000 | |
| Description: | Create a public fishing pier in the northwest portion of the Hammond Marina. | |
| Benefits: | Would all non boater public to have availability to the Columbia River sport fishing and senic river views. | |
| Cost Calculation: | Rough Estimate | |
| O & M Impact: | Adds additonal group of users in the Hammond Marina | |

| BUDGET | Estimate | % of Total |
|--------------|---------------------|-------------|
| TBD | \$ 1,800,000 | 100% |
| TOTAL | \$ 1,800,000 | 100% |

| FUNDING SOURCES | Amount | % of Total |
|-----------------|---------------------|-------------|
| Source | | |
| TBD | \$ 1,800,000 | 100% |
| TOTAL | \$ 1,800,000 | 100% |



| SCHEDULE | Amount | % of Total |
|--------------|---------------------|-------------|
| Fiscal Year | | |
| 2022 - 2023 | | 100% |
| 2023 - 2024 | | 0% |
| 2024 - 2025 | | 0% |
| 2025 - 2026 | | 0% |
| 2026 - 2027 | | 0% |
| 2027 - 2028 | \$ 1,800,000 | 0% |
| TOTAL | \$ 1,800,000 | 100% |



AGENDA MEMORANDUM

TO: The Warrenton City Commission

FROM: Mathew J. Workman, Chief of Police

DATE: June 28, 2022

SUBJ: 2022-2023 Police Dispatch Services Agreement

SUMMARY

The Warrenton Police Department contracts with the Astoria Police Department for police dispatch services. Each year the City must sign a "Subscriber Agreement" with the City of Astoria to set the terms and conditions to provide these services. These services are budgeted in the FY 2022-2023 City Budget. Historically the agreement is signed by the respective City Mayor and City Manager from each City.

RECOMMENDATION/SUGGESTED MOTION

Approve the 2022-2023 Police Dispatch Services Agreement and have it signed by the Mayor and City Manager.

"I move to approve the Police Dispatch Services Agreement with the City of Astoria for Fiscal Year 2022 – 2023 and to have the Mayor and the City Manager sign the agreement."

ALTERNATIVE

Not feasible. We could create and operate our own Public Safety Answering Point (PSAP) but this is not feasible and would be extremely expensive.

FISCAL IMPACT

The FY 2022-2023 dispatch services will cost the City **\$231,864**, around a **1.15% decrease** from **\$234,556** in FY 2021-2022.

ATTACHMENTS:

- Two (2) copies of the 2022 – 2023 Police Dispatch Services Agreement.

Approved by City Manager: _____

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

AGREEMENT

PUBLIC SAFETY DISPATCH SERVICES

This Agreement is entered into on the 1st day of July, 2022 by and between the CITY OF WARRENTON, hereinafter called "City", and the CITY OF ASTORIA, a municipal corporation and hereinafter called "Astoria," both of Clatsop County, Oregon.

City and Astoria enter into this agreement because the Astoria Police Radio Communications Center, hereinafter called "Dispatch Center", has the staff and facilities to provide emergency radio dispatch service to City, and City has the necessary funds to pay Astoria for services performed under this agreement.

Nothing in this agreement shall be interpreted to cause the City of Astoria to violate any rules and regulations set forth by the United States of America Federal Communications Commission.

I. SERVICES TO BE PROVIDED BY ASTORIA

A. Basic Services

Astoria shall provide City with twenty-four (24) hour emergency dispatch service. This will include:

1. Answering service for City emergency incoming telephone lines;
2. Advising appropriate agency by means of radio of services requested by the public;
3. Answering radio calls for service and provide appropriate information to authorized personnel;
4. Maintaining a log of citizen-called-for services;
5. Provide communications equipment infrastructure maintenance for all equipment licensed by the FCC to Astoria 911 not including end user equipment.
6. Providing LEDES teletype service to authorized personnel and agencies using ORI OR004000.
7. Manage maintenance, repair and replacement of equipment and infrastructure that makes up the land-mobile radiosystem such as radios, repeaters, switches, routers, microwave that are located at radio sites: Megler, Wickiup, Cathlamet, Tillamook Head, Tolovana, Humbug, Reservoir and Skyline. The City remains responsible for all end-user equipment including portable radios, portable repeaters, vehicle mounted radios, and cradlepoints.

Astoria shall retain control of its Dispatch Center Personnel and their performance of services under this agreement. All such personnel performing services for the City of Astoria pursuant to this agreement shall be Astoria employees and contracted City of Seaside certified Telecommunication Operators.

II. CONSIDERATION

- A. For the service provided by Astoria under Section I.A. 1-6, City agrees to a cost of \$231,864 for the period of July 1, 2022 to June 30, 2023.

The sum of \$231,864, payment due on September 30, 2022

OR

1. For the period from the 1st day of July, 2022 to the 30th day of September, 2022, the sum of \$57,966.00, payment due on September 30, 2022;
2. For the period from the 1st day of October, 2022 to the 31st day of December, 2022, the sum of \$57,966.00, payment due on December 31, 2022;
3. For the period from the 1st day of January, 2023 to the 31st day of March, 2023, the sum of \$57,966.00, payment due on March 31, 2023;
4. For the period from the 1st day of April, 2023 to the 30th day of June, 2023, the sum of \$57,966.00, payment due on June 30, 2023.

III. LIABILITY INSURANCE

Each party to this agreement represents to the other that it will have in effect at all times during this agreement liability insurance coverage which covers all sums that each shall be legally obligated to pay as damages for liability under the Oregon Revised Statutes 30.260 to 30.300, the Oregon Tort Claims Act.

IV. INDEMNIFICATION

As permitted by the Oregon Tort Claims Act, ORS 30.260 through 30.300, and the Oregon Constitution each party to this agreement agrees to hold harmless, defend, and indemnify the other, including their officers, agents, and employees, against all claims, demands, actions, and suits (including attorney fees and costs) arising from the indemnitor's performance of this Agreement where the loss or claim is attributable to the negligent acts or omissions of that party. Each party is responsible for the acts, omissions, or negligence of its own officers, employees, and agents.

V. TELEPHONE LINES

City shall assume all costs for installation, maintenance, repair or rental for all emergency telephone lines originating from City.

VI. TERM OF CONTRACT

This contract shall be effective from July 1, 2022 to June 30, 2023 and may be modified or renewed upon the consent of both parties. This contract may be terminated at any time by either party provided that the terminating party gives the other party at least ninety (90) days written notice.

VII. ATTORNEY FEES

In the event a suit or action is instituted to enforce any of the terms of this contract, the prevailing party shall be entitled to recover from the other party such sum as the court may adjudge reasonable as attorney's fees at trial or on appeal of such suit or action, in addition to all other sums provided by law.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day, month and year first above written.

City of Astoria

City of Warrenton

By Bruce Jones, Mayor

By Printed Name, Title

By Brett Estes, City Manager

By Printed Name, Title

APPROVED AS TO FORM

Astoria City Attorney
Blair Henningsgaard

It is the policy of the City of Astoria that no person shall be denied the benefits of or be subjected to discrimination in any City program, service, or activity on the grounds of age, disability, race, religion, color, national origin, sex, sexual orientation, gender identity and expression. The City of Astoria also requires its contractors and grantees to comply with this policy.



AGENDA MEMORANDUM

TO: The Warrenton City Commission
 FROM: Brian Alsbury, Fire Chief
 DATE: June 28, 2022
 SUBJ: 2022-2023 Fire Dispatch Service Agreement

SUMMARY-The Warrenton Fire Department contracts with the Astoria Police Department for fire dispatch services. Each year the City must sign a "Subscriber Agreement" with the City of Astoria to set the terms and conditions to provide services. These services are budgeted in the FY 2022-2023 Fire Department Budget. Historically the agreement is signed by the respective City Mayor and City Manager from each City.

RECOMMENDATION/SUGGESTED MOTION-Approve the 2022-2023 Fire Dispatch Services Agreement and have it signed by the Mayor and City Manager.

"I move to approve the Fire Dispatch Service Agreement with the City of Astoria for the Fiscal Year 2022-2023 and to have the Mayor and City Manager sign agreement"

ALTERNATIVE -Not an option at this time, the 911 call center is the only way we are dispatched to render aid.

FISCAL IMPACT-The FY 2022-2023 dispatch service will cost the city \$33,887.00.

ATTACHMENTS: Two (2) copies of the 2022-2023 Fire Dispatch Service Agreement.

Approved by City Manager:

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

AGREEMENT

PUBLIC SAFETY (FIRE) DISPATCH SERVICES

This Agreement is entered into on the 1st day of July, 2022 by and between the CITY OF WARRENTON, hereinafter called "City", and the CITY OF ASTORIA, a municipal corporation and hereinafter called "Astoria," both of Clatsop County, Oregon.

City and Astoria enter into this agreement because the Astoria Police Radio Communications Center, hereinafter called "Dispatch Center", has the staff and facilities to provide emergency radio dispatch service to City, and City has the necessary funds to pay Astoria for services performed under this agreement.

Nothing in this agreement shall be interpreted to cause the City of Astoria to violate any rules and regulations set forth by the United States of America Federal Communications Commission.

I. SERVICES TO BE PROVIDED BY ASTORIA

A. Basic Services

Astoria shall provide City with twenty-four (24) hour emergency dispatch service. This will include:

1. Answering service for City emergency incoming telephone lines;
2. Advising appropriate agency by means of radio of services requested by the public;
3. Answering radio calls for service and provide appropriate information to authorized personnel;
4. Maintaining a log of citizen-called-for services;
5. Provide communications equipment infrastructure maintenance for all equipment licensed by the FCC to Astoria 911 not including end user equipment.
6. Providing LEADS teletype service to authorized personnel and agencies using ORI OR004000.
7. Manage maintenance, repair and replacement of equipment and infrastructure that makes up the land-mobile radio system such as radios, repeaters, switches, routers, microwave that are located at radio sites: Megler, Wickiup, Cathlamet, Tillamook Head, Tolovana, Humbug, Reservoir and Skyline. The City remains responsible for all end-user equipment including portable radios, portable repeaters, vehicle mounted radios, and cradlepoints.

Astoria shall retain control of its Dispatch Center Personnel and their performance of services under this agreement. All such personnel performing services for the City of Astoria pursuant to this agreement shall be Astoria employees and contracted City of Seaside certified Telecommunication Operators.

II. CONSIDERATION

- A. For the service provided by Astoria under Section I.A. 1-6, City agrees to a cost of \$33,887.00 for the period of July 1, 2022 to June 30, 2023.

The sum of \$33,887.00, payment due on September 30, 2022

OR

1. For the period from the 1st day of July, 2022 to the 30th day of September, 2022, the sum of \$8,471.75, payment due on September 30, 2022;
2. For the period from the 1st day of October, 2022 to the 31st day of December, 2022, the sum of \$8,471.75, payment due on December 31, 2022;
3. For the period from the 1st day of January, 2023 to the 31st day of March, 2023, the sum of \$8,471.75, payment due on March 31, 2023;
4. For the period from the 1st day of April, 2023 to the 30th day of June, 2023, the sum of \$8,471.75, payment due on June 30, 2023.

III. LIABILITY INSURANCE

Each party to this agreement represents to the other that it will have in effect at all times during this agreement liability insurance coverage which covers all sums that each shall be legally obligated to pay as damages for liability under the Oregon Revised Statutes 30.260 to 30.300, the Oregon Tort Claims Act.

IV. INDEMNIFICATION

As permitted by the Oregon Tort Claims Act, ORS 30.260 through 30.300, and the Oregon Constitution each party to this agreement agrees to hold harmless, defend, and indemnify the other, including their officers, agents, and employees, against all claims, demands, actions, and suits (including attorney fees and costs) arising from the indemnitor's performance of this Agreement where the loss or claim is attributable to the negligent acts or omissions of that party. Each party is responsible for the acts, omissions, or negligence of its own officers, employees, and agents.

V. TELEPHONE LINES

City shall assume all costs for installation, maintenance, repair or rental for all emergency telephone lines originating from City.

VI. TERM OF CONTRACT

This contract shall be effective from July 1, 2022 to June 30, 2023 and may be modified or renewed upon the consent of both parties. This contract may be terminated at any time by either party provided that the terminating party gives the other party at least ninety (90) days written notice.

VII. ATTORNEY FEES

In the event a suit or action is instituted to enforce any of the terms of this contract, the prevailing party shall be entitled to recover from the other party such sum as the court may adjudge reasonable as attorney's fees at trial or on appeal of such suit or action, in addition to all other sums provided by law.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day, month and year first above written.

City of Astoria

City of Warrenton

By Bruce Jones, Mayor

By Printed Name, Title

By Brett Estes, City Manager

By Printed Name, Title

APPROVED AS TO FORM

Astoria City Attorney
Blair Henningsgaard

It is the policy of the City of Astoria that no person shall be denied the benefits of or be subjected to discrimination in any City program, service, or activity on the grounds of age, disability, race, religion, color, national origin, sex, sexual orientation, gender identity and expression. The City of Astoria also requires its contractors and grantees to comply with this policy.



**Finance Department
Agenda Memorandum**

To: The Honorable Mayor and Members of the Warrenton City Commission
 From: April Clark
 Finance Director
 Date: June 28, 2022

**Regarding: Consideration of Resolution No. 2626 Adopting and Setting Rental Rates and Fees for
the Warrenton Community Center effective July 1, 2022**

SUMMARY:

The current rate structure and a history of rental rates is attached. The Community Center has not raised rates since July 1, 2019.

In preparation of the 2022-2023 budget, the Warrenton Community Center Advisory Board recommended a \$2.00 increase to hourly rental rates and a corresponding percent increase to the all day rates, effective July 1, 2022.

The budget committee agreed with the recommendation of the advisory board that the Meeting Room with Kitchen and the Meeting Room Only hourly rates be raised to \$50 and \$40 per hour, respectively. All Day Rates would be raised at the same percentages.

Staff has attached Resolution No. 2626, which reflects the recommended 4.2% increase to the current rental rates for the Meeting Room with Kitchen and 5.3% increase for the Meeting Room Only.

Rate resolutions are typically done over two meetings in order to give the public an opportunity to comment. The first reading was conducted at the June 14, 2022 Commission meeting.

RECOMMENDATION:

Move to Adopt Resolution No. 2626 Adopting and Setting Rental Rates and Fees for the Warrenton Community Center effective July 1, 2022.

ALTERNATIVE:

Maintain the current fee structure with no increases.

FISCAL IMPACT:

This rate increase will help support current and future operations and keep pace with inflation.

Approved by City Manager:

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

RATE STRUCTURE
Effective July 1, 2019

| | <u>PER HOUR</u> | <u>ALL DAY RATE</u> |
|--|-----------------|---------------------|
| FACILITY RENTAL: | | |
| MEETING ROOM WITH KITCHEN | 48.00 | 431.00 |
| MEETING ROOM ONLY* | 38.00 | 305.00 |
| * (Includes minimal use of kitchen for beverage service) | | |
| (Please see General Rules and Guidelines for further clarification of the above rates) | | |
| SUPPLY RENTAL: | | |
| SILVER PUNCH BOWL | 15.00 | |
| SILVER PLATTER | 10.00 | |
| CHAFING DISH SMALL (DOES NOT INCLUDE STERNO) | 10.00 | |
| CHAFING DISH LARGE (DOES NOT INCLUDE STERNO) | 15.00 | |
| DANCE FLOOR (12' x 12') | 60.00 | PER DAY |
| LAMPS | 2.50 | EACH |
| DEPOSITS: | | |
| KEY | 10.00 | EACH |
| CLEANING and CANCELLATION | 75.00 | |
| ADDITION TO CLEANING DEPOSIT IF ALCOHOL ON PREMISES | 125.00 | |
| DISCOUNTS: | | |
| LONG TERM USE OF FACILITY: MONDAY - FRIDAY ONLY: | 25% | |
| A RENTER THAT BOOKS THE FACILITY ON A WEEKLY BASIS FOR A MINIMUM DURATION OF 3 MONTHS MAY TAKE A 25% DISCOUNT. ALL RENTAL FEES FOR THE RENTAL PERIOD MUST BE PAID IN ADVANCE AND ARE NON-REFUNDABLE | | |
| A RENTER THAT BOOKS THE FACILITY ON A MONTHLY BASIS FOR A MINIMUM DURATION OF 6 MONTHS MAY TAKE A 25% DISCOUNT. ALL RENTAL FEES FOR THE RENTAL PERIOD MUST BE PAID IN ADVANCE AND ARE NON-REFUNDABLE | | |
| CLEANING FEE: | | |
| PER HOUR RATE FOR CLEANING | 25.00 | |
| CANCELLATION FEES: | | |
| Upon cancellation, deposits will be refunded based on the following notification dates at the percentage rate stated: | | |
| 30 days or more notification prior to rental date | 100% | |
| 29 - 15 days notification prior to rental date | 50% | |
| 14 - 0 days notification prior to rental date | 0% | |

Warrenton Community Center
Hourly Rates

| Effective Date | prior to 1/22/2003 | | | | | | | | | | | | Proposed* |
|---------------------------------------|-----------------------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| | | 1/22/2003 | 7/1/2005 | 7/1/2006 | 7/1/2007 | 7/1/2008 | 7/1/2012 | 7/1/2013 | 7/1/2014 | 7/1/2017 | 7/1/2018 | 7/1/2019 | 7/1/2022 |
| Meeting Room | 15.00 | | | | | | | | | | | | |
| Meeting Room w/kitchen ¹ | | 28.00 | 28.00 | 29.00 | 30.00 | 31.00 | 32.00 | 35.00 | 40.00 | 45.00 | 47.00 | 48.00 | 50.00 |
| Meeting Room w/o kitchen ² | | 17.50 | 18.00 | 19.00 | 20.00 | 21.00 | 22.00 | 25.00 | 30.00 | 35.00 | 37.00 | 38.00 | 40.00 |
| Resolution No. | none | 2039 | 2119 | 2148 | 2186 | 2227 | 2363 | 2396 | 2409 | 2489 | 2520 | | |
| Percentage increase ¹ | | 87% | 0% | 4% | 3% | 3% | 3% | 9.4% | 14.3% | 12.5% | 4.4% | 2.1% | 4.2% |
| Percentage increase ² | | | | | | | | 13.6% | 20.0% | 16.7% | 5.7% | 2.7% | 5.3% |
| As proposed by the Budget Committee | | | | | | | | | | | | | |
| w/kitchen | | | | | | | | | 359 | 404 | 422 | 431 | 449 |
| w/o kitchen | | | | | | | | | 241 | 281 | 297 | 305 | 321 |

RESOLUTION NO. 2626

Introduced by All Commissioners

**ADOPTING AND SETTING RENTAL RATES AND FEES FOR THE
WARRENTON COMMUNITY CENTER**

The City of Warrenton hereby resolves as follows:

WHEREAS, the Warrenton Community Center is a mostly self-supporting special revenue fund of the City of Warrenton, and

WHEREAS, revenues are generated by user fees to sustain operating and some capital costs of the Community Center,

Be it resolved that the Warrenton City Commission hereby adopts the following fees and rates for all users of the Warrenton Community Center. The charges which shall be paid by all users of the Community Center are set forth in Exhibit 1.

This resolution shall become effective July 1, 2022.

PASSED by the Warrenton City Commission this _____ day of _____, 2022

APPROVED by the Mayor of the City of Warrenton this _____ day of _____, 2022

First Reading: June 14, 2022

Second Reading: June 28, 2022

Mayor

ATTEST:

City Recorder

RATE STRUCTURE
Effective July 1, 2022

| | <u>PER HOUR</u> | <u>ALL DAY RATE</u> |
|--|-----------------|---------------------|
| FACILITY RENTAL: | | |
| MEETING ROOM WITH KITCHEN | 50.00 | 449.00 |
| MEETING ROOM ONLY* | 40.00 | 321.00 |
| * (Includes minimal use of kitchen for beverage service) | | |
| (Please see General Rules and Guidelines for further clarification of the above rates) | | |
| SUPPLY RENTAL: | | |
| SILVER PUNCH BOWL | 15.00 | |
| SILVER PLATTER | 10.00 | |
| CHAFING DISH SMALL (DOES NOT INCLUDE STERNO) | 10.00 | |
| CHAFING DISH LARGE (DOES NOT INCLUDE STERNO) | 15.00 | |
| DANCE FLOOR (12' x 12') | 60.00 | PER DAY |
| LAMPS | 2.50 | EACH |
| DEPOSITS: | | |
| KEY | 10.00 | EACH |
| CLEANING and CANCELLATION | 75.00 | |
| ADDITION TO CLEANING DEPOSIT IF ALCOHOL ON PREMISES | 125.00 | |
| DISCOUNTS: | | |
| LONG TERM USE OF FACILITY: MONDAY - FRIDAY ONLY: | 25% | |
| A RENTER THAT BOOKS THE FACILITY ON A WEEKLY BASIS FOR A MINIMUM DURATION OF 3 MONTHS MAY TAKE A 25% DISCOUNT. ALL RENTAL FEES FOR THE RENTAL PERIOD MUST BE PAID IN ADVANCE AND ARE NON-REFUNDABLE | | |
| A RENTER THAT BOOKS THE FACILITY ON A MONTHLY BASIS FOR A MINIMUM DURATION OF 6 MONTHS MAY TAKE A 25% DISCOUNT. ALL RENTAL FEES FOR THE RENTAL PERIOD MUST BE PAID IN ADVANCE AND ARE NON-REFUNDABLE | | |
| CLEANING FEE: | | |
| PER HOUR RATE FOR CLEANING | 25.00 | |
| CANCELLATION FEES: | | |
| Upon cancellation, deposits will be refunded based on the following notification dates at the percentage rate stated: | | |
| 30 days or more notification prior to rental date | 100% | |
| 29 - 15 days notification prior to rental date | 50% | |
| 14 - 0 days notification prior to rental date | 0% | |



AGENDA MEMORANDUM

TO: The Warrenton City Commission
 FROM: Dawne Shaw, City Recorder
 DATE: June 28, 2022
 SUBJ: Sewer Rates

SUMMARY

The first reading of Resolution No. 2628 was conducted at the June 14, 2022, City Commission meeting. It is presented this evening for its adoption. The 4% sewer rate increase will generate approximately \$109,056 in the sewer fund for fiscal year ending June 30, 2023.

Rate increase resolutions are considered over two meetings to provide the public the opportunity to comment.

RECOMMENDATION/SUGGESTED MOTION

"I move to adopt Resolution No. 2628; Adopting Sewer Department Rates, Establishing July 1, 2022, as the effective date; and repealing any other resolution in conflict."

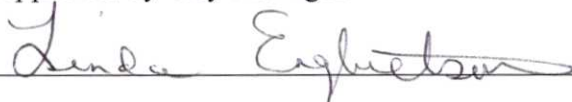
ALTERNATIVE

None Recommended

FISCAL IMPACT

The 4% increase is expected to raise approximately \$109,056 in the sewer fund for fiscal year ending June 30, 2023.

Approved by City Manager:



All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

RESOLUTION NO. 2628
Introduced by All Commissioners

**ADOPTING SEWER DEPARTMENT MONTHLY RATES;
ESTABLISHING July 1, 2022, AS THE EFFECTIVE DATE;
REPEALING ALL OTHER RESOLUTIONS IN CONFLICT**

WHEREAS, the City of Warrenton Sanitary Sewer Department is an enterprise fund and revenues must pay expenses; and

WHEREAS, the City of Warrenton provides sewer services to customers both inside and outside (Shoreline Sanitary district) its city limits; and

WHEREAS, the City of Warrenton needs to update its sewer rates to keep up with increasing costs and debt service; and

WHEREAS, the Warrenton Budget Committee approved a 4% Sewer Department Monthly Rate Increase during its Fiscal Year 2022-2023 Budget Process.

NOW THEREFORE, The City Commission of the City of Warrenton resolves as follows:

Section 1: The Warrenton City Commission hereby adopts the attached schedule of monthly sewer rates, listed in Exhibit A for all users of its municipal sewer service.

Section 2: This resolution shall take effect July 1, 2022.

First reading: June 14, 2022

Second reading: June 28, 2022

ADOPTED by the City Commission of the City of Warrenton this 22nd day of June 2022.

APPROVED

Henry A. Balensifer III, Mayor

ATTEST

Dawne Shaw, CMC, City Recorder

**City of Warrenton
 Monthly Sewer Service Rates
 Effective 7/1/22**

Monthly sewer service rates for customers of the sewer system shall be a combination of the following:

Base Rate: Every unit shall pay a base rate per month, according to customer class. All customers are subject to the monthly "ready-to-serve" base rate:

| Base Rate | |
|--|-------------|
| Class | Rate |
| Single Unit | \$ 63.04 |
| Metered | \$ 63.04 |
| Bio-Oregon | \$ 182.06 |
| Warrenton Deep Sea | \$ 68.71 |
| Fort Stevens | \$ 5,182.37 |
| Pacific Coast Seafoods | \$ 229.66 |
| Point Adams | \$ 372.53 |
| Warrenton Boat Yard-Industrial Waste Permitted Use | \$ 95.93 |
| Shoreline Sanitary District | \$ 78.80 |

Volume Rate: Accounts classified as "metered" sewer customers shall pay a volume rate for every thousand gallons of metered water consumption:

| Volume Rate | |
|--------------------------------|-------------|
| Class | Rate |
| 0 to 5,000 gallons: | |
| Metered | \$ - |
| 5,001 gallons and over: | |
| Metered | \$ 8.86 |



AGENDA MEMORANDUM

TO: The Warrenton City Commission
 FROM: Dawne Shaw, City Recorder
 DATE: June 28, 2022
 SUBJ: Water Rates

SUMMARY

The first reading of Resolution No. 2629 was conducted at the June 14, 2022, City Commission meeting. It is presented this evening for its adoption. The 4% water rate increase will generate approximately \$157,041 in the water fund for fiscal year ending June 30, 2023.

Rate increase resolutions are considered over two meetings to provide the public the opportunity to comment.

RECOMMENDATION/SUGGESTED MOTION

"I move to adopt Resolution No. 2629; Adopting Water Department Rates, Establishing July 1, 2022, as the effective date; and repealing any other resolution in conflict."

ALTERNATIVE

None Recommended

FISCAL IMPACT

The 4% increase is expected to raise approximately \$157,041 in the water fund for fiscal year ending June 30, 2023.

Approved by City Manager:

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

RESOLUTION NO. 2629
Introduced by All Commissioners

**ADOPTING WATER DEPARTMENT RATES AND FEES;
ESTABLISHING July 1, 2022, AS THE EFFECTIVE DATE,
REPEALING ANY OTHER RESOLUTION IN CONFLICT**

WHEREAS, the City of Warrenton Water Department is an enterprise fund and revenues must pay expenses;

WHEREAS, the City of Warrenton needs to update its water rates to keep up with increasing costs and debt service; and

WHEREAS, the Warrenton Budget Committee approved a 4% water rate increase during its Fiscal year 2022-2023 budget process.

NOW THEREFORE, The City Commission of the City of Warrenton resolves as follows:

Section 1: The Warrenton City Commission hereby adopts the attached schedule of water rates, listed in Exhibit A for all user of its municipal water service.

Section 2. The Warrenton City Commission hereby adopts the attached schedule of installation and administrative fees, listed in Exhibit B, for all users of its municipal water service.

Section 3. Any fees, charges taxes or penalties that are assessed, requested, or required by this resolution are deemed by the Warrenton City Commission to not be subject to the limits of Section 11b Article XI of the Oregon Constitution and will be adopted according to Section 1(b)(e) and Section 2 of ORS 310.145.

Section 4. This resolution shall effect rates July 1, 2022.

First reading: June 14, 2022

Second reading: June 28, 2022

ADOPTED by the City Commission of the City of Warrenton this 22nd day of June 2022.

APPROVED

ATTEST

Henry A. Balensifer III, Mayor

Dawne Shaw, City Recorder

City of Warrenton
Monthly Water Service Rates
Effective 7/1/22

EXHIBIT A

Monthly water service rates for customers of the water system shall be a combination of the following:

Base Rate: Every account shall pay a base rate per month, according to the size of the meter, to include a consumption allowance of 2,000 gallons per month. All customers are subject to the monthly "ready-to-serve" base rate, regardless of consumption:

| Base Rate | | | | |
|----------------------------|--------------------|--------|---------------------|--------|
| Meter Size (inches) | Inside City | | Outside City | |
| 3/4 | \$ | 32.67 | \$ | 48.95 |
| 1 | \$ | 37.85 | \$ | 56.75 |
| 1 1/2 | \$ | 50.67 | \$ | 76.00 |
| 2 | \$ | 66.11 | \$ | 99.15 |
| 3 | \$ | 107.37 | \$ | 161.03 |
| 4 | \$ | 153.71 | \$ | 230.54 |
| 6 | \$ | 282.36 | \$ | 423.57 |
| 8 | \$ | 436.84 | \$ | 655.26 |
| 10 | \$ | 617.13 | \$ | 925.70 |

Volume Rate: Every meter shall pay a volume rate, according to customer class, for every thousand gallons of metered consumption:

| Volume Rate | | | | |
|-----------------------------|--------------------|--|---------------------|--|
| Range/Customer Class | Inside City | | Outside City | |

0 to 2,000 gallons:

| | | | | |
|----------------------------|----|---|----|---|
| Residential / Multi Family | \$ | - | \$ | - |
| Commercial | \$ | - | \$ | - |
| Industrial | \$ | - | \$ | - |
| Institutional | \$ | - | \$ | - |
| Government | \$ | - | \$ | - |
| City of Gearhart | \$ | - | \$ | - |

2,001 gallons and over:

| | | | | |
|----------------------------|----|------|----|-------|
| Residential / Multi Family | \$ | 4.63 | \$ | 6.99 |
| Commercial | \$ | 6.94 | \$ | 10.35 |
| Industrial | \$ | 8.23 | \$ | 12.38 |
| Institutional | \$ | 5.64 | \$ | 8.50 |
| Government | \$ | 8.72 | \$ | 13.07 |
| City of Gearhart | \$ | 8.72 | | n/a |

EXHIBIT B

City of Warrenton

Water Department Installation and Administrative Fees

INSTALLATIONS

| Meter Size | Equivalent Meter Ratios | Capacity Allowance (GPD) | Connection Fee Base Rate* |
|------------|-------------------------|--------------------------|---------------------------|
| ¾" | 1.0 | 690 | \$1,300.00 |
| 1" | 1.7 | 1,173 | \$1,500.00 |
| 1 ½" | 3.3 | 2,277 | \$1,148.00 |
| 2" | 5.3 | 3,657 | \$1,844.00 |
| 3" | 10.0 | 6,900 | \$3,480.00 |
| 4" | 16.7 | 11,523 | \$5,812.00 |
| 6" | 33.3 | 22,977 | \$11,588.00 |
| 8" | 53.3 | 36,777 | \$18,548.00 |
| 10" | 76.7 | 52,923 | \$26,692.00 |

*Actual costs for a full-service connection installation above connection fee base rate will be billed to the applicant after installation is complete.

INSTALLATION ADMINISTRATION FEES

**Connection for which the owner has provided all infrastructure improvements for complete installation other than the meter and tailpiece.

| | |
|--|----------------------------------|
| Each subdivision lot for single-family or manufactured dwelling (meter only by City) | ¾" \$500.00 ** 1" \$600.00 ** |
| Each living unit in a multi-family dwelling, accessory building, each separate unit in a commercial, industrial, or institutional structure unless each unit has its own separate water meter. | \$178.00 |
| Each RV space (in complex with a master meter) | \$ 136.00 |
| Administrative fees for Requests for Information on water availability not associated with a proposed project or pre-application. | \$ 50.00 |

SERVICE CALL

| | |
|---|-----------|
| Call requested by customer In-City | \$ 20.00 |
| Call requested by customer Outside-City | \$ 30.00 |
| Final Read In-City | \$ 20.00 |
| Final Read Outside-City | \$ 30.00 |
| Emergency After Hours Fee | \$ 150.00 |

LATE CHARGES

| | |
|---|-----------|
| Additional charge for late payment NOT RECEIVED by 5:00 pm on last business day of each month | \$ 3.00 |
| Door hanger penalty on Past-Due Accounts | \$ 33.00 |
| Shutoff penalty on Past-Due Accounts | \$ 120.00 |

METER REMOVAL

| | |
|-------------------|----------|
| Cancelled Account | \$ 75.00 |
|-------------------|----------|

VACANCY/VACATION CHARGES

| | |
|--|-----------|
| Temporary Billing Suspension Fee - Off | \$ 100.00 |
| Temporary Billing Suspension Fee - On | \$ 100.00 |

MISCELLANEOUS CHARGES

| | |
|--------------------------------------|-------------|
| Lien Searches | \$ 15.00 |
| Returned Payment Fee Payment | \$ 35.00 |
| Inaccessible to Read Penalty (daily) | \$ 100.00 |
| Unauthorized Use Penalty (each) | \$ 1,000.00 |

HYDRANT METER CHARGES

| | |
|-----------------------|-----------|
| Hydrant Meter Deposit | \$ 500.00 |
|-----------------------|-----------|



AGENDA MEMORANDUM

TO: The Warrenton City Commission
 FROM: Dawne Shaw, City Recorder
 DATE: June 28, 2022
 SUBJ: Recycling Rates

SUMMARY

The first reading of Resolution No. 2630 was conducted at the June 14, 2022, City Commission meeting. It is presented this evening for its adoption. The rate increase is from \$7.80 to \$8.46 monthly, for every other week pickup, effective July 1, 2022.

Rate increase resolutions are considered over two meetings to provide the public the opportunity to comment.

RECOMMENDATION/SUGGESTED MOTION

"I move to adopt Resolution No. 2630; Adopting and Setting New Rates for Residential Recycling Services; Establishing July 1, 2022, as the effective date; and repealing all resolutions in conflict."

ALTERNATIVE

None Recommended

FISCAL IMPACT

If rates are not raised, the City will not recoup costs for recycling fees from Recology Western Oregon for recycling pickup.

Approved by City Manager:

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

RESOLUTION NO. 2630
Introduced by All Commissioners

**ADOPTING AND SETTING NEW RATES FOR RESIDENTIAL
RECYCLING SERVICES; ESTABLISHING JULY 1, 2022, AS THE
EFFECTIVE DATE; AND REPEALING ALL RESOLUTIONS IN
CONFLICT**

WHEREAS, Recology Western Oregon, the City's Residential Recycling Service Provider, is instituting an increase in the residential recycling service rates in the City of Warrenton; and

WHEREAS, the increase requires an adjustment in user rates to meet City of Warrenton recycling expenses in the City's Sanitation Fund; and

WHEREAS, the City of Warrenton Sanitation Department is an enterprise fund and revenues must pay expenses; and

NOW THEREFORE, BE IT RESOLVED that the Warrenton City Commission does hereby adopt the following as its Residential Recycling Rates for the City of Warrenton:

Section 1: The Warrenton City Commission hereby adopts a rate increase for Residential Recycling as listed in Exhibit A for all users of its recycling service.

Section 2: The rate increase will be 8.50%, from \$7.80 to \$8.46 monthly for Residential Recycling Services every other week.

Section 3: This resolution shall effect rates July 1, 2022.

First reading: June 14, 2022

Second reading: June 28, 2022

ADOPTED by the City Commission of the City of Warrenton this 22nd day of June 2022.

APPROVED

Henry A. Balensifer III, Mayor

ATTEST

Dawne Shaw, CMC, City Recorder

**RECOLOGY WESTERN OREGON
WAR CITY OF WARRENTON**

**SUMMARY RATE SHEET
REVISED EFF. DATE: 7/1/2022**

| CODE | DESCRIPTION | CURRENT RATE | INC % | INC \$\$ | NEW RATE |
|------|-------------|--------------|-------|----------|----------|
|------|-------------|--------------|-------|----------|----------|

COLLECTION SERVICES - BILLED TO CITY MONTHLY RATES

| | | | | | |
|-------|---------------------------------|-----------|-------|----------|-----------|
| 90REC | 90G COMMINGLED RECYCLING -CURB | \$ 7.80 | 8.50% | \$ 0.66 | \$ 8.46 |
| 90RES | 90G COMMINGLE-SIDE* | \$ 7.80 | 8.50% | \$ 0.66 | \$ 8.46 |
| 1CBE | CARDBOARD CONTAINER - ALL SIZES | \$ 38.22 | 8.50% | \$ 3.25 | \$ 41.47 |
| 2GEW | 2YD WASTE WATER EOW | \$ 193.25 | 8.50% | \$ 16.43 | \$ 209.68 |

*sideyard only available with City approval for customers with medical needs.

BULKY ITEM COLLECTION (SVC CHARGE + CHARGE PER ITEM)

RATES LISTED ARE FOR COLLECTION AT CURB. ADDITIONAL CHARGES MAY APPLY FOR RETRIEVAL **RATE PER EACH**

| | | | | | |
|------|-------------------------|-----------|-------|----------|-----------|
| APF | REFRIGERATOR/FREEZER | \$ 51.66 | 0.00% | \$ - | \$ 51.66 |
| APPL | APPLIANCE | \$ 11.48 | 0.00% | \$ - | \$ 11.48 |
| FURN | FURNITURE CHARGE | \$ 17.22 | 0.00% | \$ - | \$ 17.22 |
| IRSC | IN ROUTE SERVICE CHARGE | \$ 33.52 | 8.50% | \$ 2.85 | \$ 36.37 |
| SC | SERVICE CHARGE | \$ 134.11 | 8.50% | \$ 11.40 | \$ 145.51 |

RELATED FEES RATE PER EACH

| | | | | | |
|-------|---------------------------|-----------|-------|----------|-----------|
| CORDF | CONTAINER RE-DELIVERY FEE | \$ 134.11 | 8.50% | \$ 11.40 | \$ 145.51 |
|-------|---------------------------|-----------|-------|----------|-----------|

Note: Re-Delivery fees apply for resume service after suspend.

RATE PER EACH

| | | | | | |
|-----|----------------------|----------|-------|------|----------|
| CCF | CART CLEANING FEE | \$ 25.00 | 0.00% | \$ - | \$ 25.00 |
| CRF | CART REPLACEMENT FEE | \$ 65.00 | 0.00% | \$ - | \$ 65.00 |

Note: Replacement fee is used for loss/damage beyond normal wear and tear.

RATE PER EACH

| | | | | | |
|-------|-------------------------|-----------------------------------|-------|------|----------|
| WLI | WIND LATCH INSTALLATION | No charge for Warrenton residents | | | |
| RF | REINSTATEMENT FEE | \$ 15.00 | 0.00% | \$ - | \$ 15.00 |
| NSFCF | RETURNED CHECK FEE | \$ 25.00 | 0.00% | \$ - | \$ 25.00 |

FRONT-LOAD CONTAINER SERVICE

(City provides service for container sizes 3yds & under, unless City directs RWO to service)

1 YARD CONTAINERS MONTHLY RATES

| | | | | | |
|-----|-------------------------|-----------|-------|---------|-----------|
| 1GE | 1YD TRASH EOW | \$ 102.32 | 8.50% | \$ 8.70 | \$ 111.02 |
| 1XP | EXTRA PICK UP-1YD TRASH | \$ 37.64 | 8.50% | \$ 3.20 | \$ 40.84 |

1.5 YARD CONTAINERS MONTHLY RATES

| | | | | | |
|------|---------------------------|----------|-------|---------|----------|
| 1HXP | EXTRA PICK UP-1.5YD TRASH | \$ 48.44 | 8.50% | \$ 4.12 | \$ 52.56 |
|------|---------------------------|----------|-------|---------|----------|

2 YARD CONTAINERS MONTHLY RATES

| | | | | | |
|-----|-------------------------|-----------|-------|----------|-----------|
| 2GW | 2YD TRASH | \$ 261.13 | 8.50% | \$ 22.20 | \$ 283.33 |
| 2GE | 2YD TRASH EOW | \$ 144.69 | 8.50% | \$ 12.30 | \$ 156.99 |
| 2GM | 2YD TRASH MONTHLY | \$ 82.02 | 8.50% | \$ 6.97 | \$ 88.99 |
| 2OC | ON CALL-2YD TRASH | \$ 59.16 | 8.50% | \$ 5.03 | \$ 64.19 |
| 2XP | EXTRA PICK UP-2YD TRASH | \$ 59.16 | 8.50% | \$ 5.03 | \$ 64.19 |

3 YARD CONTAINERS MONTHLY RATES

| | | | | | |
|-----|-------------------------|-----------|-------|----------|-----------|
| 3GW | 3YD TRASH | \$ 345.83 | 8.50% | \$ 29.40 | \$ 375.23 |
| 3GE | 3YD TRASH EOW | \$ 187.02 | 8.50% | \$ 15.90 | \$ 202.92 |
| 3GM | 3YD TRASH MONTHLY | \$ 101.56 | 8.50% | \$ 8.63 | \$ 110.19 |
| 3OC | ON CALL-3YD TRASH | \$ 80.67 | 8.50% | \$ 6.86 | \$ 87.53 |
| 3XP | EXTRA PICK UP-3YD TRASH | \$ 80.67 | 8.50% | \$ 6.86 | \$ 87.53 |

**RECOLOGY WESTERN OREGON
WAR CITY OF WARRENTON**

**SUMMARY RATE SHEET
REVISED EFF. DATE: 7/1/2022**

| CODE | DESCRIPTION | CURRENT RATE | INC % | INC \$\$ | NEW RATE |
|------|-------------|--------------|-------|----------|----------|
|------|-------------|--------------|-------|----------|----------|

4 YARD CONTAINERS

MONTHLY RATES

| | | | | | |
|-----|-------------------------|-----------|-------|----------|-----------|
| 4GW | 4YD TRASH | \$ 423.44 | 8.50% | \$ 35.99 | \$ 459.43 |
| 4GE | 4YD TRASH EOW | \$ 225.82 | 8.50% | \$ 19.19 | \$ 245.01 |
| 4GM | 4YD TRASH MONTHLY | \$ 119.50 | 8.50% | \$ 10.16 | \$ 129.66 |
| 4OC | ON CALL-4YD TRASH | \$ 100.40 | 8.50% | \$ 8.53 | \$ 108.93 |
| 4XP | EXTRA PICK UP-4YD TRASH | \$ 100.40 | 8.50% | \$ 8.53 | \$ 108.93 |

5 YARD CONTAINERS

MONTHLY RATES

| | | | | | |
|-----|-------------------------|-----------|-------|----------|-----------|
| 5GW | 5YD TRASH | \$ 508.12 | 8.50% | \$ 43.19 | \$ 551.31 |
| 5GE | 5YD TRASH EOW | \$ 268.17 | 8.50% | \$ 22.79 | \$ 290.96 |
| 5GM | 5YD TRASH MONTHLY | \$ 139.07 | 8.50% | \$ 11.82 | \$ 150.89 |
| 5OC | ON CALL-5YD TRASH | \$ 121.90 | 8.50% | \$ 10.36 | \$ 132.26 |
| 5XP | EXTRA PICK UP-5YD TRASH | \$ 121.90 | 8.50% | \$ 10.36 | \$ 132.26 |

6 YARD CONTAINERS

MONTHLY RATES

| | | | | | |
|-----|-------------------------|-----------|-------|----------|-----------|
| 6GW | 6YD TRASH | \$ 592.84 | 8.50% | \$ 50.39 | \$ 643.23 |
| 6GE | 6YD TRASH EOW | \$ 310.52 | 8.50% | \$ 26.39 | \$ 336.91 |
| 6GM | 6YD TRASH MONTHLY | \$ 158.62 | 8.50% | \$ 13.48 | \$ 172.10 |
| 6OC | ON CALL-6YD TRASH | \$ 143.44 | 8.50% | \$ 12.19 | \$ 155.63 |
| 6XP | EXTRA PICK UP-6YD TRASH | \$ 143.44 | 8.50% | \$ 12.19 | \$ 155.63 |

8 YARD CONTAINERS

No new customers at this rate - safety issues

| | | | | | |
|-----|-------------------------|-----------|-------|----------|-----------|
| 8GW | 8YD TRASH | \$ 691.63 | 8.50% | \$ 58.79 | \$ 750.42 |
| 8GE | 8YD TRASH EOW | \$ 359.93 | 8.50% | \$ 30.59 | \$ 390.52 |
| 8GM | 8YD TRASH MONTHLY | \$ 181.45 | 8.50% | \$ 15.42 | \$ 196.87 |
| 8OC | ON CALL-8YD TRASH | \$ 168.53 | 8.50% | \$ 14.33 | \$ 182.86 |
| 8XP | EXTRA PICK UP-8YD TRASH | \$ 168.53 | 8.50% | \$ 14.33 | \$ 182.86 |

CONTAINER MONTHLY RENT (CHARGED TO WILL-CALL CUSTOMERS, SAME FOR ALL SIZES)

| | | | | | |
|------|------------------|----------|-------|------|----------|
| RNT1 | 1YD RENT - TRASH | \$ 20.00 | 0.00% | \$ - | \$ 20.00 |
|------|------------------|----------|-------|------|----------|

FRONT-LOAD COMPACTOR RATE FACTORS - For all compacted material, including pre-compacted waste.

| Compactor Rating | 4 : 1 | 3 : 1 | 2 : 1 |
|---|-------|-------|-------|
| Factor applied to container rate of same size | 1.5 | 1.3 | 1.12 |

MEDICAL WASTE COLLECTION SERVICES

RATE PER EACH

| | | | | | |
|-------|--------------------------------|----------|-------|------|----------|
| M4HSC | 4.7 QT SHARPS CONTAINER | \$ 20.93 | 0.00% | \$ - | \$ 20.93 |
| M10SC | 10 QT SHARPS CONTAINER | \$ 24.24 | 0.00% | \$ - | \$ 24.24 |
| M23SC | 23 QT SHARPS CONTAINER | \$ 46.82 | 0.00% | \$ - | \$ 46.82 |
| 9CDBC | 9GAL CONFIDENTIAL DOCUMENT BOX | \$ 33.58 | 0.00% | \$ - | \$ 33.58 |
| MLGPB | PATHOLOGY BOX | \$ 51.00 | 0.00% | \$ - | \$ 51.00 |
| MW17G | MEDICAL WASTE 17 GAL | \$ 22.50 | 0.00% | \$ - | \$ 22.50 |
| MW31G | MEDICAL WASTE 31 GAL | \$ 29.00 | 0.00% | \$ - | \$ 29.00 |
| MW43G | MEDICAL WASTE 43 GAL | \$ 35.00 | 0.00% | \$ - | \$ 35.00 |
| MOWPT | OVERWEIGHT MEDICAL TUB | \$ 20.00 | 0.00% | \$ - | \$ 20.00 |

Note: Additional fees may apply for overweight tubs. Improperly prepared materials cannot be collected

| CODE | DESCRIPTION | CURRENT RATE | INC % | INC \$\$ | NEW RATE |
|------|-------------|--------------|-------|----------|----------|
|------|-------------|--------------|-------|----------|----------|

DEBRIS BOX SERVICES

SET HAUL FEES (BASED ON AVERAGE TRUCK TIMES)

RATE PER HAUL

| | | | | | |
|------|--------------------------------|-----------|-------|----------|-----------|
| DEL | DELIVERY CHARGE | \$ 67.05 | 8.50% | \$ 5.70 | \$ 72.75 |
| 10HD | RECYCLE HAULS TO TRAILS END | \$ 100.57 | 8.50% | \$ 8.55 | \$ 109.12 |
| 10HG | 10 YD TRASH BOX HAUL | \$ 134.10 | 8.50% | \$ 11.40 | \$ 145.50 |
| 20HG | 20 YD TRASH BOX HAUL | \$ 134.10 | 8.50% | \$ 11.40 | \$ 145.50 |
| 30HG | 30 YD TRASH BOX HAUL | \$ 134.10 | 8.50% | \$ 11.40 | \$ 145.50 |
| 47HG | 47 YD TRASH BOX HAUL | \$ 134.10 | 8.50% | \$ 11.40 | \$ 145.50 |
| 40CG | COMPACTOR HAUL FEE (ALL SIZES) | \$ 160.11 | 8.50% | \$ 13.61 | \$ 173.72 |

DEBRIS BOX DISPOSAL FEES (\$\$/TON)

RATE PER TON

| | | | | | |
|------|----------------------------|-----------------------------------|--------|----------|-----------|
| DFDM | DISPOSAL FEE - DEMOLITION | \$ 106.96 | 11.22% | \$ 12.00 | \$ 118.96 |
| DFG | DISPOSAL FEE - GARBAGE | \$ 108.94 | 8.00% | \$ 8.72 | \$ 117.66 |
| DFYD | DISPOSAL FEE - YARD DEBRIS | NO CHARGE - BILLED TO CITY BY ATS | | | |

Note: Recycling ton fees will be equal to or less than trash fees, based on current market pricing.

RELATED FEES

RATE PER DAY

| | | | | | |
|-------|------------------|----------|-------|---------|----------|
| RENTD | DAILY RENTAL FEE | \$ 13.39 | 8.50% | \$ 1.14 | \$ 14.53 |
|-------|------------------|----------|-------|---------|----------|

Note: Daily Rent applies after 48 hours, excluding evenings and weekends.

RATE PER MONTH

| | | | | | |
|-------|--------------------|-----------|-------|----------|-----------|
| RENTM | MONTHLY RENTAL FEE | \$ 133.57 | 8.50% | \$ 11.35 | \$ 144.92 |
|-------|--------------------|-----------|-------|----------|-----------|

Note: Monthly rent applies for customers who keep a box for a year or longer.

RATE PER HOUR

| | | | | | |
|------|-----------------------|-----------|-------|----------|-----------|
| TIME | TRUCK TIME FEE | \$ 134.10 | 8.50% | \$ 11.40 | \$ 145.50 |
| 1T1E | 1 TRUCK - 1 EMPLOYEE | \$ 134.11 | 8.50% | \$ 11.40 | \$ 145.51 |
| 1T2E | 1 TRUCK - 2 EMPLOYEES | \$ 201.13 | 8.50% | \$ 17.10 | \$ 218.23 |

Note: Hourly Truck Time is used for hauls to destinations outside our normal operating areas.

BULKY ITEMS - DEBRIS BOX

STANDARD FEES APPLY FOR THESE ITEMS IF DECLARED & SEPARATED ACCORDING TO INSTRUCTION
ADDITIONAL FEES MAY APPLY FOR ITEMS FOUND IN LOADS.

RATE PER EACH

| | | | | | |
|-------|----------------------|----------|-------|------|----------|
| TOFFR | TIRE CHARGE NO RIM | \$ 4.59 | 0.00% | \$ - | \$ 4.59 |
| TONR | TIRE CHARGE ON RIM | \$ 9.18 | 0.00% | \$ - | \$ 9.18 |
| APPL | APPLIANCE | \$ 11.48 | 0.00% | \$ - | \$ 11.48 |
| APF | REFRIGERATOR/FREEZER | \$ 51.66 | 0.00% | \$ - | \$ 51.66 |

| |
|--|
| <p>Finance Charges (0.75% monthly, 9% annually) will be assessed on any past due amount (excluding amounts in dispute over billing or service issues). Billing Terms: Commercial Accounts are billed on a monthly basis.</p> |
|--|



AGENDA MEMORANDUM

TO: The Warrenton City Commission
 FROM: Dawne Shaw, City Recorder
 DATE: June 28, 2022
 SUBJ: Candidate Filing Fee Update

SUMMARY

The first reading of Ordinance No. 1257 was conducted at the June 14, 2022, City Commission meeting. The current filing fee of \$10.00 was set in 1976 and does not adequately cover the cost of staff time to manage the elections process and candidacy applications. The increase to \$25.00 will be effective September 1, 2022.

RECOMMENDATION/SUGGESTED MOTION

- 1- *"I move to conduct the second reading, by title only, of Ordinance No. 1257; An Ordinance Amending Warrenton Municipal Code Chapter 1.16; Setting The Filing Fee For Declaration of Candidacy for City Commission or Mayor; Updating the Form for Making a Declaration of Candidacy; and Repealing Ordinance No. 849-A."*
- 2- *"I move to adopt Ordinance No. 1257."*

ALTERNATIVE

- 1) Other action as deemed appropriate by the City Commission
- 2) None recommended

FISCAL IMPACT

The increased fees will minimally add to the general fund.

Approved by City Manager:

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

ORDINANCE NO. 1257

Introduced by All Commissioners

AN ORDINANCE AMENDING WARRENTON MUNICIPAL CODE CHAPTER 1.16; SETTING THE FILING FEE FOR DECLARATION OF CANDIDACY FOR CITY COMMISSION OR MAYOR; UPDATING THE FORM FOR MAKING A DECLARATION OF CANDIDACY; AND REPEALING ORDINANCE NO. 849-A

WHEREAS, the Warrenton City Commission adopted Ordinance No. 629-A on July 12, 1976, setting the filing fee for declaration of candidacy at \$10.00; and

WHEREAS, on May 3, 1989, Ordinance No. 629-A was repealed and replaced with Ordinance No. 849-A, updating the form for making a Declaration of Candidacy, and maintaining the fee at \$10.00; and

WHEREAS, the \$10.00 filing fee does not adequately cover the cost of staff time to process candidacy documents; and

WHEREAS, as authorized by Section 30 of the 2016 Amended Warrenton City Charter, a person may become a candidate by filing a petition, or by an alternate method of making and filing his or her declaration of candidacy in a form prescribed by the commission with the auditor of the City of Warrenton not less than 65 days before the day fixed by law for said election, providing said candidate accompanies his or her declaration with the filing fee, the sum of which shall be set by the city commission.

NOW THEREFORE, the City of Warrenton ordains as follows:

Section 1. Amend Warrenton Municipal Code, Chapter 1.16 Declaration of Candidacy to read as follows:

1.16.010 Filing Fee. The filing fee for declaration of candidacy as prescribed and authorized by the Warrenton City Charter, is hereby fixed at the sum of \$25.00.

1.16.020 Declaration of candidacy. The form for the declaration of candidacy will be Candidate Filing form SEL 101, as prescribed by the State (ORS 249.031), indicating whether the candidate is filing by fee or by petition.

Section 2. Ordinance No. 849-A is hereby repealed.

Section 3. This Ordinance shall take effect September 1, 2022.

First reading: June 14, 2022

Second reading: June 28, 2022

ADOPTED by the City Commission of the City of Warrenton this 22nd day of June 2022.

Approved

Attest

Dawne Shaw, CMC, City Recorder

Henry A. Balensifer III, Mayor



AGENDA MEMORANDUM

TO: The Warrenton City Commission
 FROM: Collin Stelzig, Public Works Director
 DATE: June 28, 2022
 SUBJ: Middle School Water Line Easement

SUMMARY

The Warrenton Middle School proposes to grant the city a 20-foot-wide water line easement for constructing, reconstructing, inspecting, repairing, operating and maintenance purposes of a water line, two fire hydrants and reasonably necessary appurtenances.

The civil improvements for this development have been approved for construction and installed per the approved plans. This easement is a condition of the development.

RECOMMENDATION/SUGGESTED MOTION

"I move to accept the proposed water line and fire hydrant easement for access and maintenance purposes at the Warrenton Middle School."

ALTERNATIVE

None recommended

FISCAL IMPACT

There is no cost to the city for this easement. The development paid for the installation of the water line, fire hydrants and reasonably necessary appurtenances.

Approved by City Manager:

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

AFTER RECORDING RETURN TO:

City Recorder
City of Warrenton
225 S Main Ave
Warrenton, OR 97146

EASEMENT FOR WATER LINE AND HYDRANTS

Warrenton-Hammond School District 30, an Oregon school district, Grantor, grants and conveys onto the City of Warrenton, Oregon, an Oregon municipal corporation, its successor and assigns a perpetual non-exclusive public utility easement ("Easement") for constructing, reconstructing, operating, maintaining, inspecting, and repairing a water line and two fire hydrants, with reasonably necessary appurtenances over, across, through, under, and upon that portion of the real property owned by Grantor described and depicted on Exhibits A-1 and A-2, with one such portion located on tax lot 810340000103 being legally described and depicted on Exhibit A-1 and the other such portion located on tax lot 810340000105 being legally described and depicted on Exhibit A-2 (collectively the "Easement Area"), being a portion of the real property owned by Grantor described on attached Exhibit B (the "Property"), known as 1050 SE Warrior Way, Warrenton, tax lots 810340000103 and 810340000105, tax account nos. 56976, 60823, 60824, and 60825, situated in the City of Warrenton, County of Clatsop, State of Oregon.

The true and actual consideration consists of or includes other property or value given or promised which is the whole consideration.

IT IS EXPRESSLY UNDERSTOOD that this Easement does not convey any right, title, or interest except those expressly stated in this Easement, nor otherwise prevent Grantor and its successors and assigns from the full use and dominion thereover; provided, however, that such use shall not interfere with the uses and purposes of the intent of this Easement. To the extent reasonably possible, before performing any work in the Easement Area, Grantee's work shall be coordinated with Grantor so as to cause the minimum amount of disruption to Grantor's use of the Property. All of Grantor's work in the Easement Area shall be accomplished in such a manner that the private improvements existing within the Easement Area (including the incidental areas adjacent thereto) shall not be disturbed or destroyed, or in the event they are disturbed or destroyed, Grantee shall repair or replace the improvements as to put them in as good a condition as they were immediately before Grantee's entrance onto the Easement Area. Following initial installation and construction of the improvements in the Easement Area contemplated hereby, and thereafter following any work in the Easement Area, Grantee shall, to the extent reasonably practicable, restore landscaping and surfaces and portions of the Property, including the Easement Area, affected by Grantee's work to the condition existing immediately prior to such work. All such restoration shall be performed in a workmanlike manner, in accordance with all applicable laws, ordinances and codes. All such work shall be

performed as soon as reasonably possible after the completion of Grantee's work and shall be coordinated with Grantor so as to cause the minimum amount of disruption to Grantor's use of the Property.

In utilizing the Easement Area, both parties agree to comply with any applicable State, local or federal laws or regulations for public health or safety, construction or environmental protection.

Grantor represents and warrants that to the best of its knowledge, Grantor owns the entire fee simple interest in the Property, which is free to the best of Grantor's knowledge from all encumbrances (except for easements, conditions and restrictions of record), and has the full power and lawful authority to grant this Easement.

This Easement is the final and complete agreement between the parties concerning the rights granted herein, and supersedes all prior understandings with respect to it. Except as otherwise set forth in this Easement, this Easement may not be modified or terminated, nor may any obligations under it be waived, except by written instrument signed by all parties to the Easement.

Each of the parties agree to execute such other documents and to perform such other acts as may be reasonably necessary or desirable to further the expressed and intent purpose of this Easement.

The Easement shall run with the land as to all property benefited and burdened thereby, including any partition or division of such property. The rights, covenants, and obligations contained in this Easement shall bind, burden, and benefit Grantor and Grantee, and their respective successors, assigns, lessees, mortgagees, and beneficiaries under any deeds of trust.

IN CONSIDERATION of the premises, Grantee agrees that if said Grantee, its successors or assigns should cause said easement to be vacated, the right of the Grantee in the above-described easement will be forfeited and shall immediately revert to the Grantor, its successors and assigns in the case of such event.

[signature page follows]

IN WITNESS WHEREOF, the above named GRANTOR, by and through its _____, has caused this instrument to be duly signed.

DATED THIS _____ day of _____, 2022.

WARRENTON-HAMMOND SCHOOL DISTRICT 30,
an Oregon school district

By: _____

Title: _____

State of OREGON
County of Clatsop

This instrument was acknowledged before me on _____, 2022,
by _____ (name and title of position) of Warrenton-
Hammond School District 30, an Oregon school district, on behalf of the school district.

Notary Public -- State of Oregon
My commission expires: _____

Accepted on behalf of the City of Warrenton, Oregon.

By: _____

Title: _____

Dated this _____ day of _____, 2022

EXHIBIT A-1

Legal Description and Depiction of the portion of Easement Area on Tax Lot 810340000103

EXHIBIT A

20-FOOT PUBLIC UTILITY EASEMENT

MAY 3, 2022

LEGAL DESCRIPTION

A 20-FOOT STRIP OF LAND, BEING A PORTION OF TRACT "H", PLAT OF FOREST RIM, CLATSOP COUNTY PLAT RECORDS, LOCATED IN THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 8 NORTH, RANGE 10 WEST, WILLAMETTE MERIDIAN, CITY OF WARRENTON, CLATSOP COUNTY, OREGON, THE SIDELINES OF SAID STRIP BEING PARALLEL WITH AND 10.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

BEGINNING AT A POINT ON THE NORTHERLY LINE OF SAID TRACT "H" SAID POINT BEARS SOUTH 89°45'17" WEST 451.04 FEET FROM THE NORTHEAST CORNER OF SAID TRACT; THENCE LEAVING SAID NORTH LINE SOUTH 00°05'02" WEST 27.96 FEET TO A POINT HEREINAFTER REFERRED TO AS **POINT 'A'**; THENCE SOUTH 00°05'02" WEST 23.80 FEET; THENCE NORTH 89°54'58" WEST 112.95 FEET; THENCE SOUTH 78°50'02" WEST 103.97 FEET; THENCE NORTH 89°54'58" WEST 61.42 FEET TO A POINT HEREINAFTER REFERRED TO AS **POINT 'B'**; THENCE NORTH 89°54'58" WEST 136.95 FEET TO A POINT HEREINAFTER REFERRED TO AS **POINT 'C'**; THENCE NORTH 00°05'02" EAST 69.67 FEET TO SAID NORTHERLY LINE AND THE **POINT OF TERMINUS**.

TOGETHER WITH 20.00 FOOT WIDE STRIPS OF LAND, THE SIDELINES OF SAID STRIPS BEGIN PARALLEL WITH AND 10.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINES:

BEGINNING AT THE AFOREMENTIONED **POINT 'A'**; THENCE SOUTH 89°54'58" EAST 73.07 FEET TO THE POINT OF TERMINUS.

BEGINNING AT THE AFOREMENTIONED **POINT 'B'**; THENCE NORTH 00°13'14" EAST 22.73 FEET TO THE POINT OF TERMINUS.

BEGINNING AT THE AFOREMENTIONED **POINT 'C'**; THENCE SOUTH 00°05'02" WEST 46.54 FEET TO THE POINT OF TERMINUS.

THE SIDELINES OF HEREIN DESCRIBED STRIPS SHALL BE SHORTENED OR EXTENDED TO BEGIN ON SAID NORTHERLY LINE, MEET AT ANGLE POINTS, AND END ON SAID NORTHERLY LINE, OR A LINE RUNNING THROUGH THE TERMINUS POINTS, PERPENDICULAR TO SAID CENTERLINES.

CONTAINING 12,981 SQUARE FEET OR 0.298 ACRES, MORE OR LESS.

THE BASIS OF BEARINGS IS THE OREGON COORDINATE REFERENCE SYSTEM, OREGON COAST ZONE.

THE STRIP OF LAND DESCRIBED ABOVE IS DEPICTED ON THE ATTACHED EXHIBIT MAP AND BY THIS REFERENCE MADE A PART THEREOF.



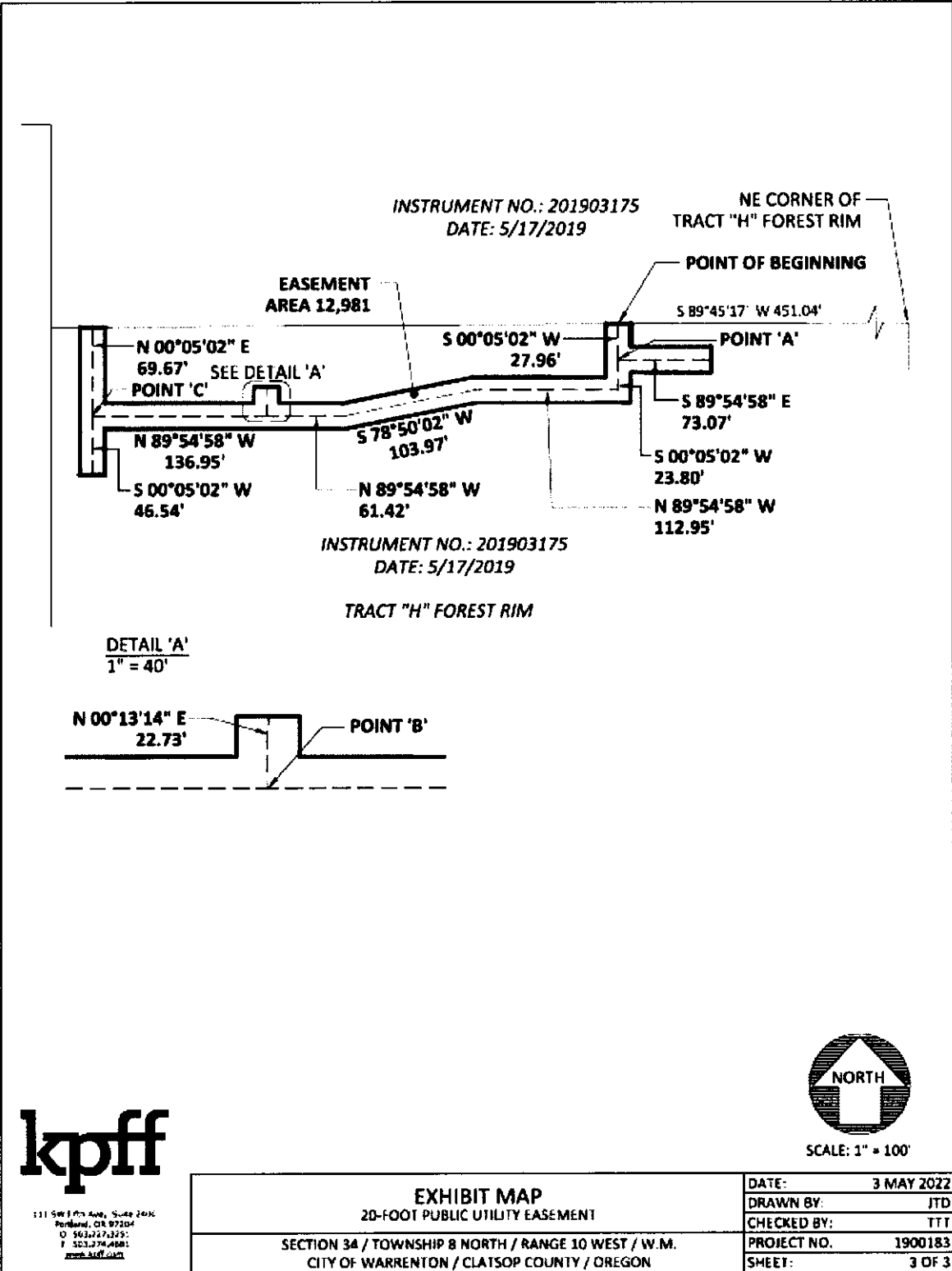


EXHIBIT A-2

Legal Description and Depiction of the portion of Easement Area on Tax Lot 810340000105

EXHIBIT A

20-FOOT PUBLIC UTILITY EASEMENT
APRIL 26, 2022

LEGAL DESCRIPTION

TWO 20-FOOT STRIPS OF LAND, BEING PORTIONS OF PARCEL 2, PARTITION PLAT NUMBER 2019-007, CLATSOP COUNTY PLAT RECORDS AND DESCRIBED IN DEED TO WARRENTON-HAMMOND SCHOOL DISTRICT 30 IN INSTRUMENT NUMBER 201903175, CLATSOP COUNTY DEED RECORDS, LOCATED IN THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 8 NORTH, RANGE 10 WEST, WILLAMETTE MERIDIAN, CITY OF WARRENTON, CLATSOP COUNTY, OREGON, THE SIDELINES OF SAID STRIP BEING PARALLEL WITH AND 10.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

STRIP 1:

BEGINNING AT A POINT ON THE NORTHERLY LINE OF TRACT "H", PLAT OF FOREST RIM, CLATSOP COUNTY PLAT RECORDS, SAID POINT BEARS SOUTH 89°45'17" WEST 451.04 FEET FROM THE NORTHEAST CORNER OF SAID TRACT "H"; THENCE NORTH 00°05'02" EAST 154.61 FEET TO A POINT HEREINAFTER REFERRED TO AS **POINT 'A'**; THENCE NORTH 00°05'02" EAST 96.34 FEET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF FUTURE PROPOSED RIGHT-OF-WAY DEDICATION AND THE **POINT OF TERMINUS**.

TOGETHER WITH A 20.00 FOOT WIDE STRIP OF LAND, THE SIDELINES OF SAID STRIP BEGIN PARALLEL WITH AND 10.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

BEGINNING AT THE AFOREMENTIONED **POINT 'A'**; THENCE SOUTH 89°54'58" EAST 14.31 FEET TO THE POINT OF TERMINUS.

CONTAINING 5,101 SQUARE FEET OR 0.117 ACRES, MORE OR LESS.

STRIP 2:

BEGINNING AT A POINT ON THE NORTHERLY LINE OF SAID TRACT "H" WHICH BEARS SOUTH 89°45'17" WEST 864.34 FEET FROM THE NORTHEAST CORNER OF SAID TRACT; THENCE NORTH 00°05'02" EAST 253.37 FEET TO SAID SOUTHERLY RIGHT-OF-WAY LINE AND THE **POINT OF TERMINUS**.

CONTAINING 5,067 SQUARE FEET OR 0.116 ACRES, MORE OR LESS.

THE SIDELINES OF HEREIN DESCRIBED STRIPS SHALL BE SHORTENED OR EXTENDED TO BEGIN ON SAID NORTHERLY LINE, MEET AT ANGLE POINTS, AND END ON SAID SOUTHERLY RIGHT-OF-WAY LINE, OR A LINE RUNNING THROUGH THE TERMINUS POINTS, PERPENDICULAR TO SAID CENTERLINES.

SHEET 1 OF 3

THE BASIS OF BEARINGS IS THE OREGON COORDINATE REFERENCE SYSTEM, OREGON COAST ZONE.

THE STRIP OF LAND DESCRIBED ABOVE IS DEPICTED ON THE ATTACHED EXHIBIT MAP AND BY THIS REFERENCE MADE A PART THEREOF.



SHEET 2 OF 3

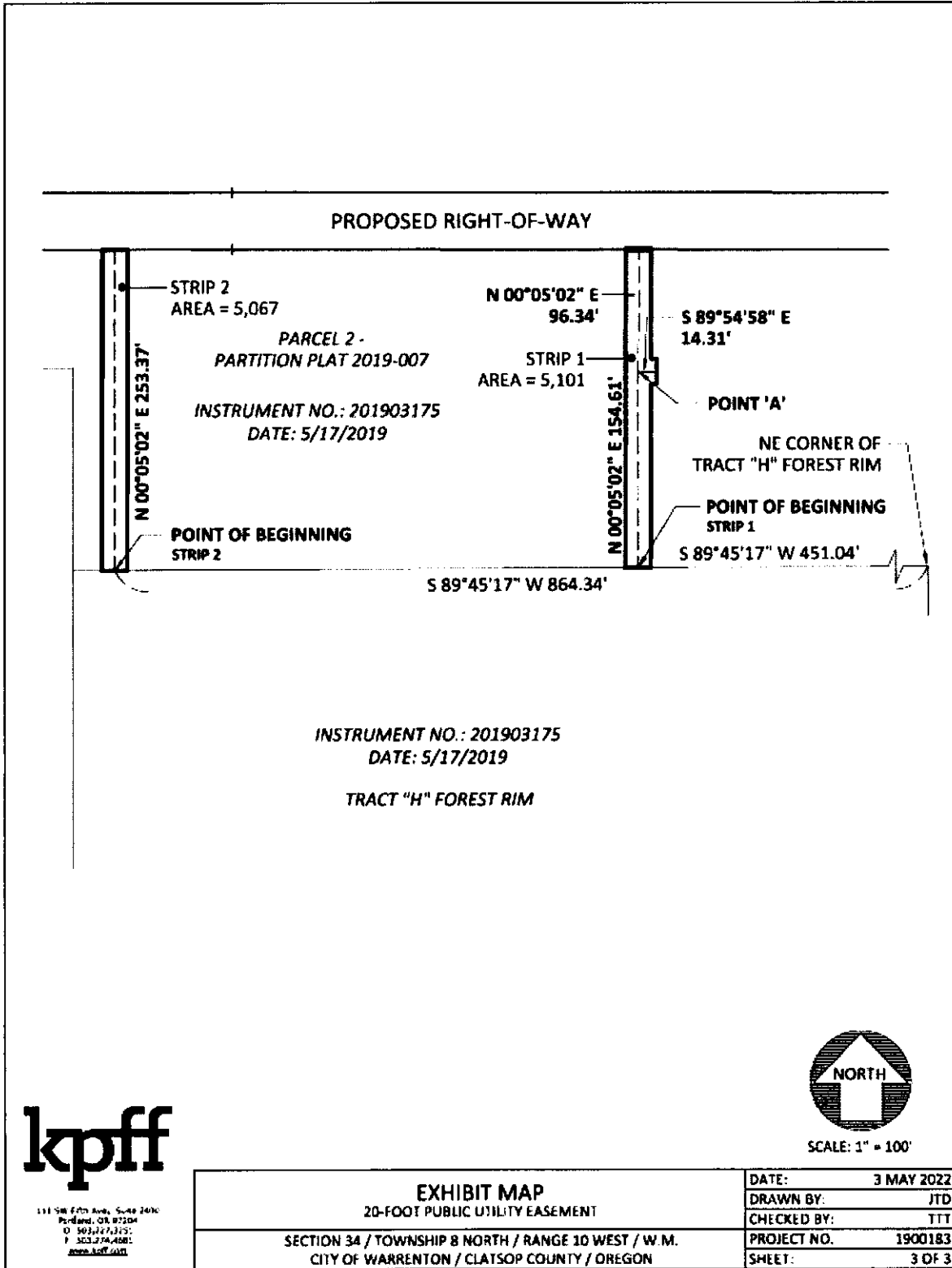


Exhibit B
Legal Description of the Property

A tract of land situated in the southwest one-quarter of Section 27, southeast one-quarter of Section 28, northeast one-quarter of Section 33, and the north half of Section 34, Township 8 North, Range 10 West, Willamette Meridian, City of Warrenton, Clatsop County, Oregon; being Parcel 2 of Partition Plat No. 2019-07, recorded April 5, 2019 as Instrument No. 201902111, Clatsop County Plat Records, and all of Tract H of the Plat of "Forest Rim", Book 15, Page 162, recorded on January 4, 2008 as Instrument No. 200800052, Clatsop County Plat Records, together with the easterly 25.00 feet of that unnamed road vacated by Ordinance No. 1158-A, recorded November 15, 2011 as Instrument No. 201108583, Clatsop County Records, which inures thereto.



AGENDA MEMORANDUM

TO: The Warrenton City Commission
FROM: Collin Stelzig, Public Works Director
DATE: June 28, 2022
SUBJ: Middle School Public Utility Easement

SUMMARY

The Warrenton Middle School proposes to grant the city a 10-foot-wide public utility easement for access and maintenance purposes of public and franchised utilities. The civil improvements for this development have been approved for construction and installed per the approved plans. This easement is a condition of the development.

RECOMMENDATION/SUGGESTED MOTION

"I move to accept the proposed 10-foot public utility easement for access and maintenance purposes at the Warrenton Middle School."

ALTERNATIVE

None recommended

FISCAL IMPACT

There is no cost to the city for this easement.

Approved by City Manager:

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

AFTER RECORDING RETURN TO:
City Recorder
City of Warrenton
225 S Main Ave
Warrenton, OR 97146

PUBLIC UTILITY EASEMENT

Warrenton-Hammond School District 30, an Oregon school district, Grantor, grants and conveys onto the City of Warrenton, Oregon, an Oregon municipal corporation, its successor and assigns a perpetual non-exclusive public utility easement ("Easement") for constructing, reconstructing, operating, maintaining, inspecting, and repairing public and franchise utilities within, over, across, under, through and upon that portion of the real property owned by Grantor described and depicted on Exhibit A (the "Easement Area"), being a portion of the real property owned by Grantor described on attached Exhibit B (the "Property"), known as 1050 SE Warrior Way, Warrenton, Tax Lot 810340000105, tax account nos. 60823, 60824, and 60825, situated in the City of Warrenton, County of Clatsop, State of Oregon.

The true and actual consideration consists of or includes other property or value given or promised which is the whole consideration.

IT IS EXPRESSLY UNDERSTOOD that this Easement does not convey any right, title, or interest except those expressly stated in this Easement, nor otherwise prevent Grantor and its successors and assigns from the full use and dominion thereover; provided, however, that such use shall not interfere with the uses and purposes of the intent of the Easement. To the extent reasonably possible, before performing any work in the Easement Area, Grantee's work shall be coordinated with Grantor so as to cause the minimum amount of disruption to Grantor's use of the Property. All of Grantor's work in the Easement Area shall be accomplished in such a manner that the private improvements existing within the Easement Area (including the incidental areas adjacent thereto) shall not be disturbed or destroyed, or in the event they are disturbed or destroyed, Grantee shall repair or replace the improvements as to put them in as good a condition as they were immediately before Grantee's entrance onto the Easement Area. Following initial installation and construction of utilities in the Easement Area, and thereafter following any work in the Easement Area, Grantee shall, to the extent reasonably practicable, restore landscaping and surfaces and portions of the Property, including the Easement Area, affected by Grantee's work to the condition existing immediately prior to such work. All such restoration shall be performed in a workmanlike manner, in accordance with all applicable laws, ordinances and codes. All such work shall be performed as soon as reasonably possible after the completion of Grantee's work and shall be coordinated with Grantor so as to cause the minimum amount of disruption to Grantor's use of the Property.

In utilizing the Easement Area, both parties agree to comply with any applicable State, local or federal laws or regulations for public health or safety, construction or environmental protection.

Grantor represents and warrants that to the best of its knowledge, Grantor owns the entire fee simple interest in the Property, which is free to the best of Grantor's knowledge from all encumbrances (except for easements, conditions and restrictions of record), and has the full power and lawful authority to grant this Easement.

This Easement is the final and complete agreement between the parties concerning the rights granted herein, and supersedes all prior understandings with respect to it. Except as otherwise set forth in this Easement, this Easement may not be modified or terminated, nor may any obligations under it be waived, except by written instrument signed by all parties to the Easement.

Each of the parties agree to execute such other documents and to perform such other acts as may be reasonably necessary or desirable to further the expressed and intent purpose of this Easement.

The Easement shall run with the land as to all property benefited and burdened thereby, including any partition or division of such property. The rights, covenants, and obligations contained in this Easement shall bind, burden, and benefit Grantor and Grantee, and their respective successors, assigns, lessees, mortgagees, and beneficiaries under any deeds of trust.

IN CONSIDERATION of the premises, Grantee agrees that if said Grantee, its successors or assigns should cause said easement to be vacated, the right of the Grantee in the above-described easement will be forfeited and shall immediately revert to the Grantor, its successors and assigns in the case of such event.

[signature page follows]

IN WITNESS WHEREOF, the above named GRANTOR, by and through its _____, has caused this instrument to be duly signed.

DATED THIS _____ day of _____, 2022.

WARRENTON-HAMMOND SCHOOL DISTRICT 30,
an Oregon school district

By: _____

Title: _____

State of OREGON
County of Clatsop

This instrument was acknowledged before me on _____, 2022,
by _____ (name and title of position) of Warrenton-Hammond School District 30, an Oregon school district, on behalf of the school district.

Notary Public – State of Oregon
My commission expires: _____

Accepted on behalf of the City of Warrenton, Oregon.

By: _____

Title: _____

Dated this _____ day of _____, 2022

EXHIBIT "A"
Legal Description and Depiction of the Easement Area

EXHIBIT A
10-FOOT PUBLIC UTILITY EASEMENT
APRIL 26, 2022

LEGAL DESCRIPTION

A 10-FOOT STRIP OF LAND, BEING A PORTION OF PARCEL 2, PARTITION PLAT NUMBER 2019-007, CLATSOP COUNTY PLAT RECORDS AND DESCRIBED IN DEED TO WARRENTON-HAMMOND SCHOOL DISTRICT 30 IN INSTRUMENT NUMBER 201903175, CLATSOP COUNTY DEED RECORDS, LOCATED IN THE SOUTHWEST QUARTER OF SECTION 27, THE SOUTHEAST QUARTER OF SECTION 28, THE NORTHEAST QUARTER OF SECTION 33, AND THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 8 NORTH, RANGE 10 WEST, WILLAMETTE MERIDIAN, CITY OF WARRENTON, CLATSOP COUNTY, OREGON, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID PARCEL 2, SAID POINT BEING ON THE EASTERLY RIGHT-OF-WAY LINE OF SE DOLPHIN AVE, THENCE ALONG SAID EASTERLY RIGHT-OF-WAY LINE SOUTH 00°05'21" EAST 58.86 FEET; THENCE LEAVING SAID EASTERLY RIGHT-OF-WAY LINE NORTH 44°45'36" EAST 5.43 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE NORTH 44°45'36" EAST 14.06 FEET TO A POINT, SAID POINT BEING 46.00 FEET SOUTH OF THE NORTHERLY LINE OF SAID PARCEL 2, WHEN MEASURED PERPENDICULAR THERETO; THENCE PARALLEL WITH SAID NORTHERLY LINE SOUTH 89°53'37" EAST 329.74 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 338.00 FOOT RADIUS CURVE CONCAVE SOUTHEASTERLY THROUGH A CENTRAL ANGLE OF 19°59'05" (THE LONG CHORD OF WHICH BEARS SOUTH 79°54'04" EAST 117.30 FEET) AN ARC DISTANCE OF 117.89 FEET TO A POINT OF TANGENCY; THENCE SOUTH 69°54'32" EAST 51.99 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 362.00 FOOT RADIUS CURVE CONCAVE NORTHEASTERLY THROUGH A CENTRAL ANGLE OF 19°59'54" (THE LONG CHORD OF WHICH BEARS SOUTH 79°54'29" EAST 125.71 FEET) AN ARC DISTANCE OF 126.35 FEET TO A POINT OF TANGENCY, SAID POINT BEING 46.00 FEET SOUTH OF THE NORTHERLY LINE OF SAID PARCEL 2, WHEN MEASURED PERPENDICULAR THERETO; THENCE PARALLEL WITH SAID NORTHERLY LINE SOUTH 89°54'26" EAST 368.55 FEET TO AN ANGLE POINT; THENCE SOUTH 89°54'39" EAST 754.66 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 226.00 FOOT RADIUS CURVE CONCAVE SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 45°00'05" (THE LONG CHORD OF WHICH BEARS SOUTH 67°24'36" EAST 172.98 FEET) AN ARC DISTANCE OF 177.51 FEET TO A POINT OF TANGENCY; THENCE SOUTH 44°54'34" EAST 221.88 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 174.21 FOOT RADIUS CURVE CONCAVE NORTHEASTERLY THROUGH A CENTRAL ANGLE OF 49°13'10" (THE LONG CHORD OF WHICH BEARS SOUTH 69°31'09" EAST 145.09 FEET) AN ARC DISTANCE OF 149.65 FEET TO A POINT OF NON-TANGENCY ON THE EASTERLY LINE OF SAID PARCEL 2, A RADIAL LINE THROUGH SAID POINT BEARS SOUTH 04°07'44" EAST; THENCE ALONG SAID EASTERLY LINE SOUTH 02°29'57" EAST 10.00 FEET TO THE BEGINNING OF A NON-TANGENT CURVE; A RADIAL LINE THROUGH SAID POINT BEARS NORTH 04°02'25" WEST; THENCE LEAVING SAID EASTERLY LINE ALONG THE ARC OF A 184.21 FOOT RADIUS CURVE CONCAVE NORTHEASTERLY THROUGH A CENTRAL ANGLE OF 49°07'52" (THE LONG CHORD OF WHICH BEARS NORTH 69°28'30" WEST 153.16 FEET) AN ARC DISTANCE OF 157.96 FEET TO A POINT OF TANGENCY; THENCE NORTH 44°54'34" WEST 221.88 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 216.00 FOOT RADIUS CURVE CONCAVE SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 45°00'05" (THE LONG CHORD OF WHICH BEARS NORTH 67°24'36" WEST 165.32 FEET) AN ARC DISTANCE OF 169.65 FEET TO A POINT OF TANGENCY, SAID POINT BEING 56 FEET SOUTH OF SAID NORTHERLY LINE OF PARCEL 2, WHEN MEASURED PERPENDICULAR THERETO; THENCE PARALLEL WITH SAID NORTHERLY LINE NORTH 89°54'39" WEST 754.66 FEET TO AN ANGLE POINT; THENCE NORTH 89°54'26" WEST 368.55 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 372.00 FOOT RADIUS CURVE CONCAVE NORTHEASTERLY THROUGH A CENTRAL ANGLE OF 19°59'54" (THE LONG CHORD OF WHICH BEARS NORTH 79°54'29" WEST 129.18 FEET) AN ARC DISTANCE OF 129.84 FEET TO A POINT OF TANGENCY; THENCE NORTH 69°54'32" WEST 51.99 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 328.00 FOOT RADIUS CURVE

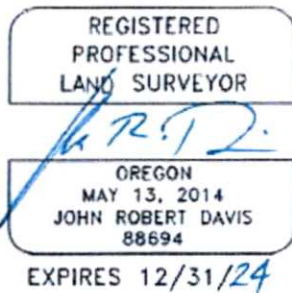
SHEET 1 OF 4

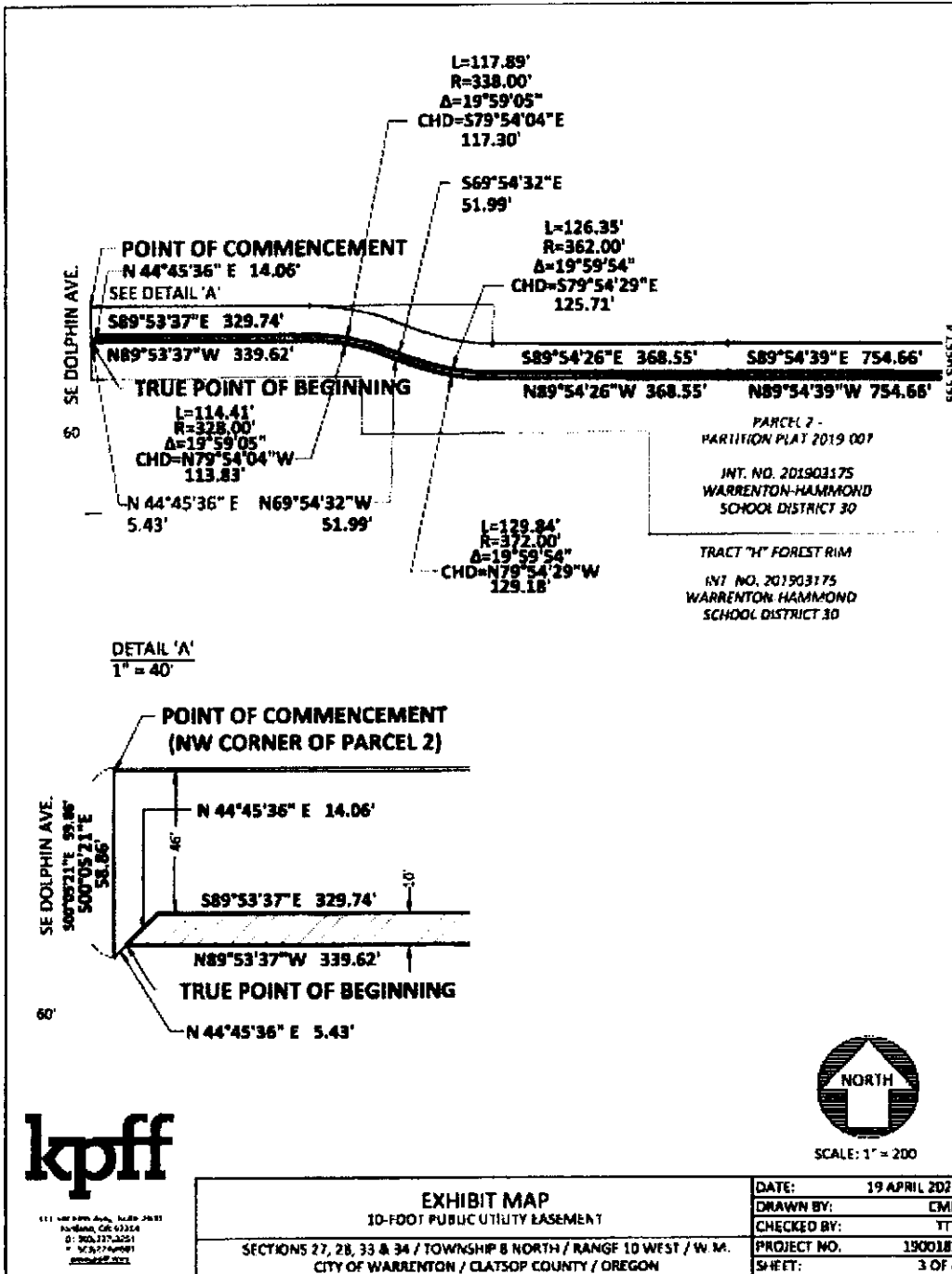
CONCAVE SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 19°59'05" (THE LONG CHORD OF WHICH BEARS NORTH 79°54'04" WEST 113.83 FEET) AN ARC DISTANCE OF 114.41 FEET TO A POINT OF TANGENCY, SAID POINT BEING 56.00 FEET SOUTH OF SAID NORTHERLY LINE OF PARCEL 2, WHEN MEASURED PERPENDICULAR THERETO; THENCE PARALLEL WITH SAID NORTHERLY LINE NORTH 89°53'37" WEST 339.62 FEET TO THE **TRUE POINT OF BEGINNING**.

CONTAINING 23,034 SQUARE FEET OR 0.529 ACRES, MORE OR LESS.

THE BASIS OF BEARINGS IS THE OREGON COORDINATE REFERENCE SYSTEM, OREGON COAST ZONE.

THE STRIP OF LAND DESCRIBED ABOVE IS DEPICTED ON THE ATTACHED EXHIBIT MAP AND BY THIS REFERENCE MADE A PART THEREOF.





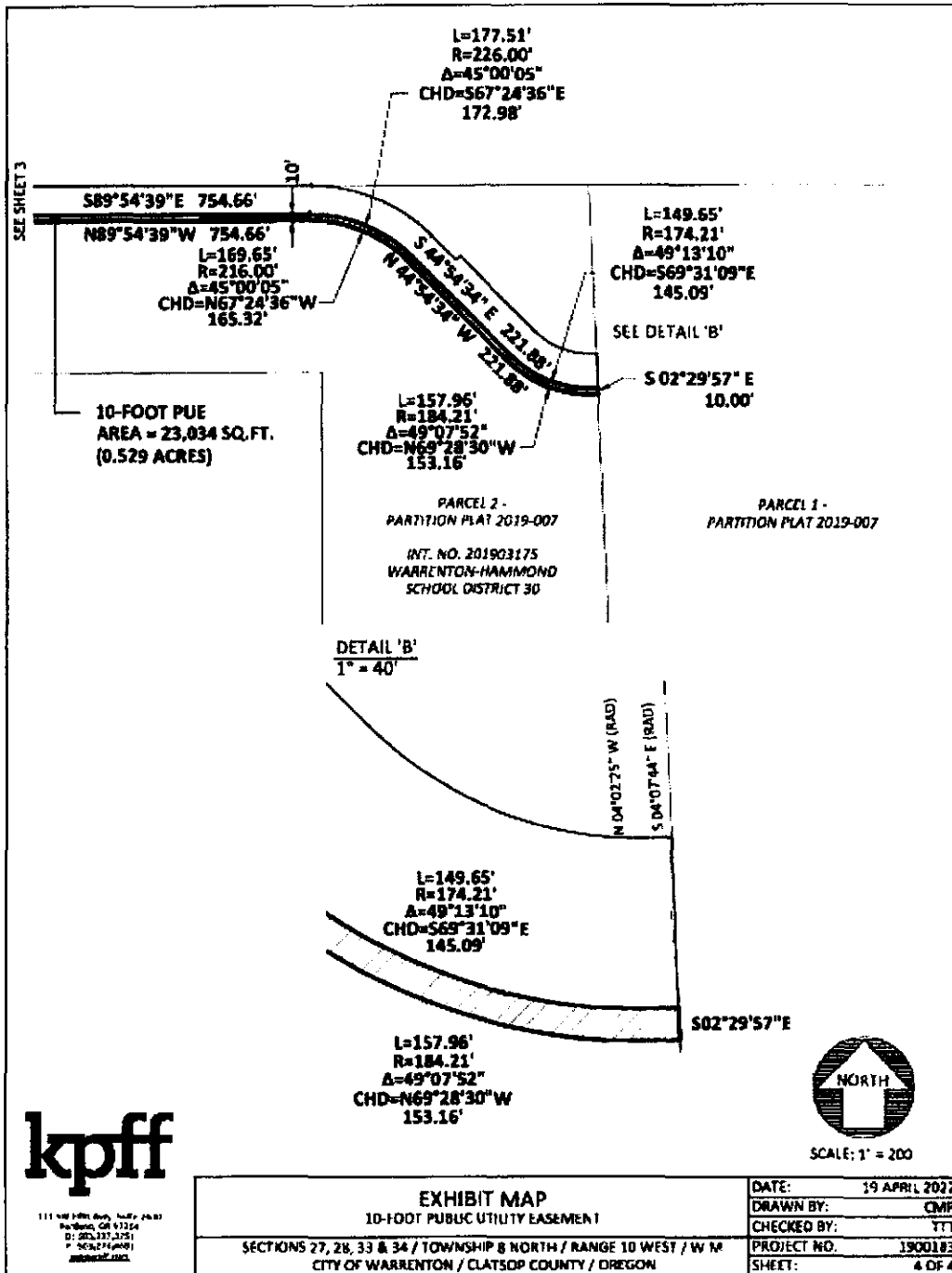


Exhibit B
Legal Description of the Property

A tract of land situated in the southwest one-quarter of Section 27, southeast one-quarter of Section 28, northeast one-quarter of Section 33, and the north half of Section 34, Township 8 North, Range 10 West, Willamette Meridian, City of Warrenton, Clatsop County, Oregon; being Parcel 2 of Partition Plat No. 2019-07, recorded April 5, 2019 as Instrument No. 201902111, Clatsop County Plat Records, and all of Tract H of the Plat of "Forest Rim", Book 15, Page 162, recorded on January 4, 2008 as Instrument No. 200800052, Clatsop County Plat Records, together with the easterly 25.00 feet of that unnamed road vacated by Ordinance No. 1158-A, recorded November 15, 2011 as Instrument No. 201108583, Clatsop County Records, which inures thereto.



AGENDA MEMORANDUM

TO: The Warrenton City Commission
FROM: Collin Stelzig, Public Works Director
DATE: June 28, 2022
SUBJ: Middle School Dedication Deed for SE Warrior Way

SUMMARY

The Warrenton Middle School proposes to grant the city a dedicated deed easement for operation, access, and maintenance purposes of SE Warrior Way. The civil improvements for this development have been approved for construction and installed per the approved plans. This dedication deed easement is a condition of the development.

RECOMMENDATION/SUGGESTED MOTION

"I move to accept the proposed dedication deed easement for operation, access, and maintenance purposes of SE Warrior Way."

ALTERNATIVE

None recommended

FISCAL IMPACT

There is no cost to the city for this easement.

Approved by City Manager:

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

AFTER RECORDING, RETURN TO:

City Recorder
City of Warrenton
225 S Main Ave
Warrenton, OR 97146

Until a change is requested, all tax statements shall be sent to:

No change

DEDICATION DEED

Warrenton-Hammond School District 30, an Oregon school district, Grantor, grants to the City of Warrenton, Oregon, an Oregon municipal corporation, Grantee, on behalf of the public, for the use of the public forever, the following easement in that certain real property situated in the County of Clatsop and State of Oregon, described on the attached Exhibit A and shown on the attached Exhibit B.

Parcel 1 – Dedication of Right-of-Way

Including the right to construct, operate, and maintain a public road, all customary associated uses, and appurtenant facilities.

The true consideration for this conveyance is \$ None.

This document is intended to grant an easement on the property described, not to convey fee title or any interest in the underlying property except as expressly stated herein. The easement granted shall not prevent Grantors from the use of said property; provided, however, that such use shall not be permitted to interfere with the rights granted herein.

Grantor hereby covenants to and with Grantee that it is the owner of said property, which is free from all encumbrances, except for easements, conditions and restrictions of record, and will warrant and defend the easement rights herein granted from all lawful claims whatsoever, except as stated herein.

[signatures on next page]

IN WITNESS WHEREOF, the above named GRANTOR, by and through its _____, has caused this instrument to be duly signed.

DATED THIS 9th day of May, 2022

WARRENTON-HAMMOND SCHOOL DISTRICT 30,
an Oregon school district

By: *Tom Rogozinski*

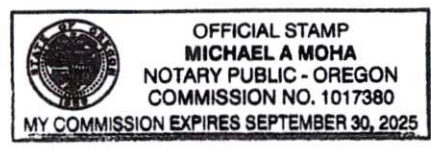
Title: WHSID Superintendent

State of OREGON

County of Clatsop

This instrument was acknowledged before me on May 9th, 2022,
by Tom Rogozinski (name and title of position) of Warrenton-Hammond School District 30, an Oregon school district, on behalf of the school district.

Michael A. Moha
Notary Public -- State of Oregon
My commission expires: 9/30/2025
(complete line above if notarial stamp does not include expiration date of commission)



Accepted on behalf of the City of Warrenton, Oregon.

By: _____

Title: _____

Dated this _____ day of _____, 20____

EXHIBIT A
RIGHT OF WAY DEDICATION
JULY 1, 2020

LEGAL DESCRIPTION

A STRIP OF LAND, VARIABLE IN WIDTH, BEING A PORTION OF PARCEL 2, PARTITION PLAT NUMBER 2019-007, CLATSOP COUNTY PLAT RECORDS AND DESCRIBED IN DEED TO WARRENTON-HAMMOND SCHOOL DISTRICT 30 IN INSTRUMENT NUMBER 201903175, CLATSOP COUNTY DEED RECORDS, LOCATED IN THE SOUTHWEST QUARTER OF SECTION 27, THE SOUTHEAST QUARTER OF SECTION 28, THE NORTHEAST QUARTER OF SECTION 33, AND THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 8 NORTH, RANGE 10 WEST, WILLAMETTE MERIDIAN, CITY OF WARRENTON, CLATSOP COUNTY, OREGON, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WESTERLY LINE OF SAID PARCEL 2, BEING THE EASTERLY RIGHT-OF-WAY LINE OF SE DOLPHIN AVENUE (60 FEET WIDE), SAID POINT BEARS SOUTH 00°05'21" EAST 59.86 FEET FROM THE NORTHWEST CORNER OF SAID PARCEL 2; THENCE ALONG SAID EASTERLY RIGHT OF WAY LINE NORTH 00°05'21" WEST 58.86 FEET TO A POINT BEING 1 FOOT SOUTH OF THE NORTHERLY LINE OF SAID PARCEL 2, WHEN MEASURED PERPENDICULAR THERETO; THENCE PARALLEL WITH SAID NORTHERLY LINE SOUTH 89°53'37" EAST 343.63 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 383.00 FOOT RADIUS CURVE CONCAVE SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 19°59'05" (THE LONG CHORD OF WHICH BEARS SOUTH 79°54'04" EAST 132.91 FEET) AN ARC DISTANCE OF 133.59 FEET TO A POINT OF TANGENCY; THENCE SOUTH 69°54'32" EAST 51.99 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 317.00 FOOT RADIUS CURVE CONCAVE NORTHEASTERLY THROUGH A CENTRAL ANGLE OF 19°59'54" (THE LONG CHORD OF WHICH BEARS SOUTH 79°54'29" EAST 110.08 FEET) AN ARC DISTANCE OF 110.64 FEET TO A POINT OF TANGENCY, SAID POINT BEING 1 FOOT SOUTH OF THE NORTHERLY LINE OF SAID PARCEL 2, WHEN MEASURED PERPENDICULAR THERETO; THENCE PARALLEL WITH SAID NORTHERLY LINE SOUTH 89°54'26" EAST 368.55 FEET TO AN ANGLE POINT; THENCE SOUTH 89°54'39" EAST 754.65 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 271.00 FOOT RADIUS CURVE CONCAVE SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 45°00'05" (THE LONG CHORD OF WHICH BEARS SOUTH 67°24'36" EAST 207.42 FEET) AN ARC DISTANCE OF 212.85 FEET TO A POINT OF TANGENCY; THENCE SOUTH 44°54'34" EAST 53.27 FEET; THENCE NORTH 45°05'26" EAST 9.00 FEET; THENCE SOUTH 44°54'34" EAST 168.61 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 120.21 FOOT RADIUS CURVE CONCAVE NORTHEASTERLY THROUGH A CENTRAL ANGLE OF 49°57'07" (THE LONG CHORD OF WHICH BEARS SOUTH 69°53'07" EAST 101.51 FEET) AN ARC DISTANCE OF 104.80 FEET TO A POINT OF NON-TANGENCY ON THE EASTERLY LINE OF SAID PARCEL 2, A RADIAL LINE THROUGH SAID POINT BEARS SOUTH 04°51'41" EAST; THENCE ALONG SAID EASTERLY LINE SOUTH 02°29'57" EAST 54.03 FEET TO THE BEGINNING OF A NON-TANGENT CURVE, A RADIAL LINE THROUGH SAID POINT BEARS SOUTH 04°07'44" EAST; THENCE LEAVING SAID EASTERLY LINE ALONG THE ARC OF A 174.21 FOOT RADIUS CURVE CONCAVE NORTHEASTERLY THROUGH A CENTRAL ANGLE OF 49°13'10" (THE LONG CHORD OF WHICH BEARS NORTH 69°31'09" WEST 145.09 FEET) AN ARC DISTANCE OF 149.65 FEET TO A POINT OF TANGENCY; THENCE NORTH 44°54'34" WEST 221.88 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 226.00 FOOT RADIUS CURVE CONCAVE SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 45°00'05" (THE LONG CHORD OF WHICH BEARS NORTH 67°24'36" WEST 172.98 FEET) AN ARC DISTANCE OF 177.51 FEET TO A POINT OF TANGENCY, SAID POINT BEING 46 FEET SOUTH OF SAID NORTHERLY LINE OF PARCEL 2, WHEN MEASURED PERPENDICULAR THERETO; THENCE PARALLEL WITH SAID NORTHERLY LINE NORTH 89°54'39" WEST 754.66 FEET TO AN ANGLE POINT; THENCE NORTH 89°54'26" WEST 368.55 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 362.00 FOOT RADIUS CURVE CONCAVE NORTHEASTERLY THROUGH A CENTRAL ANGLE OF 19°59'54" (THE LONG CHORD OF WHICH BEARS NORTH 79°54'29" WEST 125.71 FEET) AN ARC DISTANCE OF 126.35 FEET TO A POINT OF TANGENCY; THENCE NORTH 69°54'32" WEST 51.99 FEET TO THE BEGINNING OF A TANGENT CURVE; THENCE ALONG THE ARC OF A 338.00 FOOT RADIUS CURVE

CONCAVE SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 19°59'05" (THE LONG CHORD OF WHICH BEARS NORTH 79°54'04" WEST 117.30 FEET) AN ARC DISTANCE OF 117.89 FEET TO A POINT OF TANGENCY, SAID POINT BEING 46 FEET SOUTH OF SAID NORTHERLY LINE OF PARCEL 2, WHEN MEASURED PERPENDICULAR THERETO; THENCE PARALLEL WITH SAID NORTHERLY LINE NORTH 89°53'37" WEST 329.74 FEET; THENCE SOUTH 44°45'36" WEST 19.49 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 106,581 SQUARE FEET OR 2.447 ACRES, MORE OR LESS.

THE BASIS OF BEARINGS IS THE OREGON COORDINATE REFERENCE SYSTEM, OREGON COAST ZONE.

THE STRIP OF LAND DESCRIBED ABOVE IS DEPICTED ON THE ATTACHED EXHIBIT MAP AND BY THIS REFERENCE MADE A PART THEREOF.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

J.R.D.
OREGON
MAY 13, 2014
JOHN ROBERT DAVIS
88694

EXPIRES 12/31/24

SEE SHEET 1

EASEMENT AREA
106,581 SQ. FT.

S89°54'39"E 754.65'
N89°54'39"W 754.66'

L=177.51'
R=226.00'
Δ=45°00'05"
CHD=N67°24'36"W
172.98'

L=212.85'
R=271.00'
Δ=45°00'05"
CHD=S67°24'36"E
207.42'
S44°54'34"E
53.27'

SEE DETAIL 'C'

L=149.65'
R=174.21'
Δ=49°13'10"
CHD=N69°31'09"W
145.09'

L=104.80'
R=120.21'
Δ=49°57'07"
CHD=S69°53'07"E
101.51'

SEE DETAIL 'D'

S02°29'57"E
54.03'

TRACT "H" FOREST RIM

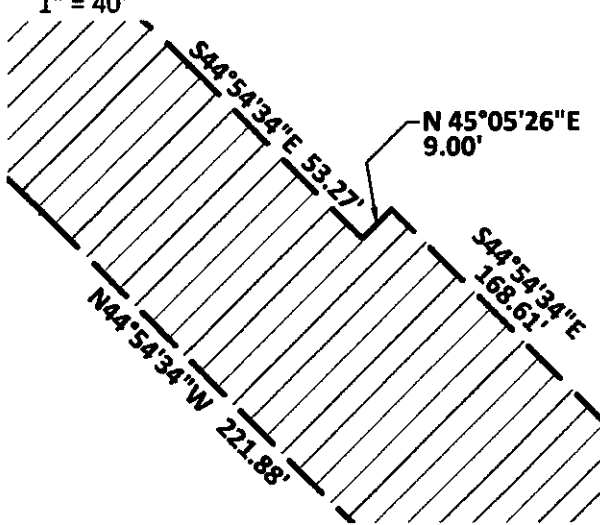
INT. NO. 201903175
WARRENTON-HAMMOND
SCHOOL DISTRICT 30

PARCEL 2 -
PARTITION PLAT 2019-007

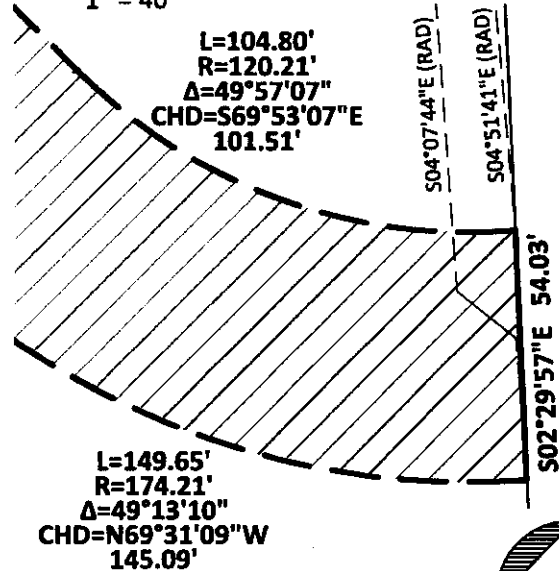
INT. NO. 201903175
WARRENTON-HAMMOND
SCHOOL DISTRICT 30

PARCEL 1 -
PARTITION PLAT 2019-007

DETAIL 'C'
1" = 40'



DETAIL 'D'
1" = 40'



SCALE: 1" = 200'

kpff

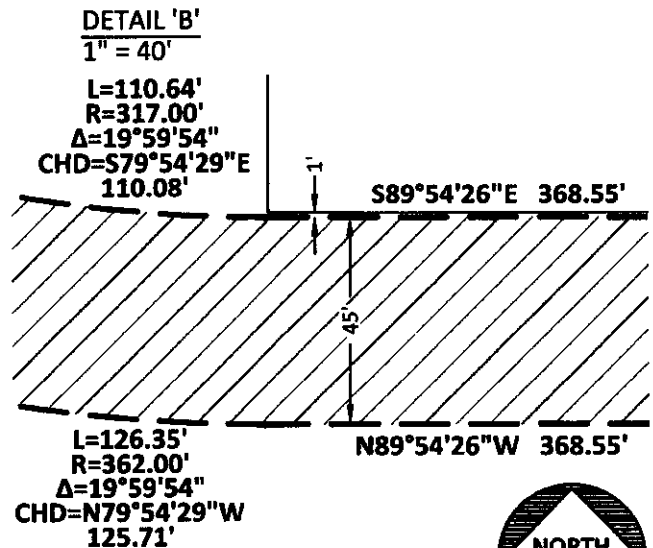
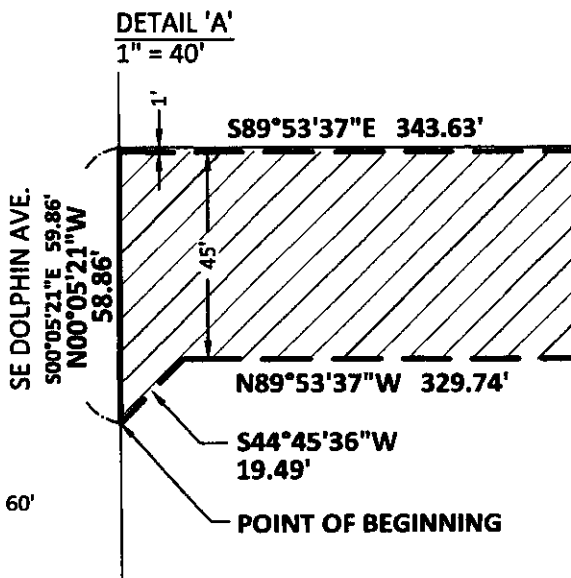
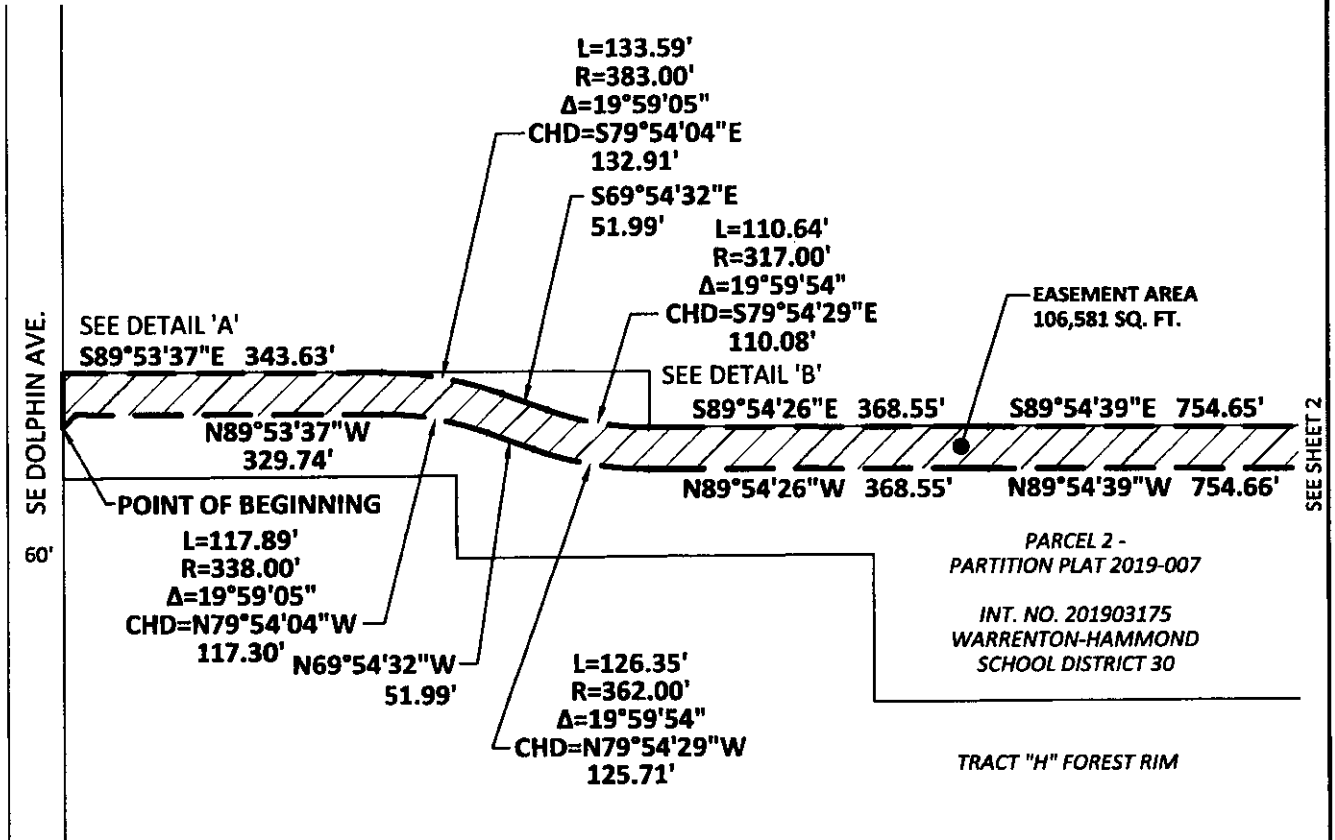
111 SW Fifth Ave., Suite 2400
Portland, OR 97204
O: 503.227.3251
F: 503.274.4681
www.kpff.com

EXHIBIT MAP
RIGHT OF WAY DEDICATION

SECTIONS 27, 28, 33 & 34 / TOWNSHIP 8 NORTH / RANGE 10 WEST / W.M.
CITY OF WARRENTON / CLATSOP COUNTY / OREGON

| | |
|-------------|-------------|
| DATE: | 1 JULY 2020 |
| DRAWN BY: | CMR |
| CHECKED BY: | TTT |
| PROJECT NO. | 1900183 |
| SHEET: | 2 OF 2 |

EXHIBIT B



SCALE: 1" = 200'



111 SW Fifth Ave., Suite 2400
Portland, OR 97204
O: 503.227.3251
F: 503.274.4681
www.kpff.com

| | |
|---|---------------------|
| EXHIBIT MAP RIGHT OF WAY DEDICATION | DATE: 1 JULY 2020 |
| | DRAWN BY: CMR |
| SECTIONS 27, 28, 33 & 34 / TOWNSHIP 8 NORTH / RANGE 10 WEST / W.M. CITY OF WARRENTON / CLATSOP COUNTY / OREGON | CHECKED BY: TTT |
| | PROJECT NO. 1900183 |
| | SHEET: 1 OF 2 |



AGENDA MEMORANDUM

TO: The Warrenton City Commission
FROM: Collin Stelzig P.E., Public Works Director
DATE: June 28, 2022
SUBJ: Change Order #2 for Raw Water Replacement Design

SUMMARY

In April of 2021, the City awarded a contract to Murrsmith, Inc. to design the replacement of the existing raw waterline between Lewis & Clark Rd and the raw water reservoir. The design has been completed and a bid award was approved on June 14th, 2022 and construction is anticipated to start at the end of July.

The Bid Phase included additional tasks that were outside of the original scope of work. These tasks included additional addendum to the bid documents, distributing bid documents and conducting the bid opening.

Construction Phase services will include project management and administration, construction contract administration, construction meetings, engineering, and observation, as well as submittal review, final inspections, and record drawings

This Change Order is a request to increase the not-to-exceed contract amount from \$110,320 to \$191,981 which includes these changes to the scope of work:

RECOMMENDATION/SUGGESTED MOTION

"I move to approve Change Order #2 – Raw water replacement design services, increasing the not-to-exceed contract amount from \$110,320 to \$191,981."

ALTERNATIVE

1) None recommended

FISCAL IMPACT

This change order is within the budgeted amount for this project fund.

Approved by City Manager:

A handwritten signature in black ink, appearing to read "Linda Eghelston", written over a horizontal line.

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.

EXHIBIT A

AMENDMENT No. 2 SCOPE OF WORK RAW WATERLINE REPLACEMENT CITY OF WARRENTON

Project Overview and Understanding

In April 2021, the City of Warrenton (City) executed a Contract for Professional Consulting Services with Murraysmith (Consultant) for Design and Bid Phase Services to replace the existing raw waterline between Lewis & Clark Highway and the raw water reservoir. During the Preliminary Design phase, four potential wetland/waterway areas along the proposed waterline alignment were identified. In October 2021, the City executed Amend No. 1 to the Contract, which added professional services for preparation of Wetland Delineation Report and assistance with notifications and permit applications to jurisdictional regulatory agencies. The City advertised for construction bids and opened bids on May 26, 2022. The City anticipates issuing in June 2022 the Intent/Notice of Award to the lowest responsive, responsible bidder, and executing the Construction Contract and issuing Notice to Proceed by July 31, 2022. The City requests the Consultant provide Construction Phase Services for the project and will authorize said services by Amendment (No. 2) of the existing Contract.

Amended Scope of Services

The Amended Scope of Services activities, subtasks, tasks, assumptions, and deliverables are detailed as follows.

Task 6 – Bid Phase Services

Subtask 6.4 Bid Phase Scope/Fee Adjustment for Amendment No. 2

During the Bid Phase, the work effort to complete the necessary tasks exceeded the anticipated labor assumptions and approved budget. Contributing factors for the additional labor and expenses included the following:

- Preparation of addenda and supporting documents above that in the budget assumption. Budget assumed one (1) addendum. Three (3) addenda were issued prior to Bid Opening.
- The City requested the Consultant be responsible for distributing bidding documents, addenda and maintaining plan holder list.
- The City requested the Consultant be responsible for conducting Bid Opening.

Task 7 – Construction Phase Services

Objective

Provide engineering services during construction that include construction management as the designated City's representative, contract administration, submittal review, construction observation, and project closeout assistance. The intent is to ensure the project is constructed in accordance with the contract documents and satisfies permit requirements.

Subtask 7.1 Project Management and Administration

Coordinate, monitor, and control the project resources to meet the technical, communication, and contractual obligations required for executing the project scope. Provide monthly progress reports and invoices for the anticipated project period (July to December 2022).

Subtask 7.2 Construction Contract Administration

Assist the City with construction administration duties, including coordination with the Contractor on behalf of the City. Budget assumes seventy-four (74) hours for contract administration from the time of construction Notice to Proceed through Final Inspection (July to December 2022; 22 weeks), including an allowance for administration support. Anticipated activities include the following.

- Review of Consultant and Sub-Consultant (MB&G) construction observation reports
- Phone conference and/or email correspondence with City Project Manager
- Facilitate weekly construction meetings
- Correspondence with permitting agencies and the Contractor
- Coordination of construction observations by Sub-Consultant
- Provide City staff with weekly construction progress updates
- Review and recommendation of Contractor monthly payment requests
- Address changes to the contract and issues related to cost and/or schedule, tracking contract time, monthly review of construction progress relative to the schedule, and review of monthly progress payments

Subtask 7.3 Pre-Construction Conference

Coordinate and conduct pre-construction conference, prepare meeting agenda, and distribute meeting summary.

Subtask 7.4 Submittal Review

Receive, review, and log contractor submittals and shop drawings for conformance to the design requirements of the project. Provide draft review comments to City for substitute and "or-equal" items proposed for use by contractor. Budget assumes up to 8 submittals and 2 resubmittals (total of 10 submittals) will be reviewed.

Subtask 7.5 Construction Engineering

Respond to Contractor Requests for Information (RFIs) and issue necessary clarifications or interpretations of the contract documents. Review contractor requests for change orders, prepare change orders as needed, and solicit signatures from all parties. Budget assumes up to six (6) RFI responses and two (2) change order requests.

Subtask 7.6 Construction Observation

Consultant will provide construction observation and prepare observation reports after each visit. Copies of the reports will be provided to the City. Budget assumes 128 hours over the construction period. The construction observation level of effort is based on the following assumptions:

- Full time observation for the following construction activities:
 - HDPE pipe fusing for first 6 joints of 24" pipe
 - Connections of new pipe to existing pipe (4 each)
- Periodic observations by the Consultant for the balance of construction activities.
- Periodic observation by the Sub-Consultant for activities relating to General Authorization permit conditions from the Oregon Department of State Lands.
- Site visit hours include time for travel and observation report preparation.

Site visits and observations by the Consultant are not intended to be exhaustive or to extend to every aspect of Contractor's work, but limited to spot checking, selective sampling, and similar methods of general observation of the work. Consultant does not assume responsibility for the means and methods of construction selected by the Contractor nor for any failure to furnish and perform the work in accordance with the Contract Documents. Based on information obtained during such visits and observations, Consultant shall determine in general if Contractor's work is proceeding in accordance with the Contract Documents, and keep the City informed of the progress of the work.

Subtask 7.7 Final Inspections

Perform an initial inspection at substantial completion, prepare a punch list and attend the final inspection prior to City project acceptance.

Subtask 7.8 Record Drawing Preparation

Prepare and provide to the City record drawings representative of the "as constructed" work based on Contractor redline drawings, as-built survey, and in construction observation reports. Record drawings shall be provided to the City in digital format.

Assumptions:

- Hours provided under Tasks 7.2 and 7.6 are estimated as an average over the contract duration as outlined under Time and Performance below. The actual time required to

perform the tasks included depends on Contractor competency, changed conditions, City staff availability and/or permitting agency requirements. If it appears that additional time will be needed to continue services through project completion, the City will be notified immediately.

- City will coordinate and review Contractor BOLI submittals.

Deliverables:

- Pre-construction and weekly meeting agenda and summary
- Monthly invoices and progress reports
- Contractor monthly progress payment request review and recommendation
- Submittal review comments and maintain submittal log
- Responses to Contractor RFIs and maintain RFI log
- Daily reports for construction observation
- Weekly progress reports including change log, schedule, and financial summary
- Substantial completion punch list
- Recommendation for final payment and acceptance of project
- Record Drawings

Amended Compensation

Work for Scope of Services outlined in Amendment No. 2 will be performed on a time and expense basis with a total not to exceed amount of \$81,661. Work will be performed in accordance with the firm’s current standard Schedule of Charges in effect at the time the work is performed. The revised total for all Services is \$191,981 (Original Contract [\$87,594] + Amendment No. 1 [\$22,726] + Amendment No. 2 [\$81,661]).

Amended Schedule

The anticipated amended project schedule is as follows:

| Task | Anticipated Completion (2022) |
|-------------------------------------|-------------------------------|
| Consultant Notice to Proceed | June 22 |
| Contractor Notice of Award | June 22 |
| Contractor Notice to Proceed | July 22 |
| Construction Substantial Completion | November 15 |
| Construction Final Completion | December 22 |
| Record Drawings Complete | December 31 |

EXHIBIT B
 RAW WATERLINE REPLACEMENT PROJECT - AMENDMENT NO. 2
 CITY OF WARRENTON, OREGON
 PROPOSED FEE ESTIMATE

| | LABOR CLASSIFICATION (HOURS) | | | | | | | Labor | Subconsultants | | Multiplier % Markup | Subconsultant Total with Markup | Expenses | CADD Units \$18/hr | Total |
|---|------------------------------|---------------------------|------------------------------|----------------------------|---------------|-------------------|------------|------------------|------------------|--|------------------------|------------------------------------|-----------------|--------------------|------------------|
| | Principal Engineer VI | Principal Engineer III | Professional Engineer VII | Engineering Designer IV | Technician IV | Administrative II | Hours | | MB&G | | | | | | |
| | \$292 | \$258 | \$206 | \$174 | \$168 | \$107 | | | | | | | | | |
| Task 6 - Bid Phase Services | | | | | | | | | | | | | | | |
| Task 6.4 - Bid Phase Scope/Fee Adjustment for Amendment No. 2 | | | 53 | | | | 53 | \$ 10,815 | | | 1.1 | \$ - | \$ 239 | \$ - | \$ 11,054 |
| Task 6 Subtotal | 0 | 0 | 53 | 0 | 0 | 0 | 53 | \$ 10,815 | \$ - | | | \$ - | \$ 239 | \$ - | \$ 11,054 |
| Task 7 - Construction Phase Services | | | | | | | | | | | | | | | |
| Task 7.1 - Project Management and Administration | 5 | | 10 | | | 5 | 20 | \$ 4,055 | \$ 888 | | 1.1 | \$ 977 | \$ - | \$ - | \$ 5,032 |
| Task 7.2 - Construction Contract Administration | | 2 | 40 | 32 | | | 74 | \$ 14,324 | \$ 1,740 | | 1.1 | \$ 1,914 | \$ - | \$ - | \$ 16,238 |
| Task 7.3 - Pre-Construction Conference | | | 8 | 8 | | | 16 | \$ 3,040 | | | 1.1 | \$ - | \$ 234 | \$ - | \$ 3,274 |
| Task 7.4 - Submittal Review | | 2 | 8 | 16 | | | 26 | \$ 4,948 | | | 1.1 | \$ - | \$ - | \$ - | \$ 4,948 |
| Task 7.5 - Construction Engineering | | 2 | 8 | 10 | | | 20 | \$ 3,904 | | | 1.1 | \$ - | \$ - | \$ - | \$ 3,904 |
| Task 7.6 - Construction Observation | | | 8 | 120 | | | 128 | \$ 22,528 | \$ 7,984 | | 1.1 | \$ 8,782 | \$ 702 | \$ - | \$ 32,012 |
| Task 7.7 - Final Inspections | | | 8 | 8 | | | 16 | \$ 3,040 | | | 1.1 | \$ - | \$ 117 | \$ - | \$ 3,157 |
| Task 7.8 - Record Drawing Preparation | | | 1 | 2 | 8 | | 11 | \$ 1,898 | | | 1.1 | \$ - | \$ - | \$ 144 | \$ 2,042 |
| Task 7 Subtotal | 5 | 6 | 91 | 196 | 8 | 5 | 311 | \$ 57,737 | \$ 10,612 | | | \$ 11,673 | \$ 1,053 | \$ 144 | \$ 70,607 |
| TOTAL - ALL TASKS | 5 | 6 | 144 | 196 | 8 | 5 | 364 | \$ 68,552 | \$ 10,612 | | | \$ 11,673 | \$ 1,292 | \$ 144 | \$ 81,661 |

| | |
|---|---|
| City of Warrenton Project: Raw water replacement design services | Contract Section Change Order Form |
|---|---|

Change Order No. 2

Date of Issuance: _____ Effective Date: _____

| | |
|--|--------------------------------|
| Owner: City of Warrenton | |
| Project: Raw water replacement design services | City Project #: 029-430-620094 |
| Engineer: Murrysmith, Inc. | Engineer's Proj #: 21-3108 |
| Contractor: | Contractor's #: |
| Original Contract: \$87,594.00 | Notice to Proceed Date: |
| City Project Manager: Collin Stelzig P.E., Public Works Director | |
| Project Location: Raw water pipeline between L&C Rd and raw water reservoir | |

The Contract Documents are modified as follows upon execution of this Change Order

Description: Increasing the original contract not-to-exceed price from \$110,320 to \$191,981

Work shall include:

1. Amendment of scope of work to include Subtask 6.4 Bid Phase Scope/Fee Adjustment
2. Amendment of scope of work to include Task 7 Construction Phase Services

Original contract times: Working days Calendar days
 Extend contract days _____ Original contract time n/a New contract days n/a
 Substantial Completion Date:
 This will require substantial completion by:

Attachments: Amendment No. 1 Scope of Work

| | | |
|---|----|------------|
| Current Contract Price: | \$ | 110,320.00 |
| Increase of this Change Order: | \$ | 81,661.00 |
| Contract Price incorporating this Change Order: | \$ | 191,981.00 |

The above prices and specifications of the change order are satisfactory and are hereby accepted. This change order amount and extension of time constitutes total compensation for the change, including compensation for all impacts and delays relating to the change and their cumulative effect on the project to date. All work shall be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

RECOMMENDED **ACCEPTED:** **ACCEPTED:**

 Engineer signature Contractor signature Owner Signature/Title

 Date: Date: Date:

Approved by Funding Agency (if applicable):
 Agency: _____ Title: _____ Date: _____

Project Status Form

Owner: **City of Warrenton**

Project: **Raw water replacement design services** 0

City Project #: 029-430-620094

Engineer: Murrysmith, Inc. 0

Engineer's Proj #: 21-3108

Contractor: 0 0

Contractor's #: 0

Original Contract: \$87,594.00 0

Notice to Proceed Date:

City Project Manager: Collin Stelzig P.E., Public Works Director

Project Location: **Raw water pipeline between L&C Rd and raw water reservoir**

| CO | Change Order Amount/ Allowance Amt. | C.O. Days | Commission Date | REASON FOR CHANGE |
|------------------------|--|---------------|--------------------|--|
| | New Contract Amount | New Total | New Comp. Date | |
| #1 | \$ 22,726.00 | 0 | September 28, 2021 | Amendment to Scope of Work to remove subtask 3.3, 3.5, 3.6 and include subtask 3.7 Wetland and Waters Permitting |
| | \$110,320.00 | n/a | n/a | |
| #2 | \$81,661.00 | | June 28, 2022 | Amendment to Scope of Work to include Subtask 6.4 and Task 7 Construction Phase Services |
| | \$191,981.00 | n/a | n/a | |
| #3 | | | | |
| #4 | | | | |
| #5 | | | | |
| #6 | | | | |
| #7 | | | | |
| #8 | | | | |
| Project Summary | | | | |
| | Contract amount | Contract days | Completion Date | |
| | \$ 191,981.00 | n/a | n/a | |



AGENDA MEMORANDUM

TO: WARRENTON CITY COMMISSION
 FROM: Collin Stelzig, P.E., Public Works Director
 DATE: June 28, 2022
 SUBJ: Business Oregon- Tidegate Planning Grant

SUMMARY

As part of the Tide Gate Grant and Loan Fund Project Financing Contract that was approved by Commission and signed by the Mayor, the Public Works Department has been working with Oregon Infrastructure Finance Authority of the Business Development Department ("OBDD"). Working alongside the OBDD as well as other state departments, the Public Works Department has written a Request for Qualifications (RFQ) for project scoping and design services for a new Tide gate at location #9 (near the 4th Street Stormwater Pumpstation).

The Public Works Department proposes sending a RFQ in order to select a qualified firm to help the City complete this project. Attached with this agenda memorandum is the proposed RFQ.

RECOMMENDATION/SUGGESTED MOTION

"I move to approve advertising the Request for Qualification for the project scoping and design services of Warrenton tide gate #9."

ALTERNATIVE

- 1) Other action as deemed appropriate by the City Commission
- 2) None recommended

FISCAL IMPACT

This project and grant have been discussed with City Commission and is included in the City of Warrenton 2022-2023 Adopted Budget

Approved by City Manager:

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.



Project Scoping and Design - Tide gate #9

Request for Qualifications

July 12, 2022

Linda Engbretson, City Manager

Collin Stelzig, Public Works Director

Request for Qualifications
Project Scoping and Design - Tide gate #9

REQUEST FOR QUALIFICATIONS

Project Scoping Tide gate #9

| | |
|-------------------------------------|-----------------|
| Date of Issue: | July 12, 2022 |
| Proposal Due Date: | August 2, 2022 |
| Tentative City Commission Approval: | August 23, 2022 |

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department.

Request for Qualifications
Project Scoping and Design - Tide gate #9

Table of Contents:

- 1: Introduction
- 2: Project Description and Schedule
- 3: Scope of Services
- 4: Proposal Format
- 5: Selection Criteria
- 6: Submittal Requirements
- 7: General RFQ Information
- 8: Appendix

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department.

Request for Qualifications
Project Scoping and Design - Tide gate #9

1: Introduction:

The city of Warrenton has successfully been awarded Special Public Works Funds to be used for project scoping of Warrenton’s tide gate #9 to replace/upgrade that tide gate. This project is funded by the Infrastructure Finance Authority of the Oregon Business Development Department (“OBDD”) to hire a firm that will manage the project and complete the scoping and design work.

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department.

The city of Warrenton is issuing this Request for Qualifications (RFQ) to solicit statements of qualifications (SOQ) from firms or individuals capable of providing the city with project scoping services.

2: Project Description and Schedule:

The city of Warrenton (City) is seeking consulting services to develop the design and permitting package for a replacement/upgrade to Warrenton’s tide gate #9. This design should take into account current hydrologic and tidal conditions, state and federal requirements. This gate should not allow any fish or wildlife passage. Tide gate #9 is on the west bank of the Skipanon River, and its drainage area includes portions of Warrenton’s downtown.

Contracted firm will start the project planning actions by **September 6th 2022**.

Project Agenda

| Activity Description | Start Date | End Date |
|----------------------|------------|------------|
| Project Planning | 9/6/2022 | 11/18/2022 |
| Environmental Review | 9/6/2022 | 12/16/2022 |
| Permitting | 12/1/2022 | 3/1/2023 |

3: Scope of Services

The successful applicant will be a highly skilled and experienced professional with related experience in the following areas discussed below. Latitude is provided to the Consultant for the development of the specific task that may be included in a Scope of Work; however, at a minimum the Consultant should including all general leadership and management functions required of a Consultant including but not limited to, monitoring schedules; overseeing quality of all aspects of the project; communication with the project team; coordinating all issues, documentation, minutes, action items, and approvals to move the projects through all the various phases; providing direct interface with end-users and other stakeholders as required;

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department.

Request for Qualifications
Project Scoping and Design - Tide gate #9

briefing officials, Council/Boards/Commissions, and being more particularly described as follows:

- A. Project Management
 - a. Manage project including internal team management and coordination
 - b. Meetings/presentations to the council and public
 - c. Process invoices, disbursement request and other tasks needed to keep project on track
 - d. Outreach to community, and property owners
- B. Project Design- Deliverables
 - a. Consultant will produce a bid-ready set of design plans for the replacement/upgrade of Tide gate #9. This includes:
 - i. Creating a project feasibility plan
 - ii. Developing a construction timeline
 - iii. Creating an operation feasibility analysis including a maintenance plan
 - iv. Develop a contingency budget and other budget needs
 - v. Develop an environmental review of the area
- C. Project Permitting:
 - a. For the City, apply for all permits and regulatory authorization for the project
- D. Agency Coordination
 - a. Work alongside state organizations
 - b. Review other related regulatory programs
- E. Reporting
 - a. Prepare reports summarizing all information from scope of work, and sharing with interested state agencies, and the City.

4: Proposal Format

Interested consultants shall prepare and submit Proposals in accordance with the requirements stated within this RFQ. Adherence to these requirements will ensure a fair and objective analysis of submitted Proposals. Proposals should provide a clear, concise description of the Proposer's capabilities to satisfy the requirements of this RFQ. Emphasis should be placed on completeness, brevity, and clarity of content. Failure to comply with or complete any part of the RFQ may result in rejection of the Proposal. The ability to follow these instructions demonstrates attention to detail.

Required Submittal Information are:

Statements of Qualifications: Provide a letter describing the Proposers commitment and willingness to provide services offered interest in the Project, and why the Proposer should be selected. All submittals should be organized and labeled following the outline below:

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department.

Request for Qualifications
Project Scoping and Design - Tide gate #9

- A. **Project Understanding-** Synopsis of the firms understanding of the City's. This should provide a broad summary of the firm's proposal.
- B. **Project Approach-** The proposed plan for how the proposer will conduct the project scoping actions for tide gate #9
- C. **Project Team Key Personnel and Organization-** Identify key personnel that will be involved in this project.
- D. **Relevant Experience-** Familiarity and project experience for both the organization and key personnel.
- E. **Quality Control Program-** Ability to meet project schedule requirements.
- F. **Appendices-** Project Team Resumes.

The writing style should be concise and straightforward. The total page count for the scored evaluation criteria is limited to 10 pages using 12-point letter font for the main text. Project team resumes attached as appendices are not included in the determination of total page count.

5: Selection Criteria

The City will evaluate the proposals based on the following criteria:

Proposed Consultant: The proposed firms' experience, leadership capability, technical skills and past performance will be evaluated when selecting the best possible candidate for this project.

Relevant Experience: The experience of the Proposed firm in performing similar services and knowledge of City's levee system. This includes their understanding of the project and the soundness of their approach.

Responsiveness: The proposal will be examined to verify that the Proposer has submitted both the documentation requested and is responsive to the detailed specifications for the project.

After the receipt of proposals, the selection committee will review the credentials of each firm. The City reserves the right to select based solely on the strength of the proposals. Firms may be shortlisted and selected for an interview. Selected firms will make presentations to and will be interviewed by a committee which will evaluate, select, and recommend the firms deemed best qualified to undertake a project of this size and scope, based on quality of work as judged from previous experience and references and staff capabilities. Key staff members are expected to participate in the interview.

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department.

Request for Qualifications
Project Scoping and Design - Tide gate #9

The City does not obligate itself to accept the lowest proposal or any proposal and reserves the right to waive any informalities in any or all the proposals, and to reject or accept any proposal.

6: Submittal Requirements

Each responding firm will email the City point of contact shown below affirming they intend to submit a proposal. Include submitting firm's point of contact information.

All questions regarding this RFQ are required in writing, via email, to:

City of Warrenton
Ryan Quigley, Public Works Analyst
PO Box 250
Warrenton, Oregon 97146
Email: publicworks@ci.warrenton.or.us

The city of Warrenton is requesting that those firms interested in providing Project Management Services for the project provide a SOQ, in electronic PDF form, via email to:

City of Warrenton
Ryan Quigley, Public Works Analyst
PO Box 250
Warrenton, Oregon 97146
Email: publicworks@ci.warrenton.or.us

All responses must be received by 2:00 PM on **August 2nd 2022**. Responses received after this date and time may not be considered. All SOQs in response to this RFQ should be clearly marked "Project Scoping and Design - Tide gate #9"

Amendments to the RFQ will be distributed via email only to firms that confirmed their intent to submit a proposal.

7: General RFQ Information

The City reserves the right to reject all proposals, to waive any irregularities in the proposals received, and to accept the proposal that is in the best interest of the City and the public. The issuance of this RFQ and the receipt and evaluation of proposals does not obligate the city of Warrenton to award a contract. Warrenton will pay no costs incurred by Proposers in

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department.

Request for Qualifications
Project Scoping and Design - Tide gate #9

responding to this RFQ. The City may, in its discretion, cancel this process at any time prior to execution of a contract without liability.

Confidentiality

All information submitted by Proposers shall become and remain the property of the city of Warrenton and, as such, is considered public information and subject to disclosure pursuant to the Oregon Public Records Act, except such portions of the Proposals for which Proposer requests exception from disclosure as being proprietary information exempt from disclosure, consistent with Oregon law.

Identifying the Proposal in whole as a trade secret is not acceptable. Failure to identify a portion of the Proposal as a trade secret shall be deemed a waiver of any future claim of that information as a trade secret. Nondisclosure of documents or any portion of a document submitted as part of a Proposal may depend upon official or judicial determinations made pursuant to the Oregon Public Records Law.

The City will make available to any person requesting information through the City processes for disclosure of public records, any and all information submitted as a result of this RFQ not exempted from disclosure without obtaining permission from any Proposer to do so after the Notice of Intent to Award has been released.

The City accepts no liability for the inadvertent or unavoidable release of any confidential information submitted. If a public record request is made for material marked as proprietary, the City will attempt to notify the impacted Proposer prior to the deadline for release of the material but will not defend against any legal challenge for release. Therefore, claims arising out of any public record request for such information shall be at the Proposer's sole expense if the Proposer wishes to deny or withhold the information.

Cancellation

The City reserves the right to cancel this RFQ or the contract award at any time before execution of the contract by both parties, if cancellation is deemed to be in the best interest of the City. In no event shall the City have any liability for the cancellation of a contract award.

Late Proposals

All Proposals that are not received by the Proposal Due Date and Time will not be considered and will be returned unopened to the Proposer. Electronically mailed or faxed Proposals will not be accepted. Delays due to mail and/or delivery handling, including but not limited to delays within

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department.

Request for Qualifications
Project Scoping and Design - Tide gate #9

the City's internal distribution systems, do not excuse the Proposer's responsibility for submitting the Proposal to the correct location by the Proposal Due Date.

Disputes

In case of any doubt or differences of opinion as to the items or services to be furnished hereunder, or the interpretation of the provisions of the RFQ, the decision of the City shall be final and binding upon all parties.

Proposer Certifications

By the act of submitting a Proposal in response to this RFQ, the Proposer certifies that:

1. Proposer has carefully examined all RFQ documents, including the draft Professional Services Agreement (attached as Appendix A), all addenda, and all other attachments, fully understands the RFQ intent, is able to perform all tasks as described in the Scope of Work of this RFQ, and the Proposal is made in accordance therewith. Except as otherwise noted as part of the Proposal, Proposer certifies that Proposer is ready, willing, and able to comply with all terms of the attached Professional Services Agreement.
2. Proposer is familiar with the local conditions under which the work will be performed.
3. The Proposal is based upon the requirements described in the RFQ, without exception, unless clearly stated in the response.
4. Proposer accepts all of the terms of the City's Professional Services Agreement and warrants that Proposer will fully meet all of the insurance requirements contained therein. If Proposer wishes to amend or modify any terms of the Professional Services Agreement, such amendment or modification must be stated in particularity in the Proposal. Proposed changes to the draft Professional Services Agreement not stated at the time of proposal submission will not be considered. Changes stated will be considered but may not be agreed upon by the City for contract award. If the City does not agree with such noted changes, Proposer may withdraw the proposed change, or the entire Proposal and the city of Warrenton may elect to award to the next highest ranked Proposer.
5. Proposer certifies, and in the case of sole proprietorship, partnership, or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of Proposer's knowledge and belief, no elected official, employee, or person whose salary is payable in whole or part by the City has a direct or indirect financial interest in the Proposal, or in the services to which it relates, or in any of the profits thereof, other than as fully described in the Proposer's response to this solicitation.
6. Proposer has examined all parts of the RFQ, including all requirements and contract terms and conditions thereof, and if its Proposal is accepted, the Proposer shall accept the contract

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department.

Request for Qualifications
Project Scoping and Design - Tide gate #9

documents thereto, unless substantive changes are made in same without the approval of the Proposer.

7. Proposer, if an individual, is of lawful age; is the only one interested in this Proposal; and no person, firm, or corporation, other than that named, has any interest in the Proposal, or in the proposed contract.
8. Proposer has quality experience providing the types of services and duties as described within the Request for Qualifications.

Nondiscrimination

By the act of submitting a Proposal in response to this RFQ, the Proposer certifies, under penalty of perjury, that the Proposer has not discriminated against minorities, women, or emerging small business enterprises in obtaining any required subcontracts.

Warrenton, Oregon, and Federal Requirements

The City intends to select a consultant in accordance with OAR 137-048-0220 and the City's municipal code. Selection of a consultant under this process is not a guarantee of a contract award, nor is the award of a contract for any portion of the Work a guarantee of award of a contract for any subsequent work. All work is subject to budgetary and funding constraints of the City.

The selected consultant shall comply with all federal, state, and local laws, regulations, executive orders, and ordinances applicable to the work under this contract, including, without limitation, the provisions of: (i) Title VI of the Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659.425; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules, and regulations.

Proposer is subject to the Oregon Workers Compensation Law and shall comply with ORS 656.017, which requires the provision of Workers Compensation coverage for all employees working under this contract. The City, services, employment opportunities, and volunteer positions are open to all persons without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, marital status, disability, or political affiliation.

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department.

Draft-

CONTRACT FOR PROFESSIONAL CONSULTING SERVICES

CONTRACT:

This Contract, made and entered into this _____ day of _____ 2022, by and between the City of Warrenton, a municipal corporation of the State of Oregon, hereinafter called "CITY", and _____, hereinafter called "CONSULTANT", duly authorized to do business in Oregon.

WITNESSETH

WHEREAS, the CITY requires services which CONSULTANT is capable of providing, under terms and conditions hereinafter described; and

WHEREAS, CONSULTANT is able and prepared to provide such services as CITY does hereinafter require, under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. CONSULTANT SERVICES:

A. CONSULTANT shall provide _____ services for the City of Warrenton, as outlined in the attached Scope of Work (attachment A).

B. CONSULTANT's obligations are defined solely by this contract and its attachment and not by any other contract or agreement that may be associated with this project.

2. COMPENSATION

A. The CITY agrees to pay CONSULTANT a total not-to-exceed price of \$_____ for performance of (type of professional service);

B. The CONSULTANT will submit a final invoice referencing _____ for all services rendered to: City of Warrenton, Attention: Accounts Payable, PO Box 250, Warrenton, Oregon 97146, OR, CONSULTANT may submit invoice via email to ap@ci.warrenton.or.us. City pays net 21 upon receipt of invoice.

C. CITY certifies that sufficient funds are available and authorized for expenditure to finance costs of this Contract

3. CONSULTANT IDENTIFICATION

CONSULTANT shall furnish to the CITY the CONSULTANT's employer identification number, as designated by the Internal Revenue Service, or CONSULTANT's Social Security number, as CITY deems applicable.

4. CITY'S REPRESENTATIVE

For purposes hereof, the CITY'S authorized representative will be City Manager, City of Warrenton, PO Box 250, Warrenton, Oregon, 97146.

5. CONSULTANT'S REPRESENTATIVE

For purposes hereof, the CONSULTANT's authorized representative will be _____.

6. CONSULTANT IS INDEPENDENT CONSULTANT

A. CONSULTANT shall be an independent CONSULTANT for all purposes and shall be entitled to no compensation other than the compensation provided for under Section 2 of this Contract,

B. CONSULTANT acknowledges that for all purposes related to this contract, CONSULTANT is and shall be deemed to be an independent CONSULTANT and not an employee of the CITY, shall not be entitled to benefits of any kind to which an employee of the CITY is entitled and shall be solely responsible for all payments and taxes required by law; and furthermore in the event that CONSULTANT is found by a court of law or an administrative agency to be an employee of the CITY for any purpose, CITY shall be entitled to offset compensation due, or, to demand repayment of any amounts paid to CONSULTANT under the terms of the contract, to the full extent of any benefits or other remuneration CONSULTANT receives (from CITY or third party) as result of said finding and to the full extent of any payments that CITY is required to make (to CONSULTANT or a third party) as a result of said finding.

C. The undersigned CONSULTANT hereby represents that no employee of the City of Warrenton, or any partnership or corporation in which a City of Warrenton employee has an interest, has or will receive any remuneration of any description from the CONSULTANT, either directly or indirectly, in connection with the letting or performance of this contract, except as specifically declared in writing.

7. CANCELLATION FOR CAUSE

CITY may cancel all or any part of this Contract if CONSULTANT breaches any of the terms herein or in the event of any of the following: Insolvency of CONSULTANT; voluntary or involuntary petition in bankruptcy by or against CONSULTANT; appointment of a receiver or trustee for CONSULTANT, or any assignment for benefit of creditors of CONSULTANT. Damages for breach shall be those allowed by Oregon law, reasonable and necessary attorney's fees, and other costs of litigation at trial and upon appeal. CONSULTANT may likewise cancel all or any part of this contract if CITY breaches any of the terms herein and be therefore entitled to equivalent damages as expressed above for CITY.

8. ACCESS TO RECORDS

CITY shall have access to such books, documents, papers and records of CONSULTANT as are directly pertinent to this contract for the purposes of making audit, examination, excerpts and transcripts.

9. FORCE MAJEURE

Neither CITY nor CONSULTANT shall be considered in default because of any delays in completion of responsibilities hereunder due to causes beyond the control and without fault or negligence on the part of the party so disabled provided the party so disabled shall within ten (10) days from the beginning such delay notify the other party in writing of the causes of delay and its probable extent. Such notification shall not be the basis for a claim for additional compensation.

10. NONWAIVER

The failure of the CITY to insist upon or enforce strict performance by CONSULTANT of any of the terms of this Contract or to exercise any rights hereunder shall not be construed as a waiver or relinquishment to any extent of its right to assert or rely upon such terms or rights on any future occasion.

11. ATTORNEY'S FEES

In the event suit or action is instituted to enforce any of the terms of this contract, the prevailing party shall be entitled to recover from the other party such sum as the court may adjudge reasonable as attorney's fees at trial or on appeal of such suit or action, in addition to all other sums provided by law.

12. APPLICABLE LAW

The law of the State of Oregon shall govern the validity of this Agreement, its interpretation and performance, and any other claims related to it.

13. CONFLICT BETWEEN TERMS

It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the proposal of the CONSULTANT, this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

14. INDEMNIFICATION

CONSULTANT agrees to indemnify and hold harmless the City of Warrenton, its Officers, and Employees against and from any and all loss, claims, actions, suits, reasonable defense costs, attorney fees and expenses for or on account of injury, bodily or otherwise to, or death of persons, damage to or destruction of property belonging to city, CONSULTANT, or others resulting from or arising out of CONSULTANT's negligent acts, errors or omissions in the supply of goods or performance of services pursuant to this Agreement. This agreement to indemnify applies whether such claims are meritorious or not; provided, however, that if any such liability,

settlements, loss, defense costs or expenses result from the concurrent negligence of CONSULTANT and The City of Warrenton this indemnification and agreement to assume defense costs applies only to the extent of the negligence or alleged negligence of the CONSULTANT.

With regard to Professional Liability CONSULTANT agrees to indemnify and hold harmless CITY, its officers and employees from any and all liability, settlements, loss, reasonable defense costs, attorney's fees and expenses arising out of CONSULTANT's negligent acts, errors, or omissions in service provided pursuant to this Agreement; provided, however, that if any such liability, settlements, loss, defense costs or expenses result from the concurrent negligence of CONSULTANT and the City, this indemnification and agreement to assume defense costs applies only to the extent of negligence of CONSULTANT.

With respect to Professional Liability, CONSULTANT reserves the right to approve the choice of counsel.

15. INSURANCE

Prior to starting work hereunder, CONSULTANT, at CONSULTANT's cost, shall secure and continue to carry during the term of this contract, with an insurance company acceptable to CITY, the following insurance:

A. Commercial General Liability. CONSULTANT shall obtain, at CONSULTANT's expense and keep in effect during the term of this Contract, Commercial General Liability Insurance covering bodily injury and property damage with limits of not less than \$1,000,000 per occurrence and the annual aggregate of not less than \$2,000,000. Coverage shall include CONSULTANTS, sub consultants and anyone directly or indirectly employed by either. This insurance will include personal and advertising injury liability, products and completed operations. Coverage may be written in combination with Automobile Liability Insurance (with separate limits). Coverage will be written on an occurrence basis. If written in conjunction with Automobile Liability the combined single limit per occurrence will not be less than \$1,000,000 for each job site or location. Each annual aggregate limit will not be less than \$2,000,000.

B. Professional Liability Insurance. The CONSULTANT shall have in force a policy of Professional Liability Insurance in an amount not less than \$1,000,000 per claim and \$2,000,000 aggregate. The CONSULTANT shall keep such policy in force and current during the term of this Agreement.

C. Automobile Liability. CONSULTANT shall obtain, at CONSULTANT's expense and keep in effect during the term of the resulting Contract, Commercial Business Automobile Liability Insurance covering all owned, non-owned, or hired vehicles. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits). Combined single limit per occurrence will not be less than \$1,000,000, and annual aggregate not less than \$2,000,000.

D. Additional Insured. The liability insurance coverage shall include City and its officers and employees as Additional Insured but only with respect to CONSULTANT's activities to be performed under this Contract. Coverage will be primary and non-contributory with any other insurance and self-insurance. Prior to starting work under this Contract, CONSULTANT shall furnish a certificate to City from each insurance company providing insurance showing that the City is an additional insured, the required coverage is in force, stating policy numbers, dates of expiration and limits of liability, and further stating that such coverage is primary and not contributory.

E. Notice of Cancellation or Change. There will be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written notice from CONSULTANT or its insurer(s) to City. Any failure to comply with the reporting provisions of this clause will constitute a material breach of this Contract and will be grounds for immediate termination of this Agreement.

16. LABORERS AND MATERIALMEN, CONTRIBUTIONS TO INDUSTRIAL ACCIDENT FUND, LIENS AND WITHHOLDING TAXES ORS 279B.220

CONSULTANT shall make payment promptly, as due, to all persons supplying CONSULTANT labor or material for the prosecution of the work provided for this contract.

CONSULTANT shall pay all contributions or amounts due the Industrial Accident Fund from CONSULTANT or any sub consultant incurred in the performance of the contract.

CONSULTANT shall not permit any lien or claim to be filed or prosecuted against the state, county, school district, municipality, municipal corporation or subdivision thereof, on account of any labor or material furnished.

CONSULTANT shall pay to the Department of Revenue all sums withheld from employees pursuant to ORS 316.167.

17. WORKERS COMPENSATION INSURANCE

CONSULTANT, its sub-CONSULTANTS, if any, and all employees working under this agreement are either subject to employers under the Oregon Worker's Compensation Law and shall comply with ORS 656.017, which requires them to provide workers compensation coverage for all their subject workers, or are employers that are exempt under ORS 656.126.

18. PAYMENT OF MEDICAL CARE ORS 279B.230

CONSULTANT shall promptly, as due, make payment to any person, co-partnership, association or corporation, furnishing medical, surgical and hospital care or other needed care and attention, incident to sickness or injury to the employees of such CONSULTANT, of all sums which the CONSULTANT agrees to pay for such services and all moneys and sums which the CONSULTANT collected or deducted from the wages of employees pursuant to any law, contract or agreement for the purpose of providing or paying for such service.

19. OVERTIME ORS 279B.235.

Employees shall be paid for overtime work performed under this contract in accordance with ORS 279B.235(3) unless excluded under ORS 653.010 to 653.261 (29 U.S.C. sections 201 to 209).

20. BUSINESS LICENSE

Prior to commencing work in the City of Warrenton, CONSULTANT shall obtain a city business license.

21. STANDARD OF CARE

The standard of care applicable to CONSULTANT's services will be the degree of skill and diligence normally employed by CONSULTANTS performing the same or similar services at the time CONSULTANT's services are performed. CONSULTANT will re-perform any services not meeting this standard without additional compensation.

22. NO THIRD PARTY BENEFICIARIES

This contract gives no rights or benefits to anyone other than the CITY and CONSULTANT and has no third party beneficiaries.

23. SEVERABILITY AND SURVIVAL

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the enforceability of the remaining provisions shall not be impaired thereby. Limitations of liability shall survive termination of this Agreement for any cause.

24. COMPLETE CONTRACT

This Contract and its referenced attachments constitute the complete contract between CITY and CONSULTANT and supersedes all prior written or oral discussions or agreements. CONSULTANT services are defined solely by this Contract and its attachments and not by any other contract or agreement that may be associated with this Contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first written above.

City of Warrenton, a Municipal Corporation

BY: _____
Henry A. Balensifer, Mayor Date

ATTEST: Dawne Shaw, CMC, City Recorder Date

CONSULTANT:

By: _____

Printed Name: _____

Title: _____

_____ Date



AGENDA MEMORANDUM

TO: WARRENTON CITY COMMISSION
FROM: Collin Stelzig, P.E., Public Works Director
DATE: June 28th, 2022
SUBJ: Internal Drainage Study – Request for Qualifications

SUMMARY

The city of Warrenton has successfully been awarded Special Public Works Funds to be used on an interior drainage study. This project is partially funded by the Oregon Infrastructure Finance Authority - Business Development Department (“OBDD”). This project includes a grant in the amount of \$200,000 with an additional \$35,000 in local funds.

The Internal Drainage Study will be performed in the areas protected by Warrenton Diking District 1, Warrenton Diking District 2, Warrenton Diking District 3 and Clatsop County Diking District 11.

The Public Works Department proposes advertising a Request for Qualifications (RFQ) in order to select a qualified firm to help the City complete this project. Attached with this agenda memorandum is the proposed RFQ.

RECOMMENDATION/SUGGESTED MOTION

“I move to approve advertising the Request for Qualification for the Internal Drainage Study of the areas protected by Warrenton Diking District 1, Warrenton Diking District 2, Warrenton Diking District 3 and Clatsop County Diking District 11.”

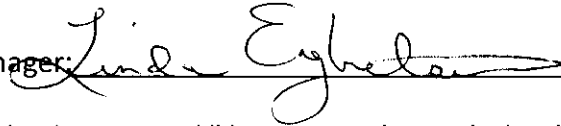
ALTERNATIVE

- 1) Other action as deemed appropriate by the City Commission
- 2) None recommended

FISCAL IMPACT

This project and grant has been discussed with City Commission and is included in the City of Warrenton 2022-2023 Adopted Budget.

Approved by City Manager:

A handwritten signature in black ink, appearing to read "Linda Eghel", is written over a horizontal line. The signature is cursive and extends to the right of the line.

All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.



**Interior Drainage Study
Request for Qualifications
June 28, 2022**

Linda Engbretson, City Manager
Collin Stelzig Public, Works Director

REQUEST FOR QUALIFICATIONS

Interior Drainage Study

Date of Issue: June 30, 2022

Proposal Due Date: July 15, 2022

Tentative City Commission Approval: July 26, 2022

Table of Contents:

1: Introduction

2: Project Description and Schedule

3: Scope of Services

4: Proposal Submittal Format

5: Selection Criteria

6: Submittal Requirements

7: General RFQ Information

Request for Qualifications
Interior Drainage Study

1: Introduction:

The city of Warrenton has successfully been awarded Special Public Works Funds to be used for Warrenton and CCDD 11 Levee Certification – Phase 1 (Interior Drainage Study). This project is funded through the Oregon Infrastructure Finance Authority of the Oregon Business Development Department (“OBDD”) to hire a firm that will manage the project and complete an interior drainage study.

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department.

2: Project Description and Schedule:

The city of Warrenton is seeking to procure services to complete an Interior Drainage Analysis that includes the areas behind the following 4 Diking Districts: Warrenton Diking District 1, Warrenton Diking District 2, Warrenton Diking District 3 and Clatsop County Diking District 11. The city of Warrenton is seeking proposals from qualified firms for project management and professional engineering services to evaluate and provide an interior drainage study in accordance with FEMA, State, and City requirements. This assessment will include the development of an interior drainage model, determination of model components (topography, precipitation, flow characteristics, pump stations, etc.), calibration of model and sensitivity analysis, with and without levee condition, etc. The interior drainage study shall be performed by an Oregon licensed engineer to be considered as providing the necessary protection against the base flood (100-year recurrence interval) as part of FEMA certification. All work specified shall be awarded to one (1) contractor only.

The project must be completed by May 24th, 2024.

3: Scope of Services

The successful applicant will be a highly skilled and experienced professional with related experience in the following areas discussed below. Their services shall include all general leadership and management functions required of a PM including but not limited to, monitoring schedules; overseeing quality of all aspects of the project; communication with the project team; coordinating all issues, documentation, minutes, action items, and approvals to move the projects through all the various phases; providing direct interface with end-users and other stakeholders as required; briefing officials, Council/Boards/Commissions, and being more particularly described as follows:

A. Project Management

- a. Manage project including internal team management and coordination
- b. Meetings/presentations to the council and public
- c. Process invoices, disbursement request and other tasks needed to keep project on track
- d. Outreach to community, and property owners

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department

Request for Qualifications
Interior Drainage Study

- B. Gather and Review Existing Documents
 - a. Past stormwater/flooding studies/plans/models
 - b. Current FEMA mapping
- C. Analyze Flooding Issues
 - a. Modeling
 - b. Terrain/topography analysis
- D. Agency Coordination
 - a. FEMA
 - b. Review other related regulatory programs (ESA, CWA)
 - c. Letter of map revision (local)
- E. Recommend Alternatives
 - a. Develop recommended flooding improvement alternatives with conceptual design and planning level cost estimates.
- F. Reporting
 - a. Prepare report summarizing all information from scope of work and generate next steps towards recertification of levees for the Recipient. Recipient must deliver to OBDD an electronic copy of the final Interior Drainage Analysis report.

4: Proposal Submittal Format

Interested consultants shall prepare and submit Proposals in accordance with the requirements stated within this RFQ. Adherence to these requirements will ensure a fair and objective analysis of submitted Proposals. Proposals should provide a clear, concise description of the Proposer's capabilities to satisfy the requirements of this RFQ. Emphasis should be placed on completeness, brevity, and clarity of content. Failure to comply with or complete any part of the RFQ may result in rejection of the Proposal. The ability to follow these instructions demonstrates attention to detail.

The Required Submittals are:

Introductory Letter: Provide a letter describing the Proposers commitment and willingness to provide services offered interest in the Project, and why the Proposer should be selected. All submittals should be organized and labeled following the outline below:

- A. **Project Understanding-** Synopsis of the firms understanding of the city of Warrenton's needs. This should provide a broad summary of the firm's proposal.
- B. **Project Approach-** The proposed plan for how the proposer will conduct the interior drainage study.
- C. **Project Team Key Personnel and Organization-** Include Professional Experience of Project Manager and Project Engineer.

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department

Request for Qualifications
Interior Drainage Study

- D. **Relevant Experience-** Familiarity and project experience for both the organization and key personnel.
- E. **Quality Control Program-** Ability to meet project schedule requirements.
- F. **Appendices-** Project Team Resumes.

The writing style should be concise and straightforward. The total page count for the scored evaluation criteria is limited to 15 pages using 12-point letter font for the main text. Project team resumes attached as appendices are not included in the determination of total page count.

The letter of interest shall specifically stipulate the following statements:

“Proposer accepts all terms and conditions contained in the Request for Proposal and the Professional Services Agreement, except as otherwise specifically noted as an Exception in the Proposal.”

“The submitted Proposal is valid for a period of ninety (90) days from the time and date Proposals are due.

“All materials and documents acquired or produced by the consultant in conjunction with the resulting contract shall be delivered to and become property of the city of Warrenton without restriction or limitation of future use.

5: Selection Criteria

The city of Warrenton will evaluate the proposals based on the following criteria:

Proposed PM: The proposed firms’ experience, leadership capability, technical skills and past performance will be evaluated when selecting the best possible candidate for this project.

Relevant Experience: The experience of the Proposed firm in performing similar services and knowledge of City’s levee system. This includes their understanding of the project and the soundness of their approach.

Responsiveness: The proposal will be examined to verify that the Proposer has submitted both the documentation requested and is responsive to the detailed specifications for the project.

After the receipt of proposals, the selection committee will review the credentials of each firm. The city of Warrenton reserves the right to select based solely on the strength of the proposals.

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department

Request for Qualifications
Interior Drainage Study

Firms may be shortlisted and selected for an interview. Selected firms will make presentations to and will be interviewed by a committee which will evaluate, select, and recommend the firms deemed best qualified to undertake a project of this size and scope, based on quality of work as judged from previous experience and references and staff capabilities. Key staff members are expected to participate in the interview.

The city of Warrenton does not obligate itself to accept the lowest proposal or any proposal and reserves the right to waive any informalities in any or all the proposals, and to reject or accept any proposal.

6: Submittal Requirements

Each responding firm will email the city of Warrenton point of contact shown below affirming they intend to submit a proposal. Include submitting firm's point of contact information.

All questions regarding this RFQ are required in writing, via email, to:

City of Warrenton
Collin Stelzig, Public Works Director
PO Box 250
Warrenton, Oregon 97146
Email: publicworks@ci.warrenton.or.us

The city of Warrenton is requesting that those firms interested in providing Project Management Services for the project provide a Proposal, in electronic PDF form, via email to:

City of Warrenton
Collin Stelzig, Public Works Director
PO Box 250
Warrenton, Oregon 97146
Email: publicworks@ci.warrenton.or.us

All responses must be received by 2:00 PM on **July 15th 2022**. Responses received after this date and time may not be considered. All proposals in response to this RFQ should be clearly marked "Interior Drainage Study-RFQ"

Amendments to the RFQ will be distributed via email only to firms that confirmed their intent to submit a proposal.

Request for Qualifications
Interior Drainage Study

7: General RFQ Information

The city of Warrenton reserves the right to reject all proposals, to waive any irregularities in the proposals received, and to accept the proposal that is in the best interest of the URA and the public. The issuance of this RFQ and the receipt and evaluation of proposals does not obligate the city of Warrenton to award a contract. Warrenton will pay no costs incurred by Proposers in responding to this RFQ. The City may, in its discretion, cancel this process at any time prior to execution of a contract without liability.

Confidentiality

All information submitted by Proposers shall become and remain the property of the city of Warrenton and, as such, is considered public information and subject to disclosure pursuant to the Oregon Public Records Act, except such portions of the Proposals for which Proposer requests exception from disclosure as being proprietary information exempt from disclosure, consistent with Oregon law.

Identifying the Proposal in whole as a trade secret is not acceptable. Failure to identify a portion of the Proposal as a trade secret shall be deemed a waiver of any future claim of that information as a trade secret. Nondisclosure of documents or any portion of a document submitted as part of a Proposal may depend upon official or judicial determinations made pursuant to the Oregon Public Records Law.

The city of Warrenton will make available to any person requesting information through the City processes for disclosure of public records, any and all information submitted as a result of this RFQ not exempted from disclosure without obtaining permission from any Proposer to do so after the Notice of Intent to Award has been released.

The City accepts no liability for the inadvertent or unavoidable release of any confidential information submitted. If a public record request is made for material marked as proprietary, the City will attempt to notify the impacted Proposer prior to the deadline for release of the material but will not defend against any legal challenge for release. Therefore, claims arising out of any public record request for such information shall be at the Proposer's sole expense if the Proposer wishes to deny or withhold the information.

Cancellation

The city of Warrenton reserves the right to cancel this RFQ or the contract award at any time before execution of the contract by both parties, if cancellation is deemed to be in the best interest of the City. In no event shall the City have any liability for the cancellation of a contract award.

This Project was funded in part by the Oregon State Lottery and administered by the Oregon Business Development Department

Request for Qualifications
Interior Drainage Study

Late Proposals

All Proposals that are not received by the Proposal Due Date and Time will not be considered and will be returned unopened to the Proposer. Electronically mailed or faxed Proposals will not be accepted. Delays due to mail and/or delivery handling, including but not limited to delays within the city of Warrenton's internal distribution systems, do not excuse the Proposer's responsibility for submitting the Proposal to the correct location by the Proposal Due Date.

Disputes

In case of any doubt or differences of opinion as to the items or services to be furnished hereunder, or the interpretation of the provisions of the RFQ, the decision of the city of Warrenton shall be final and binding upon all parties.

Proposer Certifications

By the act of submitting a Proposal in response to this RFQ, the Proposer certifies that:

1. Proposer has carefully examined all RFQ documents, including the draft Professional Services Agreement (attached as Appendix A), all addenda, and all other attachments, fully understands the RFQ intent, is able to perform all tasks as described in the Scope of Work of this RFQ, and the Proposal is made in accordance therewith. Except as otherwise noted as part of the Proposal, Proposer certifies that Proposer is ready, willing, and able to comply with all terms of the attached Professional Services Agreement.
2. Proposer is familiar with the local conditions under which the work will be performed.
3. The Proposal is based upon the requirements described in the RFQ, without exception, unless clearly stated in the response.
4. Proposer accepts all of the terms of the City's Professional Services Agreement and warrants that Proposer will fully meet all of the insurance requirements contained therein. If Proposer wishes to amend or modify any terms of the Professional Services Agreement, such amendment or modification must be stated in particularity in the Proposal. Proposed changes to the draft Professional Services Agreement not stated at the time of proposal submission will not be considered. Changes stated will be considered but may not be agreed upon by the City for contract award. If the City does not agree with such noted changes, Proposer may withdraw the proposed change, or the entire Proposal and the city of Warrenton may elect to award to the next highest ranked Proposer.
5. Proposer certifies, and in the case of sole proprietorship, partnership, or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of Proposer's knowledge and belief, no elected official, employee, or person whose salary is payable in whole or part by the City has a direct or indirect financial interest in the Proposal, or in the services to which it relates, or in any of the profits thereof, other than as fully described in the Proposer's response to this solicitation.

Request for Qualifications
Interior Drainage Study

6. Proposer has examined all parts of the RFQ, including all requirements and contract terms and conditions thereof, and if its Proposal is accepted, the Proposer shall accept the contract documents thereto, unless substantive changes are made in same without the approval of the Proposer.
7. Proposer, if an individual, is of lawful age; is the only one interested in this Proposal; and no person, firm, or corporation, other than that named, has any interest in the Proposal, or in the proposed contract.
8. Proposer has quality experience providing the types of services and duties as described within the Request for Qualifications.

Nondiscrimination

By the act of submitting a Proposal in response to this RFQ, the Proposer certifies, under penalty of perjury, that the Proposer has not discriminated against minorities, women, or emerging small business enterprises in obtaining any required subcontracts.

Warrenton, Oregon, and Federal Requirements

The city of Warrenton intends to select a consultant in accordance with OAR 137-048-0220 and the City's municipal code. Selection of a consultant under this process is not a guarantee of a contract award, nor is the award of a contract for any portion of the Work a guarantee of award of a contract for any subsequent work. All work is subject to budgetary and funding constraints of the City.

The selected consultant shall comply with all federal, state, and local laws, regulations, executive orders, and ordinances applicable to the work under this contract, including, without limitation, the provisions of: (i) Title VI of the Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659.425; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules, and regulations.

Proposer is subject to the Oregon Workers Compensation Law and shall comply with ORS 656.017, which requires the provision of Workers Compensation coverage for all employees working under this contract. The city of Warrenton, services, employment opportunities, and volunteer positions are open to all persons without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, marital status, disability, or political affiliation.

Draft

CONTRACT FOR PROFESSIONAL CONSULTING SERVICES

CONTRACT:

This Contract, made and entered into this ____ day of _____ 2022, by and between the City of Warrenton, a municipal corporation of the State of Oregon, hereinafter called "CITY", and _____, hereinafter called "CONSULTANT", duly authorized to do business in Oregon.

WITNESSETH

WHEREAS, the CITY requires services which CONSULTANT is capable of providing, under terms and conditions hereinafter described; and

WHEREAS, CONSULTANT is able and prepared to provide such services as CITY does hereinafter require, under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. CONSULTANT SERVICES:

A. CONSULTANT shall provide _____ services for the City of Warrenton, as outlined in the attached Scope of Work (attachment A).

B. CONSULTANT's obligations are defined solely by this contract and its attachment and not by any other contract or agreement that may be associated with this project.

2. COMPENSATION

A. The CITY agrees to pay CONSULTANT a total not-to-exceed price of \$_____ for performance of (type of professional service);

B. The CONSULTANT will submit a final invoice referencing _____ for all services rendered to: City of Warrenton, Attention: Accounts Payable, PO Box 250, Warrenton, Oregon 97146, OR, CONSULTANT may submit invoice via email to ap@ci.warrenton.or.us. City pays net 21 upon receipt of invoice.

C. CITY certifies that sufficient funds are available and authorized for expenditure to finance costs of this Contract.

3. CONSULTANT IDENTIFICATION

CONSULTANT shall furnish to the CITY the CONSULTANT's employer identification number, as designated by the Internal Revenue Service, or CONSULTANT's Social Security number, as CITY deems applicable.

4. CITY'S REPRESENTATIVE

For purposes hereof, the CITY'S authorized representative will be City Manager, City of Warrenton, PO Box 250, Warrenton, Oregon, 97146.

5. CONSULTANT'S REPRESENTATIVE

For purposes hereof, the CONSULTANT's authorized representative will be _____.

6. CONSULTANT IS INDEPENDENT CONSULTANT

A. CONSULTANT shall be an independent CONSULTANT for all purposes and shall be entitled to no compensation other than the compensation provided for under Section 2 of this Contract,

B. CONSULTANT acknowledges that for all purposes related to this contract, CONSULTANT is and shall be deemed to be an independent CONSULTANT and not an employee of the CITY, shall not be entitled to benefits of any kind to which an employee of the CITY is entitled and shall be solely responsible for all payments and taxes required by law; and furthermore in the event that CONSULTANT is found by a court of law or an administrative agency to be an employee of the CITY for any purpose, CITY shall be entitled to offset compensation due, or, to demand repayment of any amounts paid to CONSULTANT under the terms of the contract, to the full extent of any benefits or other remuneration CONSULTANT receives (from CITY or third party) as result of said finding and to the full extent of any payments that CITY is required to make (to CONSULTANT or a third party) as a result of said finding.

C. The undersigned CONSULTANT hereby represents that no employee of the City of Warrenton, or any partnership or corporation in which a City of Warrenton employee has an interest, has or will receive any remuneration of any description from the CONSULTANT, either directly or indirectly, in connection with the letting or performance of this contract, except as specifically declared in writing.

7. CANCELLATION FOR CAUSE

CITY may cancel all or any part of this Contract if CONSULTANT breaches any of the terms herein or in the event of any of the following: Insolvency of CONSULTANT; voluntary or involuntary petition in bankruptcy by or against CONSULTANT; appointment of a receiver or trustee for CONSULTANT, or any assignment for benefit of creditors of CONSULTANT. Damages for breach shall be those allowed by Oregon law, reasonable and necessary attorney's fees, and other costs of litigation at trial and upon appeal. CONSULTANT may likewise cancel all or any

part of this contract if CITY breaches any of the terms herein and be therefore entitled to equivalent damages as expressed above for CITY.

8. ACCESS TO RECORDS

CITY shall have access to such books, documents, papers and records of CONSULTANT as are directly pertinent to this contract for the purposes of making audit, examination, excerpts and transcripts.

9. FORCE MAJEURE

Neither CITY nor CONSULTANT shall be considered in default because of any delays in completion of responsibilities hereunder due to causes beyond the control and without fault or negligence on the part of the party so disabled provided the party so disabled shall within ten (10) days from the beginning such delay notify the other party in writing of the causes of delay and its probable extent. Such notification shall not be the basis for a claim for additional compensation.

10. NONWAIVER

The failure of the CITY to insist upon or enforce strict performance by CONSULTANT of any of the terms of this Contract or to exercise any rights hereunder shall not be construed as a waiver or relinquishment to any extent of its right to assert or rely upon such terms or rights on any future occasion.

11. ATTORNEY'S FEES

In the event suit or action is instituted to enforce any of the terms of this contract, the prevailing party shall be entitled to recover from the other party such sum as the court may adjudge reasonable as attorney's fees at trial or on appeal of such suit or action, in addition to all other sums provided by law.

12. APPLICABLE LAW

The law of the State of Oregon shall govern the validity of this Agreement, its interpretation and performance, and any other claims related to it.

13. CONFLICT BETWEEN TERMS

It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the proposal of the CONSULTANT, this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

14. INDEMNIFICATION

CONSULTANT agrees to indemnify and hold harmless the City of Warrenton, its Officers, and Employees against and from any and all loss, claims, actions, suits, reasonable defense costs, attorney fees and expenses for or on account of injury, bodily or otherwise to, or death of persons, damage to or destruction of property belonging to city, CONSULTANT, or others resulting from or arising out of CONSULTANT's negligent acts, errors or omissions in the supply

of goods or performance of services pursuant to this Agreement. This agreement to indemnify applies whether such claims are meritorious or not; provided, however, that if any such liability, settlements, loss, defense costs or expenses result from the concurrent negligence of CONSULTANT and The City of Warrenton this indemnification and agreement to assume defense costs applies only to the extent of the negligence or alleged negligence of the CONSULTANT.

With regard to Professional Liability CONSULTANT agrees to indemnify and hold harmless CITY, its officers and employees from any and all liability, settlements, loss, reasonable defense costs, attorney's fees and expenses arising out of CONSULTANT's negligent acts, errors, or omissions in service provided pursuant to this Agreement; provided, however, that if any such liability, settlements, loss, defense costs or expenses result from the concurrent negligence of CONSULTANT and the City, this indemnification and agreement to assume defense costs applies only to the extent of negligence of CONSULTANT.

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Prior to starting work hereunder, CONSULTANT, at CONSULTANT's cost, shall secure and continue to carry during the term of this contract, with an insurance company acceptable to CITY, the following insurance:

A. Commercial General Liability. CONSULTANT shall obtain, at CONSULTANT's expense and keep in effect during the term of this Contract, Commercial General Liability Insurance covering bodily injury and property damage with limits of not less than \$1,000,000 per occurrence and the annual aggregate of not less than \$2,000,000. Coverage shall include CONSULTANTS, sub consultants and anyone directly or indirectly employed by either. This insurance will include personal and advertising injury liability, products and completed operations. Coverage may be written in combination with Automobile Liability Insurance (with separate limits). Coverage will be written on an occurrence basis. If written in conjunction with Automobile Liability the combined single limit per occurrence will not be less than \$1,000,000 for each job site or location. Each annual aggregate limit will not be less than \$2,000,000.

B. Professional Liability Insurance. The CONSULTANT shall have in force a policy of Professional Liability Insurance in an amount not less than \$1,000,000 per claim and \$2,000,000 aggregate. The CONSULTANT shall keep such policy in force and current during the term of this Agreement.

C. Automobile Liability. CONSULTANT shall obtain, at CONSULTANT's expense and keep in effect during the term of the resulting Contract, Commercial Business Automobile Liability Insurance covering all owned, non-owned, or hired vehicles. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits).

Combined single limit per occurrence will not be less than \$1,000,000, and annual aggregate not less than \$2,000,000.

D. Additional Insured. The liability insurance coverage shall include City and its officers and employees as Additional Insured but only with respect to CONSULTANT's activities to be performed under this Contract. Coverage will be primary and non-contributory with any other insurance and self-insurance. Prior to starting work under this Contract, CONSULTANT shall furnish a certificate to City from each insurance company providing insurance showing that the City is an additional insured, the required coverage is in force, stating policy numbers, dates of expiration and limits of liability, and further stating that such coverage is primary and not contributory.

E. Notice of Cancellation or Change. There will be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written notice from CONSULTANT or its insurer(s) to City. Any failure to comply with the reporting provisions of this clause will constitute a material breach of this Contract and will be grounds for immediate termination of this Agreement.

16. LABORERS AND MATERIALMEN, CONTRIBUTIONS TO INDUSTRIAL ACCIDENT FUND, LIENS AND WITHHOLDING TAXES ORS 279B.220

CONSULTANT shall make payment promptly, as due, to all persons supplying CONSULTANT labor or material for the prosecution of the work provided for this contract.

CONSULTANT shall pay all contributions or amounts due the Industrial Accident Fund from CONSULTANT or any sub consultant incurred in the performance of the contract.

CONSULTANT shall not permit any lien or claim to be filed or prosecuted against the state, county, school district, municipality, municipal corporation or subdivision thereof, on account of any labor or material furnished.

CONSULTANT shall pay to the Department of Revenue all sums withheld from employees pursuant to ORS 316.167.

17. WORKERS COMPENSATION INSURANCE

CONSULTANT, its sub-CONSULTANTS, if any, and all employees working under this agreement are either subject to employers under the Oregon Worker's Compensation Law and shall comply with ORS 656.017, which requires them to provide workers compensation coverage for all their subject workers, or are employers that are exempt under ORS 656.126.

18. PAYMENT OF MEDICAL CARE ORS 279B.230

CONSULTANT shall promptly, as due, make payment to any person, co-partnership, association or corporation, furnishing medical, surgical and hospital care or other needed care and attention, incident to sickness or injury to the employees of such CONSULTANT, of all sums which the CONSULTANT agrees to pay for such services and all moneys and sums which the

CONSULTANT collected or deducted from the wages of employees pursuant to any law, contract or agreement for the purpose of providing or paying for such service.

19. OVERTIME ORS 279B.235.

Employees shall be paid for overtime work performed under this contract in accordance with ORS 279B.235(3) unless excluded under ORS 653.010 to 653.261 (29 U.S.C. sections 201 to 209).

20. BUSINESS LICENSE

Prior to commencing work in the City of Warrenton, CONSULTANT shall obtain a city business license.

21. STANDARD OF CARE

The standard of care applicable to CONSULTANT's services will be the degree of skill and diligence normally employed by CONSULTANTS performing the same or similar services at the time CONSULTANT's services are performed. CONSULTANT will re-perform any services not meeting this standard without additional compensation.

22. NO THIRD PARTY BENEFICIARIES

This contract gives no rights or benefits to anyone other than the CITY and CONSULTANT and has no third party beneficiaries.

23. SEVERABILITY AND SURVIVAL

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the enforceability of the remaining provisions shall not be impaired thereby. Limitations of liability shall survive termination of this Agreement for any cause.

24. COMPLETE CONTRACT

This Contract and its referenced attachments constitute the complete contract between CITY and CONSULTANT and supersedes all prior written or oral discussions or agreements. CONSULTANT services are defined solely by this Contract and its attachments and not by any other contract or agreement that may be associated with this Contract.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first written above.

City of Warrenton, a Municipal Corporation

BY: _____
Henry A. Balensifer, Mayor Date

ATTEST:

_____ Date
Dawne Shaw, CMC, City Recorder

CONSULTANT:

By: _____ Date _____
Printed Name: _____
Title: _____

City of Warrenton Board Recommendation

June 8, 2022
Warrenton Community Library Advisory Board

Summary

The Library Board has discussed and deliberated on the upcoming five-year local option levy that funds library operations. The current levy rate is \$0.33 per \$1,000 of assessed value. The Board weighed the library's need for additional funding with the economic concerns of the voting public, arriving at a slight increase of 5 cents from the previous levy rate.

Fiscal Impact

The local option levy imposes a tax on property owners within the City of Warrenton. For a home assessed at \$500,000, the owner would pay approximately \$25 more per year under the new recommended levy rate. This levy is the sole source of funding for the Warrenton Community Library.

RECOMMENDATION(S):

For the ballot this November, the Library Board recommends that the City Commission increase the five-year local option levy rate to \$0.38 per \$1,000 of assessed value.

Respectfully submitted,

Kelsey Balensifer
Chair
Warrenton Community Library Advisory Board