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# City of Warrenton City Commission

## Work Session Agenda

City Hall, 225 S. Main Warrenton, OR 97146  
Tuesday, May 27, 2025

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\*\*\*The meeting will be broadcast via Zoom at the following link\*\*\*

<https://us02web.zoom.us/j/5332386326?pwd=VHNVVXU5blkxbDZ2YmxlSWpha0dhUT09#success>

Meeting ID: 533 238 6326 | Passcode: 12345 | Dial-in Number: 253-215-8782

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### City Commission Work Session 5:15 PM

1. Call to order
2. Roll Call
3. Public Safety Fees – Fire Department
4. Adjournment



## **AGENDA MEMORANDUM**

**To:** The Honorable Mayor and Members of the Warrenton City Commission

**Copy:** Esther Moberg, City Manager

**From:** Brian Alsbury, Fire Chief

**Date:** May 27, 2025

### **Purpose of Work Session**

This is an opportunity for the Warrenton City Commission to provide its comments and guidance to the administration of both the Finance and Fire Departments. Below you will see examples of a Public Safety fee and an increase in the current Franchise Fee that is already in place. The Fire and Finance Department would like your ideas and direction so that we may return to you later with a program that fits into the goals and obligations of the City of Warrenton.

### **Public Safety Fee**

#### **Purpose:**

A **Public Safety Fee** is designed to generate dedicated revenue to support essential emergency services, including **fire protection, emergency medical services (EMS), and law enforcement.**

#### **Key Points:**

- Provides **stable, predictable funding** for public safety operations.
- Often used when general fund or property tax revenue is insufficient.
- Usually applied **directly to utility bills** of residents and businesses within city limits.
- Ensures that those who benefit from emergency services help pay for them.

Type/Amount	Fee	Months	Projected Annual Revenue
Commercial-277	\$50.00	12	\$166,200
Residential-2,357	\$5.00	12	\$141,420
<b>Total</b>			<b>\$316,080</b>

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## City Franchise Fee

### Purpose:

A **Franchise Fee** is a charge that local governments impose on **utility companies** (such as electric, gas, water, cable, or internet providers) for the **right to operate within the public right-of-way**.

### Key Points:

- Helps compensate the city for use of public infrastructure and roads.
- Revenue is often used for **general city services**, including street maintenance, administration, and other operational needs.
- Utility providers typically pass this fee on to consumers through their monthly bills.
- Applied as a **percentage of gross revenue** (e.g., 5%) or as a flat fee.

Fund	5% (Current Rate)	+2%	+5%
Water	\$140,118.00	\$56,047.00	\$140,118.00
Sewer	\$170,952.00	\$68,381.00	\$170,952.00
Sanitation	\$57,249.00	\$22,900.00	\$57,249.00
<b>Total</b>	\$368,319.00	\$147,328.00	\$368,319.00

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## Summary of Differences

Feature	Public Safety Fee	Franchise Fee
<b>Purpose</b>	Fund emergency services.	Compensate the city for utility access.
<b>Who Pays</b>	Residents and businesses.	City Funds. (water/sewer/sanitation)
<b>Use of Funds</b>	Police, Fire, EMS.	General fund/city operations.
<b>Collection Method</b>	Utility bills or a separate charge.	Percent of utility revenue.