



CITY OF WARRENTON
Temporary Food Vendors (Food Carts)
WMC 16.240.010.D

OFFICE USE	FEE \$300.00
	File# TFV-____-____
	Date Received _____
	Receipt# _____

Temporary uses are characterized by their short term or seasonal nature and by the fact that permanent improvements are not made to the site. Temporary uses include, but are not limited to: construction trailers, leasing offices, temporary carnivals and fairs, parking lot sales, retail warehouse sales, and seasonal sales such as Christmas tree sales and vegetable stands, and **temporary food vendors**.

To apply for a temporary food vendor permit, please completely fill out the information below:

Subject Property Site Address _____

Tax Lot (s) _____

Lot Square Footage/Acres _____ Zone _____

Property Owner(s) _____

Email _____ Phone _____

Mailing Address _____

I am a record owner of property (person(s) whose name is on the most recently-recorded deed), or contract purchaser with written permission from the record owner and am providing my signature as written authorization for the below applicant to submit this application.

Property Owner Signature _____

Applicant (if not owner) _____ Phone _____

Mailing Address _____

Email _____

Applicant Signature _____

DESCRIBE PROPOSAL AS COMPLETELY AS POSSIBLE: _____

Please respond to the following criteria as completely as possible. If you have questions, please contact the Planning Department at 503-861-0920 or planning@ci.warrenton.or.us.

Type of Temporary Food Vendor

Definitions – A Temporary Food Vendor (TFV) is a person or persons, including a business entity, who operates one of the following. Please check which type of TFV your business will be:

- Intermittent Temporary Restaurant.** An establishment that operates temporarily at a specific location in connection with multiple public gatherings, entertainment events, food product promotions or other events, at least two of which are arranged for by different oversight organizations; and where food is prepared or served for consumption by the public.
- Seasonal Temporary Restaurant.** An establishment that operates at a specific location in connection with multiple public gatherings, entertainment events, food product promotions or other events that are arranged for by the same oversight organization; and where food is prepared or served for consumption by the public.
- Single Event Temporary Restaurant.** An establishment that operates in connection with a single public gathering, entertainment event, food product promotion or other event; and where food is prepared or served for consumption by the public.
- Mobile Unit.** Any vehicle on which food is prepared, processed or converted or which is used in selling and dispensing food to the ultimate consumer.

Submittal Checklist

Registration Required. No person shall operate as a Temporary Food Vendor without first registering with the City of Warrenton. Registration shall be on forms provided by the City. All Temporary Food vendors shall be required to provide the following information:

- Official picture identification in the form of a valid state issued driver's license, state issued identification card, or valid passport
- Current contact information, including a valid mailing address and phone number
- A current Oregon State food handler's certification if handling food.
- The location of vending on a site plan that addresses the criteria under the Standards of Operation section of this application
- If vending on private property, the vendor must provide a copy of the affected property owner's written permission for placement of a temporary shelter, stand, vehicle or cart.
- Any other information deemed necessary to enforce this Ordinance. This information will be requested by staff during the completeness review process. **Additional required steps may include the following. Please check that you have contacted each department prior to submittal for this permit:**
 - Warrenton Business License financedept@ci.warrenton.or.us
 - Sign or other Building permits building@ci.warrenton.or.us

☐ Clatsop County Health Department approval health@clatsopcounty.gov

Oregon Revised Statutes Chapter 624 requires all food service vendors to be licensed in advance of operation. In accordance with ORS 624.020, all food service vendors shall display their license in clear view of the public during any food service.

Standards of Operation

No Temporary Food Vendor shall:

- Occupy an area within ten (10') feet of a crosswalk, alleyway or building doorway.
- Obstruct or impede vehicular or pedestrian traffic.
- Leave a location without first picking up, removing, and disposing of all trash and refuse remaining within a twenty-five-foot (25') radius of their vending area. Each vendor shall be responsible for maintaining a twenty-five-foot (25') radius around their vending area clean of any trash or debris.
- Make any loud noise for the purpose of advertising or attracting attention to their wares.
- Leave their shelter, stand, vehicle or cart unattended.
- Sell from any location other than the registered location.
- Solicit or conduct business with any persons in motor vehicles located within any traffic lane on a public street.
- Unreasonably interfere with or obstruct the free flow of pedestrian traffic or access to businesses
- Violate any federal, state, or local ordinance, statute or regulation.

If vending on private property, the street vendor must prominently display a copy of the affected property owner's written permission for placement of the street vendor's temporary shelter, stand, vehicle or cart at the vending location.

Signage

No street vendor shall:

- Place signs anywhere other than the street vendor's place of business.
- Place more than one sign on each of four sides of the street vendor's temporary shelter, stand, vehicle or cart.
- Place a sign greater than ten square feet on any side of the street vendor's temporary shelter, stand, vehicle or cart.
- Place signs on vehicles other than the vendor's registered sales structure or within the road right-of-way.
- Place signs within ten feet (10') of a crosswalk, alleyway, or fire hydrant.

- One handheld sign is allowed for each approaching travel direction but in no instance shall more than two handheld signs be allowed.
- Handheld signs may only be used on the sidewalk; they shall not be used in the vehicular right of way; including travel lanes, bike lanes, or parking areas.

Enforcement

Violation of this Section.

Any temporary shelter, stand, vehicle, cart or sign in violation of this ordinance may be removed by the City Administrator or designee twenty-four (24) hour after written notice is delivered to the vendor in person or five (5) days after written notice is mailed to the address registered with the City. This is subject to WMC 16.240.010.D.6.

Exemption. This section does not apply to non-public events. Non-public events include sporting events where only the participants, support staff, and invited guests are served food. This section does not apply to food carts placed within approved food pods in the C-1 zoning district.