

Minutes

Warrenton Community Library Board Regular Meeting

December 8, 2021 - 5:30 p.m.

Warrenton City Commission Chambers
225 South Main Ave., Warrenton, OR 97146

1. Call to order: Kelsey called the meeting to order at 5:35 p.m.
2. Roll call: Kelsey Balensifer, Joy Wheatley-Decius, Karyn Grass (attending through Zoom), Eileen Purcell, and Library Director Kelly Knudsen. Unable to attend: Dawn DeLacey, Natalie Duggan. We proceeded with a quorum of four.
3. Recognition of guests: Karen Baltier-Long who is interested in joining the board.
4. Consent calendar:
Advisory Board Meeting Minutes 09.08.21 & 10.14.21: There were a couple changes to the minutes. Eileen motioned to approve. Joy seconded and all voted to approve the amended minutes.
5. Reports:
 - Book sale will be held December 16-18.
 - The new Library Admin Assistant, Cassandra Williams, is working out well. This is a 25-hour a week position.
 - Kelly rearranged the back room to make meeting space for 4-6 people. There is a leak in the residual hood over the meeting space so that is problematic. Kelly was told by the school maintenance person he is reluctant to move it because the space may become a restaurant again. There is a feeling the school is not invested in repairing the building. There is a small fund for maintenance and efforts are underway to make the library a more inviting space. There is a new check out system where students can use their school IDs (Warrenton/Seaside/Astoria) as their library card.
 - There is after-school peer tutoring/reading buddies meeting started with 2 child tutors. Karyn mentioned she would like to volunteer with kids in some capacity.
 - There is an adult D&D group starting and a knitting group meets on Saturdays. The plan to hold senior group didn't quite get off the ground yet.
 - Friends Group Update: Now that the group has officers (President Michelle Murray) and (Vice President Dave Zunkel), the 501c3 application can proceed. Once this is approved, the Friends can open up to fee-paying memberships. There are activities being planned to raise funds and awareness- a Libraries After Dark event with appetizers and readings by local authors. Kelly is still looking to schedule an author for the month of May 6.

6. Discussion items:

- Kelly is asking the board for input of developing a strategic planning for the next five years. If each member could contribute 2-4 priorities, she would appreciate it. The tax levy will come up again for a vote in November 2022, providing funding beginning 7/1/2023. Ideas may pertain to making the library a more inviting space, programming, remodeling, and planning for outgrowing the current site.

7. Action items:

- A. We voted and agreed to keep Kelsey as Board President and Eileen as Board Secretary for the coming year.

8. Public comment: There was no public comment.

9. Good of the order: Our 2022 quarterly meeting dates are set for the second Wednesday of the month at 5:30 p.m. in the Warrenton City Hall as follows:

March 9
June 6
September 9
December 14

9. Adjournment: The meeting was adjourned at 6:23 p.m.

Meeting Minutes were taken and recorded by Eileen Purcell, Board Secretary.