

Agenda

Warrenton Community Library Board Special Meeting

October 14, 2021 - 5:30 p.m.

Warrenton City Library

160 South Main Ave., Warrenton, OR 97146

1. Call to order: Kelsey called the meeting to order at 6:00 p.m.

2. Roll call: Kelsey Balensifer, (attending through Zoom), Dawn DeLacey (attending through Zoom), Natalie Duggan (attending through Zoom), Eileen Purcell (attending through Zoom), Joy Wheatley-Decius and Library Director Kelly Knutsen. Unable to attend: Karyn Grass

3. Recognition of guests: none attending

4. Action Items:

A. WCLB Policy Manual: We met before our regularly scheduled quarterly meeting in December to approve the first Warrenton Community Library Policy Manual. It will be presented to the City Commission soon. All board members had an opportunity to review and suggest edits. Dawn motioned to approve. Natalie seconded and all voted to approve the manual for submission to the City Commission.

B. Library Hours of Operation: Kelly has requested we approve changing the operating hours of the library to better accommodate youth community members and utilize staff time and expenses more efficiently. Rather than renting the Warrenton Community Center twice a week, closing the library to youth-only on Tuesdays and Thursdays from 4:00-6:00 p.m. will allow Saturn to focus on their work with youth, as well as be available to perform other tasks as needed. The library remains open Tuesdays and Thursdays from 10:00-4:00 p.m. for all patrons. Natalie motioned to approve the change in hours and Eileen seconded. All voted to approve.

7. Public comment: There was no public comment.

9. Adjournment: The meeting was adjourned at 6:20 p.m.

Meeting Minutes were taken and recorded by Eileen Purcell, Board Secretary.