

"Making a difference through excellence of service"



CITY OF WARRENTON

City of Warrenton

Supplemental Budget

Water Fund

Library Fund

Public Notice: April 14, 2017

Public Hearing: April 25, 2017

Proposed Adoption: April 25, 2017

City of Warrenton
Budget Document

Water Fund 025 (430)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017					
Actual FYE 6/30/14	Adopted Budget FYE 6/30/15	Adopted Budget FYE 6/30/16	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	Plus: Supplemental Budget	Amended Budget
Resources								
\$1,877,706	\$1,329,838	\$ 900,000	300000 Beginning Fund Balance	\$ 910,000	\$ 910,000	\$ 910,000		\$ 910,000
		1,630,000	334250 Loan Proceeds-IFA	1,630,000	1,630,000	1,630,000		1,630,000
			Loan Proceeds-IFA Water Meters				1,100,000	1,100,000
45,575	37,742	40,000	340025 Connection Charges	50,000	50,000	50,000		50,000
1,138,395	1,223,239	1,200,000	344000 Utilities - in city	1,320,000	1,320,000	1,320,000		1,320,000
758,623	886,321	860,000	344500 Utilities - outside city	1,000,000	1,000,000	1,000,000		1,000,000
		309,000	Rate increase: in and outside city 7%	162,400	162,400	162,400		162,400
20,412	20,773	20,000	345000 Late Fees	20,000	20,000	20,000		20,000
30,723	30,393	30,000	346000 Door Hanger Fees	30,000	30,000	30,000		30,000
15,140	13,380	15,000	347000 Shut Off Fees	14,000	14,000	14,000		14,000
4,850	5,100	4,500	348000 Service Calls - in city	4,000	4,000	4,000		4,000
520	410	1,000	348500 Service Calls - outside city	1,000	1,000	1,000		1,000
1,100	1,400	1,000	349000 NSF Fees	1,000	1,000	1,000		1,000
4,979	10,019		360000 Miscellaneous					
9,764	5,593	6,000	361000 Interest Earnings	4,000	4,000	4,000		4,000
			365002 Contributions for Operations			20,000		20,000
			366000 Proceeds from Sale of Assets					
3,907,787	3,564,208	5,016,500	Total Resources	5,146,400	5,146,400	5,166,400	1,100,000	6,266,400
Requirements								
Personnel Services-Water Dept:								
348,268	383,894	363,000	110000 Regular Salaries (7.8044 FTE)	436,000	436,000	436,000		436,000
20,811	23,231	35,000	110001 Overtime	35,000	35,000	35,000		35,000
1,656	841		110002 Part-Time Regular Salaries					
27,479	30,275	30,447	141000 FICA	36,032	36,032	36,032		36,032
12,644	11,006	12,553	142000 Workers Compensation	17,290	17,290	17,290		17,290
1,093	1,566	1,194	143000 Unemployment	1,413	1,413	1,413		1,413
65,743	73,433	83,466	144000 Retirement	101,413	101,413	101,413		101,413
106,058	90,266	98,586	145000 Health Insurance	119,101	119,101	119,101		119,101
848	910	902	146000 Life Insurance	700	700	700		700
140,132	140,505	169,416	199999 Personnel services overhead(1.6601 FTI	171,281	171,281	171,281		171,281
\$ 724,732	\$ 755,927	\$ 794,564	Total Personnel Services	\$ 918,230	\$ 918,230	\$ 918,230	\$ -	\$ 918,230

City of Warrenton
Budget Document

Water Fund 025 (430)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017					
Actual	Adopted Budget		Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	Adopted by Governing Body	Adopted by Governing Body
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
			Requirements					
			Water Dept.					
			Distribution System:					
			Materials and Services: (430)					
\$ 2,371	\$ 1,604	\$ 2,527	210000 Office Supplies	\$ 2,000	\$ 2,000	\$ 2,000		\$ 2,000
5,014	4,075	8,921	211000 Postage	6,500	6,500	6,500		6,500
11,354	10,799	10,000	223000 General Supplies	9,000	9,000	9,000		9,000
872	610	800	223001 Janitorial Supplies	800	800	800		800
334	935	400	223002 Chemical Supplies	150	150	150		150
2,616	1,448	2,100	223004 Uniforms	2,100	2,100	2,100		2,100
69	45	1,500	223005 Safety	1,000	1,000	1,000		1,000
3,876	1,291	3,979	310000 Printing/Advertising	3,000	3,000	3,000		3,000
4,738	6,127	8,000	320000 Dues/Meetings/Training/Travel	9,000	9,000	9,000		9,000
4,192	3,897	5,400	340000 Electricity	3,900	3,900	3,900		3,900
3,554	3,910	4,850	340002 Communications	5,000	5,000	5,000		5,000
104	115	220	340005 Water	150	150	150		150
256	263	290	340006 Sewer	300	300	300		300
26	26	30	340007 Storm Sewer	135	135	135		135
4,731	4,688	4,750	340008 Sanitation	4,750	4,750	4,750		4,750
15,919	13,668	18,000	362000 Gasoline/Oil/Lubricants	12,000	12,000	12,000		12,000
18,993	15,976	18,000	366000 Equipment Maintenance	15,000	15,000	15,000		15,000
102,588	124,162	100,000	371000 Construction and Materials	124,000	124,000	124,000		124,000
8,534	7,878	10,000	371001 Rock	12,500	12,500	12,500		12,500
5,369		10,000	371002 Fire Hydrant Replacement					
6,457	34,396	50,000	371004 Water Meter Replacement	50,000	50,000	50,000	1,100,000	1,150,000
726	76	1,800	378000 Building Maintenance	10,000	10,000	10,000		10,000
54,033	27,421	77,120	380000 Professional Services	75,000	75,000	75,000		75,000
3,902	4,597	4,573	380005 Professional Services-online payments	7,137	7,137	7,137		7,137
9,367	9,349	10,700	380006 Professional Services-utility billing	10,534	10,534	10,534		10,534
25,636	17,682	15,500	380020 Computer and Software Support	16,000	16,000	16,000		16,000
26,070	11,871	8,200	380050 Non-capital Equipment	9,000	9,000	9,000		9,000
92,724	103,023	120,013	390090 Overhead Cost (Indirect Allocation)	135,280	135,280	135,280		135,280
200		1,000	410000 Permits and Fees	1,000	1,000	1,000		1,000
34,115	36,697	41,377	420000 Franchise Fees (3%)	42,372	42,372	42,372		42,372
448,740	446,629	540,050	Sub-total	567,608	567,608	567,608	1,100,000	1,667,608
			Treatment Facility:					
			Materials and Services: (435)					
\$ 235	\$ 348	\$ 400	210000 Office Supplies	\$ 400	\$ 400	\$ 400		\$ 400
2,713	2,656	2,500	223000 General Supplies	2,500	2,500	2,500		2,500
590	620	700	223001 Janitorial Supplies	700	700	700		700
29,098	39,053	60,000	223002 Chemical Supplies	40,000	40,000	40,000		40,000
610	390	400	223004 Uniforms	400	400	400		400
20	23	200	310000 Printing/Advertising	200	200	200		200
2,643	510	2,500	320000 Dues/Meetings/Training/Travel	2,500	2,500	2,500		2,500
49,186	46,727	56,000	340000 Electricity	50,000	50,000	50,000		50,000
3,370	3,555	3,800	340002 Communications	3,500	3,500	3,500		3,500
8,299	10,046	13,000	340005 Water	13,000	13,000	13,000		13,000
2,048	617	2,500	362000 Gasoline/Oil/Lubricants	2,000	2,000	2,000		2,000
68,477	110,071	130,000	366000 Equipment Maintenance	150,000	150,000	150,000		150,000
20,146	44,297	60,000	371000 Repair and Maintenance	60,000	60,000	60,000		60,000
1,019	635	3,000	380000 Professional Services	3,000	3,000	3,000		3,000
28,332	2,060	4,500	380020 Computer and Software Support	4,500	4,500	4,500		4,500
5,878	1,196	6,000	380050 Non-capital Equipment	5,000	5,000	5,000		5,000
1,312	1,344	2,000	410000 Permits and Fees	1,000	1,000	1,000		1,000
	40		460000 Environmental Cleanup					
223,976	264,188	347,500	Sub-total	338,700	338,700	338,700	-	338,700

City of Warrenton
Budget Document

Water Fund 025 (430)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017					
Actual FYE 6/30/14	Adopted Budget FYE 6/30/15	Adopted Budget FYE 6/30/16	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	Adopted by Governing Body	Adopted by Governing Body
			Requirements					
			Raw Water:					
			Materials and Services: (440)					
\$ 2,672	\$ 1,319	\$ 1,575	223000 General Supplies	\$ 1,575	\$ 1,575	\$ 1,575		\$ 1,575
		500	223002 Chemical Supplies	500	500	500		500
		100	223004 Uniforms	250	250	250		250
100	982	1,000	223005 Safety Supplies	1,000	1,000	1,000		1,000
		50	310000 Printing/Advertising	50	50	50		50
1,119	2,455	1,200	340000 Electricity	1,400	1,400	1,400		1,400
4,892	3,954	5,500	362000 Gasoline/Oil/Lubricants	5,500	5,500	5,500		5,500
30,044	23,966	30,000	366000 Waterworks Maintenance	35,000	35,000	35,000		35,000
32,773	5,698	20,000	371000 Waterworks Repairs	25,000	25,000	25,000		25,000
2,457	14,050	10,000	380000 Professional Services	80,000	80,000	80,000		80,000
282	4,566	2,500	380050 Non-capital Equipment	2,500	2,500	2,500		2,500
		1,000	410000 Permits and Fees	3,000	3,000	3,000		3,000
		500	460000 Environmental Cleanup	500	500	500		500
74,339	56,990	73,925	Sub-total	156,275	156,275	156,275	-	156,275
			South Water Reservoir:					
			Materials and Services: (445)					
		150	223002 Chemical Supplies	150	150	150		150
		100	223005 Safety Supplies	100	100	100		100
8,699	7,825	10,000	340000 Electricity	10,000	10,000	10,000		10,000
6,074	6,686	6,800	340002 Communications	6,200	6,200	6,200		6,200
1,549	1,247	2,000	362000 Gasoline/Oil/Lubricants	2,000	2,000	2,000		2,000
7,724	7,847	10,000	366000 Waterworks Maintenance	10,000	10,000	10,000		10,000
3,491	2,057	4,000	371000 Waterworks Repairs	4,000	4,000	4,000		4,000
	600		380000 Professional Services					
		500	380020 Computer/Software Support					
850	875		380050 Non-capital Equipment	500	500	500		500
28,387	27,137	33,550	410000 Permits & Fees					
			Sub-total	32,950	32,950	32,950	-	32,950
775,442	794,944	995,025	Grand total Materials and Services	1,095,533	1,095,533	1,095,533	1,100,000	2,195,533
			Not allocated:					
			Debt Service:					
379,032	410,852	408,063	Principal	432,416	432,416	432,416		432,416
339,506	242,815	224,148	Interest	204,709	204,709	204,709		204,709
718,538	653,667	632,211	Total Debt Service	637,125	637,125	637,125	-	637,125
			Transfers to Other Funds:					
	427,486	335,257	860029 Water Fund Capital Reserve-operations	480,547	480,547	480,547		480,547
		1,630,000	Water Fund Capital Reserve-Loan	1,630,000	1,630,000	1,630,000		1,630,000
359,237	427,486	1,965,257	Total Transfers to Other Funds	2,110,547	2,110,547	2,110,547	-	2,110,547
-	-	428,879	800000 Contingency-14.5% of operating exp	384,379	384,379	384,379		384,379
		428,879	Total Contingency	384,379	384,379	384,379	-	384,379
2,577,949	2,632,024	4,815,936	Total Expenditures	5,145,814	5,145,814	5,145,814	1,100,000	6,245,814
1,329,838	932,184	200,564	880001 Ending Fund Balance	586	586	20,586	-	20,586
\$3,907,787	\$3,564,208	\$5,016,500	Total Requirements	\$5,146,400	\$5,146,400	\$5,166,400	\$1,100,000	\$6,266,400

City of Warrenton
Budget Document

Library Fund 020 (455)

Historical Data			Budget for Fiscal Year 7/1/2016 - 6/30/2017					
Actual	Adopted Budget		Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	Plus: Supplemental Budget	Amended Budget
FYE 6/30/14	FYE 6/30/15	FYE 6/30/16						
			Resources					
\$ 27,212	\$ 28,398	\$ 29,000	300000	Beginning Fund Balance	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
2,558	2,255	2,000	311200	Prior Year Taxes	2,000	2,000	2,000	2,000
			334100	Grants-Misc			600	600
1,000	1,000	1,000	334200	Grants-Ready to Read	1,000	1,000	1,000	1,000
421	223	400	351200	Fines	200	200	200	200
937	1,557	1,000	351500	Book Sales	600	600	600	600
253	249	275	360000	Miscellaneous	275	275	275	275
120	132	100	361000	Interest Earnings	100	100	100	100
289	6,995	400	365000	Donations	4,000	4,000	4,000	4,000
			910001	Transfer from General Fund				15,000
32,790	40,809	34,175		Sub-Total Resources	29,175	29,175	29,775	44,775
42,015	43,403	44,803	311100	Property Taxes - Local Option Levy	47,552	47,552	47,552	47,552
74,805	84,212	78,978		Total Resources	76,727	76,727	77,327	15,000
								92,327
			Requirements					
			Personnel Services-Library:					
21,736	22,664	24,500	110002	Part-Time Regular Salaries (.915 FTE)	25,250	25,250	25,250	25,250
1,452	1,551	1,874	141000	FICA	1,932	1,932	1,932	1,932
57	76	70	142000	Workers Compensation	71	71	71	71
58	80	74	143000	Unemployment	76	76	76	76
2,663	2,733	3,005	144000	Retirement	3,080	3,080	3,080	3,080
4,483	3,541	4,366	145000	Health Insurance	4,619	4,619	4,619	4,619
71	74	84	146000	Life Insurance	60	60	60	60
1,916	2,592	3,075	199999	Personnel services overhead (.0382 FTE)	3,936	3,936	3,936	3,936
32,436	33,311	37,048		Total Personnel Services	39,024	39,024	39,024	-
								39,024
			Materials and Services-Library:					
1,889	2,423	2,500	210000	Office Supplies	2,500	2,500	2,500	2,500
	36	500	211000	Postage	100	100	100	100
2,589	6,717	3,000	223000	Books	3,000	3,000	3,600	3,600
317	1,008	1,000	223001	Ready to Read Grant-Books	1,000	1,000	1,000	1,000
1,317	1,321	1,400	223002	Janitorial	1,400	1,400	1,400	1,400
			223003	OCF Grant-Books	1,500	1,500	1,500	1,500
538	1,276	500	310000	Printing/Advertising/Publicity	500	500	500	500
446	1,084	1,000	320000	Dues/Meetings/Training/Travel	500	500	500	500
1,185	1,054	1,200	340000	Electricity	1,100	1,100	1,100	1,100
712	848	1,275	340001	Natural Gas	1,175	1,175	1,175	1,175
803	749	850	340002	Communications	900	900	900	900
231	255	300	340005	Water	400	400	400	400
570	540	600	340006	Sewer	600	600	600	600
57	102	80	340007	Storm Sewer	80	80	80	80
146	152	200	340008	Sanitation	200	200	200	200
113	65	1,000	366000	Equipment Maintenance	200	200	200	200
675	947	2,000	371000	Repair and Maintenance	1,000	1,000	1,000	1,000
101	179	100	380000	Professional Services	400	400	400	400
			380010	Facilities Rental				7,000
1,014	1,468	1,000	380020	Computer Support-high speed internet	1,500	1,500	1,500	1,500
	399		380050	Non-capital equipment				
1,268	1,900	2,162	390090	Overhead Cost (Indirect Allocation)	3,093	3,093	3,093	3,093
13,971	22,523	20,667		Total Materials and Services	21,148	21,148	21,748	7,000
								28,748
		19,238	800000	Not allocated: Contingency				8,000
46,407	55,834	76,953		Total Expenditures	60,172	60,172	60,772	15,000
			880001	Reserved for future expenditure - building	2,880	2,880	2,880	2,880
28,398	28,378	2,025	880001	Ending Fund Balance	13,675	13,675	13,675	13,675
\$ 74,805	\$ 84,212	\$ 78,978		Total Requirements	\$ 76,727	\$ 76,727	\$ 77,327	\$ 15,000
								\$ 92,327