

"Making a difference through excellence of service"



CITY OF WARRENTON

City of Warrenton

Supplemental Budget

Sewer Fund

Sewer Fund Capital Reserve Fund

Public Notice: August 11, 2017

Public Hearing: August 22, 2017

Proposed Adoption: August 22, 2017

City of Warrenton
Budget Document

Sewer Fund 030 (430)

Historical Data			Budget for Fiscal Year 7/1/2017 - 6/30/2018						
Actual		Adopted Budget	Resources and Requirements		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	Plus: Supplemental Budget	Amended Budget
FYE 6/30/15	FYE 6/30/16	FYE 6/30/17							
Resources									
\$ 1,094,676	\$ 1,106,104	\$ 1,300,000	300000	Beginning Fund Balance	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000		\$ 1,500,000
	\$ 52,609			Change in fund balance-inventory					
		1,920,304	334260	Loan Proceeds-DEQ-R94945				521,078	521,078
		35,000	334350	Loan Proceeds-IFA	35,000	35,000	35,000		35,000
24,570	39,175	20,000	340030	Connection Charges	35,000	35,000	35,000		35,000
1,735,644	1,809,709	1,780,000	344000	Utilities	1,930,000	1,930,000	1,930,000		1,930,000
		113,280		Rate increase 5% in city and shoreline	102,200	102,200	102,200		102,200
1,639	1,661	1,615	344300	Industrial Waste Permitted Use	1,650	1,650	1,650		1,650
	54,247	108,000	344500	Shoreline Sewer Revenue	114,000	114,000	114,000		114,000
261,187	321,219	280,000	344700	Septage Revenue	315,000	315,000	315,000		315,000
4,476	3,413		360000	Miscellaneous					
3,647	3,344	3,500	361000	Interest Earnings	5,200	5,200	5,200		5,200
		66,580	365002	Contributions for Operations	20,000	20,000	20,000		20,000
3,125,839	3,391,479	5,628,279		Total Resources	4,058,050	4,058,050	4,058,050	521,078	4,579,128
Requirements									
				Personnel Services-Sewer Dept:					
357,232	401,694	365,750	110000	Regular Salaries	389,750	389,750	389,750		389,750
55,368	46,477	56,000	110001	Overtime	59,000	59,000	59,000		59,000
841			110002	Part-Time Regular Salaries					
30,174	32,855	32,264	141000	FICA	34,329	34,329	34,329		34,329
10,974	13,642	16,710	142000	Workers Compensation	16,446	16,446	16,446		16,446
1,561	1,288	1,265	143000	Unemployment	898	898	898		898
69,550	80,474	80,666	144000	Retirement	103,339	103,339	103,339		103,339
94,273	116,302	113,461	145000	Health Insurance	123,492	123,492	123,492		123,492
898	759	617	146000	Life Insurance	592	592	592		592
141,103	155,111	134,899	199999	Personnel services overhead (1.5839 FTE)	164,870	164,870	164,870		164,870
\$ 761,974	\$ 848,602	\$ 801,632		Total Personnel Services	\$ 892,716	\$ 892,716	\$ 892,716	\$ -	\$ 892,716
		6.7811		Total Full-Time Equivalent (FTE)	7.2457	7.2457	7.2457	7.2457	7.2457
Sewer Dept. Collection System									
Materials and Services (430):									
\$ 1,194	\$ 1,617	\$ 2,700	210000	Office Supplies	\$ 2,700	\$ 2,700	\$ 2,700		\$ 2,700
1,602	1,593	4,000	211000	Postage	4,000	4,000	4,000		4,000
11,552	10,032	8,000	223000	General Supplies	8,000	8,000	8,000		8,000
556	697	1,500	223001	Janitorial Supplies	1,500	1,500	1,500		1,500
5,140	5,657	15,000	223002	Chemical Supplies	15,000	15,000	15,000		15,000
1,314	1,280	2,000	223004	Uniforms	2,000	2,000	2,000		2,000
35	654	1,500	223005	Safety	1,500	1,500	1,500		1,500
454	1,384	3,000	310000	Printing/Advertising	3,000	3,000	3,000		3,000
6,840	1,923	5,000	320000	Dues/Meetings/Training/Travel	5,000	5,000	5,000		5,000
1,420	1,768	2,000	340000	Electricity	2,000	2,000	2,000		2,000
15,318	16,006	17,000	340002	Communications	8,600	8,600	8,600		8,600
76	105	100	340005	Water	100	100	100		100
175	215	200	340006	Sewer	200	200	200		200
18	43	50	340007	Storm	50	50	50		50
3,126	3,753	3,500	340008	Sanitation	3,500	3,500	3,500		3,500
38,308	42,855	50,000	340010	Pump Station Electricity	50,000	50,000	50,000		50,000
			360000	Bank Fees/Credit Cards	8,100	8,100	8,100		8,100
9,338	6,040	10,000	362000	Gasoline/Oil/Lubricants	10,000	10,000	10,000		10,000
\$ 12,485	\$ 17,477	18,000	366000	Equipment Maintenance	18,000	18,000	18,000		18,000
102,756	170,117	180,000	366100	Pump Station Maintenance	140,000	140,000	140,000		140,000
7,223	42,714	30,000	371000	Construction and Materials	30,000	30,000	30,000		30,000
5,352	2,775	10,000	371001	Rock	10,000	10,000	10,000		10,000
59	3,281	3,000	378000	Building Maintenance	3,000	3,000	3,000		3,000
9,391	20,005	126,580	380000	Professional Services	156,580	156,580	156,580		156,580
2,704	3,242	5,100	380005	Professional Services - online payments	5,183	5,183	5,183		5,183
7,913	8,902	8,000	380006	Professional Services - utility billing	8,073	8,073	8,073		8,073
12,326	13,673	15,000	380020	Computer and Software Support	33,000	33,000	33,000		33,000
5,655	31,012	7,500	380050	Non-capital Equipment	10,000	10,000	10,000		10,000
103,461	112,972	106,551	390090	Overhead Cost (Indirect Allocation)	140,657	140,657	140,657		140,657
		2,000	410000	Permits and Fees	2,000	2,000	2,000		2,000
52,069	54,291	56,604	420000	Franchise Fee (3%)	60,250	60,250	60,250		60,250
417,860	576,085	693,885		Total Materials and Services (430)	741,993	741,993	741,993	-	741,993

City of Warrenton
Budget Document

Sewer Fund 030 (430)

Historical Data			Budget for Fiscal Year 7/1/2017 - 6/30/2018						
Actual		Adopted Budget	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	Plus: Supplemental Budget	Amended Budget	
FYE 6/30/15	FYE 6/30/16	FYE 6/30/17							
			Requirements						
			Sewer Dept. Shoreline Sanitary						
			Materials and Services (433):						
		500	223000	General Supplies	500	500	500	500	
		500	223002	Chemical Supplies	500	500	500	500	
	1,129	5,000	340001	Natural Gas	5,000	5,000	5,000	5,000	
		3,000	340002	Communications	3,000	3,000	3,000	3,000	
	3,579	20,000	340010	Pump Station Electricity	10,000	10,000	10,000	10,000	
		500	362000	Gasoline/Oil/Lubricants	500	500	500	500	
		5,000	366100	Pump Station Maintenance	5,000	5,000	5,000	5,000	
		2,500	371000	Repair and Maintenance	2,500	2,500	2,500	2,500	
		2,500	380000	Professional Services	2,500	2,500	2,500	2,500	
		2,500	380020	Computer and Software Support	2,500	2,500	2,500	2,500	
-	4,708	42,000	Total Materials and Services (433)		32,000	32,000	32,000	-	32,000
			Sewer Dept. Sewer Plant						
			Materials and Services (435):						
1,354	1,116	1,500	210000	Office Supplies	1,500	1,500	1,500	1,500	
100		1,000	211000	Postage	500	500	500	500	
2,829	2,383	5,000	223000	General Supplies	5,000	5,000	5,000	5,000	
394	258	1,000	223001	Janitorial Supplies	1,000	1,000	1,000	1,000	
5,365	1,593	5,000	223002	Chemical Supplies	5,000	5,000	5,000	5,000	
340	405	1,000	223004	Uniforms	1,000	1,000	1,000	1,000	
6,717	6,216	10,000	223005	Lab supplies	10,000	10,000	10,000	10,000	
3,086	858	3,000	223006	Safety	3,000	3,000	3,000	3,000	
706	954	2,000	310000	Printing/Advertising	2,000	2,000	2,000	2,000	
5,375	2,140	6,000	320000	Dues/Meetings/Training/Travel	6,000	6,000	6,000	6,000	
80,571	98,484	85,000	340000	Electricity	85,000	85,000	85,000	85,000	
5,392	5,677	6,500	340002	Communications	6,500	6,500	6,500	6,500	
255	293	300	340005	Water	300	300	300	300	
584	599	650	340006	Sewer	650	650	650	650	
58	120	150	340007	Storm Sewer	150	150	150	150	
6,467	7,179	10,000	340008	Sanitation	10,000	10,000	10,000	10,000	
2,057	2,116	7,000	362000	Gasoline/Oil/Lubricants	5,000	5,000	5,000	5,000	
31,993	12,868	35,000	366000	Equipment Maintenance	30,000	30,000	30,000	30,000	
15,232	16,349	30,000	371000	Repair and Maintenance	30,000	30,000	30,000	30,000	
1,092	253	5,000	371001	Rock	5,000	5,000	5,000	5,000	
6,516	379	10,000	380000	Professional Services	10,000	10,000	10,000	10,000	
19,689	17,067	25,000	380020	Computer and Software Support	20,000	20,000	20,000	20,000	
10,507	1,861	10,000	380050	Non-capital Equipment	10,000	10,000	10,000	10,000	
1,590	1,636	2,500	410000	Permits and Fees	2,500	2,500	2,500	2,500	
			460000	Environmental Cleanup					
208,269	180,805	262,600	Total Materials and Services (435)		250,100	250,100	250,100	-	250,100
626,129	761,598	998,485	Grand Total Materials and Services		1,024,093	1,024,093	1,024,093	-	1,024,093
			Not allocated:						
			Debt Service:						
52,764	130,650	54,770	Principal		77,672	77,672	77,672	77,672	
23,466	43,727	7,098	Interest		78,474	78,474	78,474	78,474	
76,230	174,377	61,868	Total Debt Service		156,146	156,146	156,146	-	156,146
			Transfers to Other Funds:						
		1,920,304	860038	Sewer Fund Capital Reserve-loan R94945			521,078	521,078	
555,402	237,445	628,921	860038	Sewer Fund Capital Reserve-operations	824,169	824,169	824,169	824,169	
555,402	237,445	2,549,225	Total Transfers to Other Funds		824,169	824,169	824,169	521,078	1,345,247
		82,338	800003	Contingency-debt reserves	82,338	82,338	82,338		82,338
-	-	352,081	800000	Contingency- 20% of operating exp	414,591	414,591	414,591		414,591
		434,419	Total Contingency		496,929	496,929	496,929	-	496,929
2,019,735	2,022,021	4,845,629	Total Expenditures		3,394,053	3,394,053	3,394,053	521,078	3,915,131
1,106,104	1,369,458	782,650	880001	Ending Fund Balance	663,997	663,997	663,997	-	663,997
\$ 3,125,839	\$ 3,391,479	\$ 5,628,279	Total Requirements		\$ 4,058,050	\$ 4,058,050	\$ 4,058,050	\$ 521,078	\$ 4,579,128

City of Warrenton
Budget Document

Established by Resolution No. 2020

Sewer Fund Capital Reserve Fund 038 (430)

To accumulate funds for capital improvements to the Sewer Fund

Review Year: 2023

Historical Data			Budget for Fiscal Year 7/1/2017 - 6/30/2018					
Actual		Adopted Budget	Resources and Requirements	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	Plus: Supplemental Budget	Amended Budget
FYE 6/30/15	FYE 6/30/16	FYE 6/30/17						
Resources								
\$ 569,094	\$ 537,035	\$ 540,000	300000	\$ 900,000	\$ 900,000	\$ 900,000	\$ (356,064)	\$ 543,936
			365001					
			Beginning Fund Balance					
			Contributions to Capital Projects					
			Transfers from Other Funds:					
	237,445	1,920,304	391030				521,078	521,078
			Sewer Fund Loan R949454					
555,402		628,921	391030	824,169	824,169	824,169		824,169
			Sewer Fund Operations					
<u>1,124,496</u>	<u>774,480</u>	<u>3,089,225</u>	Total Resources	<u>1,724,169</u>	<u>1,724,169</u>	<u>1,724,169</u>	<u>165,014</u>	<u>1,889,183</u>
Requirements								
			Capital Outlay-Sewer Dept:					
10,850	7,411	13,530	610005	13,640	13,640	13,640		13,640
		3,960	610007					
			Public Works Service Truck					
		36,000	610013					
			Generator for PW Building					
5,687			610020					
11,256			5-yard Dump Truck					
		15,000	610021					
			Confined Space PPE					
78,718	97,945	1,920,304	610022					
			Mower (40%)					
401,502			620011				165,014	165,014
			Lateral Dolly Camera					
1,245	2,035		620040					
627			Core Conveyance/Ensign Pump Station					
8,083			620042					
22,775			Pump Station - Warrenton Dr/NW 9th					
19,753	40,137		620044					
11,896			NW Cedar Ct Sewer Main Reconstruction					
15,069			620043					
			Inflow and Infiltration Program					
			620064					
			Jetty Avenue Pump Station Upgrade					
			620080					
			SE Anchor and 9th Collector Line Repair					
			620081					
			Storage Building Workshop					
			620084					
			Vactor Truck Disposal Facility					
			620085					
			SBR Wall-mounted Mixers					
	7,297	104,000	620087	104,000	104,000	104,000		104,000
		8,000	620088	25,000	25,000	25,000		25,000
			SE 12th St and Marlin Collector Line Repl					
	25,013	308,500	620089	308,500	308,500	308,500		308,500
			North Lagoon Decommissioning					
	4,426		620090					
			SE 2nd Street & Marlin Ave Pump Station					
		6,600	620091	8,424	8,424	8,424		8,424
		50,000	In Plant Pump Station Flowmeter					
		10,000	620047					
		30,000	Remodel of Public Works Offices					
			620048					
			3rd & Main Pump Sta Generator					
			620046	50,000	50,000	50,000		50,000
			Flowmeter 3rd & Main Pump Sta					
			620092	2,808	2,808	2,808		2,808
			Biosolids removal project					
			620049	366,800	366,800	366,800		366,800
			Pump Station Generator					
			620050	15,000	15,000	15,000		15,000
			Fuel Depot Spill Control					
			620051	20,000	20,000	20,000		20,000
			NW Jetty St & Pacific Ave Pump Sta. Upgrade					
			620052	60,000	60,000	60,000		60,000
			WWTP Laboratory Climate Control					
			Septage Station Equilization					
			NW Seventh Ave & Enterprise Pump Sta. Ugrd					
<u>587,461</u>	<u>184,262</u>	<u>2,505,894</u>	Total Capital Outlay	<u>974,172</u>	<u>974,172</u>	<u>974,172</u>	<u>165,014</u>	<u>1,139,186</u>
<u>587,461</u>	<u>184,262</u>	<u>2,505,894</u>	Total Expenditures	<u>974,172</u>	<u>974,172</u>	<u>974,172</u>	<u>165,014</u>	<u>1,139,186</u>
		333,332	880001	416,665	416,665	416,665		416,665
		249,999	880001	333,332	333,332	333,332		333,332
			Reserved for SBR Basin and Equipment					
			Reserved for Biosolids Disposal					
<u>537,035</u>	<u>590,218</u>	<u>583,331</u>	880001	<u>749,997</u>	<u>749,997</u>	<u>749,997</u>	-	<u>749,997</u>
			Total Reservations for future Expenditures					
<u>\$ 1,124,496</u>	<u>\$ 774,480</u>	<u>\$ 3,089,225</u>	Total Requirements	<u>\$ 1,724,169</u>	<u>\$ 1,724,169</u>	<u>\$ 1,724,169</u>	<u>\$ 165,014</u>	<u>\$ 1,889,183</u>