

## **Minutes**

### **Warrenton Community Library Board**

#### **Regular Meeting**

March 8, 2023 - 5:30 p.m.

Warrenton City Commission Chambers  
225 South Main Ave., Warrenton, OR 97146

1. Call to order: Kelsey opened the meeting at 5:30 p.m.
2. Roll call: Kelsey Balensifer, Karyn Grass, Joy Wheatley-Decius (through Zoom) Brenda Atwood, and Eileen Purcell. Also attending: City Manager Esther Moberg and Library Director Josh Saranpaa (through Zoom). Unable to attend: Amanda Donovan.
3. Recognition of guests: there were no guests.
4. Public comment: there was no public comment.
5. Consent calendar
  - A. Work Session Minutes, 1.11.23: There was one minor clerical correction to item #5 in the minutes.
  - B. Special Meeting Minutes, 1.11.23: There was a small correction to item #6 in the minutes.

Karyn moved to approve both sets of minutes as amended; Eileen seconded. All voted to approve the minutes as amended.
6. Discussion items
  - A. Library director's report: Josh provided a report, mostly compiled by Library Assistant Cass Williams, because he just began his position. He has been receiving orientation from Esther and library staff. At Karyn's suggestion, we agreed to send a card and a small gift to Cass Williams for her excellent service maintaining library services until the new director was hired.
  - B. Friends group update: The group recently completed and submitted the final paperwork for 501(c)3 status and expects approval soon. There was an announcement regarding the upcoming Library After Dark with author Jan Johnson scheduled for March 11. The next Friends group board meeting is March 16 at 6 p.m. at the library.
  - C. There is an open seat on the board and there is an application available on the city website for those who are interested. We are a seven-member board. There was a discussion regarding the residency requirements for WCL board members. The city's bylaws were reviewed and it was determined that residency in Warrenton is not required.

- D. We discussed the upcoming levy vote in May and writing letters in support of its passing. Kelsey shared that the levy recommendation went before the City Commission at its meetings on January 24 and February 14.

7. Good of the order: The coming year's meetings are scheduled at 5:30 p.m. in the Warrenton City Commission Chambers on:

June 14, 2023

September 13, 2023

December 13, 2023

8. Adjournment: The meeting concluded at 6:00 p.m.

Meeting minutes recorded by Eileen Purcell, Board Secretary.

  
Kelsey Balensifer, Board Chair

6/14/23

Date