

Minutes

Warrenton Community Library Board Regular Meeting

Sept. 13, 2023 - 5:30 p.m.

Warrenton City Commission Chambers
225 South Main Ave., Warrenton, OR 97146

1. Call to order: Kelsey called the meeting to order at 5:30.
2. Roll call: Kelsey Balensifer, Karyn Grass, Amanda Donovan, Andrew Walker, and Eileen Purcell. Unable to attend: Brenda Atwood and Joy Wheatley-Decius. Also attending: Library Director Josh Saranpaa.
3. Recognition of guests: there were no guests.
4. Public comment: there was no public comment.
5. Consent calendar
 - A. Regular Meeting Minutes 6.14.23: Kelsey asked for a motion to approve the meeting minutes from the June quarterly meeting, with two minor corrections. Karyn motioned, Amanda seconded, and all approved.
6. Discussion items
 - A. Library director's report: Josh distributed materials with summer reading and event descriptions. Amanda suggested looking into doing a podcast, if Josh's idea about doing a radio show on KMUN does not work.
 - B. Friends of the Warrenton Community Library update: The Friends board has restructured leadership and the group is creating a membership recruitment plan. The group meets monthly at the library in the evening. The next meeting is 9/21/2023. Tyler Johnston is President, Carol Snell is Vice President, Karen Baltier-Long is Treasurer, Kelsey is Secretary. Bylaws are under review as well.
 - C. Strategic planning: Josh said he wants to get this process going. He shared a PowerPoint with some initial thoughts. Karyn asked if purchasing a new building will be part of the plan for the future. The NOHA building has a lot of potential, although parking is short. The strategic planning needs to start soon to have it ready to implement in June 2024. Kelsey said calling a community forum to get input is essential to the development of the strategic plan, and November would be a good time to schedule it. Additionally, a suggestion box placed in the library could generate user input on what the "library of your dreams" looks like.

7. Action items

- A. Election of 2024 officers: Kelsey indicated that she was prepared to serve as Chair again. Amanda motioned to elect Kelsey board chair, Karyn seconded and all approved. Eileen expressed a desire to no longer serve as Secretary and Amanda stepped up and offered to serve. Eileen motioned to elect Amanda as Secretary, Karyn seconded and all approved.
- B. Collection policy: WCL collection policy outlines goals, general principles and donations.
- C. Reconsideration of materials process: While we have a collection policy, we do not yet have a formal complaint policy. Karyn asked who is eligible to file an objection. We talked about the complaint form and whether to ask for the library card number of the person asking for a review. We tabled this discussion until the next meeting because of many questions and concerns in developing a clear procedure and process.

8. Good of the order: Our last quarterly meeting will be held December 13. Joy's term of service ends this year and Kelsey will check to see if she wishes to continue. Kelsey's term is also up, but she will reapply.

The next Library After Dark is scheduled for October 14 with author Tawnya Torres.

The 2024 meeting dates are as follows:

March 13
June 12
September 11
December 11

9. Adjournment: Kelsey adjourned the meeting at 6:48 p.m.

Meeting minutes were taken and recorded by Eileen Purcell, Board Secretary.

	12/13/23
_____ Kelsey Balensifer, Board Chair	_____ Date