

Agenda

Warrenton Community Library Board

Regular Meeting

March 13, 2024 - 5:30 p.m.

Warrenton City Commission Chambers

225 South Main Ave., Warrenton, OR 97146

1. Call to order

2. Roll call

3. Recognition of guests

4. Public comment

5. Consent calendar

A. Regular Meeting Minutes 12.13.23

6. Discussion items

A. Library director's report

B. Friends of the Warrenton Community Library update

C. Amending the Bylaws

7. Action items

8. Good of the order

9. Adjournment

Agenda
Warrenton Community Library Board
Regular Meeting

December 13, 2023 - 5:30 p.m.
Warrenton City Commission Chambers
225 South Main Ave., Warrenton, OR 97146

1. Call to order: Kelsey called the meeting to order at 5:31.

2. Roll call: Kelsey Balensifer, Karyn Grass, Andrew Walker, and Eileen Purcell. Unable to attend: Brenda Anderson, Amanda Donovan and Joy Wheatley-Decius. Also attending: Library Director Josh Saranpaa

3. Recognition of guests: Mike Vetrick from Friends of the Warrenton Library and Abby Johnson, new WCL board member starting in January 2024.

4. Public comment: there was no public comment.

5. Consent calendar
 - A. Regular Meeting Minutes 9.13.23: Kelsey asked for a motion to approve the meeting minutes from the September quarterly meeting. Karyn motioned, Eileen seconded, and all approved.

6. Discussion items
 - A. Library director's report: We received a \$5000 grant from John H. Eldred Foundation to purchase circulating children's materials. There are no accurate numbers on patron visits since the last report because the door counter broke, but a new one is on order. Discussions continue within the city on the library building, getting away from having to pay rent and acquire a fixed asset.

 - B. Friends of the Warrenton Community Library update: The Friends December meeting was cancelled, but the last Library After Dark was held and suggestions for future programming are encouraged. The by-laws are being updated. The next meeting in January 18, 2024.

 - C. The strategic planning process is under way, and public comment is still being accepted. The development of the plan will begin in earnest in January working off the information gleaned from the recent forum where community members weighed in on what direction the library should take into the future.

7. Action items:

A. Election of 2024 officers: Kelsey has to step down as chair as she has served 2 consecutive terms. Andrew Walker stepped up and nominated himself to serve as chair. Andrew moved to approve, Eileen seconded and all approved. Joy Wheatley-Decius has decided to retire from the WCLB when her term ends in December 2023, leaving a vacancy for a new member.

B. Collection policy: WCL collection policy outlines goals, general principals and donations. Andrew motioned to accept the collection development policy, Karyn seconded and all approved.

C. A written Reconsideration of Materials process is ready to be submitted to the Warrenton City Commission for approval. An amendment was included which limits the reconsideration process to once every 18 months. A resident or WCB card holder is eligible to request a reconsideration. Andrew motioned to accept the collection development policy and Reconsideration of Materials Process. Karyn seconded and all approved the motion.

8. Good of the order: The 2024 meeting dates are as follows-

March 13

June 12

September 11

December 11

9. Adjournment: Kelsey adjourned the meeting at 6:28 p.m.

Meeting Minutes were taken and recorded by Eileen Purcell, Board Secretary.

Andrew Walker, Board Chair

March 2024

WCL Quarterly Report



Quarter in Brief

- **December:**

- Library After Dark - Alyssa Graybeal
- Holiday Programming: Homemade Holidays, Holidayance, Light up the Holidays, Winter Wonderland
- Adult programs: Trivia Night, Adult Coloring Group, Sit and Stitch, Family Game Night
- Children's programs: Storytime, Lego Club, Art Club, Science Club (Now 1x/Month)
- Craft Supply Swap
- Fill-a-bag sale

December was busy with regard to programming at the library. Towards the end of December, I met with a person that is helping the City with a feasibility study on potential new buildings. He took measurements of our current space, and asked questions of staff regarding future needs in a library space. The information gathered will help to determine how we can set up a library when we move to a new location.

- **January:**

- Learn to Crochet with Mary Bacon x2 sessions
- Adult Programs - Trivia Night, Sit and Stitch
- Children's Programs: Storytime, Lego Club, Art Club, Science Club, Homeschool Hangout, Family Game Night
- Homeschool hangout now with 2 sessions
- Ice storm closures
- Daily Astorian article about Homeschool Hangout

January was a little quieter with regard to programming. We were excited to see that our Homeschool Hangout program made the front page of the Astorian—this program has been hugely successful here each month.

- **February:**

- Library After Tark - Tim Lane
- New programs for adults/children: Community Reading Groups
- Adult Programs: Sit and Stitch, Community Reading Groups, Mindful Making
- Children's Programs: Storytime, Lego Club, Art Club, Science Club, Homeschool Hangout, Family Game Night
- Mailchimp newsletter started - What's Happening @ WCL, events calendar/new programming spotlight
- Free tax paperwork provided to community members

February was a short month, and somewhat chaotic, with staff shortages. In February, staff and I developed a new adult program: *Help for Job Seekers*. This program will launch in March, and is designed to aid anyone needing help with resume-building, filling out applications, and writing cover letters.

- **Miscellaneous**

- I have been working the past couple of months on a research project aimed at identifying how the library here is utilized most, and what value patrons place on it. This research will aid in the draft Strategic Plan. I'm hopeful to rally the troops, and get the strategic plan work started up again in early April, with a completion date by June 1, 2024.
- I have officially been with the City of Warrenton as the Library Director for one year (anniversary date Feb 22). Had my annual evaluation with the City Manager, and developed a list of goals for this new year. I will be focusing on finalizing the Strategic Plan, completely overhauling the Volunteer Program at the library, and attending more off-site community events.

Statistics

Computer Users 12/1/23 - 2/29/23	
December	253
January	218
February	207

Volunteer Hours 12/1/23 - 2/29/23	
December	55.25
January	68.75
February	85.25

Items Added By Item Type 12/1/23 - 2/29/23	
Childrens'	85
Adult	219
Non-Book Items (DVDs & Things)	27

Circulation Transactions 12/1/23 - 2/29/23	
Checkouts	3,260
Renewals	948

Library Visitors (Estimated) 12/1/23 - 2/29/23	
December	1000
January	1275
February	980

Cards Issued 12/1/23 - 2/29/23	
Adults	50
Children	12

Adult Programs Held	
December	5
January	4
February	7

Childrens' Programs Held	
December	21
January	19
February	19

Images

WARRENTON COMMUNITY LIBRARY

FINE FREE NEW YEAR

From January 2 - 31, 2024, Warrenton Community Library will welcome back overdue materials, and the patrons that checked them out. During the month of January only, you can return overdue materials to WCL and the Library will forgive your past and present Warrenton Community Library fines.

Every undamaged Warrenton Community Library item returned in January 2024 will have its overdue fines waived. No matter how late, no matter how lost. We encourage everyone to take advantage of fine amnesty month and return to using their community library. If you would like to and are able, please bring a donation for our community food pantry.

Get your to-read piles ready!

Winter Reading Bingo starts 12/21/23!

Pick up your Winter Reading Bingo cards starting Dec. 21, 2023.

Choose titles from the prompts on the bingo card, and complete rows horizontally, diagonally, or vertically! For every row you complete, receive a coupon good for one free item from our used book sale. For each bingo completed, you'll also receive a raffle ticket for one of our end-of-event prize baskets full of goodies from local community sponsors. The more bingos you complete as you read, the more chances you have to win!

ALL AGES ENCOURAGED TO PARTICIPATE!

KITCHEN SUPPLY SWAP

WHO: Everyone welcome! No library card required.

WHAT: A chance to declutter and swap out kitchen tools you no longer use for ones you will! Share CLEAN, gently used, working items such as small kitchen appliances, cooking tools like spatulas, measuring cups, dishes, silverware, etc. Reduce landfill waste and share with members of your community!

WHERE: WARRENTON COMMUNITY LIBRARY
160 S. MAIN AVE
WARRENTON, OR 97146

WHEN: THURSDAY, MARCH 14
FRIDAY, MARCH 15
SATURDAY, MARCH 16

HOW MUCH?:
FREE!


THE FRIENDS OF THE WARRENTON COMMUNITY LIBRARY PRESENT

LIBRARY AFTER DARK

LOCAL AUTHOR SERIES | EVERY SECOND SATURDAY

AUTHOR TALK @ 4:00PM | APPETIZERS & MINGLING @ 5:00PM

FEBRUARY 10: TIM LANE




Tim Lane's words have appeared in The Los Angeles Review, Emerald City, X-R-A-Y, and Monkey Bicycle among others. He lives in Portland, Oregon where he is a stay-at-home father. His first novel, Rules for Becoming a Legend, is published by Viking Press. His second, The Neighbors We Want, is out now from Crooked Lane.

TIM LANE

Friends of Warrenton Community Library

WARRENTON COMMUNITY LIBRARY
160 S MAIN AVE
WARRENTON, OR 97146
(503) 861-8156




MINDFUL MAKING

— ALL AGES CRAFTING CLASS - FANTASY MAP MAKING —

FRIDAY, FEB 16 | 5:00PM | FREE TO ATTEND
MATERIALS PROVIDED | ALL AGES WELCOME

Learn the basics of fantasy map making using rice and gel pens! Make your own uniquely beautiful fantasy map, then color it in. Simple techniques that artists of all ages can enjoy!
No experience is necessary!

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JUST ONE MORE CHAPTER

COMMUNITY READING GROUPS

Would you like to read more this year?

Are you looking for a low pressure way to meet people, make friends and connect with your community?

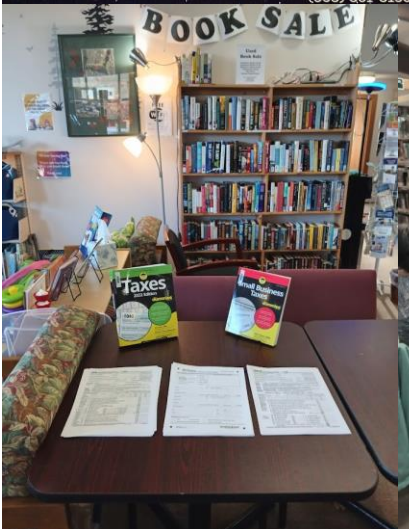
Do you have a child that needs time to sit and practice reading in a group setting? Join us for one of Warrenton Community Library's new community reading groups!

If you struggle with making the time to sit down and read, our Community Reading Groups provide a low-distraction space outside of your home to enjoy a book with others.

No reading aloud or required books - just bring your current read, find a cozy spot, and enjoy!

Free tea and coffee available.

TUESDAY GROUPS MEET 2/13 & 2/27 10AM - 12PM
FRIDAY GROUPS MEET 2/9 & 2/17 5PM - 7PM



the Astorian

Concerns emerge at homeless camp

Warrenton Community Library provides gathering space for home-school families

Judge to lift protective order in cold case

A veteran offers free haircuts — and mentorship

EVERYDAY PEOPLE