

MINUTES
Marina Advisory Board
April 19, 2021
Warrenton City Hall – Commission Chambers
225 S Main
Warrenton, OR 97146

Chairperson Pam Ackley called the meeting to order at 2:03 p.m.

Marina Advisory Board Members Present: Chairperson Pam Ackley, Lylla Gaebel, Mike Balensifer.

Staff Present: Harbormaster Jane Sweet, Marina Office Assistant Jessica McDonald

CONSENT CALENDAR

Meeting minutes from 3.22.2021 were presented by staff.

Chairperson Pam Ackley made motion to approve minutes. Motion was seconded and passed unanimously.

Ackley – aye; Gaebel – aye; Balensifer – aye

BUSINESS

Lylla Gaebel gave a report on the economic advisory board. The advisory board was asking about liveaboards being a possible revenue source. Harbormaster Jane Sweet explained that to have liveaboards in a marina there are rules for waste and sewer within the Clean Marina Program and State of Oregon, is not financially feasible to make the necessary changes and recommendations to allow for sewer to each liveaboard slip in the marina.

All present members went through each rate and discussed them and made recommendations for rate increases, the recommendations are attached on a table.

Lylla Gaebel made a motion to approve rate recommendations. Motion was seconded and passed unanimously.

Ackley – aye; Gaebel – aye; Balensifer – aye

Mike Balensifer noted that while he agreed with rate increases and would like to see the liveaboard fee increased even more in the future.

DISCUSSION

Members discussed possibilities of a recreational fishing pier in the Hammond Marina and reviewed Hammond Marina Master plan from 2005. Committee members were all supportive of the idea, Mike Balensifer explained Mayor Henry Balensifer idea sheet piling pier off the seafarer's park area. The committee wanted more information about location, parking and restroom facilities and who would be responsible for maintenance, they asked for a presentation on this proposal in the future once more details come furth.

Members discussed Seafarer's Park property and the adjacent marina property. Harbormaster Jane Sweet explained that the Park manages the park area and the marina manages the marina property in the past the marina has had access to the allow camping in the park area south of the gazebo for

the month of August. This allowed the marina department to make up some of the losses in revenue that they occur supplying the park with year around restrooms and garbage services. The camping area south of seafarer's park accounts of between \$12,000 - \$20,000 of the Marina's annual camping revenues.

Chairperson Pam Ackley made a motion to ask the Parks Advisory Board to allow use of a 50 feet wide area that is south of seafarer's park along lake drive to remain as camping with a camp host, staff will provide map and rope off area with clear signage from August 1 - September 15 (45days) with no camping on the marina property along the east side of the park. Lylla Gaebel seconded the motion and it was passed unanimously.

Ackley - aye; Gaebel - aye; Balensifer - aye



Photo shows proposed camping area south of the white line

Chairperson Pam Ackley wrote a letter of support for Hammond waterline, hoping this will help get water for future camp host site in the Hammond Marina, Harbormaster Jane Sweet will explore camp host options for the upcoming salmon season.

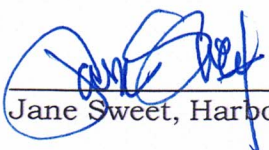
Next meeting set for May 17th, 2021 at 2pm in Commission Chambers at City Hall to review the Marinas Master Plans.

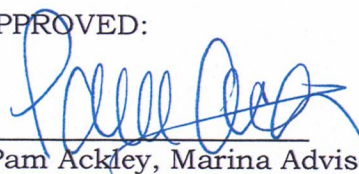
There being no further business for this meeting, Chairperson Pam Ackley adjourned the meeting at 3:54 p.m.

Respectfully prepared and submitted by Jessica McDonald, Marina Office Assistant

APPROVED:

ATTEST:


Jane Sweet, Harbormaster


Pam Ackley, Marina Advisory Board Chairperson

Marinas Advisory Committee Meeting April 19, 2021 Rate Recommendation Summary

	Current Rate	Staff Recommended	Committee Supported	Notes
Annual Moorage - Recreational	\$36.00	\$42.00	\$42.00	
Annual Moorage - Commercial	\$37.00	\$45.00	\$45.00	
Camping	\$40.00	\$45.00	\$50.00	
Liveaboard	\$60.00	\$60.00	\$120.00	
Labor	\$50.00	\$75.00	\$75.00	Monthly charge in addition to moorage 2x cost of Employee w/benefits
Dry Storage	\$75.00	\$95.00	\$95.00	
Late Fee - Min \$10.00	\$6.00			Committee supported % also
Late Fee or 1.5% whichever is greater				
Hoist Fee	\$75.00	\$100.00	\$100.00	Plus 2x for overtime/call outs
Electrical Meter Read Fee	\$10.00	\$15.00	\$15.00	
Additional Parking Passes for annual moorage		\$100.00	\$100.00	Annual Moorage holders get 2 passes
Key Replacement		\$25.00	\$25.00	
Unauthorized living aboard vessel		\$200.00	\$200.00	Charged per person per day to vessel owner. Language needs approval by City attorney.