

MINUTES
Marina Advisory Board
September 20, 2021
Warrenton Marina Office – Conference Room
501 NE Harbor PL
Warrenton, OR 97146

Chairperson Pam Ackley called the meeting to order at 2:06 p.m.

Marina Advisory Board Members Present: Chairperson Pam Ackley, Lylla Gaebel, Kevin Dunn, Malcolm Cotte

Staff Present: Harbormaster Jane Sweet, Marina Office Assistant Jessica McDonald

CONSENT CALENDAR

Meeting minutes from 6.21.2021 & 7.6.21 were presented by staff.

Lylla Gaebel made motion to approve minutes. Motion was seconded and passed unanimously.

DISCUSSION

Jane Sweet presented a progress update for board members. She shared revenues collected from July and August 2021, report on collected revenues 7/1/2021-8/31/2021 attached to meeting minutes. Update on the Warrenton Inner Basin lighting project that is mostly completed except for part of H dock. Hammond Marina dredging is on track to begin November 1st 2021 and the Warrenton Commercial Pier is on track with the engineering company. The foreman job has also been posted and hopeful we will get good applicates.

Committee discussed vendors in the Hammond Marina and that both Marinas should have a procedure in place for vendors to sign up. Discussed putting out an ad inviting different businesses to apply to be a vendor and increase interest and create a possible revenue source from vendors. Jessica to bring back Astoria Sunday Market Vendor prices to share as an example for vendor pricing.

Committee discussed creating long term (30 days) camping reservations in a certain area of the Hammond Marina to help keep track of paying customers, this might be a good idea for along the back of Seafarer's Park. Committee would like to work on registration policy or system for campers staying over 4 days, help track payments and for safety reasons in the event of an emergency have a contact person. Start easing into adding camping reservations over the next couple years.

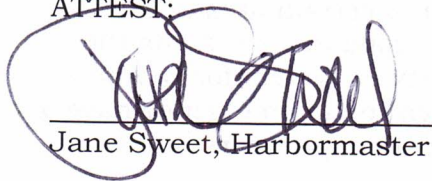
Committee discussed and staff shared customer feedback from August and the compliments and complaints the marina received. Overall, good buoy 10 with a lot of compliments. Customers have really loved the Warrenton inner basin lights. Warrenton does get complaints about the parking lot the spaces are too small which leads to trailers getting hit, need more handicap spots, and better striping. Would like to take the Warrenton parking lot into consideration when planning for capital improvement. In the Hammond Marina Lake Dr needs to be widened and would like to get quotes to improve dredge spoils area so they can be used for parking or camping, possibly get quote from Robert Rush.

Next meeting set for November 15, 2021 at 2pm at the Warrenton Marina Office.

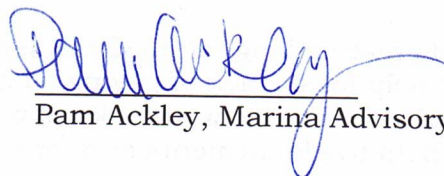
There being no further business for this meeting, Chairperson Pam Ackley adjourned the meeting at 3:15 p.m.

Respectfully prepared and submitted by Jessica McDonald, Marina Office Assistant

ATTEST:


Jane Sweet, Harbormaster

APPROVED:


Pam Ackley, Marina Advisory Board Chairperson

CITY OF WARRENTON MARINAS - REPORT 7/1/2021- 8/31/2021

CITY OF WARRENTON MARINAS - REVENUE COLLECTED THROUGH AUGUST, 2021

WARRENTON

HAMMOND

REVENUE	BUDGET	YTD	COLLECTED	%	REVENUE	BUDGET	YTD	%
OSMB - MAP GRANT	\$ -	\$ -	-	0%	OSMB - MAP GRANT	\$ -	\$ -	0%
MOORAGE CREDITS	\$ -	\$ -	-		MOORAGE CREDITS	\$ -	\$ -	
ANNUAL MOORAGE	\$ 280,000.00	\$ 295,235.00	\$ 15,235.00	105%	ANNUAL MOORAGE	\$ 110,000.00	\$ 125,023.00	114%
TRANSIENT DAILY	\$ 45,000.00	\$ 24,603.00	\$ (20,397.00)	55%	TRANSIENT DAILY	\$ 15,000.00	\$ 7,515.00	50%
UTILITIES	\$ 53,000.00	\$ 5,108.05	\$ (47,891.95)	10%	UTILITIES	\$ 1,000.00	\$ 439.22	44%
BOAT STORAGE	\$ 30,000.00	\$ 6,600.00	\$ (23,400.00)	22%	BOAT STORAGE			
LAUNCH RAMP	\$ 35,000.00	\$ 28,020.00	\$ (6,980.00)	80%	LAUNCH RAMP	\$ 95,000.00	\$ 68,480.00	72%
HOIST/SHOWER	\$ 20,000.00	\$ 3,250.00	\$ (16,750.00)	16%	HOIST/SHOWER			
FUEL CHARGES			\$ -		FUEL CHARGES			
MONTHLY MOORAGE	\$ 25,000.00	\$ 33,419.50	\$ 8,419.50	134%	MONTHLY MOORAGE	\$ 15,000.00	\$ 21,488.00	143%
FACILITIES FEE	\$ 45,000.00	\$ 35,128.50	\$ (9,871.50)	78%	FACILITIES FEE	\$ 15,000.00	\$ 14,143.50	94%
PARKING	\$ 27,000.00	\$ 30,390.00	\$ 3,390.00	113%	PARKING	\$ 25,000.00	\$ 28,273.00	113%
PUMP OUT			\$ -		PUMP OUT			
OVERNIGHT STAY	\$ 12,000.00	\$ 27,450.00	\$ 15,450.00	229%	OVERNIGHT STAY	\$ 50,000.00	\$ 62,280.00	125%
LIVEABOARD FEES	\$ 4,500.00	\$ 715.00	\$ (3,785.00)	16%	LIVEABOARD FEES			
WORK SLIP	\$ 10,000.00	\$ 200.00	\$ (9,800.00)	2%	WORK SLIP			
REPAIR CHARGES			\$ -		REPAIR CHARGES			
PIER USE	\$ 10,000.00	\$ 121.20	\$ (9,878.80)	1%	PIER USE			
FISHERMEN & FARMERS	\$ 1,000.00		\$ (1,000.00)					
MISCELLANEOUS	\$ 2,500.00	\$ 2,519.84	\$ 19.84		MISCELLANEOUS	\$ 3,000.00	\$ 2,510.95	
INTEREST EARNINGS	\$ 5,000.00	\$ 1,996.39	\$ (3,003.61)	40%	INTEREST EARNINGS	\$ 9,000.00	\$ 276.31	3%
LEASE RECEIPTS	\$ 29,538.00		\$ (29,538.00)	0%	LEASE RECEIPTS	\$ 13,548.00		0%
TOTALS	\$ 634,538.00	\$ 494,756.48	\$ (139,781.52)	78%	TOTALS	\$ 351,548.00	\$ 330,428.98	94%

Column1 Column2 Column3 Column4 Column5 Column7 Column8
 *Interest Earnings & Lease Receipts Reflected Through 1/31/2021