

MINUTES
Marina Advisory Board
January 22, 2024
Warrenton City Hall – Commission Chambers
225 S Main
Warrenton, OR 97146

Chairperson Lylla Gaebel called the meeting to order at 2:01 p.m.

Marina Advisory Board Members Present: Chairperson Lylla Gaebel, Vice Chair Bill Kerr, Mike Balensifer, Dick Hellberg, Jen Fowler

Staff Present: Interim Harbormaster Don Beck, Marina Office Assistant Jessica McDonald

CONSENT CALENDAR

Meeting minutes from 12.18.2023 were presented by staff.

Mike Balensifer made motion to approve minutes. Motion was seconded by Bill Kerr and passed unanimously.

DISCUSSION

Chairperson Lylla Gaebel lead the committee in introductions of the new and previous members.

The committee held officer elections.

Bill Kerr made a motion to nominated Lylla Gaebel as chairperson. Mike Balensifer seconded, and motion passed unanimously.

Mike Balensifer made a motion to nominate Bill Kerr as Vice Chair. Jen Fowler seconded, and motion passed unanimously.

Interim Harbormaster Don Beck shared his Harbormaster Report and Marina's 2023 accomplishments.

The committee discussed E dock piles and Don Beck shared staff plans for an inspection of the piles. Discussed need for E Dock replacement in future planning.

The committee discussed rates for the upcoming budget year and the importance of Suzanne's removal.

Don Beck shared an update on the damage to Seafarer's Park for the committee.

The next Marina Advisory meeting is set for February 26, 2024, at 2pm at the Warrenton Commission Chambers.


There being no further business for this meeting, Chairperson Lylla Gaebel adjourned the meeting at 3:20 p.m.

Respectfully prepared and submitted by Jessica McDonald, Marina Office Assistant.

APPROVED:

ATTEST:


Don Beck, Interim Harbormaster


Lylla Gaebel, Marina Advisory Board Chairperson

REVENUE	BUDGET	July	August	September	October	November	December	January	February	March	April	May	June	YTD	%		
OSMB - MAP GRANT	\$																
MOORAGE CREDITS																	
ANNUAL MOORAGE	\$	325,315.00	\$	1,104.00	\$	8,817.00	\$	(3,450.00)	\$	(148.00)	\$	4,508.00		\$	333,936.00	97%	
TRANSIENT DAILY	\$	9,810.00	\$	32,880.50	\$	7,180.00	\$	450.00	\$	-	\$	250.00		\$	50,570.50	101%	
ELECTRIC	\$	3,844.40	\$	2,088.10	\$	2,854.50	\$	3,327.42	\$	4,985.22	\$	6,162.39		\$	23,262.03	47%	
DRY STORAGE	\$	35,000.00	\$	1,710.00	\$	1,105.00	\$	5,760.00	\$	2,470.00	\$	2,660.00		\$	15,330.00	44%	
LAUNCHRAMP	\$	30,000.00	\$	1,610.00	\$	17,280.00	\$	400.00	\$	110.00	\$	130.00		\$	22,540.00	74%	
HOIST	\$	30,000.00	\$	500.00	\$	1,400.00	\$	1,500.00	\$	2,200.00	\$	3,600.00		\$	10,100.00	34%	
MONTHLY MOORAGE	\$	35,000.00	\$	3,967.00	\$	46,655.00	\$	3,245.00	\$	1,995.00	\$	-		\$	57,857.00	165%	
PARKING	\$	30,000.00	\$	850.00	\$	24,550.00	\$	1,380.00	\$	40.00	\$	20.00		\$	27,010.00	90%	
OVERNIGHT STAY	\$	25,000.00	\$	700.00	\$	27,300.00	\$	50.00	\$	-	\$	-		\$	29,650.00	119%	
IN-BOARD FEES	\$	4,000.00	\$	325.00	\$	325.00	\$	325.00	\$	325.00	\$	325.00		\$	1,950.00	49%	
WORK SLIP	\$	6,000.00	\$	100.00	\$	200.00	\$	300.00	\$	100.00	\$	500.00		\$	1,200.00	20%	
REPAIR CHARGES	\$	5,000.00	\$		\$	75.00	\$	110	\$	-	\$	110.00		\$	295.00	6%	
PIPER USE	\$	15,000.00	\$	1,200.00	\$	200.00	\$	1,100.00	\$	150.00	\$	250.00		\$	3,900.00	26%	
TRAILER USE	\$	42,000.00	\$	24,545.00	\$	12,565.00	\$	1,800.00	\$	161.00	\$	55.00		\$	39,431.00	94%	
Fisherman's & Farmers	\$	1,000.00												\$	0%		
MISCELLANEOUS	\$	1,000.00	\$	376.06	\$	17.48	\$	1,370.47	\$	-	\$	10,000.00		\$	11,764.61	1176%	
INTEREST EARNINGS	\$	28,000.00	\$	249.24	\$	1,327.46	\$	4,772.13	\$	4,884.88	\$	843.15		\$	16,192.43	65%	
LEASE RECEIPTS	\$	16,950.00	\$	3,954.70	\$	475.00	\$	475.00	\$	475.00	\$	475.00		\$	6,329.70	37%	
TOTALS	\$	745,950.00	\$	379,055.00	\$	167,332.06	\$	37,064.55	\$	20,020.02	\$	17,748.10	\$	29,888.54	\$	651,108.27	87%

HAMMOND MARINA

[illegible]

January 2024

Marina Advisory Board meeting

Warrenton E-Dock

- 7/8 finger pile has been replaced.
- As a result, from the pile that failed, Repairs to 7/8 finger have been made.
- 11/12 finger pile has failed. Working on emergency permits and with Bergerson to replace pile before the limited work window is closed.
- Working through Bergeson with divers to sound and assess all the piles on E-Dock.

M and N Electrical services

- Bogh electric is updating and replacing the electrical services.
- New services will be encased in conduit along gangways and ramps.
- Old overhead services will be removed.

Hammond Stabilization

- Big River completed their portion of the project.
- North Coast Civil Engineering will monitor.

Warrenton fish cleaning station

- Rot repairs.
- Replaced post.
- Pressure washed and painted fence panels.

Hammond E-Dock pile

- North end of E-Dock, the top of a pile broke off at the high-water line. Can be repaired with a sleeve extension.

Hoist

- Repairs have been made.
- US Crane Service came for the Annual inspection.

Staff

- Jessica has completed two classes and working on a third online class through The University of Alaska.
- Both Marinas had numerous needed repairs after the storms. Maintainers are working hard to keep up with these ongoing repairs.
- Maintainers are moving efforts from E-Dock into the inner basin.

2023

Marina Accomplishments

Warrenton Marina

- Major construction on the pier involving engineering upgrades and facelift was completed significantly under budget.
- Removal and disposal of the derelict boat (Master Chris)
- Removal and disposal of the derelict sailboat (Indifference).
- Approximately 90 linear feet of the commercial E-Dock was overhauled.
- Replaced two 12"X60' main dock piles on the commercial E-Dock.
- Replaced one 16"X60' finger pile on the commercial E-Dock. (This was an emergency replacement)
- Painted all the guardrails leading to the gangway ramps.
- Installed new throw rings and fire extinguishers on the commercial E-dock.
- Replaced the main feed electrical junction boxes for A and B docks.
- Independent dock assessment for the inner basin is in review.
- New camera for the dumpsters and commercial parking lot.
- Annual moorage sold for 2023 was a record year 274 sold in 2023 VS. 211 sold in 2022.
- Record number of monthly campers
- Offloaded 122,397 pounds of live crab.
- Marina entrance sign painted and new graphics.

Hammond Marina

- Overhauled and reconfigured the gangway ramp landing docks for A and B Docks.
- A and B docks, 30' wooden gangway ramps were replaced with two 45' aluminum ramps.
- Overhauled approximately 300 linear feet of main dock and finger docks, to include new floats, substructure and deck boards.
- Electrical services for both A and B Docks were replaced with underground fed meter bases.
- Electrical feeds from the new meter bases to the docks main junction box were replaced on both A and B Dock.
- The North end of E-Dock was reconfigured, which added three extra side tie slips.
- The bank stabilization, Big River has completed the work. North Coast Engineering will monitor it.
- Staff saved a boat that was sinking. Staff could not contact the owner and made a decision to load it on the marina's spare trailer. The owner was very happy with the decision made by the marina staff to save his boat.
- New welcome sign with graphics.

Marina Office

- Newly designed, Welcome brochure.
- Newly designed, user-friendly rate sheet.
- Newly designed maps for both Warrenton and Hammond marinas.
- New online reservation system.
- Improvements to annual moorage renewal.

Respectfully submitted,

Don Beck

Interim Harbor Master

Marina Foreman

