



City of Warrenton Parks Advisory Board

Agenda

City Hall, 225 S. Main Warrenton, OR 97146

Monday, June 9, 2025

The meeting will be broadcast via Zoom at the following link

<https://us02web.zoom.us/j/4187499938?pwd=UWx3dThwdVRyTVB0ZG1rYWZLbEFkCdz09&omn=85300829337>

Meeting ID: 418 749 9938 | Passcode: Parks | Dial-in Number: 253-215-8782

Public Comment: To provide public comment, participants should register prior to the meeting. All remarks will be addressed to the whole City Commission and limited to 3 minutes per person. The Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter. Once your public comment is submitted it becomes permanent public record.

You may provide public comment using the following methods:

1. In-person: Complete a public comment card and submit to the Public Works Executive Secretary prior to the start of the meeting.
2. Via Zoom: Register with the Public Works Executive Secretary, at publicworks@warrentonoregon.us no later than 12pm the day of the meeting. Please ensure that your zoom name matches the name registered to comment.

Parks Advisory Board Regular Meeting 4:00 PM

1. Call to order

2. Pledge of Allegiance

3. Consent Calendar

- A. Parks Advisory Board Meeting Minutes 2025.04.14

4. Reports

- A. Warrenton Kids Inc. –
- B. Public Works Operations – Kevin Gorman, Director of Public Works
- i. Memorial Bench Application
1. See Exhibit A
- C. Warrenton Parks Alliance – Brooke Terry

5. Public Comment

6. Business Items

- A. City Website Trails Map List
- B. Community Garden Relocation
- i. City of Warrenton Schedule Update
- ii. City of Warrenton Fence Installation Update
- C. WIKI Field
- D. Trail sign ribbon Cutting Ceremony

7. Discussion Items

- A. Memorial Bench Application, Seafarers' Park

8. Adjournment



City of Warrenton Parks Advisory Board

Meeting Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Monday, April 14, 2025

1. Parks Advisory Board meeting called to order at 4:00pm

2. Pledge of Allegiance

Parks Board Members	Present	Excused
Ron Dyer	X	
Sammi Beechan	X	
Bert Little	X	
Brooke Terry	X	
Sara Long, Chair	X	

Staff Members Present	
City Manager Esther Moberg	Public Works Acting Director, Rock Haglund
Acting PW Executive Secretary, Lily Newman	

3. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the Parks Advisory Board.

A. Parks Advisory Board Meeting Minutes – 2.10.2025

Motion:	Move to approve the consent calendar as presented.				
Moved:	Chair Sara Long				
Seconded:	Bert Little	Aye	Nays	Absent	Recused
	Dyer	X			
	Beechan	X			
	Little	X			
	Terry	X			
	Long	X			
Passed:	4/0				

4. Reports

A. Warrenton Kids Inc.

- i. No representatives were present.

B. Public Works Operations – Rock Haglund Acting Public Works Director

- i. Acting Director Rock Haglund reported that unfortunately, the crack sealing efforts and court resurfacing project got put on hold due to the state of the cracks. After meeting with a court resurfacing company, Public Works was informed that the cracks will come back within a year if they are simply resealed. Therefore it was recommended that the courts be redone in their entirety. This will require fixing the foundation and repouring then surfacing the courts. There is a Capital Improvement Project planned for this work and Public Works will send out an RFQ for the project. The City has budgeted \$300,000.00 for the project. The Parks Alliance Board asked to know when the Court was originally put in.
- ii. Carruthers Memorial Dog Park Roof Replacement is in process and will be completed by July 1st.
- iii. Public Works asked for direction with the purpose of a budgeted Capital improvement Project regarding lighting at Quincy Robinson Park. The Board shared that the purpose of the project was to provide additional lighting in efforts to deter vandalism. This will come out of the building and maintenance fund. The Parks Advisory Board suggested that lighting off of the building, adding additional lights to the existing lights and also at the play set if possible. Public Works will compare the cost of electric versus solar lights, though the preference and what has been standard procedure is using LED lights that are hardwired in. This project will be funded by the Quincy Robinson Park Fund.
- iv. The Seafarer's Park grant was also discussed, and a brief discussion over the plans for the park repair was had surrounding the tree on the east shoreline and the viewing point bench. Public Works will check to see if North Coast Civil will be available to protect the trees and will also check the flow of the river to better understand where to put material.
- v. Acting Public Works Director Rock Haglund also made note that the concession stand at Quincy Robinson Park is in need of repairs, and will also check the dugouts for any necessary repairs. Additionally, the Park sign at Quincy Robinson Park has broken down and the City intends to replace it with funds out of the Quincy Robinson Fund. City Manager Esther Moberg set a \$10,000.00-\$15,000.00 budget for the sign replacement.

5. Public Comment

- i. There were no public comments at this meeting.

6. Business Items

A. City Website Trials Map List -Brooke Terry

- i. New trail signs need to be installed at the Trailheads. The Parks Advisory Board would like to have Public Works assistance with installing and taking down the signs. Park Alliance would like to do a ribbon cutting ceremony for the sign reveal and trial opening, Shooting for the end of June

B. Community Garden Relocation- Rock Haglund

- i. Request for quote for the Community Garden fence was received and sent to Ester
- ii. Public works is waiting for the ground to dry a bit more to start construction so that there are no ruts due to wet ground.

C. WIKI Field – Rob Dyer

- i. At Quincy Robinson Park the tall Fencing is falling and peeling away from the top of the pole and needs to reattach
- ii. Dyer asked public works is they could ass Sand so it can be sped in the outfield, so it is not so wet and mushy especially field 3

7. Discussion Items

Warrenton Parks Alliance – Brooke Terry

- a) Warrenton Community Garden
 - i) Warrenton Community Garden has a phone number on the gate however this phone number is from an old community member that no longer maintains the garden. The Park Alliance is looking for support for how to manage the community garden better in collaboration with the public works department and community members
- b) Summer Fundraiser Event
 - i) Chipotle Fundraiser is coming up. Make sure to tell the cashier that it is for the parks alliance fundraiser.
 - ii) We also have had successful trail clean up events as well.
 - iii) This Saturday there will be an invasive species removal with support for Mattherw Solberg from NWCA
 - iv) Fred Meyer donation allocation in the app: Parks Alliance was able to raise \$4,780 and directly supported 11 households
 - v) Bottle Drop had helped raise \$81; we are saving our bottle for earth day because there will be 20% increase making it easier to raise money.
- c) Outdoor Exercise Equipment
 - i) Outdoor Exercise Equipment was approved by Esther to move forward in budgeting and ordering. Discussion was had regarding which fun this equipment would be taken out of.

8. Adjournment

There being no further business, Chairperson Sara Long adjourned the meeting at 5:00 p.m.

Approved:

Attest:

Sara Long, Parks Advisory Board Chair

Savannah Cummings, Public Works Executive Secretary