



City of Warrenton Parks Advisory Board Agenda

City Hall, 225 S. Main, Warrenton, OR 97146
Monday, October 13, 2025

The meeting will be broadcast via Zoom at the following link

<https://us02web.zoom.us/j/4187499938?pwd=UWx3dThwdVRYTVB0ZG1rYWZLbEFCDz09&omn=85300829337>

Meeting ID: 418 749 9938 | Passcode: Parks | Dial-in Number: 253-215-8782

Public Comment: To provide public comment, participants should register prior to the meeting. All remarks will be addressed to the whole City Commission and limited to 3 minutes per person. The Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter. Once your public comment is submitted it becomes permanent public record.

You may provide public comment using the following methods:

1. In-person: Complete a public comment card and submit to the Public Works Executive Secretary prior to the start of the meeting.
2. Via Zoom: Register with the Public Works Executive Secretary, at publicworks@warrentonoregon.us no later than 12pm the day of the meeting. Please ensure that your zoom name matches the name registered to comment.

Parks Advisory Board Regular Meeting 4:00 PM

1. Call to order

2. Pledge of Allegiance

3. Consent Calendar

- A. Parks Advisory Board Meeting Minutes for June 09, 2025

4. Reports

- A. Warrenton Parks Alliance – Brooke Terry

5. Public Comment

6. Business Items

7. Discussion Items

- A. Quincy and Bessie Robinson Park Lighting Improvement – Kevin Gorman, Public Works Director
- B. Quincy and Bessie Robinson Park Sports Court Improvement – Kevin Gorman, Public Works Director
- C. Community Cleanup Coordination – Kevin Gorman, Public Works Director
- D. New Entrance Sign to Quincy Robinson Park – Esther Moberg, City Manager

8. Adjournment



City of Warrenton Parks Advisory Board

Meeting Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Monday, June 9, 2025

1. Parks Advisory Board meeting called to order at 4:00pm

2. Pledge of Allegiance

Parks Board Members	Present	Excused
Ron Dyer	X	
Sammi Beechan	X	
Bert Little	X	
Brooke Terry	X	
Sara Long, Chair	X	

Staff Members Present	
City Manager Esther Moberg	Public Works Director, Kevin Gorman
Acting PW Executive Secretary, Lily Newman	

3. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the Parks Advisory Board.

A. Parks Advisory Board Meeting Minutes –4.14.2025

Motion:	Move to approve the consent calendar with adjustments for grammatical errors.				
Moved:	Chair Sara Long				
Seconded:	Bert Little	Aye	Nays	Absent	Recused
	Dyer	X			
	Beechan	X			
	Little	X			
	Terry	X			
	Long	X			
Passed:	4/0				

4. Reports

A. Warrenton Kids Inc. – No Representative

- No representatives were present at this meeting, and the Board asks that for the next meeting, Ricky Joe be contacted and invited.

B. Public Works Operations – Kevin Gorman, Public Works Director

- Kevin Gorman introduced himself to the Parks Advisory Board and was welcomed by all.

- ii. Quincy and Betsy Robinson Park-
 - i. Kevin presented to the Board upcoming lighting improvements for the park. This additional lighting is intended to help reduce vandalism in the park, particularly around the restrooms. In response to the recent vandalism, Public Works filed a police report, an investigation is underway to identify those responsible.
 - ii. Tennis and pickleball court resurfacing will go out for bids in the new fiscal year, beginning July 1st.
 - iii. Public Works is waiting for the exact location for the new trail signs for the crew to install.
 - iv. Public Works discovered that the gazebo was being used as a private workshop, resulting in stolen electricity. If the party responsible is seen and/or identified, Public Works will involve the police.

C. Park Alliance- Brooke Terry

- i. The Warrenton Parks Alliance have upcoming events but they are waiting for the new event application packet before submitting to the City.
- ii. July 5th at 8:00 AM there will be a volunteer trash pickup at Seafarers Park.
- iii. July 13 at 10:00 AM there will be a volunteer scotch broom removal at Carruthers Memorial Park.
- iv. The Alliance expressed they are still interested in the Adopt a Highway program.
- v. Board member Brooke Terry updated the board on the fitness equipment installation project. She presented one funding option of donations with the donor being thanked by having their name or organization on or around the equipment.

D. Community Grants – Esther Moberg, City Manager

- i. City Manager Esther Moberg informed the board that the City of Warrenton will be providing grants and opportunities to discuss funding opportunities for community projects, events, or supplies. Applications for this opportunity will open July 18th 2025.

5. Public Comment

- i. Community Member Jen Fowler proposed a movies in the park event come July 16th of 2026. Citing it would be a great opportunity to get more people out into the park. She also updated the board on the Community Garden located next to the Community Garden in Warrenton.

6. Business Items

A. City Website Trails Map List- Parks Board

- i. Board Members requested that the City website to reflect accurate trails.

B. Community Garden Relocation – Kevin Gorman

- i. The site has been graded and the grounds prepared for the installation of the fence, which is expected to be completed before July 1st. Public Works has provided water lines and will install a spicket soon. No garden beds have been built or placed in the garden. A volunteer to tend to the Hammond Community Garden is still needed. The Parks Advisory Board asked that a Public Works sign be installed on the fence directing garden patrons to call if there are any emergencies in that area.

C. WIKI Field – Ron Dyer

- i. Board Member Ron Dyer reported that the fields look great. He is still wanting to install sprinklers on field 2. Public Works and the City need in writing, the overall services from the contractor selected.

D. Trail Sign Ribbons Cutting – Parks Board

- i. This item was tabled for this meeting and will be discussed in the next Parks Advisory Board Meeting.

7. Discussion Items

A. Memorial Bench Application- Public Comment

- a. Community Member Korey Gardner – Presented an application for a Memorial Bench located in Seafarer’s Park. The City would like to ensure an appropriate location and material for the bench. Public Works Director Kevin Gorman will coordinate with the Memorial Bench Applicant moving forward.
- b. The Parks Advisory Board motioned to approve the bench at or near Seafarer’s Park.

8. Adjournment

There being no further business, Chairperson Sara Long adjourned the meeting at 4:45 p.m.

Approved:

Attest:

Sara Long, Parks Advisory Board Chair

Lily Newman, Acting Public Works Executive Secretary