

MINUTES
Warrenton City Commission
Regular Meeting – August 27, 2019
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Mayor Balensifer called the meeting to order at 6:03 p.m. and led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Henry Balensifer, Rick Newton, Tom Dyer

Excused: Pam Ackley, Mark Baldwin

Staff Present: City Manager Linda Engbretson, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Police Chief Mathew Workman, Fire Chief Demers, Finance Director April Clark, Water Treatment Plant Supervisor Bob Bingham, and City Recorder Dawne Shaw

CONSENT CALENDAR

- A. City Commission Meeting Minutes – 8.13.19
- B. Police Department Monthly Statistics – July 2019

Commissioner Newton made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.

Newton – aye; Balensifer – aye; Dyer - aye

COMMISSIONER REPORTS

Commissioner Newton discussed the Thursday Market. He noted the change in hours.

Commissioner Dyer welcomed everyone and gave kudos to everyone that participated in the Skipanon Trail Cleanup.

Mayor Balensifer gave brief comments on the cleanup efforts at the Skipanon Trail Cleanup. He noted it sparked interest in others to participate in cleaning up.

Mayor Balensifer presented a plaque to Water Treatment Plant Superintendent, Bob Bingham. City Manager, Linda Engbretson, contributed comments to Mr. Bingham's retirement, stating he will be missed. Public Works Director, Collin Stelzig, contributed memories of working with Mr. Bingham, noting his skillset.

PUBLIC COMMENT – None

PUBLIC HEARING – None

BUSINESS ITEMS

Public Works Director, Collin Stelzig, reviewed the civil design engineering contract from A.M. Engineering. Public Works is recommending A.M. Engineering to prepare and assist in the SW Alder Avenue SW 2nd Street to SW 1st Street Project. Brief discussion followed. Mayor Balensifer noted for the record there is a Pavement Management Plan that the city had a 3rd party compile based upon use of the roads and the condition of the roads. That program goes into our Pavement Management Program which we signed recently this year for overlays. We also have the Capital Improvement Plan for any major road upgrades. He continued to note that the information is available to the public and based on a professional evaluation of roadways. The conversation continued. Commissioner Newton noted he will abstain from voting due to the project directly affecting property he owns.

Commissioner Dyer made the motion to award the contract for civil design engineering, contract documents and bidding assistance for the SW Alder Avenue (2nd to 1st) Project services for the project services to A.M. Engineering. Motion was seconded and passed unanimously.

Newton – abstained; Balensifer – aye; Dyer - aye

City Manager, Linda Engbretson, requested the closure of city offices on the afternoon of October 4, 2019 for the cleanup of city offices, meeting rooms, and storage areas. This closure excludes essential services. She stated the closure will be published on the city website, Facebook page and included on the September utility billing statements. Ms. Engbretson noted the last time City Hall was closed for cleanup was 10 years ago.

Commissioner Dyer made the motion to allow the closure of City Offices from 12:00 p.m. – 5:00 p.m., October 4, 2019, to allow the cleanup of city offices. Motion was seconded and passed unanimously.

Newton – aye; Balensifer – aye; Dyer - aye

DISCUSSION ITEMS

County Commissioner/Consultant, Mark Kujala, gave an update on the Oregon Coast Economic Summit. He gave a brief overview of his experience at the meeting. He also gave a story of his visit to the water treatment plant with Bob Bingham. He then gave a presentation updating the levee encroachment issues; Periodic Inspection in January identified 42 unacceptable items that need to be corrected to stay in the Rehabilitation and Inspection Program (RIP). He noted most of the unacceptable items are vegetation. Brief discussion continued. Mr. Kujala continued to note the unacceptable items and encroachments. He noted the letters that were sent to the homeowners of the most egregious encroachments; 426 S Main. The owner is deceased, the land is in a trust, so its now represented by an attorney who is reviewing options, stating the cost of the Geotech Analysis alone is \$15,000; we anticipate an answer on September 1st. A letter was also sent to 532 S Main and we are working with the owners and their attorney. They have decided to go ahead and perform the Geotech Analysis. He explained the Geotech analysis process and purpose. A brief discussion continued. Mr.Kujala continued

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his presentation, noting the tide gate culverts all need video inspection for submission to the Corps (this is required to be done every 5 years).

Mr. Kujala discussed the state funding opportunities and continued to review the slides in his presentation. Discussion continued on District 11. Mr. Kujala asked the commission for direction on the funding options and scheduling a work session on merging districts. Ms. Engbretson recommended the next steps: Pursue the state grants once we get an understanding of the stipulations and budget requirements, and look at the FEMA Mitigation Grants as best we can; Mayor Balensifer concurred with Ms. Engbretson's recommendations.

GOOD OF THE ORDER

Commissioner Newton asked Mr. Stelzig about the street sweeper. Mr. Stelzig noted that ^{he} and Ms. Engbretson met with the street sweeper and explained the concerns. They came to the conclusion that at his next sweeping city staff from public works will observe the cleaning and give suggestions as to how improvements can be made. Mr. Stelzig noted he has the schedule and the city cost. Ms. Engbretson noted she and Mr. Stelzig will provide the information they have on the matter to the commission. Commissioner Newton also noted the tuna guy will be at Thursday Marina Market. He is also working with the state to make the new Arnie's parking lot ADA compliant.

Commissioner Dyer noted the drain cleaning performed on Main St. He asked if ODOT was going to continue to manage drain cleaning following the recent cleaning. Mr. Stelzig noted they are pushing for maintenance from ODOT, but have not made much headway at this point.

Ms. Engbretson noted she finally got a call from ODOT regarding the jurisdictional transfer of the property in front of the post office. She discussed their suggestions, mentioning an Intergovernmental Agreement (IGA) which would help ease some of the permitting process as well. She will bring it back to commission in the near future.

There being no further business, Mayor Balensifer adjourned the regular meeting at 7:10.

Respectfully submitted by Lindsay Duarte, Deputy City Recorder

APPROVED:


Henry A. Balensifer III, Mayor

ATTEST:


Dawne Shaw, City Recorder