

WARRENTON PLANNING COMMISSION

Regular Meeting | July 13, 2023 | 6:00pm Warrenton City Hall Commission Chambers | 225 S Main Avenue, Warrenton, OR 97146

The meeting will be broadcast via Zoom at the following link

https://us02web.zoom.us/j/89594092173?pwd=VG5sMFFTVExqTWl1dXVXSTBFbWw2UT09

Meeting ID: 851 4280 5492 | Passcode: 12345 | Dial in number: 253-215-8782

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- 2. ATTENDANCE
- 3. APPROVAL OF MINUTES
 - A. Planning Commission Regular Minutes 6.8.23

4. PUBLIC COMMENT

At this time, anyone wishing to address the Planning Commission concerning items of interest may do so. The person addressing the Planning Commission must complete a Public Comment Card and submit it to the Secretary prior to the meeting. All comments will be addressed to the whole Planning Commission and limited to 3 minutes per person. Public Comments may also be submitted by email to the Secretary, rsprengeler@ci.warrenton.or.us, no later than 4:00 p.m. the day of the meeting. The Planning Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter.

5. PUBLIC HEARING

- A. Fort Stevens Conditional Use Permit CUP-23-3
- B. Utilities One Conditional Use Permit CUP-23-1 applicant requests continuance to provide additional information. Motion to continue to August 10, 2023.
- 6. BUSINESS ITEMS None
- 7. DISCUSSION ITEMS
 - A. Ministorage Code Amendment
- 8. GOOD OF THE ORDER
- 9. ADJOURNMENT

Next Regular Meeting: August 10, 2023

Warrenton City Hall is accessible to the disabled. An interpreter for the hearing impaired may be requested under the terms of ORS 192.630 by contacting Dawne Shaw, City Recorder, at 503-861-0823 at least 48 hours in advance of the meeting so appropriate assistance can be provided.

MINUTES
Warrenton Planning Commission
June 8, 2023
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Chair Hayward called the meeting to order at 6:00 p.m. and led the public in the Pledge of Allegiance. Chari Hayward reminded everyone that June 14 is flag day.

<u>Commissioners Present:</u> Kevin Swanson, Christine Bridgens, Chris Hayward, Mike Moha, Jessica Sollaccio, Karin Hopper, and Lylla Gaebel

Staff Present: Planning Director Jay Blake and Planning Technician Rebecca Sprengeler

3. APPROVAL OF MINUTES

- A. Planning Commission Meeting Minutes 5.11.23
- B. Planning Commission Work Session Minutes 5.11.23

Commissioner Bridgens made a motion to approve the commission regular minutes of May 11, 2023. Motion was seconded and passed unanimously.

Swanson-aye; Bridgens-aye; Hayward-aye; Moha-aye; Sollaccio-aye; Hopper-aye;

Commissioner Swanson made a motion to adopt the work session minutes as written. Motion was seconded and passed unanimously.

Swanson-aye; Bridgens-aye; Hayward-aye; Moha-aye; Sollaccio-aye; Hopper-aye;

- 4. PUBLIC COMMENT ON NON-AGENDA ITEMS None
- 5. PUBLC HEARINGS

A. Contractors Shop in the CMU zone CUP-23-1

Staff requested the application be continued again until July 13, 2023 due to renotification to include necessary master plan criteria.

Commissioner Moha made the motion to continue CUP-23-1 to the July 13, 2023 meeting. Motion was seconded and passed unanimously.

Swanson-aye; Bridgens-aye; Hayward-aye; Moha-aye; Sollaccio-aye; Hopper-aye;

6. BUSINESS ITEMS – None

MINUTES
Warrenton Planning Commission
Regular Meeting – 6.8.23
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7. DISCUSSION ITEMS - None

8. GOOD OF THE ORDER

Mr. Blake said next month's agenda will have up to four items, two will be very significant. The continued conditional use permit will be challenging because of the 120-day timeline and additional information has been requested. It is a contractor's shop in the CMU zone. They have made site improvements that may not be within the property boundaries. There will be a conditional use permit for Ft. Stevens State. The third is Modification to Conditions for the Roosevelt subdivision. The last is the Fort Pointe Modification to Conditions and extension request that will take a substantial amount of time. There may also be ministorage and shipping container ordinances. Mr. Blake requested a special meeting for Fort Pointe in July that could include a site visit. He suggested the 20th or 27th. Discussion followed about availability. If all four applications are received, staff will coordinate with Chair Hayward to survey the commission on dates.

Commissioner Moha will not be able to attend the August meeting due to conflict with the Regatta festival.

Mr. Blake also discussed design standards, specifically criteria restricting garage widths to less than 50% width of structure for garages for duplexes, triplexes, and townhomes. This has created some challenges during plan review. Mr. Blake suggested flexible design standards that also prevent a "wall of garages." He will share design standards that are lengthy but offer options for builders. City Hall was closed for carpet replacement and there is a new phone system.

Commission Gaebel would like to consider requirements for fire proofing and sprinkler systems for units with attached walls as part of design standard changes. Mr. Blake would like the Fire Chief to be included in the conversation.

Chair Hayward expressed concerns about illegal fireworks in Warrenton during the 4th of July. Discussion followed about the commissioners mixed opinions on fireworks. Mr. Blake added that this is something the Police Chief would need to bring to the City Commission.

Commissioner Bridgens asked about Paul Leitch's property with derelict vehicles on E Harbor. The Planning and Police departments are working together to address this issue.

Commissioner Hopper asked about the recent nuisance building in Hammond. Mr. Blake took both to the City Commission and they were declared nuisances. One has shared plans for remodeling. The second has not communicated yet about their plans.

Commissioner Bridgens also asked about the old Skipanon Marine and RV building. A brewery may be going in, but she is concerned about it being located next to a school. Mr. Blake explained the initial business was permitted as an afterschool program, but it evolved into a Pre-K-12 school that is not allowed in the C-1 zone. Previous staff interpreted the code that the school was similar to a daycare. He summarized recent discussion with the City Commission on the decision to allow the brewery instead of the school expansion into the Skipanon Marin

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Warrenton Planning Commission
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Planning Commission Packet July 13, 2023

building. The school voluntarily backed out, further, the code was changed last year to authorize and encourage breweries in the C-1 zone. Mr. Blake is working with the city attorney to address the non-conformity of the school in the C-1 zone. Commissioner Gaebel asked about a potential zone change for the school to expand a playground into the adjacent property. Negotiations are still ongoing.

The old C & S builder's supply at 1015 S Main is temporarily being occupied by a fiber optic installation business. There are preliminary plans for redevelopment of the site. The outdoor storage across the street is allowed because it is enclosed by a fence.

There being no further business, Chair Hayward adjourned the meeting at 6:30 p.m.

	APPROVED:
ATTEST:	Chris Hayward, Chair
Rebecca Sprengeler, Secretary	



City of Warrenton

Planning Department

225 S Main Avenue P.O. Box 250 Warrenton. OR 97146

Phone: 503.861.0920 Fax: 503.861.2351

STAFF REPORT

TO:

The Warrenton Development Review Committee

FROM:

Jay Blake, Planning Director

DATE:

February 8, 2023

SUBJ:

Pre-Application Fort Stevens Historic Guardhouse Rehabilitation Project

Parcels #81006DD03000, 810070000100, and 810180000101, 810170003901,

and 810070000501

Hennebery Eddy Architects submitted a conditional use permit application for the Fort Stevens construction program. The projects include the remodel/refurbishment of the guardhouse building located on Pacific Drive and Russell Drive and the reconstruction and expansion of the camping facilities within the Fort Stevens property. The original pre-application included construction of a caretaker's house, but that item has been removed from the application.

The subject parcels are zoned Open Space Institutional (OSI). Section 16.52.030 of the Warrenton Development Code (WDC) requires that Amendments to the Park Master Plan or construction of new facilities requires a conditional use permit. The State Parks Department does not regularly adopt new master plans for their facilities and the most recent one was from the early 2000s. In order to review these proposed upgrades staff suggested that a new CUP be considered by the Planning Commission to take the place of the previously required Master Park Plan.

There are two parts to the request. First, the historic guardhouse is being updated and remodeled to house a museum facility for the park. Designs are being reviewed by the required Historic Preservation Office. As an historic building in our community, we also require that the Planning Commission review any plans for remodeling of these buildings. The second part of the request is the refurbishment and reconstruction of parts of the sanitary sewer collection system for parts of the campground within the park. The result will be to bring the park back to its original camping capacity. Some camping areas have been lost due to other construction projects and maintenance issues.

Location of Historic Ft. Stevens Guardhouse



Location of Fort Stevens Campground



Fort Stevens CUP – Park Upgrades. Staff Report Page: 3

The following Sections of the WDC are part of this review:

WMC 16.52 OPEN SPACE AND INSTITUTIONAL (OSI) DISTRICT

WMC 16.116 DESIGN STANDARDS

WMC 16.124 LANDSCAPING, STREET TREES, FENCES AND WALLS

WMC 16.128 VEHICLE AND BICYCLE PARKING

WMC 16.136 PUBLIC FACILITIES STANDARDS

WMC 16.148 WIRELESS COMMUNICATION FACILITIES

WMC 16.152 GRADING, EXCAVATING, AND EROSION CONTROL PLANS

WMC 16.156 WETLAND AND RIPARIAN CORRIDOR DEVELOPMENT STANDARDS

WMC 16.176 RECREATIONAL VEHICLE PARK DESIGN STANDARDS

WMC 16.208.050 Type III Procédure (Quasi-Judicial).

WMC 16.220 CONDITIONAL USE PERMITS

WMC 16.248 PROTECTION OF HISTORIC BUILDINGS

Application Timeline:

Pre-Application Processed February 8, 2023
Application Submitted June 12, 2023
Application Deemed Complete June 22, 2023
Hearing Notices Mailed June 23, 2023
120-day Deadline October 20, 2023

Attachments

Conditional Use Permit Application

Attachment A: Excerpts from Guardhouse Construction and Site Plans

Attachment B: Excerpts from Campground/Amphitheater Plans

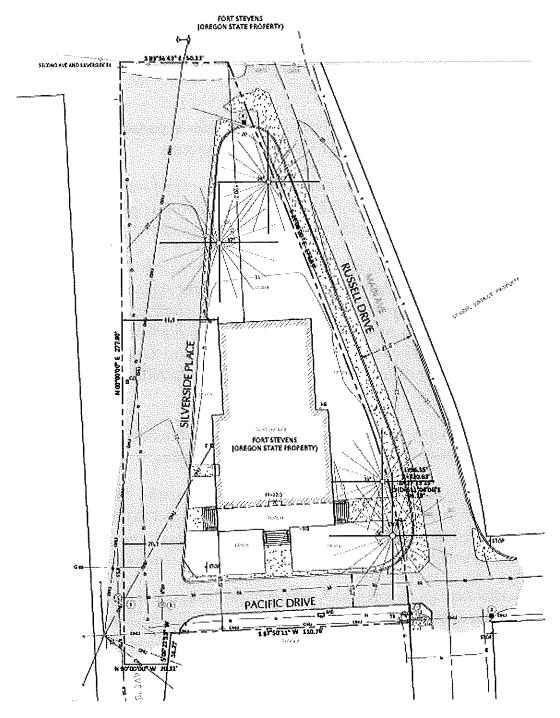
Staff Review

Findings Related to the Guardhouse Site:

- 1. The guardhouse parcel is zoned OSI Open Space Institutional.
- 2. The guardhouse property is owned by the Oregon Department of Transportation. The guardhouse site is located outside of the Fort Stevens Park boundaries at the intersection of Pacific Drive and Russell Drive.

- 3. Currently the site does not have an address. The owner will need to formally request an address assignment for the guardhouse.
- 4. The OSI district is designed for the development, use, and management of parks, schools, golf courses or other large tracts of publicly owned property.
- 5. The guardhouse is located within the Fort Stevens Historic Neighborhood and has additional protections afford by Chapter 16.248 of the Warrenton Development Code. This includes a Planning Commission review and approval of any building modifications that could alter the historical significance of a structure. We would involve the SHPO office in our review.
- 6. The proposed modifications include accessibility, updated sanitary and water connections, landscaping, interior and exterior building restoration, structural, mechanical plumbing, and electrical updates.
- 7. The site will be used for Fort Stevens Museum expansion or relocation and historical interpretations.
- 8. Wetlands are not indicated on the guardhouse site.
- 9. The guardhouse site is not located in the Flood Hazard zone.
- 10. The applicant is working with the State Historic Preservation Office on the refurbishment plans.
- 11. As the site will be used for museum or historic interpretation, a parking plan should be developed for the site. Roads are narrow and would be unpassable if on-street parking were allowed on Pacific Drive and Russell Drive.
- 12. Sidewalks around the structure are in various states of disrepair because of age. Sidewalks meeting the intent of the city engineering standards should be incorporated into final construction plans.
- 13. The guardhouse property is surrounded on three sides by public road right-of-way and public streets. Pacific Drive and Russell Drive do not meet current width standards. Limited on-street parking may be possible on Silverside Place. Section 16.128.030 lists required parking spaces for various uses. It does not specify spaces required for a museum. Staff would request that the Oregon Parks stripe on-street parking along Silverside Place and restrict parking on Pacific Drive and Russell Drive.

- 14. The applicant has not indicated if any bicycle parking structures have been included in the plans.
- 15. The applicant has not submitted a landscaping plan for the guardhouse site. This should be completed prior to the issuance of a certificate of occupancy.



Findings Related to the Campground

- 16. The campground is located on land owned by the Oregon Parks and Recreation Department and all tracts are zoned Open Space Institutional (OSI).
- 17. The 2001 Master Plan included the development of a tent camping loop. This was not constructed and is now planned. Repairs to the utility system will increase the camping capacity of the park.
- 18. Mature tree roots have interfered with the old sewer lines in portions of the campground causing loss of sites and high maintenance costs.
- 19. A new restroom building, reconstruction of existing sewer and water connections. Addition of ADA compliant and tent campsites are proposed. Improvements to the existing outdoor theater are also included.
- 20. New lines and lift stations could reduce Inflow and Infiltration into the sewer pipes. However, there are some capacity constraints on the sanitary sewer mains in Hammond. The Parks department should continue to work with the City of Warrenton to monitor flow changes resulting from the improvements. The potential Fort Pointe Development could result in the construction of a new sanitary sewer and water main from North Warrenton Drive to Ridge Road, thus alleviating some capacity concerns.
- 21. Campground improvements include the reconstruction and rehabilitation of the amphitheater area. This includes improvements to accessibility.
- 22. There are wetlands in the vicinity of the campground loop roads. The wetlands are indicated on the construction plans. Any impacts will need to be reviewed and approved by the State. Locally significant wetland impacts are allowed as maintenance of existing facilities. No Hardship Variance is required.
- 23. County GIS does indicate the presence of flood hazard areas on the property.

 Any work done at or below the flood hazard elevation shall require a flood plain permit.

Staff Recommendation:

Based on information included in the application submittals, staff believes that the criteria for review of a conditional use permit are met. Design issues related to the proposal can be mitigated through reasonable conditions of approval.

Commission Options:

Based on the application and submittals from the applicant, the findings of fact in the July 13, 2023 staff memo, testimony and information presented at the public hearing, the Warrenton Planning Commission approves the conditional use permit for the guardhouse refurbishment, reconstruction and upgrading of sanitary sewer and water lines, tent campground construction, and amphitheater enhancements. The approval is subject to the following conditions:

General Conditions of Approval:

- A. The construction of the campground improvements and the guardhouse refurbishment shall be generally consistent with the submitted plans for the project.
- B. Future facility expansions that increase park capacity or affect external traffic patterns shall be reviewed as a conditional use permit by the Planning Commission. Other improvements that do not impact park capacity or external traffic shall be reviewed as a site design review as required by Section 16.212 of the WDC,
- C. The applicants shall obtain any required permits from state agencies related to the work proposed within this CUP. Copies will be made available to the city of Warrenton.
- D. The applicant shall obtain all required building permits from the Warrenton Building Department prior to the start of construction.

Guardhouse Conditions:

E. The owner of the guardhouse site shall formally request an address assignment for the guardhouse.

- F. The applicant will work with Warrenton public Works to stripe pavement along Silverside Place for up to two on-street parking spaces. Within two years of the approval of the issuance of a certificate of occupancy for the guardhouse, the applicant and city shall review parking patterns from the proposed guardhouse and will determine if additional parking for the facility is necessary.
- G. The applicant will install "no parking" signage for Russell Drive and the portion of Pacific Drive south of the guardhouse.
- H. The applicant will post "One Lane Road" signs on that portion of Pacific Drive immediately south of the guardhouse building.
- The applicant will submit stormwater plans for the guardhouse site that are consistent with the City Engineering standards.
- J. The applicant will submit water connection plans to the Public Works department. Public works will review and approve said plans.
- K. The applicant will replace sidewalks along the perimeter of the guardhouse property.
- L. The applicant will confirm the presence of necessary easements for public roads, fire access and utilities for the site.
- M. The applicant will obtain any required approvals from the Oregon State Historical Preservation Office for all final construction improvements for the guardhouse property.
- N. The applicant will submit plans for any exterior permanent signage to the Planning Department for review prior to installation.
- O. The applicant will prepare and submit final landscaping plans that meet the intent of Section 16.124 to the Planning Department for review prior to the issuance of the certificate of occupancy.
- P. The applicant will include a bike parking facility for the guardhouse property. The design should be consistent with the character of the building improvements.

Campground Area Conditions:

- Q. The Warrenton Public Works department and city consulting engineer will review and approve all final plans for the sewer and water lines within the campground.
- R. New stormwater plans shall retain run off within the park lands.
- S. The applicant will verify the elevation of work being done in the campground area to determine if any of the work is below the flood hazard elevation (12 feet). Any proposed work will require the issuance of a Flood Plain Permit.
- T. The applicant will provide certification that the work within the campground area is outside of any jurisdiction of local wetlands or is exempt under Section 16.156.040.
- U. The applicant will install bicycle parking facilities within the campground area at the ration of one (1) bicycle parking space per 10 vehicle parking spaces. These should be located at various locations within the park. (Section 16.128.040.A)

Alternate Actions:

The Warrenton Planning Commission may table the request until a future Planning Commission meeting. The Commission should cite specific additional information that is needed to make final determination on the application.

The Warrenton Planning Commission may deny the application based on explicit findings of fact related to the application and submittals, testimony from the public hearing or other findings.

City of Warrenton

Planning and Building Department
PO Box 250
Warrenton, Oregon 97146
503-861-0920

OFFICE USE ONLY				
FILE #	FEE \$ 1,000			
ZONING DISTRICT_				
RECEIPT#				
DATE RECEIVED				

Conditional Use Application

I. Property	1		
Address: Fo	rt Stevens State Park	Cross Street	
Assessor's Pa	arcel No.: <u>Twp 8N</u> , <u>Rng10W</u> , Section	Tax Lot	Multiple Tax Lots: See Attachment
II. Applica	nt Blair Gardner, Project Architect		
Applicant: _	Hennebery Eddy Architects	_Phone: <u>(971</u>) 422-0103
Mailing Add	ress: 921 SW Washington St #250, Portland	, OR 97205	
	ess: bgardner@henneberyeddy.com		
Applicant's S	Signature: Mc	DateJune 1	12, 2023
III. Owner Owner:	Brian McBeth, Historic Architecture Project Oregon Parks and Recreation Department		1) 374-3073
Mailing Add	ress: 725 Summer St. NE, Suite C, Salem, OF	R 97301	
	ess: brian.mcbeth@oprd.oregon.gov		
Owner's Sig	nature: Brian McBeth Och Peris and Research Department of the Court of	gov, nt, CN=Brian	
	oe the Proposed Use		
Existing Gua	d changes to existing state park and campgro ardhouse: Business (Group 'B')	ound uses:	
Existing Can	phitheater: Assembly (Group 'A-1') npsite Loops C, L, M, N, O: Residential (Group		
Existing Day	Use Area: Business (Group 'B')		

conditional use application October 2018

Six Conditional Use Criteria-Provide Written Responses to Each One-Section 16.220

https://www.ci.warrenton.or.us/ced/page/comprehensive-plan

1. The proposed use is in conformance with the Comprehensive Plan.

Goal 5: Natural Resources, Scenic & Historic Areas & Open Spaces: SHPO recommendations will be adhered to, and uses are consistent with open space values. Goal 6: Air Water and Land Resources Quality: This project proposes to repair and improve existing sewer infrastructure, thereby reducing water pollutants.

2. The location, size and design, and operating characteristics of the proposed use are such that the development will be compatible with, and have a minimal impact on surrounding properties.

The proposed updates do not alter existing state park and campground uses that are already in place. The proposed updates to existing state park assets are self-contained within state park grounds and will not have an adverse impact to adjacent properties.

- 3. The use will not generate excessive traffic, when compared to traffic generated by uses permitted outright, and adjacent streets have the capacity to accommodate the traffic generated. The proposed updates to existing state park assets do not have an adverse impact to existing traffic patterns adjacent to the park.
- 4. Public facilities and services are adequate to accommodate the proposed use.
- The proposed updates to existing state park assets are self-contained within state park grounds and will not have an adverse impact to adjacent public facilities and services.
- 5. The site's physical characteristics, in term of topography, soils and other pertinent considerations are, are appropriate for the use.

Topography, soils and other such considerations have been evaluated and accounted for in the design documents by licensed professionals, including geotechnical and civil engineers, and landscape architects.

6. The site has an adequate area to accommodate the proposed use. The site layout has been designed to provide for the building, parking, landscaping, driveway, on-site circulation, public areas, loading areas, storage facilities, setbacks, buffers, and utilities which are required by City ordinances.

The proposed updates occur within existing discrete sites throughout the park and campgrounds. All existing sites are adequately sized for the proposed updates. Vehicular and pedestrian needs are met throughout. Buffers, such as wetland boundaries, have been identified and designed around appropriately in the design documents.

This application will not be officially accepted until department staff has determined that the application is completely filled out and the site plan requirements have been completed and a copy of the deed.

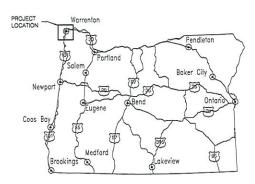
conditional use application October 2018



July 27, 2023 Attachment A



REPRESENTATIONAL IMAGE. IMAGE SHOWN MAY NOT BE AN EXACT REPRESENTATION OF ACTUAL DESIGN AND CONSTRUCTION.



STATE MAP





FORT STEVENS STATE PARK - PHASE I HISTORIC GUARDHOUSE REHABILITATION **GO BONDS 2022**

DRAWING SHEET INDEX

OREGON PARKS & RECREATION DEPARTMENT 25 SUMMEN ST. NE. SUITE C SALEM, OREGON 97301 P. 971.273.2073 CONTACT: BRIAN MOSITH C100 C200 EXISTING CONDITIONS AND DEMOLITION PLAN CIVIL SITE PLAN HENNEBERY EDDY ARCHITECTS, INC 921 SW WASHINGTON STREET, SUITE 250 PORTLAND, OREGON 97205

PROJECT DIRECTORY

KPFF CONSULTING ENGINEERS 111 SW FIFTH AVE, SUITE 2500 PORTLAND, ORFGON 97204 P; 503:764,0538 CONTACT: DANIELLE PRUETT

STRUCTURAL ENGINEER KPFF CONSULTING ENGINEERS 111 SW FIFTH AVF, SUITE 2500 PORTLAND, ORFGON 97294 P: 503,764,0538 CONTACT: MARK TORIN

ARCHITECT

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RECREATION

PHASE 1

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Planning Commission Packet July 13, 2023

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PHASE REHABILITATION

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GENERAL PROJECT INFORMATION

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2021 ORGON ENERGY EFFICIENCY SPECIALTY CODE

SITE AND ZONING

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BUILDING CLASSIFICATION: COMMERCIAL BUILDING CLIMATE ZONE: CLIMATE ZONE 4C NOTE: NO CHANGE TO DESTING ENERGY EFFICIENCY

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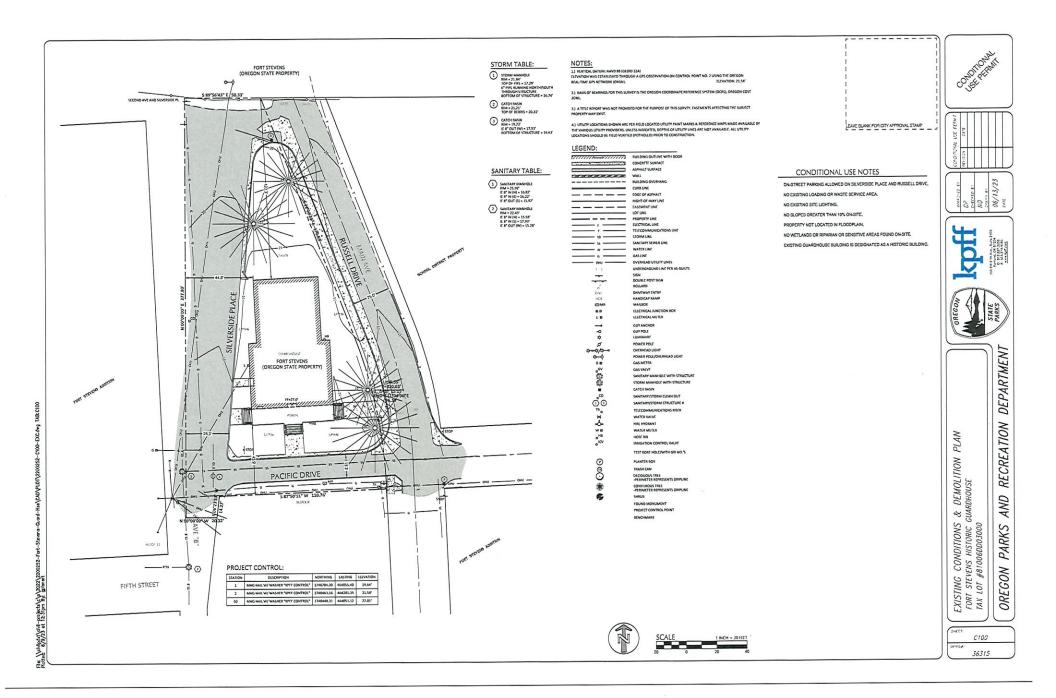
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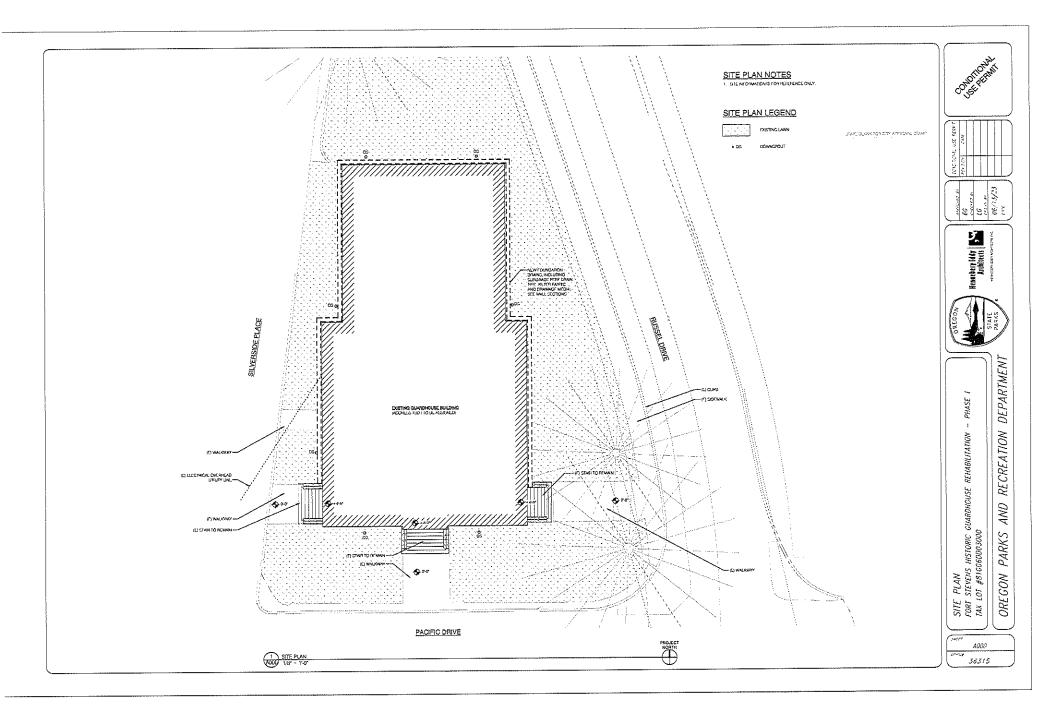
ROOF ASSEMBLIES

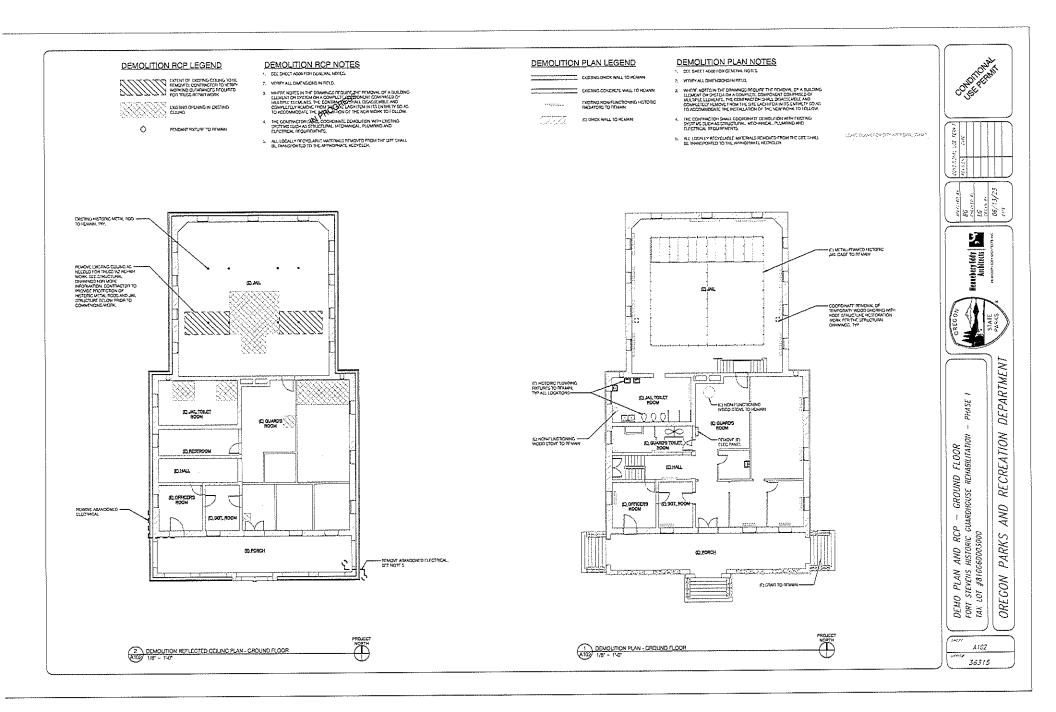
FIRE CLASSIFICATIONS (PER 1505)

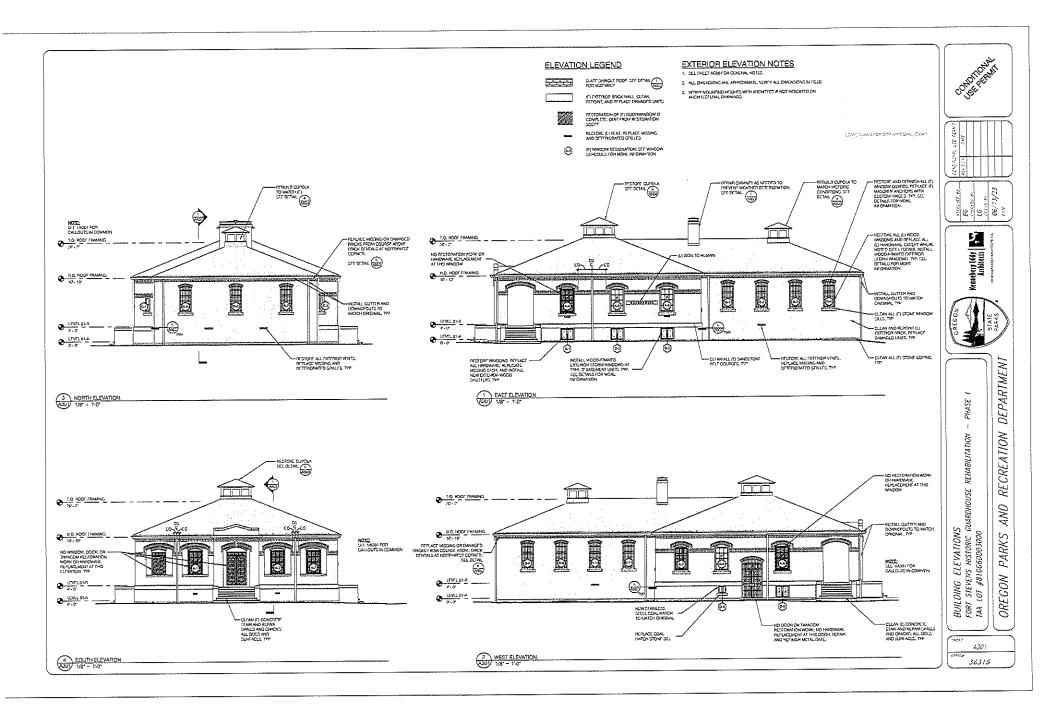
CONSTRUCTION TYPE | MINISKUM ROOF COMERNIO CLASSIFICATION

STRUCTURAL DESIGN











July 27, 2023 Attachment B



OVERALL VICINITY MAP - FORT STEVENS STATE PARK



FORT STEVENS STATE PARK CAMPGROUND UPGRADES - GO BONDS 2022

PROJECT DIRECTORY

OWNER

OREGON PARKS & RECREATION DEPARTMENT 725 SUMMER ST, ME, SUITE C SALEM, ORIGON 97301 P 971,374,3973 CONTACT: BRIAN MEDITH

ARCHITECT

HENNEBERY (EDDY ARCHITECTS, INC 901 SW WASHINGTON STREET, SLITE 250 PORTLAND, OREGON 97205 P. EG3.227-4800 CONTACT; BLAIR GARDNER

CIVIL

KPFF CONSULTING ENGINEERS 111 SW FIFTH AVE, SUITE 2500 PORTLAND, OREGON 97704 P: 503,764,0538 CONTACT: DANIELLE PRUETT

LANDSCAPE

RANGE STUDIO 3126 NE COUCH ST PORTLAND, ORLGON 97232 P. 971.268.8510 CONTACT: RYAN CARLSON

STRUCTURAL ENGINEER

KPF CONSULTING ENGINEERS 111 SW FIFTH AVE, SUITE 2500 PORTLAND, OREGON 97294 P. 503.784.0538 CONTACT: MARK TORIN

MECHANICAL

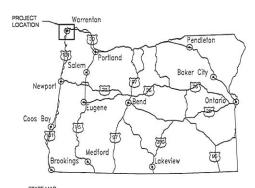
INTERFACE ENGINEERING 100 SW MAIN ST #1600 PORTLAND, OREGON 07204 P 503:382,2263 CONTACT: SHEM HEIPLE

PLUMBING

INTERFACE ENGINEERING 100 SW MAIN ST #1600 POHTLAND, OREGON 97204 P. 503.382,2266 CONTACT; SCOTT HOLUM

ELECTRICAL

INTENFACE ENGINEERING
100 SW MAIN ST >1000
PORTLAND, OREGON 07204
P 503,382,2266
CONTACT: JEFF HARRISON



DRAWING SHEET INDEX

COMMINICATION CONTINUES CO

LANDSCAPE

SCAPE

OVERALL SITE PLAN

HESTROOM C - SITE PLAN

LOOP L - SITE PLAN

LOOP N - SITE PLAN

LOOP N - SITE PLAN

TOOP D - SITE PLAN

TENT LOOP - SITE PLAN L100 L101 L102 L103 L104 L105 L108 L108,1 L109

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ADMITTANT CONT

LOOP C - BRISHOWER RM BUILDING PLANS M203 TENT CAMMING LOOP - RRYSHOWER RM BUILDING PLAN

PLUMBING
P201 LOOP C - REVEHOWER RM BUILDING PLANS
P203 TENT CAMPING LOOP - REVEHOWER RM BUILDING PLAN

ELECTRICAL

1002 STE PLAN - LOOP L & M

1009 C - RROHOWER RM BUILDING PLANS

1000 TENT CAMPING LOOP - RROHOWER RM BUILDING PLANS

1000 TENT CAMPING LOOP - RROHOWER RM BUILDING PLAN

1000 AMPHTHEATER ELECTRICAL SITE PLAN



ATTENTION

ORGON LAW REQUIRES YOU TO FOLLOW RULES ADOPTED BY THE ORGON UTILITY MODIFICATION CENTER THOSE FULLES ARE, SET FORTH IN OWE ACCORDING THE CHARGE YEAR OWN YOU MAY OBTAIN COMES OF THE PLALE BY CALLING THE CENTER MOTE THE TELEPHONE NUMBER FOR THE OFFICE ON UTILITY MOTE FOR TELEPHONE NUMBER FOR THE OFFICE ON UTILITY MOTE FOR TELEPHONE SUBJECT FOR THE OFFICE ON UTILITY MOTE FOR THE SE (500) 222-1907

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LEAVE BLANK FOR CITY APPROVAL STAMP









DEPARTMEN

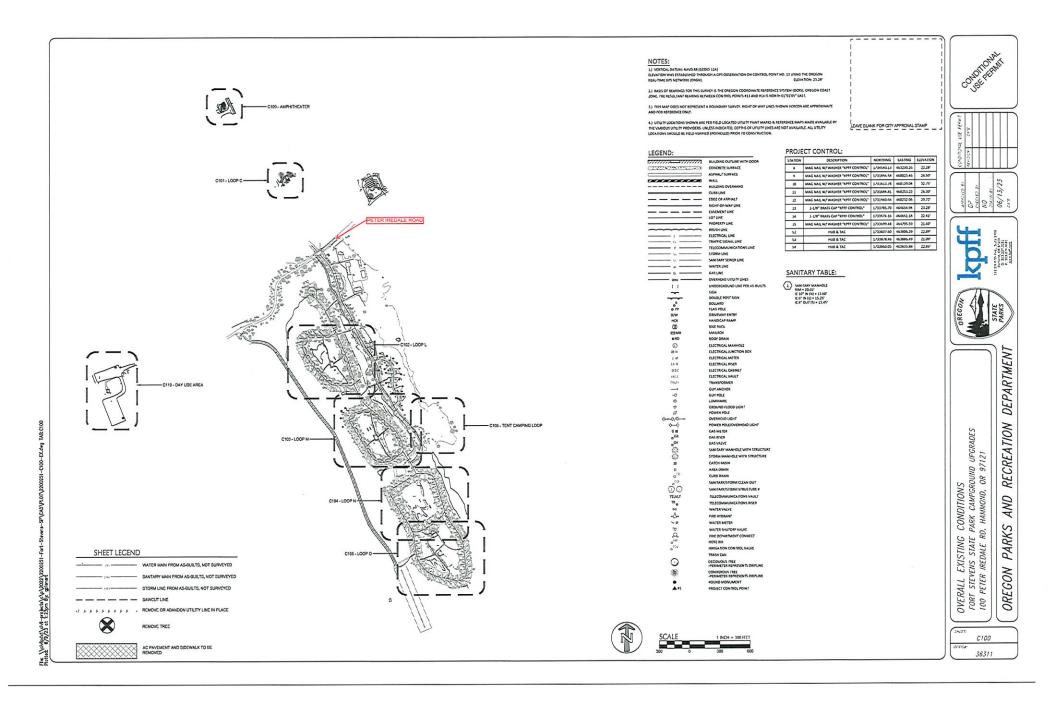
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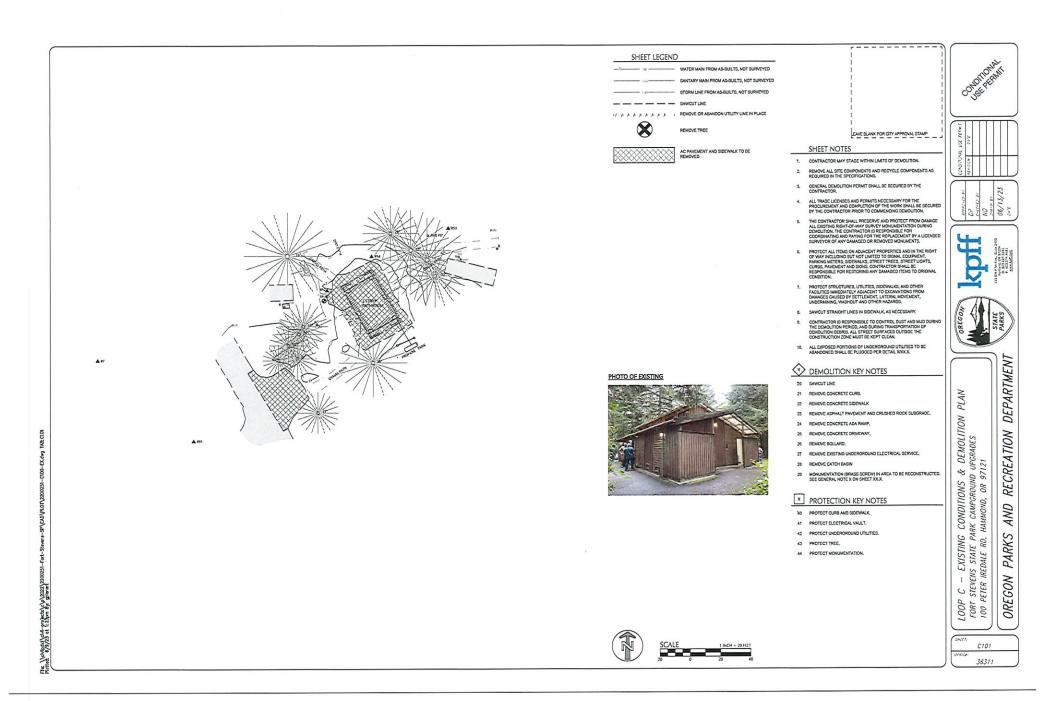
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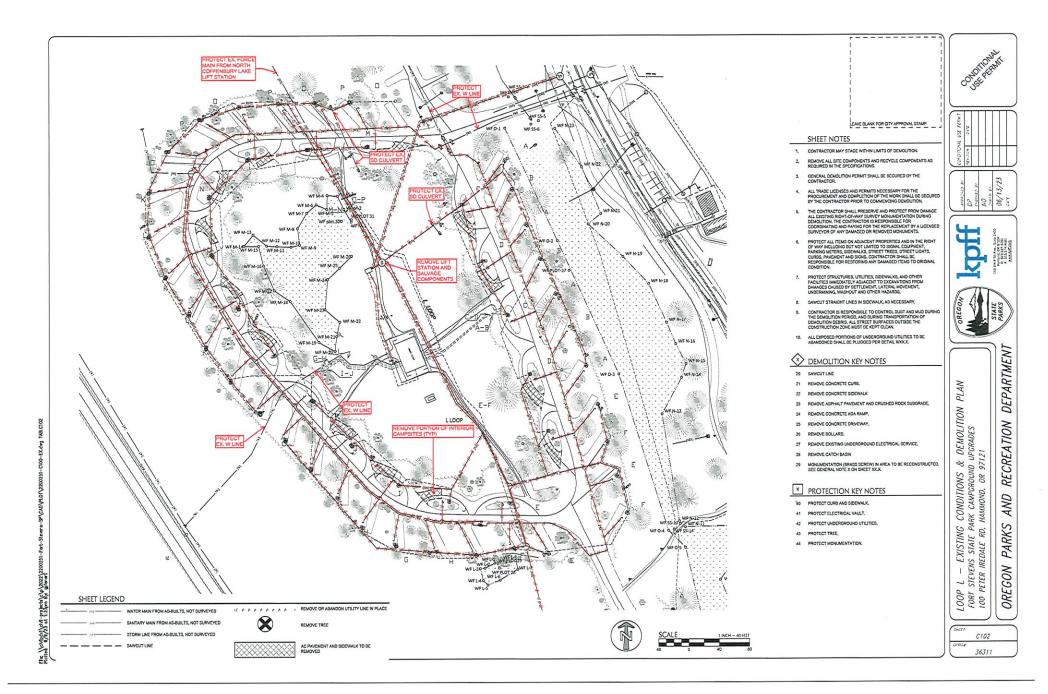
OREGON

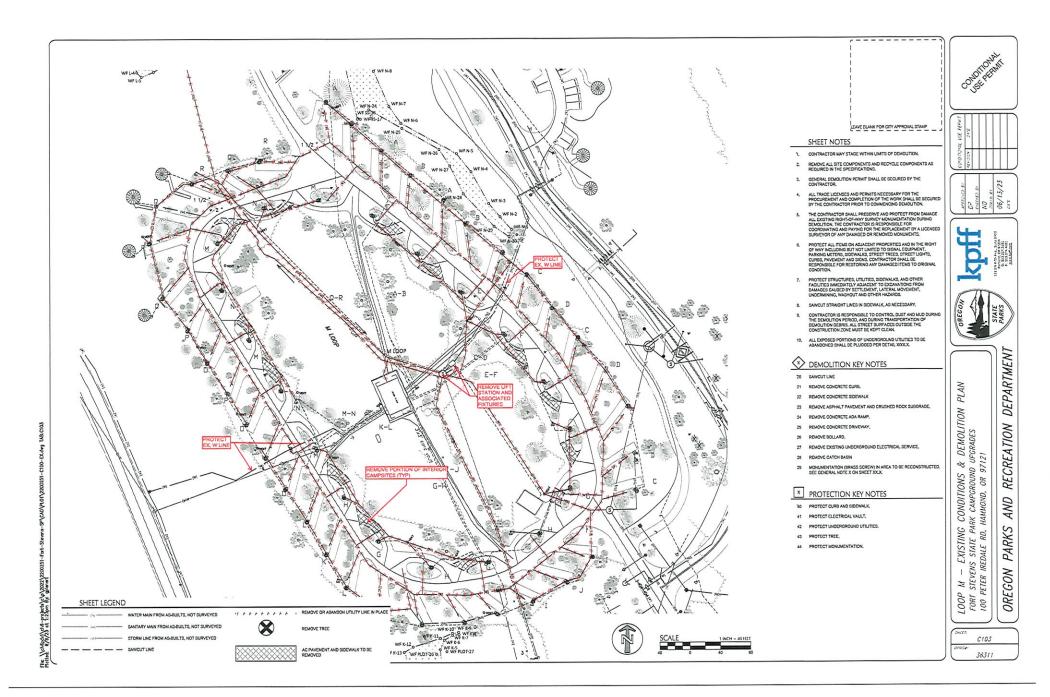
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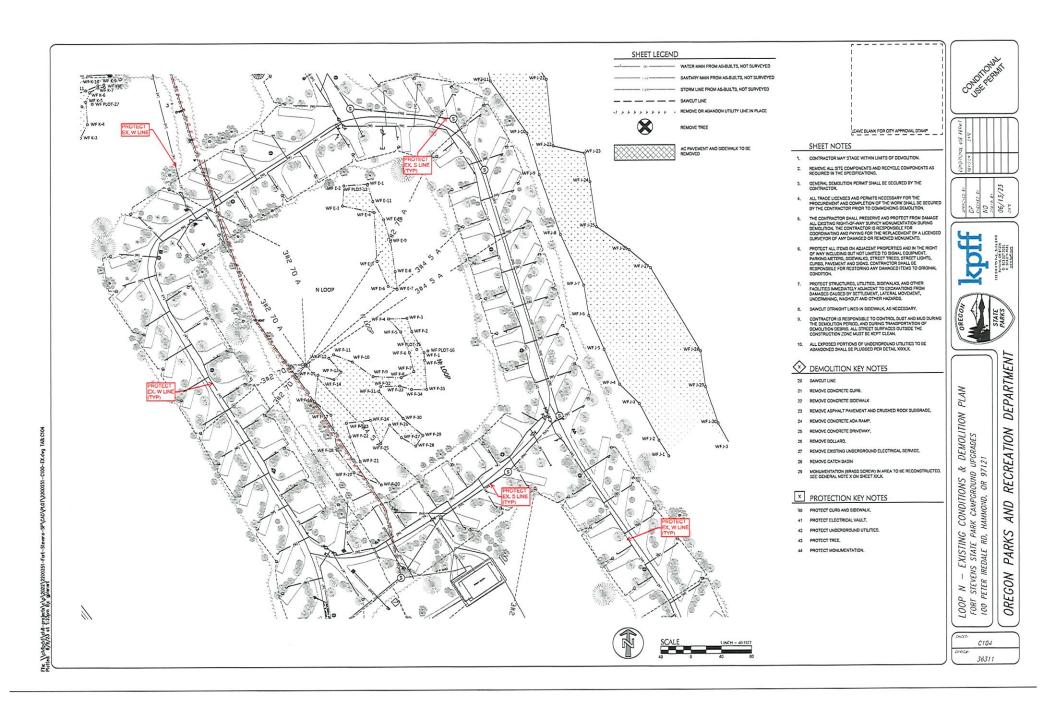
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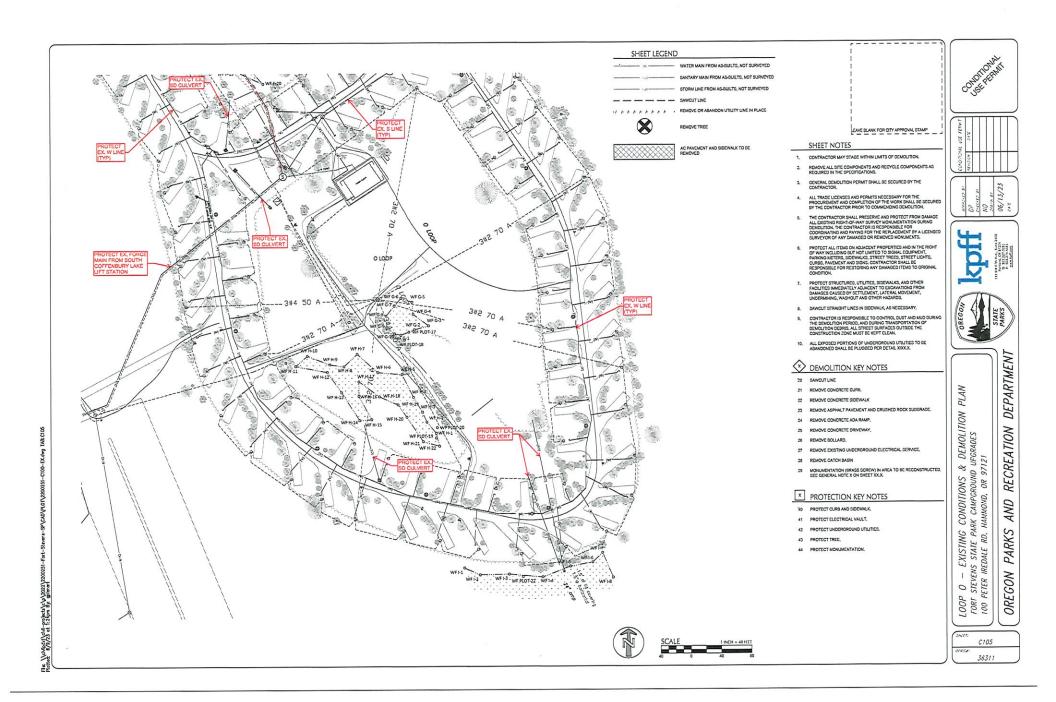


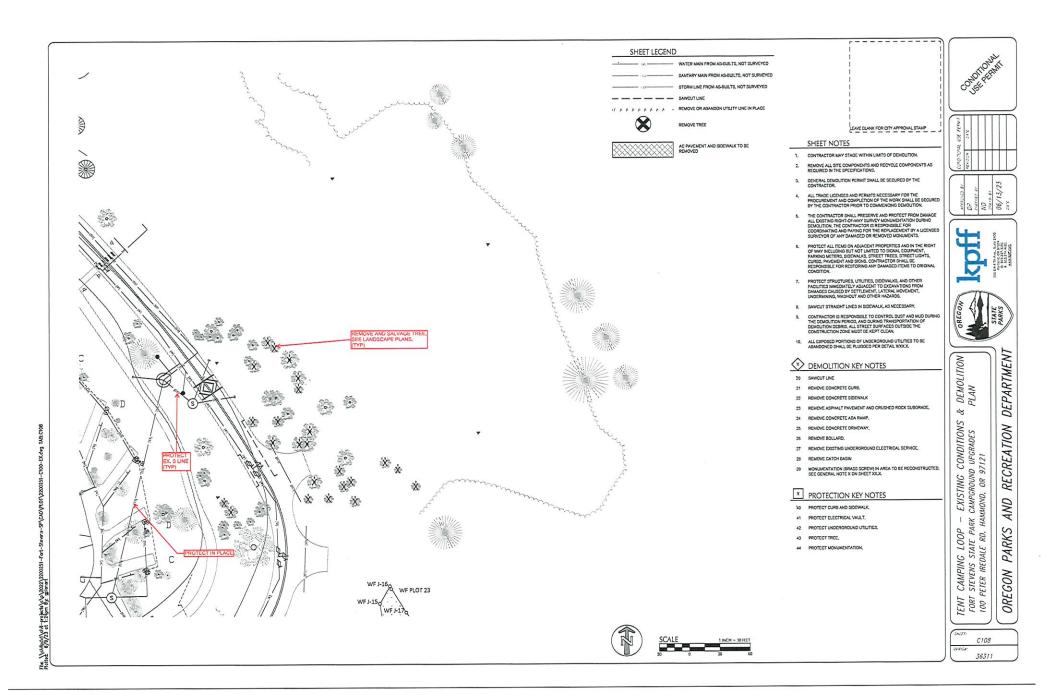


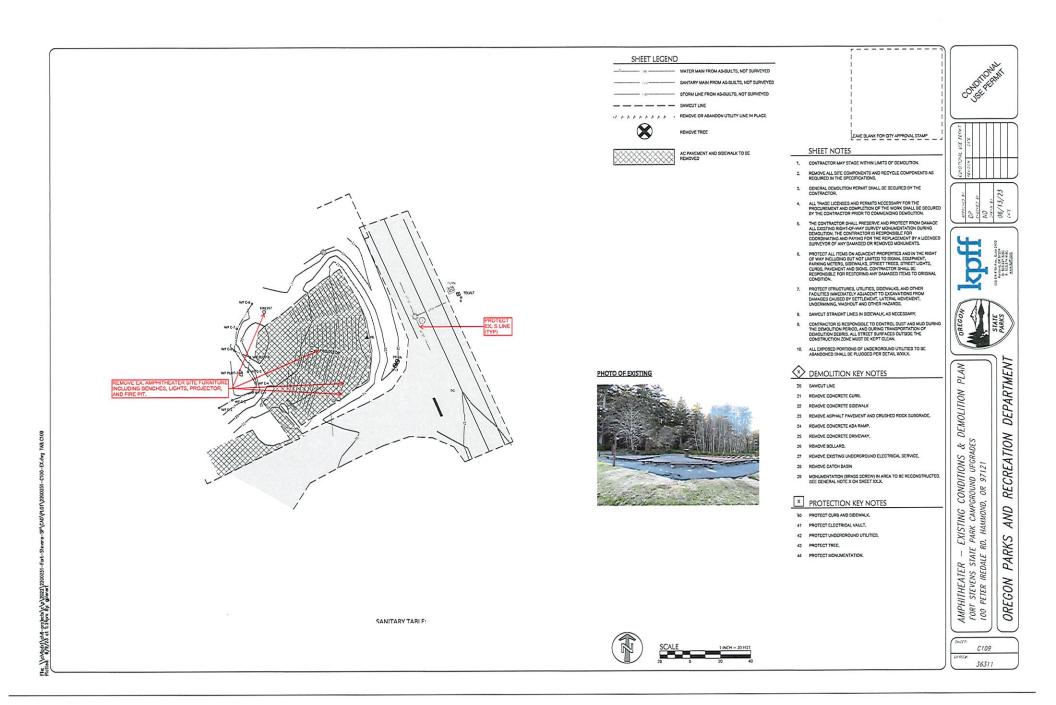


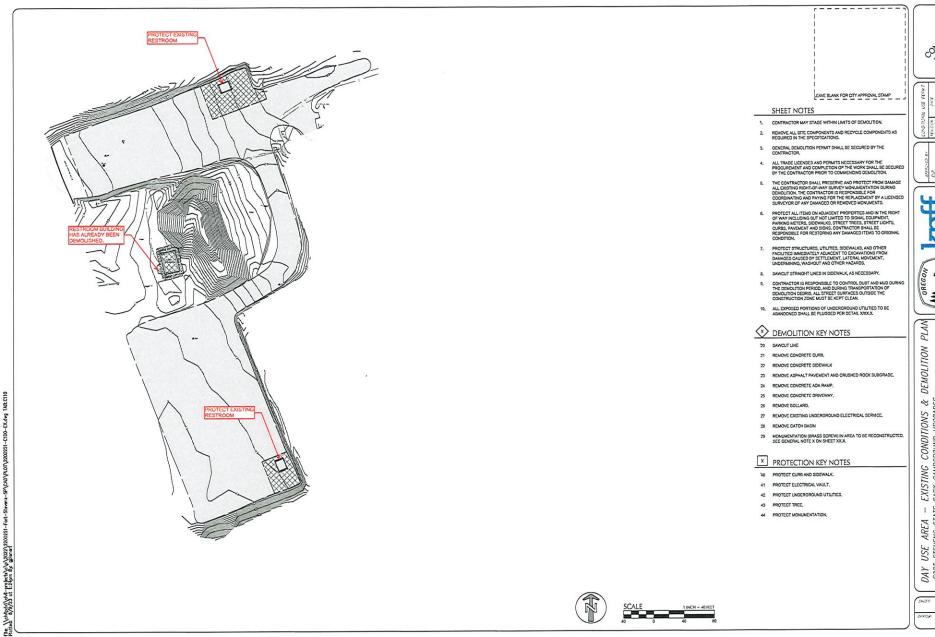








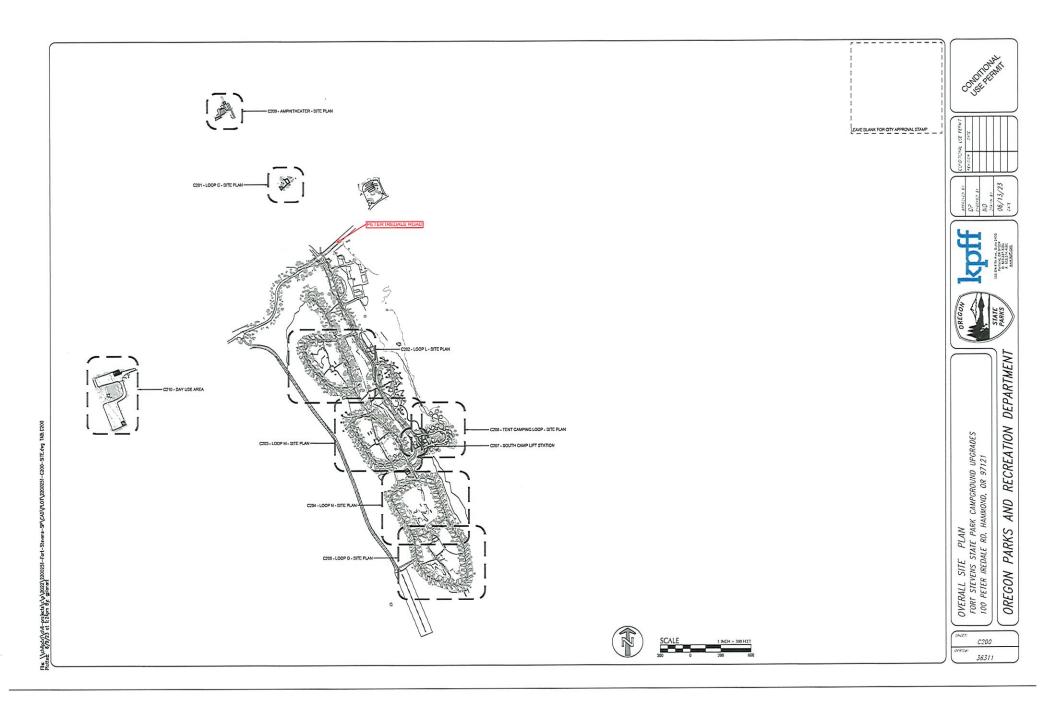


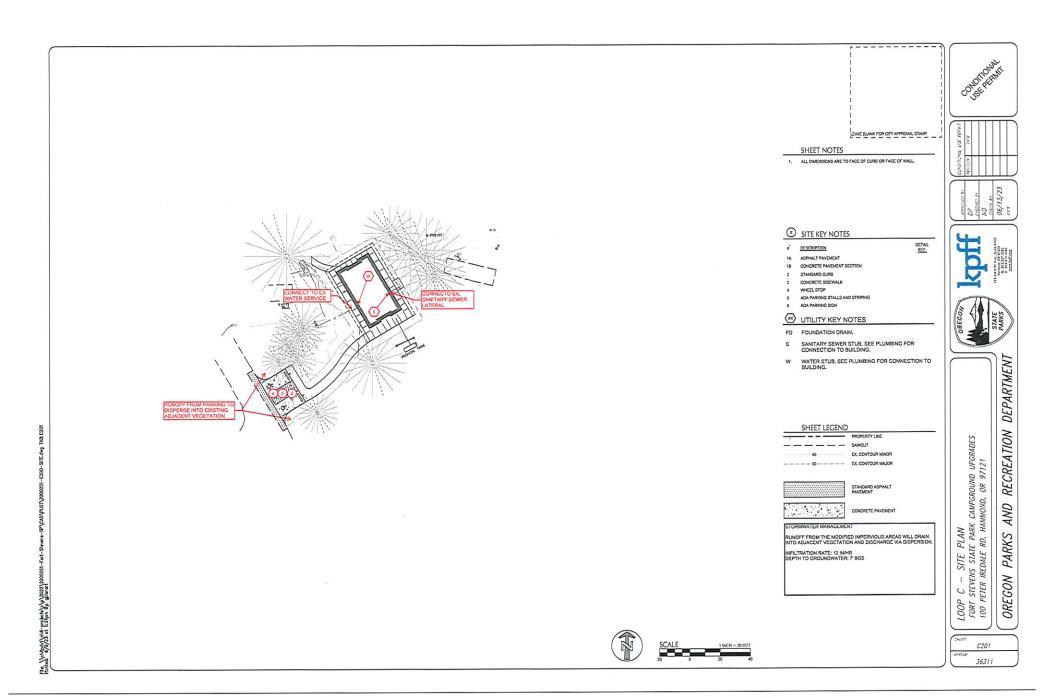


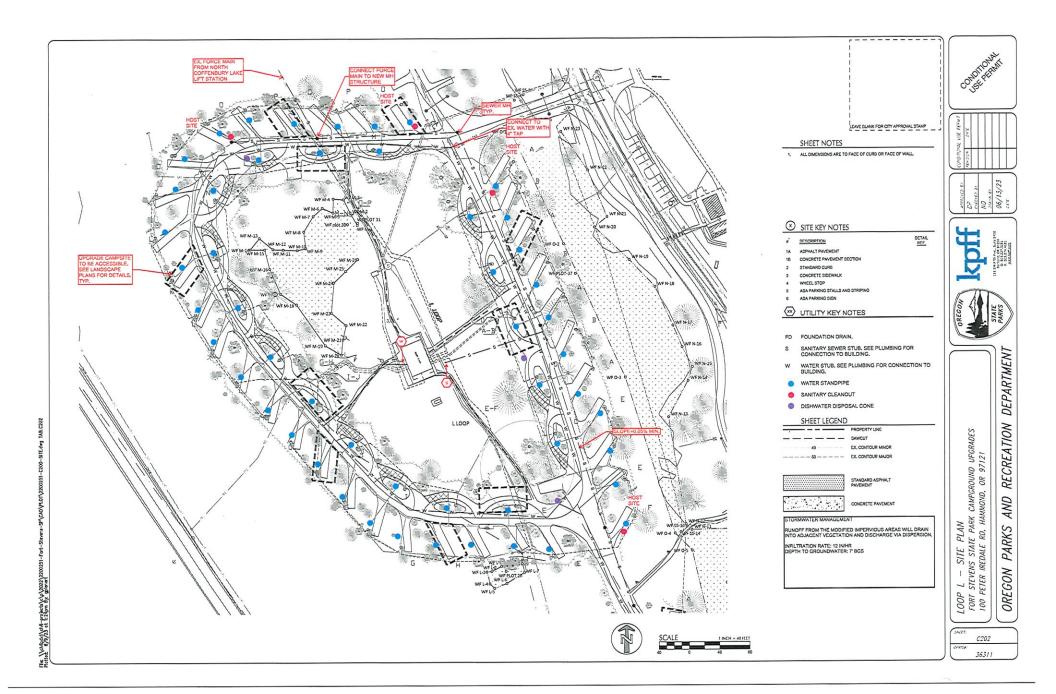


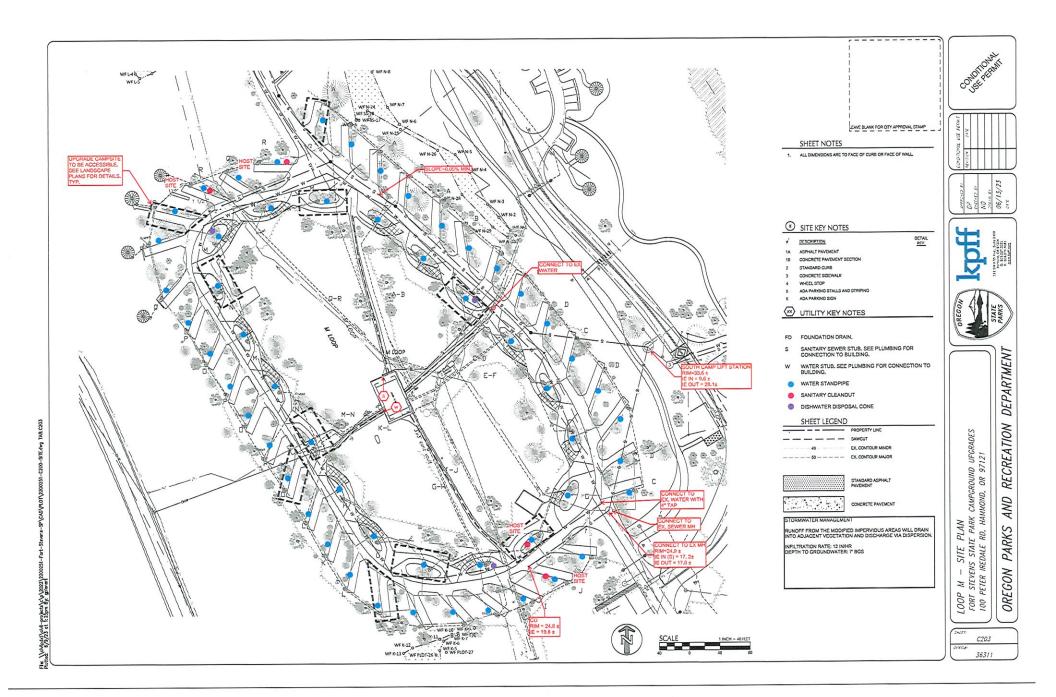
EXISTING CONDITIONS & PARK CAMPGROUND UPGRADES D. HAMMOND, OR 97121 DAY USE AREA — EX FORT STEVENS STATE PAR 100 PETER IREDALE RD, H

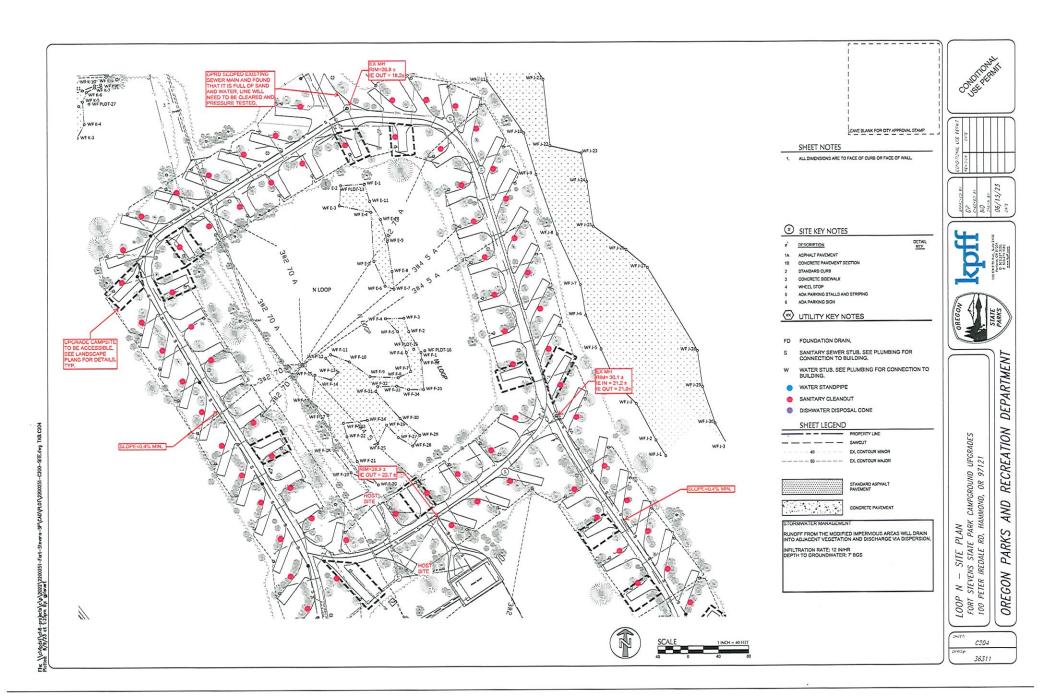
C110

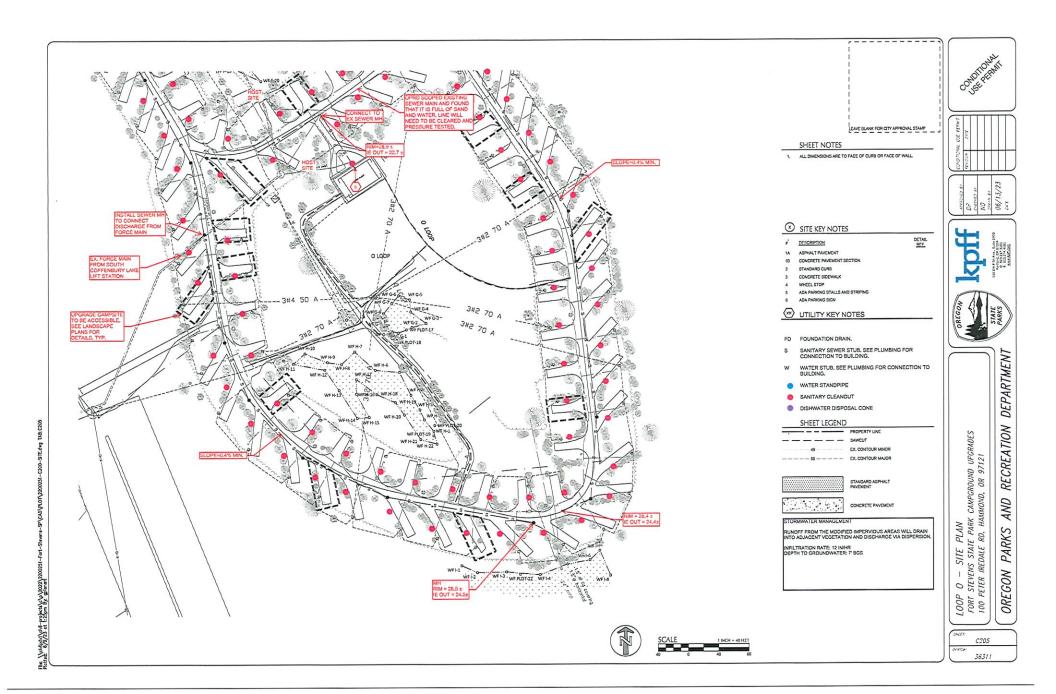


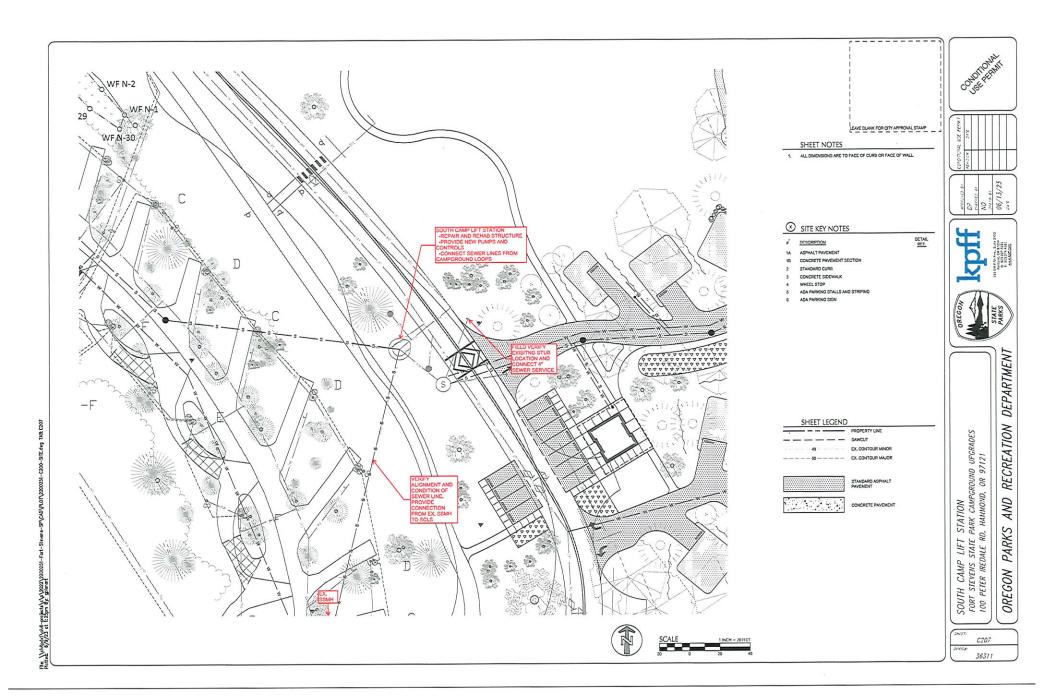


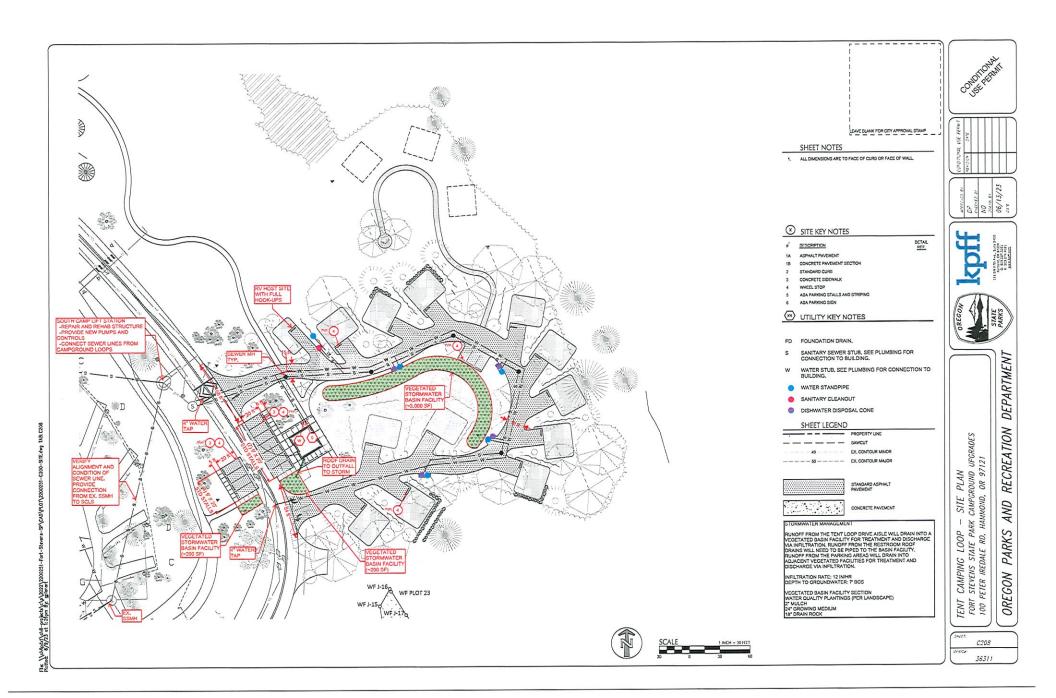


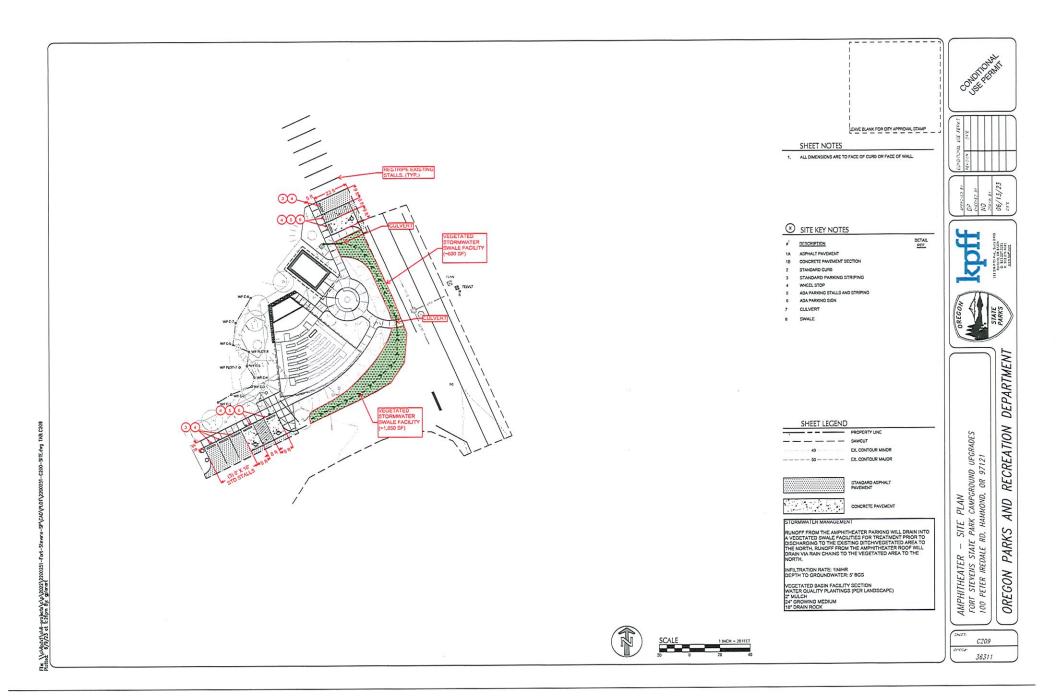


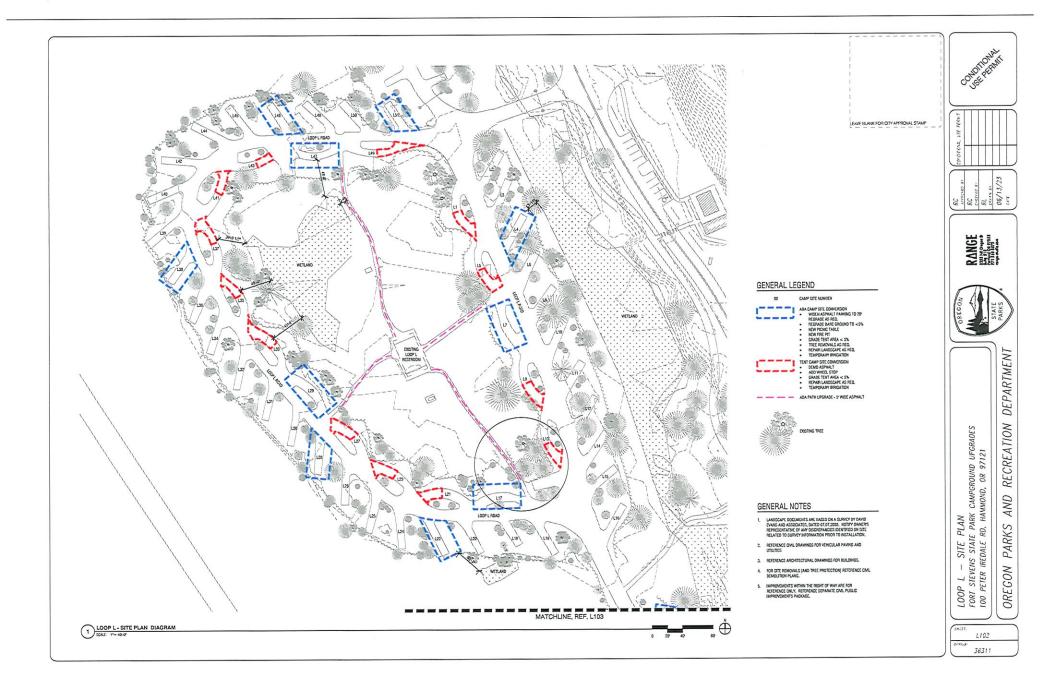


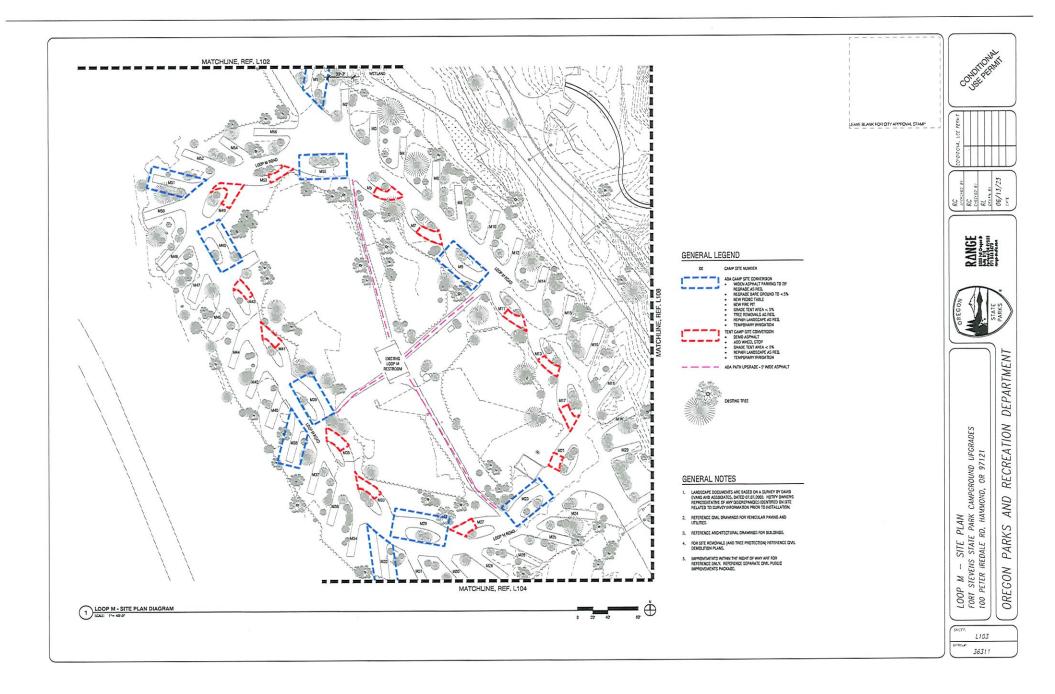


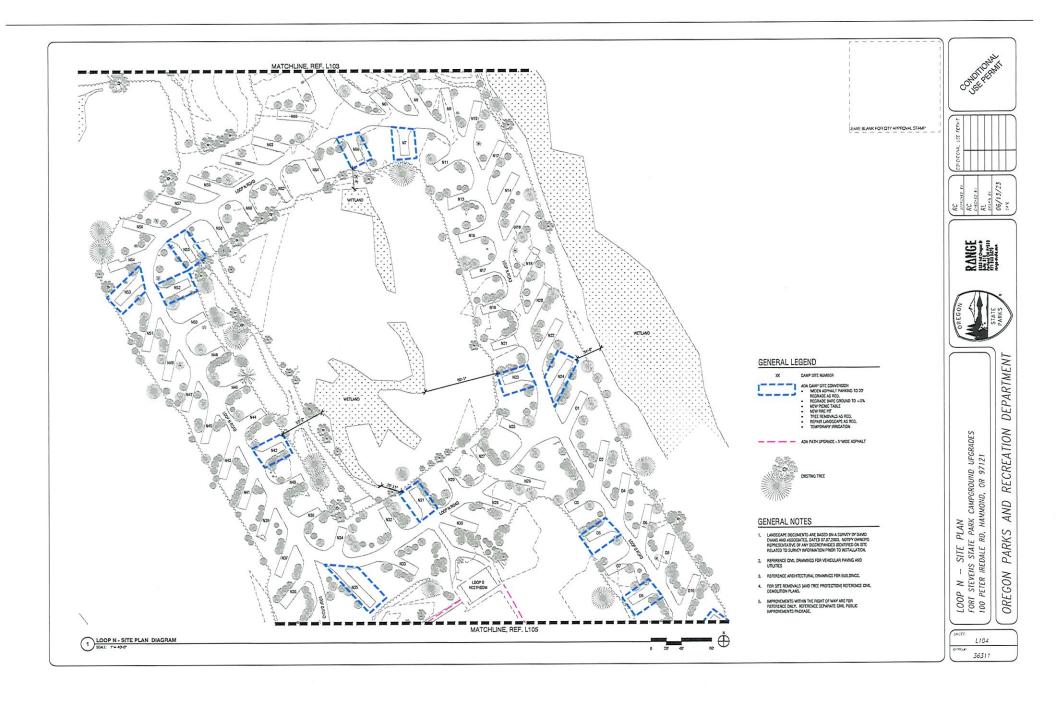


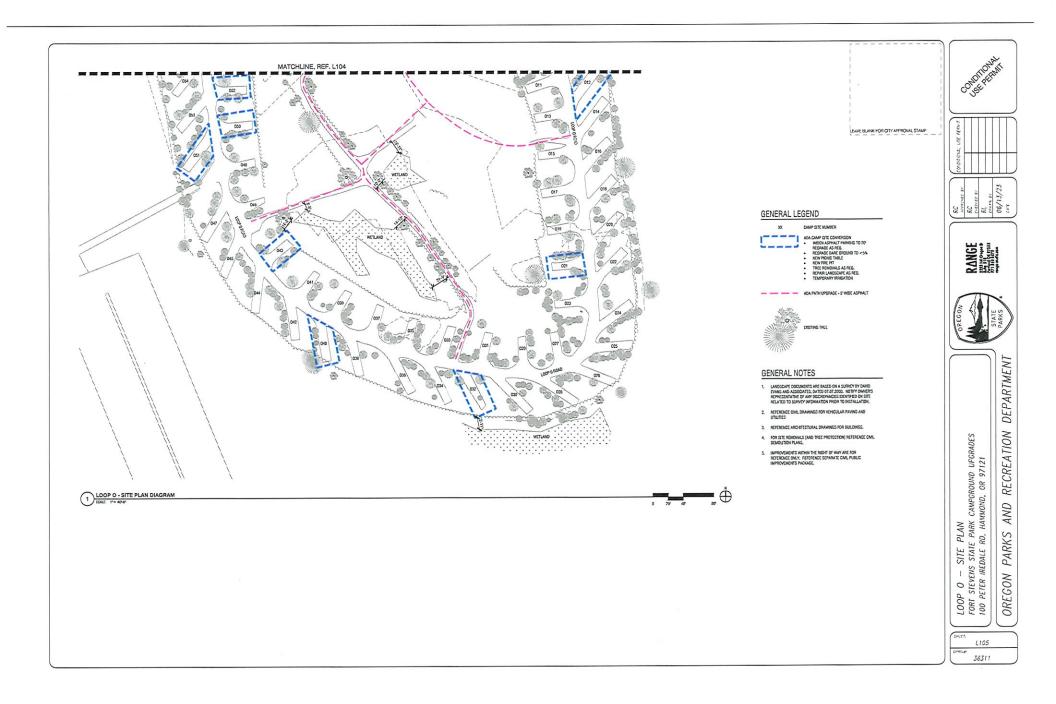


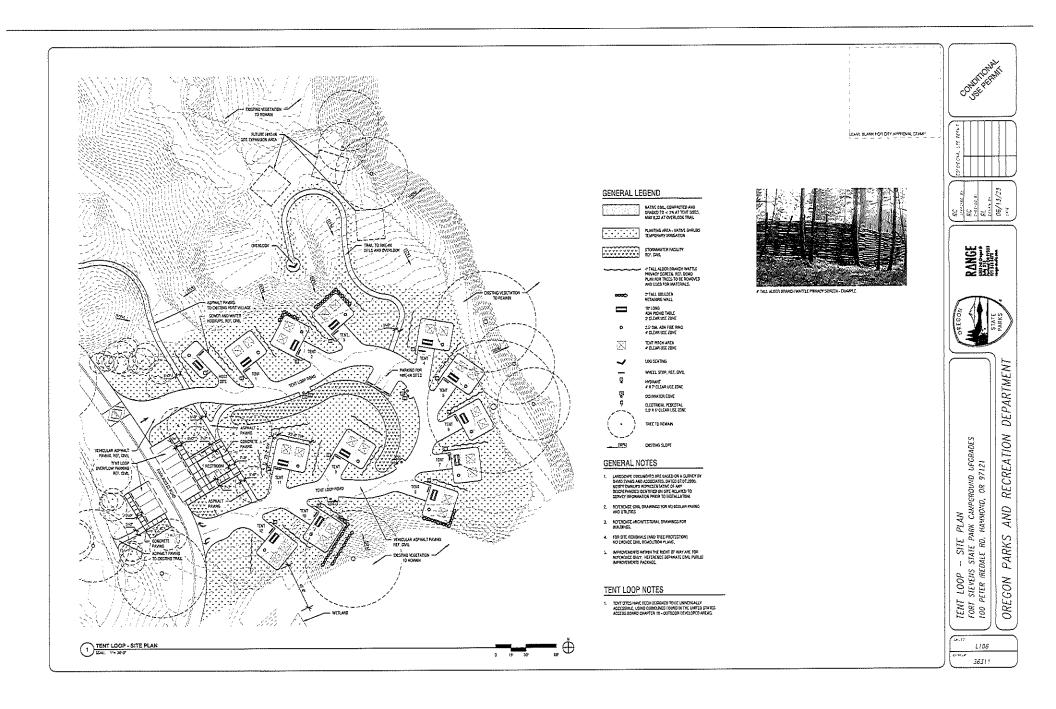


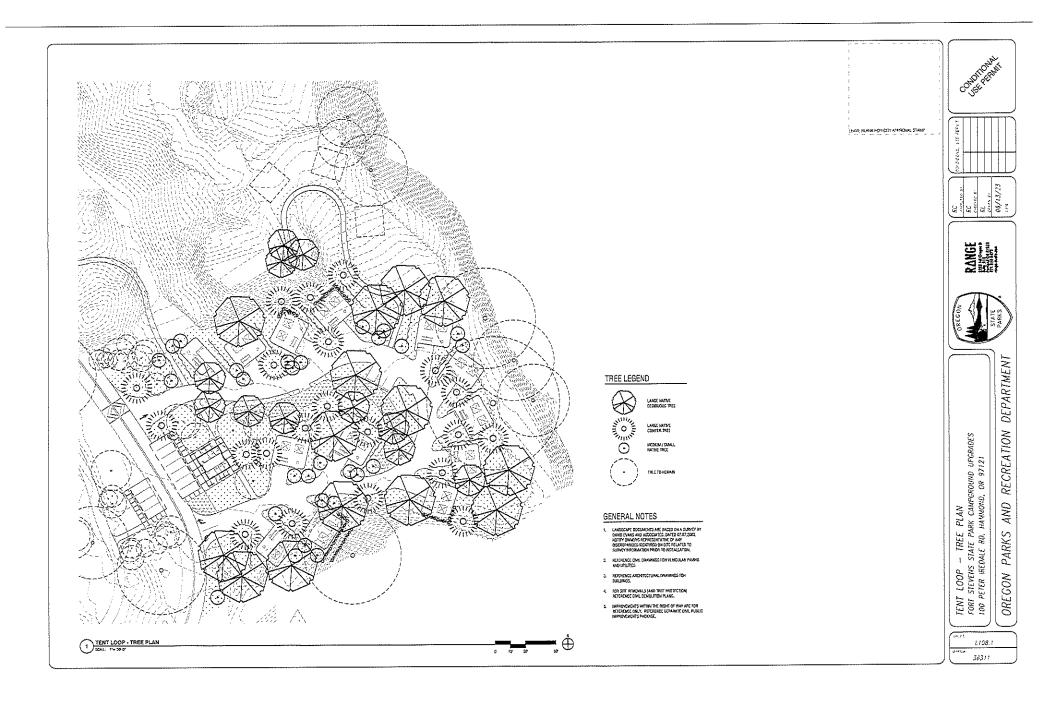


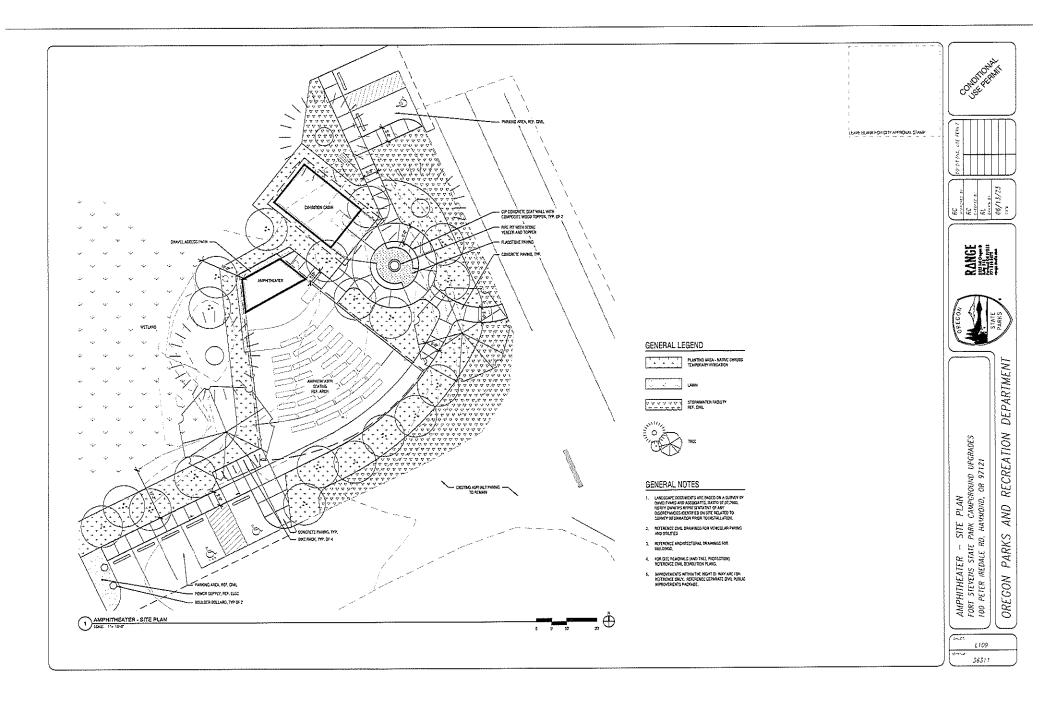


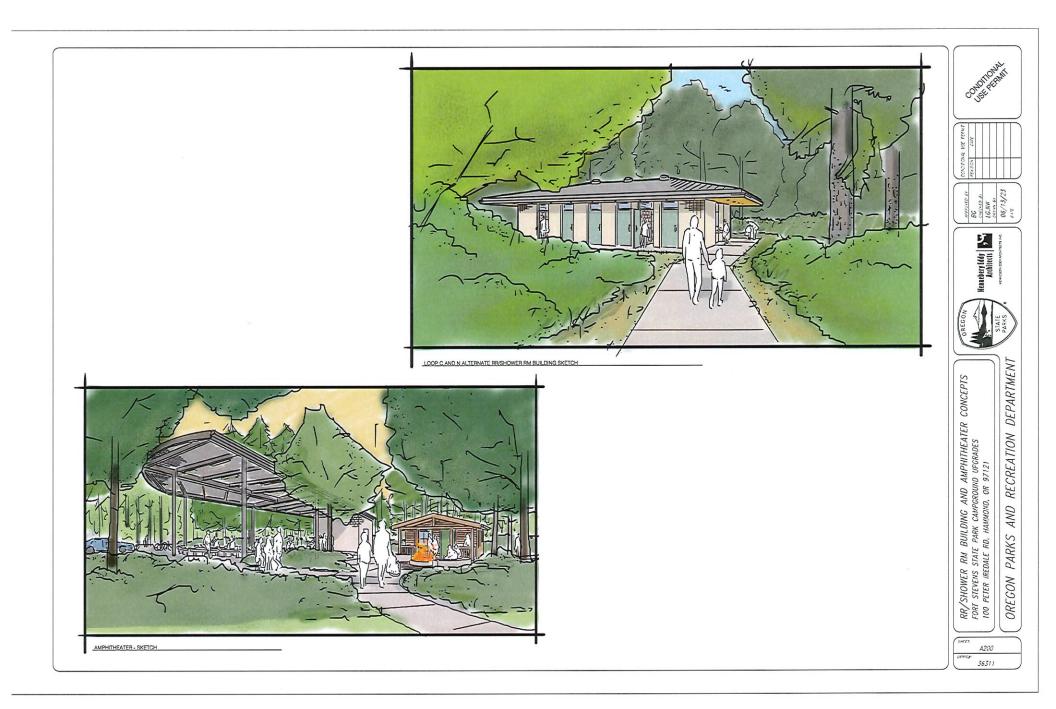


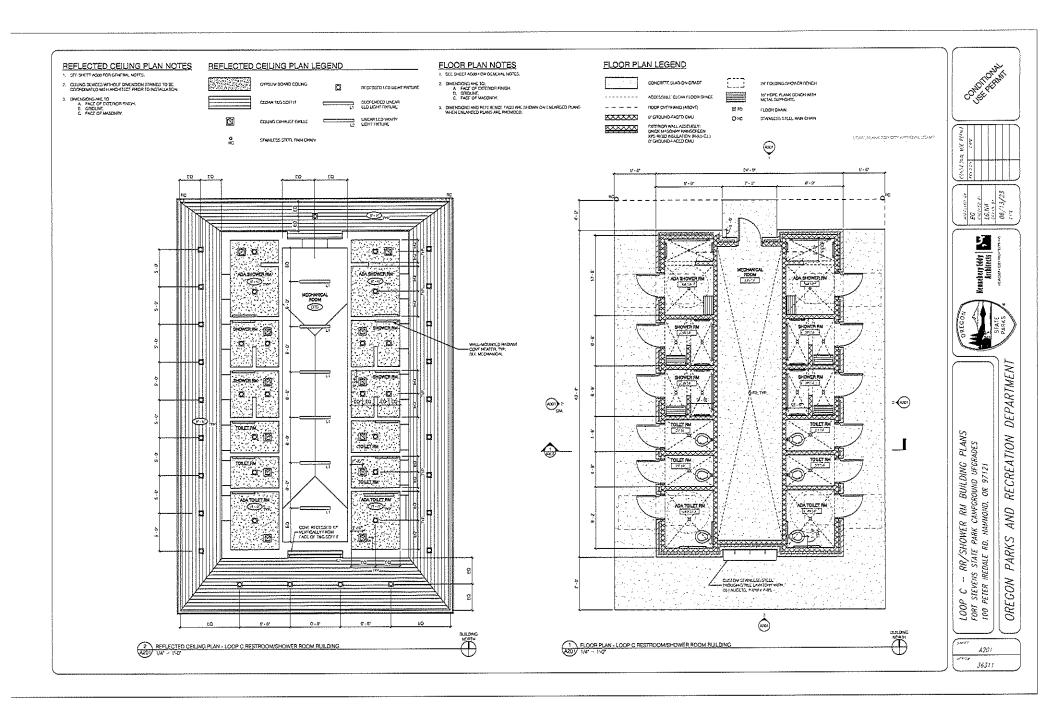


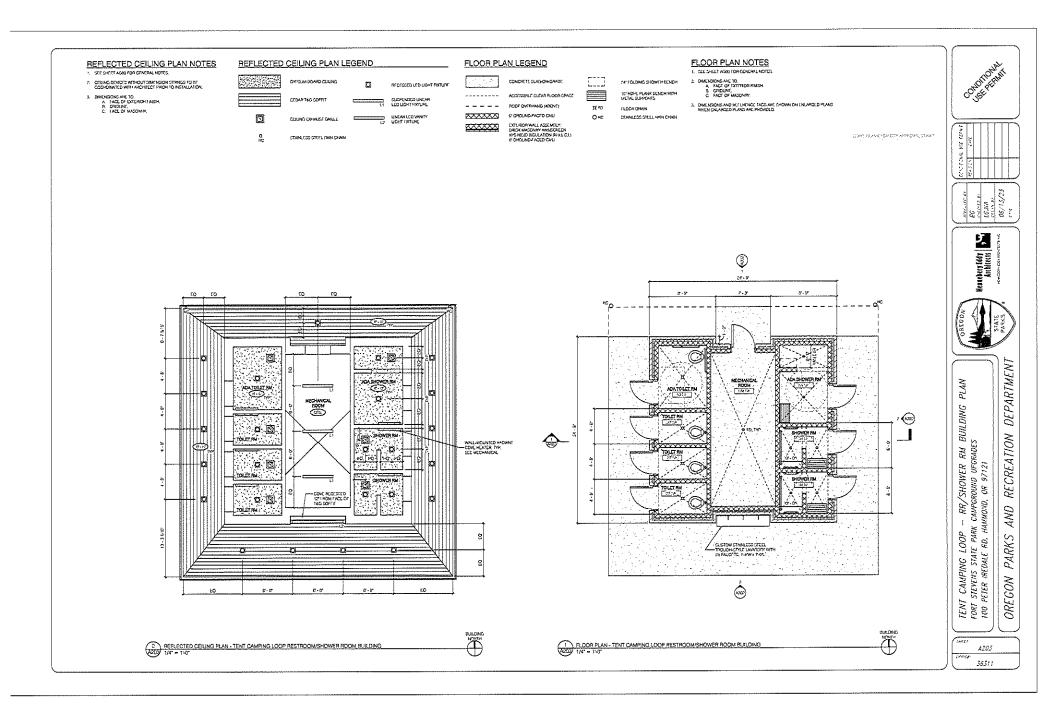


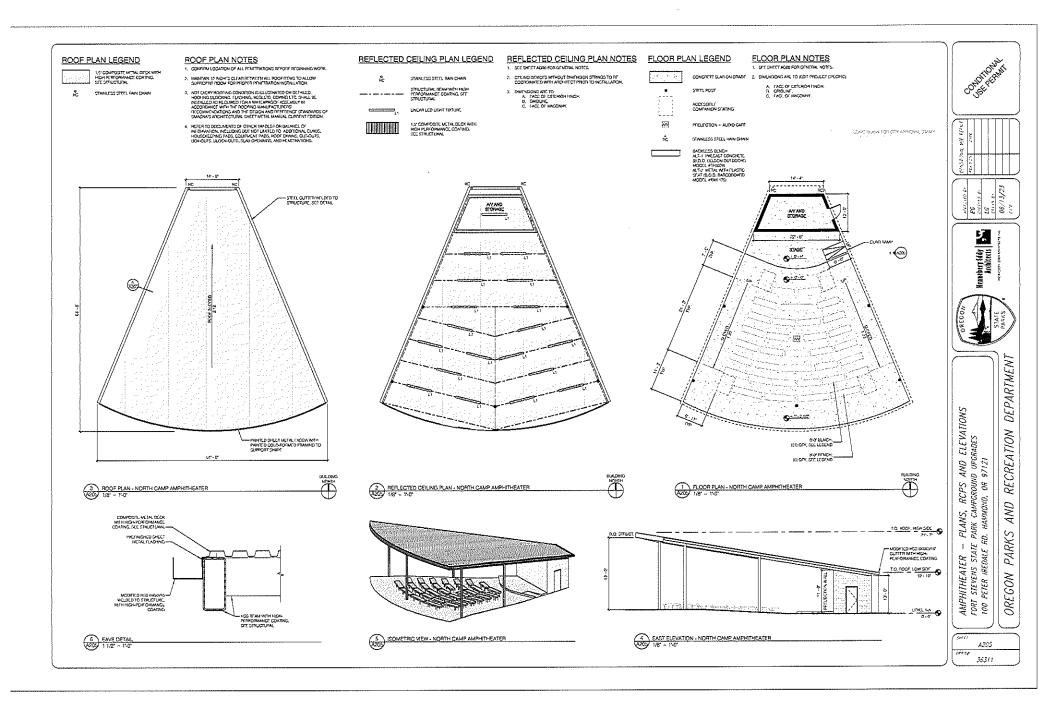


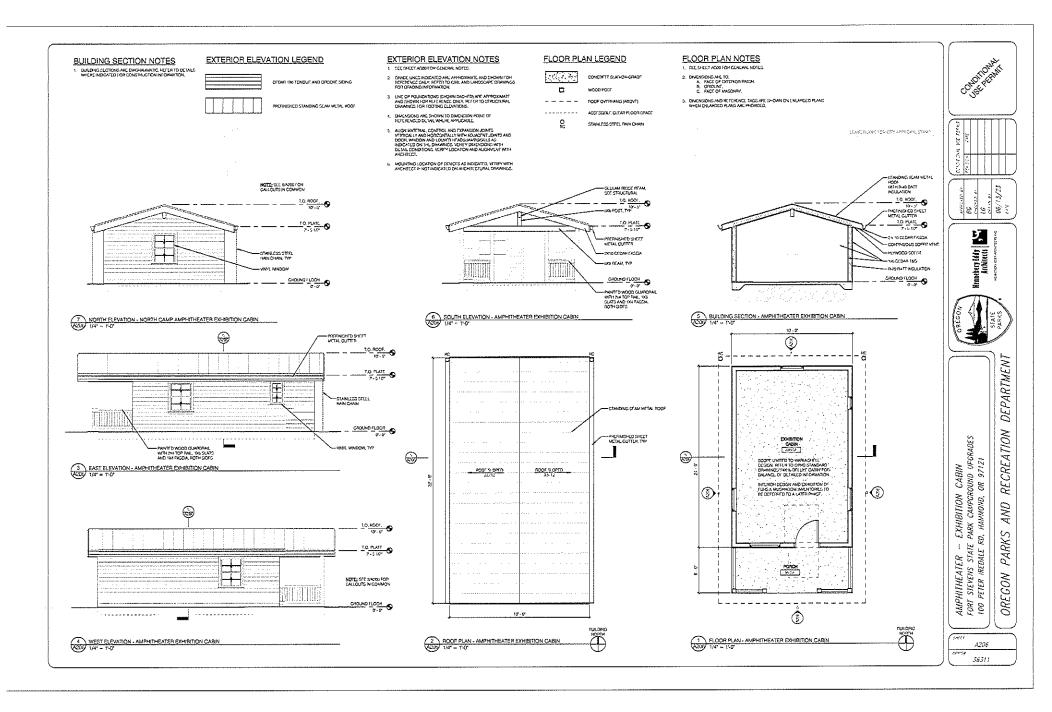


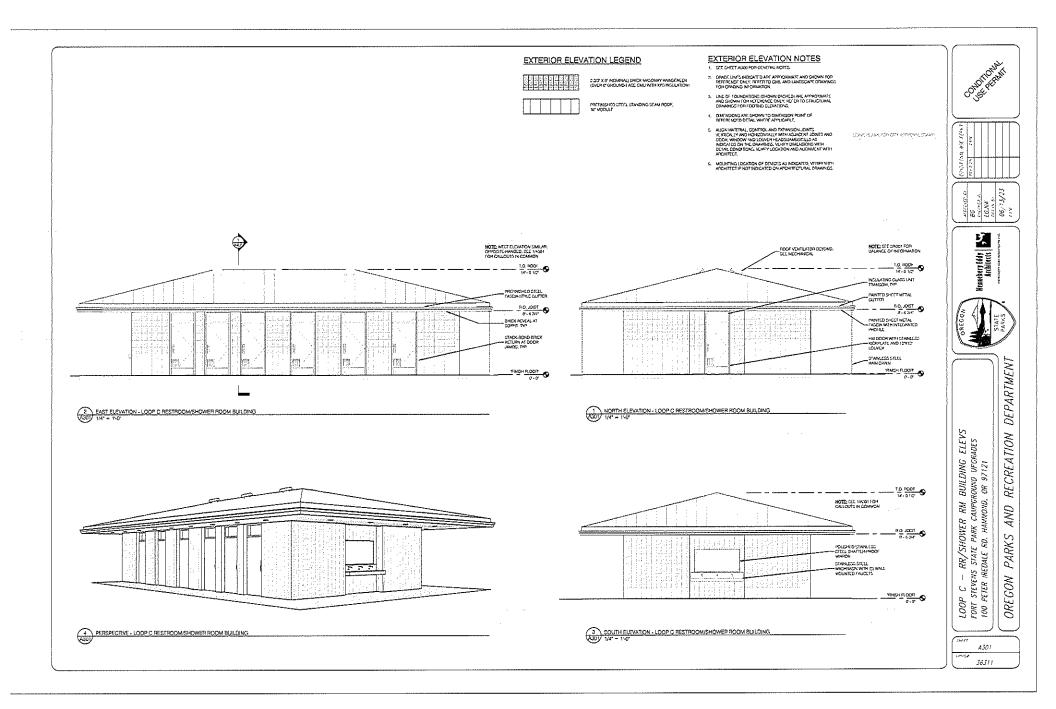


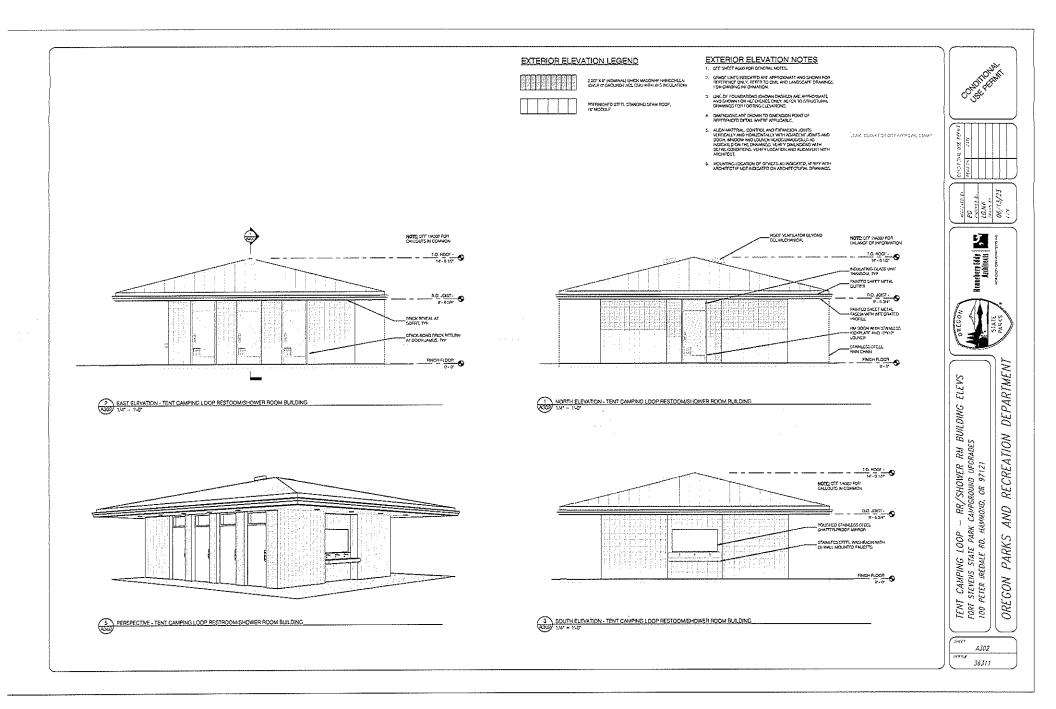














City of Warrenton

Planning Department

225 S Main Avenue P.O. Box 250 Warrenton. OR 97146

Phone: 503.861.0920 Fax: 503.861.2351

TO:

Warrenton Planning Commission

FROM:

Jay Blake, Planning Director

DATE:

July 13, 2023

SUBI:

Additional Research Related to Mini-storage Ordinance Amendment

At the May PC meeting, the Commission reviewed data related to tax revenues received by the city from mini-storage sites versus other commercial or industrial sites. The PC conducted a public meeting with all mini-storage business owners were invited to participate. None showed up for the work session, but one did comment that we should consider changing the restriction from number of sites or units to square footage. This would allow for reconfiguration of existing buildings to meet changing unit size demands.

The Planning commission later requested that we research the employment statistics related to these businesses. Staff utilized business license applications for both the mini-storage units and the other commercial/industrial uses. The results are found on the following chart.

Staff will discuss these findings with the Commission and ask for direction on next steps at the meeting.

Mini Storage Tax Analysis

Site	Acreage	Description	* 20	020 Taxes	Zoning	FTE	<u>#</u>	
1983 SE Dolphin Avenue	2.28	Mini Storage	\$	13,547.00	I-1	3	Mini-storage	
605 SE Alt 101	2.00	Mini Storage	\$	8,611.00	I-1	3	Average Taxes per Acre	
1805 South Main	0.70	Enclosed Mini-Storage	\$	7,318.00	C-1	0	\$	6,797.49
1240 SE Jetty Avenue	0.99	Mini Storage	\$	4,385.00	C-1	0		
51 NE Harbor Ct	0.85	Mini Storage	\$	11,139.00	C-1	1	FTE Employment/Acre	0.456
Leitch Lease	2.98	Leased Mini Storage	\$	353.00	I-2/RC	0		
Gronmark	3.14	Mini Storage	\$	25,913.00	C-1	0		
King Fish, LLC	1.45	Boat Storage	\$	18,574.00	I-1	0		
1211 Pacific Drive	0.23	Mini Storage	\$	1,473.00	RH	1	3	
2385 SE Dolphin	0.67	Portable Mini Storage	\$	24.00	I-1	0		
Warrenton Mini Storage	2.27	Mini Storage	\$	28,027.00	I-1	0		
	17.56		\$	119,364.00		8		
Site	Acreage	Description		0 Taxes	Zoning	FTE		
2320 SE Dolphin Avenue	2.00		\$	25,744.00	I-1	18	1	
1479 SE Discovery Lane	2.39	TJ Maxx	\$	44,432.00	C-1		Other C/I Uses	
595 SE Alt. 101	2.18	117	\$	14,042.00	I-1		Average Taxes per Acre	
1630 SE Ensign	0.99	Alexandroff Dental	\$	16,398.00	C-1	17	\$	15,987.07
1167 SE Marlin Avenue	1.31	Les Schwabe	\$	15,911.00	C-1	13		
630 SE Marlin Avenue	0.76	Columbia Bank	\$	15,531.00	C-1	7		
1649 SE Ensign Lane	0.69	O'Reilly Auto Parts	\$	14,768.00	C-1	8	FTE Employment/Acre	11.594
1123 Alt. Highway 101	2.71	Tractor Supply	\$	25,457.00	C-1	17		
1771 SE Ensign Lane	1.12	Fibre Fed Credit Union	\$	16,521.00	C-1	6		
1609 East Harbor Drive	1.15	Shilo Inn	\$	54,913.00	C-1	14		
1625 East Harbor	1.02	Walgreens	\$	17,192.00	C-1	15		
	16.32		\$	260,909.00		162	Heavy Industrial Use	
							Average Taxes per Acre	
Hampton Lumber	47.30		\$	852,635.00	I-2	143	\$	18,026.11

^{* 2020} Total Taxes Paid (All Districts)

FTE Employment/Acre 3.023

Planning Commission Packet July 13, 2023

ORDINANCE NO. ____

INTRODUCED BY ALL COMMISSIONERS AN ORDINANCE ESTABLISHING A CAP ON THE NUMBER OF MINIWAREHOUSE SITES WITHIN THE CITY OF WARRENTON AND AMENDING THE WARRENTON DEVELOPMENT CODE

WHEREAS, the City of Warrenton has allowed mini-warehouse or mini-storage sites to be developed within the community; and

WHEREAS, there are currently ten (10) approved ministorage sites within the city limits (See attachment A); and

WHEREAS, the per capita number of mini-storage sites is higher in Warrenton than any other community in Clatsop County at one site per 640 people. This ratio is nearly double other areas within the County; and

WHEREAS, Mini-storage units are not uses that create local jobs; and

WHEREAS, recent tax analysis by the city indicates that the mini-storage properties pay a lower property tax per acre than other commercial or industrial uses within the city; and

WHEREAS, Section 3.330 of the Warrenton Comprehensive Plan states,

"It is the City's policy to support the establishment of a variety of well-designed industrial facilities in appropriate locations in order to expand employment opportunities, make use of land best suited for industry, increase local tax base and insure a stable economy."; and

WHEREAS, the city finds that mini-storage units do not need municipal sanitary sewer or water service and could be developed in areas outside of the Urban Growth Boundaries; and

WHEREAS, the 2023 data for the number of mini-storage units per resident indicates that the City of Warrenton has one (1) storage unit per 3.6 residents, compared to the rest of Clatsop County which has one (1) storage unit per 41.6 residents.

WHEREAS, the number of jobs created per site with mini-warehouse units is significantly lower than other commercial and industrial uses.

Now, therefore, THE CITY OF WARRENTON ORDAINS AS FOLLOWS:

Section 1. The City of Warrenton hereby places a cap on the development of new ministorage units within the city limits. The list of pre-existing mini-storage units is indicated on Attachment A.

Section 2. The following sections of the Warrenton Municipal Code are amended as follows:

16.12 DEFINITIONS

Mini-warehouses or Mini-storage sites – means buildings or portions of buildings which are available for rental for the purpose of storing goods and where the average floor area rented to an individual customer does not exceed 600 square feet.

16.40 GENERAL COMMERCIAL (C-1) DISTRICT

16.40.030 Conditional Uses.

- B. The following uses and their accessory uses are permitted in all other C-1 zoned area within the City Limits of Warrenton:
- 9. Mini-warehouses or similar storage uses, subject to the requirements in Section 16.116.030 (G). In addition to the conditional use permit criteria in 16.220.030, for new mini-warehouses, the applicant shall be required to demonstrate that there is a deficit of mini-warehouses in the City. For purposes of this section, a deficit of mini-warehouses in the City shall mean that the total number of existing mini storage units within the City as compared to the City's current population, as estimated by Portland State University or another governmental source, does not exceed 1 mini-storage unit per 3.6 people. A mini-storage unit shall be defined as each space within a mini-warehouse that is designed to be made available to rent.

16.60 GENERAL INDUSTRIAL (I-1) DISTRICT

16.60.030 Conditional Uses.

- B. The following uses and their accessory uses and activities may be permitted in the I-1 zone when approved under Chapter 16.220, and subject to the provisions of 16.60.040, Development Standards:
- 9. New Mini-warehouses or similar storage facilities, <u>subject to the requirements</u> in Section 16.116.030 (G). In addition to the conditional use permit criteria in 16.220.030, for new mini-warehouses, the applicant shall be required to demonstrate that there is a deficit of mini-warehouses in the City. For purposes of this section, a deficit of mini-warehouses in the City shall mean that the number of existing mini-

warehouses located within the City as compared to the City's current population, as estimated by Portland State University or another governmental source, is less than 1 unit per 3.6 residents.

16.116.030 Architectural and Site Design Standards

- G. <u>Storage Unit FacilitiesMini-Warehouses</u>. Where <u>and when</u> allowed, <u>storage unit facilitiesmini-warehouses</u> shall be subject to the following design, siting, and location standards:
 - 1. <u>Setbacks.</u> New storage unit facilities shall be constructed no closer than 100 feet from the East Harbor Drive right-of-way line. This setback area shall be used for landscaping, open space, public or private amenities, off-street parking, other businesses allowed in the zone; or a combination thereof.
 - 2. <u>Design Standards.</u> New storage unit facilities shall be subject to the following design standards:
 - a. Building material requirements in Section 16.116.030(C)(3);
 - b. Building color standards in Section 16.116.030(C)(5);
 - c. Mechanical equipment, outdoor storage and service area standards in Section 16.116.030(C)(6);
 - d. Building mass requirements in Section 16.116.030(C)(7);
 - e. Outdoor lighting standards in Section 1676.116.030(E); and
 - f. Other applicable design requirements of this section.
 - 3. <u>Location Requirements.</u> New storage unit facilities may be constructed and operated where allowed by the zoning district, but not in the following areas:
 - a. Along the South Main Avenue commercial corridor,
 - b. Along the Pacific Drive commercial corridor. (Ord. 1242 § 2, 2020)

Section 4. Effective Date. This ordinance takes effect

, 2023.	Lity of Warrenton, Oregon this day of
First Reading:	
Second Reading:	
	APPROVED:
	Henry A. Balensifer III, Mayor
ATTEST:	
Dawne Shaw, CMC, City Recorder	