

MINUTES  
Warrenton Urban Renewal Agency  
October 23, 2018  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, Or 97146

Chair Henry Balensifer convened the Urban Renewal Agency meeting at 6:00 p.m., and led the public in the Pledge of Allegiance.

Commissioners Present: Chair Henry Balensifer, Tom Dyer, Rick Newton and Mark Baldwin  
Excused: Pam Ackley

Staff Present: Executive Director Linda Engbretson, Finance Director April Clark, Public Works Director Collin Stelzig, Police Chief Matt Workman, Fire Chief Tim Demers, Community Development Director Kevin Cronin, Public Works Analyst Trisha Hayrynen, Public Works Secretary Nancy Ager, Accounting Technician Jessica Barrett, and Secretary Dawne Shaw

CONSENT CALENDAR

- A. Agency Minutes – 6.12.18
- B. Agency Minutes – 6.26.18

**Commissioner Baldwin made the motion to approve the Consent Calendar as presented. Motion was seconded and passed unanimously.**

**Dyer – aye; Balensifer – aye; Baldwin – aye; Newton – aye**

Agency Director Linda Engbretson presented Resolution No. 18-04, and noted the resolution makes minor amendments to the Urban Renewal Plan. She stated the Agency engaged Elaine Howard Consulting to assist the City in reviewing its plan resulting in the suggested language updates to clarify specific projects planned or completed. The resolution satisfies their recommendations and allows the Agency to move forward with planned projects in FY 2018-2019. Ms. Engbretson noted the City plans to consider a substantial amendment and staff is working with the consultant to bring the substantial amendment to the Commission in the next few months. Mayor Balensifer explained the amendment process for the public's benefit. Ms. Engbretson stated the City is ready to go out to bid for the landscaping improvements.

**Commissioner Dyer made the motion to approve Resolution No. 18-04; a Resolution of the Urban Renewal Agency of the City of Warrenton, Clatsop County, Oregon Making Minor Plan Amendments to the Warrenton Urban Renewal Plan. Motion was seconded and**

passed unanimously.

**Dyer – aye; Balensifer – aye; Newton – aye; Baldwin – aye**

There being no further business Chair Balensifer adjourned the URA meeting at 6:05 p.m., and stated there will be a 15 minute recess before the start of the regular meeting, to allow the Cub Scouts in attendance to ask the Commission questions.

APPROVED:

  
Henry A. Balensifer III, Chair  
*Rick Newton, Mayor Pro-tem*

ATTEST:

  
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Dawne Shaw, Secretary