

MINUTES
Warrenton Urban Renewal Agency
December 11, 2018
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, Or 97146

Vice Chair Rick Newton convened the Urban Renewal Agency meeting at 7:14 p.m.

Commissioners Present: Vice Chair Rick Newton, Tom Dyer, Mark Baldwin, and Pam Ackley
Excused: Chair Henry Balensifer

Staff Present: Executive Director Linda Engbretson, Legal Counsel Spencer Parsons via Skype, Finance Director April Clark, Public Works Director Collin Stelzig, Harbormaster Jane Sweet, Police Chief Mathew Workman, Fire Chief Tim Demers, and Secretary Dawne Shaw

CONSENT CALENDAR

- A. Urban Renewal Agency Meeting Minutes – 10.23.18
- B. Urban Renewal Agency Special Meeting Minutes – 10.31.18
- C. Urban Renewal Advisory Committee Meeting Minutes – 9.5.18

Commissioner Ackley made the motion to approve the Consent Calendar as presented. Motion was seconded and passed unanimously.

Dyer – aye; Ackley – aye; Baldwin – aye; Newton – aye

Public Works Director Collin Stelzig discussed the SE 14th Place waterline addition. He stated the waterline will provide needed fire flows to an area that is currently served by 500 feet of 2” waterline. This project will utilize a vacated portion of SE 14th Place and connect to an existing 18” main on S. Main Avenue, and a 2” main on SE Anchor Avenue. He noted the City received an easement from the appropriate land owners to construct and maintain this waterline.

Mr. Stelzig stated the plans are done, and the project cost is approximately \$30,000. Vice Chair Rick Newton asked for clarification on the existing waterline for fighting fires. Fire Chief Tim Demers stated there is nothing currently there to fight fires.

Commissioner Baldwin made the motion to authorize staff to advertise the final plans and specifications for SE 14th Place Waterline Addition Project. Motion was seconded and passed unanimously.

Baldwin – aye; Newton – aye; Ackley – aye; Dyer – aye

Secretary Dawne Shaw stated there are 3 positions on the Urban Renewal Advisory Committee with terms ending December 31, 2018; Position 1 – Bob Bridgens, Position 2 – Gerald Poe, and Position 3 – Frida Fraunfelder. All have reapplied for reappointment. Mayor Balensifer has written a nomination letter for the record. Executive Director Linda Engbretson noted the advisory board just met last week, and they are excited to move forward with the substantial plan amendment.

Commissioner Ackley made the motion to appoint Bob Bridgens to Position No. 1, Gerald Poe to Position No. 2, and Frida Fraunfelder to Position No. 3 on the Urban Renewal Advisory Board. Motion was seconded and passed unanimously.

Baldwin – aye; Newton – aye; Ackley – aye; Dyer – aye

Ms. Engbretson noted the Resolution No. 18-05, stating it is a housekeeping measure, to confirm the appointments.

Commissioner Ackley made the motion to adopt Resolution No. 18-05; Authorizing Appointments to Fill Positions on the Warrenton Urban Renewal Advisory Board and Setting Terms of Office. Motion was seconded and passed unanimously.

Baldwin – aye; Newton – aye; Ackley – aye; Dyer – aye

Ms. Engbretson reminded everyone the next meeting will be after the New Year.

There being no further business Vice Chair Newton adjourned the URA meeting at 7:19 p.m.

APPROVED:


Henry A. Balensifer III, Chair

ATTEST:



Dawne Shaw, Secretary