

MINUTES
Warrenton Urban Renewal Agency
January 8, 2019
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, Or 97146

Chair Balensifer convened the Urban Renewal Agency meeting at 6:48 p.m.

Commissioners Present: Chair Henry Balensifer, Rick Newton, Tom Dyer, Mark Baldwin, and Pam Ackley

Staff Present: Executive Director Linda Engbretson, Legal Counsel Spencer Parsons, Finance Director April Clark, Community Development Director Kevin Cronin, Police Chief Mathew Workman, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, and Secretary Dawne Shaw

Chair Balensifer made the motion to appoint the Chair and Vice Chair the same as the City Commission – himself as Chair and Commissioner Newton as Vice Chair; there were no objections.

CONSENT CALENDAR

A. Urban Renewal Agency Meeting Minutes – 12.11.18

Commissioner Ackley made the motion to approve the Consent Calendar as presented. Motion was seconded and passed unanimously.

Dyer – aye; Ackley – aye; Baldwin – aye; Newton – aye; Balensifer

Paul Nielson of Isler CPA presented the Urban Renewal Agency financial statements and audit results for the period ending June 30, 2018. He noted by state statute Urban Renewal has to have a separate audit report.

Chair Balensifer recessed the Urban Renewal Agency meeting at 6:50 p.m. and returned to the regular City Commission meeting. Chair Balensifer reconvened the URA meeting at 8:14 p.m.

Community Development Director Kevin Cronin discussed the current façade grant program, and noted the Warrenton Urban Renewal Advisory Committee recommended a staff proposal to change the matching requirements to spur new interest in the program and achieve a primary goal

of the URA plan to revitalize downtown. He explained the match changes as outlined in the agenda material. He noted there is an outright \$5,000 grant, and also a 1:1 \$5,000 match, increasing the project total from \$10,000 to \$15,000. He stated there are a few projects in the works right now. Discussion continued. Mayor Balensifer discussed the vision plan and noted improvements should conform to the guidelines. Discussion followed on the downtown theme; it was determined to “kick it back” to the advisory committee for a discussion on design themes.

Commissioner Ackley made the motion to adopt Resolution No. 19-01; which authorizes changes to the façade improvement grant program, and to direct staff to work with the urban renewal advisory board in aligning it with the vision plan. Motion was seconded and passed unanimously.


Baldwin – aye; Newton – aye; Ackley – aye; Dyer – aye; Balensifer – aye

There being no further business Chair Balensifer adjourned the URA meeting at 8:23 p.m.

APPROVED:


Henry A. Balensifer III, Chair

ATTEST:



Dawne Shaw, Secretary