

MINUTES
Warrenton Urban Renewal Agency
April 23, 2019
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, Or 97146

Chair Balensifer convened the Urban Renewal Agency meeting at 6:09 p.m.

Commissioners Present: Chair Henry Balensifer, Rick Newton, Tom Dyer, Mark Baldwin, and Pam Ackley

Staff Present: Executive Director Linda Engbretson, Finance Director April Clark, Community Development Director Kevin Cronin, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, Fire Chief Tim Demers, Police Chief Mathew Workman, Harbormaster Jane Sweet and Secretary Dawne Shaw

CONSENT CALENDAR

A. Urban Renewal Agency Meeting Minutes – 3.26.19

Commissioner Baldwin made the motion to approve the Consent Calendar as presented. Motion was seconded and passed unanimously.

Dyer – aye; Ackley – aye; Baldwin – aye; Newton – aye; Balensifer

Community Development Director Kevin Cronin noted that at the March 26 Urban Renewal Agency meeting, the Agency authorized staff to enter negotiations with the food truck business owner. He reviewed the proposed lease agreement and site plan illustrating the location and set up. Mr. Cronin stated the proposed location does not conflict with the Fire Department training regimen. He noted this is a short term lease (6 months) to test market during the busy summer season. He stated the business owners will continue to work with the Building department on permit issues.

Joshua Colby, business owner of Tres Bro's food cart stated he is excited for the opportunity; this has been a long time dream. Commissioner Newton noted he will recuse himself from voting as he owns adjacent property and may benefit from the patronage. The target open date will be May 1. Commissioner Baldwin suggested the square footage being used is specified in the lease. Discussion continued. Concerns were noted on allowing food cart customers to use city hall bathrooms. Mr. Colby addressed the restrooms concerns – noting that is for staff only, and they

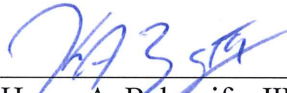
will not be referring the public to use city hall restrooms.

Commissioner Ackley made the motion to authorize the City Manager to sign the lease agreement, with the amendments to specify square footage. Motion was seconded and passed unanimously.

Baldwin – aye; Newton – abstained; Ackley – aye; Dyer – aye; Balensifer – aye

There being no further business Chair Balensifer adjourned the URA meeting at 6:25 p.m.

APPROVED:


Henry A. Balensifer III, Chair

ATTEST:


Dawne Shaw, Secretary