

MINUTES
Warrenton Urban Renewal Agency
February 9, 2021
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, OR 97146

Chair Balensifer called the meeting to order at 6:57 p.m.

Commissioners Present: Chair Henry Balensifer, Tom Dyer, Gerald Poe, and Rick Newton
Excused: Mark Baldwin

Staff Present: Executive Director Linda Engbretson, Community Development Director Scott Hess (via Zoom), Police Chief Mathew Workman and Secretary Dawne Shaw

CONSENT CALENDAR

A. Urban Renewal Agency Meeting Minutes – 1.12.21

Commissioner Newton clarified his comments from the 1.12.21 meeting regarding the Façade Grant, noting to be clear that he did apply for and was awarded the grant to pay for the sidewalks in front of Arnie's Cafe.

Commissioner Dyer made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.

Poe – aye; Newton – aye; Dyer – aye; Balensifer – aye

PUBLIC HEARINGS – None

BUSINESS ITEMS

Executive Director Linda Engbretson noted the City has the Pizzuti's Wood Fired Pizza application. Because of electrical issues, the cost to install is more than it is worth for them to pay currently. Ms. Engbretson noted she would like to keep this item on the agenda and get permission to enter into agreement should the electrical issue be resolved. Ms. Engretson introduced Community Development Director, Scott Hess' update on the project, noting an architect is looking into creating a design for the food cart pod and there is consideration of

asking the Warrenton Urban Renewal Agency (WURA) if it is interested in covering the cost of the electrical.

Mr. Hess presented details on the electrical issues. Pacific Power quoted \$3,800 for the transformer work, fees, permits, and other requirements. Greenworks Design is working with staff to create food cart pod court designs that are expected in the next four to six weeks. Mr. Hess noted this electrical issue may be brought back to WURA to see if the City is interested in paying for electrical installation if it can be utilized in the final design. Mayor Balensifer noted that paying for power hookup for six months is not worthwhile until the designs are complete. Mayor Balensifer inquired about the plan for the junk vehicles on the lot and plans for future parking arrangements. Ms. Engbretson responded, stating she is working with both chiefs on these issues.

Mayor Balensifer stated it is important to have the food truck pod design done and construction started by June or July. Mr. Hess confirmed that this would be a reasonable timeline and briefly spoke about the pod designs, parking needs, and the citizen task force. Ms. Engbretson noted the Warrenton Urban Renewal Advisory Committee (WURAC) would like to provide input and emphasized the importance of this project moving forward. Mayor Balensifer asked about the plan for Fire department parking. Ms. Engbretson stated that it is being discussed in the designs. Mayor Balensifer noted the Peterson property as a good location for parking.

Commissioner Poe noted the plan is to have underground power, so does not make sense to put in power poles for only six months. Mr. Hess elaborated on the details of the electrical infrastructure planning. Mayor Balensifer agreed with Commissioner Poe's suggestion for underground power.

There was discussion about the recommended number of food truck agreements Ms. Engbretson can sign for the food truck court. The consensus was to follow the recommendation of the designs. Mayor Balensifer stated he does not feel the city wants to get into a bricks and mortar bathroom, stating they are a maintenance nightmare. There was consensus on the issue.

Commissioner Newton made the motion to give the Executive Director authorization to sign License Agreements for Food Trucks up to the design amount at the upcoming Food Cart Pod. Motion was seconded and passed unanimously.

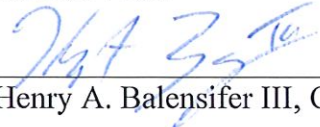
Poe – aye; Newton – aye; Dyer – aye; Balensifer – aye

DISCUSSION ITEMS – None

There being no further business Chair Balensifer adjourned the agency meeting at 7:11 p.m.

Respectfully prepared and submitted by Rebecca Sprengeler, Deputy City Recorder

APPROVED:


Henry A. Balensifer III, Chair

ATTEST:


Dawne Shaw, Secretary