

MINUTES  
Warrenton Urban Renewal Agency  
March 9, 2021  
6:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Chair Balensifer called the meeting to order at 6:42 p.m.

Commissioners Present: Chair Henry Balensifer, Tom Dyer, Mark Baldwin, Gerald Poe (via Zoom), and Rick Newton (via Zoom)

Staff Present: Executive Director Linda Engbretson, Community Development Director Scott Hess, and Secretary Dawne Shaw, Police Chief Mathew Workman, Public Works Director Collin Stelzig, Public Works Operations Manager Kyle Sharpsteen, and Public Works Foreman Jason Johnson

CONSENT CALENDAR

- A. Urban Renewal Agency Meeting Minutes – 2.09.21
- B. Warrenton Urban Renewal Advisory Committee Minutes – 12.02.20

**Commissioner Dyer made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.**

**Poe – aye; Newton – aye; Dyer – aye; Balensifer – aye; Baldwin - aye**

PUBLIC HEARINGS – None

BUSINESS ITEMS

Community Development Director, Scott Hess presented three Food Cart Pod designs for review and recommendation. He discussed the feedback received from the Advisory Committee and staff on the three options, noting that Option 1 was the preferred option. Brief discussion followed. Mayor Balensifer asked Mr. Hess to state for the record who he went through for review. Mr. Hess stated it was reviewed by the Food Pod Citizen Task Force, the Warrenton Urban Renewal Advisory Committee, as well as city department heads and staff. Each commissioner stated their preferred design; Baldwin – design 2 with a tent roof; Newton – design 1; Poe – design 1 or 2; Mayor Balensifer – design 1 with a tent roof; Dyer – design 2 with a tent roof to start off. After further discussion, consensus was to go with Option 2.

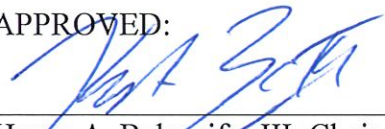
**Commissioner Baldwin made the motion that the Urban Renewal Agency recommend Option 2 to Greenworks PC for further refinement and development of cost estimates for construction. Motion was seconded and passed.**

**Poe – aye; Newton – nay; Dyer – aye; Balensifer – aye; Baldwin – aye**

DISCUSSION ITEMS – None

There being no further business Chair Balensifer adjourned the agency meeting at 7:00 p.m.

APPROVED:



---

Henry A. Balensifer III, Chair

ATTEST:



---

Dawne Shaw, Secretary