

MINUTES  
Warrenton Urban Renewal Agency  
May 25, 2021  
6:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, OR 97146

Chair Balensifer called the meeting to order at 7:41 p.m.

Commissioners Present: Chair Henry Balensifer, Tom Dyer, Mark Baldwin, Gerald Poe, and Rick Newton (left at 7:42 p.m.)

Staff Present: Executive Director Linda Engbretson, Secretary Dawne Shaw, Finance Director April Clark, and Public Works Director Collin Stelzig

CONSENT CALENDAR

- A. Urban Renewal Agency Meeting Minutes – 3.09.21
- B. Warrenton Urban Renewal Advisory Committee Minutes – 3.03.21

**Commissioner Dyer made the motion to approve the consent calendar as presented. Motion was seconded and passed unanimously.**

**Poe – aye; Newton – aye; Dyer – aye; Balensifer – aye; Baldwin – aye**

PUBLIC HEARINGS – None

BUSINESS ITEMS

Commissioner Newton recused himself from this discussion and noted he will leave the meeting.

Public Works Director Collin Stelzig discussed the Food Cart Pod alternative design and budget increase. Greenworks provided cost estimates at a base cost of about \$90,000. Mr. Stelzig noted he made additions to the cost estimates including asphalt, sidewalk repair, SDC (System Development Charge) fees, and TV of the existing sewer lateral. There was discussion about the increase and voting split by the Warrenton Urban Renewal Advisory Committee (WURAC).

**Commissioner Baldwin made the motion to approve the addition of \$90,300. Motion was seconded.**

Executive Director Linda Engbretson noted that the motion needs to increase the budget to \$150,000. Mr. Stelzig briefly elaborated.

**Commissioner Baldwin moved to amend the motion to \$150,000 max. Motion was seconded and passed unanimously.**

**Poe – aye; Dyer – aye; Balensifer – aye; Baldwin – aye**

Ms. Engbretson asked for clarification if this is in addition to money already spent or total project cost. Mr. Stelzig clarified that the proposal to WURAC was that the budget be increased in addition to the money already spent on the project. WURAC only agreed to increasing the total budget to include the funds already spent. Brief discussion followed.

**Commissioner Baldwin made the motion to increase the total project to \$150,000, plus costs already incurred with the project for the Food Cart Pod. Motion was seconded and passed unanimously.**

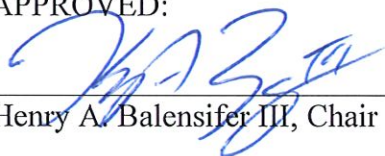
**Poe – aye; Dyer – aye; Balensifer – aye; Baldwin – aye**

DISCUSSION ITEMS – None

There being no further business Chair Balensifer adjourned the agency meeting at 7:48 p.m.

Respectfully prepared and submitted by Rebecca Sprengeler, Deputy City Recorder.

APPROVED:

  
Henry A. Balensifer III, Chair

ATTEST:

  
Dawne Shaw, Secretary